

## CITY OF SNYDER

### FISCAL YEAR 2022-2023

#### ANNUAL BUDGET COVER PAGE

This budget will raise less revenue from property taxes than last year's budget by an amount of \$7,940, which is a 0.31% decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$12,591.

The members of the governing body voted on the proposal to consider the budget as follows:

**FOR:** Councilmembers Sarah Jamison, Vernon Clay, Jerry Webb, Jeffrey Levens, Thomas Strayhorn, and Carson Matthies.

**AGAINST:** None.

**PRESENT and not voting:** None.

**ABSENT:** None.

#### Property Tax Rate Comparison

	2022-2023	2021-2022
Property Tax Rate	\$0.4443/100	\$0.4800/100
No-New-Revenue Tax Rate	\$0.4443/100	\$0.4707/100
No-New-Revenue Maintenance & Operations (M&O) Rate	\$0.00	\$0.00
Voter-Approval Tax Rate	\$0.4629/100	\$0.4898/100
Debt Rate	\$0.00	\$0.00

Total debt obligation for the City of Snyder secured by property taxes is \$0.00.

ANNUAL BUDGET  
OF THE  
CITY OF SNYDER, TEXAS  
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022

CITY COUNCIL

Stephanie Ducheneaux, Mayor  
Thomas Strayhorn, Mayor Pro-Tem  
Sarah Jamison, Councilmember  
Vernon Clay, Councilmember  
Jerry Webb, Councilmember  
Jeffrey Levens, Councilmember  
Carson Matthies, Councilmember

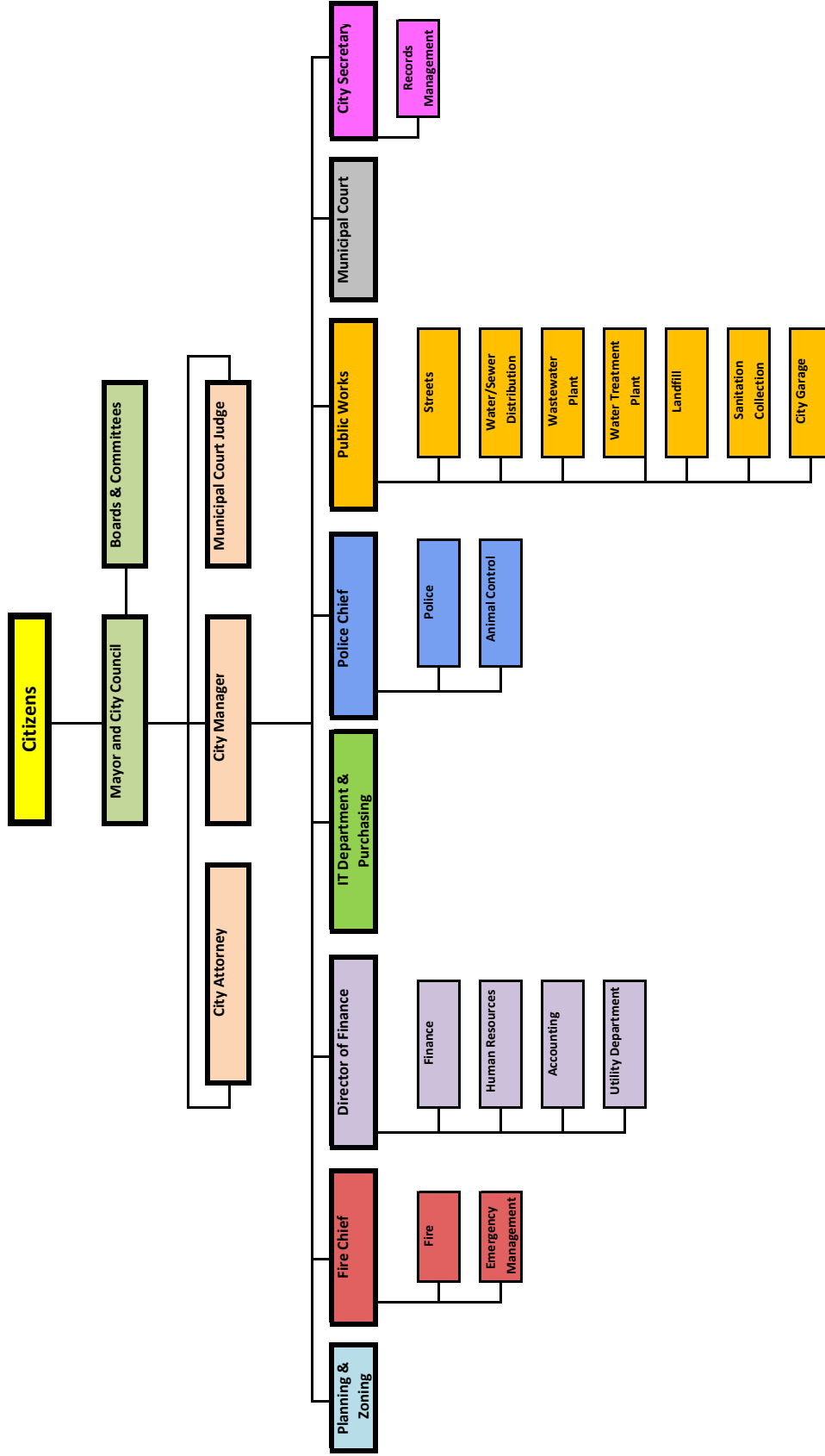
ADMINISTRATIVE STAFF

Merle Taylor.....City Manager  
Jillian Hardy.....Treasurer/Director of Finance  
Underwood Law Firm.....Attorney for the City

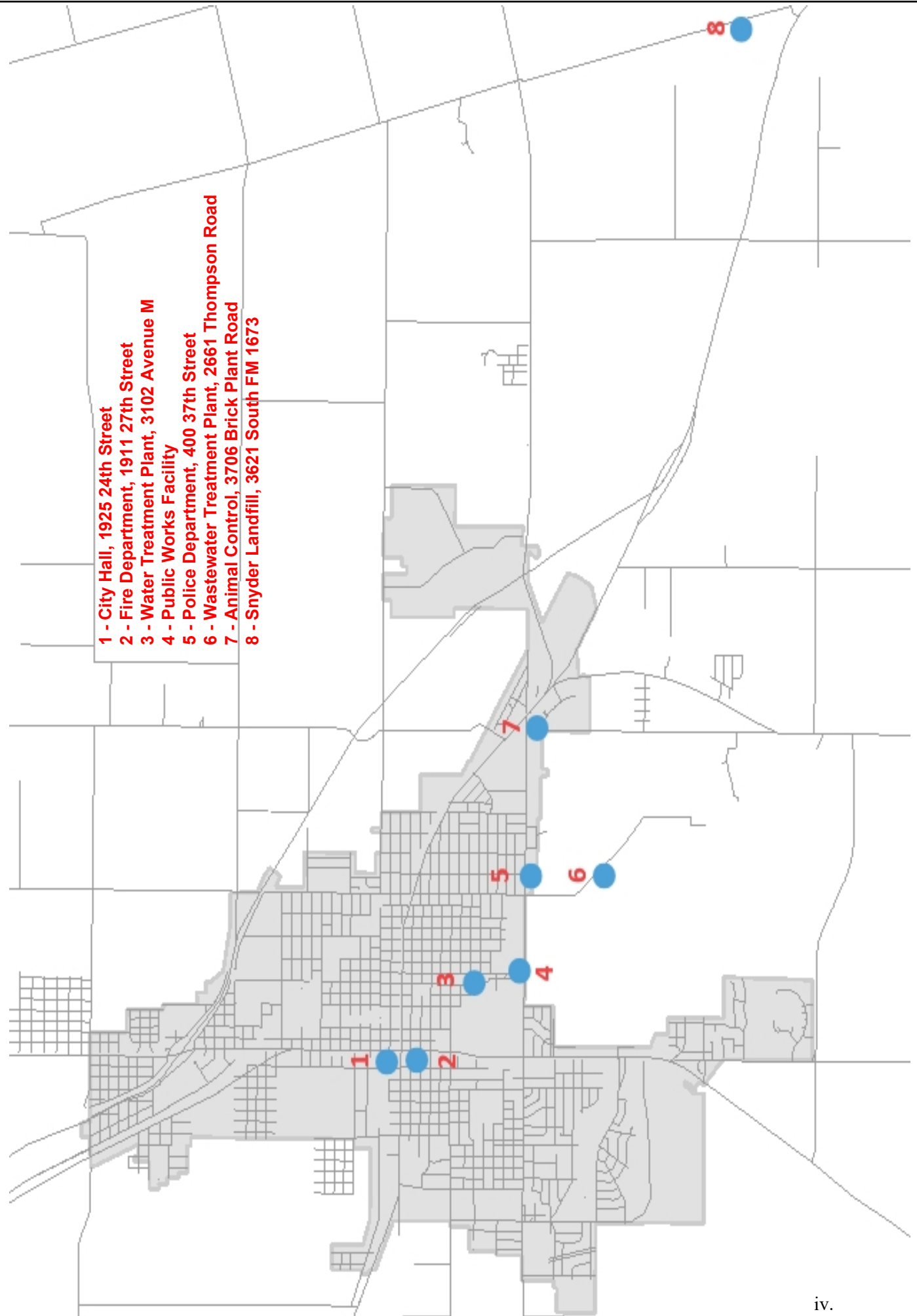
# City of Snyder

## Organization Chart

Fiscal Year 2023



## City Offices



CITY OF SNYDER, TEXAS

ANNUAL BUDGET 2022-2023

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# THE CITY OF SNYDER, TEXAS

P.O. Box 1341 • 1925 24th Street • 79550-1341  
325/573-4957 • 325/573-7505 Fax

September 30, 2022

Honorable Mayor and City Council  
City of Snyder  
Snyder, Texas 79549

Honorable Mayor, Members of City Council and Citizens of Snyder,

I am pleased to submit to you the City of Snyder's Fiscal Year 2022-2023 (FY 2023) Annual Operating Budget. The annual budget is perhaps the single most important document of the City because it is the financial plan and program of work for the City for the upcoming fiscal year.

This budget is the plan the City of Snyder will operate under for the next twelve months. This plan was developed by the staff, and reviewed and approved by you, the City Council.

The expenditure levels will be a control on the overall expenditures for City programs, services and projects. The City staff is responsible for the use of these funds subject to the city's policies and controlled by your reviews.

The adopted fiscal year 2023 budget is a balance between the City's strategic objectives and available resources. It reflects the diligent efforts of City staff to produce an operating budget plan that is driven by the policies, goals and objectives of City Council. The budget is streamlined to control costs, while maximizing customer-service and service delivery. It is also flexible and adaptable, while maintaining a focus on our core services and fiscal readiness.

We seek to maintain the City's present level of municipal services with the adopted ad valorem tax rate of 0.4443 per \$100. There are no increases to utility fees for this year.

We have, after evaluating and prioritizing, compiled an Annual Operating Budget for FY 2022-23, which totals \$19,989,390, an increase of \$1,241,940 or 6.62% over appropriations for FY 2021-22. The increase is a result of higher revenues, mainly sales tax.

## Total Appropriations (Budget Basis)

Fund	FY 2023	FY 2022	% Change
General	\$ 8,587,955	\$ 7,826,155	9.73%
Water & Sewer	7,540,450	7,216,830	4.48%
Sanitation	2,858,205	2,744,510	4.14%
Intergovernmental	474,985	435,025	9.19%
Motel	455,000	450,000	1.11%
TIF	72,795	74,930	-2.85%
Total Appropriations	\$ 19,989,390	\$ 18,747,450	6.62%

The budget is presented by fund and department within each fund starting with the Governmental Funds, then the Proprietary Funds, and lastly the Fiduciary Fund, as illustrated below:

- I. Governmental Fund Types:
  - 1. General Funds
    - General Government
      - Department 1 - Administration
      - Department 2 - Finance/Accounting
      - Department 3 - Planning and Zoning
      - Department 4 - Municipal Court
      - Department 5 - Community Service
      - Department 6 - City Secretary/Records Management
      - Department 7 - Information Technology/Purchasing
    - Public Safety
      - Department 16 - Police
      - Department 17 - Animal Control
      - Department 18 - Fire
      - Department 19 - Fire Marshall
    - Public Works
      - Department 25 - Street
  - 2. Special Revenue Funds
    - Motel
    - Tax Increment Finance (TIF)
- II. Proprietary Fund Types:
  - 1. Enterprise Funds
    - Sanitation
      - Department 30 - Sanitation Collection
      - Department 31 - Sanitation Landfill
    - Water & Sewer
      - Department 35 - Sanitary Sewer
      - Department 36 - Sewage Treatment
      - Department 74 - Water Production
      - Department 75 - Water Distribution
      - Department 76 - Utility
  - 2. Internal Service Fund
    - Department 80 - Central Garage
- III. Fiduciary Fund Types:
  - D.C.O.S. (not available for current year)

Each fund summary is presented in a past, current and budget year financial position. Each fund is profiled, in detail, by revenue and expenditure. This operating budget has been prepared in accordance with generally accepted accounting principles and practices.

### **BUDGET DEVELOPMENT**

In preparation of this year's operating budget, the Finance Department provided each department with budget packets. The budget packets included a budget calendar, general instructions, personnel evaluations, prior year's actual expenditures, and five-year capital improvement programs.

General instructions provided to department heads were:

Complete line items as necessary for 2022-2023 budget.

Submit and review dates according to Budget Calendar provided.

Departments were requested to maintain status quo on operational expenses as in the previous FY 21-2022.

Departments with capital improvement projects were asked to prioritize those projects and give justification on all requests.

The City has maintained a pay-as-you-go approach to major capital improvements, as opposed to bonded indebtedness. In 2010, the City issued Certificates of Obligation in the amount of \$3,495,000 for an energy analysis and service agreement. This Certificates of Obligation was refunded in 2021, Series 2021A tax exempt. The bulk of this amount is for an automatic meter reading system for the city. The Certificates of Obligation will mature in 2025. An equipment lease/purchase agreement in the amount of \$2,985,314 to finance the automation equipment at the Water Plant and Wastewater Plant, along with the pump and lift stations, will mature in 2028. In 2013, the City issued Certificates of Obligation in the amount of \$9,000,000 for the replacement of water lines, improvements to sewer lines, and overhead storage tanks for future development. In 2021, the 2013 Certificates of Obligation was refunded with a lower interest rate, Series 2021B taxable, which will mature in 2034. In November of 2019, the City issued Certificates of Obligation in the amount of \$3,975,000 for improvements to Water & Sewer infrastructure. The Certificates of Obligation will mature in 2040.

Normal scale for new employees should be budgeted.

Staff members have reviewed and revised, as necessary, the operational levels of the various departments. The City's five-year Capital Improvement Plan has been restructured. Several proposed items in this year's budget have been moved to the following year and utility fees (Water, Sewer & Sanitation) have been reviewed for enterprise deposition.

## **PERSONNEL**

There was a 4.0% C.O.L.A. included in the 2022-2023 budget. The city currently has 87 full time employees budgeted for the fiscal year 2022-2023.

## **REVENUE AND EXPENDITURES**

The City's General Fund reflects the economical condition of the local economy. Sales Tax revenue decreased from FY 2021 to FY 2022 by 16.75%, while the budgeted amount is estimated to increase from FY 2022 to FY 2023 by \$691,350, or 29.74%. This is a result of the local economy and rising prices. The property tax rate for FY 2022 was 0.4800. Property valuations have increased by 7.14% (\$39,864,089) causing the no-new revenue tax rate for FY 22-23 to be 0.4443. The city has elected to adopt the tax rate of 0.4443.

The population estimate of the City of Snyder has increased from the 2020 census of 11,438 to 11,486 in 2022. This is an increase of 0.42%. Various statistics can be found in the Statistical section of the budget.

General Fund expenditures are up by \$761,800 (9.73%) compared to FY 2021-22 budget. The increase is a result of higher prices due to the economy.

Water sales revenue are projected to remain the same. There is no increase in utility fees for fiscal year 2022-2023. The maintenance of revenues is necessary to cover operating costs of the water treatment plant, wastewater treatment plant and the Subtitle D Landfill.

Our Capital Improvements budget increased from \$2,196,050 to \$2,774,495 or 26.34% from last year. Primary projects include a wheel paver in the street department (\$220,000), a sanitation truck (\$230,000), a dozer for the landfill (\$600,000), and a service truck in the water distribution department (\$205,000).

Motel/hotel revenue is projected to increase by \$5,000 (1.11%) to \$455,000. The amount of the property tax that is obligated to the TIF Fund has decreased a small amount, which is a result of the no-new revenue tax rate being adopted and the valuations within that district.

### **BUDGET AND FISCAL POLICIES**

Budget policies, as provided in the Charter of the City of Snyder and applicable to State Statutes, were followed:

1. The City Manager, at least sixty (60) days prior to the beginning of each budget year (October 1), shall submit to the City Council a proposed budget and explanatory budget message.
2. The City Council provides at least one public hearing for the public, in which all public comments are heard.
3. The operating budget is legally enacted by the City Council through the passage of an ordinance not later than September 1<sup>st</sup> of each respective year.
4. Upon written recommendation of the City Manager, the Council may at any time transfer any unencumbered appropriation balance or any portion thereof within a department to another department.
5. Budgeting control is maintained at the departmental level with the assistance of monthly expense reports. The reports list the budgetary items by line, fund, department, etc. The accounting department maintains an encumbrance system incorporated with its purchase order procedure, allowing for the strict monitoring of cash flow.

### **FINANCIAL POLICY**

The City of Snyder's informal long-range financial policy to improve the City's financial position is as follows:

1. Continually update the City's 5-year Capital Improvements Plan and adjust when needed.
2. Seek the Award of Distinguished Budget Presentation in compliance with financial standards established by the Government Finance Officers Association.
3. Seek the Award of Certificate of Achievement for Excellence in Financial Reporting Program.
4. Continually provide working capital levels in all funds enough to meet current operating needs.
5. Maintain equipment and vehicle replacement programs.
6. Maintain an unreserved fund balance equal to 3 months operational expenses.
7. Continue to improve the financial position of the City to obtain the best possible bond rating for the City.
8. Continue to finance capital improvement projects in a yearly cash flow pay-as-you-go basis.
9. Compile a comprehensive financial report that seeks to comply with the Certificate of Conformance standards as established by the Government Finance Officers Association.
10. Continue to seek government grants to offset capital budget expenditures.
11. Try to maintain a 20-year average for Capital purchases.

12. Continue the safety program with regular training through departmental meetings, along with video, to reduce the cost of worker's compensation expense.
13. The City of Snyder is presently meeting its long-range policies regarding financial management.
14. To secure the investments of the City of Snyder with these three objectives in this order: safety, liquidity, and yield.

## **GOALS AND OBJECTIVES**

In summarizing this year's service levels to the community, the following should be noted by the City Council:

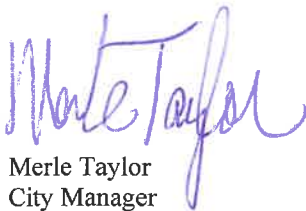
1. Continue to support extension of FM 1611 as a truck route around the central business district.
2. Continue regularly scheduled meetings with the heads of the Chamber of Commerce, School Boards, College Board, County Commissioner's Court, Hospital Board, and Appraisal District.
3. Continue the development of a long-range capital improvements program and completion of the Comprehensive Plan.
4. Continue seal coating of 200,000 square yards of city streets per year.
5. Continue financial support of the Senior Citizens Center with funding of approximately \$42,215.
6. Continue to support the Development Corporation of Snyder and Chamber of Commerce in marketing Snyder development.
7. Continue consolidation of municipal and county services to eliminate duplication of costs. (i.e. PD/Sheriff's office communication consolidation of 911).
8. Upgrade infrastructure for additional economic development.
9. Continue updates on mapping all water, sewer mains, valves, and streets for computer assisted graphics adaptation. (GIS)
10. Continue safety training and CPR certification for all employees.
11. Continue support of Federal designation for a four-lane divided highway between I-27 and I-20.
12. Continue utilization of Price Daniel inmates.
13. Continue financial support of the STAR program.
14. Continue School Resource Officer Program with funding of approximately \$112,105.
15. Continue providing Civic Ready service for citizens.
16. Apply for Community Improvement Grants.
17. Completion of Phase IV on Water Treatment Plant.
18. Lake J.B. Thomas nearing 30.0% capacity into CRMWD system.
19. Continue to offer incentives through sales tax and property tax abatements to qualified property owners in Snyder.

20. Continue to promote Snyder for future growth and development.
21. To begin implementation of the short term and long-term goals of the City of Snyder's comprehensive plan.
22. Continue to keep the public informed of ongoing events and information related to the daily operations of the City of Snyder through social media.
23. Continue contributing to the TIF Fund with ad valorem taxes collected in that district and pro-development in that area.
24. Continue with the spring time clean up within the City of Snyder, assist in making Snyder and the downtown area a place that we can all be proud of. Seek grants that can be used to renovate and maintain the downtown area through Texas Downtown Association.
25. Continue development of a security system for the City Hall Building.
26. Issued \$3.9 million in Certificates of Obligation for Capital Improvements to the water and wastewater systems.
27. Begin capital improvement projects for water and sewer.
28. Online service will be available for utility customers to go online and check their accounts for possible leaks or excessive usage on their water account.
29. Continue to encourage paperless billing in the utility department to save on both postage and supplies.
30. To comply with all guidelines for the COVID 19 virus for the safety of the citizens of Snyder and the employees of the City of Snyder.
31. Refunded 2010 Certificates of Obligation and 2013 Certificates of Obligation at a lower interest rate.

#### **OBSERVATION**

The overall financial position of the City of Snyder remains healthy. We have an eye to the future and are proactively preparing for known capital expenditures. We continue to support the pay-as-you-go philosophy for major capital projects and equipment replacement. We have sought to maintain a timely program of capital equipment rotation. The City has taken measured steps to ensure adequate reserve levels in all funds. My sincere appreciation to the Department Heads and their employees in assembling the information and data required for this year's 2022-2023 City Budget.

Respectively submitted,



Merle Taylor  
City Manager

**ORDINANCE NO. 2119**

**AN ORDINANCE MAKING  
APPROPRIATION FOR THE SUPPORT TO  
THE CITY GOVERNMENT FOR THE FISCAL  
YEAR BEGINNING OCTOBER 1, 2022 AND  
ENDING SEPTEMBER 30, 2023.**

**WHEREAS,** The City Manager has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all city departments for the fiscal year beginning October 1, 2022 and ending September 30, 2023, which has been approved.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:**

**SECTION 1:** THAT the sum of \$8,587,955 is hereby appropriated out of the General Fund for the payment of expenses of the city government hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
General Fund	\$ 8,587,955

**SECTION 2:** THAT the sum of \$527,795 is hereby appropriated out of the Special Revenue Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Motel Tax Fund	\$ 455,000
TIF	72,795
	<u>\$ 527,795</u>

**SECTION 3:** THAT the sum of \$10,398,655 is hereby appropriated out of the Enterprise Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Water and Sewer	\$ 7,540,450
Sanitation	2,858,205
	<u>\$ 10,398,655</u>

**SECTION 4:** THAT the sum of \$474,985 is hereby appropriated out of the Internal Service Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Central Garage Fund	\$ 474,985
Total Internal Service Fund	<u>\$ 474,985</u>
<b><u>TOTAL BUDGET (Memo Only)</u></b>	<b>\$ 19,989,390</b>




**PASSED AND APPROVED** by the City Council on first reading this 22<sup>nd</sup> day of August, 2022.

  
\_\_\_\_\_  
Mayor


ATTEST:

  
\_\_\_\_\_  
City Secretary

**PASSED AND ADOPTED** by the City Council on second reading this 29<sup>th</sup> day of August, 2022.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Secretary

**ORDINANCE NO. 2124**

**AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF SNYDER, TEXAS, FOR THE YEAR 2022, APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; AND ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET.**

**THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:**

**SECTION 1.** THAT there shall be levied and assessed upon property subject to taxation within the City of Snyder, Texas, for the year 2022 the sum of \$0.4443 per One Hundred Dollars (\$100.00) valuation thereof, and the same shall be applied to the General Fund.

**SECTION 2.** THAT all ad valorem taxes shall be paid before the 1<sup>st</sup> day of February, 2023, and taxes not paid by that date shall be delinquent, and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at the rate of one-half of one percent (1/2 of 1%) for each month or fraction thereof, and, in addition, shall be charged a penalty of one percent (1%) of the principal amount due for the first month or part of month, or such delinquency, and thereafter, in addition to interest a penalty of one percent (1%) of the principal amount due for each additional month or fraction thereof, provided that the aggregate penalties to be charged shall never exceed ten percent (10%) on the original principal amount and such penalties shall not bear interest.

This tax rate will not raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively set at the no-new-revenue tax rate.

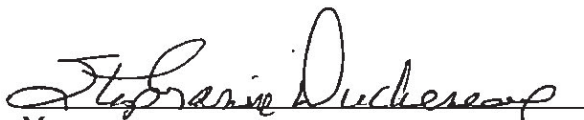
**PASSED AND APPROVED** by the City Council on first reading this 29<sup>th</sup> day of August, 2022.

  
Mayor

ATTEST:

  
City Secretary

**PASSED AND ADOPTED** by the City Council on second reading this 12<sup>th</sup> day of September, 2022.

  
Mayor

ATTEST:

  
City Secretary

## CITY OF SNYDER

BUDGET SUMMARY  
Fiscal Year 2022-2023

FUND	DESCRIPTION	BUDGETED 9/30/2023	BUDGET 9/30/2022	ACTUAL 9/30/2021	ACTUAL 9/30/2020	ACTUAL 9/30/2019
GENERAL	REVENUES:					
	Taxes	\$	\$	\$	\$	\$
	Property	2,676,635	2,676,830	2,867,072	2,704,636	2,532,197
	Sales	3,016,350	2,325,000	2,792,914	2,350,725	2,560,295
	Liquor	30,000	12,000	27,875	10,937	26,402
	Franchise	729,000	724,000	716,484	722,457	742,434
	Licenses & Permits	131,365	142,480	120,753	93,724	124,415
	Intergovernmental	157,065	188,495	165,154	97,140	106,618
	Charges for Services					
	Administrative Fee	1,439,225	1,405,240	1,326,844	1,354,660	1,370,974
	Municipal Court Fee	39,110	39,380	20,296	44,466	72,077
	Billings for Emergency Services	19,000	12,000	19,170	8,986	14,269
	Credit Card Fees	1,000	1,000	1,002	812	4,562
	Fines & Forfeitures	126,030	115,030	102,431	110,418	149,934
	Miscellaneous					
	Interest	35,000	30,000	26,508	90,155	140,557
	Proceeds from Insurance	35,000	10,000	241,291	55,146	376,891
	Gain/Loss on Sale of Equipment	20,000	35,000	35,500	82,057	154,885
	Misc. Revenue & Other Sources	33,050	28,050	73,042	23,195	159,993
	Transfer from Reserve	100,125	81,650	-	-	-
	Total	\$ 8,587,955	\$ 7,826,155	\$ 8,536,336	\$ 7,749,514	\$ 8,536,503
	EXPENDITURES:					
	Administration	\$ 306,355	\$ 399,125	\$ 282,278	\$ 283,043	\$ 278,370
	Finance	363,720	232,040	349,433	350,772	359,852
	Planning & Zoning	256,130	254,800	246,451	238,230	278,087
	Municipal Court	329,685	304,790	273,311	300,780	324,445
	Community Service	429,450	393,635	319,270	341,636	356,469
	City Secretary/Records	191,200	183,385	183,171	186,436	198,435
	IT/Purchasing	256,300	145,715	162,927	142,259	164,755
	Police	2,763,515	2,669,745	2,560,653	2,564,917	2,322,064
	Animal Control	177,290	215,120	165,462	171,033	163,951
	Fire	1,275,810	1,272,645	1,140,586	1,621,399	1,479,499
	Fire Marshall	136,745	181,410	136,495	119,799	126,133
	Street	2,101,755	1,573,745	1,571,457	1,838,443	1,620,594
	Total	\$ 8,587,955	\$ 7,826,155	\$ 7,391,494	\$ 8,158,747	\$ 7,672,654
	Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ -	\$ 1,144,842	\$ (409,233)	\$ 863,849
WATER & SEWER	REVENUES:					
	Water Sales	\$ 5,400,000	\$ 5,450,000	\$ 5,342,208	\$ 5,489,463	\$ 5,129,486
	Sewer Charges	1,570,000	1,590,000	1,555,078	1,560,940	1,589,931
	Billings & Collections for Sanitation	196,460	175,455	316,614	314,528	383,958
	Water Taps	20,000	20,000	17,800	20,950	5,000
	Sewer Taps	15,000	15,000	5,550	17,400	2,440
	Plumbing Permits & Inspections	8,000	8,000	7,864	7,920	8,985
	Miscellaneous	51,450	26,450	236,364	28,334	59,329
	Interest Income	9,500	25,000	9,710	54,191	43,265
	Gain (loss) on Sale of Equipment	-	-	843	10	11
	Proceeds from Insurance	10,000	9,000	129,205	37,266	10,170
	Capital Grant	-	-	-	-	-
	Total	\$ 7,280,410	\$ 7,318,905	\$ 7,621,236	\$ 7,531,002	\$ 7,232,575
	EXPENSES:					
	Sanitary Sewer	\$ 489,200	\$ 481,115	\$ 382,936	\$ 349,653	\$ 410,372
	Wastewater Treatment Plant	1,032,990	1,019,245	969,370	908,889	1,012,003
	Water Production	3,453,285	3,440,735	3,229,456	3,228,423	3,438,078
	Water Distribution	1,753,800	1,504,460	1,332,723	1,292,794	1,285,912
	Utility and Collections	514,620	458,645	792,909	756,557	1,015,688
	Debt Service	296,555	312,630	580,326	599,491	423,883
	Total	\$ 7,540,450	\$ 7,216,830	\$ 7,287,720	\$ 7,135,807	\$ 7,585,936
	Change in Net Position	\$ (260,040)	\$ 102,075	\$ 333,516	\$ 395,195	\$ (353,361)

FUND	DESCRIPTION	BUDGETED 9/30/2023	BUDGET 9/30/2022	ACTUAL 9/30/2021	ACTUAL 9/30/2020	ACTUAL 9/30/2019
SANITATION	REVENUES:					
	Sanitation Charges	\$ 2,500,000	\$ 2,400,000	\$ 2,172,971	\$ 2,160,971	\$ 1,966,399
	Landfill Gate Fees	815,000	685,000	609,317	905,462	573,842
	Roll Off Containers	10,000	15,000	6,785	-	-
	COG Grant	-	-	-	-	-
	Miscellaneous	12,350	8,850	18,135	17,818	114,376
	Interest	25,000	37,000	21,208	35,082	39,908
	Gain (Loss) on Sale of Asset	60,000	60,000	5	200,100	3,000
	Proceeds from Insurance	-	-	27,652	-	-
	Total	\$ 3,422,350	\$ 3,205,850	\$ 2,856,073	\$ 3,319,433	\$ 2,697,525
	EXPENSES:					
	Collection	\$ 1,079,775	\$ 931,535	\$ 950,971	\$ 975,996	\$ 999,040
	Landfill	1,778,430	1,812,975	1,844,256	1,781,180	1,744,676
	Total	\$ 2,858,205	\$ 2,744,510	\$ 2,795,226	\$ 2,757,176	\$ 2,743,716
	Change in Net Position	\$ 564,145	\$ 461,340	\$ 60,847	\$ 562,257	\$ (46,191)
INTERGOVERNMENTAL	REVENUES:					
	Billings to Departments	\$ 469,360	\$ 431,025	\$ 286,179	\$ 381,266	\$ 456,808
	Miscellaneous	5,625	4,000	2,611	3,378	2,954
	Gain (Loss) on Sale of Asset	-	-	-	-	-
	Total	\$ 474,985	\$ 435,025	\$ 288,790	\$ 384,644	\$ 459,762
	EXPENSES:					
	Personnel Services	\$ 74,110	\$ 71,845	\$ 86,169	\$ 76,315	\$ 68,204
	Supplies	285,750	245,750	213,354	185,930	254,888
	Maintenance	9,370	10,145	14,623	12,744	13,658
	Services	29,395	29,050	29,263	27,364	27,881
	Sundry Charges	2,500	1,800	858	1,569	1,410
	Non Capitalized Equipment	-	-	474	-	1,972
	Depreciation	73,860	76,435	76,324	80,722	80,490
	Total	\$ 474,985	\$ 435,025	\$ 421,065	\$ 384,644	\$ 448,503
	Change in Net Position	\$ -	\$ -	\$ (132,275)	\$ -	\$ 11,259
SPECIAL REVENUE TIF MOTEL	REVENUES:					
	Property Taxes	\$ 72,795	\$ 74,930	\$ 87,280	\$ 89,177	\$ 88,197
	Occupancy	455,000	450,000	454,964	445,823	504,265
	Grant	-	-	224,251	344,096	-
	Total	\$ 527,795	\$ 524,930	\$ 766,495	\$ 879,096	\$ 592,462
	EXPENDITURES:					
	Property Taxes	\$ -	\$ -	\$ 151	\$ 173	\$ -
	Occupancy	455,000	450,000	449,536	445,823	504,265
	Grant	-	-	224,251	344,096	-
	Total	\$ 455,000	\$ 450,000	\$ 673,938	\$ 790,092	\$ 504,265
	Excess (Deficiency) of Revenues over Expenditures	\$ 72,795	\$ 74,930	\$ 92,557	\$ 89,004	\$ 88,197
	ALL FUNDS REVENUES	\$ 20,293,495	\$ 19,310,865	\$ 20,068,930	\$ 19,863,689	\$ 19,518,827
	ALL FUNDS EXPENSES	19,916,595	18,672,520	18,569,443	19,226,466	18,955,074
	NET ALL FUNDS	\$ 376,900	\$ 638,345	\$ 1,499,487	\$ 637,223	\$ 563,753

CITY OF SNYDER, TEXAS  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUND TYPES

2022-2023 BUDGET

	Governmental Fund Types		Totals
	General	Special Revenue	Proposed 2022-2023 Budget
Revenues:			
Taxes	6,451,985	527,795	6,979,780
Licenses and Permits	131,365	-	131,365
Intergovernmental	157,065	-	157,065
Charges for Services	1,498,335	-	1,498,335
Fines and Forfeitures	126,030	-	126,030
Interest	35,000	-	35,000
Contributions & Donations	-	-	-
Miscellaneous	33,050	-	33,050
Total Revenues	8,432,830	527,795	8,960,625
Expenditures:			
General Government	2,132,840	-	2,132,840
Public Safety	4,353,360	-	4,353,360
Public Works	2,101,755	-	2,101,755
Culture and Recreation	-	455,000	455,000
Tax Increment Financing	-	72,795	72,795
Total Expenditures	8,587,955	527,795	9,115,750
Excess (Deficiency) of Revenues over Expenditures	(155,125)	-	(155,125)
Other Financing Sources (Uses):			
Sale of Fixed Assets	20,000	-	20,000
Proceeds from Insurance	35,000	-	35,000
Proceeds from Cert. of Oblig.	-	-	-
Transfers from Reserve	100,125	-	100,125
Excess (Deficiency) of Rev. & Other Sources over Expenditures	-	-	-
Fund Balance B-O-Y	9,212,014	532,402	9,744,416
Plus depreciation	-	-	-
Changes in inventory	-	-	-
Changes in accounting prin.	-	-	-
Fund Balance E-O-Y	9,212,014	532,402	9,744,416

CITY OF SNYDER, TEXAS  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUND TYPES

PRIOR YEAR'S TOTALS

	Governmental Fund Types			
	Budgeted 2021-2022	Actual 2020-2021	Actual 2019-2020	Actual 2018-2019
Revenues:				
Taxes	6,262,760	6,946,589	6,323,755	6,453,790
Licenses and Permits	142,480	120,753	93,724	124,415
Intergovernmental	188,495	389,405	441,236	106,618
Charges for Services	1,457,620	1,367,312	1,408,924	1,461,882
Fines and Forfeitures	115,030	102,431	110,418	149,934
Interest	30,000	26,508	90,155	140,557
Contributions & Donations	-	-	-	-
Miscellaneous	28,050	73,042	23,195	159,993
Total Revenues	8,224,435	9,026,040	8,491,407	8,597,189
Expenditures:				
General Government	1,913,490	1,816,992	1,843,329	1,960,413
Public Safety	4,338,920	4,227,447	4,821,244	4,091,647
Public Works	1,573,745	1,571,457	1,838,443	1,620,594
Culture and Recreation	450,000	449,536	445,823	504,265
Tax Increment Financing	74,930	-	-	-
Total Expenditures	8,351,085	8,065,432	8,948,839	8,176,919
Excess (Deficiency) of Revenues over Expenditures	(126,650)	960,608	(457,432)	420,270
Other Financing Sources (Uses):				
Sale of Fixed Assets	35,000	35,500	82,057	154,885
Proceeds from Insurance	10,000	241,291	55,146	376,891
Proceeds from Cert. of Oblig.	-	-	-	-
Transfer from Reserve	81,650	-	-	-
Excess (Deficiency) of Rev. & Other Sources over Expenditures	-	1,237,399	(320,229)	952,046
Fund Balance B-O-Y	9,669,486	8,432,087	8,752,316	7,800,270
Prior year adjustment	-	-	-	-
Plus depreciation	-	-	-	-
Changes in inventory	-	-	-	-
Changes in accounting prin.	-	-	-	-
Fund Balance E-O-Y	9,669,486	9,669,486	8,432,087	8,752,316

CITY OF SNYDER, TX  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

2022-2023 BUDGET

	Proprietary Fund Types		Totals
	Enterprise	Internal Service	Proposed 2022-2023 Budget
Operating Revenues:			
Billings to Departments	-	469,360	469,360
Water Sales	5,400,000	-	5,400,000
Sewer Charges	1,570,000	-	1,570,000
Sanitation Charges	2,500,000	-	2,500,000
Landfill Gate Fees	815,000	-	815,000
Billings & Collections for Sanitation	196,460	-	196,460
Water & Sewer Taps	35,000	-	35,000
Plumbing Permits & Inspc.	8,000	-	8,000
Roll-off Containers	10,000	-	10,000
Miscellaneous	63,800	5,625	69,425
Total Oper. Revenues	10,598,260	474,985	11,073,245
Operating Expenses:			
Personnel Services	2,284,305	74,110	2,358,415
Supplies	633,110	285,750	918,860
Maintenance	1,029,160	9,370	1,038,530
Services	3,636,840	29,395	3,666,235
Sundry Charges	105,635	2,500	108,135
Non Capitalized Equipment	-	-	-
Depreciation	2,413,050	73,860	2,486,910
Total Oper. Expenses	10,102,100	474,985	10,577,085
Operating Income or (Loss)	496,160	-	496,160
Non-Oper. Revenues/(Expenses):			
Interest Income	34,500	-	34,500
Gain (Loss) on Sale of Asset	60,000	-	60,000
Proceeds from Insurance	10,000	-	10,000
Bond Issuance Cost	-	-	-
Debt Service	(296,555)	-	(296,555)
Total Non-Oper.	(192,055)	-	(192,055)
Net Income (Loss)	304,105	-	304,105
Add Depre. trans. to contr. cap.	-	-	-
Working Capital B-O-Y	4,995,580	-	4,995,580
Adjustments	-	-	-
Working Capital E-O-Y	5,328,105	-	5,328,105

CITY OF SNYDER, TEXAS  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

PRIOR YEAR'S TOTALS

	Proprietary Fund Types			
	Budgeted 2021-2022	Actual 2020-2021	Actual 2019-2020	Actual 2018-2019
Operating Revenues:				
Billings to Departments	431,025	286,179	381,266	456,808
Water Sales	5,450,000	5,342,208	5,489,463	5,129,486
Sewer Charges	1,590,000	1,555,078	1,560,940	1,589,931
Sanitation Charges	2,400,000	2,172,971	2,160,971	1,966,399
Landfill Gate Fees	685,000	609,317	905,462	573,842
Billings & Collections for Sanita	175,455	316,614	314,528	383,958
Water & Sewer Taps	35,000	23,350	38,350	7,440
Plumbing Permits & Inspc.	8,000	7,864	7,920	8,985
Rolloff containers	15,000	6,785	-	-
Miscellaneous	39,300	257,110	49,530	176,659
Total Oper. Revenues	10,828,780	10,577,476	10,908,430	10,293,508
Operating Expenses:				
Personnel Services	2,275,865	1,962,652	1,931,543	2,117,553
Supplies	861,285	748,553	734,265	840,696
Maintenance	769,730	849,616	647,830	753,506
Services	3,649,970	3,747,687	3,708,090	3,962,127
Sundry Charges	96,915	63,441	76,066	93,889
Non Capitalized Equipment	1,000	1,057	3,652	7,247
Depreciation	2,428,970	2,550,679	2,576,690	2,579,254
Total Oper. Expenses	10,083,735	9,923,686	9,678,136	10,354,272
Operating Income or (Loss)	745,045	653,790	1,230,294	(60,764)
Non-Oper. Revenues/(Expenses):				
Interest Income	62,000	30,918	89,273	83,173
Gain (Loss) on Sale of Asset	60,000	848	200,110	3,011
Proceeds from Insurance	9,000	156,857	37,266	10,170
Bond Issuance Cost	-	(220,570)	(103,820)	-
Debt Service	(312,630)	(359,756)	(495,671)	(423,883)
Total Non-Oper.	(181,630)	(391,703)	(272,842)	(327,529)
Capital Grant Contributions	-	-	-	-
Net Income (Loss)	563,415	262,087	957,452	(388,293)
Total Net Position - beginning	13,744,741	13,482,654	12,525,202	12,913,495
Prior Period Adjustment	-	-	-	-
Total Net Position - ending	14,308,156	13,744,741	13,482,654	12,525,202



GENERAL FUND  
NARRATIVE  
FISCAL YEAR 2022-2023

Sales tax revenues are projected to increase by 29.74% for FY 2022-23 and current Ad Valorem tax collections are anticipated to be \$7,940 less than last year due to the adoption of the no-new revenue property tax rate of 0.4443 per \$100.00. Franchise taxes will increase by \$5,000 or 0.69%. The increase in budgeted revenue for the FY 2022-23 is due primarily to the increase in sales tax.

The City had an increase in property valuations creating a no-new revenue tax rate of 0.4443. The ad valorem rate of 0.4443 was adopted to avoid rises in property taxes and still maintain funds for the expenditures budgeted for 2022-23 (see chart on page 9 for history of tax rates).

Anticipated revenues for the General Fund total \$8,587,955, an increase of \$761,800 or 9.73% more than the preceding year's budget (see graph on page 17). The amount of revenues from various sources and the change from last year are shown in the following tabulation:

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase/(Decrease) from FY 2022</u>
Taxes	\$ 6,451,985	75.13%	\$ 714,155
Licenses & Permits	131,365	1.53%	(11,115)
Intergovernmental	157,065	1.83%	(31,430)
Charges for Services	1,498,305	17.45%	40,685
Fines & Forfeitures	126,060	1.47%	11,030
Interest	35,000	0.41%	5,000
Miscellaneous	88,050	1.03%	15,000
Transfer from Reserve	100,125	1.17%	18,475
Total	<u>\$ 8,587,955</u>	<u>100.00%</u>	<u>\$ 761,800</u>

Ad valorem taxes, both current and delinquent and any additional revenue associated with ad valorem, are expected to produce 41.49% of the General Fund tax revenues for FY 2023 as compared to 46.65% of the budgeted tax revenues for FY 2022, (refer to graph on page 10). Sales tax revenues which amount to 46.75% of the total for FY 2023 have increased by 29.74% (see graph on page 12) from FY 2022. Franchise and Liquor taxes make up the remaining 11.76% of taxes.

The city's property tax is levied each October 1, on 100 percent of assessed value listed for all real and personal property (business property) located in the City. Assessed values are established by the Scurry County Appraisal District and certified by the Board of Review. Total appraised value for the City of Snyder for FY 2023 is \$666,340,838, an increase of \$39,864,089 (7.14%) from FY 2022.

The City is permitted by Article II, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt. Taxes are due by January 31, following the October 1 tax levy date.

Beginning in 1982, the Appraisal District is required under the Property Tax Code to assess all property within the Appraisal District based on 100 percent of its appraised market value and is prohibited from applying any assessment ratios. The value of property within the Appraisal District must be reviewed every four years; however, the City may, at its own expense, require annual reviews of appraised values. The City may challenge appraised values established by the Appraisal District through various appeals and if necessary, legal action. Under this legislation, the City continues to set tax rates on City property. However, if the tax rate adjusted for new improvements, excluding tax

rates on bonds and other contractual obligations, exceeds the voter-approval tax rate, an election is required. The voter-approval tax rate calculated by the County Tax Assessor/Collector is 0.4629 per \$100 of assessed valuation.

Expenditures for the General Fund total \$8,587,955 for FY 2023, an increase of 9.73% from FY 2022, (see graph on page 14). Changes in levels of expenditures for major functions of the City over the preceding year are shown in the following tabulation:

Function	Current	Percent of Total	Increase/(Decrease) from FY 2022
General Government	\$ 2,132,840	24.84%	\$ 219,350
Public Safety	4,353,360	50.69%	14,440
Public Works	2,101,755	24.47%	528,010
Total	<u>\$ 8,587,955</u>	<u>100.00%</u>	<u>\$ 761,800</u>

The major functions and their percentage of the total General Fund expenditures are shown in the pie-chart, page 13.

General Government budgeted expenditures have increased by 11.46% from last year. Personnel increased by 5.02%, supplies by 8.35%, maintenance by 23.99%, services by 7.37%, sundry charges by 18.05%, and capital outlay by 553.33%.

Public Safety budgeted expenditures increased by 0.33% from last year. Personnel increased by 3.25%, supplies by 12.59%, sundry charges by 6.11%, while maintenance decreased by 5.84%, services by 9.15%, and capital outlay by 35.77%.

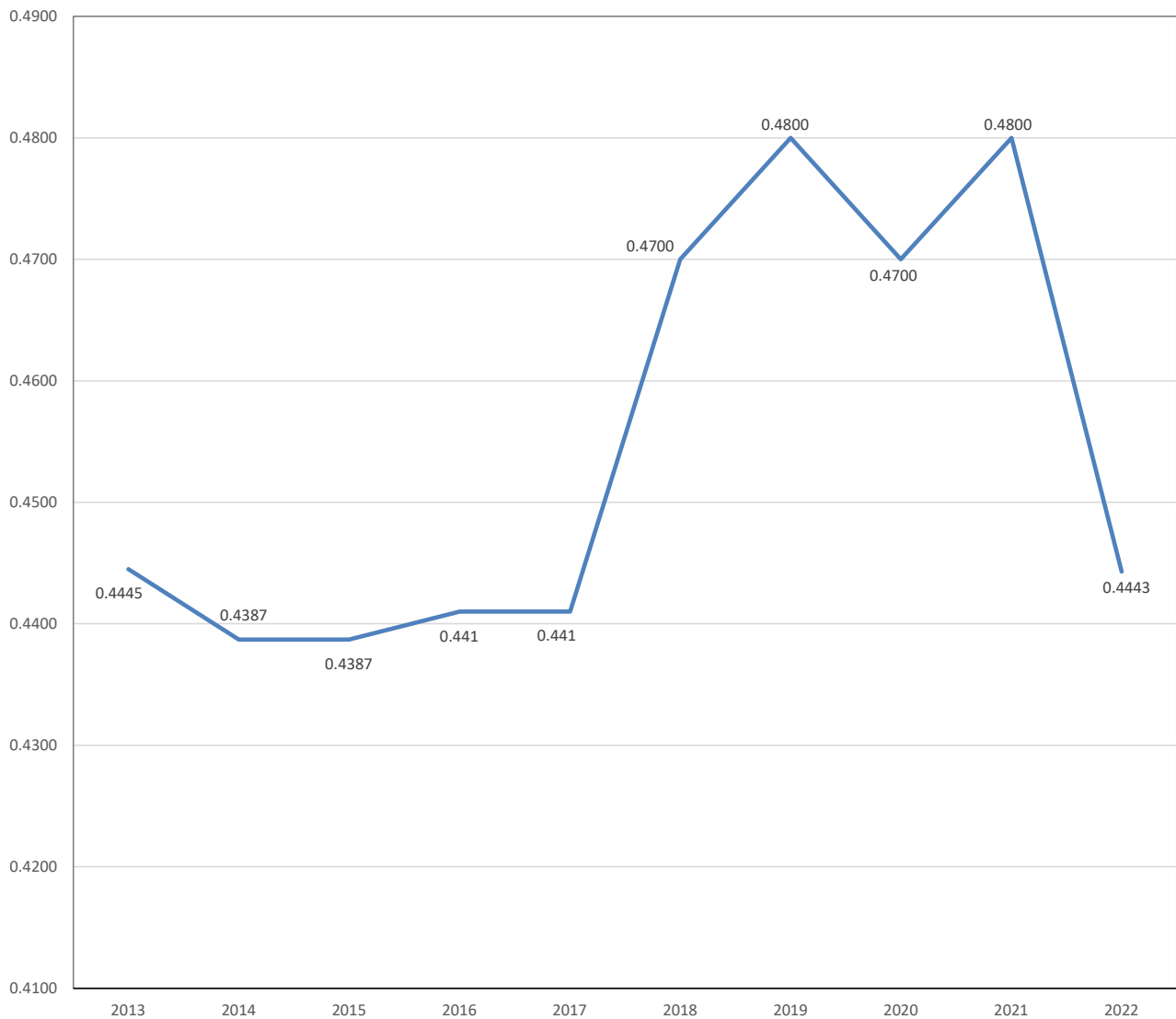
Public Works (street department) budgeted expenditures increased by 33.55%. Personnel increased by 5.08%, supplies by 35.20%, maintenance by 37.01%, services by 2.49%, sundry charges by 35.32%, and capital outlay by 154.49%.

The budgeted Undesignated Fund Balance at the end of FY 2023 is expected to reflect no change from the FY 2022 balance. The relationship between annual actual expenditures and undesignated fund balance for the ten-year period FY 2014 – FY 2023 can be viewed on the graph on page 15. It is apparent from the graph that the relationship between expenditures and designated fund balances has held relatively stable in the past three years.

The Capital Improvement Plan (CIP), page 163, sets out the schedule of capital expenses for the five-year period which includes FY 2023. Capital expenditures for 2023 are \$696,095 as compared to \$465,250 for the previous fiscal year. The expenditures for capital improvements are found in all departmental budgets.

The City Council established a Tax Increment Financing Zone (TIF) in November 2013 – promoting the development of a certain contiguous area within its jurisdiction and ETJ by the creation of a reinvestment zone. Sixty-five percent (65%) of the property taxes from this district go into the TIF Fund.

## Advalorem Tax Rate 10 year history

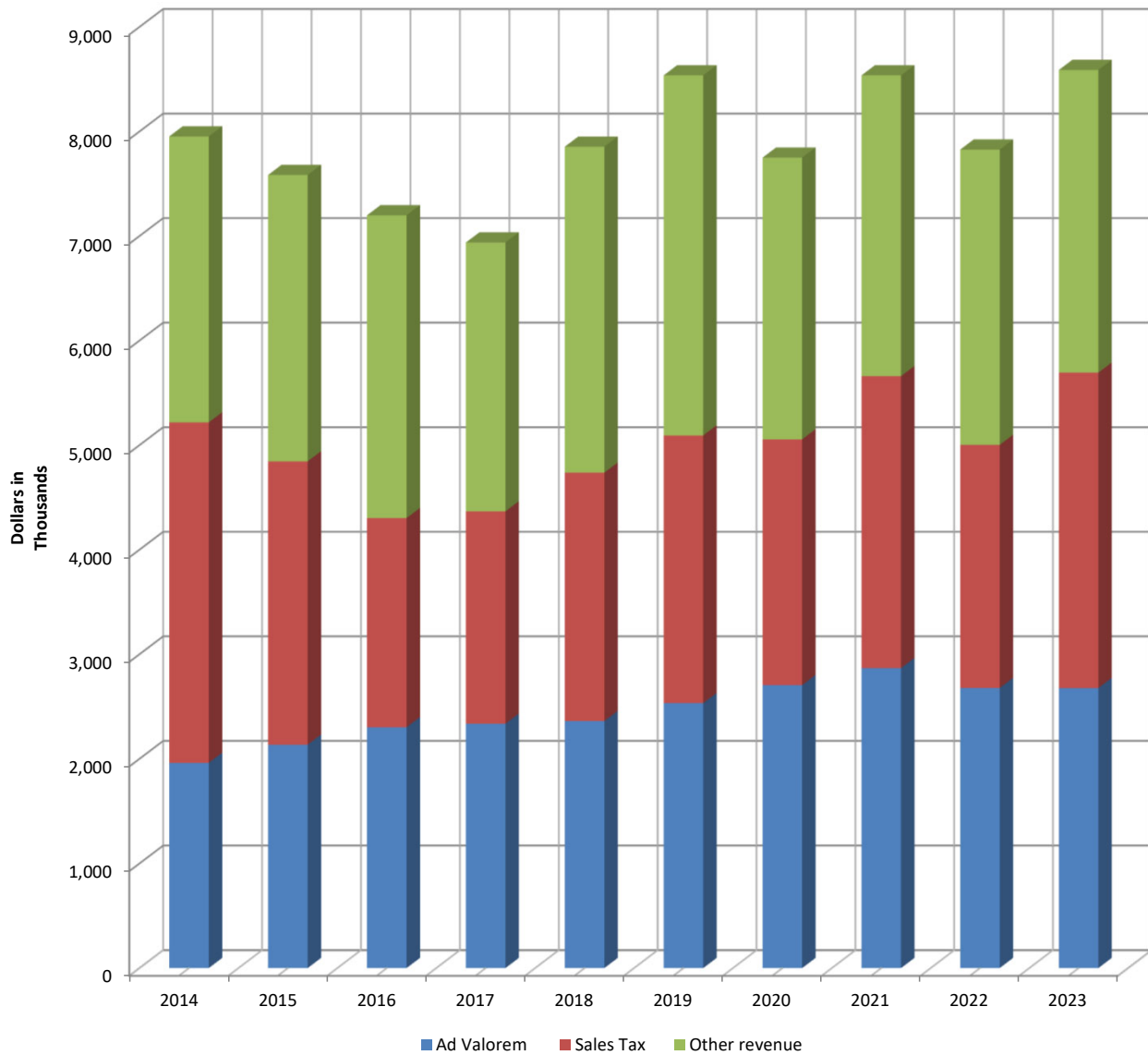


**This chart displays the tax rate for the past ten years for the City of Snyder from 0.4445 per \$100 of assessed value in 2013 to 0.4443 per \$100 of assessed value in 2022. This is a 0.0002 decrease which would equal to a decrease of \$0.20 on a home valued at \$100,000 over a period of ten years.**

# General Fund

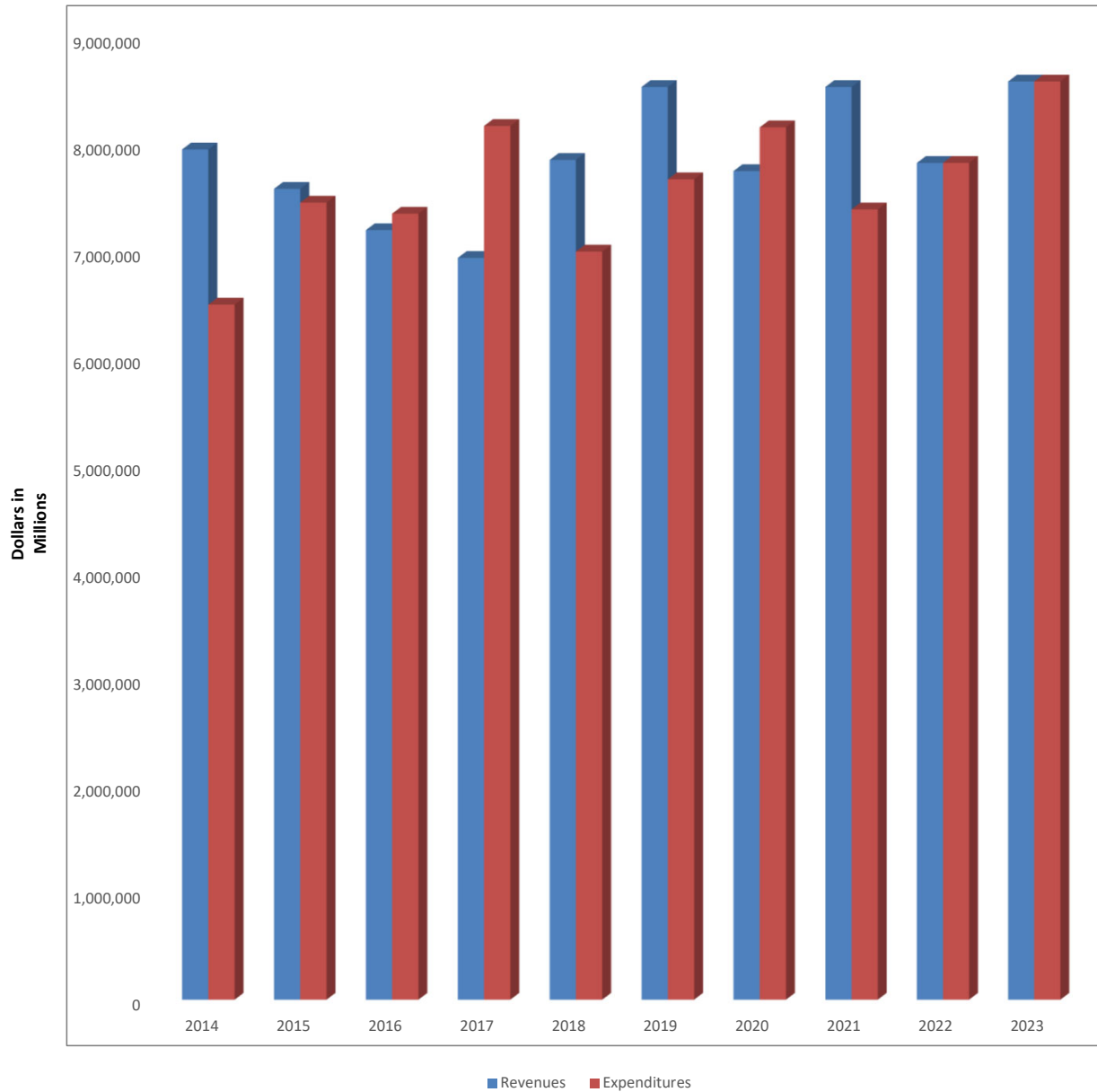
## Ad Valorem, Sales Tax, Other Revenue

### Fiscal Years 2014-2023



**Description:** This graph shows the relationship between actual Ad Valorem Taxes and Sales Tax to Total Revenue in the General Fund for the period Fiscal Year 2014 to Fiscal Year 2021 and the budgeted amount for Fiscal Years 2022 and 2023.

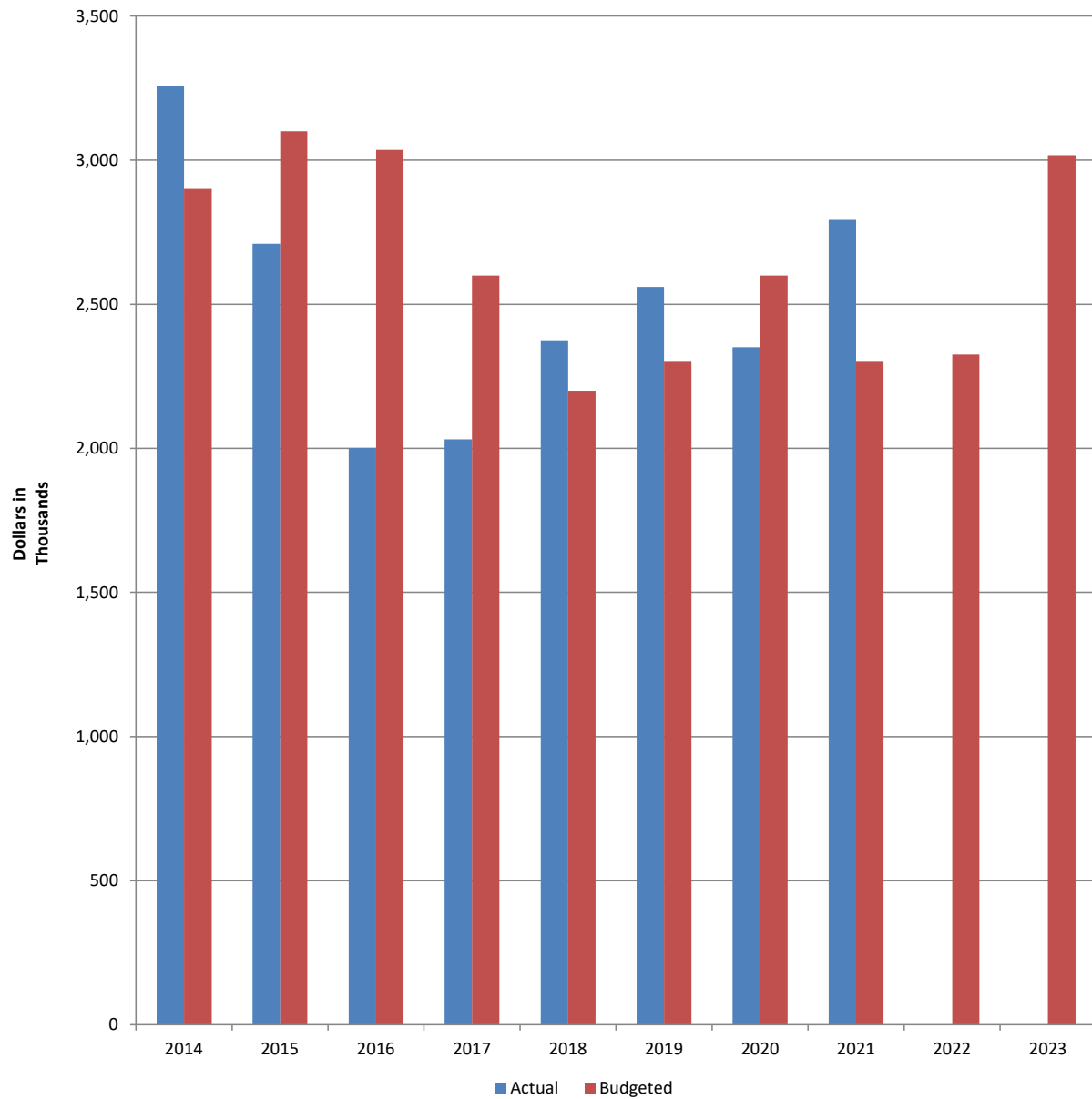
**General Fund  
Revenues & Expenditures  
Fiscal Years 2014-2023**



**Description:** This graph shows the actual General Fund Revenues and Expenditures for Fiscal Year 2014 to Fiscal Year 2021 and budgeted revenues and expenditures for Fiscal Years 2022 and 2023.

## Sales Tax Revenue

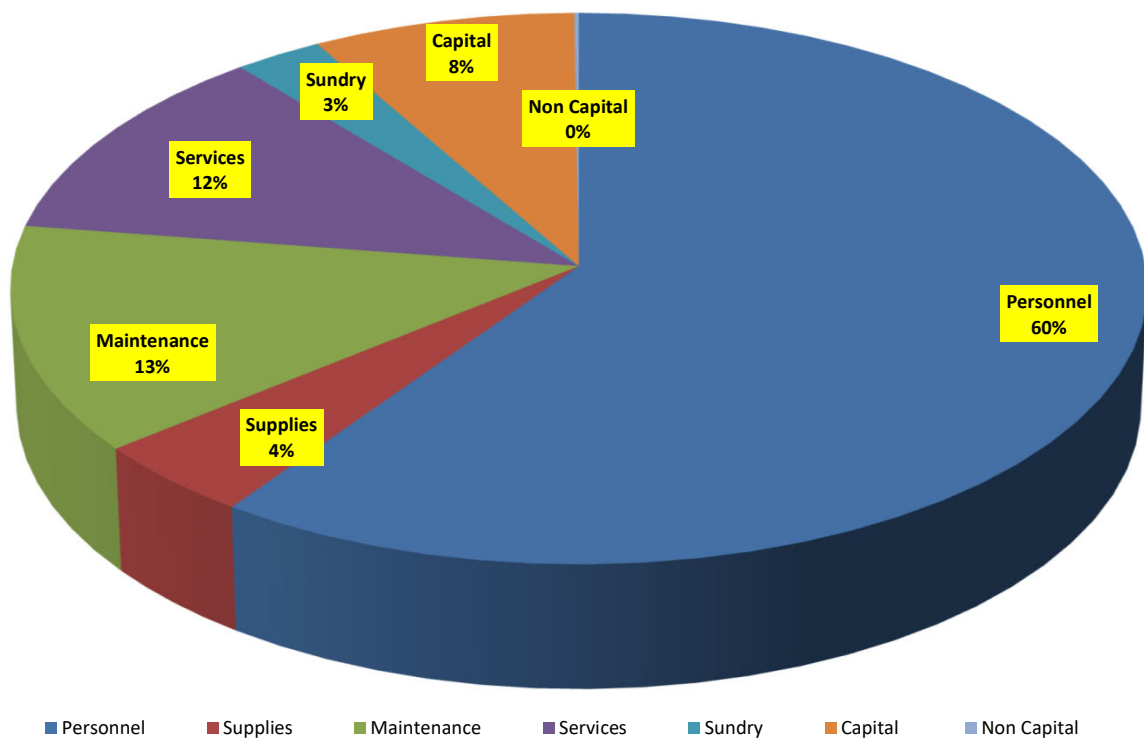
10 year history



**Description:** This graph shows the Actual Sales Tax Received compared to the Budgeted Sales Tax for Fiscal Years 2014 through 2021 and Budgeted Sales Tax for Fiscal Years 2022 and 2023. Sales tax recorded in 2022 is through September. Budgeted amount for 2023 anticipates an increase, due to changes in our local economy.

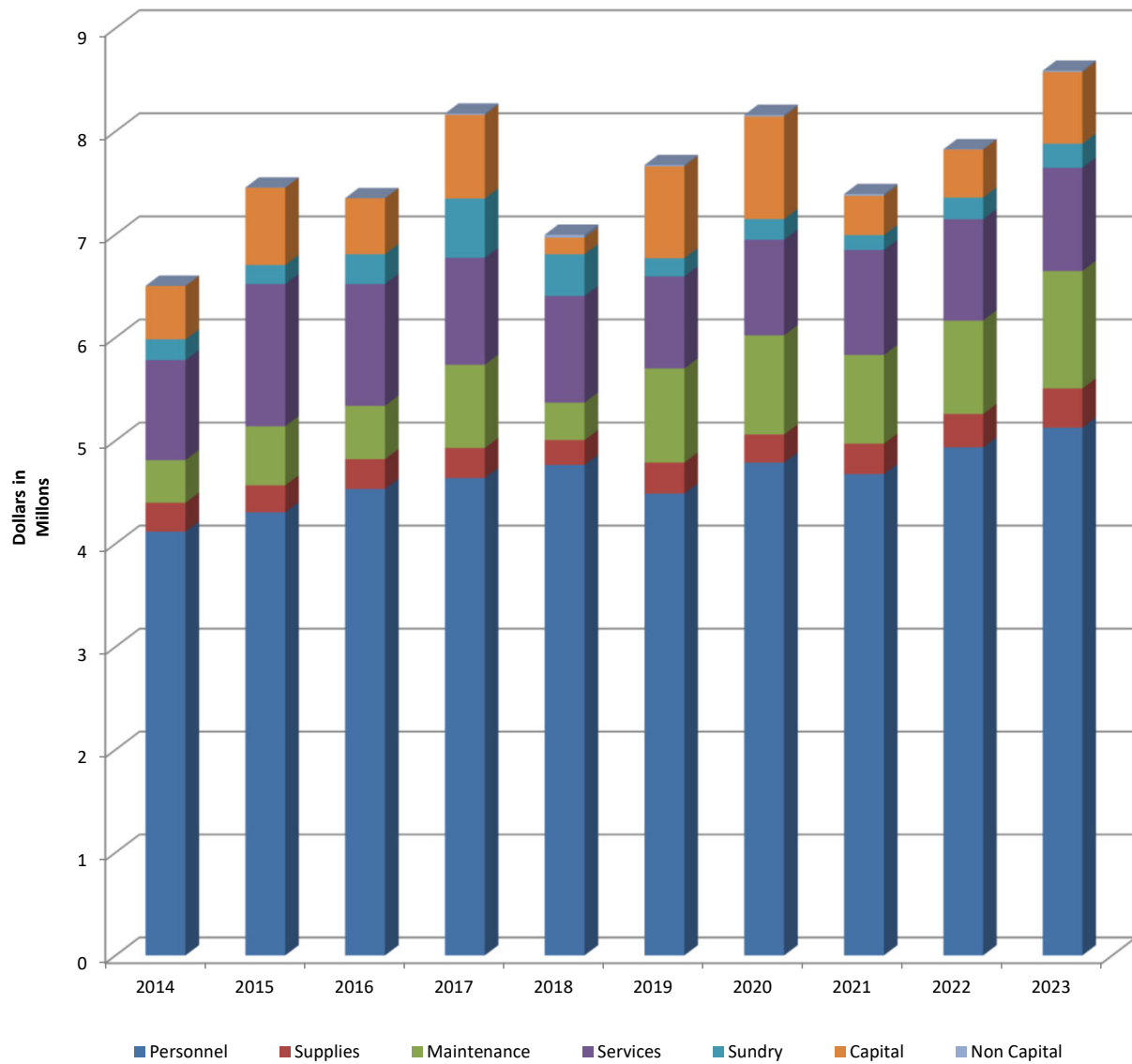
## General Fund Expenditures

Fiscal Year 2022 - 2023



**Description:** This pie chart visually shows the percentage of General Fund Expenditures allocated to the various major categories for the budget for Fiscal Year 2022-2023.

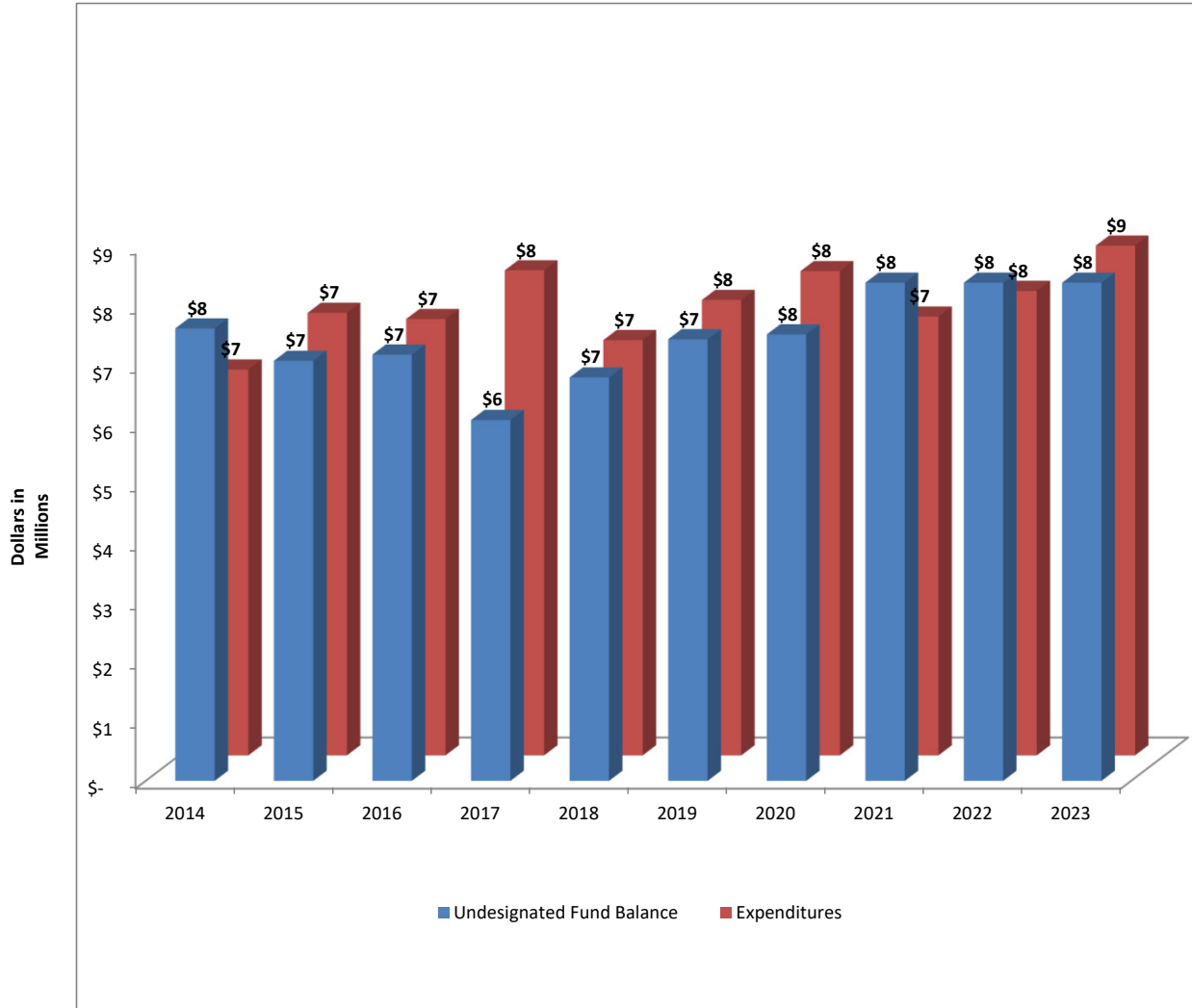
## General Fund Expenditures Fiscal Years 2014-2023



**Description:** This graph shows a visual comparison of actual expenditure allocations for Fiscal Years 2014 through 2021 and budgeted allocations for Fiscal Years 2022 and 2023.



**General Fund**  
**Undesignated Fund Balance/Expenditures**  
**Fiscal Years 2014 - 2023**



**Description:** This graph shows the relationship between actual General Fund Expenditures and Undesignated Fund Balance at year's end for Fiscal Year 2014 to Fiscal Year 2021 and the budgeted for Fiscal Years 2022 and 2023.

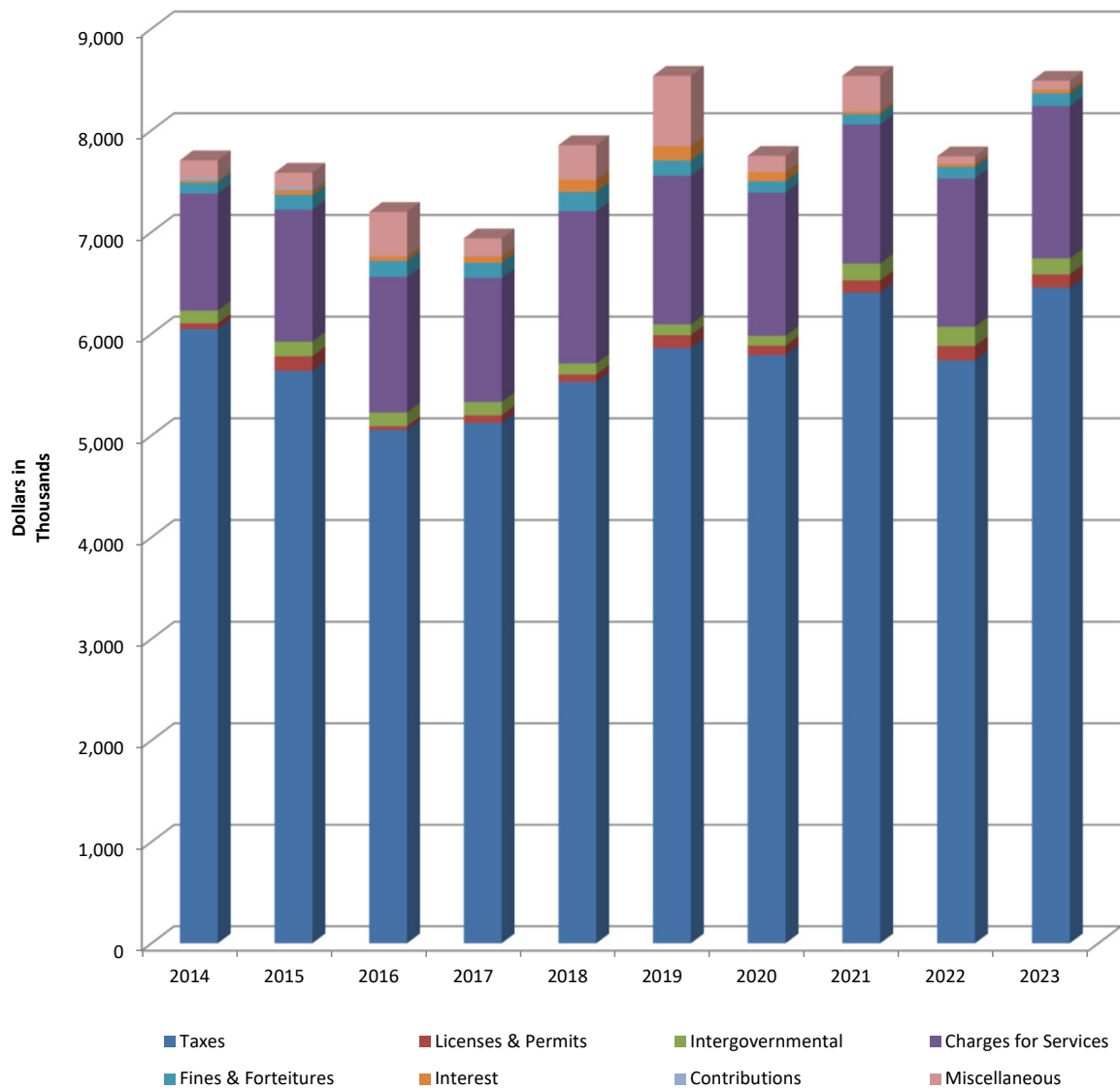
CITY OF SNYDER, TEXAS  
GENERAL FUND

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE/WORKING CAPITAL

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Revenues:				
Taxes	5,788,755	6,404,345	5,737,830	6,451,985
Licenses and Permits	93,724	120,753	142,480	131,365
Intergovernmental	97,140	165,154	188,495	157,065
Charges for Services	1,408,924	1,367,312	1,457,620	1,498,335
Fines and Forfeitures	110,418	102,431	115,030	126,030
Interest	90,155	26,508	30,000	35,000
Miscellaneous	23,195	73,042	28,050	33,050
Total Revenues	7,612,311	8,259,545	7,699,505	8,432,830
Expenditures:				
Personnel	4,787,020	4,675,387	4,934,840	5,125,075
Supplies	271,557	294,332	322,680	380,510
Maintenance	962,598	860,982	906,815	1,139,635
Services	928,236	1,017,881	982,170	1,001,255
Sundry Charges	198,744	144,890	211,600	233,785
Capital Outlay	985,606	378,380	465,250	696,095
Non Capitalized Equipment	24,986	19,641	2,800	11,600
Total Expenditures	8,158,747	7,391,494	7,826,155	8,587,955
Excess (Deficiency) of Rev. over Exp.	(546,436)	868,051	(126,650)	(155,125)
Other Financing Sources (Uses):				
Sale of Asset	82,057	35,500	35,000	20,000
Proceeds from Insurance	55,146	241,291	10,000	35,000
Transfer from Reserves	-	-	81,650	100,125
Excess (Deficiency) of Rev. & Other Sources over Expenditures	(409,233)	1,144,842	-	-
Fund Balance at B-O-Y	8,476,405	8,067,172	9,212,014	9,212,014
Prior year adjustment	-	-	-	-
Reserve for economic development	-	-	-	-
Fund Balance at E-O-Y	8,067,172	9,212,014	9,212,014	9,212,014

# General Fund Revenues Fiscal Years 2014 - 2023



**Description:** This graph displays actual revenue received for Taxes, Licenses and Permits, Intergovernmental, Charges for Services, Fines and Forfeitures, and Miscellaneous Revenues for the Period Fiscal Year 2014 to Fiscal Year 2021 and budgeted amounts for Fiscal Years 2022 and 2023.

CITY OF SNYDER, TEXAS  
GENERAL FUND

STATEMENT OF REVENUES

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Taxes:				
Sales Taxes	2,350,725	2,792,914	2,325,000	3,016,350
Ad valorem Taxes	2,704,636	2,867,072	2,676,830	2,676,635
Franchise Taxes	722,457	716,484	724,000	729,000
Liquor Taxes	10,937	27,875	12,000	30,000
Total Taxes	5,788,755	6,404,345	5,737,830	6,451,985
Licenses and Permits	93,724	120,753	142,480	131,365
Intergovernmental:				
Emergency Mgm. Program Grant	27,904	13,469	29,000	-
LEOSE - Fire	685	643	680	640
Snyder Public Schools Resource Officers	58,301	142,458	147,515	147,845
Grant Proceeds - TCF	-	-	-	-
LEOSE- Police	1,852	1,677	1,400	1,680
Juvenile Case Manager Fee	5,661	4,298	6,000	4,300
Texas Seat Belt	2,737	2,609	3,900	2,600
Total Intergovernmental	97,140	165,154	188,495	157,065
Charges for Services:				
Administrative Fees	1,354,660	1,326,844	1,405,240	1,439,225
Municipal Court Fees	44,466	20,296	39,380	39,110
Billings for Emergency Services	8,986	19,170	12,000	19,000
Credit Card Fees	812	1,002	1,000	1,000
Total Charges for Services	1,408,924	1,367,312	1,457,620	1,498,335
Fines & Forfeitures	110,418	102,431	115,030	126,030
Miscellaneous:				
Interest	90,155	26,508	30,000	35,000
Miscellaneous	23,195	73,042	28,050	33,050
Proceeds from Insurance	55,146	241,291	10,000	35,000
Gain/Loss on Sale of Asset	82,057	35,500	35,000	20,000
Total Miscellaneous	250,553	376,341	103,050	123,050
Other Financing Sources (Uses):				
Transfer from reserve	-	-	81,650	100,125
Total Revenues	7,749,514	8,536,336	7,826,155	8,587,955

CITY OF SNYDER, TEXAS  
GENERAL FUND

DESCRIPTION OF REVENUES

2022-2023 BUDGET

TAXES

Sales Tax	\$ 3,016,350
-----------	--------------

The sales tax revenue received by the city is the result of both retail and certain industrial purchases. Major exemptions from sales tax include food, drugs, services, and equipment or materials used in manufacturing or agricultural procedures. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. At the close of each month, the state distributes all available funds specifically deposited to the credit of each city. The Comptroller deducts 2 percent for administration from the collections deposited.

Ad Valorem Taxes

Current Taxes	\$ 2,558,195
---------------	--------------

Current taxes refers to ad valorem, or property taxes, which are due during the current fiscal year, as opposed to the taxes due last year. Property taxes are assessed upon property or real estate, buildings, and for business on their equipment and inventory. The City, however, exempts some of the value on residential property.

Property valuations are established by the Scurry County Appraisal District and given to the City Council from which the tax rate is set. Taxes due on October 1<sup>st</sup> of each year become delinquent or past due on February 1<sup>st</sup>. Generally, the City can expect to collect about 94% of the taxes due.

Delinquent Taxes	\$ 57,000
------------------	-----------

Delinquent taxes are those property or ad valorem taxes which were due in prior years. The City, through the Scurry County Tax Collector's Office attempts to collect delinquent taxes.

Penalty & Interest	\$ 55,000
--------------------	-----------

Property taxes which are paid after they become delinquent are assessed penalties and interest. Generally speaking, the penalty is 1% of principal due for the first month, plus 1% for each additional month delinquent, to a maximum of 10%.

Interest is assessed at ½ of 1% for each month or portion of month the tax remains delinquent.

Business and Personal Property	\$ 3,300
--------------------------------	----------

Overages/Variances	\$ 3,140
--------------------	----------

Franchise Tax	\$ 729,000
---------------	------------

Franchise tax payments are made to the City by Oncor Electric

Delivery, Atmos Energy, Cebridge Cable, Southwestern Bell, Suddenlink and other telecommunication companies based upon a percentage of gross receipts and paid in return for using city streets, alleys or easements for service limits.

Liquor Tax	\$ 30,000
------------	-----------

50% of the face value of all facets of the Texas Alcohol and Beverage Commission issued permits.	<hr/>
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TOTAL TAXES	\$ 6,451,985
-------------	--------------

#### LICENSES & PERMITS

Building Permits	\$ 16,000
------------------	-----------

Buildings which undergo structural alterations or new construction require a building permit. Permit fees are: \$40.00 minimum up to 500 square feet, \$.10 per square foot thereafter to a maximum of \$50,000.00

Electrical Permits	\$ 7,600
--------------------	----------

Electrical permits are required for alterations, remodeling, repairs, additions, or new construction. Fees vary and are based upon building type and wiring complications.

Dog License	\$ 100
-------------	--------

The City charges \$2.00 per license.

Pound Fee	\$ 2,500
-----------	----------

Pound fee is \$5.00 for reclaimed animals.

Peddler's Permit	\$ 2,000
------------------	----------

The City's fee for each peddler's license is \$75.00.

Miscellaneous Fees	\$ 340
--------------------	--------

Zone changes, variance cases, special use permits, dump truck fees.

Demolition Fees	\$ 1,000
-----------------	----------

The City's fee for demolition.

Beer & Wine Permit & License	\$ 550
------------------------------	--------

The City's permit fee for the sale of beer and wine.

Package Store Permit	\$ 800
----------------------	--------

The City's permit fee for the sale of alcoholic beverages.

Carnival Permit	\$ 100
-----------------	--------

The City's permit fee for the operation of a carnival.

Fire Inspection Service Fee	\$ 500
The City's permit fee for annual inspections of specified commercial and residential facilities.	
Mixed Beverage Permit	\$ 1,500
The City's permit for the sale of mixed beverages.	
Residential Tax Abatement Fee	\$ 75
Game Room Permit and Fees	\$ 95,500
The City's permit for operation of a game room.	
Sign/Billboard Permit	\$ 300
The City's permit for installation of a sign/billboard.	
Oil & Gas Filing Fee	\$ 2,500
The City's permit fee for drilling inside the city limits.	
<hr/>	
TOTAL LICENSES AND PERMITS	\$ 131,365

#### INTERGOVERNMENTAL

Texas Department of Transportation	\$ 2,600
SISD Special Resource Officer	\$ 147,845
Juvenile Case Manager Fee	\$ 4,300
LEOSE – Police	\$ 1,680
LEOSE – Fire Department	\$ 640
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TOTAL INTERGOVERNMENTAL	\$ 157,065

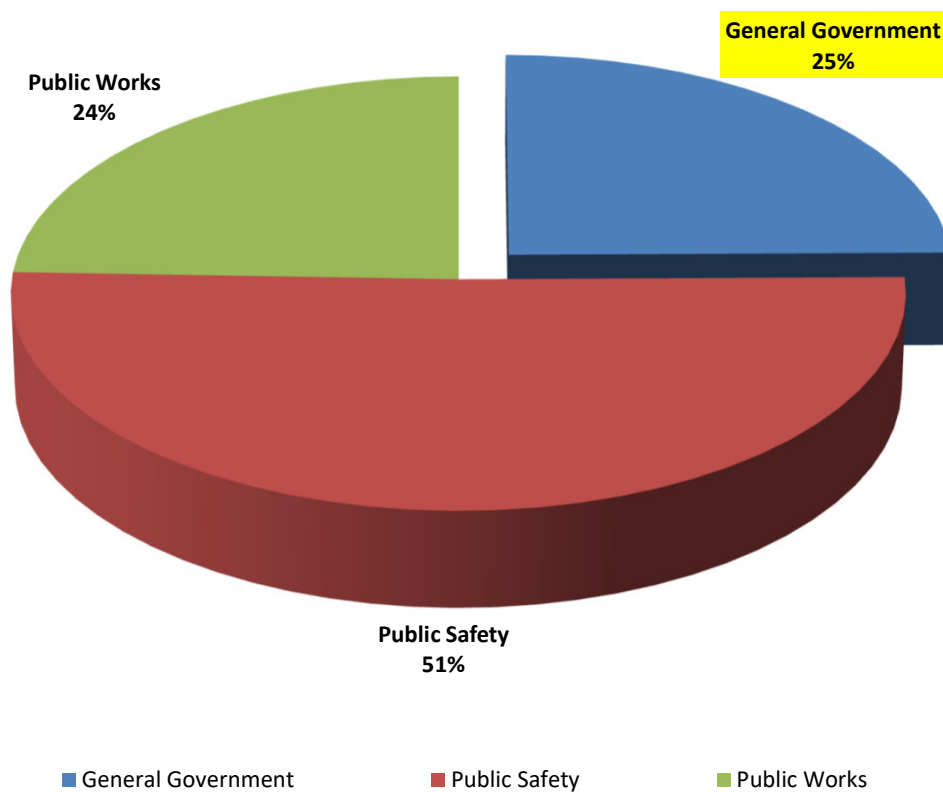
#### CHARGES FOR SERVICES

Administrative Fees	
The Enterprise Fund is charged a fee for administrative and accounting services provided by the General Fund.	
	\$ 1,439,225
Billings for Emergency Services	\$ 19,000
The Fire Department is allowed to charge insurance companies for vehicle fires, wash-down at a wreck, extrication, commercial structure fire, mobile home fire, hazardous material, special rescue, and 1 <sup>st</sup> responder.	

Court Costs	\$ 39,080
Fees are established by the State and the City retains 10% of the fees prior to remittance to the state.	
Credit Card Fees	\$ 1,000
	<hr/>
TOTAL CHARGES FOR SERVICES	\$ 1,498,305
 <u>FINES &amp; FORFEITURES</u>	
Municipal Court	\$ 126,060
Collections through the assessment of fines for traffic violations and city ordinance violations.	
	<hr/>
TOTAL FINES & FORFEITURES	\$ 126,060
 <u>MISCELLANEOUS</u>	
Interest Income	\$ 35,000
Includes interest earnings on city deposits.	
Other	\$ 33,050
	<hr/>
TOTAL MISCELLANEOUS	\$ 68,050
 <u>CHARGES FOR SERVICES</u>	
Proceeds from insurance	\$ 35,000
Gain/loss on sale of asset	\$ 20,000
	<hr/>
TOTAL CHARGES FOR SERVICES	\$ 55,000
 <u>TRASNFERS</u>	
Transfer from Reserves	TOTAL TRANSFERS \$ 100,125
 <b><u>TOTAL GENERAL FUND REVENUE \$ 8,587,955</u></b>	



## General Fund Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "General Government" function and shows the amount of the General Fund Expenditures that are appropriated for each major function.

## CITY OF SNYDER, TEXAS

## GENERAL FUND

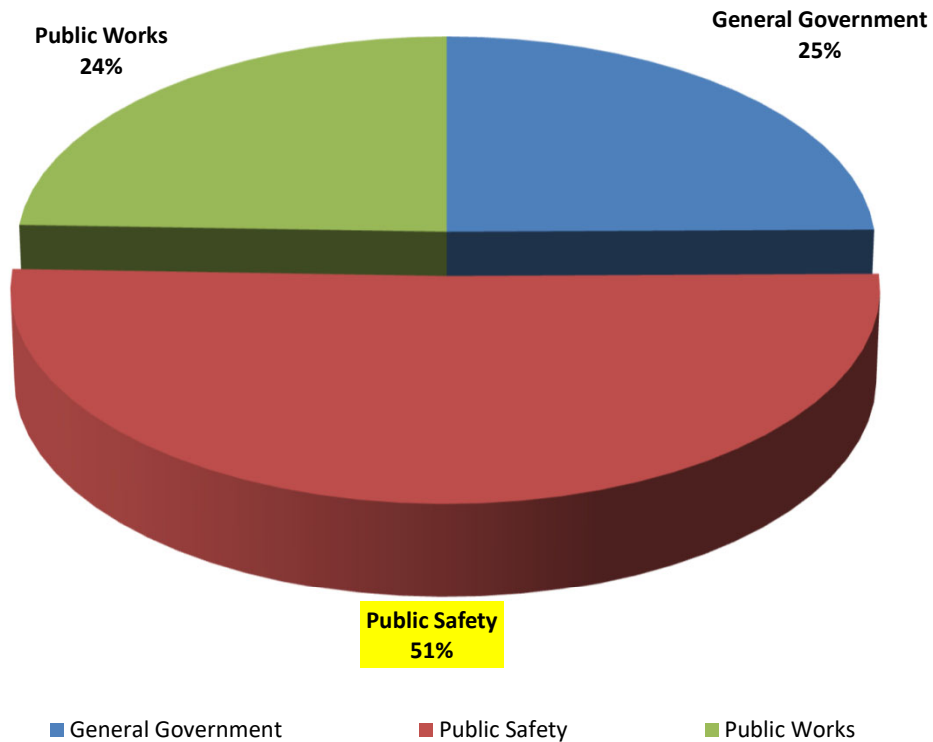
## STATEMENT OF EXPENDITURES

## 2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
GENERAL GOVERNMENT:				
Administration:				
Personnel Services	254,587	256,949	353,500	269,090
Supplies	2,235	2,804	2,700	4,100
Maintenance	2,018	2,470	13,980	2,765
Services	19,976	17,248	22,635	26,090
Sundry Charges	3,201	2,711	3,510	4,210
Capital Outlay	1,026	-	2,800	-
Non Capitalized Equipment	-	96	-	100
Totals	283,043	282,278	399,125	306,355
Finance:				
Personnel Services	295,108	258,561	159,230	272,985
Supplies	3,592	4,016	3,300	3,910
Maintenance	7,963	35,059	19,365	29,830
Services	41,195	45,302	46,745	51,455
Sundry Charges	2,404	3,527	2,900	5,040
Capital Outlay	10	2,968	-	-
Non Capitalized Equipment	500	-	500	500
Totals	350,772	349,433	232,040	363,720
Planning & Zoning:				
Personnel Services	196,064	189,032	190,565	199,865
Supplies	4,300	6,636	4,000	6,800
Maintenance	5,431	18,496	19,350	15,430
Services	13,408	16,649	13,065	11,815
Sundry Charges	18,457	3,837	20,020	20,020
Capital Outlay	-	10,474	7,800	2,200
Non Capitalized Equipment	570	1,327	-	-
Totals	238,230	246,451	254,800	256,130
Municipal Court:				
Personnel Services	255,013	215,090	237,885	250,800
Supplies	2,715	3,350	3,650	3,650
Maintenance	10,588	15,683	21,515	20,925
Services	27,484	23,918	29,980	31,010
Sundry Charges	4,747	11,566	10,360	14,500
Capital Outlay	-	3,704	1,400	8,800
Non Capitalized Equipment	233	-	-	-
Totals	300,780	273,311	304,790	329,685

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Community Services:				
Personnel Services	-	-	-	-
Supplies	1,872	9,837	13,550	11,900
Maintenance	23,930	27,703	55,000	60,915
Services	309,811	276,573	318,855	344,705
Sundry Charges	5,483	5,157	6,230	6,830
Capital Outlay	-	-	-	5,100
Non Capitalized Equipment	540	-	-	-
Totals	341,636	319,270	393,635	429,450
City Secretary/Records:				
Personnel Services	168,990	168,713	169,945	175,820
Supplies	1,244	986	1,550	1,550
Maintenance	4,696	6,676	2,585	3,940
Services	9,262	6,394	8,450	7,790
Sundry Charges	1,144	402	855	700
Capital Outlay	1,100	-	-	1,400
Non Capitalized Equipment	-	-	-	-
Totals	186,436	183,171	183,385	191,200
IT / Purchasing				
Personnel Services	101,917	98,969	99,115	102,400
Supplies	2,023	2,051	3,100	2,600
Maintenance	29,855	24,821	30,710	67,690
Services	6,834	24,485	7,285	7,105
Sundry Charges	893	4,708	2,805	3,805
Capital Outlay	-	5,217	1,500	70,700
Non Capitalized Equipment	737	2,676	1,200	2,000
Totals	142,259	162,927	145,715	256,300
TOTAL GENERAL GOVERNMENT	1,843,156	1,816,841	1,913,490	2,132,840

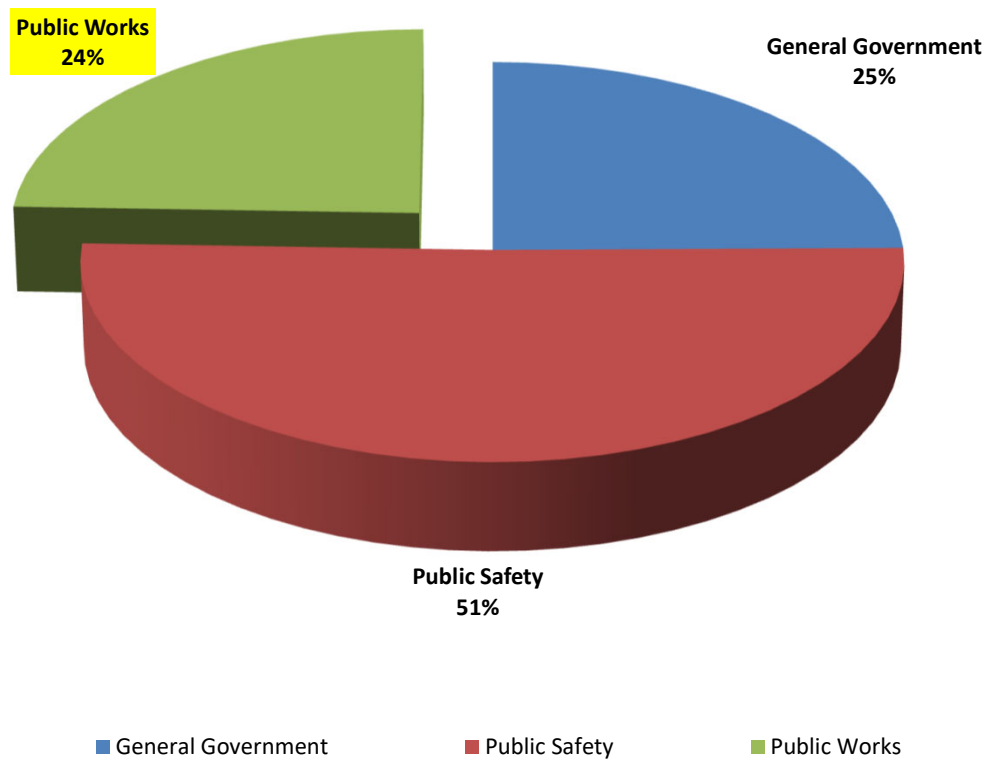
## General Fund Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Public Safety" function and shows the amount of the General Fund Expenditures that are appropriated for each major function.

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
PUBLIC SAFETY:				
Police:				
Personnel Services	1,966,056	1,943,547	2,130,690	2,200,640
Supplies	89,395	92,548	102,400	114,150
Maintenance	115,895	113,549	113,705	104,530
Services	84,228	96,088	107,450	92,495
Sundry Charges	123,092	78,884	118,200	126,900
Capital Outlay	175,648	227,642	97,300	122,800
Non Capitalized Equipment	10,603	8,395	-	2,000
Totals	2,564,917	2,560,653	2,669,745	2,763,515
Animal Control:				
Personnel Services	126,271	128,742	127,445	132,620
Supplies	9,239	12,668	17,850	17,150
Maintenance	17,531	4,182	7,780	7,185
Services	12,777	14,000	16,575	14,465
Sundry Charges	4,115	3,353	4,870	4,870
Capital Outlay	1,100	2,025	39,500	-
Non Capitalized Equipment	-	491	1,100	1,000
Totals	171,033	165,462	215,120	177,290
Fire:				
Personnel Services	895,234	864,872	899,635	927,550
Supplies	73,585	75,641	81,100	96,400
Maintenance	52,714	60,270	65,675	64,640
Services	101,672	89,508	104,435	99,755
Sundry Charges	18,384	17,332	23,850	23,850
Capital Outlay	468,007	27,556	97,950	58,615
Non Capitalized Equipment	11,803	5,408	-	5,000
Totals	1,621,399	1,140,586	1,272,645	1,275,810
Fire Marshal:				
Personnel Services	109,023	115,574	110,230	113,500
Supplies	5,421	4,375	7,380	7,300
Maintenance	1,375	6,001	3,400	3,080
Services	2,814	1,567	5,000	5,375
Sundry Charges	1,166	3,448	5,400	6,010
Capital Outlay	-	5,530	50,000	1,480
Non Capitalized Equipment	-	-	-	-
Totals	119,799	136,495	181,410	136,745
TOTAL PUBLIC SAFETY	4,477,148	4,003,196	4,338,920	4,353,360

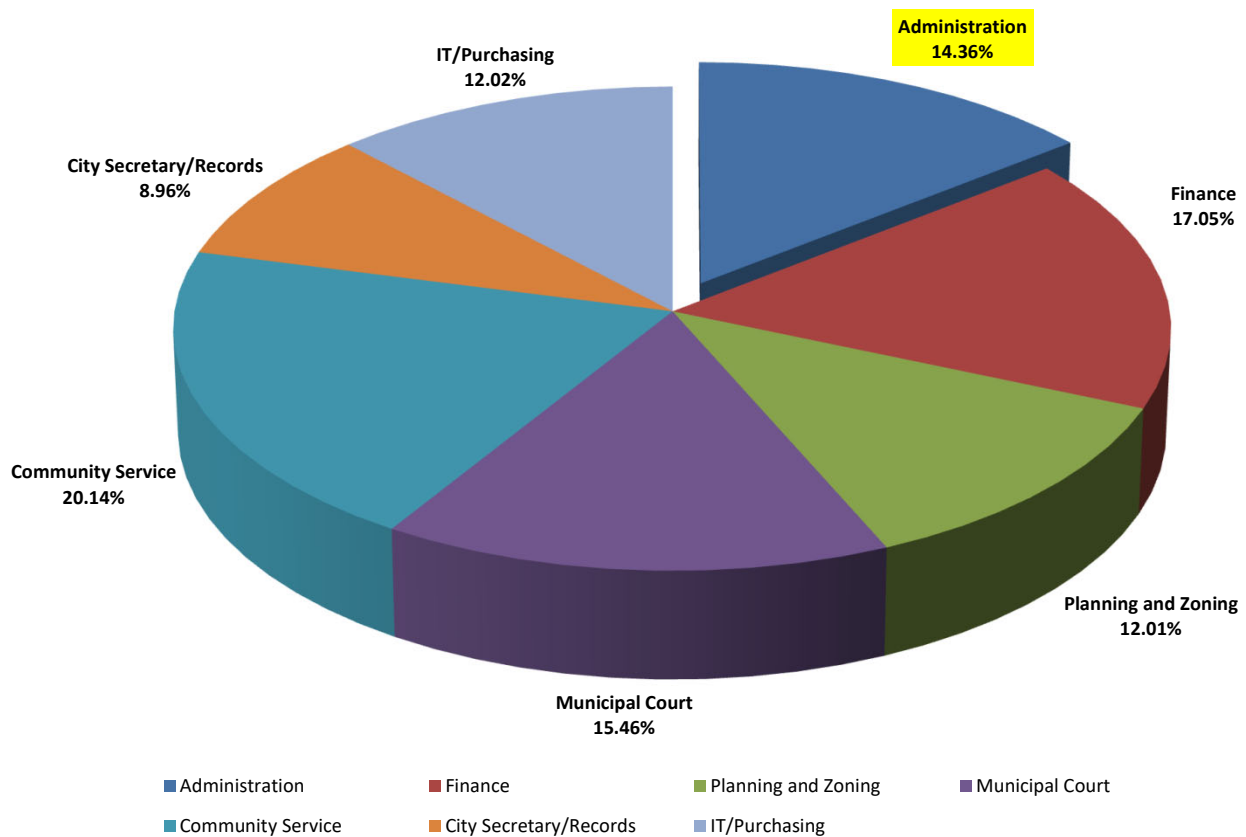
## General Fund Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Public Works" function and shows the amount of the General Fund Expenditures that are appropriated for each major function.

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
PUBLIC WORKS;				
Street Maintenance:				
Personnel Services	418,757	435,339	456,600	479,805
Supplies	75,936	79,419	82,100	111,000
Maintenance	690,602	546,071	553,750	758,705
Services	298,775	406,150	301,695	309,195
Sundry Charges	15,658	9,964	12,600	17,050
Capital Outlay	338,715	93,265	167,000	425,000
Non Capitalized Equipment	-	1,249	-	1,000
Totals	1,838,443	1,571,457	1,573,745	2,101,755
TOTAL PUBLIC WORKS	1,838,443	1,571,457	1,573,745	2,101,755
TOTAL EXPENSES	8,158,747	7,391,494	7,826,155	8,587,955

## General Government Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the relationship between the department "Aministration" and the other departments within the General Government Functional Area.



## BUDGET SUMMARY

Fund	Function	Department Number		
General	Administration	1		
		Actual	Budgeted	Proposed
Expenditure Class		2020-2021	2021-2022	2022-2023
Personnel Services	\$	256,949	\$ 353,500	\$ 269,090
Supplies		2,804	2,700	4,100
Maintenance		2,470	13,980	2,765
Services		17,248	22,635	26,090
Sundry Charges		2,711	3,510	4,210
Capital Outlay		-	2,800	-
Non Capitalized Equipment		96	-	100
TOTAL ALL ACCOUNTS	\$	<u>282,278</u>	\$ <u>399,125</u>	\$ <u>306,355</u>

### Mission Statement

The implementation of policies established by the City Council as fairly, effectively, and efficiently as possible.

### Description

City Administration consists of the City Manager and Receptionist/Secretary.

The City Manager is the chief administrative officer of the city referencing the City Charter to administer the policies of the City Council and the overall coordination of the city's activities for the efficient operation of the City of Snyder.

### Goal

Provide administrative oversight that the City operations are responsive and sensitive to citizen desires.

### Objectives

1. Consolidation of City/County services and eliminate duplication of costs.
2. Secure discretionary federal funding for Homeland Security, American COVID-19 Recovery, and American Rescue Plan.
3. Meet with TDCJ/County/School/Chamber/Hospital/WTC officials monthly.
4. Meet with West Central Texas Council of Governments on a regular basis.
5. Support local economic development efforts in conjunction with the Development Corporation of Snyder, SISD, Scurry County, Snyder Chamber of Commerce, Cogdell Hospital, West Texas Council of Governments, and TxDot.
6. Support city wide recycling programs when feasible.
7. Develop and implement city wide beautification projects.
8. Development of Deep Creek Beautification Project.

9. Seek CDBG Grant Funding for City projects.
10. Continue demolition of sub-standard structures/junk vehicles.
11. Meet with U.S. Air Force officials and support the Scoring Facility located at Winston Field.
12. Utilize Price Daniel Unit personnel on City and Community projects.
13. Review Adopted Master Plan for the City.
14. Long-term City street reconstruction.

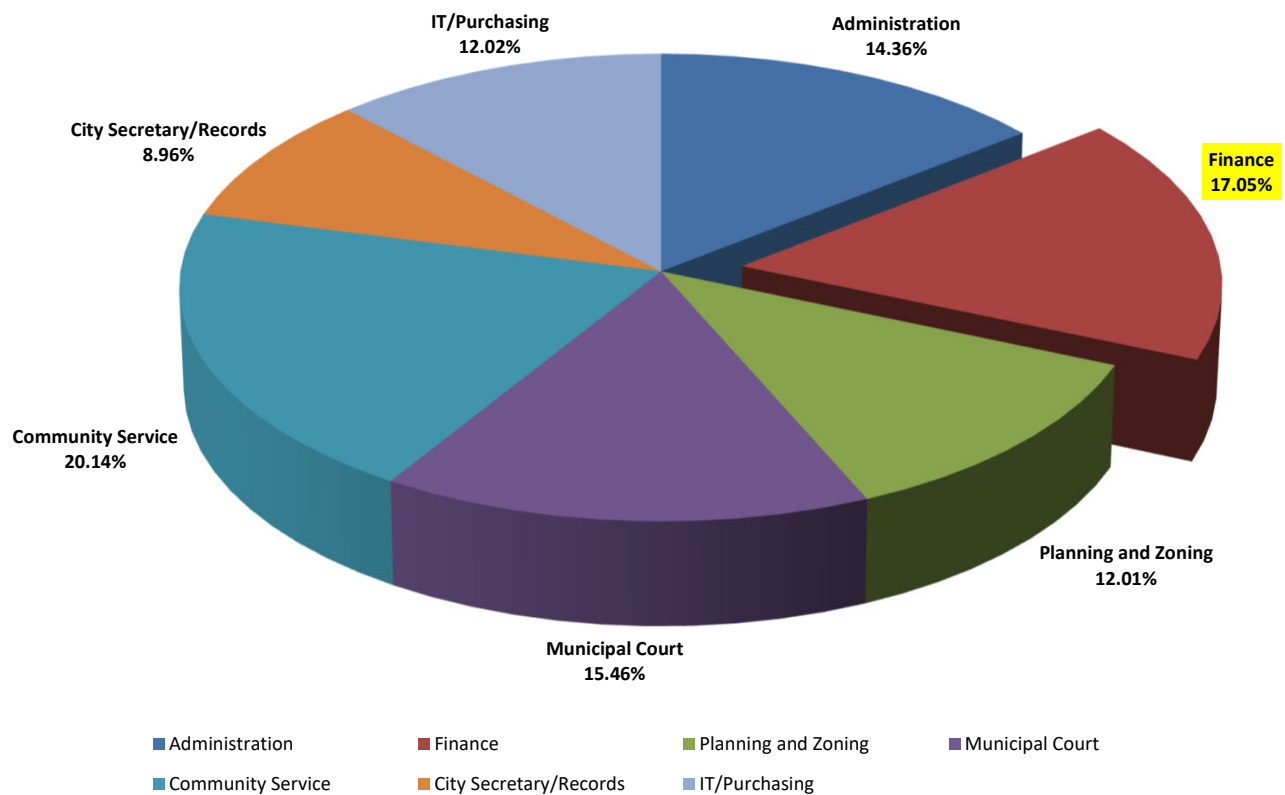
ADMINISTRATION - DEPARTMENT NO. 1

EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
601-101 SUPERVISION	150,028	151,500	157,560
601-102 CLERICAL	44,032	111,095	45,050
601-105 LONGEVITY	905	2,310	1,100
601-106 OVERTIME	382	300	800
601-108 FICA EXPENSE	10,977	16,445	12,680
601-109 TMRS EXPENSE	27,485	36,730	28,120
601-110 INSURANCE EXPENSE	20,315	31,275	20,815
601-111 MEDICARE EXPENSE	2,825	3,845	2,965
Sub Total	256,949	353,500	269,090
SUPPLIES & MATERIALS			
601-201 OFFICE SUPPLIES	614	1,000	1,500
601-206 MOTOR VEHICLE SUPPLIES	-	100	100
601-208 JANITORIAL SUPPLIES	1,757	1,050	1,850
601-212 GAS	388	400	500
601-215 OTHER SUPPLIES	44	150	150
Sub Total	2,804	2,700	4,100
MAINTENANCE OF BUILDINGS			
601-301 BUILDINGS & GROUNDS	225	500	500
Sub Total	225	500	500
MAINTENANCE OF EQUIPMENT			
601-401 OFFICE EQUIPMENT	-	-	370
601-403 MAINTENANCE OF EQUIPMENT	221	-	225
601-404 AUTOMOTIVE EQUIPMENT	68	300	300
601-407 SOFTWARE MAINTENANCE	1,956	13,180	1,370
Sub Total	2,245	13,480	2,265
MISCELLANEOUS SERVICES			
601-501-01 TELEPHONE	4,232	5,025	4,200
601-501-02 CELLULAR	579	625	580
601-501-03 INTERNET	1,925	1,770	1,560
601-502 RENTAL OF EQUIPMENT	906	1,215	810
601-503 INSURANCE	755	850	800

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
601-504 SPECIAL SERVICES	984	500	1,000
601-505 ADVERTISING	25	3,000	3,000
601-506 BUSINESS & TRANSPORTATION	1,524	4,500	4,500
601-508 FEE BASIS SERVICE	-	-	-
601-510 CONTRACTUAL SERVICES	356	450	440
601-511-01 ELECTRICITY	5,261	4,200	8,500
601-511-02 GAS	700	500	700
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Sub Total	17,248	22,635	26,090
SUNDRY CHARGES			
601-602 MEMBERSHIP & SUBSCR.	2,513	2,900	3,600
601-604 WORKER'S COMP.	198	500	500
601-606 FREIGHT EXPENSE	-	10	10
601-607 PRINTING EXPENSE	-	100	100
601-608 BAD DEBT EXPENSE	-	-	-
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Sub Total	2,711	3,510	4,210
CAPITAL OUTLAY			
601-901 OFFICE EQUIPMENT	-	2,800	-
601-902 AUTOMOTIVE EQUIPMENT	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	-	2,800	-
NON CAPITALIZED EQUIPMENT			
601-905 NON CAPITALIZED EQUIPMENT	96	-	100
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Sub Total	96	-	100
TOTAL BUDGET	282,278	399,125	306,355

## General Government Function Expense Fiscal Year 2023



Description: This pie chart highlights the relationship between the department "Finance" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
	Accounting			
General	Personnel/Payables	Finance		2
Expenditure Class		Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023
Personnel Services		\$ 258,561	\$ 159,230	\$ 272,985
Supplies		4,016	3,300	3,910
Maintenance		35,059	19,365	29,830
Services		45,302	46,745	51,455
Sundry Charges		3,527	2,900	5,040
Capital Outlay		2,968	-	-
Non Capitalized Equipment		-	500	500
TOTAL ALL ACCOUNTS		\$ 349,433	\$ 232,040	\$ 363,720

### Mission Statement

To provide for the efficient financial operation of the City and safeguarding the City's assets. To ensure that the City adheres to state and federal laws as they apply to personnel and payroll.

To invest funds which will provide the highest investment return with the maximum security and conforming to all statutes governing the investment of the City's funds.

### Description

The Finance Department is responsible for the administration and overall planning for the City's financial activities. Also, included in this department are the Human Resource functions, along with a safety program.

### Goal

Provide effective protection of the city's financial assets through accurate financial reporting and sound investment policies. Provide nondiscriminatory personnel policies.

### Objectives

1. Continue to maintain the 100% ratio of invested funds to total funds available at the highest possible rate of return.
2. Process financial data as received.
3. Continue to produce accurate financial statements on a real-time basis.
4. To continue to produce a Comprehensive Annual Financial Report that meets the Certificate of Conformance Standards of the Government Finance Officers Association (GFOA).
5. Implement changes in financial reports when published by the Governmental Accounting Standards Board (GASB).

6. To produce a budget that meets the Distinguished Budget Presentation standards of the GFOA.
7. Pay bills on a timely basis to avoid late fees.
8. Fill all personnel requisitions with the most qualified applicants as soon as possible.
9. Provide a safety program to protect all employees from on job accidents.

Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Number of payable checks issued	2,948	2,546	2,596
	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Number of positions filled	12	20	9
Applications reviewed	125	170	62

## FINANCE - DEPARTMENT NO. 2

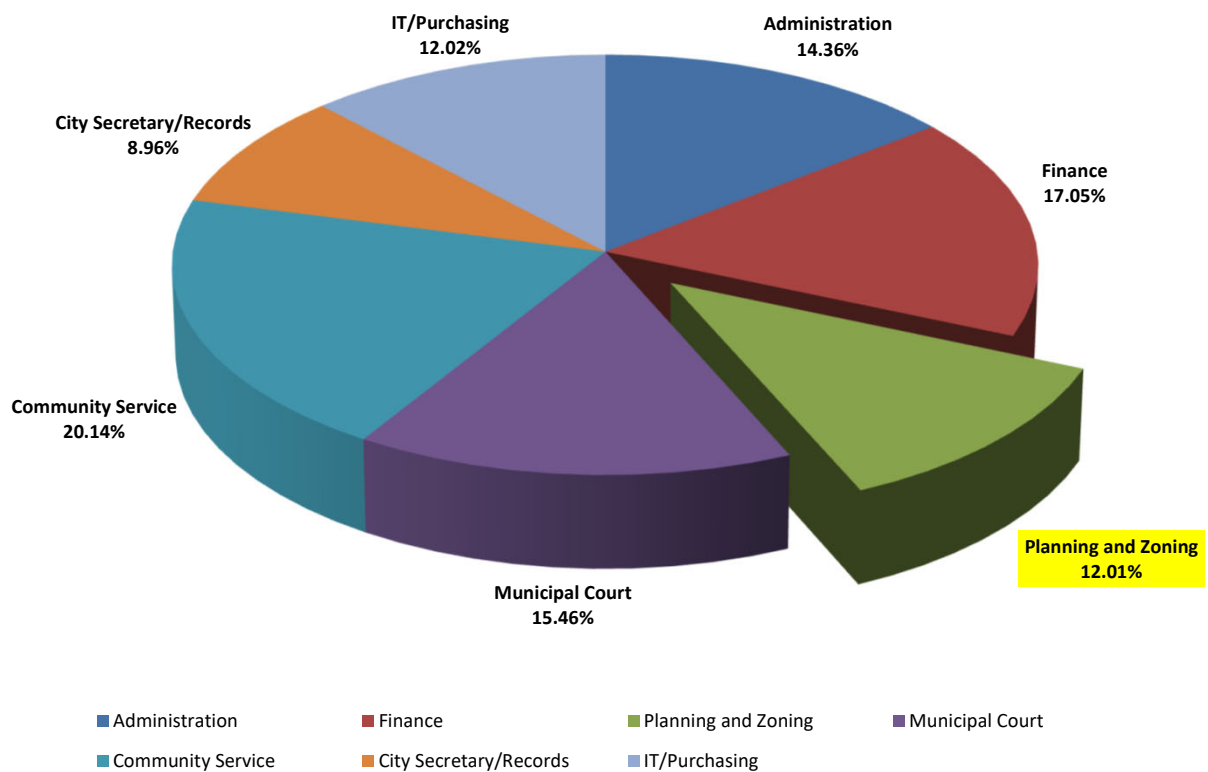
## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
602-101 SUPERVISION	68,101	62,400	71,270
602-102 CLERICAL	113,491	53,295	119,790
602-105 LONGEVITY	2,782	620	850
602-106 OVERTIME	574	150	2,000
602-107 PART-TIME	5,305	-	8,000
602-108 FICA EXPENSE	11,561	7,220	12,520
602-109 TMRS EXPENSE	25,917	16,130	26,660
602-110 INSURANCE EXPENSE	28,126	17,725	28,965
602-111 MEDICARE EXPENSE	2,704	1,690	2,930
Sub Total	258,561	159,230	272,985
SUPPLIES & MATERIALS			
602-201 OFFICE SUPPLIES	2,931	2,300	2,900
602-202 FORMS	951	900	900
602-204 UNIFORMS	-	-	-
602-208 JANITORIAL SUPPLIES	130	100	100
602-215 OTHER SUPPLIES	4	-	10
Sub Total	4,016	3,300	3,910
MAINTENANCE OF EQUIPMENT			
602-401 OFFICE EQUIPMENT	166	145	815
602-403 MAINTENANCE OF EQUIPMENT	221	-	225
602-407 SOFTWARE MAINTENANCE	34,672	19,220	28,790
Sub Total	35,059	19,365	29,830
MISCELLANEOUS SERVICES			
602-501-01 TELEPHONE	1,158	1,200	1,175
602-501-03 INTERNET	1,425	1,425	1,425
602-502 RENTAL OF EQUIPMENT	925	805	585
602-503 INSURANCE	140	70	70
602-504 SPECIAL SERVICES	2,244	1,500	1,500
602-505 ADVERTISING	681	700	700
602-506 BUSINESS & TRANSPORTATION	1,103	3,000	4,000
602-508 FEE BASIS SERVICE	37,550	37,935	42,000
602-510 CONTRACTUAL SERVICES	75	110	-
Sub Total	45,302	46,745	51,455



	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
SUNDRY CHARGES			
602-601 TRAINING & EDUCATION	240	-	2,800
602-602 MEMBERSHIP & SUBSCR.	670	1,200	540
602-604 WORKER'S COMP.	987	700	700
602-606 FREIGHT EXPENSE	139	200	200
602-607 PRINTING EXPENSE	1,492	800	800
	<hr/>	<hr/>	<hr/>
Sub Total	3,527	2,900	5,040
CAPITAL OUTLAY			
602-901 OFFICE EQUIPMENT	2,968	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	2,968	-	-
NON CAPITALIZED EQUIPMENT			
602-905 NON CAPITALIZED EQUIPMENT	-	500	500
	<hr/>	<hr/>	<hr/>
Sub Total	-	500	500
TOTAL BUDGET	349,433	232,040	363,720

## General Government Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the relationship between the department "Planning and Zoning" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Planning and Zoning	3		
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 189,032	\$ 190,565	\$ 199,865	
Supplies	6,636	4,000	6,800	
Maintenance	18,496	19,350	15,430	
Services	16,649	13,065	11,815	
Sundry Charges	3,837	20,020	20,020	
Capital Outlay	10,474	7,800	2,200	
Non Capitalized Equipment	1,327	-	-	
TOTAL ALL ACCOUNTS	\$ 246,451	\$ 254,800	\$ 256,130	

### Mission Statement

The Planning & Zoning Division has a mission to promote orderly and quality development in the community by ensuring that all land use and development proposals in the community conform to the City's Comprehensive Plan and Code of Ordinances.

The Building Division's mission is to safeguard the health, safety, welfare, and overall quality of life for the City residents and the business community through timely, efficient, and thorough building permitting and inspections.

Environmental Code Service Division has the mission to enforce the codes of the City with intent to provide a fair process of the City's zoning and technical codes, all while correcting violations in a manner within the procedure requirements and remedies provided for in the City's Code of Ordinances.

### Description

Department 3's roles and responsibilities are divided out among three divisions, Planning and Zoning, Building, and Environmental Code Services. It is comprised of 2 full-time positions, a Department Head and a Combination Inspector/Code Enforcement Officer.

The Planning and Zoning Division works with the citizens and community leaders to build a consensus on how the City should grow, both in short and long term. This is accomplished through the coordination of a variety of land planning functions and reviewing all new development proposals to ensure they reflect this vision. Planning and Zoning is comprised of (5) sections: Administrative, Community Development, Comprehensive Planning, Current Planning and Planning Management Support.

The **Administrative Section** advises the City Manager, Planning Commission and City Council on all planning related activities. It also develops the Department's policies, operating procedures, and the budget.

The **Community Development Section** coordinates community development initiatives and affordable housing programs.

The **Comprehensive Planning Section** provides vision and guidance for the long-range development of the City.

The **Current Planning Section** coordinates the City's land planning development review activities. This division reviews all re-zonings, conditional use permits, and preliminary subdivisions.

The **Planning Management Support Section** assists the Comprehensive and Current Planning Divisions with any data or maps needed; as well as assignment of street names and building addresses, GIS mapping, development tracking, website content, public communication or information, zone map updates, records management, and any special data requests from the City Manager's Office or the Boards and Commissions staff.

The Building Division provides professional and courteous customer service to new and existing developments. It is responsible for the issuance and inspection of development related permits and the certificate of occupancy of structures throughout the City of Snyder. The department is comprised of two (2) sections: Permitting and Inspections.

The **Permitting Section** reviews all required permits applications and performs any plan reviews prior to the issuance of all development related permits. This division is also responsible for the issuance of all Certificate of Occupancies.

The **Inspections Section** is responsible for verifying compliance throughout the construction process. These inspections include but are not limited to, Building, Mobile Home Set-Up, Electrical, Mechanical, and Plumbing.

The Environmental Code Services Division performs a variety of routine and complex work in the interpretation and enforcement of adopted codes, ordinances, and state laws. This division is responsible for enforcing all the city codes not primarily enforced by the Police Department, and in particular, those codes pertaining to property use, maintenance, junked vehicles, and public nuisances. The Environmental Code Services Division ensures the compliance of zoning related ordinances, public nuisance abatements, building codes, property maintenance, junked vehicles, and other issues relating to the health, safety, and general welfare of the community for public, and private residential, commercial, and industrial property.

### Goal

Provide timely, accurate, objective, and professional services to the City and customers in person, through digital or written correspondence, professional recommendations, and decisions.

### Objectives

1. Increase the community participation rate at planned public meetings.
2. Be a proactive department.
3. Increase the effectiveness of the office and field staff through education and training.
4. Ensure that 100% of development plan reviews are delivered according to published schedule.
5. Ensure that 100% of the initial development plans receive site visits.
6. Ensure that the GIS database is maintained at a minimum of 95% accuracy level.
7. Review and update fee structures.
8. Enforce current regulations.
9. Monitor the trends of economic growth.
10. Promote a cleaner Snyder.
11. Ensure well maintained properties.
12. Encourage commercial property owners to maintain their aesthetic appeal.
13. Educate the public on Ordinances and ways to comply with common violations through education.

## Indicators

### Planning & Zoning Division - Permits

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Planning & Zoning	N/A	1	9

### Planning & Zoning Division - Board Meeting Category

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Planning and Zoning Commission	3	1	6
Zoning Board of Adjustment	0	0	4
Builder's Board of Appeal	0	0	0
Substandard Building Committee	0	0	1

### Building Division - Permits

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Building (Residential)	60	79	98
Building (Commercial)	15	11	16
Electrical	87	92	124
Plumbing	273	246	262
Heating and Air Conditioning	36	8	4
Demolition	5	3	6
Sign Permits	7	0	8

### Building Division - Inspections

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Building (Residential)	111	230	294
Building (Commercial)	23	34	48
Electrical	123	133	179
Plumbing	434	414	446
Mechanical	36	26	12

### Environmental Code Services Division - Permits

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Mowing Citizen Complaints	29	6	442
Mowing Notices Mailed	N/A	N/A	375
Mowing Court Complaints Filed	N/A	N/A	186
Junked Vehicle Citizen Complaints	N/A	5	26
Junked Vehicle Notices Mailed	N/A	N/A	16
Junked Vehicle Abatements Ordered	N/A	N/A	6

### Environmental Code Services - Inspections

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
Zoning	1	1	10
Health & Sanitation	83+	232+	N/A
Public Nuisance	83+	232+	N/A
Junked Vehicles	N/A	18	26

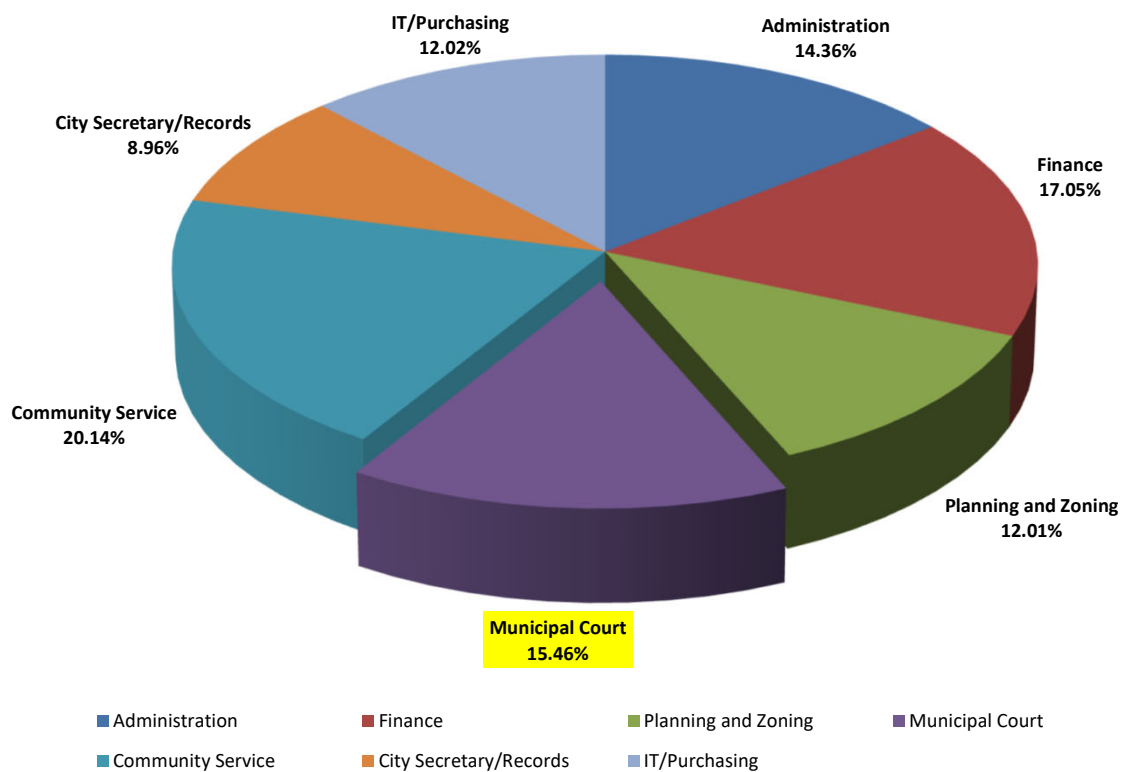
PLANNING AND ZONING - DEPARTMENT NO. 3

EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
603-101 SUPERVISION	70,087	70,190	72,995
603-103 OPERATIONS	63,032	63,575	68,450
603-105 LONGEVITY	795	920	1,040
603-106 OVERTIME	4,597	5,000	5,000
603-108 FICA EXPENSE	8,495	8,660	9,145
603-109 TMRS EXPENSE	19,625	19,345	20,280
603-110 INSURANCE EXPENSE	20,414	20,850	20,815
603-111 MEDICARE EXPENSE	1,987	2,025	2,140
	<hr/>	<hr/>	<hr/>
Sub Total	189,032	190,565	199,865
SUPPLIES & MATERIALS			
603-201 OFFICE SUPPLIES	3,317	1,350	2,750
603-202 FORMS PROCEDURAL	38	-	100
603-204 UNIFORMS	-	-	-
603-205 TIRES	624	100	-
604-206 MOTOR VEHICLE SUPPLIES	10	250	150
603-207 MINOR TOOLS & APPARATUS	-	-	-
603-208 JANITORIAL SUPPLIES	130	200	200
603-212 GAS	2,513	2,000	3,500
603-215 OTHER SUPPLIES	4	100	100
	<hr/>	<hr/>	<hr/>
Sub Total	6,636	4,000	6,800
MAINTENANCE OF BUILDING			
603-301 MAINTENANCE OF BUILDING & GROUNDS	-	400	-
	<hr/>	<hr/>	<hr/>
Sub Total	-	400	-
MAINTENANCE OF EQUIPMENT			
603-401 OFFICE EQUIPMENT	-	-	370
603-403 EQUIPMENT	221	150	225
603-404 AUTOMOTIVE EQUIPMENT	705	400	500
603-406 MINOR TOOLS & EQUIPMENT	-	100	100
603-407 SOFTWARE MAINTENANCE	17,570	18,300	14,235
	<hr/>	<hr/>	<hr/>
Sub Total	18,496	18,950	15,430

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
603-501-01 TELEPHONE	1,128	1,500	1,150
603-501-02 CELLULAR	1,795	1,955	1,200
603-501-03 INTERNET	2,832	2,835	2,380
603-502 RENTAL OF EQUIPMENT	3,314	625	585
603-503 INSURANCE	1,371	1,500	1,500
603-504 SPECIAL SERVICES	1,796	1,000	1,000
603-505 ADVERTISING	2,484	1,500	2,000
603-506 BUSINESS & TRANSPORTATION	1,854	2,000	2,000
603-508 FEE BASIS SERVICE	-	-	-
603-510 CONTRACTUAL SERVICES	75	150	-
	<hr/>	<hr/>	<hr/>
Sub Total	16,649	13,065	11,815
SUNDRY CHARGES			
603-601 TRAINING & EDUCATION	2,733	3,500	3,500
603-602 MEMBERSHIP & SUBSCR.	410	400	400
603-604 WORKER'S COMP.	633	750	750
603-606 FREIGHT EXPENSE	61	120	120
603-607 PRINTING EXPENSE	-	250	250
603-608 BAD DEBT EXPENSE	-	15,000	15,000
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Sub Total	3,837	20,020	20,020
CAPITAL OUTLAY			
603-901 OFFICE EQUIPMENT	7,391	7,800	2,200
603-902 AUTOMOTIVE EQUIPMENT	3,083	-	-
603-903 MACHINERY & OTHER EQUIPMENT	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	10,474	7,800	2,200
NON CAPITALIZED EQUIPMENT			
603-905 NON CAPITALIZED EQUIPMENT	1,327	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	1,327	-	-
TOTAL BUDGET	246,451	254,800	256,130

## General Government Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the relationship between the department "Municipal Court" and the other departments within the General Government Functional Area.



## BUDGET SUMMARY

Fund	Function	Department Number		
General	Municipal Court	4		
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 215,090	\$ 237,885	\$ 250,800	
Supplies	3,350	3,650	3,650	
Maintenance	15,683	21,515	20,925	
Services	23,918	29,980	31,010	
Sundry Charges	11,566	10,360	14,500	
Capital Outlay	3,704	1,400	8,800	
Non Capitalized Equipment	-	-	-	
TOTAL ALL ACCOUNTS	\$ 273,311	\$ 304,790	\$ 329,685	

### Mission Statement

The City of Snyder Municipal Court strives to serve the public with knowledge and competence in order to facilitate effective and impartial administration of justice by providing exceptional customer service.

### Description

The Municipal Court activity includes daily and monthly reports on traffic and parking tickets and criminal cases filed in Municipal Court, computerized citation and payment entries, processing Defensive Driving Course (DDC) applicants, processing extension on tickets, dismissals upon completion of DDC, Deferred Dispositions, processing failure to appear letters on tickets past 20 days, issuing warrants for which enforcement is provided by police officers serving them, providing for additional trials, preparing complaint forms for trial, notifying witnesses and attorneys, subpoena officers, sending out jury notices. Legal matters are handled by retainer.

### Goals

To prepare for: (1) Fair and impartial legal proceedings; (2) The efficient handling of office procedures and citizen inquiries, to cooperate with other agencies; (3) The enforcement of municipal ordinances; and, (4) The promotion of public safety and order.

### Objectives

1. To provide a fair and competent Judge to conduct legal proceedings.
2. To provide adequate notice (10 days) of trials to defendants and witnesses.
3. To refer appropriate offenders to Defensive Driving courses.
4. To reduce the number of outstanding warrants.
5. Reduce the number of trials on docket.

Indicators

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
1. Total dispositions prior to court appearance or trial.	1,217	905	927
2. Total dispositions at court appearance or trial.	807	251	127
3. Number of cases dismissed through Defensive Driving.	119	90	53
4. Number of cases dismissed through Deferred Disposition.	52	36	23
5. Number of warrants issued	937	199	201
6. Number of cases dismissed for presenting proof of insurance.	3	0	5
7. Number of cases dismissed through compliance by remedied defect or nuisance.	71	62	43
8. Warrants for Fire, Health and Code Inspection	2	0	0
9. Show Cause Hearings Held	773	567	355

Activity Summary (Cases Filed)

Reported to State Office of Court Administration. Reporting year September through August.

Traffic

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
1. Non-Parking	1,530	1,093	901
2. Parking	0	1	1
3. City Ordinance	3	0	3

Non-Traffic

	<u>2018-19</u>	<u>2019-20</u>	<u>2020-21</u>
1. Penal Code	212	181	149
2. Other State Law	153	89	60
3. City Ordinance	55	43	83
Total Cases	1,953	1,407	1,197
Total Fees/Fines Revenue	\$ 225,491	\$ 254,401	\$199,472

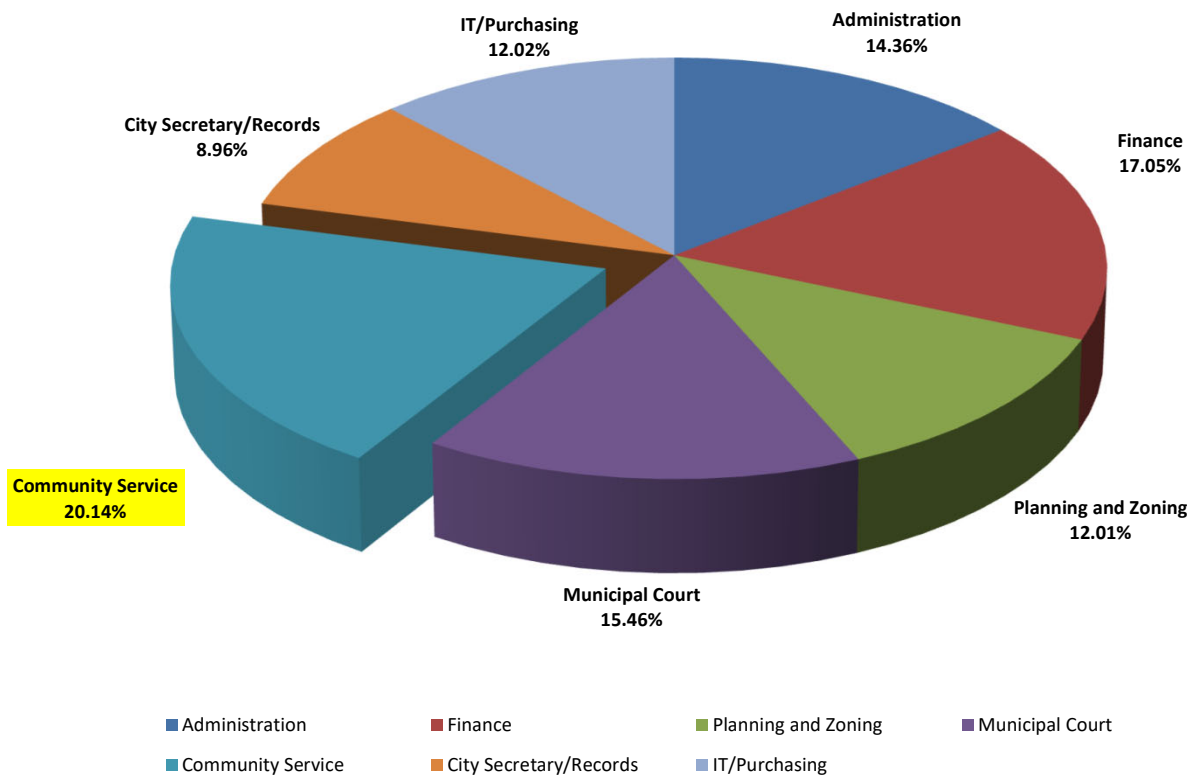
## MUNICIPAL COURT - DEPARTMENT NO. 4

## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
604-101 SUPERVISION	66,607	67,775	70,490
604-102 CLERICAL	77,498	86,665	89,810
604-105 LONGEVITY	638	820	835
604-106 OVERTIME	685	1,500	2,000
604-107 PART-TIME	6,413	15,000	20,000
604-108 FICA EXPENSE	9,333	10,650	11,355
604-109 TMRS EXPENSE	20,383	21,710	22,430
604-110 INSURANCE EXPENSE	31,350	31,275	31,225
604-111 MEDICARE EXPENSE	2,183	2,490	2,655
Sub Total	215,090	237,885	250,800
SUPPLIES & MATERIALS			
604-201 OFFICE SUPPLIES	3,216	3,500	3,500
604-208 JANITORIAL SUPPLIES	130	150	150
604-215 OTHER SUPPLIES	4	-	-
Sub Total	3,350	3,650	3,650
MAINTENANCE OF EQUIPMENT			
604-401 OFFICE EQUIPMENT	-	-	370
604-403 MAINTENANCE OF EQUIPMENT	221	215	225
604-407 SOFTWARE MAINTENANCE	15,461	21,300	20,330
Sub Total	15,683	21,515	20,925
MISCELLANEOUS SERVICES			
604-501-01 TELEPHONE	3,182	2,900	3,000
604-501-03 INTERNET	1,425	1,425	1,425
604-502 RENTAL OF EQUIPMENT	699	755	585
604-504 SPECIAL SERVICES	3,088	3,300	4,300
604-505 ADVERTISING	224	100	300
604-506 BUSINESS & TRANSPORTATION	225	3,400	3,400
604-508 FEE BASIS SERVICES	15,000	18,000	18,000
604-510 CONTRACTUAL SERVICES	75	100	-
Sub Total	23,918	29,980	31,010

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
SUNDRY CHARGES			
604-601 TRAINING & EDUCATION	350	1,500	1,500
604-602 MEMBERSHIP & SUBSCR.	782	1,000	1,000
604-604 WORKER'S COMP.	395	500	500
604-605 UNEMPLOYMENT COMP.	-	-	4,000
604-606 FREIGHT EXPENSE	43	-	30
604-607 PRINTING EXPENSE	-	360	470
604-608 BAD DEBT EXPENSE	9,997	7,000	7,000
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Sub Total	11,566	10,360	14,500
CAPITAL OUTLAY			
604-901 OFFICE EQUIPMENT	3,704	1,400	8,800
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Sub Total	3,704	1,400	8,800
NON CAPITALIZED EQUIPMENT			
604-905 NON CAPITALIZED EQUIPMENT	-	-	-
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Sub Total	-	-	-
TOTAL BUDGET	273,311	304,790	329,685

## General Government Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the relationship between the department "Community Service" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Community Service	5		
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ -	\$ -	\$ -	
Supplies	9,837	13,550	11,900	
Maintenance	27,703	55,000	60,915	
Services	276,573	318,855	344,705	
Sundry Charges	5,157	6,230	6,830	
Capital Outlay	-	-	5,100	
Non Capitalized Equipment	-	-	-	
TOTAL ALL ACCOUNTS	\$ 319,270	\$ 393,635	\$ 429,450	

### Mission Statement

It is the mission of this department to provide support for Community Service Projects, City Elections, Senior Citizens' Center, Intergovernmental Contracts, and City Council projects as needed.

COMMUNITY SERVICE - DEPARTMENT NO. 5

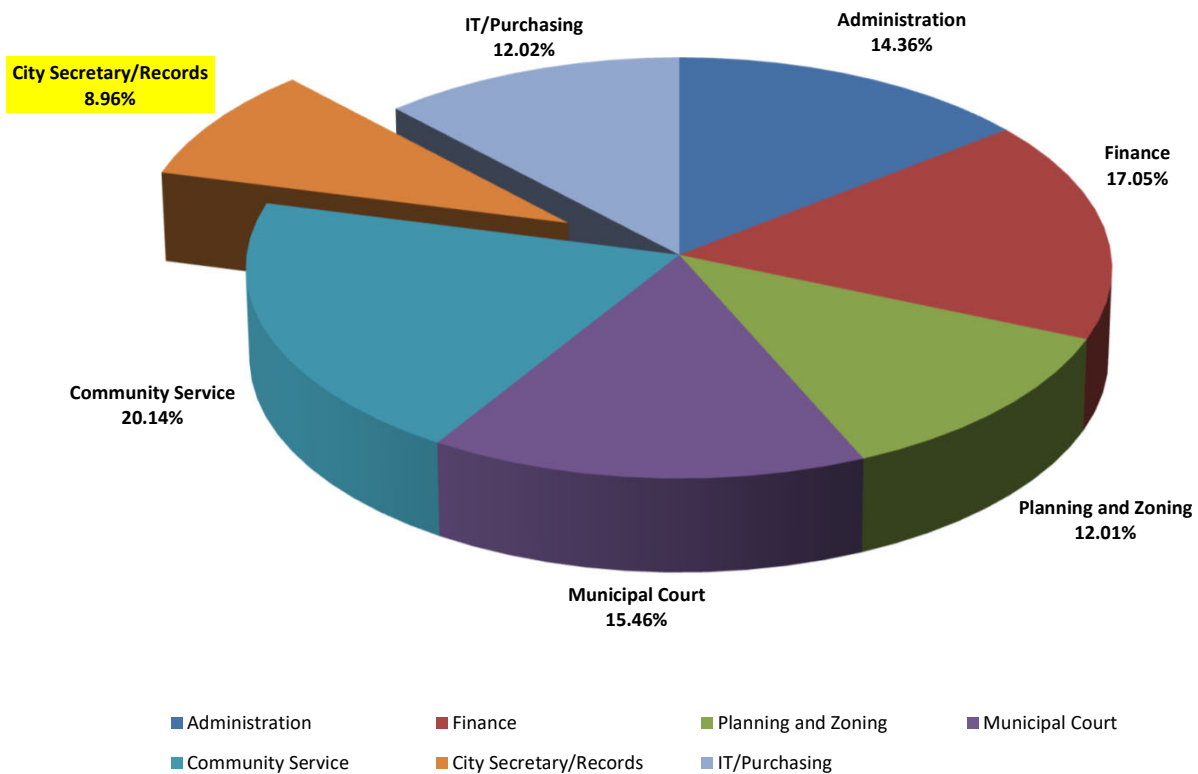
EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
SUPPLIES & MATERIALS			
605-201 OFFICE SUPPLIES	260	150	450
605-205 TIRES AND TUBES	-	-	-
605-206 MOTOR VEHICLES SUPPLIES	-	-	-
605-208 JANITORIAL SUPPLIES	-	-	300
605-210 BOTANICAL & AGRICUL.	-	2,400	-
605-211 ELECTION SUPPLIES	9,561	11,000	11,000
605-212 GAS	-	-	150
605-215 OTHER SUPPLIES	16	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	9,837	13,550	11,900
MAINTENANCE OF BUILDINGS			
605-301 BUILDINGS & GROUNDS	27,227	55,000	60,000
	<hr/>	<hr/>	<hr/>
Sub Total	27,227	55,000	60,000
MAINTENANCE OF EQUIPMENT			
605-403 MAINTENANCE OF EQUIPMENT	221	-	225
605-404 AUTOMOTIVE EQUIPMENT	255	-	400
605-407 SOFTWARE MAINTENANCE	-	-	290
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Sub Total	476	-	915
MISCELLANEOUS SERVICES			
605-501-03 INTERNET	1,425	1,425	1,425
605-502 RENTAL OF EQUIPMENT	273	275	275
605-503 INSURANCE	18,228	23,500	23,500
605-504 SPECIAL SERVICES	19,337	16,000	16,000
605-505 ADVERTISING	15,408	18,000	18,000
605-506 BUSINESS & TRANSPORTATION	415	1,000	4,000
605-508 FEE BASIS SERVICES	93,707	99,000	95,000
605-510 CONTRACTUAL SERVICES	113,208	115,655	130,505
605-514 TAX COLLECTION	14,572	14,000	16,000
605-518 DEMOLITION COSTS	-	30,000	40,000
	<hr/>	<hr/>	<hr/>
Sub Total	276,573	318,855	344,705

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
SUNDRY CHARGES			
605-601 TRAINING & EDUCATION	-	-	600
605-602 MEMBERSHIP & SUBSCR.	4,775	6,000	6,000
605-604 WORKMAN'S COMPENSATION	6	15	15
605-606 FREIGHT EXPENSE	376	215	215
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Sub Total	5,157	6,230	6,830
CAPITAL OUTLAY			
605-901 OFFICE EQUIPMENT	-	-	5,100
605-902 AUTOMOTIVE EQUIPMENT	-	-	-
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Sub Total	-	-	5,100
NON CAPITALIZED EQUIPMENT			
605-905 NON CAPITALIZED EQUIPMENT	-	-	-
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Sub Total	-	-	-
TOTAL BUDGET	319,270	393,635	429,450



## General Government Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the relationship between the department "City Secretary/Records" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	City Secretary/Records	6		
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 168,713	\$ 169,945	\$ 175,820	
Supplies	986	1,550	1,550	
Maintenance	6,676	2,585	3,940	
Services	6,394	8,450	7,790	
Sundry Charges	402	855	700	
Capital Outlay	-	-	1,400	
Non Capitalized Equipment	-	-	-	
TOTAL ALL ACCOUNTS	\$ 183,171	\$ 183,385	\$ 191,200	

### Mission Statement

To be committed to leadership that ensures quality public service based on honesty, dependability, integrity, consistency, respectfulness, and fairness. To promote open and responsive government through proper recording and preservation of the City's history and official documents.

### Description

The Records Management activity includes daily filing and retrieval of city records located in the vault for safekeeping, scanning documents into TCM (Tyler Content Manager) for retrieval, destruction of records that have met the retention date, and ensuring information is made available to the public, and handling all public information requests in compliance with the Texas Public Information Act.

The City Secretary or Deputy City Secretary shall coordinate and attend all meetings of the City Council, Building Standards Commission, and keep accurate minutes of its proceedings; shall maintain and preserve all books, papers, documents, records, files and actions of the City Council; shall have custody of the seal of the City; shall ensure compliance with the Texas Open Meetings Act. The City Secretary shall be in charge of all City election services to voters and candidates so that they may be involved in the decision-making process.

### Goals

1. To provide for an efficient and economic records management program that will afford ease in creation, maintenance, retrieval and disposition of all city records regardless of format.
2. Make information available to the public in a timely manner.
3. Protect information that is confidential by law.
4. To get all city records on TCM (Tyler Content Manager).
5. Ensure that all City Council Agendas are posted correctly and put on the City's website.
6. To provide quality services and information to the citizens, City Council, and City Staff in a courteous and equitable manner.

### Objectives

1. Continue improvements in the recording and safe-keeping of city records.
2. Scan all city records on TCM (Tyler Content Manager).
3. Maintain reports archived from Incode.
4. Properly dispose of records when retention is reached.
5. Provide support, assistance, and information to the City Council so that they have the resources they need to make decisions.

### Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Public information requests	161	178	158
Number of records laserfiched	6,310	23,230	4270
Number of records disposed	1,054	7,268	242
City Council agendas prepared	21	22	18
Municipal election held	1	1	2

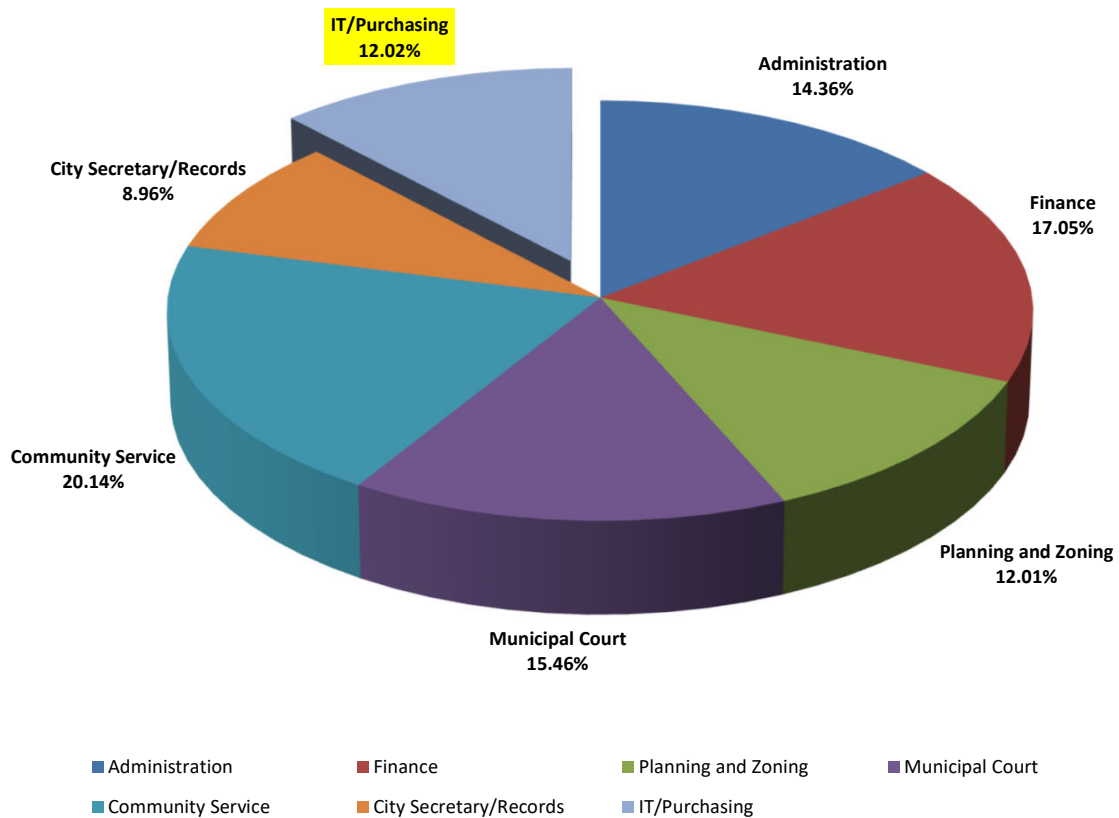
## CITY SECRETARY/RECORDS - DEPARTMENT NO. 6

## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
606-101 SUPERVISION	67,125	67,775	70,490
606-102 CLERICAL	53,779	53,290	55,430
606-105 LONGEVITY	1,025	1,145	1,265
606-106 OVERTIME	-	500	500
606-108 FICA EXPENSE	7,486	7,610	7,915
606-109 TMRS EXPENSE	17,090	16,995	17,555
606-110 INSURANCE EXPENSE	20,458	20,850	20,815
606-111 MEDICARE EXPENSE	1,751	1,780	1,850
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Sub Total	168,713	169,945	175,820
SUPPLIES & MATERIALS			
606-201 OFFICE SUPPLIES	852	1,200	1,200
606-208 JANITORIAL SUPPLIES	130	300	300
606-215 OTHER SUPPLIES	4	50	50
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Sub Total	986	1,550	1,550
MAINTENANCE OF EQUIPMENT			
606-401 OFFICE EQUIPMENT	300	400	670
606-403 MAINTENANCE OF EQUIPMENT	221	220	225
606-407 SOFTWARE MAINTENANCE	6,155	1,965	3,045
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Sub Total	6,676	2,585	3,940
MISCELLANEOUS SERVICES			
606-501-01 TELEPHONE	1,315	1,400	1,335
606-501-03 INTERNET	1,925	2,025	1,695
606-502 RENTAL OF EQUIPMENT	835	760	585
606-503 INSURANCE	174	165	175
606-504 SPECIAL SERVICES	1,710	-	-
606-506 BUSINESS & TRANSPORTATION	360	4,000	4,000
606-510 CONTRACTUAL SERVICES	75	100	-
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Sub Total	6,394	8,450	7,790

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
SUNDRY CHARGES			
606-602 MEMBERSHIP & SUBSCR.	200	355	200
606-604 WORKER'S COMP.	197	500	500
606-606 FREIGHT EXPENSE	5	-	-
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Sub Total	402	855	700
CAPITAL OUTLAY			
606-901 OFFICE EQUIPMENT	-	-	1,400
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Sub Total	-	-	1,400
NON CAPITALIZED EQUIPMENT			
606-905 NON CAPITALIZED EQUIPMENT	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	-	-	-
TOTAL BUDGET	183,171	183,385	191,200

## General Government Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the relationship between the department "IT/Purchasing" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Information Technology/Purchasing	7		
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 98,969	\$ 99,115	\$ 102,400	
Supplies	2,051	3,100	2,600	
Maintenance	24,821	30,710	67,690	
Services	24,485	7,285	7,105	
Sundry Charges	4,708	2,805	3,805	
Capital Outlay	5,217	1,500	70,700	
Non Capitalized Equipment	2,676	1,200	2,000	
TOTAL ALL ACCOUNTS	\$ 162,927	\$ 145,715	\$ 256,300	

### Mission Statement

To ensure that the City adheres to state and federal laws as they apply to purchasing. The Information Technology Department maintains all computer hardware and networking and is familiar with software applications within all departments of the City of Snyder.

### Description

The Purchasing/Information Technology Department is responsible for purchasing activities and inventory control at the barn and for assisting any user with any problems that they may have with their computer equipment, network, and software. This department is also responsible for any software updates or new software that is required to stay current with the technology of today. Information Technology maintains a city-wide wireless point-to-point LAN network connecting each of the city facilities. Maintains Leica Survey equipment and system. Updates and supplies information on the GIS mapping system. The department is responsible for updating Website information for the City of Snyder along with social media and PEG channel. Uses the Civic Ready Alert system in conjunction with the city Emergency Management to stay in communication with the citizens of Snyder. Also keeps track of equipment warranties on all computers within the City. Information Technology also checks on any upgrades to run the most current release of all software. Protects the security of the computer system with up-to-date anti-virus software. Maintaining the vehicle software and keeping track of the fleet inventory within the city and maintains the fueling system for each department.

### Goals

1. To maintain performance and security of the computer system along with network functionality.
2. Provide assistance to all employees within the City for any computer problem.
3. To control inventory at the barn.

### Objectives

1. Provide timely and accurate information to the citizens of Snyder.
2. Update the network infrastructure to keep up with changing technologies.
3. To keep the performance of the computer system at optimum level and to continue to provide any assistance needed by users.
4. To make all purchases as required by the specification for the best price that is most advantageous to the City of Snyder.

### Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Number of PO's issued	205	215	230



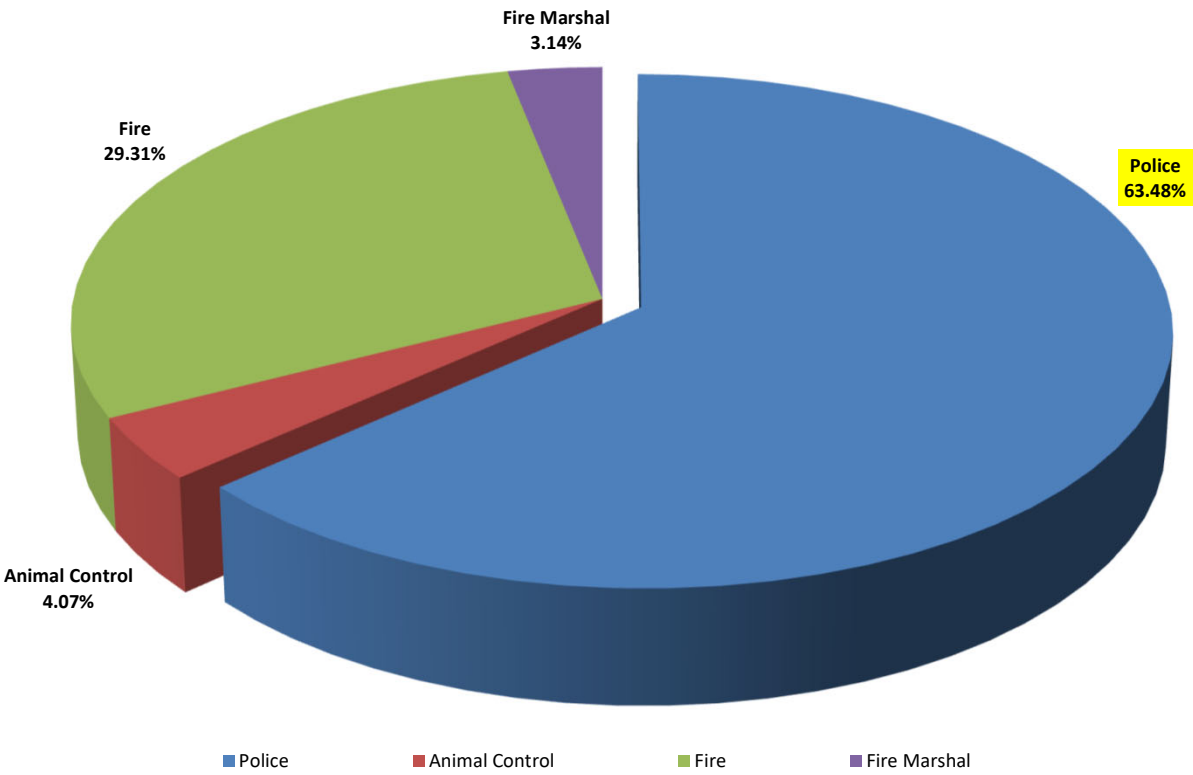
## IT/PURCHASING - DEPARTMENT NO. 7

## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
607-101 SUPERVISION	67,906	67,775	70,490
607-105 LONGEVITY	1,164	1,220	1,280
607-106 OVERTIME	4,296	4,000	4,000
607-108 FICA EXPENSE	4,044	4,525	4,700
607-109 TMRS EXPENSE	10,385	10,110	10,420
607-110 INSURANCE EXPENSE	10,229	10,425	10,410
607-111 MEDICARE EXPENSE	946	1,060	1,100
Sub Total	98,969	99,115	102,400
SUPPLIES & MATERIALS			
607-201 OFFICE SUPPLIES	667	1,500	1,500
607-205 TIRES	791	800	-
607-206 MOTOR VEHICLE SUPPLIES	-	200	200
607-208 JANITORIAL SUPPLIES	130	200	200
607-212 GAS EXPENSE	406	400	700
607-215 OTHER SUPPLIES	57	-	-
Sub Total	2,051	3,100	2,600
MAINTENANCE OF EQUIPMENT			
607-401 OFFICE EQUIPMENT	-	-	370
607-403 MAINTENANCE OF EQUIPMENT	221	150	225
607-404 AUTOMOTIVE EQUIPMENT	132	250	250
607-407 SOFTWARE MAINTENANCE	24,468	30,310	66,845
Sub Total	24,821	30,710	67,690
MISCELLANEOUS SERVICES			
607-501-01 TELEPHONE	1,014	1,200	1,030
607-501-03 INTERNET	2,153	1,835	2,015
607-502 RENTAL OF EQUIPMENT	699	755	585
607-503 INSURANCE	685	650	900
607-504 SPECIAL SERVICES	17,859	75	75
607-506 BUSINESS & TRANSPORTATION	2,000	2,500	2,500
607-508 FEE BASIS SERVICES	-	170	-
607-510 CONTRACTUAL SERVICES	75	100	-
Sub Total	24,485	7,285	7,105

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
SUNDRY CHARGES			
607-601 TRAINING & EDUCATION	882	-	-
607-602 MEMBERSHIPS & SUBSCRIPTIONS	3,540	2,500	3,500
607-604 WORKER'S COMP.	277	280	280
607-606 FREIGHT EXPENSE	8	25	25
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Sub Total	4,708	2,805	3,805
CAPITAL OUTLAY			
607-901 OFFICE EQUIPMENT	5,217	1,500	15,700
607-902 AUTOMOTIVE EQUIPMENT	-	-	55,000
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Sub Total	5,217	1,500	70,700
NON CAPITALIZED EQUIPEMENT			
607-905 NON CAPITALIZED EQUIPMENT	2,676	1,200	2,000
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Sub Total	2,676	1,200	2,000
TOTAL BUDGET	162,927	145,715	256,300

**Public Safety Function Expense**  
**Fiscal Year 2023**



**Description:** This pie chart highlights the relationship between the department "Police" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	Police	16	
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 1,943,547	\$ 2,130,690	\$ 2,200,640	
Supplies	92,548	102,400	114,150	
Maintenance	113,549	113,705	104,530	
Services	96,088	107,450	92,495	
Sundry Charges	78,884	118,200	126,900	
Capital Outlay	227,642	97,300	122,800	
Non Capitalized Equipment	8,395	-	2,000	
TOTAL ALL ACCOUNTS	\$ 2,560,653	\$ 2,669,745	\$ 2,763,515	

### Mission Statement

The mission of the Snyder Police Department is to preserve order, protect rights, life, and property of all people. We strive to nurture an environment of well-being, and together with the citizens of Snyder, work toward the development, safety, and growth of the community. We will be proactive in our efforts, professional in our demeanor, and adhere to the concept that justice is blind; therefore, will apply the law without bias to age, race, religion, gender, sexual orientation, or ethnic origin. Pride, Honor, Integrity, Community, and Innovation all reside here.

### Description

The Snyder Police Department currently consists of twenty-five (25) total personnel and is broken down as follows: Chief of Police; one (1) Lieutenant; five (5) Sergeants; three (3) Field Training Officers; twelve (12) Police Officers; two (2) Senior Clerks; and one (1) Clerk/Evidence Tech.

At the current time, the Department is split into two (2) distinct divisions. These are: Patrol and Support Services.

The Department currently maintains a fleet of twenty-two (22) vehicles and (4) police bicycles. A police vehicle is assigned to each police officer as of March 1, 1997.

Activities of the Police Department include traffic law enforcement, traffic accident investigation, criminal investigation, narcotic and dangerous drug investigation, and response to calls for service received on a day to day 24-hour a day basis.

Other activities include maintenance of criminal records and files, as well as arrest records and files. Also included are completion and filing of local/state/federal reports (monthly and annually), grand jury and court appearances, funeral, and other escorts. The Special Services Division works closely with all segments of the community to act on prevention and education activities.

## Goals and Objectives

1. Continue to expand Community relations through activities and functions so crime education is provided to the citizens and business of Snyder.
2. Continue to expand on narcotic law enforcement by proactive drug investigation and with the proactive use of the K-9 for drug detection.
3. Continue to respond for calls in a timely manner, and proactively patrol neighborhoods and businesses as well as enforce traffic law of the State of Texas.
4. Increase training levels and raise employment standards for police officers. Promote educational advancement of all officers with an emphasis on college degree programs and specialized instructions. Emphasize and promote leadership skills for all officers in department.
5. Make a positive impact on juvenile crime and take whatever steps are necessary to minimize youth involvement in criminal activities
6. Make the Snyder Police Department a model department for police departments of its size by continued purchase of state-of-the-art equipment and the hiring of professional peace officers. Maintain a competitive salary and other appropriate measures to retain trained and qualified officers.
7. Increase the visibility of Police Officers and police units in all areas of the city in an effort to reduce crime through a complete fleet of police vehicles. Officers are encouraged to be easily accessible to all citizens and interact in a positive manner. Use of concentrated patrol in areas identified as high crime or increased traffic infractions will be utilized.
8. Continue to enforce City Ordinances put in place by the City of Snyder.
9. Continue with the School Resource Officer Program by assigning two Snyder Police Officers to the Snyder Independent School District. One officer is assigned to Snyder High School and the other is assigned to Snyder Jr. High. Both officers work to serve Snyder Elementary.
10. Promote community safety and a feeling of security among Snyder residents and visitors to the city done primarily through preservation of public peace.
11. Protect the rights and liberties afforded to all people through the U.S. and Texas Constitution and provide police services to all persons in a fair, honest, prompt, and courteous manner.
12. Continue to expand the functions and services of the Special Services Division in order to provide education to the citizens in all phases of crime prevention, safety measures, alcohol and drug prevention and removing impaired drivers from the roadway of the city.
13. Work diligently toward the overall reduction of crime and criminal activity within the City of Snyder.
14. Promote traffic safety programs in an effort to reduce traffic accidents.

## Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
1. Traffic citations	1,797	706	671
2. Traffic warnings	3,188	2,760	2398
3. Traffic accidents	195	371	189
4. DWI	64	96	50
5. DWLS	34	110	27
6. Burglary	56	75	37
7. Theft	44	33	31
8. Criminal mischief	41	46	47
9. Robbery	2	3	1
10. Assault	175	174	176
11. Sexual assault	2	5	15
12. Homicide	1	0	2
13. Juvenile arrest	38	23	12
14. Adult arrest	634	1,618	661
15. Burglar alarms	345	280	362
16. Emergency messages	7	2	2
17. House watches	1,857	372	110
18. Open doors/windows	94	120	68

19.	Motorist assists	34	79	48
20.	In-service Training	30	45	46
	A. Traffic	3	4	5
	B. Investigations	20	15	15
	C. Firearms	2	1	1
	D. Specialized	35	25	25
21.	Public Education Programs	70	22	34
	A. Youth	43	16	24
	B. Civic Clubs/Groups	38	5	10
	C. Home Inspections	0	0	0
	D. Business Inspections	0	0	0

## POLICE - DEPARTMENT NO. 16

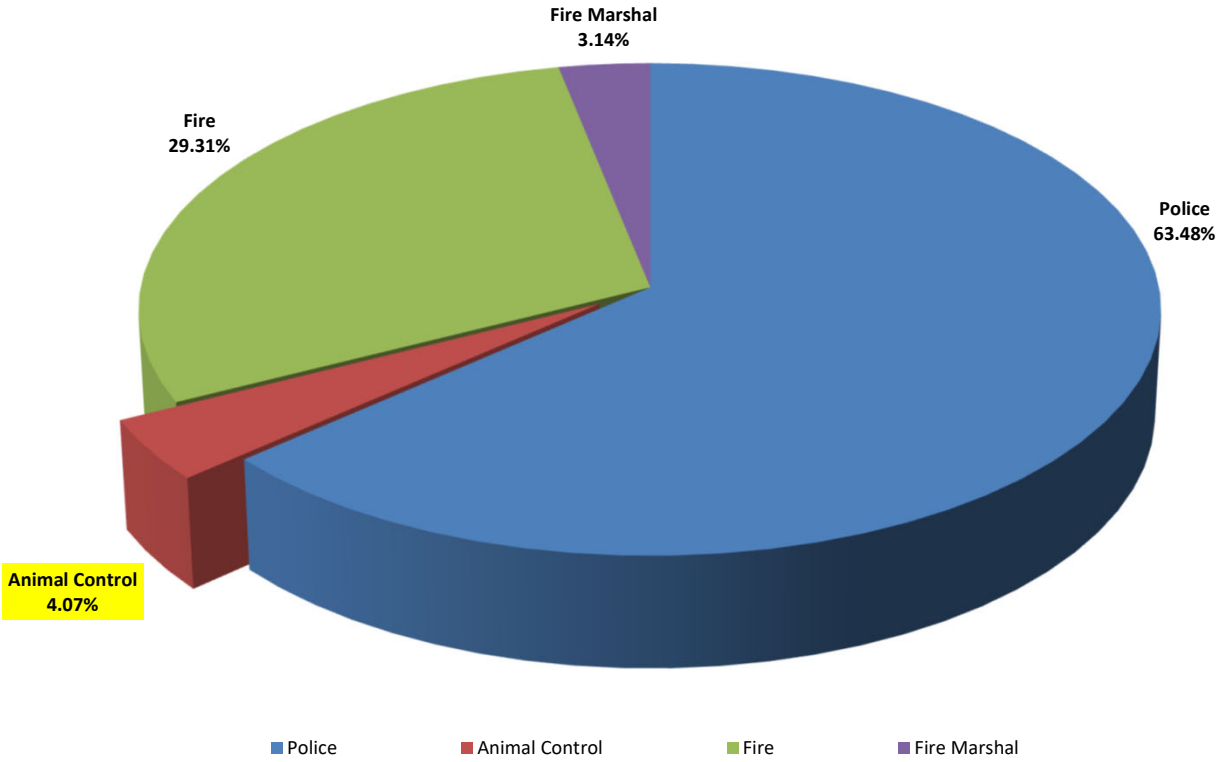
## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
616-101 SUPERVISION	92,788	93,685	97,405
616-102 CLERICAL	148,619	150,035	156,025
616-103 OPERATIONS	1,064,420	1,209,670	1,235,690
616-105 LONGEVITY	9,674	10,760	9,270
616-106 OVERTIME	99,013	75,000	100,000
616-107 PART-TIME	-	-	-
616-108 FICA EXPENSE	85,404	95,425	99,100
616-109 TMRS EXPENSE	198,262	213,170	219,775
616-110 INSURANCE EXPENSE	225,394	260,625	260,200
616-111 MEDICARE EXPENSE	19,973	22,320	23,175
Sub Total	1,943,547	2,130,690	2,200,640
SUPPLIES & MATERIALS			
616-201 OFFICE SUPPLIES	11,598	14,000	14,000
616-202 FORMS	142	250	150
616-204 UNIFORM & CLOTHING	8,382	10,000	10,000
616-205 TIRES & TUBES	2,911	6,000	6,000
616-206 MOTOR VEHICLE SUPPLIES	2,894	2,000	2,000
616-207 MINOR TOOLS & APPARATUS	421	400	400
616-208 JANITORIAL SUPPLIES	172	750	600
616-212 GAS	53,348	52,000	65,000
616-215 OTHER SUPPLIES	10,209	12,000	12,000
616-216 CANINE MAINTENANCE SUPPLIES	2,471	5,000	4,000
Sub Total	92,548	102,400	114,150
MAINTENANCE OF BUILDINGS			
616-301 BUILDINGS & GROUNDS	4,501	300	300
Sub Total	4,501	300	300
MAINTENANCE OF EQUIPMENT			
616-401 OFFICE EQUIPMENT	-	-	1,500
616-403 EQUIPMENT	2,963	9,995	8,090
616-404 AUTOMOTIVE EQUIPMENT	33,955	30,000	30,000
616-406 MINOR TOOLS & EQUIPMENT	-	100	100
616-407 SOFTWARE MAINTENANCE	64,114	68,310	56,540
616-411 RADIO INSTALLATION	8,015	5,000	8,000
Sub Total	109,047	113,405	104,230

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
616-501-01 TELEPHONE	4,268	8,500	8,500
616-501-02 CELLULAR	13,322	13,000	12,600
616-501-03 INTERNET	18,296	19,040	18,120
616-502 RENTAL OF EQUIPMENT	2,627	3,160	2,275
616-503 INSURANCE	27,437	36,000	36,000
616-504 SPECIAL SERVICES	28,398	5,300	5,300
616-505 ADVERTISING	1,442	1,700	1,700
616-506 BUSINESS & TRANSPORTATION	298	1,000	7,000
616-508 FEE BASIS SERVICES	-	750	-
616-512 DATA PROCESSING	-	18,000	-
616-514 MISC. EXPENDITURES, OTHER	-	1,000	1,000
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Sub Total	96,088	107,450	92,495
SUNDRY CHARGES			
616-601 TRAINING & EDUCATION	19,947	20,000	26,000
616-602 MEMBERSHIP & SUBSCR.	877	1,200	900
616-604 WORKER'S COMP.	55,709	95,000	98,000
616-606 FREIGHT EXPENSE	2,351	2,000	2,000
616-608 BAD DEBT EXPENSE	-	-	-
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Sub Total	78,884	118,200	126,900
CAPITAL OUTLAY			
616-901 OFFICE EQUIPMENT	67,190	9,500	-
616-902 AUTOMOTIVE EQUIPMENT	155,448	73,100	122,800
616-903 MACHINERY & OTHER EQUIPMENT	5,004	14,700	-
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Sub Total	227,642	97,300	122,800
NON CAPITALIZED EQUIPMENT			
616-905 NON CAPITALIZED EQUIPMENT	8,395	-	2,000
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Sub Total	8,395	-	2,000
TOTAL BUDGET	2,560,653	2,669,745	2,763,515



**Public Safety Function Expense**  
**Fiscal Year 2023**



**Description:** This pie chart highlights the relationship between the department "Animal Control" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	Animal Control	17	
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 128,742	\$ 127,445	\$ 132,620	
Supplies	12,668	17,850	17,150	
Maintenance	4,182	7,780	7,185	
Services	14,000	16,575	14,465	
Sundry Charges	3,353	4,870	4,870	
Capital Outlay	2,025	39,500	-	
Non Capitalized Equipment	491	1,100	1,000	
TOTAL ALL ACCOUNTS	\$ 165,461	\$ 215,120	\$ 177,290	

### Mission Statement

The City of Snyder Animal Control Services' mission is to protect the health and safety of our citizens, to promote responsible pet ownership, prevent the spread of animal borne diseases, reduce the number of nuisance animals roaming throughout the city, to provide a temporary shelter for stray, unwanted or injured animals, to increase pet adoptions and reunite lost pets with their owners. All these activities shall be done in compliance with Federal, State and Local ordinances and regulations in a humane and professional manner

### Description

The department is responsible for enforcement of all city codes and ordinances pertaining to animals, and for the apprehension and control of stray animals within the city limits.

The department has two full-time animal control officers who regularly patrol the city and respond to calls for service regarding animal complaints from citizens, apprehend and impound animals running at large, pick up dead and injured animals, provide education to citizens on animal control issues and issue citations to pet owners who are found to be in violation of a city animal code or ordinance.

This department also maintains the animal control facility that is staffed by one full-time shelter employee, who maintains the shelter and cares for the animals that are housed in the facility.

### Goals

1. To promote animal care to the general public through education.
2. Prevent the spread of disease through animals.
3. Minimize the inconvenience to the public from stray animals.
4. Provide timely response to the public concerning animal complaints.
5. Increase code enforcement of the leash law.
6. Increase the number of pets adopted.

7. Decrease the number of animals to be destroyed.

#### Objectives

1. Reduce the stray animal and livestock population within the city by increasing the number of animal patrols per year, the number of animals impounded, and the number of citations issued.
2. Decrease the number of dead animals picked up from city streets.
3. Continue to provide a community education program on pet problems and rabies for newspaper, radio and talks to schools and civic groups.
4. To utilize the new website.

#### Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
1. Animals picked up	809	1,302	704
2. Animals reclaimed	86	145	102
3. Animals destroyed	452	796	436
4. Animals died in pound	37	80	20
5. Dead animals picked up	307	722	362
6. Animal bite cases	35	70	33
7. Ordinance enforcements	97	184	116
8. Dog running at large citations	26	12	30
9. Failure to vaccinate for rabies citations	0	0	8
10. Pound fees collected	\$4,780	\$5,760	\$2,695
11. Dog tags sold	\$60	\$90	\$80
12. Microchip fees	\$465	\$645	\$225

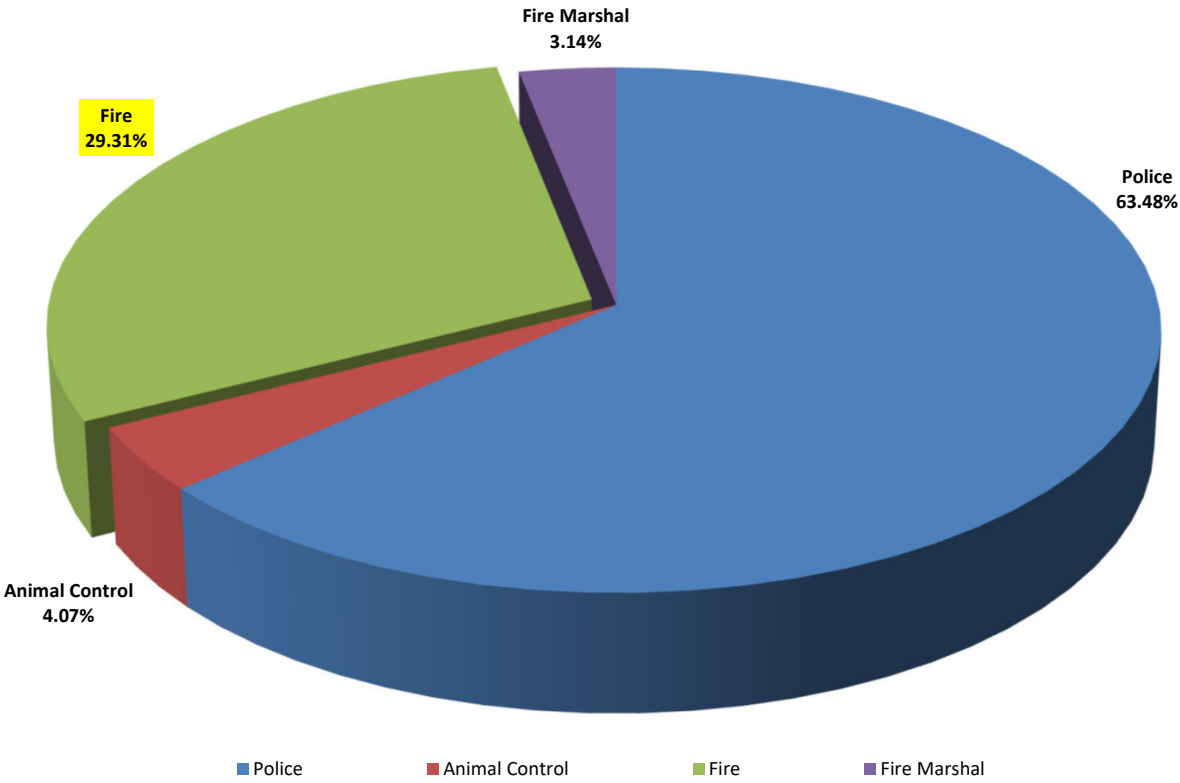
## ANIMAL CONTROL - DEPARTMENT NO. 17

## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
617-103 OPERATIONS	82,723	81,695	84,935
617-105 LONGEVITY	1,929	2,040	2,160
617-106 OVERTIME	4,533	4,000	5,000
617-108 FICA EXPENSE	5,347	5,440	5,710
617-109 TMRS EXPENSE	12,501	12,150	12,665
617-110 INSURANCE EXPENSE	20,458	20,850	20,815
617-111 MEDICARE EXPENSE	1,251	1,270	1,335
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Sub Total	128,742	127,445	132,620
SUPPLIES & MATERIALS			
617-201 OFFICE SUPPLIES	439	1,250	1,000
617-202 FORMS-PROCEDURAL	249	300	250
617-204 UNIFORM & CLOTHING	847	2,000	2,000
617-205 TIRES & TUBES	664	600	600
617-206 MOTOR VEHICLE SUPPLIES	-	1,000	1,000
617-207 MINOR TOOLS & APPARATUS	-	300	300
617-208 JANITORIAL SUPPLIES	2,388	2,700	2,500
617-209 CHEMICALS	-	600	600
617-212 GAS	2,835	3,400	3,400
617-215 OTHER SUPPLIES	232	700	500
617-216 CANINE MAINTENANCE SUPPLIES	5,015	5,000	5,000
	<hr/>	<hr/>	<hr/>
Sub Total	12,668	17,850	17,150
MAINTENANCE OF BUILDINGS			
617-301 BUILDINGS & GROUNDS	821	3,000	3,000
	<hr/>	<hr/>	<hr/>
Sub Total	821	3,000	3,000
MAINTENANCE OF EQUIPMENT			
617-403 EQUIPMENT	-	200	-
617-404 AUTOMOTIVE EQUIPMENT	771	1,500	1,500
617-407 SOFTWARE MAINTENANCE	2,590	2,080	1,685
617-411 RADIO INSTALLATION	-	1,000	1,000
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Sub Total	3,362	4,780	4,185

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
617-501-01 TELEPHONE	2,069	2,000	1,750
617-501-02 CELLULAR	397	450	400
617-501-03 INTERNET	3,000	3,000	3,000
617-502 RENTAL OF EQUIPMENT	562	625	615
617-503 INSURANCE	1,809	1,800	1,800
617-504 SPECIAL SERVICES	400	400	400
617-505 ADVERTISING EXPENSE	-	-	-
617-506 BUSINESS & TRANSPORTATION	-	500	500
617-511-01 ELECTRICITY	5,764	4,300	6,000
617-512 DATA PROCESSING	-	3,500	-
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Sub Total	14,000	16,575	14,465
SUNDRY CHARGES			
617-601 TRAINING & EDUCATION	649	650	650
617-602 MEMBERSHIPS & SUBSCRIPTIONS	-	120	120
617-604 WORKER'S COMP.	2,631	4,000	4,000
617-606 FREIGHT EXPENSE	73	100	100
617-608 BAD DEBT EXPENSE	-	-	-
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Sub Total	3,353	4,870	4,870
CAPITAL OUTLAY			
617-901 OFFICE EQUIPMENT	2,025	-	-
617-902 AUTOMOTIVE EQUIPMENT	-	35,000	-
617-903 MACHINERY & OTHER EQUIPMENT	-	4,500	-
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Sub Total	2,025	39,500	-
NON CAPITALIZED EQUIPMENT			
617-905 NON CAPITALIZED EQUIPMENT	491	1,100	1,000
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Sub Total	491	1,100	1,000
TOTAL BUDGET	165,462	215,120	177,290

**Public Safety Function Expense**  
**Fiscal Year 2023**



**Description:** This pie chart highlights the relationship between the department "Fire" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	Fire	18	
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 864,872	\$ 899,635	\$ 927,550	
Supplies	75,641	81,100	96,400	
Maintenance	60,270	65,675	64,640	
Services	89,508	104,435	99,755	
Sundry Charges	17,332	23,850	23,850	
Capital Outlay	27,556	97,950	58,615	
Non Capitalized Equipment	5,408	-	5,000	
TOTAL ALL ACCOUNTS	\$ 1,140,587	\$ 1,272,645	\$ 1,275,810	

### Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, natural and/or man-made disasters, mishaps, and terrorism. To provide prompt response and suppression of fires while rendering the scene safe. To provide advanced level rescue capability, both confined space and high angle. To provide "all hazard" emergency management for all situations within the City of Snyder and Scurry County, through training, mitigation, preparation, planning, response, and recovery. To meet the intent of the National Incident Management Plan related to Homeland Security, and to enforce state and local laws regarding fire safety and fire prevention while providing fire education at various levels.

### Description

The Snyder Fire Department is comprised of 11 paid fire personnel, working in conjunction with the Snyder Volunteer Fire Department Inc., a volunteer organization. Nine paid suppression personnel and the Chief are assigned to Department-18, and 1 Fire Marshal is assigned to Department-19. The Chief for the Snyder Fire Department is also the Chief for the SVFD. Total personnel include 1 Chief, who also serves as the Snyder/Scurry County Emergency Management Coordinator and Fire Marshal, 1 Deputy Fire Marshal/Arson Investigator, 3 Volunteer Captains, 6 Lieutenants (3 paid, 3 volunteer) 6 paid Firefighters, and approximately 21 additional volunteer fire fighters. Of the total personnel, there are approximately 4 Paramedics, 2 EMT-Intermediate, 8 EMTs and 2 ECA's. All paid personnel are required to maintain ECA (or higher) certification with the State Department of Health Services. Several paid firefighters are certified Fire Department instructors, and certifications range from Basic to Advanced. The Chief, in addition to Advanced TCFP certification, is a certified Paramedic, advanced certified Fire Investigator (CFI), Certified Wildland Fire Investigator (CWLFI), Level-II Fire Instructor, EMS Program Instructor/Examiner (Paramedic Level), TCOLE Instructor and Certified Emergency Manager through EMI/FEMA, advanced certification pending. The Chief/EMC currently maintains all required Emergency Management Documents and is the chief EM Planner for both the City and County. The Deputy Fire Marshal is also certified through EMI, and serves as a deputy EMC, handling the routine practical aspects of Emergency Management operations and planning under the oversight of the Chief. These include local disaster planning documents in the all hazards EM plan.

Fire Operations are from one central station, staffed 24/7/365 by at least two certified paid fire fighters, and this facility houses the 6-primary response apparatus to include three Class-A Engines, one Rescue truck, one Tanker truck, and an 85' Tower Ladder (Class-A Engine). Additionally, a sub-station houses two CAFS (compressed air foam) multi-purpose units, 7 additional Brush Fire apparatus (5 owned by the County), 1 hazmat unit, 1 mobile command unit, two tactical rescue trailers, and a high-volume pump trailer. One Water Transport (18 wheelers) is also provided by the County and the City provides an additional tanker truck. The central station also houses the emergency management facility, to include a 2,000 sq. foot below ground Emergency Operations Center (EOC) and redundant communications equipment for both the City and County emergency response agencies. This is the local warning point for Emergency Management. CATV alert and other public warning systems are controlled from this facility. Additionally, SKYWARN (weather watching/warning) is coordinated out of the EOC by approximately 21 spotters trained annually by the National Weather Service. The Chief serves as one of 8 regional coordinators for the Midland NWS (MAF/NE Region).

Training is conducted in-house by a team of certified fire instructors, both Volunteer and paid. Training is conducted twice monthly for all personnel, while paid firefighters obtain other required continuing education regularly. A Technical Rescue Training Field is maintained by the VFD at no cost to the City, and a city Fire Suppression Training Facility is maintained adjacent to the rescue training facility. All volunteer personnel are required to obtain a minimum certification of SFFMA Introductory Certification within one year of joining the department and Certifications range from Introductory to Master.

FCC Licenses Held		Expiration Date
KKV – 620 (Fire)	154.355/153.950	6-18-2032
WNFX – 525 (Emergency Management)	155.100/153.755	2-20-2031

Department communications are compliant with the Federal Communications Commission, and in line with the Texas State Interoperability Plan, and the WCTCOG Regional Communications Plan. The Department is P25 digital capable, and interoperable. The Snyder VFD is likewise interoperable and P25 capable.

### Goals

1. To serve all citizens through response, control, and recovery efforts by safeguarding from fires, hazardous materials, natural disasters, and terrorism.
2. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.
3. To protect individual property, and the economic well-being of the citizens from destructive fires, explosions, and other hazards. In meeting this goal, all property deserves to have equivalent degrees of protection, regardless of the geographical location, or monetary value of the property, with life safety as the first goal.

### Objectives

1. To provide a performance level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.
2. To provide a life safety level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.
3. To afford a prompt response and adequate stabilization of incidents to an acceptable level of the occupants and/or owners concerned.
4. To suppress fires with the least amount of property damage possible.
5. To provide selected emergency services as related to life safety and property damage, both man made, natural and terrorism related.
6. To meet or exceed performance levels that have been established under a favorable ratio of cost-to-performance effectiveness.



7. To adequately evaluate, mitigate, prepare, plan, respond, and perform all situations under the jurisdiction of Fire.

Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
1. Volunteer man-hours	1,781	2,784	5,575
2. ISO Rating	3	3	3

Activity Summary

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Fire Dept. responses in city	216	264	278
Fire Dept. responses in county	253	285	284
Mutual aid	21	16	13
Drills/Exercises	1	1	0
Total fire calls	490	566	575

Fire Runs by Location FY 20-21

COUNT		COUNT	
Scurry County		City of Snyder	278
Pct-1	50	Mutual Aid	13
Pct-2	85	Borden Co.	4
Pct-3	49	Fisher Co.	1
Pct-4	100	Garza Co.	3
		Kent Co.	1
		Mitchell Co.	4
		Nolan Co.	0
		Howard Co.	0

Fire Runs by Type FY 20-21

	COUNT
Fire, other	4
Building Fire	17
Fires in structure other than in a building	3
Trash or rubbish fire, contained	13
Fire in mobile home used as fixed residence	3
Fire in motor home, camper, recreational vehicle	2
Fire in portable building, fixed location	2
Mobile property (vehicle) fire, other	1
Passenger vehicle fire	13
Road freight or transport vehicle fire	3
Rail vehicle fire	2
Camper or recreational vehicle (RV) fire	1
Off-road vehicle or heavy equipment fire	1
Natural vegetation fire, other	6
Forest, woods, or wildland fire	1
Brush or brush-and-grass mixture fire	13
Grass Fire	30
Outside rubbish fire, other	2

Outside rubbish, trash, or waste fire	4
Dumpster or other outside trash receptacle fire	5
Special outside fire, other	1
Outside equipment fire	2
Outside storage fire	1
Cultivated vegetation, crop fire other	1
Overpressure rupture of air or gas pipe/pipeline	1
Air or gas rupture of pressure or process vessel	1
Rescue, EMS incident, other	1
Medical assist, assist EMS crew	30
Emergency medical service, other	1
Motor vehicle accident with injuries	53
Motor vehicle/pedestrian accident (MV Ped)	2
Motor vehicle accident with no injuries	95
Lock-In (if lock out, use 511)	2
Search for lost person, other	1
Search for person on land	4
Extrication, rescue, other	1
Extrication of victim(s) from vehicle	1
Extrication of victim(s) from machinery	1
Removal of victim(s) from stalled elevator	1
Trench/below-grade rescue	1
Swift water rescue	1
Rescue or EMS standby	1
Hazardous condition, other	1
Gasoline or other flammable liquid spill	4
Gas leak (natural gas or LPG)	20
Oil or other combustible liquid spill	1
Carbon monoxide incident	2
Electrical wiring/equipment problem, other	3
Overheated motor	1
Power line down	12
Arcing, shorted electrical equipment	7
Attempted burning, illegal action, other	1
Service call, other	8
Lock-out	2
Ring or jewelry removal	1
Smoke or odor removal	3
Animal problem	1
Animal rescue	1
Public service assistance, other	6
Assist police or other governmental agency	10
Police matter	5
Public service	23
Unauthorized burning	7
Good intent call, other	22
Dispatched and cancelled en route	18
No incident found on arrival at dispatch address	11
Authorized controlled burning	7
Prescribed fire	1
Smoke scare, odor of smoke	29
EMS call, party transported by non-fire agency	1
False alarm or false call, other	6
Malicious, mischievous false call, other	4
Telephone, malicious false alarm	1
System malfunction, other	1

Unintentional transmission of alarm, other	1
Sprinkler activation, no fire – unintentional	1
Smoke detector activation due to malfunction	2
Smoke detector activation, no fire – unintentional	2
Detector activation, no fire – unintentional	1
Alarm system activation, no fire – unintentional	3
Severe weather or natural disaster, other	3
Windstorm, tornado/hurricane assessment	1
Lightning strike (no fire)	1
Severe weather or natural disaster standby	1
Special type of incident, other	10
TOTAL INCIDENTS:	575

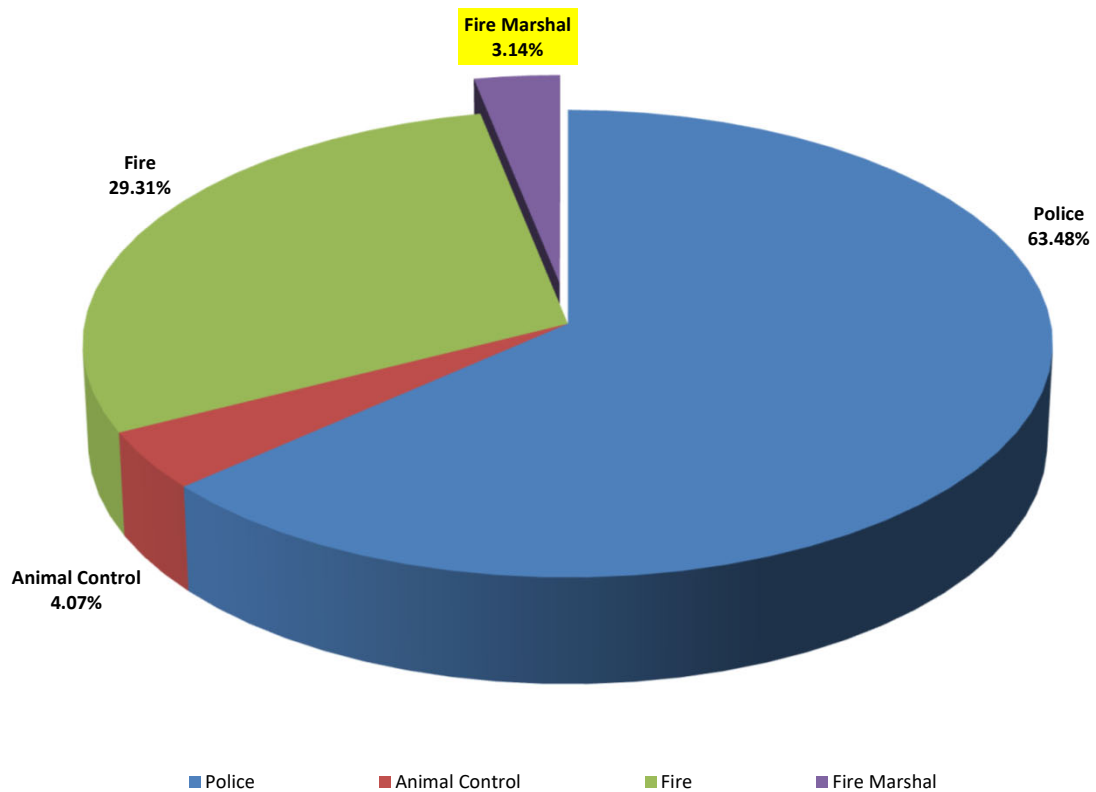
## FIRE - DEPARTMENT NO. 18

## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
618-101 SUPERVISION	90,057	89,230	92,785
618-103 OPERATIONS	495,728	507,290	527,005
618-105 LONGEVITY	5,591	6,095	6,520
618-106 OVERTIME	40,672	52,000	52,000
618-108 FICA EXPENSE	37,627	40,585	42,055
618-109 TMRS EXPENSE	88,591	90,665	93,270
618-110 INSURANCE EXPENSE	97,806	104,250	104,080
618-111 MEDICARE EXPENSE	8,800	9,520	9,835
Sub Total	864,872	899,635	927,550
SUPPLIES & MATERIALS			
618-201 OFFICE SUPPLIES	586	700	700
618-204 UNIFORM & CLOTHING	32,329	34,000	34,000
618-205 TIRES & TUBES	7,804	10,000	10,000
618-206 MOTOR VEHICLE SUPPLIES	8,689	10,000	10,000
618-207 MINOR TOOLS & APPARATUS	2,420	2,000	2,000
618-208 JANITORIAL SUPPLIES	1,044	1,400	1,200
618-209 CHEM. & MECH. SUPPLIES	5,836	6,000	6,000
618-212 GAS	5,843	5,500	9,000
618-213 DIESEL	10,009	10,000	22,000
618-215 OTHER SUPPLIES	1,081	1,500	1,500
Sub Total	75,641	81,100	96,400
MAINTENANCE OF BUILDINGS			
618-301 BUILDINGS & GROUNDS	8,423	7,300	7,300
Sub Total	8,423	7,300	7,300
MAINTENANCE OF EQUIPMENT			
618-401 OFFICE EQUIPMENT	-	-	240
618-402 MACHINERY	545	300	600
618-403 EQUIPMENT	17,777	27,000	22,000
618-404 AUTOMOTIVE EQUIPMENT	23,558	20,000	25,000
618-406 MINOR TOOLS & EQUIPMENT	-	600	600
618-407 SOFTWARE MAINTENANCE	7,984	7,475	5,900
618-411 RADIO INSTALLATION	1,984	3,000	3,000
Sub Total	51,847	58,375	57,340

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
618-501-01 TELEPHONE	10,005	10,530	10,000
618-501-02 CELLULAR	579	600	600
618-501-03 INTERNET	3,039	1,535	2,570
618-502 RENTAL OF EQUIPMENT	2,039	1,845	1,815
618-503 INSURANCE	15,300	15,100	15,100
618-504 SPECIAL SERVICES	37,247	50,000	45,000
618-505 ADVERTISING	1,275	1,000	1,000
618-506 BUSINESS & TRANSPORTATION	268	5,000	5,000
618-508 FEE BASIS SERVICES	-	500	-
618-510 CONTRACTUAL SERVICES	6,074	6,325	7,670
618-511-01 ELECTRICITY	9,746	8,500	7,000
618-511-02 GAS	3,936	3,500	4,000
Sub Total	89,508	104,435	99,755
SUNDRY CHARGES			
618-601 TRAINING & EDUCATION	5,366	9,600	9,600
618-602 MEMBERSHIP & SUBSCRIPTIONS	170	250	250
618-604 WORKER'S COMP.	11,070	13,000	13,000
618-606 FREIGHT EXPENSE	727	1,000	1,000
618-607 PRINTING EXPENSE	-	-	-
Sub Total	17,332	23,850	23,850
CAPITAL OUTLAY			
618-701 BUILDINGS	14,152	15,000	15,000
618-901 OFFICE EQUIPMENT	4,949	-	-
618-902 AUTOMOTIVE EQUIPMENT	3,510	-	-
618-903 MACHINERY & OTHER EQUIPMENT	4,945	82,950	43,615
Sub Total	27,556	97,950	58,615
NON CAPITALIZED EQUIPMENT			
618-905 NON CAPITALIZED EQUIPMENT	5,408	-	5,000
Sub Total	5,408	-	5,000
TOTAL BUDGET	1,140,586	1,272,645	1,275,810

## Public Safety Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the relationship between the department "Fire Marshal" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	Fire Marshal	19	
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 115,574	\$ 110,230	\$ 113,500	
Supplies	4,375	7,380	7,300	
Maintenance	6,001	3,400	3,080	
Services	1,567	5,000	5,375	
Sundry Charges	3,448	5,400	6,010	
Capital Outlay	5,530	50,000	1,480	
Non Capitalized Equipment	-	-	-	
TOTAL ALL ACCOUNTS	\$ 136,495	\$ 181,410	\$ 136,745	

### Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, through proper enforcement of fire & safety codes and local ordinances. To promptly investigate the cause and origin or structure fires and other fires when deemed necessary within the City Limits of Snyder. To assist the Snyder Fire Department in the suppression of fires, and prevention of fires. The lead agency for fire prevention education and public education about fires and other related safety programs. To meet the standards of the State of Texas Fire Marshal's Office, NIMS, and Homeland Security related to all aspects of emergency management. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.

### Description

The Snyder Fire Department Fire Marshal's Office is comprised of the administrative Fire Marshal (the Chief), whose duties are primarily administrative. The day-to-day operation of the Fire Marshal's Office (FMO) are handled by a Deputy FM whose duties are primarily FMO related, but who also assist with, and will fill the position of firefighter, and as Deputy Emergency Management Coordinator during such events and situations as necessary. FMO personnel maintain the following credentials:

TCFP Structure Fire Certification (Hines-Advanced, Westmoreland-Advanced)  
 TCFP Fire Investigator (Hines-Advanced, Westmoreland-Advanced)  
 TCFP Fire Inspector (Hines-Advanced)  
 TCFP Fire Service Instructor-1 (Westmoreland)  
 TCFP Wildland Firefighter (Hines, Westmoreland)  
 NWCG Wildland Fire Investigator (Westmoreland-Basic)  
 TCFP Arson Investigator (Hines-Advanced)  
 IFSAC Seals, Plans Examiner  
 IFSAC Seals, Haz-Mat Operations (Hines, Westmoreland)  
 IFSAC Seals, FF-2 (Hines, Westmoreland)  
 TCOLE-Peace Officer (Hines)

TCOLE-Peace Officer Instructor (Westmoreland)  
EMI-FEMA (Hines-Basic, Westmoreland-Advanced Pending)  
HEAD-OF-DEPT (Westmoreland)

The Deputy Fire Marshal maintains normal business hours, 8-5 M-F, and office out of Central Fire Station.

The Deputy Fire Marshal is an active firefighter as well, and responds to all fires in accordance with protocols and staffing requirements.

The Fire Marshal's office will function on the same radio frequency as the Suppression Division:

KKV – 620 (Fire)                      154.355/153.950                      6-18-2032

Indicators

Daily compliance with local fire codes, involving multiple commercial contacts.

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
Home/Facility Inspections	80	55	49
Public Education Programs	10	2	6
Number of People Reached	1,889+	200	450
Violations Noted	37	7	22
Cases Filed	32	20	0
Cases Investigated	0	0	29
Charges Filed	0	0	3



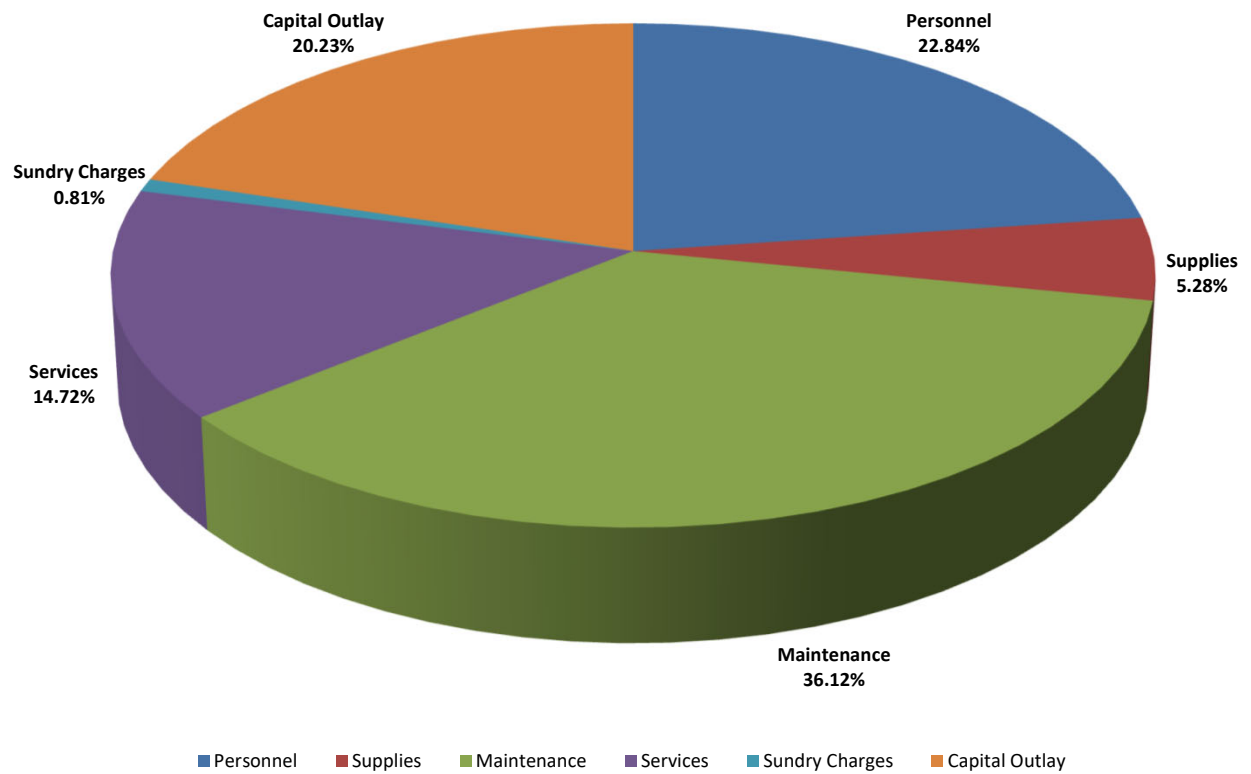
## FIRE MARSHAL - DEPARTMENT NO. 19

## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
619-103 OPERATIONS	77,248	71,735	74,450
619-105 LONGEVITY	851	910	970
619-106 OVERTIME	8,824	9,500	9,500
619-108 FICA EXPENSE	5,081	5,095	5,265
619-109 TMRS EXPENSE	12,186	11,375	11,675
619-110 INSURANCE EXPENSE	10,196	10,425	10,410
619-111 MEDICARE EXPENSE	1,188	1,190	1,230
Sub Total	115,574	110,230	113,500
SUPPLIES & MATERIALS			
619-201 OFFICE SUPPLIES	314	800	500
619-204 UNIFORM & CLOTHING	1,310	3,480	3,000
619-205 TIRES & TUBES	-	-	-
619-206 MOTOR VEHICLE SUPPLIES	436	500	500
619-207 MINOR TOOLS & APPARATUS	-	-	-
619-212 GAS	2,243	2,500	3,200
619-215 OTHER SUPPLIES	72	100	100
Sub Total	4,375	7,380	7,300
MAINTENANCE OF EQUIPMENT			
619-403 EQUIPMENT	817	1,000	1,000
619-404 AUTOMOTIVE EQUIPMENT	4,026	1,000	1,000
619-406 MINOR TOOLS & EQUIPMENT	-	-	-
619-407 SOFTWARE MAINTENANCE	1,158	1,400	1,080
Sub Total	6,001	3,400	3,080
MISCELLANEOUS SERVICES			
619-501-02 CELLULAR	579	600	600
619-501-03 INTERNET	-	1,500	1,975
619-503 INSURANCE	685	700	700
619-504 SPECIAL SERVICES	162	200	100
619-506 BUSINESS & TRANSPORTATION	140	2,000	2,000
Sub Total	1,567	5,000	5,375

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
SUNDRY CHARGES			
619-601 TRAINING & EDUCATION	2,158	3,300	3,300
619-602 MEMBERSHIP & SUBSCRIPTIONS	138	500	1,310
619-604 WORKER'S COMP.	1,107	1,200	1,200
619-606 FREIGHT EXPENSE	44	400	200
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Sub Total	3,448	5,400	6,010
CAPITAL OUTLAY			
619-902 AUTOMOTIVE EQUIPMENT	5,530	50,000	-
619-903 MACHINERY & OTHER EQUIP.	-	-	1,480
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Sub Total	5,530	50,000	1,480
NON CAPITALIZED EQUIPMENT			
619-905 NON CAPITALIZED EQUIPMENT	-	-	-
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Sub Total	-	-	-
TOTAL BUDGET	136,495	181,410	136,745

## Public Works Expenditures Fiscal Year 2023



**Description:** This pie chart visually shows the percentage of Street Department expenditures allocated to the various major categories for the Fiscal Year 2022-2023.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Works	Street	25	
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 435,339	\$ 456,600	\$ 479,805	
Supplies	79,419	82,100	111,000	
Maintenance	546,071	553,750	758,705	
Services	406,150	301,695	309,195	
Sundry Charges	9,964	12,600	17,050	
Capital Outlay	93,265	167,000	425,000	
Non Capitalized Equipment	1,249	-	1,000	
TOTAL ALL ACCOUNTS	\$ 1,571,457	\$ 1,573,745	\$ 2,101,755	

### Mission Statement

To provide efficient economic access to desired destinations, such as employment, shopping and other facilities in a quick, convenient and safe manner for all population groups in the community.

### Description

Activities of the Street Department include the maintenance of: paved streets, unpaved streets, paved alleys, unpaved alleys, drainage ways, street sweeping, mowing of rights-of-way, drainage channels and city owned lots; making and maintenance of street signs.

### Goals

The provision of well-maintained streets for the convenience and safety of the public, and for the provision of all-weather alleys for use by the various utility providers.

### Objectives

1. To patch and repair streets as needed.
2. To make longer lasting repairs in the alleys.
3. To seal coat all the paved streets in a seven-year cycle.
4. Water and care for the shrubs and remove trash three times a week.
5. To facilitate and assist contract street sweeping service as necessary.
6. To continue the flood control and drainage way maintenance for proper storm water removal.
7. Maintain an efficient weed abatement program for city streets and sidewalks, to effectively remove weeds and grasses.
8. Increase training of assigned personnel in public works and traffic engineering by providing training videos and by attending public works seminars and traffic engineering schools.
9. Repair and maintain street signs within city limits for safety of citizens.

Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
1. Blocks Seal Coated	10	81	80
2. Blocks Treated with Emulsion	0	0	0
3. Street Sweeper Hours of Operation	765	100	250
4. Number of Utility Cuts Repaired	12	26	33
5. Alleys Bladed and Stabilized	60	50	65
6. Number of Seminars & Engineering Schools Attended	3	4	2
7. Number of Training Videos Shown	10	10	15

## STREET - DEPARTMENT NO. 25

## EXPENDITURES - FUND 01

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
625-101 SUPERVISION	10,641	10,465	10,885
625-104 MAINTENANCE	246,495	272,930	281,605
625-105 LONGEVITY	1,160	1,205	1,570
625-106 OVERTIME	44,382	30,000	40,000
625-107 PART-TIME	10,918	10,000	10,000
625-108 FICA EXPENSE	18,712	20,125	21,330
625-109 TMRS EXPENSE	42,538	43,570	45,935
625-110 INSURANCE EXPENSE	56,116	63,595	63,490
625-111 MEDICARE	4,376	4,710	4,990
Sub Total	435,339	456,600	479,805
SUPPLIES & MATERIALS			
625-201 OFFICE SUPPLIES	508	600	600
625-204 UNIFORM & CLOTHING	6,540	8,500	8,500
625-205 TIRES & TUBES	500	2,400	2,400
625-206 MOTOR VEHICLE SUPPLIES	11,514	28,000	20,000
625-207 MINOR TOOLS & APPARATUS	8,487	8,000	8,000
625-208 JANITORIAL SUPPLIES	784	500	500
625-209 CHEM. & MECH. SUPPLIES	13,510	7,000	15,000
625-212 GAS	12,505	8,600	15,000
625-213 DIESEL	24,125	17,000	40,000
625-215 OTHER SUPPLIES	947	1,500	1,000
Sub Total	79,419	82,100	111,000
MAINTENANCE OF BUILDINGS			
625-301 BUILDINGS & GROUNDS	4,397	6,500	5,000
625-308 STREET & ALLEYS	509,236	500,000	700,000
Sub Total	513,633	506,500	705,000
MAINTENANCE OF EQUIPMENT			
625-402 MACHINERY	2,609	1,500	1,500
625-403 EQUIPMENT	6,542	3,000	7,000
625-404 AUTOMOTIVE EQUIPMENT	23,732	30,000	35,000
625-406 MINOR TOOLS & APPARATUS	295	300	300
625-407 SOFTWARE MAINTENANCE	2,149	2,150	1,605
625-410 SIGNAL & SIGN SYSTEM	(3,077)	10,000	8,000
625-411 RADIO INSTALLATION	187	300	300
Sub Total	32,437	47,250	53,705

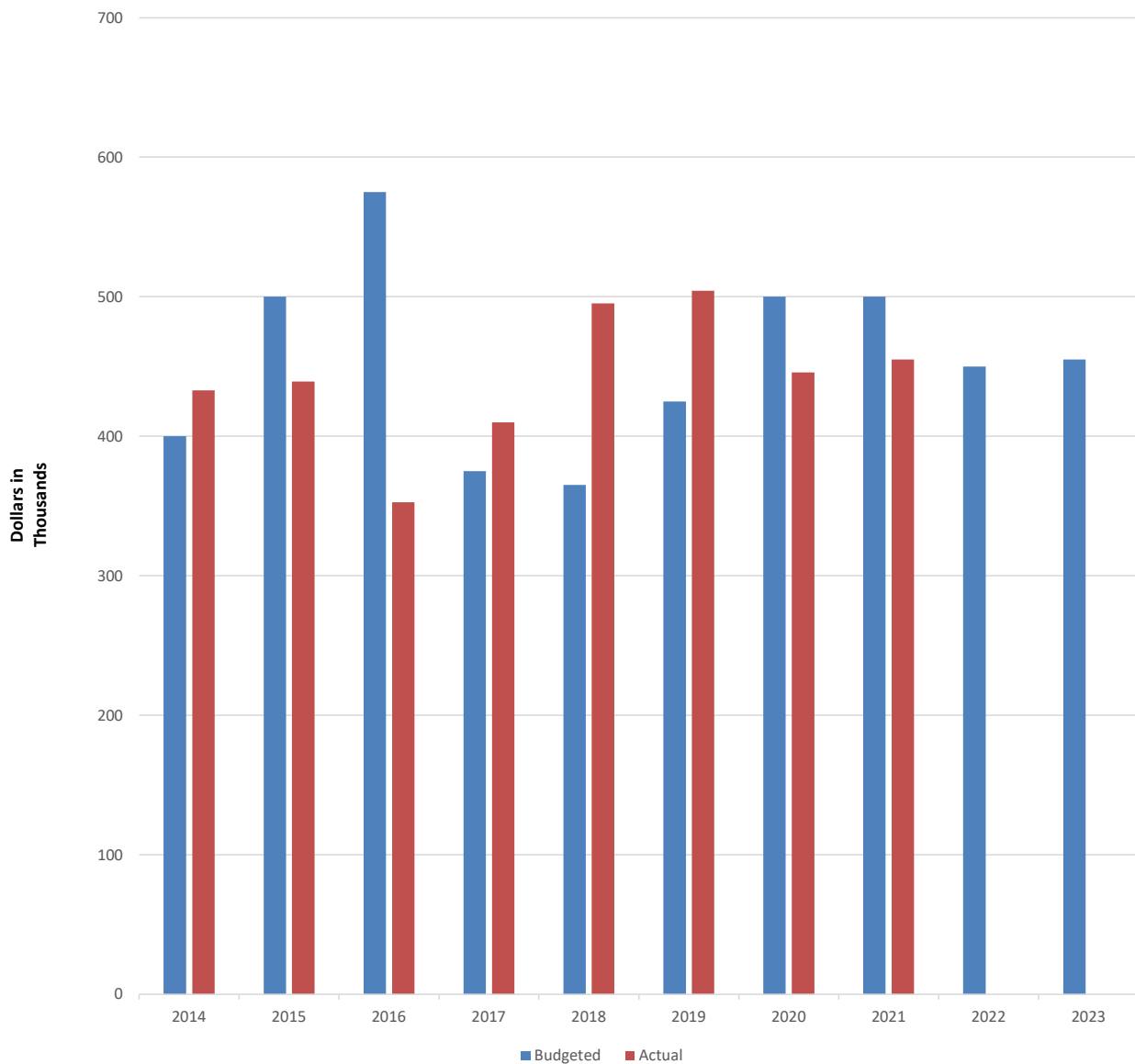
	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
625-501-02 CELLULAR	1,740	2,000	1,200
625-501-03 INTERNET	495	495	495
625-502 RENTAL OF EQUIPMENT	35,074	35,000	35,000
625-503 INSURANCE	11,222	11,500	11,500
625-504 SPECIAL SERVICES	1,416	1,600	1,600
625-505 ADVERTISING	486	350	400
625-506 BUSINESS & TRANSPORTATION	3,974	1,500	4,000
625-508 FEE BASIS SERVICES	42,469	15,000	15,000
625-510 CONTRACTUAL SERVICES	84	-	-
625-511-01 ELECTRICITY	309,191	234,250	240,000
	<hr/>	<hr/>	<hr/>
Sub Total	406,150	301,695	309,195
SUNDRY CHARGES			
625-601 TRAINING & EDUCATION	1,230	1,500	6,000
625-602 MEMBERSHIPS & SUBSCRIPTIONS	8	100	50
625-604 WORKER'S COMP.	8,082	9,000	9,000
625-606 FREIGHT EXPENSE	644	2,000	2,000
	<hr/>	<hr/>	<hr/>
Sub Total	9,964	12,600	17,050
CAPITAL OUTLAY			
625-902 AUTOMOTIVE EQUIPMENT	-	165,000	100,000
625-903 MACHINERY & OTHER EQUIPMENT	93,265	2,000	325,000
	<hr/>	<hr/>	<hr/>
Sub Total	93,265	167,000	425,000
NON CAPITALIZED EQUIPMENT			
625-905 NON CAPITALIZED EQUIPMENT	1,249	-	1,000
	<hr/>	<hr/>	<hr/>
Sub Total	1,249	-	1,000
TOTAL BUDGET	1,571,457	1,573,745	2,101,755

*Snyder is named for merchant and buffalo hunter William Henry (Pete) Snyder, who built a trading post on Deep Creek in 1878. It soon drew fellow hunters, and a small settlement grew up around the post. The nature of those early dwellings, mostly constructed of buffalo hide and tree branches, led to the community's first, if unofficial, name of "Hide Town." A bronze statue of an albino buffalo on the grounds of the Scurry County courthouse pays homage to the town's beginnings as a buffalo trading post.*



## Motel Tax Revenue

### Fiscal Years 2014-2023



**Description:** This graph shows the Motel Tax Revenue budgeted compared to the actual revenue from Fiscal Year 2014 through 2021 and the budgeted amounts for Fiscal Years 2022 & 2023.

CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND

COMBINING STATEMENT OF OPERATING REVENUES  
EXPENSES AND CHANGES IN WORKING CAPITAL

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Revenues:				
Ad Valorem Taxes	89,177	87,280	74,930	72,795
Occupancy Tax	445,823	454,964	450,000	455,000
Grant	344,096	224,251	-	-
Total Revenues	879,096	766,495	524,930	527,795
Expenditures:				
Ad Valorem Taxes	173	151	-	-
Occupancy Tax	445,823	449,536	450,000	455,000
Grant	344,096	224,251	-	-
Total Expenditures	790,092	673,938	450,000	455,000
Excess (Deficiency) of Revenues over Expenditures	89,004	92,557	74,930	72,795
Fund Balance at B-O-Y	275,911	364,915	457,472	532,402
Prior Period Adjustment	-	-	-	-
Fund Balance at E-O-Y	364,915	457,472	532,402	605,197

CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND  
MOTEL TAX

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Revenues:				
Occupancy Tax	445,823	454,964	450,000	455,000
Contributions & Donations	-	-	-	-
Total Revenues	445,823	454,964	450,000	455,000
Total Expenditures	445,823	449,536	450,000	455,000
Excess (Deficiency) of Revenues over Expenditures	-	5,428	-	-
Fund Balance at B-O-Y	(3,382)	(3,382)	2,046	2,046
Prior Period Adjustment	-	-	-	-
Fund Balance at E-O-Y	(3,382)	2,046	2,046	2,046

CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND  
TAX INCREMENT FINANCING

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Revenues:				
Ad Valorem Taxes	89,177	87,280	74,930	72,795
Total Revenues	89,177	87,280	74,930	72,795
Total Expenditures	173	151	-	-
Excess (Deficiency) of Revenues over Expenditures	89,004	87,129	74,930	72,795
Fund Balance at B-O-Y	279,293	368,297	455,426	530,356
Prior Period Adjustment	-	-	-	-
Fund Balance at E-O-Y	368,297	455,426	530,356	603,151

ENTERPRISE FUND  
NARRATIVE  
FISCAL YEAR 2022-2023

Anticipated revenues for the Enterprise Funds total \$10,702,760, an increase of \$178,005 or 1.69% above the preceding year's budget. The graph on page 100, showing Enterprise Fund revenues for the period FY 2014 through 2023, reflects recent increases necessary to cover rising expenses due to State and Federal regulations.

Water sales (50.45%), sewer charges (14.67%), and sanitation charges (23.36%) combined, amount to 88.48% of the total revenue for the fund (see graph, page 100). Sewage treatment charges are dependent on water sales and together are generally indicators of growth in the city. Drought conditions, however, also impact these totals as water consumption increases during drought conditions. The decrease in non-operating revenue indicates a decrease in the gain on sale of equipment and/or interest earned. The amount of revenues from various sources and the increase/(decrease) from last year are shown in the following tabulation:

Revenue Source	Amount	Percent of Total	Increase/(Decrease) from FY 2022
Water Sales	\$ 5,400,000	50.45%	\$ (50,000)
Sewer Charges	1,570,000	14.67%	(20,000)
Sanitation Charges	2,500,000	23.36%	100,000
Landfill Gate Fees	815,000	7.61%	130,000
Billings & Collections	196,460	1.84%	21,005
Water & Sewer Taps	35,000	0.33%	-
Permits & Inspections	8,000	0.07%	-
Miscellaneous	63,800	0.60%	28,500
Roll-off Containers	10,000	0.09%	(5,000)
Non-Operating	104,500	0.98%	(26,500)
Total	\$ <u>10,702,760</u>	<u>100.00%</u>	\$ <u>178,005</u>

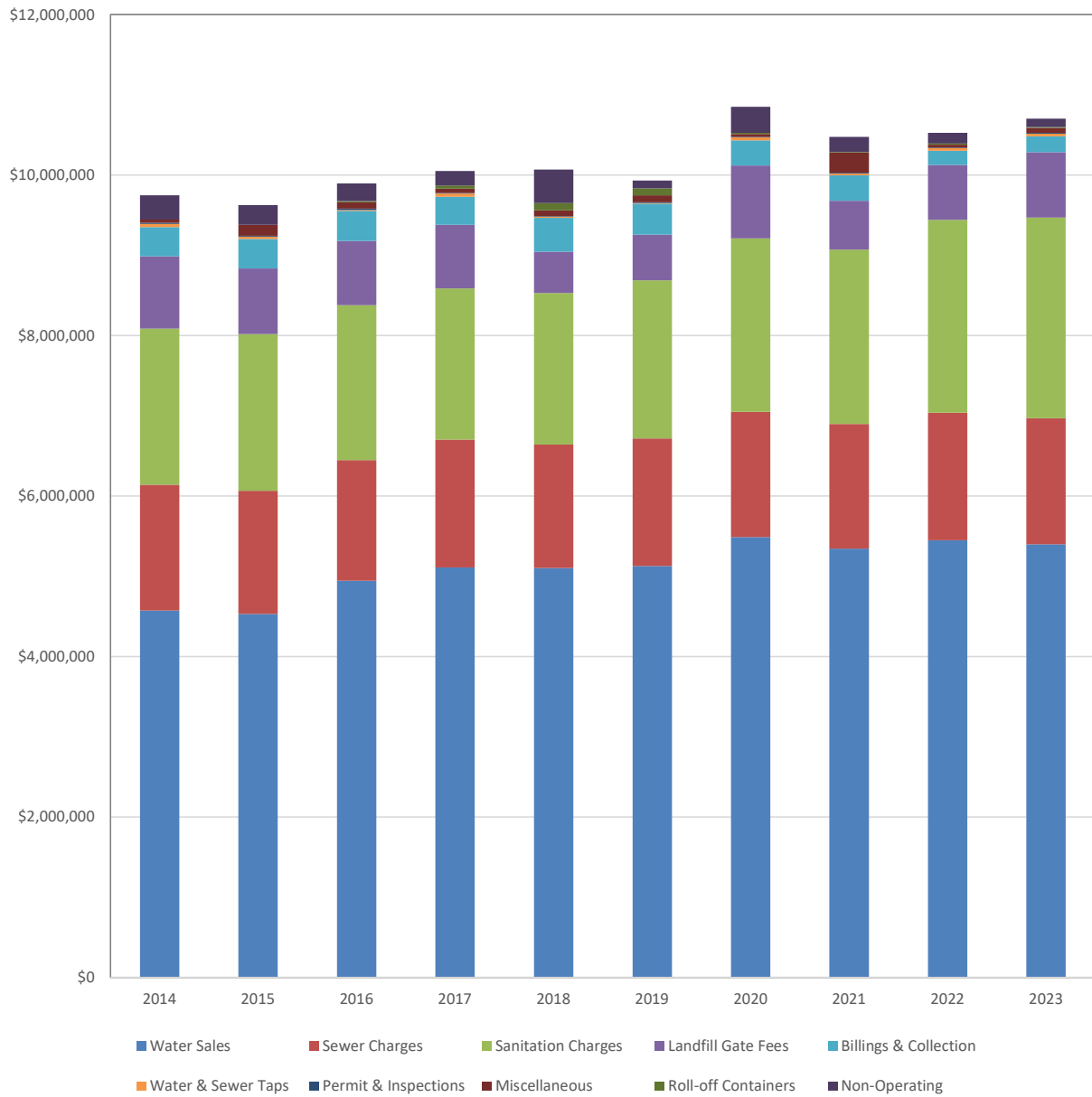
Expenses for the Enterprise Fund total \$10,398,655 for FY 2023, an increase of 4.39% over FY 2022, (see graph, page 105). Changes in levels of expenditures for the individual departments over the preceding year are shown in the following tabulation:

Department	Amount	Percent of Total	Increase/(Decrease) from FY 2022
Sanitation - Collection	\$ 1,079,775	10.38%	\$ 148,240
Sanitation - Landfill	1,778,430	17.10%	(34,545)
Sanitary Sewer	489,200	4.70%	8,085
Sewage Treatment Plant	1,032,990	9.93%	13,745
Water Production Plant	3,453,285	33.21%	12,550
Water Distribution	1,753,800	16.87%	249,340
Utility Billings & Collections	514,620	4.95%	55,975
Debt Service	296,555	2.85%	(16,075)
Total	\$ <u>10,398,655</u>	<u>100.00%</u>	\$ <u>437,315</u>

The Debt Service amount of \$296,555 (2.85%) of the total expense budget for 2023 is the anticipated interest payments of \$20,925 for the Certificates of Obligation Series 2021A issued in 2021 for \$3,495,000 for an energy analysis and service agreement for an automatic meter reading system, \$34,020 for a lease agreement issued in 2012 for \$2,985,314 for improvements to the Water Treatment Plant, \$144,275 for a \$9,000,000 Certificates of Obligation Series 2021B issued in 2021 for replacement of water lines and improvements to water systems, and \$95,735 for a \$3,975,000 Certificates of Obligation issued in 2019 for capital improvements in Water & Sewer.

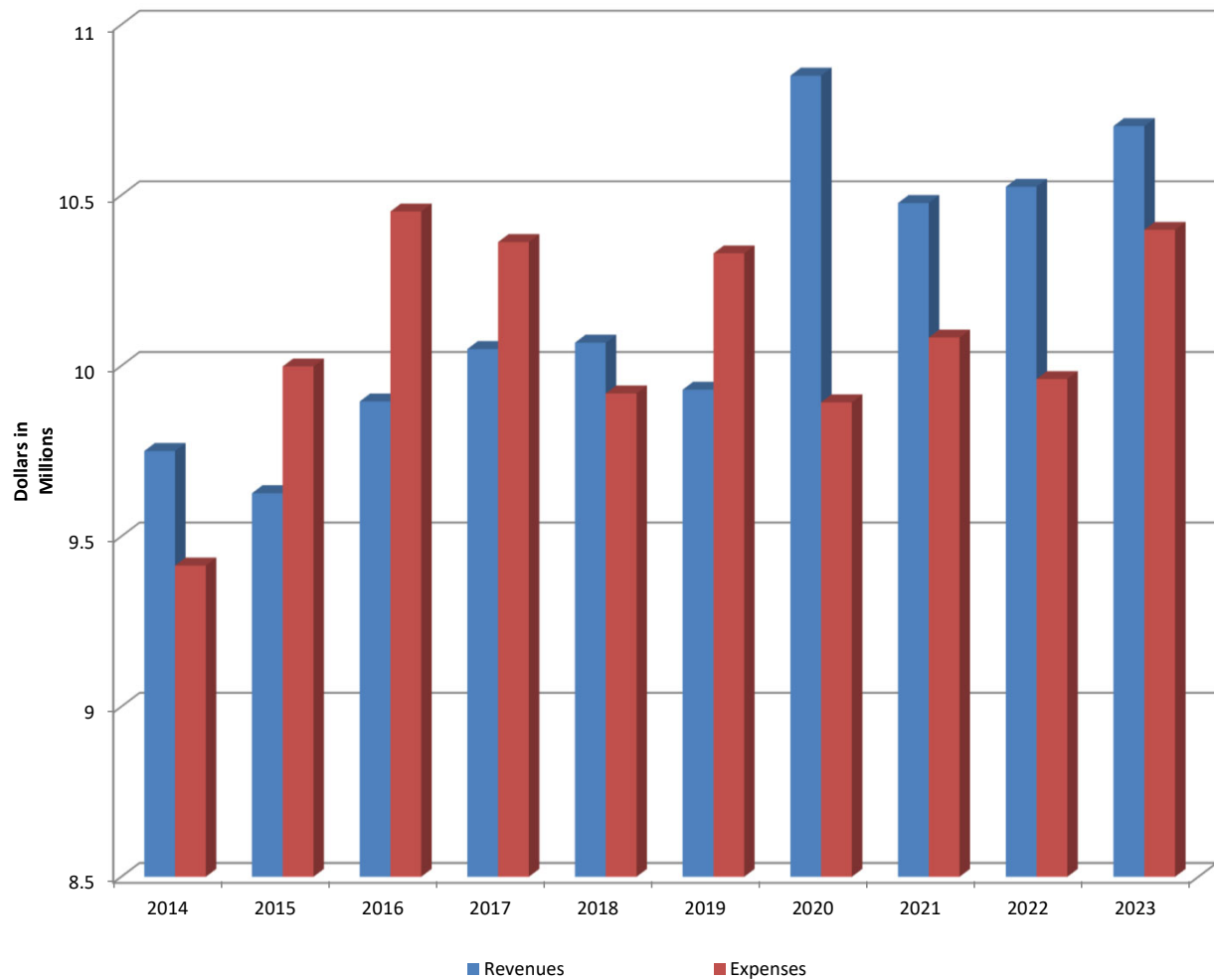
Personnel costs increased by 3.64%, supplies by 2.86%, maintenance by 35.49%, services by 0.44%, sundry charges by 11.06%, and depreciation by 2.57%, while debt service decreased by 5.14% over the Fiscal Year 2021-2022.

## Enterprise Fund Revenues Fiscal Years 2014-2023



**Description:** This graph shows the actual Enterprise Fund Revenues for the Fiscal Years 2014-2021 and the budgeted amounts for Fiscal Years 2022 and 2023.

**Enterprise Fund  
Revenues and Expenses  
Fiscal Years 2014-2023**



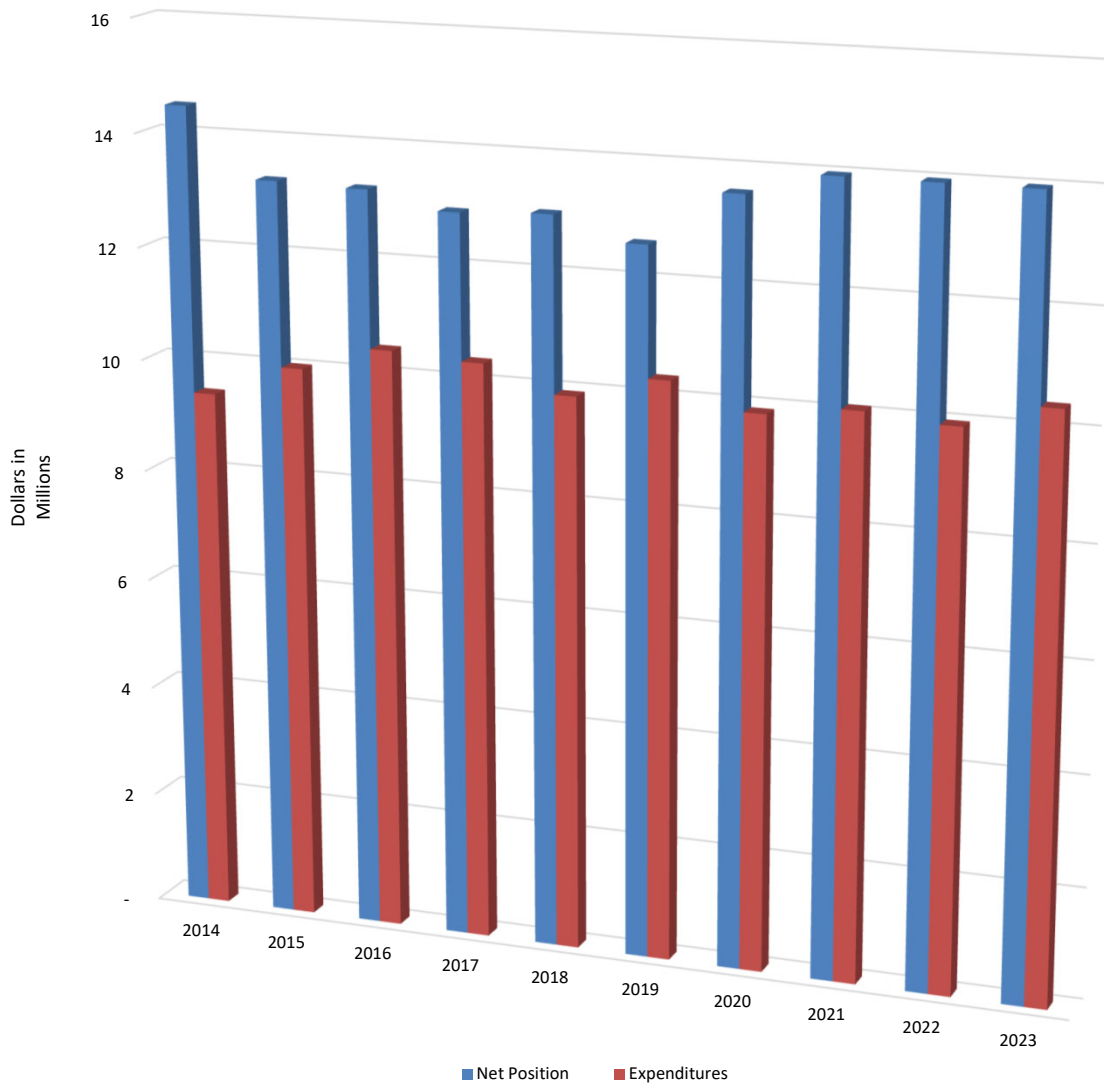
**Description:** This graph shows the actual Enterprise Fund Revenues and Expenses for Fiscal Year 2014 through Fiscal Year 2021 and budgeted amounts for Fiscal Year 2022 and 2023.



# Enterprise Fund

## Net Position and Expenditures

### Fiscal Years 2014-2023



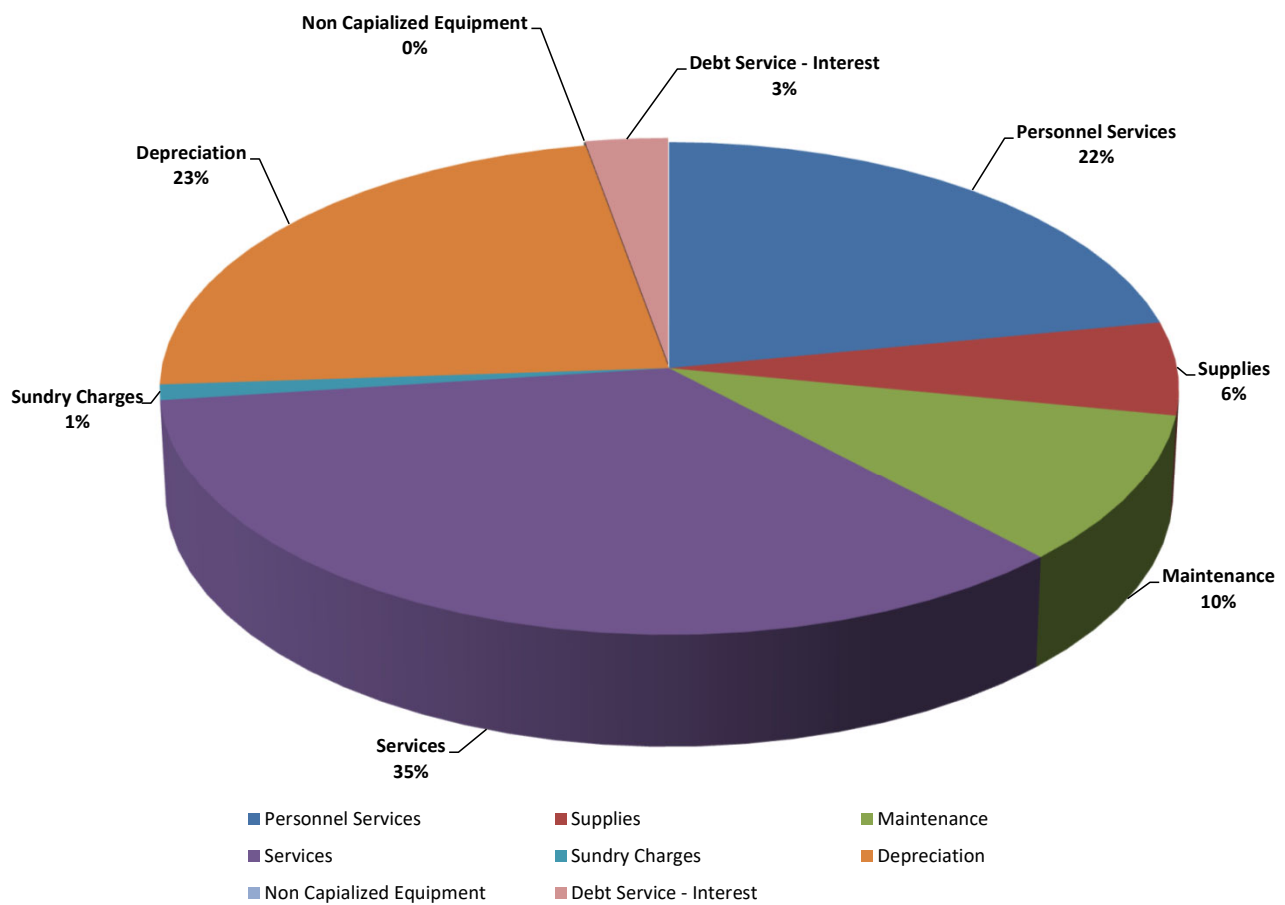
**Description:** This graph shows the actual relationship between Enterprise Net Position and Expenditures for Fiscal Years 2014 - 2021 and Budgeted amounts for Fiscal Years 2022 and 2023.

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
COMBINING STATEMENT OF OPERATING REVENUES,  
EXPENSES AND CHANGES IN WORKING CAPITAL

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Operating Revenues:				
Water Sales	5,489,463	5,342,208	5,450,000	5,400,000
Sewer Charges	1,560,940	1,555,078	1,590,000	1,570,000
Sanitation Charges	2,160,971	2,172,971	2,400,000	2,500,000
Landfill Gate Fees	905,462	609,317	685,000	815,000
Billings & Collections for Sanitation	314,528	316,614	175,455	196,460
Water & Sewer Taps	38,350	23,350	35,000	35,000
Plumbing Permits & Inspections	7,920	7,864	8,000	8,000
Roll-off containers	-	6,785	15,000	10,000
Miscellaneous	46,152	254,499	35,300	63,800
Total Oper. Revenues	10,523,786	10,288,686	10,393,755	10,598,260
Operating Expenses:				
Personnel Services	1,855,228	1,876,483	2,204,020	2,284,305
Supplies	548,335	535,200	615,535	633,110
Maintenance	635,086	834,993	759,585	1,029,160
Services	3,680,726	3,718,424	3,620,920	3,636,840
Sundry Charges	74,497	62,584	95,115	105,635
Non Capitalized Equipment	3,652	583	1,000	-
Depreciation	2,495,968	2,474,355	2,352,535	2,413,050
Total Oper. Expenses	9,293,492	9,502,621	9,648,710	10,102,100
Operating Income or (Loss)	1,230,294	786,065	745,045	496,160
Non-Oper. Revenues/(Expenses):				
Interest Income	89,273	30,918	62,000	34,500
Gain (Loss) on Sale of Asset	200,110	848	60,000	60,000
Proceeds from Insurane	37,266	156,857	9,000	10,000
Debt Service-Interest	(599,491)	(580,326)	(312,630)	(296,555)
Total Non-Oper.	(272,842)	(391,703)	(181,630)	(192,055)
Net Income (Loss)	957,452	394,362	563,415	304,105
Cash and Cash Equivalents B-O-Y	1,269,252	4,868,886	4,700,869	4,995,580
Cash Flows from Operating Activities	3,585,738	3,370,995	3,132,755	3,516,225
Cash Flows from Interfund Loans	(1,374,903)	(129,629)	(129,629)	-
Cash Flows from Capital Activities	1,099,773	(3,412,959)	(2,793,415)	(3,218,200)
Cash Flows from Investing Activities	289,026	3,576	85,000	34,500
Net Increase or (Decrease) in Cash	3,599,634	(168,017)	294,711	332,525
Cash and Cash Equivalents E-O-Y	4,868,886	4,700,869	4,995,580	5,328,105

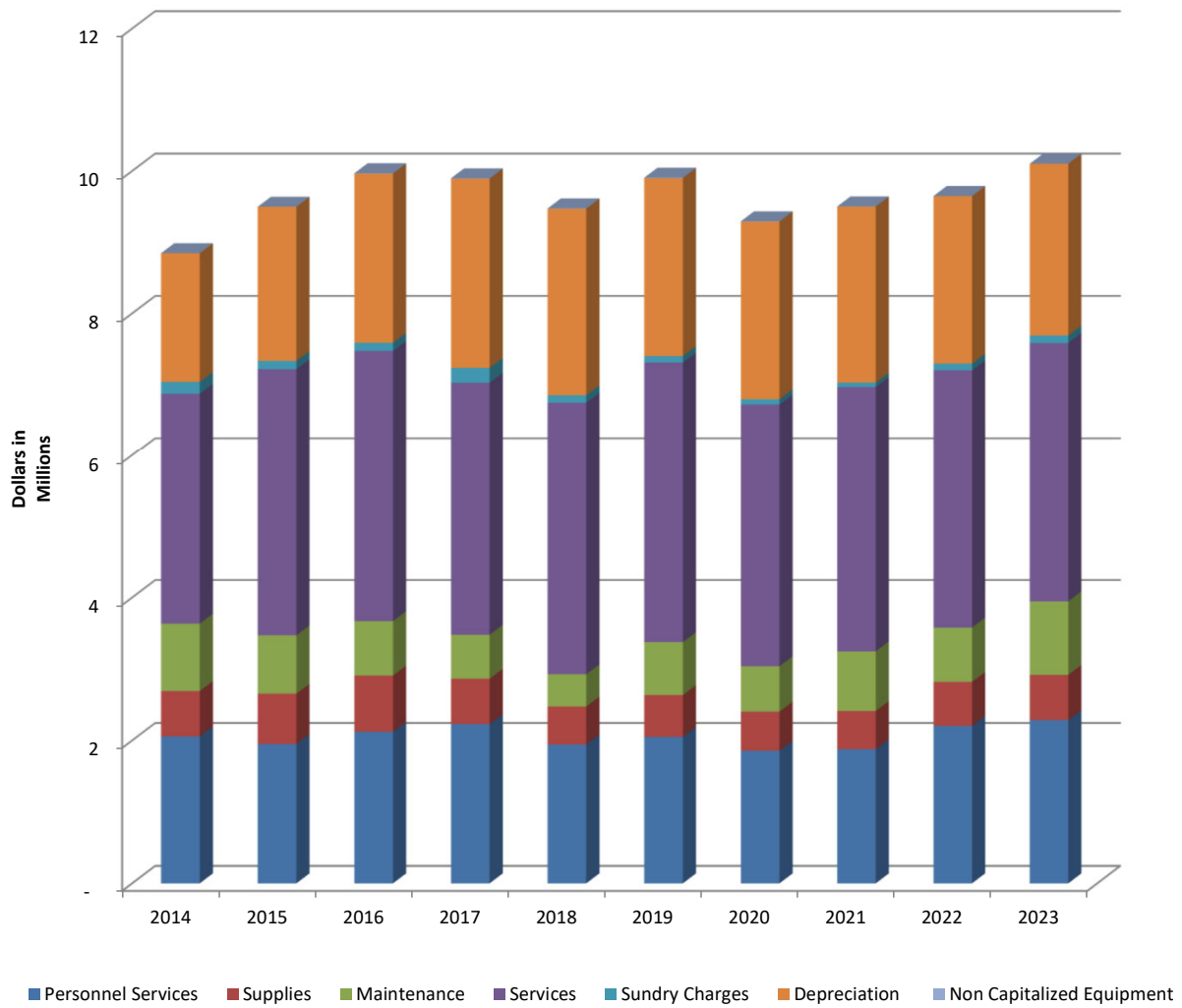
## Enterprise Fund Expenses Fiscal Year 2023



**Description:** This pie chart visually shows the percentage of Enterprise Fund expenses allocated to the various major categories for the budget for Fiscal Year 2023.

## Enterprise Fund Expenditures

### Fiscal Years 2014-2023



**Description:** This graph shows a visual comparison of actual expenditure allocations for Fiscal Years 2014 through 2021 and budgeted amounts for Fiscal Years 2022 and 2023.

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
SANITATION

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Operating Revenues:				
Sanitation Charges	2,160,971	2,172,971	2,400,000	2,500,000
Landfill Gate Fees	905,462	609,317	685,000	815,000
COG Grant	-	-	-	-
Roll off Containers	-	6,785	15,000	10,000
Miscellaneous	17,818	18,135	8,850	12,350
Total Oper. Revenues	3,084,251	2,807,208	3,108,850	3,337,350
Operating Expenses:				
Personnel Services	801,119	692,257	764,490	781,990
Supplies	191,509	206,747	224,700	278,200
Maintenance	132,085	209,793	134,110	193,560
Services	868,220	906,586	710,280	756,530
Sundry Charges	41,008	33,636	42,650	51,115
Non Capitalized Equipment	2,080	143	-	-
Depreciation	721,155	746,065	868,280	796,810
Total Oper. Expenses	2,757,176	2,795,227	2,744,510	2,858,205
Operating Income or (Loss)	327,075	11,981	364,340	479,145
Interest Income	35,082	21,208	37,000	25,000
Gain (Loss) on Sale of Asset	200,100	5	60,000	60,000
Proceeds from Insurance	-	27,652	-	-
Total Non-operating Revenues/(Expenses)	235,182	48,865	97,000	85,000
Net Income (Loss)	562,257	60,846	461,340	564,145
Cash and Cash Equivalents B-O-Y	293,832	517,997	1,121,889	1,249,024
Cash Flows from Operating Activities	1,078,866	785,639	1,227,135	1,210,585
Cash Flows from Non Capital Financing Activities	-	-	-	-
Cash Flows from Capital Activities	(1,089,783)	(175,613)	(1,160,000)	(1,062,000)
Cash Flows from Investing Activities	235,082	(6,134)	60,000	25,000
Net Increase or (Decrease) in Cash	224,165	603,892	127,135	173,585
Cash and Cash Equivalents E-O-Y	517,997	1,121,889	1,249,024	1,422,609
Reserved for Closure/Post Closure	(2,027,811)	(2,037,080)	(2,037,080)	(2,037,080)

CITY OF SNYDER, TEXAS  
SANITATION ENTERPRISE FUND

DESCRIPTION OF REVENUES

2022-2023 BUDGET

COLLECTION CHARGES \$ 2,500,000

Sanitation rates within the corporate limits for the City of Snyder shall be as follows:

Residential (two collections per week)

Minimum monthly charge: \$34.15

Commercial and Business (two collections per week) to include motels, hotels, nursing homes, hospitals, schools, churches, industrial, government entities, apartments, two-plex or larger, and restaurants.

Minimum monthly charge: \$56.71

Commercial individual account per container (multiple collections per week) inside city limits:

Depends on container size and number of collections ranging from \$89.36 for a 3-yard container and 2 collections per week to \$521.30 for a 4-yard container and 10 collections per week.

Sanitation rates outside the city limits:

Rural individual account depends on the size container and the distance in miles ranging from \$121.00 for a 3-yard container at 3.0 miles to \$340.00 for a 4-yard container at 20.0 miles.

LANDFILL GATE FEES \$ 815,000

Disposal of contaminated waste dirt and concrete shall be charged at \$80.00/ton, minimum 0-1600 lbs. \$60.00.

Disposal of rock, bricks, construction materials, demolition materials, trees, limbs, lumber, and any similar type materials shall be charged at \$33.50 per ton for Snyder Residents (inside the City limits, minimum 0-1100 lbs. is \$16.00. Non-Snyder Residents (outside the City limits) and Solid Waste Disposal Service Providers shall be charged at \$38.00 per ton, minimum 0-1600 lbs. is \$27.00.

RESIDENTIAL/COMMERCIAL ROLL-OFF RATES \$ 10,000

(Restricted to inside City Limits/Extra Territorial Jurisdiction)

Includes- Delivery	\$115.00
Haul Fee (Exchange RO/Empty)	\$230.00
Final Pickup (Empty/Return to Yard)	\$115.00

Landfill Fee/Ton (\$35.00/Ton)	
(Minimum = 3 Tons @ \$35.00)	\$105.00
Monthly Rental	\$100.00
Each Additional Pick Up - \$335.00 + Landfill Fee/Tons over minimum	
<u>GAIN/LOSS ON SALE OF EQUIPMENT</u>	\$ 60,000
<u>MISCELLANEOUS</u>	\$ 12,350
Includes any revenue that would not fit into another account and sales tax.	
<u>INTEREST</u>	\$ 25,000
<b><u>TOTAL SANITATION</u></b>	<b><u>\$ 3,422,350</u></b>

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
SANITATION

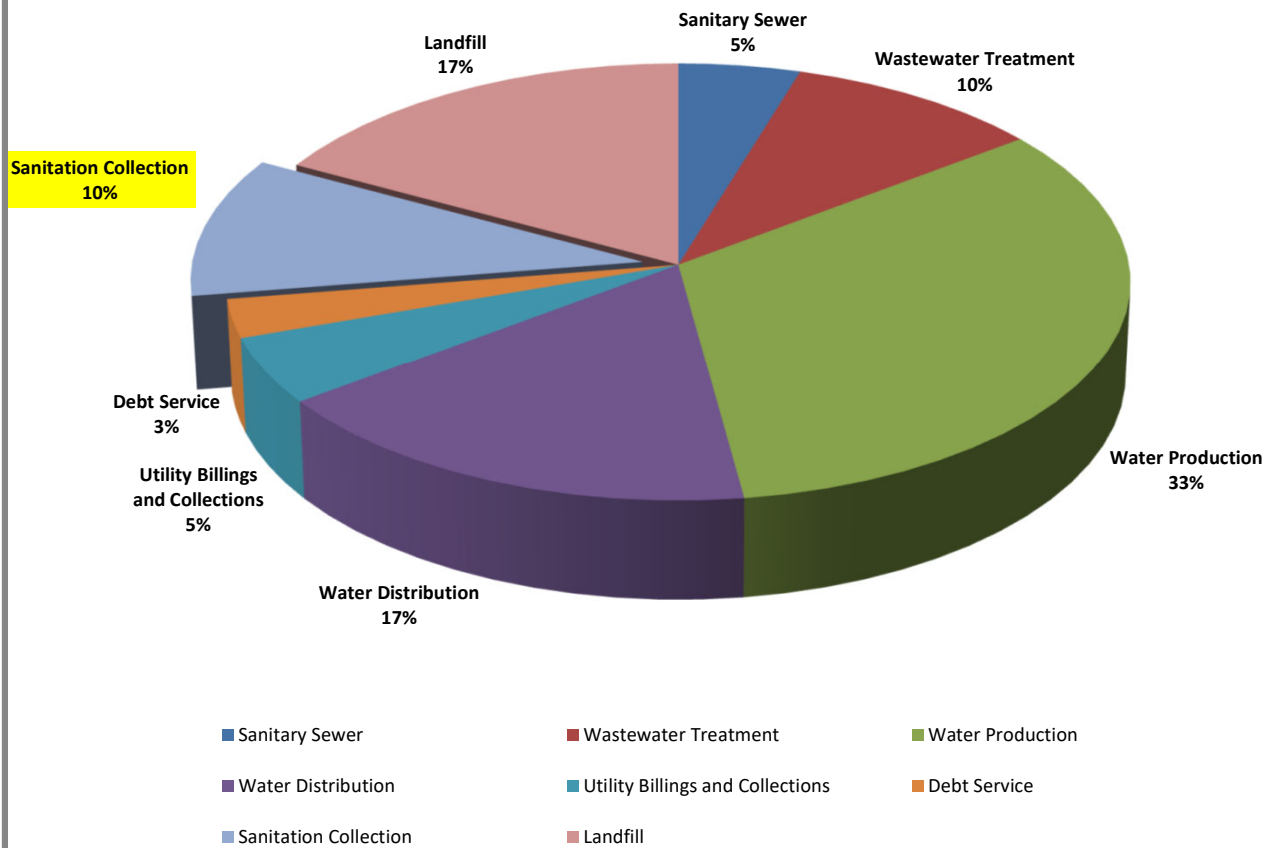
STATEMENT OF EXPENDITURES

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
SANITATION				
Collection:				
Personnel Services	299,937	264,988	313,940	325,860
Supplies	82,341	104,651	101,000	148,500
Maintenance	48,175	101,146	56,545	78,340
Services	361,560	320,276	258,735	295,035
Sundry Charges	13,934	11,617	12,550	12,115
Non Capitalized Equipment	-	-	-	-
Depreciation	170,049	148,292	188,765	219,925
Totals	975,996	950,971	931,535	1,079,775
Landfill:				
Personnel Services	501,182	427,270	450,550	456,130
Supplies	109,168	102,096	123,700	129,700
Maintenance	83,910	108,647	77,565	115,220
Services	506,660	586,310	451,545	461,495
Sundry Charges	27,074	22,019	30,100	39,000
Non Capitalized Equipment	2,080	140	-	-
Depreciation	551,106	597,773	679,515	576,885
Totals	1,781,180	1,844,256	1,812,975	1,778,430
 TOTAL EXPENSES	 2,757,176	 2,795,227	 2,744,510	 2,858,205



## Enterprise Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Sanitation Collection" department in relationship to the other departments within the Enterprise Fund for Fiscal Year 2023.

## BUDGET SUMMARY

Fund	Function	Department Number		
Sanitation				
Enterprise	Municipal Services	Sanitation Collection		30
		Actual	Budgeted	Proposed
Expenditure Class		2020-2021	2021-2022	2022-2023
Personnel Services		\$ 264,988	\$ 313,940	\$ 325,860
Supplies		104,651	101,000	148,500
Maintenance		101,146	56,545	78,340
Services		320,276	258,735	295,035
Sundry Charges		11,617	12,550	12,115
Non Capitalized Equipment		-	-	-
Depreciation		148,292	188,765	219,925
TOTAL ALL ACCOUNTS		\$ 950,970	\$ 931,535	\$ 1,079,775

### Mission Statement

The department is responsible for the collection and disposal of solid waste generated by residential and commercial establishments in the City.

### Description

The department collects solid waste as follows:

1. Four routes within the city, from which 2,000 refuse dumpsters are emptied on a daily or twice-weekly basis. The rural route includes weekly pick up of 49 dumpsters. There are six 33-yard, full automated, side load sanitation trucks, four of which are used for daily routes, one used for the recycling route.
2. A roll-off can be parked overnight, free of charge, at a requested location to be used for large quantities of refuse such as tree trimmings and remodeling project trash. The roll-off is picked up the following morning and driven to the landfill.
3. A pick-up route for recyclables is scheduled for twice a week, primarily paper, plastics (number 1 & 2) and cardboard products.

### Goal

To promote the health and safety of the residents and to enhance the aesthetics of the community by providing an environment free from the hazards and unpleasantness of uncollected refuse and brush, with the least possible inconvenience to residents, while maintaining the containers in a near-new condition.

Objective

To complete all collection routes on schedule without missing any collection points.

Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
1. Side Load Sanitation Truck Loads	2,193	2,319	2,117
2. Containers Repaired	69	42	20
3. Containers Painted	69	42	20

SANITATION COLLECTION - DEPARTMENT NO. 30

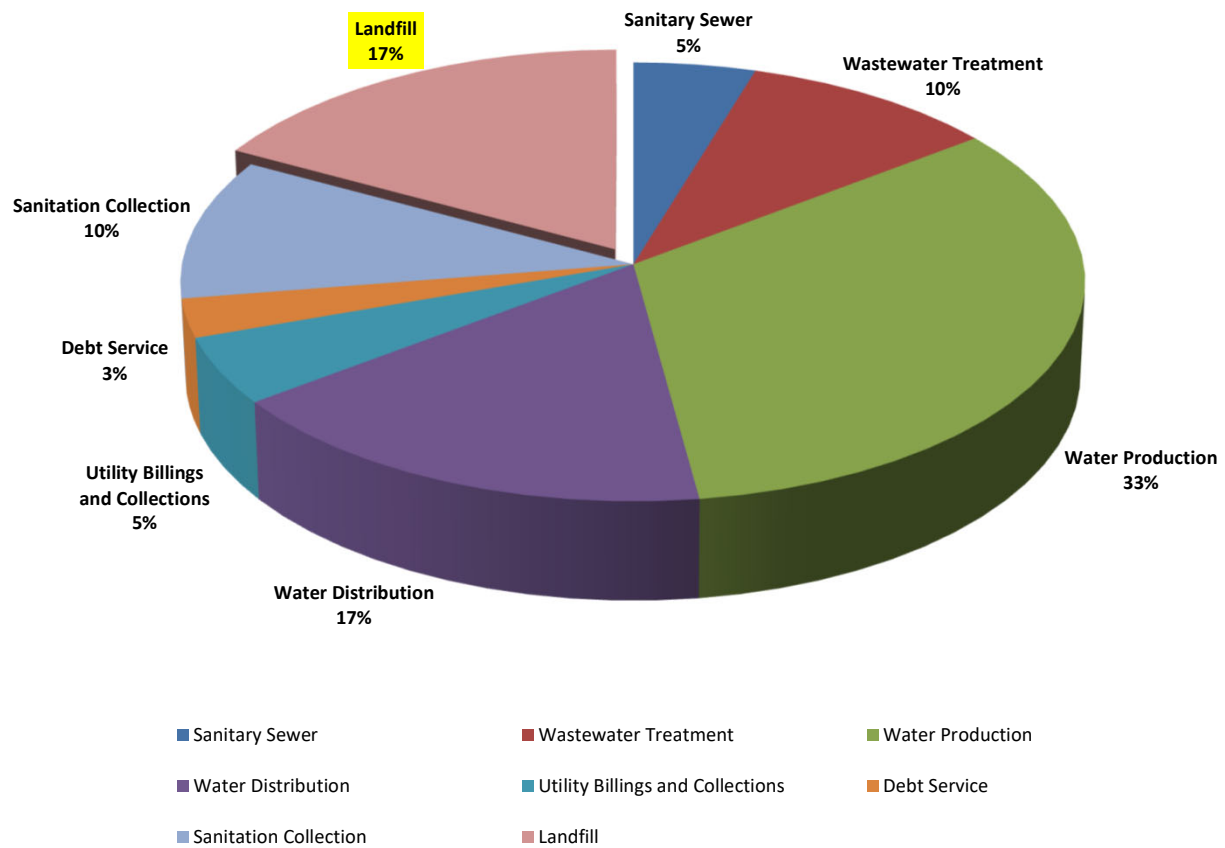
EXPENDITURES - FUND 04

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
630-103 OPERATIONS	177,336	207,360	216,985
630-105 LONGEVITY	751	1,125	565
630-106 OVERTIME	7,967	7,000	8,000
630-108 FICA EXPENSE	11,501	13,360	13,985
630-109 TMRS EXPENSE	15,941	29,845	31,015
630-110 INSURANCE EXPENSE	44,361	52,125	52,040
630-111 MEDICARE	2,690	3,125	3,270
630-112 ACCRUED COMP. ABSENCES	4,441	-	-
Sub Total	264,988	313,940	325,860
SUPPLIES & MATERIALS			
630-201 OFFICE SUPPLIES	394	400	400
630-204 UNIFORM & CLOTHING	4,934	5,700	5,700
630-205 TIRES & TUBES	22,111	10,000	25,000
630-206 MOTOR VEHICLE SUPPLIES	25,658	30,000	52,000
630-207 MINOR TOOLS & APPARATUS	216	750	750
630-208 JANITORIAL SUPPLIES	454	-	500
630-209 CHEM. & MECH. SUPPLIES	80	500	500
630-212 GAS	2,372	3,300	3,300
630-213 DIESEL	47,961	50,000	60,000
630-215 OTHER SUPPLIES	471	350	350
Sub Total	104,651	101,000	148,500
MAINTENANCE OF BUILDINGS			
630-301 BUILDINGS & GROUNDS	897	3,000	3,000
Sub Total	897	3,000	3,000
MAINTENANCE OF EQUIPMENT			
630-403 EQUIPMENT	13,652	7,000	7,000
630-404 AUTOMOTIVE EQUIPMENT	84,939	45,000	67,000
630-407 SOFTWARE MAINTENANCE	1,658	1,545	1,340
Sub Total	100,249	53,545	75,340

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
630-501-01 TELEPHONE	10	50	-
630-501-03 INTERNET	39	35	40
630-502 RENTAL OF EQUIPMENT	40,487	35,980	40,000
630-503 INSURANCE	4,326	4,400	5,500
630-504 SPECIAL SERVICES	3,721	2,500	2,500
630-505 ADVERTISING	209	1,000	1,000
630-506 BUSINESS & TRANSPORTATION	-	-	1,500
630-508 FEE BASIS SERVICES	271,485	214,770	244,495
	<hr/>	<hr/>	<hr/>
Sub Total	320,276	258,735	295,035
SUNDRY CHARGES			
630-601 TRAINING & EDUCATION	108	1,000	1,500
630-602 MEMBERSHIPS & SUBSCRIPTIONS	8	50	115
630-604 WORKER'S COMPENSATION	7,057	8,500	7,500
630-605 UNEMPLOYMENT	960	-	-
630-606 FREIGHT EXPENSE	3,484	3,000	3,000
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Sub Total	11,617	12,550	12,115
CAPITAL OUTLAY			
630-902 AUTOMOTIVE EQUIPMENT	*	-	-
630-903 MACHINERY & OTHER EQUIPMENT	*	-	-
630-904 REFUSE COLLEC. EQUIP.	*	-	-
630-910 DEPRECIATION	148,292	188,765	219,925
	<hr/>	<hr/>	<hr/>
Sub Total	148,292	188,765	219,925
NON CAPITALIZED EQUIPMENT			
630-905 NON CAPITALIZED EQUIPMENT	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	-	-	-
TOTAL BUDGET	950,971	931,535	1,079,775

\* MEMORANDUM ONLY

## Enterprise Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Landfill" department in relationship to the other departments within the Enterprise Fund for Fiscal Year 2023.

## BUDGET SUMMARY

Fund	Function	Department Number		
Sanitation				
Enterprise	Municipal Services	Sanitation Landfill		31
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 427,270	\$ 450,550	\$ 456,130	
Supplies	102,096	123,700	129,700	
Maintenance	108,647	77,565	115,220	
Services	586,310	451,545	461,495	
Sundry Charges	22,019	30,100	39,000	
Non Capitalized Equipment	140	-	-	
Depreciation	597,773	679,515	576,885	
TOTAL ALL ACCOUNTS	\$ 1,844,255	\$ 1,812,975	\$ 1,778,430	

### Mission Statement

The department is responsible for operating the Sanitary Landfill which is permitted by the Texas Commission of Environmental Quality and disposes of approximately 150 tons per day. The hours of operation are:

Monday thru Friday	8:00 a.m. to 5:00 p.m.
First Saturday of the month	8:00 a.m. to 12:00 p.m.
Sunday	Closed

### Description

The department disposes of solid waste as follows:

1. Maintains the Landfill in compliance with Subtitle D Regulations.
2. Disposes of approximately 150 tons of solid waste per day.
3. Collects gate fees for individual loads of waste brought to the landfill.

### Goal

To dispose of waste in a safe, healthy, and environmentally sound and aesthetically acceptable manner.

### Objectives

1. To reduce the amount of blowing trash at the landfill.
2. To continue to operate the landfill in compliance with Subtitle D, regulated by the Texas Commission on Environmental Quality.

SANITATION LANDFILL - DEPARTMENT NO. 31

EXPENDITURES - FUND 04

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
631-101 SUPERVISION	37,244	36,540	37,990
631-102 CLERICAL	55,368	54,490	57,590
631-103 OPERATIONS	202,036	195,035	200,590
631-105 LONGEVITY	3,536	3,855	3,685
631-106 OVERTIME	26,355	35,000	30,000
631-108 FICA EXPENSE	18,983	20,145	20,450
631-109 TMRS EXPENSE	26,681	45,000	45,355
631-110 INSURANCE EXPENSE	54,531	55,775	55,685
631-111 MEDICARE	4,440	4,710	4,785
631-112 ACCRUED COMP. ABSENCES	(1,905)	-	-
Sub Total	427,270	450,550	456,130
SUPPLIES & MATERIALS			
631-201 OFFICE SUPPLIES	2,012	3,000	2,500
631-204 UNIFORM & CLOTHING	4,651	5,000	5,000
631-205 TIRES & TUBES	-	6,000	6,000
631-206 MOTOR VEHICLE SUPPLIES	13,544	16,000	16,000
631-207 MINOR TOOLS & APPARATUS	3,631	2,000	2,000
631-208 JANITORIAL SUPPLIES	2,063	2,000	2,000
631-209 CHEM. & MECH. SUPPLIES	251	400	400
631-212 GAS	8,039	8,500	9,000
631-213 DIESEL	67,280	80,000	86,000
631-215 OTHER SUPPLIES	625	800	800
Sub Total	102,096	123,700	129,700
MAINTENANCE OF BUILDINGS			
631-301 BUILDINGS & GROUNDS	13,104	20,000	20,000
Sub Total	13,104	20,000	20,000
MAINTENANCE OF EQUIPMENT			
631-401 OFFICE EQUIPMENT	160	-	300
631-402 MACHINERY	172	-	200
631-403 EQUIPMENT	6,043	1,000	1,000
631-404 AUTOMOTIVE EQUIPMENT	84,037	50,000	88,000
631-407 SOFTWARE MAINTENANCE	5,131	6,565	5,720
631-411 RADIO INSTALLATION	-	-	-
Sub Total	95,543	57,565	95,220



	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
631-501-01 TELEPHONE	1,888	2,000	1,800
631-501-02 CELLULAR	579	650	600
631-501-03 INTERNET	3,723	3,950	3,955
631-502 RENTAL OF EQUIPMENT	4,710	4,005	2,030
631-503 INSURANCE	12,956	12,550	14,570
631-504 SPECIAL SERVICES	8,740	4,000	4,000
631-505 ADVERTISING	-	150	150
631-506 BUSINESS & TRANSPORTATION	98	-	2,000
631-508 FEE BASIS SERVICES	548,824	419,940	427,490
631-511-01 ELECTRICITY	4,791	4,300	4,900
631-512 DATA PROCESSING	-	-	-
Sub Total	586,310	451,545	461,495
SUNDRY CHARGES			
631-601 TRAINING & EDUCATION	3,433	5,000	9,000
631-602 MEMBERSHIPS & SUBSCRIPTIONS	555	-	600
631-604 WORKER'S COMP.	7,839	8,500	11,000
631-606 FREIGHT EXPENSE	939	600	900
631-608 BAD DEBT EXPENSE	(16)	2,500	2,500
631-615 LANDFILL CLOSURE/POST CLOSURE CARE	9,269	13,500	15,000
Sub Total	22,019	30,100	39,000
CAPITAL OUTLAY			
631-806 LANDFILL IMPROVEMENTS	*	-	-
631-901 OFFICE EQUIPMENT	*	-	-
631-902 AUTOMOTIVE EQUIPMENT	*	-	-
631-903 OTHER EQUIPMENT	*	-	-
631-910 DEPRECIATION	597,773	679,515	576,885
Sub Total	597,773	679,515	576,885
NON CAPITALIZED EQUIPMENT			
631-905 NON CAPITALIZED EQUIPMENT	140	-	-
Sub Total	140	-	-
TOTAL BUDGET	1,844,256	1,812,975	1,778,430

\* MEMORANDUM ONLY

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
WATER & SEWER

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Operating Revenues:				
Water Sales	5,489,463	5,342,208	5,450,000	5,400,000
Sewer Charges	1,560,940	1,555,078	1,590,000	1,570,000
Billings & Collections for Sanitation	314,528	316,614	175,455	196,460
Water Taps	20,950	17,800	20,000	20,000
Sewer Taps	17,400	5,550	15,000	15,000
Plumbing Permits & Inspections	7,920	7,864	8,000	8,000
Miscellaneous	28,334	236,364	26,450	51,450
Total Oper. Revenues	7,439,535	7,481,478	7,284,905	7,260,910
Operating Expenses:				
Personnel Services	1,054,109	1,184,226	1,439,530	1,502,315
Supplies	356,826	328,453	390,835	354,910
Maintenance	503,001	625,200	625,475	835,600
Services	2,812,506	2,811,838	2,910,640	2,880,310
Sundry Charges	33,489	28,948	52,465	54,520
Non Capitalized Equipment	1,572	440	1,000	-
Depreciation	1,774,813	1,728,290	1,484,255	1,616,240
Total Oper. Expenses	6,536,316	6,707,394	6,904,200	7,243,895
Operating Income or (Loss)	903,219	774,084	380,705	17,015
Non-Oper. Revenues/(Expenses):				
Investment earnings	54,191	9,710	25,000	9,500
Interest and fees expense	(495,671)	(359,756)	(312,630)	(296,555)
Capital grant	-	-	-	-
Gain (Loss) on Sale of Asset	10	843	-	-
Proceeds from Insurance	37,266	129,205	9,000	10,000
Bond issuance costs	(103,820)	(220,570)	-	-
Total Non-Oper.	(508,024)	(440,568)	(278,630)	(277,055)
Net Income (Loss)	395,195	333,516	102,075	(260,040)
Cash and Cash Equivalents B-O-Y	975,420	4,350,889	3,578,980	3,746,556
Cash Flows from Operating Activities	2,506,872	2,585,356	1,905,620	2,305,640
Cash Flows from Non Capital Financing Activities	(1,374,903)	(129,629)	(129,629)	-
Cash Flows from Cap. Activities and Related Financing	2,189,556	(3,237,346)	(1,633,415)	(2,156,200)
Cash Flows from Investing Activities	53,944	9,710	25,000	9,500
Net Increase or (Decrease) in Cash	3,375,469	(771,909)	167,576	158,940
Cash and Cash Equivalents E-O-Y	4,350,889	3,578,980	3,746,556	3,905,496

CITY OF SNYDER, TEXAS  
WATER & SEWER ENTERPRISE FUND

DESCRIPTION OF REVENUES

2022-2023 BUDGET

WATER SALES

\$ 5,400,000

Includes the sale of treated water through the distribution system within the city, and also the cities of Ira, Rotan, and Union/Fluvanna.

Minimum charge for single family dwelling inside city limits:  
\$39.30 / 2,000 gal.

Monthly Consumption Tier	Rate per Thousand Gallons
2,001 to 10,000	\$5.34
10,001 to 25,000	\$6.49
25,001 to 40,000	\$7.07
Over 40,001	\$7.65

For more than one (1) family or business units, the minimum charge shall be \$39.30 for the first family or business unit plus \$19.65 (or 50% of \$39.30) times the remaining number of family or business units, for the first 2,000 gallons each unit.

Minimum charge per month outside city limits for 2,000 gallons or less, \$56.13. Multiple dwellings or business units, supplied by a single meter, the minimum charge shall be \$56.13 times the total number of family or business units for the first 2,000 gallons each unit.

Monthly Consumption Tier	Rate per Thousand Gallons
2,001 to 10,000	\$8.01
10,001 to 25,000	\$9.74
25,001 to 40,000	\$10.60
Over 40,001	\$11.47

Water rates for water purchased direct from city facilities are as follows: Fire hydrant with meter, the charge shall be a monthly service charge at \$39.30 plus a usage rate at \$7.19 per thousand gallons. Deposit on City owned fire hydrant is \$500.00, other than the City's is \$1,000.00.

The bulk water dispenser is for high volume users. Pre-paid cards may be purchased at the Utility Department in the City Hall. The minimum amount on a card is \$75.00. The rate shall be \$10.38 per thousand gallons or less. Excess over 1,000 shall be \$15.54 per thousand gallons. Replacement card fee shall be \$10.00.

WASTEWATER RATES

\$ 1,570,000

Sewer rates within the corporate limits of the city are as follows:

Minimum charge per service:  
Base \$12.98  
+ an additional charge of \$2.69 per thousand gallons  
calculated at 90% of water consumption.

Industrial Wastewater rates:

Minimum charge per service:

BOD/TSS 200-250 (mg/l) Base \$9.98  
+ \$3.17 per thousand gallons.

BILLINGS AND COLLECTIONS FOR SANITATION \$ 196,460

The utility billings and collections department is fully expensed in the Water and Sewer Fund. The amount to be charged for the time to bill and collect for sanitation charges is then charged to the Sanitation Fund.

WATER AND SEWER TAPS \$ 35,000

Includes the fee for tying onto the city distribution system and the wastewater collection system. The fee covers 100% of the cost.

PLUMBING PERMITS AND INSPECTION \$ 8,000

Permit charges of \$20.00 for any work involving water, sewer, and gas. Inspection fees range from \$5.00 to \$15.00 depending on work that is inspected.

PROCEEDS FROM INSURANCE \$ 10,000

MISCELLANEOUS \$ 51,450

Includes any revenue that would not fit into another account.

INTEREST \$ 9,500

**TOTAL WATER & SEWER** **\$ 7,280,410**

CITY OF SNYDER  
ENTERPRISE FUND  
WATER & SEWER

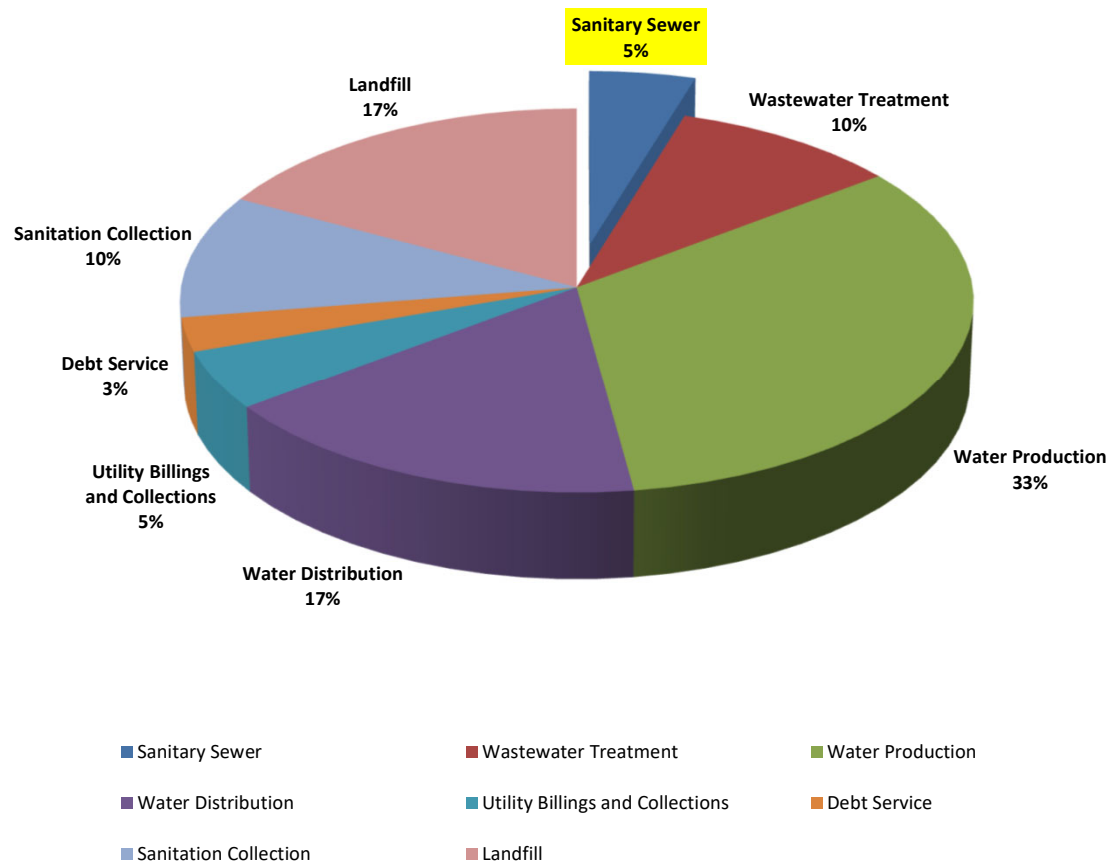
STATEMENT OF EXPENDITURES

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
SEWER:				
Sanitary sewer:				
Personnel Services	97,151	122,641	181,330	186,195
Supplies	50,813	6,216	61,150	41,650
Maintenance	32,127	87,212	26,485	38,220
Services	101,342	81,754	102,995	99,135
Sundry Charges	7,896	5,890	8,690	11,210
Non Capitalized Equipment	-	-	-	-
Depreciation	60,324	79,223	100,465	112,790
Totals	349,653	382,936	481,115	489,200
Sewage Treatment:				
Personnel Services	189,374	206,003	225,345	241,220
Supplies	37,295	45,311	45,450	41,650
Maintenance	60,697	107,391	86,215	100,885
Services	330,054	331,808	370,995	347,315
Sundry Charges	6,902	5,285	6,800	6,400
Non Capitalized Equipment	-	-	-	-
Depreciation	284,567	273,572	284,440	295,520
Totals	908,889	969,370	1,019,245	1,032,990
WATER:				
Water Production:				
Personnel Services	377,445	389,134	458,210	467,650
Supplies	179,465	234,346	198,575	196,200
Maintenance	194,390	145,108	208,480	204,030
Services	1,956,664	1,947,136	2,041,070	2,019,840
Sundry Charges	10,932	13,014	14,500	10,800
Non Capitalized Equipment	226	-	-	-
Depreciation	509,301	500,718	519,900	554,765
Totals	3,228,423	3,229,456	3,440,735	3,453,285

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Water Distribution:				
Personnel Services	235,990	250,262	321,050	337,965
Supplies	58,325	10,350	59,200	49,950
Maintenance	190,215	253,051	271,315	440,280
Services	252,959	269,141	279,650	273,000
Sundry Charges	3,991	3,341	5,875	9,510
Non Capitalized Equipment	-	-	-	-
Depreciation	551,314	546,578	567,370	643,095
Totals	1,292,794	1,332,723	1,504,460	1,753,800
Utility Department:				
Personnel Services	154,149	216,186	253,595	269,285
Supplies	30,928	32,230	26,460	25,460
Maintenance	25,572	32,439	32,980	52,185
Services	171,487	181,998	115,930	141,020
Sundry Charges	3,768	1,418	16,600	16,600
Non Capitalized Equipment	1,346	440	1,000	-
Depreciation	369,307	328,198	12,080	10,070
Totals	756,557	792,909	458,645	514,620
Debt Service:				
Interest & Fees	495,671	359,756	312,630	296,555
Bond issuance costs	103,820	220,570	-	-
Totals	599,491	580,326	312,630	296,555
TOTAL EXPENSES	7,135,807	7,287,720	7,216,830	7,540,450

## Enterprise Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Sanitary Sewer" department in relationship to the other departments within the Enterprise Fund for Fiscal Year 2023.

## BUDGET SUMMARY

Fund	Function	Department Number		
Water and Sewer				
Enterprise	Distribution	Sanitary Sewer		35
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 122,641	\$ 181,330	\$ 186,195	
Supplies	6,216	61,150	41,650	
Maintenance	87,212	26,485	38,220	
Services	81,754	102,995	99,135	
Sundry Charges	5,890	8,690	11,210	
Non Capitalized Equipment	-	-	-	
Depreciation	79,223	100,465	112,790	
TOTAL ALL ACCOUNTS	\$ 382,936	\$ 481,115	\$ 489,200	

### Mission Statement

To ensure reliable collection of all Snyder system wastewater, delivering it to the wastewater treatment plant.

### Description

The department is responsible for the operation and maintenance of the wastewater collection system. Included tasks are making of sewer taps, laying of new sewer lines, cleaning of line stoppages, repairing or replacing damaged lines.

### Goals

1. To maintain the collection system so that it will provide consistently reliable service to all customers.
2. To make necessary repairs with a minimum disruption of service.

### Objectives

1. To train department employees to be able to properly deal with all collection system problems that may be encountered.
2. To increase certification levels of all department employees.
3. To locate chronic problem areas, and to determine how a permanent cure may be affected.

### Indicators

	2018-2019	2019-2020	2020-2021
Service Line Stop	64	65	70
Sewer Main Stoppages	60	75	71
Customer Taps	8	13	8
Sewer Mains Installed (Footage)	220	240	250



SANITARY SEWER - DEPARTMENT NO. 35

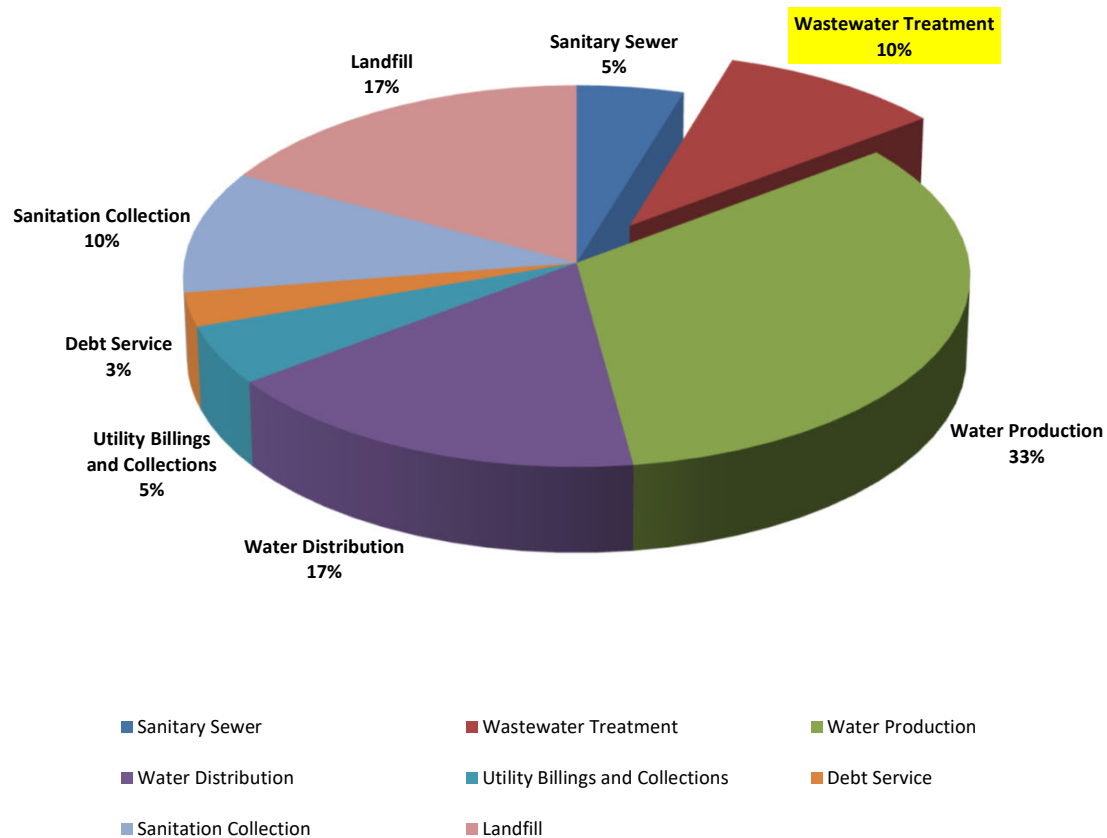
EXPENDITURES - FUND 02

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
635-104 MAINTENANCE	84,510	112,860	116,965
635-105 LONGEVITY	828	925	975
635-106 OVERTIME	14,877	14,000	14,000
635-108 FICA EXPENSE	5,975	7,925	8,180
635-109 TMRS EXPENSE	(957)	17,700	18,140
635-110 INSURANCE EXPENSE	17,810	26,065	26,020
635-111 MEDICARE EXPENSE	1,397	1,855	1,915
635-112 ACCRUED COMP. ABSENCES	(1,799)	-	-
Sub Total	122,641	181,330	186,195
SUPPLIES & MATERIALS			
635-201 OFFICE SUPPLIES	409	300	300
635-204 UNIFORM & CLOTHING	2,920	3,400	3,000
635-205 TIRES & TUBES	-	-	-
635-206 MOTOR VEHICLE SUPPLIES	(4,765)	50,000	30,000
635-207 MINOR TOOLS & APPARATUS	948	1,000	1,000
635-208 JANITORIAL	423	-	400
635-209 CHEMICAL & MECHANICAL SUPPLIES	80	300	300
635-213 DIESEL	5,445	6,000	6,500
635-215 OTHER SUPPLIES	756	150	150
Sub Total	6,216	61,150	41,650
MAINTENANCE OF BUILDINGS			
635-304 SEWER LINES	80,605	20,000	30,000
Sub Total	80,605	20,000	30,000
MAINTENANCE OF EQUIPMENT			
635-402 MACHINERY	50	-	-
635-404 AUTOMOTIVE EQUIPMENT	4,921	5,000	7,000
635-406 MINOR TOOLS & APPARATUS	469	400	400
635-407 SOFTWARE MAINTENANCE	1,167	1,085	820
Sub Total	6,607	6,485	8,220

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
635-501-01 TELEPHONE	3	-	-
635-501-02 CELLULAR	579	675	600
635-501-03 INTERNET	491	495	495
635-502 RENTAL OF EQUIPMENT	12,963	10,810	12,590
635-503 INSURANCE	6,392	4,600	6,390
635-504 SPECIAL SERVICES	338	1,000	1,000
635-505 ADVERTISING EXPENSE	55	200	200
635-506 BUSINESS & TRANSPORTATION	429	100	800
635-508 FEE BASIS SERVICES	59,828	84,315	75,860
635-510 CONTRACTUAL SERVICES	676	800	1,200
Sub Total	81,754	102,995	99,135
SUNDRY CHARGES			
635-601 TRAINING & EDUCATION	20	500	5,000
635-602 MEMBERSHIPS AND SUBSCRIPTIONS	8	-	10
635-604 WORKER'S COMP.	5,678	8,000	6,000
635-605 UNEMPLOYMENT COMP.	59	-	-
635-606 FREIGHT EXPENSE	125	190	200
Sub Total	5,890	8,690	11,210
CAPITAL OUTLAY			
635-804 SEWER SYSTEM IMPROV.	*	-	-
635-903 MACHINERY	*	-	-
635-910 DEPRECIATION	79,223	100,465	112,790
Sub Total	79,223	100,465	112,790
NON CAPITALIZED EQUIPMENT			
635-905 NON CAPITALIZED EQUIPMENT	-	-	-
Sub Total	-	-	-
TOTAL BUDGET	382,936	481,115	489,200

\* MEMORANDUM ONLY

## Enterprise Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Wastewater Treatment" department in relationship to the other departments within the Enterprise Fund for Fiscal Year 2023.

## BUDGET SUMMARY

Fund	Function	Department Number		
Water and Sewer				
Enterprise	Sewage Treatment	Wastewater Treatment		36
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 206,003	\$ 225,345	\$ 241,220	
Supplies	45,311	45,450	41,650	
Maintenance	107,391	86,215	100,885	
Services	331,808	370,995	347,315	
Sundry Charges	5,285	6,800	6,400	
Non Capitalized Equipment	-	-	-	
Depreciation	273,572	284,440	295,520	
TOTAL ALL ACCOUNTS	\$ 969,370	\$ 1,019,245	\$ 1,032,990	

### Mission Statement

To provide proper treatment of all wastewater received from the Snyder sanitary sewer and to appropriately dispose of plant effluent according to state and federal agency requirements.

### Description

The department is responsible for the operation of the wastewater treatment plant which treats the wastewater from the Snyder sanitary sewer. The plant is operated by operators certified by the Texas Commission on Environmental Quality. Treated effluent is utilized for irrigation on the City alfalfa field and the Western Texas College golf course with the remainder channeled into Deep Creek.

### Goals

1. To ensure that the plant is operated in accordance with all regulatory agencies.
2. To ensure that the quality of the plant effluent exceeds the quality required by the discharge permit.
3. To maintain the plant in an attractive efficient manner.

### Objectives

1. To continue formal training of operators to increase certification levels.
2. To continue the appearance improvements programs.

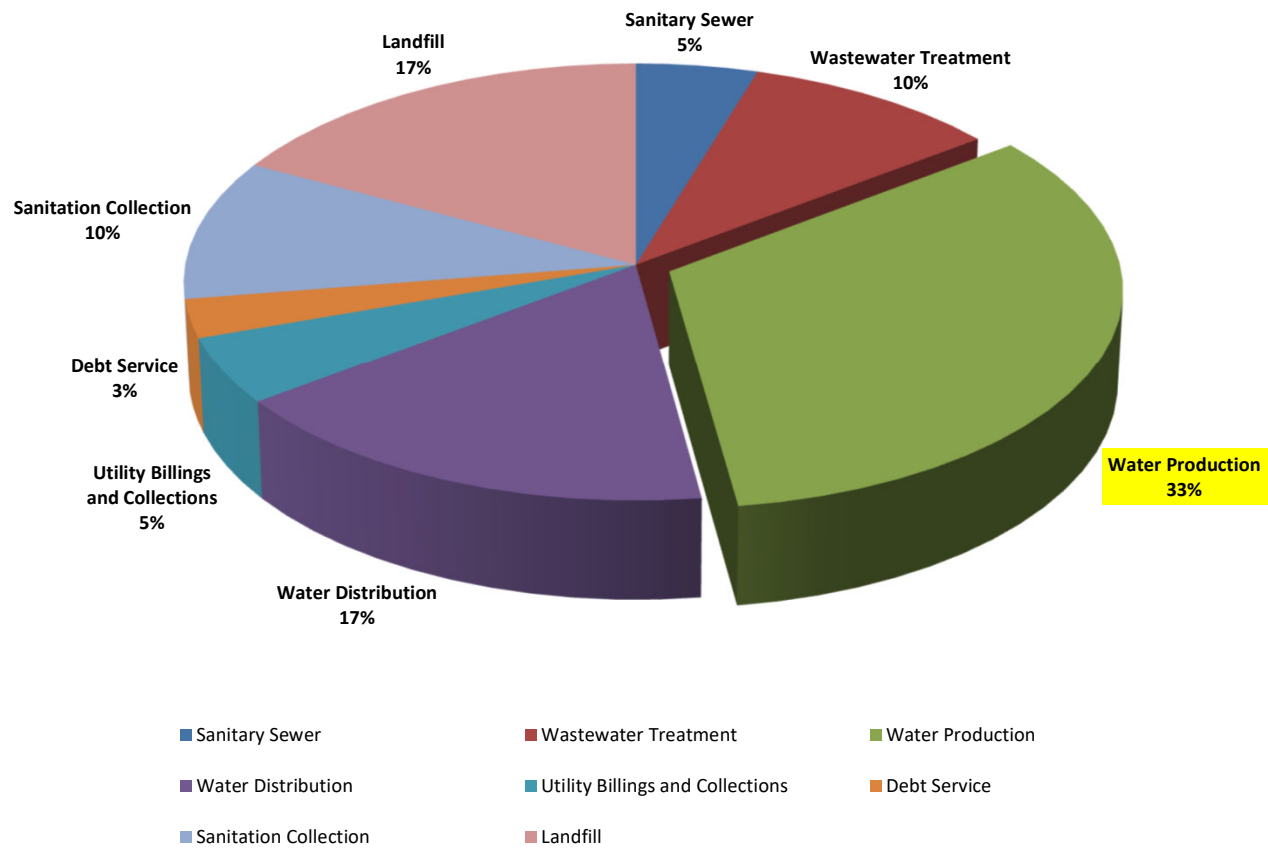
WASTEWATER TREATMENT - DEPARTMENT NO. 36

EXPENDITURES - FUND 02	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
636-103 OPERATIONS	145,825	141,720	147,250
636-105 LONGEVITY	2,833	3,005	1,860
636-106 OVERTIME	20,948	15,000	15,000
636-107 PART-TIME	-	-	10,000
636-108 FICA EXPENSE	10,001	9,905	10,795
636-109 TMRS EXPENSE	(6,353)	22,125	22,565
636-110 INSURANCE EXPENSE	30,570	31,275	31,225
636-111 MEDICARE EXPENSE	2,339	2,315	2,525
636-112 ACCRUED COMP. ABSENCES	(160)	-	-
Sub Total	206,003	225,345	241,220
SUPPLIES & MATERIALS			
636-201 OFFICE SUPPLIES	1,957	1,600	1,600
636-203 SHOP SUPPLIES	16	1,000	500
636-204 UNIFORM & CLOTHING	3,184	4,300	4,000
636-205 TIRES & TUBES	185	500	1,000
636-206 MOTOR VEHICLE SUPPLIES	1,638	1,500	2,000
636-207 MINOR TOOLS & APPARATUS	6,191	3,500	3,500
636-208 JANITORIAL SUPPLIES	3,407	2,000	2,000
636-209 CHEM. & MECH. SUPPLIES	21,975	25,000	21,000
636-212 GAS	4,715	4,500	4,500
636-213 DIESEL	1,191	1,150	1,150
636-215 OTHER SUPPLIES	852	400	400
Sub Total	45,311	45,450	41,650
MAINTENANCE OF BUILDINGS			
636-301 BUILDINGS & GROUNDS	28,090	20,000	25,000
636-305 SEWAGE TREATMENT PLANT	1,291	3,000	3,000
Sub Total	29,381	23,000	28,000
MAINTENANCE OF EQUIPMENT			
636-401 OFFICE EQUIPMENT	-	500	-
636-402 MACHINERY	1,218	2,000	1,500
636-403 EQUIPMENT	13,444	15,000	15,000
636-404 AUTOMOTIVE EQUIPMENT	488	1,500	1,500
636-406 MINOR TOOLS & APPARATUS	930	500	500
636-407 SOFTWARE MAINTENANCE	5,021	2,715	17,385
636-411 RADIO INSTALLATION	20,309	-	-
636-422 WASTEWATER SYSTEM EQUIPMENT	36,600	41,000	37,000
Sub Total	78,010	63,215	72,885

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
636-501-01 TELEPHONE	839	2,100	800
636-501-02 CELLULAR	814	975	780
636-501-03 INTERNET	3,457	3,495	3,495
636-502 RENTAL OF EQUIPMENT	40,286	55,865	53,135
636-503 INSURANCE	11,256	12,000	12,000
636-504 SPECIAL SERVICES	500	500	500
636-505 ADVERTISING	-	100	100
636-506 BUSINESS & TRANSPORTATION	-	-	2,000
636-508 FEE BASIS SERVICE	181,802	184,480	192,225
636-510 CONTRACTUAL SERVICES	2,280	2,280	2,280
636-511-01 ELECTRICITY	88,905	63,000	78,000
636-511 GAS	1,669	1,200	2,000
636-512 DATA PROCESSING.	-	45,000	-
Sub Total	331,808	370,995	347,315
SUNDRY CHARGES			
636-601 TRAINING & EDUCATION	278	2,500	1,500
636-602 MEMBERSHIPS & SUBSCRIPTIONS	325	100	100
636-604 WORKER'S COMP.	2,257	3,000	2,800
636-606 FREIGHT EXPENSE	2,425	1,200	2,000
Sub Total	5,285	6,800	6,400
CAPITAL OUTLAY			
636-903 MACHINERY & OTHER EQUIP.	-	-	-
636-910 DEPRECIATION	273,572	284,440	295,520
Sub Total	273,572	284,440	295,520
NON CAPITALIZED EQUIPMENT			
636-905 NON CAPITALIZED EQUIPMENT	-	-	-
Sub Total	-	-	-
TOTAL BUDGET	969,370	1,019,245	1,032,990

\*MEMORANDUM ONLY

## Enterprise Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Water Production" department in relationship to the other departments within the Enterprise Fund for Fiscal Year 2023.

## BUDGET SUMMARY

Fund	Function	Department Number		
Water and Sewer				
Enterprise	Water Treatment	Water Production		74
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 389,134	\$ 458,210	\$ 467,650	
Supplies	234,346	198,575	196,200	
Maintenance	145,108	208,480	204,030	
Services	1,947,136	2,041,070	2,019,840	
Sundry Charges	13,014	14,500	10,800	
Non Capitalized Equipment	-	-	-	
Depreciation	500,718	519,900	554,765	
TOTAL ALL ACCOUNTS	\$ 3,229,456	\$ 3,440,735	\$ 3,453,285	

### Mission Statement

To provide potable water for use by the City's residential, commercial, industrial, and wholesale contract customers and to do so in a manner which meets or exceeds requirements of regulatory agencies.

### Description

The department operates two water treatment plants, which receive raw water from the Colorado River Municipal Water District. Included responsibilities are operation and preventative maintenance of the water plants, daily testing of water quality, and periodic bacterial and chemical sampling of the distribution system to meet Texas Commission on Environmental Quality requirements. The plants are operated 24 hours a day by operators certified by the TCEQ.

### Goals

1. To improve efficiency and quality of operation and maintenance of the water treatment plants.
2. To anticipate the future requirements of the Water Quality Act and to furnish water which will continue to meet those requirements.
3. To assure that the customers receive an adequate supply of high quality potable water.

### Objectives

1. To install additional equipment to aid plant operation and decrease maintenance.
2. To continue the formal training program for department employees.



## WATER PRODUCTION - DEPARTMENT NO. 74

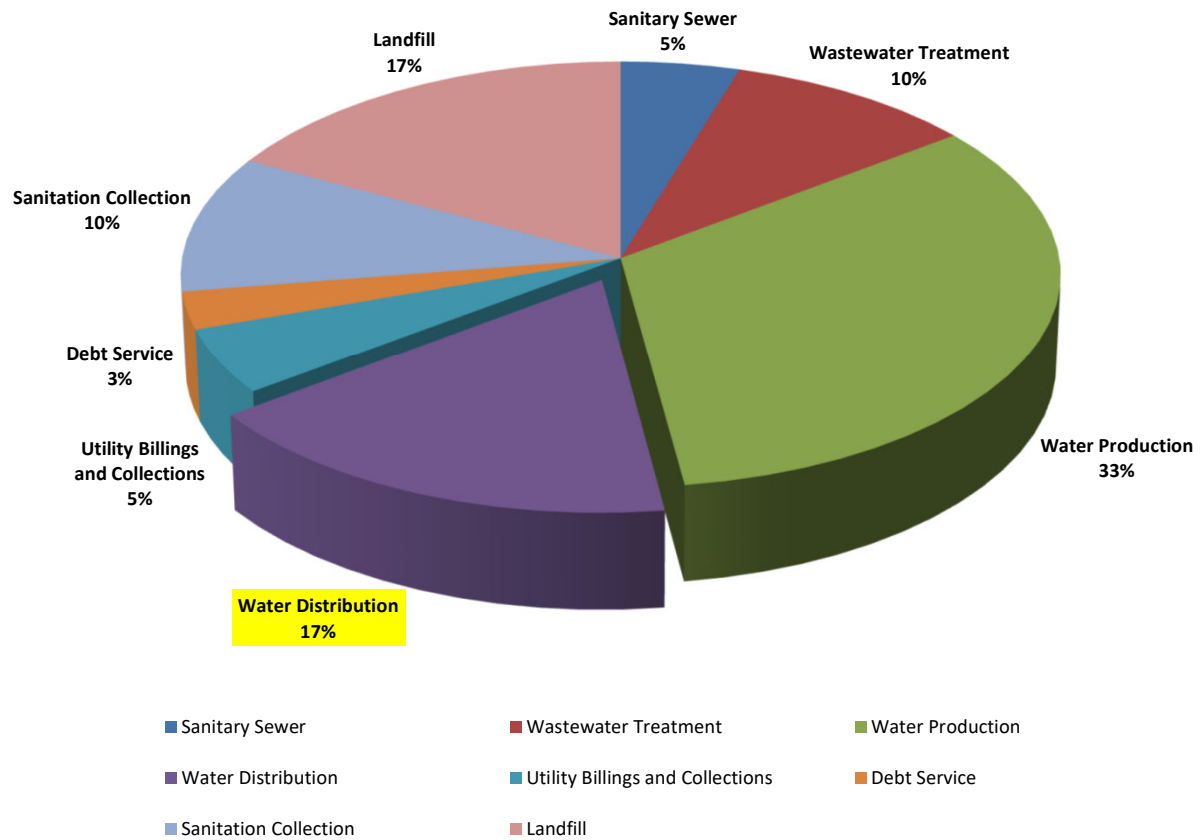
## EXPENDITURES - FUND 02

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
674-101 SUPERVISION	58,527	57,310	59,590
674-103 OPERATIONS	226,649	233,290	239,330
674-105 LONGEVITY	2,576	2,905	2,710
674-106 OVERTIME	36,482	36,000	36,000
674-108 FICA EXPENSE	19,521	20,430	20,935
674-109 TMRS EXPENSE	(16,365)	45,635	46,425
674-110 INSURANCE EXPENSE	56,630	57,860	57,765
674-111 MEDICARE EXPENSE	4,565	4,780	4,895
674-112 ACCRUED COMP. ABSENCES	549	-	-
Sub Total	389,134	458,210	467,650
SUPPLIES & MATERIALS			
674-201 OFFICE SUPPLIES	1,598	1,175	1,300
674-203 LAB SUPPLIES	2,268	2,000	2,500
674-204 UNIFORM & CLOTHING	3,735	3,500	3,500
674-205 TIRES & TUBES	576	700	700
674-206 MOTOR VEHICLE SUPPLIES	738	1,200	1,200
674-207 MINOR TOOLS & APPARATUS	3,098	2,000	2,000
674-208 JANITORIAL SUPPLIES	2,187	2,000	2,000
674-209 CHEM. & MECH. SUPPLIES	214,868	175,000	175,000
674-212 GAS	4,512	6,500	7,000
674-213 DIESEL	270	3,500	500
674-215 OTHER SUPPLIES	496	1,000	500
Sub Total	234,346	198,575	196,200
MAINTENANCE OF BUILDINGS			
674-301 BUILDINGS & GROUNDS	44,238	50,000	45,000
674-303 WATER PLANT	2,227	10,000	5,000
674-307 STAND PIPE, RESERVIORS & STOR.	184	-	-
674-314 WATER TOWER & TANKS	10,272	26,000	15,000
Sub Total	56,921	86,000	65,000
MAINTENANCE OF EQUIPMENT			
674-401 OFFICE EQUIPMENT	-	-	-
674-402 MACHINERY	1,017	200	500
674-403 EQUIPMENT	27,280	31,455	29,005
674-404 AUTOMOTIVE EQUIPMENT	1,594	1,000	1,000
674-405 SHOP EQUIPMENT	-	200	200
674-407 SOFTWARE MAINTENANCE	3,423	39,625	18,325
674-422 WATER SYSTEM EQUIPMENT	54,873	50,000	90,000
Sub Total	88,187	122,480	139,030

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
674-501-01 TELEPHONE	805	3,450	800
674-501-02 CELLULAR	814	900	1,060
674-501-03 INTERNET	3,457	3,495	3,495
674-502 RENTAL OF EQUIPMENT	40,061	54,425	52,165
674-503 INSURANCE	38,838	39,000	43,000
674-504 SPECIAL SERVICES	2,169	2,100	2,100
674-505 ADVERTISING	336	500	500
674-506 BUSINESS & TRANSPORTATION	32	400	2,500
674-508 FEE BASIS SERVICES	521,464	537,155	572,240
674-510 CONTRACUAL SERVICES	1,990	1,860	1,980
674-511-01 ELECTRICITY	99,061	80,000	80,000
674-512 DATA PROCESSING	-	20,000	-
674-516 COST OF WATER (CRMWD)	1,238,109	1,297,785	1,260,000
Sub Total	1,947,136	2,041,070	2,019,840
SUNDRY CHARGES			
674-601 TRAINING & EDUCATION	5,847	5,000	2,500
674-602 MEMBERSHIPS & SUBSCRIP.	625	200	600
674-604 WORKER'S COMP.	4,654	5,300	4,700
674-606 FREIGHT EXPENSE	1,888	4,000	3,000
Sub Total	13,014	14,500	10,800
CAPITAL OUTLAY			
674-901 OFFICEE EQUIPMENT	*	-	-
674-902 AUTOMOTIVE EQUIPMENT	*	-	-
674-903 OTHER EQUIPMENT	*	-	-
674-910 DEPRECIATION	500,718	519,900	554,765
Sub Total	500,718	519,900	554,765
NON CAPITALIZED EQUIPMENT			
674-905 NON CAPITALIZED EQUIPMENT	-	-	-
Sub total	-	-	-
TOTAL BUDGET	3,229,456	3,440,735	3,453,285

\* MEMORANDUM ONLY

## Enterprise Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Water Distribution" department in relationship to the other departments within the Enterprise Fund for Fiscal Year 2023.

## BUDGET SUMMARY

Fund	Function	Department Number		
Water and Sewer				
Enterprise	Distribution	Water Distribution		75
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 250,262	\$ 321,050	\$ 337,965	
Supplies	10,350	59,200	49,950	
Maintenance	253,051	271,315	440,280	
Services	269,141	279,650	273,000	
Sundry Charges	3,341	5,875	9,510	
Non Capitalized Equipment	-	-	-	
Depreciation	546,578	567,370	643,095	
<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 1,332,723</b>	<b>\$ 1,504,460</b>	<b>\$ 1,753,800</b>	

### Mission Statement

To operate and maintain all pipelines and pertinent equipment necessary to distribute potable water in adequate quantity to meet the needs of Water Department customers.

### Description

The department is responsible for the operation and maintenance of the Snyder water distribution system. Included in the responsibility are all piping, valves, fittings, fire hydrants in the system. Water taps, laying of new lines, replacing or repairing damaged lines, and related responsibilities also fall within the scope of this department's mission.

### Goals

1. To replace all small size mains which have substandard pressure and capacity.
2. To locate and replace all chronically troublesome water mains.
3. To repair all leaks on a timely basis.
4. To reduce the system loss percentage.

### Objectives

1. To change out 10 deficient fire hydrants and repaint all fire hydrants according to nationally recognized capacity code systems.
2. To increase certification levels of all department employees.

### Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
1. Service Lines Repaired	116	119	120
2. Main Lines Repaired	19	21	20

3.	Fire Hydrants Repaired	0	1	1
4.	Fire Hydrants Replaced	17	7	5
5.	Valve Boxes Replaced	17	22	26
6.	Customer Taps	10	30	0
7.	Dead Ends Flushed	0	0	4

## WATER DISTRIBUTION - DEPARTMENT NO. 75

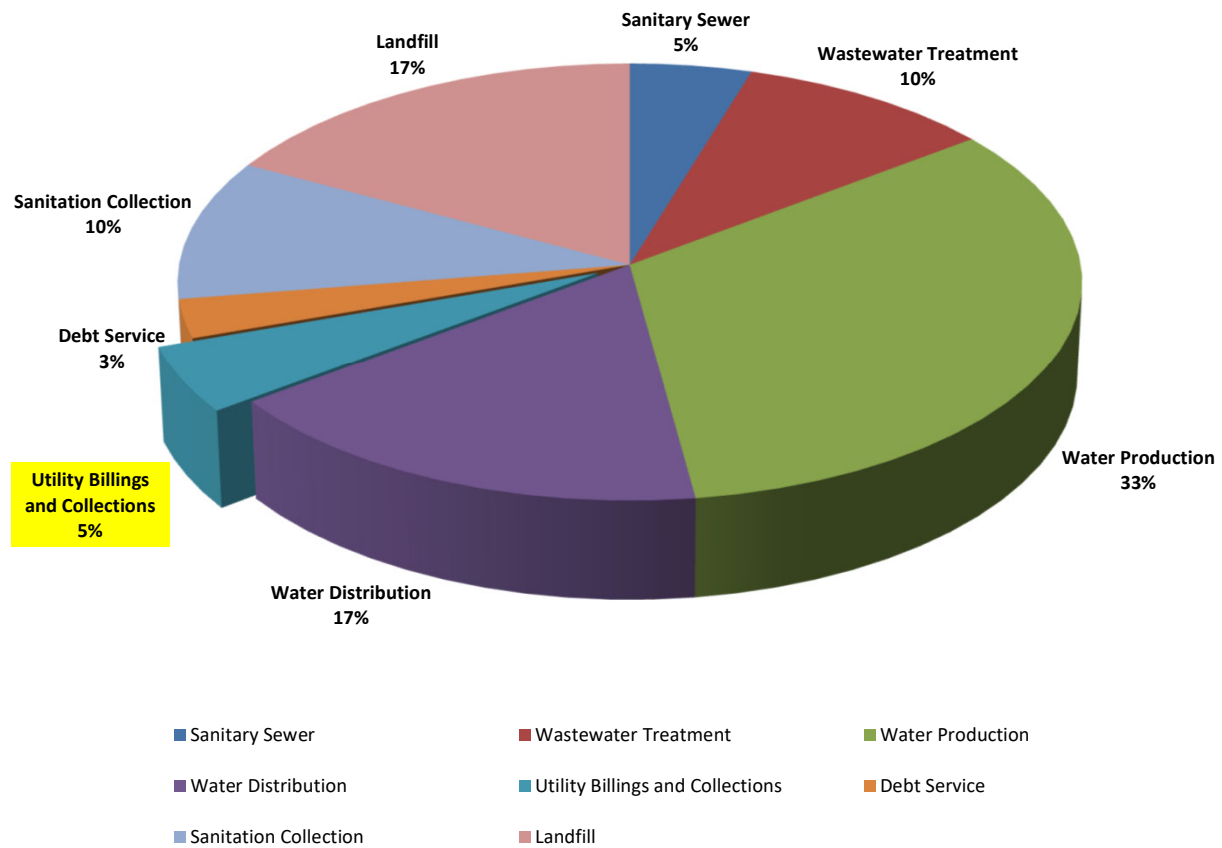
## EXPENDITURES - FUND 02

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
675-104 MAINTENANCE	183,670	211,085	225,790
675-105 LONGEVITY	1,325	1,540	1,020
675-106 OVERTIME	18,204	13,000	13,000
675-108 FICA EXPENSE	12,294	13,990	14,870
675-109 TMRS EXPENSE	(4,979)	31,250	32,975
675-110 INSURANCE EXPENSE	38,245	46,915	46,835
675-111 MEDICARE	2,875	3,270	3,475
675-112 ACCRUED COMP. ABSENCES	(1,372)	-	-
Sub Total	250,262	321,050	337,965
SUPPLIES & MATERIALS			
675-201 OFFICE SUPPLIES	496	150	200
675-204 UNIFORM & CLOTHING	4,329	4,500	4,500
675-205 TIRES & TUBES	-	250	250
675-206 MOTOR VEHICLE SUPPLIES	(10,274)	41,500	30,000
675-207 MINOR TOOLS & APPARATUS	5,389	2,000	4,000
675-208 JANITORIAL	411	-	-
675-209 CHEMICAL & MECHANICAL	80	-	-
675-212 GAS	2,934	3,500	4,500
675-213 DIESEL	6,492	6,800	6,000
675-215 OTHER SUPPLIES	493	500	500
Sub Total	10,350	59,200	49,950
MAINTENANCE OF BUILDINGS			
675-301 BUILDINGS & GROUNDS	1,638	300	1,600
675-304 WATER LINES	38,418	60,000	55,000
675-308 STREETS AND ALLEYS	4,196	5,000	4,500
675-314 WATER TOWERS & TANKS	2,408	-	-
Sub Total	46,660	65,300	61,100
MAINTENANCE OF EQUIPMENT			
675-402 MACHINERY	117	-	-
675-403 EQUIPMENT	3,206	8,000	3,000
675-404 AUTOMOTIVE EQUIPMENT	25,200	7,500	25,000
675-407 SOFTWARE MAINTENANCE	2,280	5,515	1,180
675-422 WATER SYSTEM EQUIPMENT	91,400	35,000	50,000
675-425 METERS & SETTINGS	84,188	150,000	300,000
Sub Total	206,391	206,015	379,180

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
675-501-02 CELLULAR	1,738	600	1,740
675-501-03 INTERENET	1,398	2,415	1,400
675-502 RENTAL OF EQUIPMENT	31,393	29,535	-
675-503 INSURANCE	4,368	6,000	7,000
675-504 SPECIAL SERVICES	538	500	500
675-505 ADVERTISING	55	-	100
675-506 BUSINESS & TRANSPORTATION	861	1,000	1,500
675-508 FEE BASIS SERVICES	195,234	219,100	234,760
675-511-01 ELECTRICITY	33,556	20,500	26,000
Sub Total	269,141	279,650	273,000
SUNDRY CHARGES			
675-601 TRAINING & EDUCATION	111	1,500	5,500
675-602 MEMBERSHIP & SUBSCRIPTION	8	-	10
675-604 WORKER'S COMP.	3,102	4,000	3,600
675-605 UNEMPLOYMENT COMP.	59	-	-
675-606 FREIGHT EXPENSE	61	375	400
Sub Total	3,341	5,875	9,510
CAPITAL OUTLAY			
675-803 WATER SYSTEM IMPROV.	-	-	-
675-809 NEW WATER LINES	-	-	-
675-902 AUTOMOTIVE EQUIPMENT	-	-	-
675-903 MACHINERY & OTHER EQUIP.	-	-	-
675-910 DEPRECIATION	546,578	567,370	643,095
Sub Total	546,578	567,370	643,095
NON CAPITALIZED EQUIPMENT			
675-905 NON CAPITALIZED EQUIPMENT	-	-	-
Sub total	-	-	-
TOTAL BUDGET	1,332,723	1,504,460	1,753,800

\* MEMORANDUM ONLY

## Enterprise Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Utility Billings and Collections" department in relationship to the other departments within the Enterprise Fund for Fiscal Year 2023.



## BUDGET SUMMARY

Fund	Function	Department Number		
Water and Sewer				
Enterprise	Utility Billings and Collections	76		
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 216,186	\$ 253,595	\$ 269,285	
Supplies	32,230	26,460	25,460	
Maintenance	32,439	32,980	52,185	
Services	181,998	115,930	141,020	
Sundry Charges	1,418	16,600	16,600	
Non Capitalized Equipment	440	1,000	-	
Depreciation	328,198	12,080	10,070	
TOTAL ALL ACCOUNTS	\$ 792,909	\$ 458,645	\$ 514,620	

### Mission Statement

The Utility Department is responsible for billing and collections of water, sewer and sanitation receivables for services rendered by the City of Snyder; collection of 90 day past due accounts and preparing records for collection agency; keeping accurate records on customer accounts; modifications to and the addition of new service accounts; mailouts for water conservation and recycling; processing and reporting on all complaints within the City organization; assist customer in all areas needed to the best of our ability; and various other duties. Monitoring customers water leak issues and making sure that leaks are repaired in a timely manner.

### Description

Duties of the Utility Department include processing of orders from the start to termination of utility services, receiving and processing utility payments and deposits on a daily basis, handling of customer service, billing problems and complaints, billing finals on a daily basis, billing of customers on a twice-a-month basis for utility services, billing septic waste, bulk water, fire hydrant meters, landfill and roll-off container customers, preparing the consumption report, monthly balance reports and monthly Departmental Reports for the Accounting Department. Personnel in this department are responsible that the consumption billed is accurate. We are also responsible for records and billings for rural sanitation service and extra pick-ups within the city limits, billings for landfill fee charges and recycling programs. We now have the ability to monitor leaks through Fixed Base and AMR meters.

### Goals

1. To provide the best possible service and to assist residential, commercial, and industrial customers in obtaining and terminating utility services in a timely manner.
2. To maintain the financial integrity of the water, sewer and garbage revenue through accurate billing, collection and accounting for services provided and reduce bad debts.
3. To perform all other duties of this department at an optimum level.

4. To monitor leaks through Fixed Base and get the information to the customers so that we can keep the loss of water due to leaks to a minimum.
5. To have all clerks in utility department knowledgeable in all aspects of running the office efficiently.

#### Objectives

1. To process all customer orders for start and termination of services within the same day the order was received.
2. To bill the six zones for utility services monthly with a 99.9% rate of accuracy.
3. To interface with other departments in an efficient and courteous manner.
4. To be aware at all times of the possibility of collecting bad debts from prior years.
5. To always be willing to do everything possible to satisfy the customer.
6. To keep the City's line loss at a percentage that is acceptable to both the Texas Water Development Board and the City.
7. To have a minimum number of addresses on the Fixed Base trouble shoot report.

#### Indicators

	<u>2018-2019</u>	<u>2019-2020</u>	<u>2020-2021</u>
1. % of orders for start and termination processed within same day order was received	97.0%	98.0%	98.0%
2. % of utility bills without errors	100.0%	100.0%	100.0%
3. % of utility payments processed & posted to customer account on date of receipt	100.0%	100.0%	100.0%
4. Number of days that cash drawers were not balanced by the end of the working day	0	0	0
5. Meters changed out	19	45	167
6. New meters set	18	N/A	14
7. Meter boxes repaired	30	59	18
8. Flo test	7	9	7
9. Pulled meters	65	48	25
10. City leak repair	64	53	39
11. Register Swap	64	91	30
12. MIU Swap	207	203	0
13. Antenna Swap	213	153	13

## UTILITY OFFICE - DEPARTMENT NO. 76

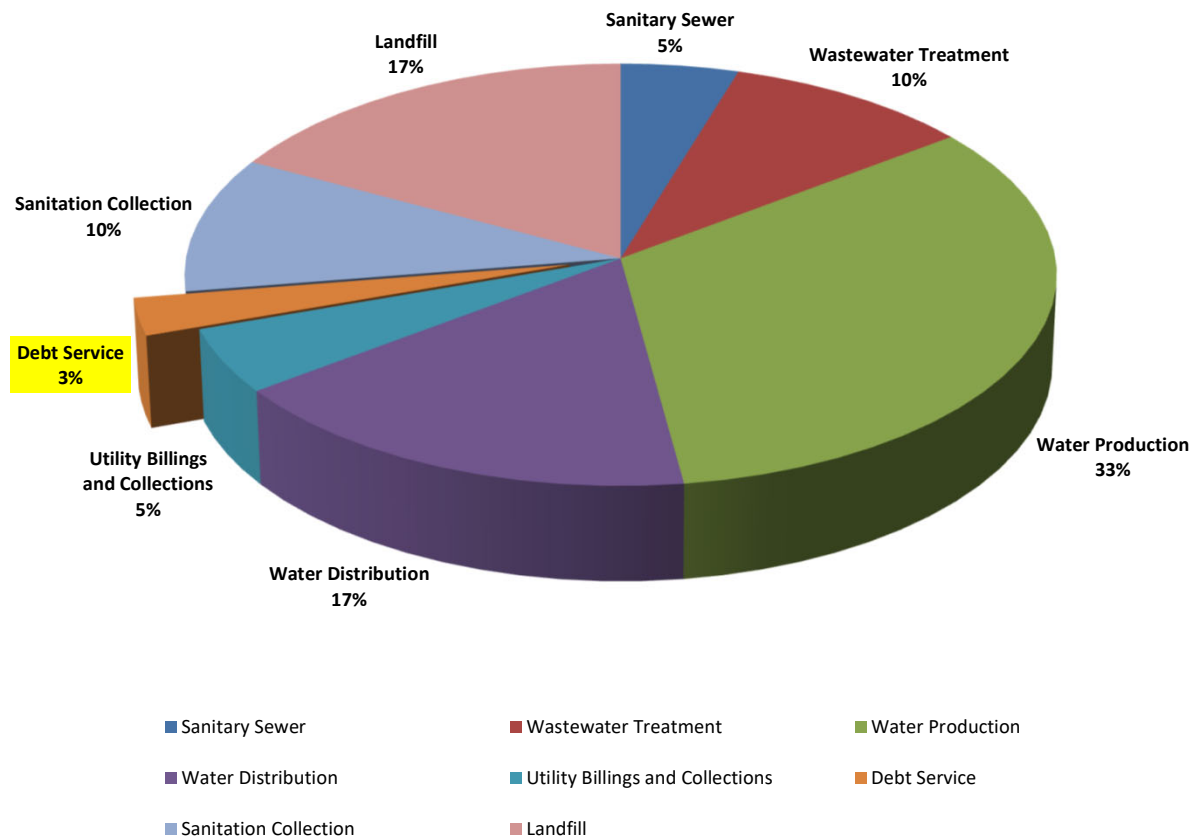
## EXPENDITURES - FUND 02

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
676-101 SUPERVISION	27,280	26,750	30,540
676-102 CLERICAL	144,533	150,600	159,730
676-105 LONGEVITY	1,759	1,555	1,755
676-106 OVERTIME	1,415	1,500	1,500
676-108 FICA EXPENSE	10,348	11,185	12,000
676-109 TMRS EXPENSE	(2,265)	24,985	26,610
676-110 INSURANCE EXPENSE	30,485	34,405	34,345
676-111 MEDICARE	2,420	2,615	2,805
676-112 ACCRUED COMP. ABSENCES	211	-	-
Sub Total	216,186	253,595	269,285
SUPPLIES & MATERIALS			
676-201 OFFICE SUPPLIES	28,298	26,000	25,000
676-202 FORMS	2,181	300	300
676-207 MINOR TOOLS & APPARATUS	-	50	-
676-208 JANITORIAL SUPPLIES	130	50	100
676-212 GAS	1,617	-	-
676-215 OTHER SUPPLIES	4	60	60
Sub Total	32,230	26,460	25,460
MAINTENANCE OF BUILDINGS			
676-301 BUILDINGS & GROUNDS	-	-	150
Sub Total	-	-	150
MAINTENANCE OF EQUIPMENT			
676-401 OFFICE EQUIPMENT	-	-	370
676-403 EQUIPMENT	10,011	2,000	4,770
676-407 SOFTWARE MAINTENANCE	22,428	30,980	46,895
Sub Total	32,439	32,980	52,035

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
676-501-01 TELEPHONE	1,909	2,100	1,910
676-501-03 INTERNET	1,440	1,500	1,425
676-502 RENTAL OF EQUIPMENT	4,813	4,865	4,700
676-503 INSURANCE	473	1,600	475
676-504 SPECIAL SERVICES	49,379	31,000	50,000
676-505 ADVERTISING	-	600	600
676-506 BUSINESS & TRANSPORTATION	225	300	300
676-508 FEE BASIS SERVICES	117,723	68,865	76,810
676-510 CONTRACTUAL SERVICES	75	100	-
676-511-01 ELECTRICITY	5,261	4,400	4,000
676-511-02 GAS	700	600	800
Sub Total	181,998	115,930	141,020
SUNDRY CHARGES			
676-601 TRAINING & EDUCATION	882	400	600
676-602 MEMBERSHIPS & SUBSCRIP.	210	100	500
606-603 WATER CONSERVATION REQUIREMENTS	-	400	-
676-604 WORKER'S COMP.	296	400	300
676-606 FREIGHT EXPENSE	29	300	200
676-608 BAD DEBT EXPENSE	-	15,000	15,000
Sub Total	1,418	16,600	16,600
CAPITAL OUTLAY			
676-901 OFFICE EQUIPMENT	-	-	-
676-910 DEPRECIATION	328,198	12,080	10,070
Sub Total	328,198	12,080	10,070
NON CAPITALIZED EQUIPMENT			
676-905 NON CAPITALIZED EQUIPMENT	440	1,000	-
Sub Total	440	1,000	-
TOTAL BUDGET	792,909	458,645	514,620

\* MEMORANDUM ONLY

## Enterprise Function Expense Fiscal Year 2023



**Description:** This pie chart highlights the "Debt Service" department in relationship to the other departments within the Enterprise Fund for Fiscal Year 2023.

# BUDGET SUMMARY

Fund	Function	Department Number		
Water and Sewer				
Enterprise	Debt Service	78		
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Principal Certificates of Obligation 2010	\$ 255,000	\$ -	\$ -	
Interest Certificates of Obligation 2010	25,053	-	-	
Principal General Obligation Refunding Bonds 2021A	-	260,000	265,000	
Interest General Obligation Refunding Bonds 2021A	9,174	28,800	20,925	
Principal Energy and Water Conservation Project	203,143	208,910	214,845	
Interest Energy and Water Conservation Project	45,721	39,950	34,020	
Principal Combination Tax and Surplus Revenue 2013	190,000	-	200,000	
Interest Combination Tax and Surplus Revenue 2013	150,010	-	3,000	
Principal General Obligation Refunding Bonds 2021B	-	90,000	90,000	
Interest General Obligation Refunding Bonds 2021B	39,743	141,545	141,275	
Principal Certificates of Obligation 2019	145,000	155,000	160,000	
Interest Certificates of Obligation 2019	107,181	100,805	95,735	
TOTAL ALL ACCOUNTS	\$ 1,170,025	\$ 1,025,010	\$ 1,224,800	

These Certificates of Obligation are to pay for energy savings (automatic water meter reading system).

Combination Tax & Surplus Revenue  
General Obligation Refunding Bonds Series 2021A  
Tax – Exempt

Last payment 3-01-2025 \$285,925

Energy & Water Conservation Project for Water and Wastewater Plant.

Last Payment 2-24-2028 \$248,865

These Certificates of Obligation are for improvements to the sewer and water system and to replace cast iron waterlines.

Combination Tax & Surplus Revenue  
Certificates of Obligation  
Series 2013

Last payment 3-01-2023 \$203,000

These Certificates of Obligation are for improvements to the sewer and water system and to replace cast iron waterlines.

Combination Tax & Surplus Revenue	
General Obligation Refunding Bonds Series 2021B	
Taxable	
Last payment	3-01-2034
	<u>\$231,275</u>

These Certificates of Obligation are for improvements to the sewer and water system.

Combination Tax & Surplus Revenue	
Certificates of Obligation	
Series 2019	
Last payment	3-01-2040
	<u>\$255,735</u>

A summary of the Revenue Bonds outstanding as September 30, 2021 follows:

Revenue Bonds

\$1,090,000, 2021 Tax Exempt Series 2021A General Obligation Refunding Bonds, Tax and Surplus Revenue Certificates of Obligation Due in annual installments of \$260,000 to \$285,000 through March 1, 2025; interest at 3.00%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral. \$1,090,000

\$9,000,000, 2013 Combination Tax and Surplus Revenue Certificates of Obligation due in annual installments of \$190,000 to \$200,000 through March 1, 2023; interest at 3.00%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral. \$390,000

\$8,115,000, 2021 Taxable Series 2021B General Obligation Refunding Bonds, Combination Tax and Surplus Revenue Certificates of Obligation due in annual installments of \$90,000 to \$975,000 through March 1, 2034; interest at .25% - 2.30%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral. \$8,115,000

\$3,975,000, 2019 Combination Tax and Surplus Revenue Certificates of Obligation due in annual installments of \$145,000 to \$250,000 through March 1, 2040; interest at 5 – 2.5%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral. \$3,830,000

Total outstanding Revenue Bonds \$13,425,000

A summary of the Municipal Lease Agreement outstanding as September 30, 2021 follows:

Municipal Lease Agreement

\$2,985,314 Municipal Lease Purchase Agreement due in semi-annual installments of \$40,246 to \$122,702 through February 2028; interest at 2.82%; payable from income derived from the water and sewer enterprise fund. \$1,468,611

Total outstanding Municipal Lease Agreement \$1,468,611

*Snyder was granted a city charter in 1907. That same year, construction began on the Roscoe, Snyder, and Pacific Railway, bringing about significant change. The 1910 census indicated Snyder had grown to a population of 2,514.*



CITY OF SNYDER, TEXAS  
INTERNAL SERVICE FUND  
CENTRAL GARAGE

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL

2022-2023 BUDGET

	2019-2020 Actual	2020-2021 Actual	2021-2022 Budget	2022-2023 Proposed Budget
Operating Revenues:				
Billings to Departments	381,266	286,179	431,025	469,360
Miscellaneous	3,378	2,611	4,000	5,625
Total Oper. Revenues	384,644	288,790	435,025	474,985
Operating Expenses:				
Personnel Services	76,315	86,169	71,845	74,110
Supplies	185,930	213,354	245,750	285,750
Maintenance	12,744	14,623	10,145	9,370
Services	27,364	29,263	29,050	29,395
Sundry Charges	1,569	858	1,800	2,500
Non Capitalized Equipment	-	474	-	-
Depreciation	80,722	76,324	76,435	73,860
Total Oper. Expenses	384,644	421,065	435,025	474,985
Operating Income or (Loss)	-	(132,275)	-	-
Non-Oper. Revenues:				
Gain (Loss) on Sale of Asset	-	-	-	-
Proceeds from Insurance	-	117,750	-	-
Total Non-Oper.	-	117,750	-	-
Net Income (Loss)	-	(14,525)	-	-
Cash and Cash Equivalents B-O-Y	-	-	-	-
Cash Flows from Operating Activities	73,168	(52,870)	-	-
Cash Flows from Interfund Loans	(66,644)	(60,971)	-	-
Cash Flows from Capital Activities	(6,524)	113,841	-	-
Cash Flows from Investing Activities	-	-	-	-
Net Increase or (Decrease) in Cash	-	-	-	-
Cash and Cash Equivalents E-O-Y	-	-	-	-

## BUDGET SUMMARY

Fund	Function	Department Number		
Intergovernmental	Central Garage	80		
Expenditure Class	Actual 2020-2021	Budgeted 2021-2022	Proposed 2022-2023	
Personnel Services	\$ 86,169	\$ 71,845	\$ 74,110	
Supplies	213,354	245,750	285,750	
Maintenance	14,623	10,145	9,370	
Services	29,263	29,050	29,395	
Sundry Charges	858	1,800	2,500	
Non Capitalized Equipment	474	-	-	
Depreciation	76,324	76,435	73,860	
TOTAL ALL ACCOUNTS	\$ <u>421,065</u>	\$ <u>435,025</u>	\$ <u>474,985</u>	

### MISSION STATEMENT

#### Description

This department is responsible for maintaining stock of materials used in maintenance of city vehicles, such as filters, fluids, grease and fuel. Personnel consist of an inventory foreman under the supervision of the Finance Director.

#### Goal

To provide inventory as needed. Additionally, to provide a maintenance and fueling center and wash bay for all City departments' vehicles.

#### Objective

Maintain accurate inventory records.

## CENTRAL GARAGE - DEPARTMENT NO. 80

## EXPENDITURES - FUND 03

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
PERSONNEL SERVICES			
680-103 OPERATIONS	47,143	47,135	48,995
680-105 LONGEVITY	356	415	475
680-106 OVERTIME	3,059	3,000	3,000
680-108 FICA EXPENSE	2,888	3,135	3,255
680-109 TMRS EXPENSE	21,612	7,000	7,215
680-110 INSURANCE EXPENSE	10,196	10,425	10,410
680-111 MEDICARE EXPENSE	675	735	760
680-112 ACCRUED COMP. ABSENCES	240	-	-
Sub Total	86,169	71,845	74,110
SUPPLIES & MATERIALS			
680-201 OFFICE SUPPLIES	515	800	800
680-203 SHOP SUPPLIES	-	-	-
680-204 UNIFORM & CLOTHING	1,227	1,200	1,200
680-206 MOTOR VEHICLE SUPPLIES	-	-	-
680-207 MINOR TOOLS & APPARATUS	2,106	2,500	2,500
680-208 JANITORIAL SUPPLIES	820	1,000	1,000
680-209 CHEMICAL & MECH. SUPPLIES	-	250	250
680-212 GAS PURCHASED	88,687	115,000	115,000
680-213 DIESEL PURCHASED	89,885	100,000	140,000
680-214 OIL PURCHASED	-	10,000	10,000
680-215 OTHER SUPPLIES	30,114	9,000	9,000
680-216 TIRE PURCHASES	-	6,000	6,000
Sub Total	213,354	245,750	285,750
MAINTENANCE OF BUILDINGS			
680-301 BUILDINGS & GROUNDS	8,315	5,000	5,000
Sub Total	8,315	5,000	5,000
MAINTENANCE OF EQUIPMENT			
680-401 MAINTENANCE OF OFFICE EQUIP.	-	-	300
680-403 EQUIPMENT	2,488	2,500	2,500
680-404 AUTOMOTIVE EQUIPMENT	-	-	-
680-407 SOFTWARE MAINTENANCE	3,820	2,645	1,570
Sub Total	6,308	5,145	4,370

	ACTUAL 2020-2021	BUDGETED 2021-2022	PROPOSED 2022-2023
MISCELLANEOUS SERVICES			
680-501-01 TELEPHONE	533	2,700	625
680-501-02 CELLULAR	579	630	600
680-501-03 INTERNET	3,495	3,495	3,495
680-502 RENTAL OF EQUIPMENT	2,188	2,325	1,875
680-503 INSURANCE	5,078	5,700	7,300
680-504 SPECIAL SERVICES	791	100	100
680-506 BUSINESS & TRANSPORTATION	-	-	-
680-508 FEE BASIS SERVICES	3,098	1,900	1,900
680-511-01 ELECTRICITY	7,958	6,700	8,000
680-511-02 GAS	5,543	5,500	5,500
	<hr/>	<hr/>	<hr/>
Sub Total	29,263	29,050	29,395
SUNDRY CHARGES			
680-601 TRAINING & EDUCATION	77	400	400
680-604 WORKER'S COMP.	707	1,000	1,800
680-606 FREIGHT EXPENSE	74	400	300
	<hr/>	<hr/>	<hr/>
Sub Total	858	1,800	2,500
CAPITAL OUTLAY			
680-903 MACHINERY & OTHER EQUIP.	-	-	-
680-910 DEPRECIATION	76,324	76,435	73,860
	<hr/>	<hr/>	<hr/>
Sub Total	76,324	76,435	73,860
NON CAPITALIZED EQUIPMENT			
680-905 NON CAPITALIZED EQUIPMENT	474	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	474	-	-
TOTAL BUDGET	421,065	435,025	474,985

\*MEMORANDUM ONLY

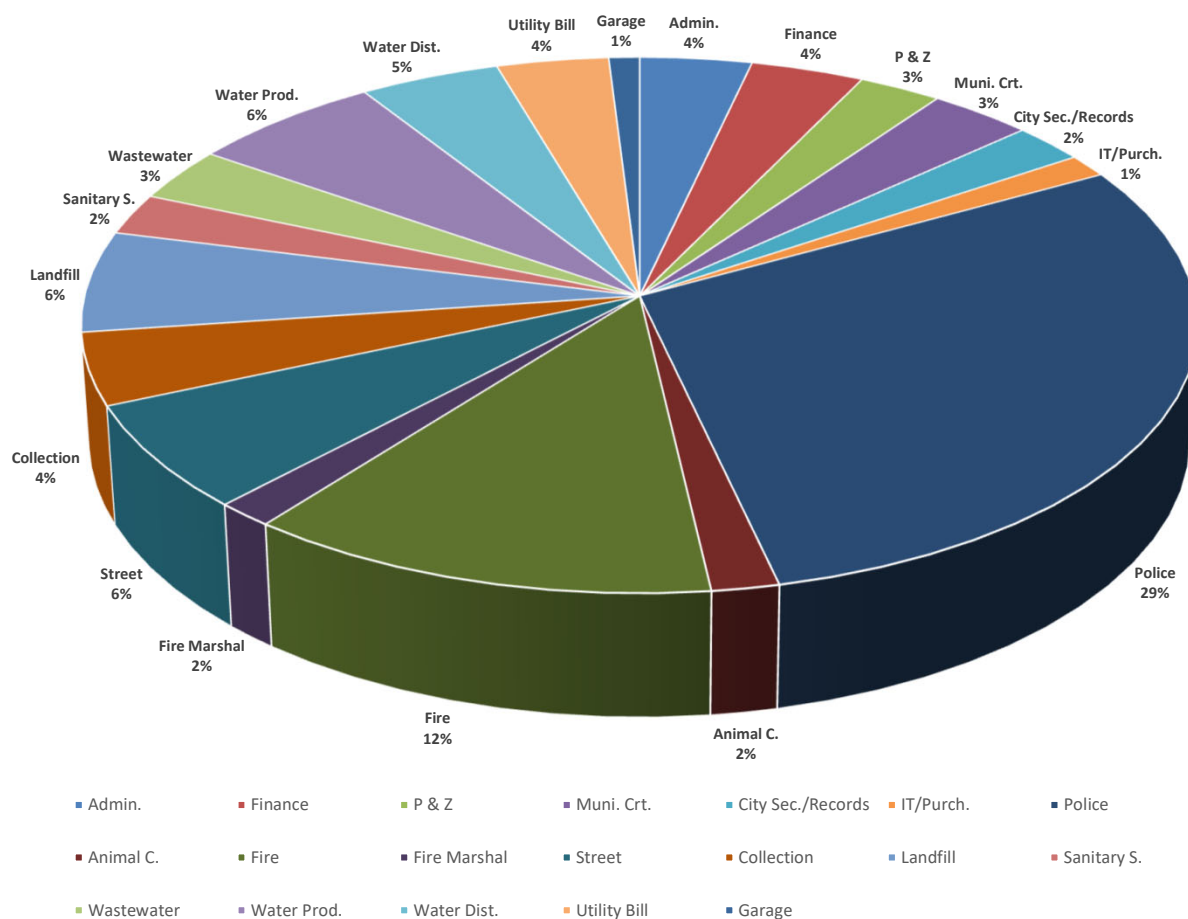
## PAY PLAN

### ADOPTED BY COUNCIL OCTOBER 1, 1999

The following items and explanations are for use in administering the pay plan:

- **Personnel Schedule for 2022-2023 Budget.** This schedule lists the approved positions in each department.
- **Position Levels, Base and Maximum Salary.** This alphabetical list will allow one to quickly see the level of each position, the base salary for that position, and the maximum salary approved for the position. This schedule also indicates the positions for which there are currently pay incentives.
- **Basic Pay Schedule in Monthly Amounts.** The rows down the left are the levels that correspond to the levels indicated for each position. The columns across are steps within each level. As indicated at the top of the page, there is 3.50% between levels, 3.00% between steps 1, 2, 3, & 4 (Base).
  - a.) A **newly hired** employee may be hired at Entry 1 (Step 1) or Entry 2 (Step 2) according to direct experience for the position. After six (6) months, the employee may be moved to Step 3 with approval from the Department Head. At the end of one year of employment, the employee is moved to Base (Step 4).
  - b.) When an employee is **promoted** to a budgeted position, the employee's pay is increased to the level for the new position at the same step as in the current position.
  - c.) **Transferred** employees maintain their step level.
- **Incentive Benefits.** A schedule describing how incentives will be earned and paid is in the blocked area at the top of the page titled *Incentive Benefits*. The first column is the type of incentive, the second column indicates the accepted source of the incentive, the third column indicates the amount of the incentive, and the last column on the right states the position for which the incentive is applicable. This form also determines the basic requirements for a position by the statement of applicable positions.

## Personnel Services Fiscal Year 2022-2023



**Description:** This pie chart highlights the allocation among all departments for the total personnel cost for the Fiscal Year 2022-2023.

**PERSONNEL SCHEDULE  
2022-2023 BUDGET**

<b>PAY GRADE</b>	<b>POSITION</b>	<b>ACTUAL 2020-2021</b>	<b>ACTUAL 2021-2022</b>	<b>BUDGET 2022-2023</b>
<b>ADMINISTRATION (Dept. 1)</b>				
Unclassified	City Manager	1.00	1.00	1.00
26	Human Resource/Risk Management	0.00	1.00	0.00
13	Receptionist/Secretary	1.00	1.00	1.00
		<u>2.00</u>	<u>3.00</u>	<u>2.00</u>
<b>FINANCE (Dept. 2)</b>				
Unclassified	Director of Finance/Treasurer	0.70	0.70	0.70
21	Human Resources/Risk Management	1.00	0.00	1.00
19	Accounting Clerk	0.00	0.00	1.00
19	Clerk 3	1.00	1.00	0.00
		<u>2.70</u>	<u>1.70</u>	<u>2.70</u>
<b>PLANNING &amp; ZONING (Dept. 3)</b>				
27	Superintendent	1.00	1.00	1.00
25	Inspector	1.00	1.00	1.00
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>MUNICIPAL COURT (Dept. 4)</b>				
26	Dept. Head	1.00	1.00	1.00
12	Clerk 1	1.00	1.00	1.00
14	Clerk 2	1.00	1.00	1.00
		<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>CITY SECRETARY/RECORDS MANAGEMENT (Dept 6)</b>				
26	City Secretary	1.00	1.00	1.00
19	Clerk 3/Deputy City Secretary	1.00	1.00	1.00
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>PURCHASING/DATA PROCESSING (Dept. 7)</b>				
26	Administrator	1.00	1.00	1.00
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>POLICE (Dept. 16)</b>				
Unclassified	Chief	1.00	1.00	1.00
29	Lieutenant	1.00	1.00	1.00
24	Sergeant	4.00	5.00	4.00
21	Corporal	0.00	0.00	3.00
21	Field Training Officer	3.00	2.00	0.00
19	Patrolman	13.00	13.00	13.00
12	Clerk 1	1.00	1.00	1.00
19	Clerk 3	2.00	2.00	2.00
		<u>25.00</u>	<u>25.00</u>	<u>25.00</u>

**ANIMAL CONTROL (Dept. 17)**

11	Animal Warden	2.00	2.00	2.00
		2.00	2.00	2.00

**FIRE (Dept. 18)**

Unclassified	Chief	1.00	1.00	1.00
21	Lieutenant	3.00	3.00	3.00
19	Fireman	6.00	6.00	6.00
		10.00	10.00	10.00

**FIRE MARSHAL (Dept. 19)**

26	Fire Marshal/Deputy EMC/Asst. Fire Chief	0.00	0.00	1.00
26	Deputy Fire Marshal/Arson Investigator	1.00	1.00	0.00
		1.00	1.00	1.00

**STREET (Dept. 25)**

Unclassified	Public Works Director	0.10	0.10	0.10
18	Foreman	1.00	1.00	1.00
12	Maintenance 2	2.00	2.00	2.00
15	Maintenance 3	3.00	3.00	3.00
		6.10	6.10	6.10

**SANITATION/COLLECTION (Dept. 30)**

12	Driver Operator	5.00	5.00	5.00
		5.00	5.00	5.00

**SANITATION/LANDFILL (Dept. 31)**

Unclassified	Public Works Director	0.35	0.35	0.35
18	Foreman	1.00	1.00	1.00
15	Heavy Equipment Operator	3.00	3.00	3.00
19	Clerk 3	1.00	1.00	0.00
19	Public Works Office Clerk	0.00	0.00	1.00
		5.35	5.35	5.35

**SANITARY SEWER (Dept. 35)**

18	Foreman	0.50	0.50	0.50
12	Maintenance 2	0.50	1.00	1.00
15	Maintenance 3	1.00	1.00	1.00
		2.00	2.50	2.50

**WASTEWATER TREATMENT-SEWAGE (Dept. 36)**

20	Supervisor	0.50	0.50	0.50
14	Plant Operator	2.50	2.50	2.50
		3.00	3.00	3.00

**TREATMENT - WATER (Dept. 74)**

Unclassified	Public Works Director	0.55	0.55	0.55
20	Supervisor	0.50	0.50	0.50
14	Water Plant Operator	4.50	4.50	4.50
		5.55	5.55	5.55



**DISTRIBUTION - WATER (Dept. 75)**

18	Foreman	0.50	0.50	0.50
12	Maintenance 2	0.50	1.00	1.00
15	Maintenance 3	1.00	1.00	1.00
12	Meter Reader	2.00	2.00	2.00
		<hr/>	<hr/>	<hr/>
		4.00	4.50	4.50

**UTILITY (Dept. 76)**

Unclassified	Director of Finance/Treasurer	0.30	0.30	0.30
12	Clerk	1.00	1.00	0.00
14	Clerk 2	1.00	0.00	1.00
19	Clerk 3	1.00	1.00	1.00
20	Office Manager	0.00	1.00	1.00
		<hr/>	<hr/>	<hr/>
		3.30	3.30	3.30

**INTERGOVERNMENTAL (Dept. 80)**

15	Inventory Control Clerk	1.00	1.00	1.00
		<hr/>	<hr/>	<hr/>
		1.00	1.00	1.00

**TOTAL**

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86.00	87.00	87.00
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**POSITIONS, LEVELS, BASE AND MAXIMUM SALARY  
FOR THE FISCAL YEAR 2022-2023**

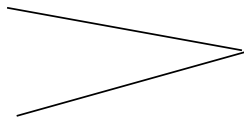
<b>TITLE</b>	<b>LEVEL</b>	<b>ENTRY</b>	<b>BASE</b>	<b>INCENTIVE PAY</b>
ACCOUNTING CLERK	19	4,226	4,619	*
ADMINISTRATIVE ASSISTANT	13	3,436	3,754	*
ADMINISTRATOR/IT & PURCHASING	26	5,376	5,874	
ANIMAL CONTROL OFFICER	11	3,202	3,499	*
CITY SECRETARY/RECORDS MANAGEMENT	26	5,376	5,874	
CLERK	12	3,317	3,625	*
CLERK 2	14	3,555	3,885	*
CLERK 3	19	4,226	4,619	*
DRIVER/OPERATOR	12	3,317	3,625	*
FIREMAN	19	4,226	4,619	*
FIRE LIEUTENANT	21	4,529	4,949	*
FIRE MARSHALL, DEPUTY EMC, ASST. CHIEF	26	5,376	5,874	*
HEAVY EQUIPMENT OPERATOR	15	3,682	4,023	*
HUMAN RESOURCES/RISK MANAGEMENT	21	4,529	4,949	
INSPECTOR	25	5,197	5,679	*
INVENTORY CLERK	15	3,682	4,023	
MAINTENANCE 1	7	2,793	3,052	*
MAINTENANCE 2	12	3,317	3,625	*
MAINTENANCE 3	15	3,682	4,023	*
METER READER/REPRMN.	12	3,317	3,625	*
OFFICE MANAGER	20	4,377	4,782	
PATROLMAN	19	4,226	4,619	*
PLANT OPERATORS	14	3,555	3,885	*
CORPORAL	21	4,529	4,949	*
POLICE SERGEANT	24	5,018	5,484	*
POLICE LIEUTENANT	29	5,962	6,515	*
PUBLIC WORKS CLERK	19	4,226	4,619	*
SUPERINTENDENT	27	5,567	6,083	*
SUPERVISOR/FOREMAN PUBLIC WORKS	18	4,083	4,461	*
SUPERVISOR/WATER WASTEWATER PLANTS	20	4,377	4,782	*

CITY MANAGER



SALARY SET BY COUNCIL

FINANCE DIRECTOR  
FIRE CHIEF  
POLICE CHIEF  
PUBLIC WORKS DIRECTOR



SALARY SET BY CITY MANAGER  
WITH APPROVAL OF COUNCIL

**BASIC PAY SCHEDULE IN MONTHLY AMOUNTS**  
**3.50 PERCENT BETWEEN LEVELS**  
**3.00 PERCENT BETWEEN STEPS 1, 2, 3 & 4**  
**1.00 PERCENT BETWEEN MERIT STEPS**  
**WITH 4.0% C.O.L. INCREASE FOR 2022-2023**

LEVEL	ENTRY 1	ENTRY 2	6 MONS.	BASE	MERIT	MERIT	MERIT
	1	2	3	4	5	6	7
1	2,269	2,337	2,407	2,479			
2	2,348	2,418	2,491	2,566			
3	2,433	2,506	2,581	2,658			
4	2,516	2,591	2,669	2,749			
5	2,607	2,685	2,766	2,849			
6	2,696	2,777	2,860	2,946			
7	2,793	2,877	2,963	3,052			
8	2,892	2,979	3,068	3,160			
9	2,992	3,082	3,174	3,269			
10	3,098	3,191	3,287	3,386			
11	3,202	3,298	3,397	3,499			
12	3,317	3,417	3,519	3,625			
13	3,436	3,539	3,645	3,754			
14	3,555	3,662	3,772	3,885			
15	3,682	3,792	3,906	4,023			
16	3,809	3,923	4,041	4,162			
17	3,945	4,063	4,185	4,311			
18	4,083	4,205	4,331	4,461			
19	4,226	4,353	4,484	4,619	4,665	4,712	4,759
20	4,377	4,508	4,643	4,782			
21	4,529	4,665	4,805	4,949			
22	4,684	4,825	4,970	5,119			
23	4,850	4,996	5,146	5,300			
24	5,018	5,169	5,324	5,484			
25	5,197	5,353	5,514	5,679			
26	5,376	5,537	5,703	5,874			
27	5,567	5,734	5,906	6,083			
28	5,760	5,933	6,111	6,294			
29	5,962	6,141	6,325	6,515			
30	6,172	6,357	6,548	6,744			

## INCENTIVE PAY BENEFITS

Incentive pay will be awarded to employees who have received or qualify for the following certificates, degrees, classifications, or licenses, as long as they are not necessary to meet the minimum requirements of the position. Degrees must have been awarded by a state accredited university or college. Certificates, classifications, and licenses must have been awarded by the appropriate state agency having licensing authority.

All awarded incentive amounts are subject to maintaining the status of each certification. Revocation of any certificate or license will result in a reduction in the incentive payment amount.

Incentive payments can be accumulated up to a maximum of \$300.00 per month. The following amounts will apply or any combination thereof up to the maximum.

TYPE	AGENCY	AMOUNT	APPLICABLE POSITION
Masters Degree	College	\$120.00	Department Head
Bachelor Degree	College	\$100.00	Superintendent, Lieutenant
Associate Degree (applied field)	College	\$80.00	Secretarial, Clerical, Accounting, Superintendent
Master Certificate	TCLEOSE	\$100.00	Police Sergeant & Lieutenant
Advanced Certificate	TCLEOSE	\$80.00	Patrolman, Corporal & Sergeant
Intermediate Certificate	TCLEOSE	\$60.00	Patrolman & Corporal
K-9 Handler		\$250.00	K-9 Dog Handler
K-9 Therapy		\$100.00	K-9 Therapy Dog Handler
Advanced Certificate	TACA	\$60.00	Animal Warden
Animal Euthanasia Certificate	ACT	\$40.00	Animal Warden
Master Certificate	TCFP	\$100.00	Lieutenant & Deputy Fire Marshal
Advanced Certificate	TCFP	\$80.00	Firefighters & Lieutenant
Intermediate Certificate	TCFP	\$60.00	Firefighter & Lieutenant
Paramedic	TDH	\$80.00	Firefighter, Lieutenant, & Deputy Fire Marshal
EMT Intermediate	TDH	\$60.00	Firefighter, Lieutenant, & Deputy Fire Marshal
EMT	TDH	\$60.00	Firefighter, Lieutenant, & Deputy Fire Marshal
SCBA AirPack Technician	MSA	\$40.00	Firefighter, Lieutenant, & Deputy Fire Marshal
Advanced Gear Inspector Certification	Fire Acad	\$40.00	Lieutenant
EmtMgt Certificate	FEMA	\$60.00	Emergency Mgt Asst & Fire Marshal
<b>Wastewater Treatment Plant Operator &amp; Waterworks Operator</b>			
A & A Certificates	TNRCC	\$160.00	Plant Operators (\$80.00 per A)
B & B Certificates	TNRCC	\$120.00	Plant Operators (\$60.00 per B)
C & C Certificates	TNRCC	\$80.00	Plant Operators (\$40.00 per C)
<b>Wastewater Collection Systems Operator or Wastewater Treatment Plant Operator &amp; Waterworks Operator</b>			
Class II or A & A Certifications	TNRCC	\$160.00	Water & Sewer Line Foreman (\$80.00 per A)
Class II or B & B Certifications	TNRCC	\$120.00	Water & Sewer Line Crew & Foreman (\$60.00 per B)
Class II or C & C Certifications	TNRCC	\$80.00	Water & Sewer Line Crew & Foreman (\$40.00 per C)
Waterworks/Wastewater Works Operator C	TNRCC	\$60.00	Meter Foreman, Water Sewer Crew (\$30.00 per C)
Waterworks/Wastewater Works Operator D	TNRCC	\$40.00	Meter Crew, Water Sewer Crew (\$20.00 per D)
Solid Waste Class A Letter of Completion	TNRCC	\$80.00	Landfill Gate Attendant & Landfill HEO
Solid Waste Class B Letter of Completion	TNRCC	\$60.00	Landfill Gate Attendant & Landfill HEO
Pesticide Applicator Certification (Mosquito)	TDH	\$40.00	Public Works
Pesticide Applicator Certification (Weeds)	TDH	\$20.00	Public Works
Backflow Prevention Assembly Certificate	TNRCC	\$40.00	Inspector
Asbestos Contractor/Supervisor Training	EPA	\$40.00	Inspector, Public Works, Water & Wastewater
Municipal Court Clerk 1	TMCA	\$40.00	Municipal Court
Municipal Court Clerk 2	TMCA	\$80.00	Municipal Court
Municipal Court Clerk 3	TMCA	\$160.00	Municipal Court
Bilingual Translator		\$25.00	Applicable Positions

## **BENEFIT SUMMARY FOR FISCAL YEAR 2022-2023**

- **Vacation.** Each employee (other than in the Fire Department) earns two weeks (10 days) vacation for years 1 through 10, three weeks (15 days) for years 11-20, and four weeks (20 days) for 21 years and over.

Fire Department employees on 24-hour shift, earn 4 shifts for years 1 through 10, 6 shifts for years 11-20, and 8 shifts for 21 years and over.

All vacation time must be taken within an employee's anniversary year or it is forfeited. The City Manager and Department Heads have an additional three-month period following their anniversary to take vacation days.

- **Sick Days.** Each employee (other than in the Fire Department) earns 1 sick day per month. Any unused sick days at the end of the Fiscal Year (September 30) are moved to the employee's sick bank. An employee who has not used any of the twelve sick days during a fiscal year will earn 3 Bonus Vacation days.

Fire Department employees on 24 hour shifts, earn ½ shift (12 hrs.) per month. Unused sick shifts are moved to the employee's sick bank at the end of the fiscal year. A fire department employee who has not used any of the 6 shifts during a fiscal year will earn 1 ½ Bonus Vacation days.

Employees are not paid for unused sick time upon termination.

- **Sick Bank.** Employees may accumulate up to 180 days in the sick bank for use during a long term illness or incapacity.
- **Uniform Allowance.** The employees in the Police, Animal Control, and Fire departments receive \$30.00 per month for uniform allowance. The plainclothes officers and the Police Chief receive \$60.00 per month.
- **Longevity Pay.** Each employee is paid \$5.00 per month in longevity pay for each year the employee works for the City.
- **Health & Life Insurance.** The City provides health and life Insurance for all full time employees. Life amount is \$10,000 per employee.
- **Retirement.** The City contributes to the Texas Municipal Retirement System for each employee at a ratio of 2:1. The employee contributes 7% of salary. The City updates service credit on an annual basis.
- **Holidays.** The City observes 15 paid holidays during the year as listed below:  
(The Firemen receive 7 ½ paid holiday shifts.)

New Year's Day  
Martin Luther King Day  
Presidents' Day  
Texas Independence Day  
Good Friday  
Memorial Day  
Independence Day

Labor Day (for Firefighters 9/11)  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Friday after Thanksgiving  
Christmas Eve  
Christmas Day  
Floating Holiday

## UNCLASSIFIED SALARY STRUCTURE

For Fiscal Year 2022-2023

Title	Monthly Salary
City Manager	\$13,130.00
	<hr/> City Vehicle
	\$13,130.00
Director of Finance/Treasurer	\$8,484.00
Utility Billing & Collection/HR Director	
Police Chief	\$8,057.00
	\$60.00 Clothing Allowance
	<hr/> City Vehicle
	\$8,117.00
Fire Chief	\$7,702.00
	\$30.00 Clothing Allowance
	<hr/> City Vehicle
	\$7,732.00
Public Works Director	9,003.00
	<hr/> City Vehicle
	\$9,003.00

Description	2023	2024	2025	2026	2027
2014 Ford Expedition (City Mgr.) 01-01	\$	\$ 42,000	\$	\$	\$
PC & Monitor				1,400	
PC & Monitor				1,400	
Monitor TV			1,000		
TOTAL	\$0	\$42,000	\$1,000	\$2,800	\$0

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Finance Department - Dept. 02**

[illegible]



**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Planning & Zoning Department - Dept. 03**

Description	2023	2024	2025	2026	2027
2014 Ford F150 (Zach) 3-05	\$	\$ 55,000	\$	\$	\$
2015 Ford F150 (CEO) 3-06			55,000		
Bedslide Tray					
Bed Cap		1,500			
AED (Zach - Vehicle)					
AED (CEO - Vehicle)					
PC & Monitor (Zach) 4-2				1,400	
PC & Monitor (CEO) 4-1				1,400	
Desks & Files	2,200				
Large Format Scanner					
TOTAL	\$2,200	\$56,500	\$55,000	\$2,800	\$0

## NEXT 5 YEARS

Description	2023	2024	2025	2026	2027
PC & Monitor (Warrant Clerk)	\$	\$	\$ 1,400	\$	\$
PC & Monitor (Docket Clerk)				1,400	
PC & Monitor (Court Admin)			1,400		
PC & Monitor (Court)	1,400				1,400
PC & Monitor (Judge)	1,400				1,400
Laptop		1,000			
Scanner (Warrant Clerk)			1,500		
Scanner (Docket Clerk)			1,500		
Scanner (Court Admin)	1,500				
Scanner (Court)	1,500				
Reciept Printer (Clerk)	1,000				
Reciept Printer (Clerk)	1,000				
Reciept Printer (Court)	1,000				
Can be Expensed out of					
Municipal Court Technology					
Fund - Fund 14					
Desk (Court Admin)					
Cabinet					
Desk (Docket Clerk)					
Cabinet					
TOTAL	\$8,800	\$1,000	\$5,800	\$1,400	\$2,800

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Community Service - Dept. 05**

[illegible]

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**City Secretary/Records Department - Dept. 06**

[illegible]

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Information Technology/Purchasing - Dept. 07**

[illegible]

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Police Department - Dept. 16**

<b>Description</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
2016 Ford F150 (Admin) 1602-16	\$	\$	\$ 45,000	\$	\$
2019 Ford F150 (Admin) 1625-19				45,000	
2013 Ford F150 (CID) 16-01		45,000			
2013 Chev 1500 (CID) 16-03		45,000			
2014 Ford F150 (SRO) 1612-14		40,000			
2015 Chev Tahoe (Pat) 16-05		40,000			
2015 Chev Tahoe (Pat) 16-23		40,000			
2015 Chev Tahoe (Pat) 16-21	40,000				
2016 Chev Tahoe (Pat) 1606-16			40,000		
2016 Chev Tahoe (Pat) 1616-16	40,000				
2017 Ford Inter (Pat) 1615-17			40,000		
2017 Ford Inter (Pat) 1617-17			40,000		
2018 Ford Inter (Pat) 1610-18				40,000	
2018 Ford Inter (Pat) 1618-18				40,000	
2020 Chev Tahoe (Pat) 1608-20				40,000	
2020 Chev Tahoe (Pat) 1609-20				40,000	
2020 Chev Tahoe (Pat) 1614-20					40,000
2021 Ford Inter (Pat) 1613-21					40,000
2021 Ford Inter (K-9) 1619-21					
2021 Ford Inter (Pat) 16-20-21					40,000
2021 Ford Inter (Pat) 1622-21					40,000
2022 Ford Inter (Pat)					
Deluxe Consoles	2,400	3,600	4,800	4,800	4,800
L3 Camera	7,000	7,000	7,000	7,000	7,000
L3 Camera		7,000	7,000	7,000	7,000
L3 Camera		7,000	7,000	7,000	7,000
Misc. Vehicle Equipment	20,000	20,000	20,000	20,000	
Light Bars	1,000	7,500	7,500	7,500	10,000
Radars	2,400	21,000	21,000	21,000	28,000
P.C. System	10,000	5,000	5,000	5,000	5,000
Server					5,000
Drug Terminator					
Tasers		3,000	3,000		3,000
K-9/Cage/Training					
Body Armor					
Body Cameras		20,600			
Shipping Container					
Case Management Software					
Printer Mounts (17)					
<b>TOTAL</b>	<b>\$122,800</b>	<b>\$311,700</b>	<b>\$247,300</b>	<b>\$284,300</b>	<b>\$236,800</b>

## NEXT 5 YEARS

Description	2023	2024	2025	2026	2027
2009 Ford F150 (Warden) 17-01	\$	\$	\$	\$	\$
2016 Ford F250 (Warden) 17-02					
2002 Animal Transport Mod. 17-01		30,000			
2007 Animal Transport Mod. 17-02					
Weighing Scales					
Versa Cage					
Small Animal Cage					
Cat Cages					
Parking Lot					
Roof			10,000		
Soffit					
Office Building					
Steam Cleaner			2,800		
Electric Gate					
Washer & Dryer					
I.P.C. System				1,200	
Tranquilizer Rifle					
Riding Lawnmower					
Noise Baffle System		1,200			
Refrigerator					
Handheld Radio (2)					
Mobile Radio (1)		5,000			
L-3 Body Cameras (2)					
PC & Monitor		1,400			
Net Gun					
TOTAL	\$0	\$37,600	\$12,800	\$1,200	\$0

# CAPITAL OUTLAY IN GENERAL FUND

## NEXT 5 YEARS

### Fire Department - Dept. 18

Description	2023	2024	2025	2026	2027
2012 Ford F250 (Chief) 18-01	\$	\$	\$ 51,000	\$	\$
2010 Ford F150 (Station) 18-12					
2007 CAFS 18-02			300,000		
2001 GMC Engine 18-04		430,000			
2005 American 18-06					
2013 Engine 18-03					
2003 Mack 18-08					250,000
2002 Ford F450 18-07					
2020 Freightliner Engine 18-11					
Jaws Engine					
TIG Welder					
Gas Heater					
Laptop					
SCBA Fill Cabinet					
Co Detector					
Plasma Cutter					
AirPaks (4)		32,000		30,000	
SCBA Cylinders		7,000		8,000	
Pagers (6)				6,500	
Overhead Doors					
Chemical Suits					7,000
Radio Upgrade	8,500				
Jaws of Life			20,000		
Breathing Air Compressor					
Exhaust Fans				5,200	
Generators port. & EOC				4,000	
Ventilation Saw					
Flow Tester				17,000	
500 PSI Hose Tester					
Portable Generator	4,600				
Telephone System					
Evaporative Coolers (3)			3,000		
Shop Air Compressor (2)				1,600	
Ice Machine & Cleaner				5,900	
Emer. Lighting 18-01			5,000		
Engine Room Heaters				8,000	
Air Cond. Day Room					
Air Cond. Dispatch			4,000		
Bedroom Mattresses	2,750				
Pressure Washer				5,000	



# CAPITAL OUTLAY IN GENERAL FUND

## NEXT 5 YEARS

Fire Department - Dept. 18

Page 2

Description	2023	2024	2025	2026	2027
Dump Tank	\$	\$	\$	\$ 3,000	\$
Gas Monitors	5,000				
Exercise Equipment					
Rescue Hose & Reel					
Hurst Lifting Bags	9,000				
Building Improvements	15,000			35,000	
Audio System for Training					
Additional Station Heaters					
EOC Construction/Renov.					
AED's (5)			14,000		
Dispatch Renovation					
SCBA Work Units (4)					8,500
Office Computers (6)		7,000			
EOC Computers (13)					
Covered Parking				8,500	
Iscrub Floor Cleaner					
A/C Day Room					
Rolling Tool Chest					
Emergency Light Upgrade E-2					
Emergency Light Upgrade C-2					
Hydrostatic Tester					
Akron Monitor					
Rescue Lifting Bags (Set)					
Wildland Fire Pumps (2)					
Remote Bumper Nozzle					
IPAD for CAD	990				
IPAD Car Stand	490				
E-2 Refurbish	8,685				
TK-1 Refurbish	3,600				
Training Facility					
Roof on Building					
<b>TOTAL</b>	<b>\$58,615</b>	<b>\$476,000</b>	<b>\$397,000</b>	<b>\$137,700</b>	<b>\$265,500</b>

Description	2023	2024	2025	2026	2027
2022 Ford P.U. (Marshal)	\$	\$	\$	\$	\$
New Equipment Outfitting					
IPAD for CAD	990				
IPAD Car Stand	490				
TOTAL	\$1,480	\$0	\$0	\$0	\$0

# CAPITAL OUTLAY IN GENERAL FUND

## NEXT 5 YEARS

### Street Department - Dept. 25

Description	2023	2024	2025	2026	2027
2011 Ford F250 P.U. 25-24	\$	\$	\$	\$	\$
2015 Ford F250 P.U. 142506		60,000			
2016 Ford F250 P. U. 152528			60,000		
2017 Freightliner 114SD 14yd 162548					
2017 Freightliner M2106 6yd 162533					
2018 Freightliner 114SD 14yd 172550					150,000
2019 Freighliner M2106 Water Truck 250919					
1995 KW Truck 2510					
Ford F550 Dump Truck	100,000				
2008 Ford Roll-Off Truck 25-31			185,000		
2002 Superior Broom 25-32					
2021 Broce Broom 250221					
2017 Tymco 600 Sweeper 162512		240,000			
2015 Eager Beaver Lowboy					
2013 CAT 930K Loader 132521					
2020 953 Truck Loader 25-15					
2016 CS56B Vibratory Compactor				200,000	
1991 Hamm Compactor 25-01		200,000			
2014 John Deere 5100E 142527		75,000			
2016 John Deere Tractor 1605E 162538				75,000	
2016 Brush Hog 3815-2 162536					
2022 Brush Hog 3815-3 250422					
2017 Elite Cargo Trailer					
Gooseneck Trailer		20,000			
2014 Clarke Mosquito Fogger 25-40		13,000			
2014 Clarke Mosquito Fogger 25-22		13,000			
Service Truck		200,000			
CC34B Vibratory/Pneumatic	90,000				
6150 Wheel Paver	220,000				
Turn Mower					
20 Yard Roll Off Containers					
Asphalt Zipper					
Culvert Cleaner					
Salt Spreader	15,000			15,000	
2-Way Radios				2,000	
PC & Monitor					
Laptop			1,400		
<b>TOTAL</b>	<b>\$425,000</b>	<b>\$821,000</b>	<b>\$246,400</b>	<b>\$292,000</b>	<b>\$150,000</b>

## Sanitation Collection - Dept. 30

Description	2023	2024	2025	2026	2027
2017 Ford F150 173016	\$	\$	\$	\$	\$ 60,000
2014 Freightliner 108SD	230,000				
2015 Freightliner 108SD 143013		230,000			
2016 Freightliner 108SD 153014			230,000		
2017 Freightliner 108SD 163015				230,000	
2019 Freightliner 108SD 183002					
2020 Freightliner 108SD 300119					
2021 Freightliner 108SD 301022					
2021 Freightliner 108SD 302022					
2016 Texas Bragg Utility Trailer 163016					
3 Yd. Dumpsters	80,000	80,000	80,000	80,000	80,000
4 Yd. Dumpsters	10,000	6,000	10,000	10,000	
Roll Off Containers (6)	40,000				
Recycling Bin				4,000	
Matra 2 Way Radio					
Motorola Radio Replacement					
Pallet Jack					
TC Series Crane					
Shop/Hoist/Inventory/Fuel					
Awning/ Power Lines Move					
TOTAL	\$360,000	\$316,000	\$320,000	\$324,000	\$140,000

**CAPITAL OUTLAY IN SANITATION FUND**  
**NEXT 5 YEARS**  
**Sanitation Landfill - Dept. 31**

<b>Description</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
2019 Ford F250 (PW Director) 310119	\$	\$	\$	\$	\$ 60,000
2011 Chevy 2500 31-03	60,000				
2014 Ford F250 143106		60,000			
2016 Chevy 2500 163109			60,000		
2020 Freightliner 108SD Water Trk 312119					
2018 140H Cat Grader 311618					
2020 623K Cat Scraper 313520				1,000,000	
2016 D6R Cat Dozer 163137	600,000				
2017 826K Cat Compactor 173127		900,000			
2017 Cat Skid Steer 299D2 173138					100,000
2023 199 03 Skid Steer	100,000				
2014 John Deere Loader 143107			200,000		
2013 Vermeer Chipper BC1500 143134				50,000	
2006 PJ Dump Trailer 3130					
2006 Trailer/Welder 3119					
2009 Big Tex Utility Trailer 3102					
2017 Washer/Utility Trailer 173111					
2021 Boss Diesel Trailer 310121					
2007 Godwin Pump 3110					
2021 Godwin Pump CD103M 312221					
Disel Pump					
Lenovo PC350 P166 16 MB 1.6 MB	2,000				2,000
PC & Monitor					
Mac Laptop					
Air Compressor					
Radiation Monitor					
Texas Gas Analyzer					
Remote Control Transmitter					
Radio for Scraper		1,500			
2 Channel 40W Radio					
Cell Expansion					
Cell 4A					2,000
Portable Air Compressor					
Groundwater Sampling System					
Drainage Improvements					
Fence for Landfill					
Metal Building					
Service Building					
Hoist for Building					
<b>TOTAL</b>	<b>\$762,000</b>	<b>\$961,500</b>	<b>\$260,000</b>	<b>\$1,050,000</b>	<b>\$164,000</b>

**OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Sanitary Sewer - Dept. 35**

Description	2023	2024	2025	2026	2027
2016 Freightliner 108SD Combo 153505	\$	\$	\$	\$	\$
2017 Tilt Trailer 183502		4,000			
2021 Western Star Gapvat 350521					
1997 Gas Monitor/Detector					3,000
2" Vermeer Mole		3,500			
2003 3" Vermeer Mole					
Pipe Hunter Combo Overhaul					
Sewer Camera				6,000	
Laptop	2,000				1,400
5 Headsets/Charge Station				6,800	
Sewer Line Replacement	25,000		100,000		
Hydraulic Pump	4,000				
TOTAL	\$31,000	\$7,500	\$100,000	\$12,800	\$4,400

**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Wastewater Treatment - Dept. 36**

<b>Description</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
2011 Ford F150 3602	\$ 56,000	\$	\$	\$	
2013 Ford F150 133510		56,000			
Belt Press					
Fecal Coliform Kit					
Desktop Prog. Incubator					
Gas Detector					
Dissolved Oxygen Meter				2,500	
Dissolved Oxygen Probe					
Oxygen Portable Meters					
Adams Compact II Centri.					
Muffle Furnace (2)					
Lab Cabinets					
Desicator Cabinet					
Water Analysis Thermometer					
Millipore Desktop Incubator	8,500				
Aeration System					
3700 Sampler			3,500		
AC Power Converter					
Battery Charger for Generator					
Rebuild College Lift Station					
Industrial Lift					
Generator at Industrial LS					
Generator at College LS					
Mower SCAG (Tiger Cat)					
Mower SCAG (Tiger Cat)					13,000
Transfer Switch @ WWT Plant					
Carousel Gear Boxes (2)					
30 HP Pump		40,000			
20 HP Pump	30,000				
10 HP Pump					
7.5 HP Pump	15,000				
5 HP Pump	10,000				
Honda Pump					
Rolloff			5,000		
Clarifiers					
Clarifier Overhaul Barscreen Repl.					
Sludge Conveyor					
Office Equipment				4,000	
Office Furniture					
<b>TOTAL</b>	<b>\$119,500</b>	<b>\$96,000</b>	<b>\$8,500</b>	<b>\$6,500</b>	<b>\$13,000</b>

**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Water Treatment - Dept. 74**

<b>Description</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
2016 Chevrolet 2500 167401	\$	\$	\$	\$ 56,000	\$
2012 Chevrolet P.U. 74-06	56,000				
Chlorine Disinfection					
250,000 Gal. Ground Storage Tank					
Hach Turbidimetr SC 200		8,000			
Air Compressor					3,500
Hoist					
Dioxide Tritrater	2,000				
CL2 Alarm					
Wallace & Tiernan Chlorinators			20,000		
Hach One PH Meter Portable					1,500
Capital Chloride Analyzer				4,500	
PC & Monitor	2,000				1,400
PC & Monitor	2,000				
Apple Ipad Air (2)					
Chemical Metering Pumps (4)					
Turbidity Analyzers (2)	15,000				
Turbidity Sensors 1720 E		20,000			
Backup Generator/Water Plant					8,000
Transfer Swith for Generator					
Monochlorine Analyzer 5500 SC					
Chlorinator Ejectors			15,000		
Lab Cabinets/Equipment				40,000	
Pump #4 @ H.S.					
Pump #1 @ H.S.	115,000	115,000	115,000	115,000	115,000
Shop		100,000			
HVAC Unit					
Improvements to WTP					
Backwash/Recycle Pump					
Backwash Waste Pump					500,000
Booster Station Scales					
VFD #4					
VFD/Cooling Unit #4					
VFD #1					
VFD/Cooling Unit #1					
Radio					
Decant Ponds					
Ammonia Alarm	5,000				
Actuators (10)	100,000				
<b>TOTAL</b>	<b>\$297,000</b>	<b>\$243,000</b>	<b>\$150,000</b>	<b>\$215,500</b>	<b>\$629,400</b>



**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Water Distribution - Dept. 75**

<b>Description</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
2007 Chevy 1500 157515	\$ 56,000	\$	\$		\$
2013 F250 137515	56,000				
2013 F150 76-02	56,000				
2008 Sterling Service Truck 75-01	205,000				
2014 F450 Service Truck 147515		205,000			
2012 JD Backhoe 75-05		185,000			
2014 310SK JD Backhoe 147511			185,000		
2015 Case Forklift 157525			80,000		
2017 Freightliner M2106 167520					100,000
16' Utility Trailer					3,500
Compaction Wh. For Backhoe					
Mini Excavator	85,000				
2" Hammer Mole	3,500				
K-7500 Ridgid Machine					
Paving Breaker					3,500
I.R. Paving Breaker					3,500
I.R. Air Compressor					
I.R. Air Tamper					
Wachs Portable Power Gen.					
Honda Portable Generator					
Stanley Trash Pump					
Wachs Trash Pump (Hydraulic)				3,500	
Valve Exercise Machine/GPS					
Fisher Pipe & Cable Locator				5,000	
Metal Detector		1,500		1,500	
Hydraulic Cut-Off Saw					1,500
Wachs - Wire Saw			3,000		
14" Air Chop Saw					
Walk-Behind Concrete Saw				55,000	
Water Line Replace:				100,000	100,000
In House	25,000	25,000	25,000		
Contract					
Grant					
PC & Monitor					
<b>TOTAL</b>	<b>\$486,500</b>	<b>\$416,500</b>	<b>\$293,000</b>	<b>\$165,000</b>	<b>\$212,000</b>

**NEXT 5 YEARS**  
**Utility Department - Dept. 76**

Description	2023	2024	2025	2026	2027
PC & Monitor (Counter Right)	\$	\$	\$	\$ 2,000	\$
PC & Monitor (Counter Left)				2,000	
PC & Monitor (Drive)				2,000	
PC & Monitor (Office Mgr.)	2,000				2,000
PC & Monitor (Clerk 1)	2,000				2,000
PC & Monitor (Clerk 2)	2,000				2,000
Receipt Printer (Counter Right)				1,400	
Receipt Printer (Counter Left)				1,400	
Receipt Printer (Drive)	1,400				1,400
Tube System					1,400
Cash Drawers (3)				1,250	
Bar Scanners (3)		1,200			
Night Deposit				9,000	
Online Billing					
HP Laserjet Printer (3)			2,200		2,200
Neptune Server		8,000			
Desks (3)					
Scanners (3)			3,000		
Jack Kiosk for Utility					
Remodel Utility					
TOTAL	\$7,400	\$9,200	\$5,200	\$19,050	\$11,000

**CAPITAL OUTLAY IN INTERNAL SERVICE FUND**  
**NEXT 5 YEARS**  
**Central Garage - Dept. 80**

<b>Description</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>
Lincoln Welder 8008	\$	\$	\$	\$	\$
2021 Miller Welder 218009					
Arc Welder					
2018 Cat Forklift 188001				5,000	
20 T Bottle Jack					
Air Jack					
Ice Machine	2,500				
Oil Filter Crusher				3,500	
Hot Water Washer					
PC & Monitor					
Laptop					
Fuel Management System					
Digital Pressurized Leak Detection					
Air Compressor-Shop					
Hose Reel (2)					
4 Ton Porta Power					
Automatic Tank Fuel Gauges					
Fence					
Fence Separation				1,400	
Gas Pumps & Installation				5,000	
Office/Personnel/Training Fac.					
Washbay Facility					32,000
Awning					
Warehouse Shelves	6,000				
Shop/5 Ton Hoist					
Base Station - Radio					
Handheld Radio					
Cameras	2,000				
Reverse Osmosis System	500				
Oil-Tainer Storage Tank	4,000				
<b>TOTAL</b>	<b>\$15,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,900</b>	<b>\$32,000</b>

*Snyder became a boomtown in 1948, when oil was discovered in the Canyon reef area north of town. The population jumped to approximately 12,000 in just a year's time. By the time the boom ended in 1951, an estimated peak population of 16,000 had been reached. This soon decreased to the 10,000 to 11,000 level and stabilized. Although the boom was over, oil remained a vital part of the local economy, with the Snyder area being one of the leading oil producing areas in Texas. In 1973, the one billionth barrel of oil was pumped from the nearby field.*

CITY OF SNYDER

Classification of Expenditures by Object Code  
Classification and Explanation

CODE

**100 – 199**      **PERSONNEL SERVICES**

Compensation to individuals in form of salaries and wages.

101      Supervision  
Administration and direction.

102      Clerical  
Clerical services or services of that nature.

103      Operations  
Services including policemen, firemen, plant operators and other full-time personnel.

104      Maintenance  
Maintenance services including street, sanitation sewer, etc.

105      Longevity  
Additional pay based on years of service.

106      Overtime

107      Part-time  
Employees who work less than 40 hours per week or employees who are full-time for the summer months only.

108      FICA  
City share of contribution to the Social Security System.

109      TMRS  
City share of contribution to the Texas Municipal Retirement System.

110      Insurance Expense  
Includes life insurance, hospitalization, medical, surgical and major medical insurance coverage. City share of contribution to the Insurance System.

111      Medicare Expense  
City share of contributions to Medicare for part-time employees.

112      Accrued Compensated Absences

**200 – 299**      **SUPPLIES AND MATERIALS**

Includes expendable materials and operating supplies necessary to operate a department.  
No capital outlay items are included in this classification.

201      Office  
Includes supplies for the operation of an office such as storage files, paper supplies, film processing, postage, etc.

- 202           Forms  
Includes all preprinted forms.
- 203           Shop supplies, Lab supplies – Water Plant
- 204           Uniform Clothing  
To include all purchased clothing & rental uniforms (protective material, etc.)
- 205           Tires & Tubes
- 206           Motor Vehicle Supplies  
To include antifreeze, batteries, etc.
- 207           Minor Tools & Apparatus  
Articles normally of small unit value costing less than \$100, which are subject to loss or rapid deterioration. These items are not capitalized.
- 208           Janitorial Supplies  
All cleaning supplies.
- 209           Chemical and Mechanical Supplies  
Includes chemical, mechanical, paint, medical supplies, foam wet water recharge, etc.
- 210           Botanical and Agricultural  
Includes purchasing of indoor and outdoor plants.
- 211           Election Supplies  
Includes all supplies needed in order to conduct the General Election.
- 212           Gas Purchases
- 213           Diesel Purchases
- 214           Oil Purchases
- 215           Other Supplies
- 216           Canine Maintenance Supplies

**300 – 399           MAINTENANCE OF BUILDINGS, STRUCTURES, & LAND**

- Includes all material or contract expenditures covering repair and replacement of property that is already existing.
- 301           Buildings and Grounds  
Includes all material and services required in the maintenance of buildings and structures, including walks, drives, fences, paint, fixtures, etc.
- 302           Bridges
- 303           Water Filtration Plant
- 304           Water Lines and Sewer Lines
- 305           Sewage Treatment Plant

306	Storm Sewer
307	Standpipe, Reservoirs and Storage Tanks
308	Streets and Alleys Includes seal coating, rock, and emulsion, etc.
309	Unassigned
310	Unassigned
311	Unassigned
312	Unassigned
313	Unassigned
314	Water Towers and Tanks Includes all water towers and related apparatus, such as, valves, fittings, piping, painting, etc.
315	Other

**400 – 499      MAINTENANCE OF EQUIPMENT, MACHINERY, TOOLS & INSTALLATION**

Includes all material, services, or contract expenditures covering maintenance of equipment, machinery and tools.

401	Office Equipment Includes all expenditure in maintenance and repair of office equipment such as; typewriters, adding machines, calculators, desks and chairs; also including all maintenance contracts.
402	Machinery and Equipment Includes maintenance of machinery or equipment that does not require gas or oil.
403	Unassigned
404	Automotive Equipment Includes all material and services required in the maintenance and repair of all automobiles, trucks, pickups, trailers, ambulances, and attachments and appendages to vehicles.
405	Shop Equipment Includes all material and services to maintain all battery chargers, air compressors, welders, cutters, drills, generators, jacks, etc. Does not include small hand tools.
406	Minor Tools and Equipment Maintenance and repair of small hand tools and equipment with unit value less than \$100.
410	Signal and Sign System Includes all material and services used in maintenance of traffic lights, school zone lights, stop and yield signs and other traffic control devices.

- 411           Radio Installation  
Includes all material and services required for the proper maintenance of 2-way radio equipment including the removal and installation of radios, consoles, etc.
- 422           Water System Equipment  
Includes maintenance of water distribution system equipment such as, water mains, booster pumps, gate valves, repair saddles, water well pumping equipment and fire hydrants, etc.
- 423           Unassigned
- 425           Meters and Settings  
Includes all expenditures in the maintenance and repair of water meters and settings; also includes maintenance service provided through contracts.
- 426           Other

**500 – 599           MISCELLANEOUS SERVICES**

Includes those expenses which do not fall into any category.

- 501           Communication  
To include telephone and teletype.
- 502           Rental of Equipment  
Includes payments for use of all non-owned equipment: postage meter, copier, air bottles, etc.
- 503           Insurance  
Includes premiums for Fire and all Extended Coverage Insurance, Notary Bonds, Property Insurance, Surety Bonds and Insurance Umbrella.
- 504           Special Services  
Includes services provided for the City by another agency such as; Retired Senior Center, R.S.V.P., summer recreation programs, employee service awards functions, boy scouts, Snyder Volunteer Fire Department and Firemen's Pension Fund.
- 505           Advertising  
Includes cost of advertising, publication of public notices, ordinance, bid invitations, etc.
- 506           Business and Transportation  
Includes transportation, meals, lodging and other approved expenses incurred in the performance of official business. Mileage to be calculated at the rate set by the IRS each year.
- 507           Tax Collection Costs  
(Department 5 only)
- 508           Fee Basis Services  
Includes any special professional services paid on a fee basis such as, legal fees, certified public accountants, architectural, election workers, jury fees, auditor, city attorney, municipal judge, breathing air test, etc.
- 509           Custody Support Services  
For departmental use, includes food and support for persons or animals in custody of the City (jail prisoners, etc.).



- 510 Contractual Services  
Services contracted by the City such as, ambulance service contract, water meter repair contract, coffee service, Perdue Brandon & Blair, appraisal district, etc.
- 511 Utility Services  
Electrical, gas, and all utility services.
- 512 Data Processing  
Includes report forms, computer software, etc.
- 513 Junk Vehicles
- 514 Miscellaneous Expenditures, other.  
Includes advertising, promotion, convention and visitors' activities.
- 515 Other Services
- 516 Cost of Water from CRMWD  
Includes monthly fixed charges from the District and the cost of purchased water.
- 517 Jury Payments  
The City pays \$6.00 to jurors.
- 518 Demotion Costs  
Includes any costs associated with the demolition of buildings or houses.

**600 – 699 OTHER SERVICES AND CHARGES**

Includes those expenses which are obligations of the City as a public operation.

- 601 Training & Education
- 602 Memberships and Subscriptions  
Includes annual dues to the West Central Texas Council of Governments and the Texas Municipal League, Texas Fire Chief Association, Fireman's and Fire Marshal's Association, Texas Town and Cities, etc. Memberships; subscriptions from professional organizations, publications and local dues.
- 603 Water Conservation Requirement
- 604 Workers Compensation  
Includes the premiums for workman's compensation insurance, and any claims that may occur that are not covered through insurance. .
- 605 Unemployment Compensation  
Includes payments for compensation to former employees who meet certain unemployment criteria.
- 606 Freight
- 607 Printing  
Includes envelopes, letterheads, reports, zone ordinances, etc.
- 608 Bad Debt Expense/Charge Offs
- 609 Unassigned

610	Unassigned
611	Unassigned
612	Unassigned
613	Unassigned
614	Penalty & Interest
615	Closure/Post Closure Care Cost

**700 – 799 CAPITAL IMPROVEMENTS TO LAND AND BUILDINGS**

Capital Outlay includes the purchase of all real property such as land, buildings, and other improvements, and any expenditures that increase the actual value of same.

701	Buildings Includes all buildings and structures, wells, pump houses, park buildings, fire stations, refuse disposal, canopies for sanitation trucks, etc.
751	Land Includes all costs of acquiring land such as purchase price, commission, abstracts, court costs, filing fees, appraisals, attorney's fees, etc.

**800 – 899 IMPROVEMENTS OTHER THAN BUILDINGS**

801	Betterments to Land Includes all expenditures covering cost of drainage, engineering, inspections, sodding, grading, etc.
802	Street Improvements Includes street paving, sidewalks, curbs, gutters, culverts, storm drains, etc.
803	Water System Improvements Includes water mains, meters and settings, fire hydrants, storage tanks, water towers, water wells, pumping units, controller panel, backwash controllers, etc. Does not apply to material purchased from pro-rata construction fund – See account 813.
804	Sewer System Improvements Includes sewer lift stations, sewer mains, storm sewers & sewage treatment installation.
805	Traffic Engineering Improvements Includes expenditures relating to design and location of traffic control devices, and for installation of traffic control devices such as, traffic signals, street name signs and traffic signs.
806	Other Improvements Includes fences, sprinkler irrigation system, tennis courts, parking lot paving, firing range, etc.
809	New Water Lines
810	New Sewer Systems

813 Pro-Rata Water and Sewer Improvements  
Includes expenditures for construction of water and sewer extensions to areas not previously served by the City. This applies only to funds expended from the pro-rata construction fund. This fund controls funds deposited by citizens for construction of lines under City supervision.

814 Unassigned

**900 – 999 EQUIPMENT & MACHINERY**

The purchase of items for property that meet the following requirements:

Must have an estimated life of more than 2 years.

Must be capable of being permanently identified as an individual unit of property.

Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting practice. Fixed assets are defined as the items of more or less an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$1,000 or more should be classified as Capital Outlay, while items costing less than \$1,000 should be classified under supplies and materials.

901 Office Equipment  
Includes all new or used additions to office equipment such as, typewriters, adding machines, calculators, duplicating machines, desks, chairs, filing cabinets, modem converter box, PC, printer, lab equipment, drive-in window equipment and installation, draperies, etc.

902 Automotive Equipment  
Includes the purchase price of all automobiles, trucks, trailers, attachments, and appendages. All major items purchased to equip the vehicle for service are to be charged to this account. This includes such items as power takeoff, winch, siren, beacon lights, etc.

903 Machinery & Other Equipment  
Includes the purchase price of all tractors, ditching machines, dozers, booms, power mowers, sweepers, jack hammer, tamper, pumps and other heavy construction equipment

904 Refuse Collection Equipment  
Includes purchase price & related expenses of front-load boxes, side-load containers and packer type bodies for trash collection.

905 Non-Capitalized Equipment  
Includes all equipment purchased that does not meet the requirement as listed above and is below the threshold of \$1,000.

910 Depreciation Expense

Classification of Expenditures by Program or Project.

An account number will be assigned to a program or project and all expenditures related to the project will be charged to this account number. Expenditures charged to a program or project will apply to special funds and projects only and will not apply to City Departmental budgets.

*Snyder enjoys a strong economy, driven by oil, gas and wind industries. Discovered in 1948, the SACROC unit is one of the largest and oldest oil fields in the United States using carbon dioxide flooding technology. The field is comprised of approximately 50,000 acres, located in the Permian Basin in Scurry County, Texas. Two of the largest wind farms in the nation are in the Snyder area. Other important industries in Snyder include cotton and manufacturing.*

City of Snyder, Texas  
Net Position by Component  
Last Ten Fiscal Years  
(accrual basis of accounting)

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Governmental activities</b>										
Net investment in capital assets	\$ 2,932,876	\$ 3,126,495	\$ 3,241,249	\$ 3,717,131	\$ 3,779,532	\$ 4,314,365	\$ 4,336,707	\$ 4,622,426	\$ 5,181,050	\$ 5,004,677
Restricted	-	-	63,556	82,633	112,347	171,441	255,987	334,688	438,262	539,831
Unrestricted	6,057,594	6,842,848	7,896,426	5,893,694	5,621,007	4,033,394	4,430,135	5,328,754	5,021,675	6,714,005
Total governmental activities										
net position	\$ 8,990,470	\$ 9,969,343	\$ 11,201,231	\$ 9,693,458	\$ 9,512,886	\$ 8,519,200	\$ 9,022,829	\$ 10,285,868	\$ 10,640,987	\$ 12,258,513
<b>Business-type activities</b>										
Net investment in capital assets	\$ 10,174,101	\$ 10,384,788	\$ 12,112,688	\$ 13,620,030	\$ 14,849,708	\$ 12,852,474	\$ 13,388,214	\$ 13,000,678	\$ 12,569,120	\$ 11,940,976
Unrestricted	4,259,152	3,851,239	2,367,658	(348,277)	(1,618,150)	88,828	(370,582)	(382,598)	1,006,412	2,028,918
Total business-type activities										
net position	\$ 14,433,253	\$ 14,236,027	\$ 14,480,346	\$ 13,271,753	\$ 13,231,558	\$ 12,941,302	\$ 13,017,632	\$ 12,618,080	\$ 13,575,532	\$ 13,969,894
<b>Primary government</b>										
Net investment in capital assets	\$ 13,106,977	\$ 13,511,283	\$ 15,353,937	\$ 17,337,161	\$ 18,629,240	\$ 17,166,839	\$ 17,724,921	\$ 17,623,104	\$ 17,750,170	\$ 16,945,653
Restricted	--	--	63,556	82,633	112,347	171,441	255,987	334,688	438,262	539,831
Unrestricted	10,316,746	10,694,087	10,264,084	5,545,417	4,002,857	4,122,222	4,059,553	4,946,156	6,028,087	8,742,923
Total primary government										
net position	\$ 23,423,723	\$ 24,205,370	\$ 25,681,577	\$ 22,965,211	\$ 22,744,444	\$ 21,460,502	\$ 22,040,461	\$ 22,903,948	\$ 24,216,519	\$ 26,228,407

**City of Snyder, Texas**  
**Changes in Net Position**  
**Last Ten Fiscal Years**  
(accrual basis of accounting)

<b>Expenses</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
<b>Governmental activities:</b>										
General government	\$ 1,584,187	\$ 1,851,500	\$ 1,879,404	\$ 2,347,070	\$ 2,252,281	\$ 2,477,557	\$ 2,193,133	\$ 1,982,364	\$ 1,834,046	\$ 1,838,332
Public safety	3,262,081	3,378,246	3,691,936	3,634,361	4,207,512	4,011,884	3,780,316	3,784,243	4,311,647	3,868,427
Public works	1,074,849	1,197,706	902,713	1,230,913	1,061,527	1,521,418	1,203,857	1,600,075	1,695,656	1,654,062
Culture and recreation	409,941	433,360	432,968	438,425	355,908	409,911	495,243	504,265	445,823	449,536
Total governmental activities expenses	<u>6,331,058</u>	<u>6,860,812</u>	<u>6,907,021</u>	<u>7,650,769</u>	<u>7,877,228</u>	<u>8,420,770</u>	<u>7,672,549</u>	<u>7,870,947</u>	<u>8,287,172</u>	<u>7,810,357</u>
<b>Business-type activities:</b>										
Water and sewer	5,359,047	5,959,164	6,570,359	6,686,015	7,019,673	6,983,993	6,651,852	7,162,053	6,640,136	6,927,964
Sanitation	2,473,142	2,678,390	2,409,061	2,811,828	2,948,316	2,913,815	2,822,241	2,743,716	2,757,176	2,795,227
Interest expense	147,973	214,530	435,359	500,505	484,479	465,003	445,076	423,883	495,671	359,756
Total business-type activities expenses	<u>7,980,162</u>	<u>8,852,084</u>	<u>9,414,779</u>	<u>9,998,348</u>	<u>10,452,468</u>	<u>10,362,811</u>	<u>9,919,169</u>	<u>10,329,652</u>	<u>9,892,983</u>	<u>10,082,947</u>
Total primary government expenses	<u>\$ 14,311,220</u>	<u>\$ 15,712,896</u>	<u>\$ 16,321,800</u>	<u>\$ 17,649,117</u>	<u>\$ 18,329,696</u>	<u>\$ 18,783,581</u>	<u>\$ 17,591,718</u>	<u>\$ 18,200,599</u>	<u>\$ 18,180,155</u>	<u>\$ 17,893,304</u>
<b>Program Revenues</b>										
<b>Governmental activities:</b>										
Charges for services:										
General government	\$ 1,034,499	\$ 1,278,267	\$ 1,357,010	\$ 1,580,185	\$ 1,477,484	\$ 1,374,720	\$ 1,847,090	\$ 1,597,557	\$ 1,502,648	\$ 1,488,065
Public safety	107,594	108,867	108,421	143,898	158,744	149,967	162,808	151,906	108,388	112,427
Public works	-	-	-	-	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-	-	-	-	-
Other activities	-	-	-	-	-	-	-	-	-	-
Operating grants and contributions	127,482	328,534	125,681	142,942	134,256	131,150	108,519	106,617	441,236	389,405
Capital grants and contributions	496,536	-	23,000	23,000	-	-	-	-	-	-
Total governmental activities program revenues	<u>\$ 1,766,111</u>	<u>\$ 1,715,668</u>	<u>\$ 1,614,112</u>	<u>\$ 1,890,025</u>	<u>\$ 1,770,484</u>	<u>\$ 1,655,837</u>	<u>\$ 2,118,417</u>	<u>\$ 1,856,080</u>	<u>\$ 2,052,272</u>	<u>\$ 1,989,897</u>
<b>Business-type activities:</b>										
Charges for services:										
Water and sewer	\$ 6,023,918	\$ 5,999,504	\$ 6,592,796	\$ 6,601,615	\$ 6,908,227	\$ 7,150,421	\$ 7,147,397	\$ 7,179,129	\$ 7,439,535	\$ 7,481,478
Sanitation	2,312,820	2,680,803	2,852,578	2,779,075	2,765,491	2,722,754	2,503,496	2,654,617	3,084,251	2,807,208
Operating grants and contributions	-	-	-	-	-	-	-	-	-	-
Capital grants and contributions	37,908	-	-	23,740	516,708	23,393	-	-	-	-
Total business-type activities program revenues	<u>8,374,646</u>	<u>8,680,307</u>	<u>9,445,374</u>	<u>9,404,430</u>	<u>10,190,426</u>	<u>9,896,568</u>	<u>9,650,893</u>	<u>9,833,746</u>	<u>10,523,786</u>	<u>10,288,686</u>
Total primary government program revenues	<u>\$ 10,140,757</u>	<u>\$ 10,395,975</u>	<u>\$ 11,059,486</u>	<u>\$ 11,294,455</u>	<u>\$ 11,960,910</u>	<u>\$ 11,552,405</u>	<u>\$ 11,769,310</u>	<u>\$ 11,689,826</u>	<u>\$ 12,576,058</u>	<u>\$ 12,278,583</u>

**City of Snyder, Texas**  
**Changes in Net Position**  
**Last Ten Fiscal Years**  
(accrual basis of accounting)

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Net (expense) revenue	\$ (4,564,947)	\$ (5,145,144)	\$ (5,292,909)	\$ (5,760,744)	\$ (6,106,744)	\$ (6,764,933)	\$ (5,554,133)	\$ (6,014,867)	\$ (6,234,900)	\$ (5,820,460)
Governmental activities	394,484	(171,777)	30,595	(593,918)	(262,042)	(466,243)	(268,275)	(495,906)	630,803	205,739
Business-type activities	\$ (4,170,463)	\$ (5,316,921)	\$ (5,262,314)	\$ (6,354,662)	\$ (6,368,786)	\$ (7,231,176)	\$ (5,822,408)	\$ (6,510,773)	\$ (5,604,097)	\$ (5,614,721)
Total primary government net expense										
<b>General Revenues and Other Changes in Net Position</b>										
Governmental activities:										
Taxes										
Property taxes	\$ 1,761,229	\$ 1,895,078	\$ 1,961,319	\$ 2,173,091	\$ 2,447,999	\$ 2,414,445	\$ 2,437,856	\$ 2,607,612	\$ 2,807,452	\$ 2,947,356
Sales taxes	2,511,844	3,069,630	3,255,941	2,710,301	2,000,496	2,031,217	2,375,541	2,560,295	2,350,725	2,792,914
Franchise taxes	757,649	758,122	816,773	778,439	742,578	745,505	763,172	742,434	722,457	716,484
Alcoholic beverage	5,359	11,903	12,082	11,461	9,595	12,191	24,981	26,402	10,937	27,875
Hotel/motel occupancy taxes	371,089	435,612	432,968	439,227	352,564	409,911	495,243	504,265	445,825	454,964
Investment earnings	23,223	24,677	24,012	49,732	44,837	61,524	118,708	140,557	90,155	26,643
Gain on sale of capital assets	(98)	4,977	21,702	-	142,008	35,000	1,328	154,885	82,057	35,500
Miscellaneous	-	-	-	9,408	186,096	61,449	9,700	541,456	80,411	436,250
Total governmental activities	5,430,295	6,199,999	6,524,797	6,171,659	5,926,173	5,771,242	6,226,529	7,277,906	6,590,019	7,437,986
Business-type activities:										
Investment earnings	13,206	14,588	55,934	60,969	47,092	38,125	69,351	83,173	89,273	30,918
Miscellaneous	-	-	-	-	27,455	81,162	241	10,170	37,266	156,857
Gain on sales of capital assets	171,424	4,300	249,106	185,000	147,300	56,700	347,500	3,011	200,110	848
Total business-type activities	184,630	18,888	305,040	245,969	221,847	175,987	417,092	96,354	326,649	188,623
Total primary government	\$ 5,614,925	\$ 6,218,887	\$ 6,829,837	\$ 6,417,628	\$ 6,148,020	\$ 5,947,229	\$ 6,643,621	\$ 7,374,260	\$ 6,916,668	\$ 7,626,609
<b>Change in Net Position</b>										
Governmental activities	\$ 865,349	\$ 1,054,855	\$ 1,231,888	\$ 410,915	\$ (180,571)	\$ (993,691)	\$ 672,396	\$ 1,263,039	\$ 355,119	\$ 1,617,526
Business-type activities	579,114	(152,889)	335,635	(347,949)	(40,195)	(290,256)	148,817	(399,552)	957,452	394,362
Total primary government	\$ 1,444,463	\$ 901,966	\$ 1,567,523	\$ 62,966	\$ (220,766)	\$ (1,283,947)	\$ 821,213	\$ 863,487	\$ 1,312,571	\$ 2,011,888

**City of Snyder, Texas**  
**Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021*
<b>General Fund</b>										
Nonspendable	\$ 233	\$ 230	\$ 67	\$ 833	\$ 696	\$ 574	\$ 460	\$ 327	\$ 180	\$ 184
Restricted	-	-	64	79	61	57	65	55	70	84
Committed	-	251	506	400	295	290	290	653	295	549
Unassigned	5,518	6,328	7,623	7,077	7,183	6,080	6,797	7,441	7,522	8,394
Total general fund	\$ 5,751	\$ 6,809	\$ 8,260	\$ 8,389	\$ 8,235	\$ 7,001	\$ 7,612	\$ 8,476	\$ 8,067	\$ 9,211
<b>All other governmental funds</b>										
Restricted	\$ -	\$ -	\$ -	\$ 3	\$ 51	\$ 114	\$ 191	\$ 279	\$ 368	\$ 455
Assigned	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2
Unassigned, reported in:										
Special revenue funds	\$ -	(1)	(1)	-	(3)	(4)	(4)	(3)	(3)	-
Total other governmental funds	\$ -	(1)	(1)	3	48	110	187	276	365	457

\* Increase to fund balance was due to a decrease in expenditures. There was a shortage on supplies due to COVID, making it hard to get certain resources needed.



**City of Snyder, Texas**  
**Changes in Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Revenues</b>										
Taxes	\$ 5,407	\$ 6,171	\$ 6,479	\$ 6,112	\$ 5,455	\$ 5,597	\$ 6,096	\$ 6,454	\$ 6,324	\$ 6,947
Licenses and permits	34	146	56	144	37	74	75	124	94	121
Intergovernmental	127	106	126	143	134	131	109	107	441	389
Charges for services	945	1,069	1,150	1,299	1,332	1,220	1,497	1,462	1,409	1,367
Fines and forfeitures	108	108	108	144	159	150	190	150	110	102
Interest	22	24	24	50	45	62	119	140	90	27
Contributions and donations	497	223	23	23	-	-	-	-	-	-
Miscellaneous	55	63	151	137	267	80	329	160	23	73
<b>Total Revenues</b>	<b>\$ 7,195</b>	<b>\$ 7,910</b>	<b>\$ 8,117</b>	<b>\$ 8,052</b>	<b>\$ 7,429</b>	<b>\$ 7,314</b>	<b>\$ 8,415</b>	<b>\$ 8,597</b>	<b>\$ 8,491</b>	<b>\$ 9,026</b>
<b>Expenditures</b>										
General government	\$ 1,438	\$ 1,731	\$ 1,826	\$ 2,310	\$ 2,158	\$ 2,358	\$ 2,205	\$ 1,921	\$ 1,843	\$ 1,795
Public safety	2,744	2,914	3,370	3,334	3,743	3,501	3,606	3,436	3,825	3,961
Public works	892	1,063	793	1,101	914	1,316	1,011	1,424	1,838	1,478
Culture and recreation	410	433	433	438	356	410	495	504	446	450
Capital outlay	806	639	512	745	537	997	175	892	996	381
Debt service	-	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-
Other charges	-	-	-	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>\$ 6,290</b>	<b>\$ 6,780</b>	<b>\$ 6,934</b>	<b>\$ 7,928</b>	<b>\$ 7,708</b>	<b>\$ 8,582</b>	<b>\$ 7,492</b>	<b>\$ 8,177</b>	<b>\$ 8,948</b>	<b>\$ 8,065</b>
Excess of revenues over (under) expenditures	\$ 905	\$ 1,130	\$ 1,183	\$ 124	\$ (279)	\$ (1,268)	\$ 923	\$ 420	\$ (457)	\$ 961

City of Snyder, Texas  
**Changes in Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>Other financing sources (uses)</b>										
Proceeds from sale of assets	\$ -	\$ 5	\$ 22	\$ 9	\$ -	\$ 35	\$ 1	\$ 155	\$ 82	\$ 36
Proceeds from insurance	-	-	-	-	169	62	10	377	55	241
Transfers in	-	-	246	-	-	-	-	-	-	-
Total other financing sources (uses)	\$ -	\$ 5	\$ 268	\$ 9	\$ 169	\$ 97	\$ 11	\$ 532	\$ 137	\$ 277
Net change in fund balances	\$ 905	\$ 1,135	\$ 1,451	\$ 133	\$ (110)	\$ (1,171)	\$ 934	\$ 952	\$ (320)	\$ 1,238
Debt service as a percentage of noncapital expenditures	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

**City of Snyder, Texas**  
**Tax Revenue by Source, Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

Fiscal Year	Property	Sales & Use	Occupancy	Franchise	Alcoholic Beverage	Total
2012	\$ 1,761	\$ 2,512	\$ 371	\$ 758	5	\$ 5,407
2013	1,895	3,070	436	758	12	6,171
2014	1,961	3,256	433	817	12	6,479
2015	2,173	2,710	439	778	12	6,112
2016	2,349	2,000	353	743	10	5,455
2017	2,398	2,031	410	746	12	5,597
2018	2,438	2,376	495	763	25	6,097
2019	2,620	2,560	504	742	26	6,452
2020	2,794	2,351	446	722	11	6,324
2021	2,954	2,793	455	716	28	6,946

**City of Snyder, Texas**  
**Assessed Value and Estimated Value of Taxable Property**  
**Last Ten Fiscal Years**

Fiscal Year Ended	Total Assessed	Less:		Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value <sup>1</sup> as a Percentage of Actual Value
		Tax Exempt Real Property					
2012	\$ 343,818,578	\$ 1,696,835	\$	342,121,743	0.4445	\$ 342,121,743	100.50%
2013	365,340,602	14,487,492		350,853,110	0.4445	350,853,110	104.13%
2014	385,179,707	4,232,603		380,947,104	0.4445	380,947,104	101.11%
2015	463,792,092	10,728,810		453,063,282	0.4387	453,063,282	102.37%
2016	472,053,602	8,833,423		463,220,179	0.4410	463,220,179	101.91%
2017	462,576,991	3,965,258		458,611,733	0.4410	458,611,733	100.86%
2018	463,732,398	3,965,258		459,767,140	0.4410	459,767,140	100.86%
2019	490,690,666	4,875,981		485,814,685	0.4700	485,814,685	101.00%
2020	522,603,155	3,313,241		519,289,914	0.4800	519,289,914	100.64%
2021	561,348,428	2,355,943		558,992,485	0.4700	558,992,485	100.42%

Source: Scurry County Appraisal District

Note: Assessed values are determined as of January 1, and relate to taxes levied on the first day of the following fiscal year.

Assessed value is equal to 100% of estimated value. All property is assessed the same rate regardless of real or personal property, commercial, residential, or industrial.

<sup>1</sup>Includes tax-exempt property.

**City of Snyder, Texas**  
**Property Tax Rates<sup>1</sup>**  
**Direct and Overlapping<sup>2</sup> Governments**  
**Last Ten Fiscal Years**

Fiscal Year	City of Snyder Tax Rate			Overlapping Tax Rates						Total Direct & Overlapping Rates		
	Debt			S I S D			Western Texas College			Scurry County Hospital		
	Operating	Service	Total	Operating	Service	Total	Operating	Service	Total	Operating	Service	Total
2012	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.0000	0.1858
2013	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.0000	0.2000
2014	0.4387	0.000	0.4387	0.2841	0.0287	0.3128	1.0400	0.1240	1.1640	0.2457	0.0000	0.2457
2015	0.4387	0.000	0.4387	0.2843	0.0357	0.3200	1.0400	0.1240	1.1640	0.3275	0.0000	0.3275
2016	0.4410	0.000	0.4410	0.3800	0.0000	0.3800	1.0400	0.1240	1.1640	0.3300	0.0000	0.3300
2017	0.4410	0.000	0.4410	0.3800	0.0000	0.3800	1.0400	0.1240	1.1640	0.3300	0.0000	0.3300
2018	0.4410	0.000	0.4410	0.3382	0.0816	0.4198	1.0400	0.0780	1.1180	0.3112	0.0000	0.3112
2019	0.4700	0.000	0.4700	0.3382	0.0816	0.4198	0.9700	0.0630	1.0330	0.3112	0.0000	0.3112
2020	0.4800	0.000	0.4800	0.4169	0.0329	0.4498	0.9564	0.0630	1.0194	0.2950	0.0000	0.2950
2021	0.4700	0.000	0.4700	0.4925	0.0436	0.5361	0.9634	0.0630	1.0264	0.3400	0.0000	0.3400
										0.2100	0.0000	0.2100
										0.2064	0.0000	0.2064
										0.2064	0.0000	0.2064
										0.2538	0.0000	0.2538
										0.2803	0.0144	0.2947
										0.2774	0.0146	0.2920
										0.2788	0.0147	0.2935
										0.2301	0.0121	0.2421
										0.2593	0.0161	0.2754
										0.3077	0.0162	0.3239

Source: Scurry County Tax Collector, Snyder Independent School District, and Western Texas College

<sup>1</sup>Tax rate is per \$100 of taxable assessed value

<sup>2</sup>Overlapping rates are those of local and county governments that apply to property owners within the City of Snyder. Not all overlapping rates apply to all City of Snyder property owners (e.g., the rates for special districts apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district).

**City of Snyder, Texas**  
**Principal Property Taxpayers**  
**Fiscal Year End 2021 and 2012**  
*(amounts expressed in thousands)*

Taxpayer	2021			2012		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Diamond Wtg Engineering	\$ 21,026	1	3.8%			
W L Plastics	13,527	2	2.4%			
Wal-mart Real Estate Business Tr	6,688	3	1.2%			
Suddenlink Communications	6,516	4	1.2%			
W L Plastics Corporation	5,333	5	1.0%			
Oncor Electric Delivery Co.	5,266	6	0.9%	\$ 3,523	4	1.0%
Baker Hughes Oilfield Solution	4,443	7	0.8%			
BNSF Railway Company	4,301	8	0.8%	2,671	10	0.8%
Walmart Stores Texas	4,005	9	0.7%	2,815	8	0.8%
Baar, Michael LLC	3,826	10	0.7%			
Centrilift/Div of Baker Hughes				5,199	1	1.5%
Cudd Pumping Services				4,613	2	1.3%
H I E Hotel LLC				4,500	3	1.3%
Spirit SPE US Snyder LP				3,198	5	0.9%
Grimmet Bros, Inc.				3,163	6	0.9%
Borger Hospitality Inc.				2,950	7	0.9%
Schrogin/Baar XIV LTD				2,710	9	0.8%
<b>Totals</b>	<b>\$ 74,931</b>		<b>13.4%</b>	<b>\$ 35,342</b>		<b>6.3%</b>

Source: Scurry County Appraisal District

**City of Snyder, Texas**  
**Property Tax Levies and Collections**  
**Last Ten Fiscal Years**

<b>Fiscal Year Ended</b>	<b>Total Tax Levy for Fiscal Year</b>	<b>Collections within the Fiscal Year of the Levy</b>		<b>Collections in Subsequent Years</b>	<b>Total Collections to Date</b>	
		<b>Amount</b>	<b>Percentage of Levy</b>		<b>Amount</b>	<b>Percentage of Levy</b>
2012	1,719,042	1,676,668	97.54%	37,941	1,714,609	99.7%
2013	1,822,737	1,781,214	97.72%	39,687	1,820,901	99.9%
2014	1,918,640	1,875,104	97.73%	33,010	1,908,114	99.5%
2015	2,150,281	2,102,723	97.79%	22,062	2,124,785	98.8%
2016	2,353,019	2,280,256	96.91%	66,962	2,347,218	99.8%
2017	2,380,231	2,245,243	94.33%	97,271	2,342,514	98.4%
2018	2,570,098	2,322,535	90.37%	74,728	2,397,263	93.3%
2019	2,771,114	2,437,856	87.97%	51,194	2,489,050	89.8%
2020	2,921,402	2,653,442	90.83%	56,579	2,710,021	92.8%
2021	2,994,919	2,810,493	93.84%		2,810,493	93.8%

**City of Snyder, Texas**  
**Taxable Sales by Category**  
**Last Ten Calendar Years**  
*(amounts expressed in thousands)*

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Construction	\$ 7,759	\$ 8,695	\$ 10,010	\$ 6,578	\$ 5,961	\$ 5,961	\$ 10,065	\$ 7,329	\$ 4,009	\$ 1,532
Mining/Quarrying/Oil & Gas Extraction	733,093	510,406	773,350	478,059	91,514	303,206	235,236	238,415	105,764	44,111
Manufacturing	16,898	21,513	19,919	15,337	9,502	15,572	12,845	21,676	22,883	15,383
Wholesale Trade	11,730	12,167	13,330	7,441	3,918	5,588	7,526	10,380	9,310	4,913
Transportation/Warehousing	56	130	35	14	13	6	136	1,175	576	23
Retail Trade	78,338	82,832	88,604	80,363	73,346	77,510	84,963	88,479	89,890	46,650
Information	4,005	4,315	4,737	4,805	4,765	4,418	5,134	5,939	4,968	2,210
Finance/Insurance	130	1,947	77	112	86	58	90	77	47	46
Real Estate/Rental/Leasing	6,508	8,336	8,664	3,717	1,731	1,731	1,828	2,967	5,181	3,726
Professional/Scientific/Technical Services	561	626	1,081	683	823	992	981	1,315	893	667
Admin/Support/Waste mgmt/Remediation Serv.	762	681	1,034	849	701	794	879	887	1,161	614
Educational Services	3	2	3	1	-	-	-	-	-	-
Health Care/Social Assistance	186	126	322	384	412	406	382	432	312	189
Arts/Entertainment/Recreation	308	431	432	329	275	247	290	399	359	278
Accommodation/Food Services	20,077	21,445	22,184	21,824	20,181	21,360	23,683	25,686	25,549	14,802
Other Services (except Public Administration)	9,535	9,692	9,758	8,825	7,960	8,114	8,884	8,947	7,900	4,229
<b>Total</b>	<b>\$ 889,949</b>	<b>\$ 683,344</b>	<b>\$ 953,540</b>	<b>\$ 629,321</b>	<b>\$ 221,188</b>	<b>\$ 445,963</b>	<b>\$ 392,922</b>	<b>\$ 414,103</b>	<b>\$ 278,802</b>	<b>\$ 139,373</b>
City direct sales tax	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%

Source: State Comptroller of Texas  
(information available for current year is only for first two quarters)



**City of Snyder, Texas**  
**Ratios of Outstanding Debt by Type**  
**Last Ten Fiscal Years**  
(amounts expressed in thousands, except per capita amount)

Fiscal Year	Governmental Activities		Business-Type Activities			Total Primary Government	Percentage of Personal Income <sup>1</sup>	Per Capita <sup>1</sup>
	General Obligation Bonds	Capital Leases	Water Sewer Bonds	Capital Leases				
2012	-	-	\$ 4,304	\$ 2,985	\$	7,289	2.68%	\$ 639
2013	-	-	3,514	2,945		6,459	2.38%	567
2014	-	-	12,172	2,778		14,950	5.60%	1,335
2015	-	-	11,678	2,606		14,284	5.28%	1,257
2016	-	-	11,268	2,430		13,698	4.81%	1,164
2017	-	-	10,853	2,248		13,101	4.61%	1,113
2018	-	-	10,429	2,061		12,490	4.56%	1,103
2019	-	-	9,994	1,869		11,863	4.33%	1,048
2020	-	-	13,663	1,672		15,335	5.43%	1,341
2021	-	-	13,636	1,469		15,105	5.40%	1,376

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

<sup>1</sup>See the Schedule of Demographic and Economic Statistics for personal income and population data. Details regarding the City's outstanding debt can be found in the notes section page 35.

**City of Snyder, Texas**  
**Ratios of General Bonded Debt Outstanding**  
**Last Ten Fiscal Years**  
(amounts expressed in thousands, except per capita amount)

<b>Fiscal Year</b>	<b>General Obligations Bonds</b>	<b>Percentage of Estimated Actual Taxable Value<sup>1</sup> of Property</b>	<b>Per Capita<sup>2</sup></b>
2012	-	0.00%	-
2013	-	0.00%	-
2014	-	0.00%	-
2015	-	0.00%	-
2016	-	0.00%	-
2017	-	0.00%	-
2018	-	0.00%	-
2019	-	0.00%	-
2020	-	0.00%	-
2021	-	0.00%	-

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

<sup>1</sup>See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

<sup>2</sup> Population data can be found in the Schedule of Demographic and Economic Statistics

**City of Snyder, Texas**  
**Direct and Overlapping Governmental Activities Debt**  
**As of September 30, 2021**  
*(amounts expressed in thousands)*

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable<sup>1</sup></u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes:			
City of Snyder direct debt	\$ -	100.00%	\$ -
Scurry County	10,720	24.11%	2,585
Scurry County JCD	8,855	23.08%	2,044
Snyder Independent School District	13,400	29.00%	3,886
Scurry County Hospital District	<u>365</u>	25.05%	<u>91</u>
Total direct and overlapping debt	<u>\$ 33,340</u>		<u>\$ 8,606</u>

Sources:

- Assessed value data used to estimate applicable percentages provided by the Scurry County Appraisal District.
- Debt outstanding data provided by the individual entities.

Note:

Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the city of Snyder. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

<sup>1</sup>The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the governments boundaries and dividing it by the county's total taxable assessed value.

**City of Snyder, Texas**  
**Legal Debt Margin Information**  
**Last Ten Fiscal Years**  
*(amounts expressed in thousands)*

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Debt Limit	\$ 34,552	\$ 36,534	\$ 38,518	\$ 46,679	\$ 47,205	\$ 46,258	\$ 46,373	\$ 49,069	\$ 52,260	\$ 56,135
Total net debt applicable to limit	-	-	-	-	-	-	-	-	-	-
Legal debt margin	\$ 34,552	\$ 36,534	\$ 38,518	\$ 46,679	\$ 47,205	\$ 46,258	\$ 46,373	\$ 49,069	\$ 52,260	\$ 56,135
Total net debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

**Legal Debt Margin Calculation for Fiscal Year 2021**

Taxable Assessed Value	\$ 558,992
Add Back: exempt property	2,356
Total Assessed Value	<u>\$ 561,348</u>
Debt limit (10% of total assessed value)	56,135
Debt applicable to limit:	
General obligation bonds	-
Legal debt margin	<u>\$ 56,135</u>

Note: Under state finance law, the City of Snyder's outstanding general obligation debt should not exceed 10 percent of total assessed property value.  
By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

**City of Snyder, Texas**  
**Pledged-Revenue Coverage**  
**Last Ten Fiscal Years**

<b>Water &amp; Sewer Revenue Bonds</b>									
<b>Fiscal Year</b>	<b>Water &amp; Sewer Charges and Other</b>	<b>Less: Operating Expenses</b>	<b>Net Available Revenue</b>	<b>Debt Service</b>		<b>Coverage</b>			
				<b>Principal</b>	<b>Interest</b>				
2012	\$ 6,012,799	\$ 4,188,779	\$ 1,824,020	\$ 755,000	\$ 138,303	2.04			
2013	5,957,620	4,780,613	1,177,007	785,000	116,281	1.31			
2014	6,602,087	5,122,274	1,479,813	465,000	327,237	1.87			
2015	6,625,686	5,296,161	1,329,525	485,000	408,948	1.49			
2016	6,930,358	5,564,019	1,366,339	400,000	394,753	1.72			
2017	7,211,379	5,208,371	2,003,008	405,000	383,564	2.54			
2018	7,156,024	4,864,101	2,291,923	415,000	365,995	2.93			
2019	7,225,131	5,354,920	1,870,211	425,000	358,765	2.39			
2020	7,492,653	4,761,503	2,731,150	435,000	345,317	3.50			
2021	7,597,886	4,979,105	2,618,781	590,000	331,161	2.84			

Note: Details regarding the government's outstanding debt can be found in the notes to the financial statements. Water & Sewer Charges and Other includes investment earnings but not tap fees. Operating expenses do not include interest or depreciation.

**City of Snyder, Texas**  
**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**

Fiscal Year	Population	(in thousands) Personal Income	Per Capita		Median Age	School Enrollment	Unemployment Rate
			Personal Income	Personal Income			
2012	11,400	271,913	23,852	23,852	33.9	7,216	4.30%
2013	11,400	271,913	23,852	23,852	33.6	7,573	4.60%
2014	11,202	267,190	23,852	23,852	33.0	5,017	3.20%
2015	11,368	270,297	23,777	23,777	33.0	5,039	4.10%
2016	11,768	284,715	24,194	24,194	36.0	5,037	6.70%
2017	11,768	284,185	24,149	24,149	36.0	4,763	3.40%
2018	11,320	273,876	24,194	24,194	34.4	4,784	3.60%
2019	11,320	273,876	24,194	24,194	34.4	4,613	3.00%
2020	11,438	282,214	24,924	24,924	34.3	4,097	3.40%
2021	10,979	279,855	25,490	25,490	34.8	4,919	6.10%

Data Sources: U.S. Census, Snyder Independent School District, Western Texas College, Texas Workforce Commission.

Note: Population, median age, education level information and personal income are based on 2010 census and 2020 census. Unemployment rate information is an adjusted yearly average. School enrollment is based on the census as of September 30.

**City of Snyder, Texas**  
**Principal Employers**  
**Fiscal Year End 2021 and 2012**

	<b>2021</b>		
<u><b>Employer</b></u>	<u><b>Employees</b></u>	<u><b>Rank</b></u>	<u><b>Percentage of Total City Employment<sup>1</sup></b></u>
Price Daniel Unit	444	1	6.20%
Snyder ISD	400	2	5.58%
Snyder Oaks Nursing	270	3	3.77%
E D Walton Construction Co Inc	246	4	3.43%
Cogdell Memorial Hospital	245	5	3.42%
West Texas Gas	162	6	2.26%
Walmart Supercenter	150	7	2.09%
United Supermarket	125	8	1.74%
<b>Total</b>	<b>2,042</b>		<b>28.50%</b>

	<b>2012</b>		
<u><b>Employer</b></u>	<u><b>Employees</b></u>	<u><b>Rank</b></u>	<u><b>Percentage of Total City Employment</b></u>
Snyder ISD	349	1	2.12%
Texas Department of Corrections	339	2	2.06%
Kinder Morgan CO2 Co.	250	3	1.52%
Cogdell Memorial Hospital	220	4	1.34%
United Supermarket	200	5	1.22%
Scurry County	150	6	0.91%
BJ Services	150	7	0.91%
Walton Construction	130	8	0.79%
Western Texas College	120	9	0.73%
Key Energy Services	120	10	0.73%
<b>Total</b>	<b>2,028</b>		<b>12.33%</b>

Source: Texas Workforce Commission

**City of Snyder, Texas**  
**Full-time Equivalent City Government Employees by Function**  
**Last Ten Fiscal Years**

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
<b>GENERAL FUND</b>										
Administration	2	2	2	2	2	2	2	2	2	2
Finance	2	4	4	4	4	4	4	3	3	2.7
Planning & Zoning	2	2	3	3	3	3	3	2	2	2
Municipal Court	3	3	3	3	3	3	3	3	3	3
Accounting	2	0	0	0	0	0	0	0	0	0
Data Processing	2	1	1	1	1	1	1	1	1	1
City Sec./Records Management	0	0	2	2	2	2	2	2	2	2
Police	22	22	23	27	25	25	25	25	25	25
Animal Control	3	3	3	3	3	3	3	2	2	2
Fire	10	10	10	10	11	11	11	11	11	11
Street	4	4	4	5	6	6	6	6	6	6.1
<b>Total General Fund</b>	<b>52</b>	<b>51</b>	<b>55</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>60</b>	<b>57</b>	<b>57</b>	<b>56.8</b>
<b>WATER &amp; SEWER</b>										
Sanitary Sewer	2	2	2	2	2	2	2	2.5	2.5	2
Wastewater Treatment	5	5	5	3	3	3	3	3	3	3
Treatment - Water	5	5	5	6	6	6	6	6	6	5.55
Distribution - Water	2	2	2	3	2	2	2	2.5	4.5	4
Utility	6	6	6	6	6	6	6	6	3	3.3
<b>Total Water &amp; Sewer Fund</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>20</b>	<b>19</b>	<b>17.85</b>
<b>SANITATION</b>										
Sanitation/Collection	5	5	5	6	6	6	6	5	5	5
Sanitation/Landfill	6	6	6	5	5	5	5	5	5	5.35
<b>Total Sanitation Fund</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>10</b>	<b>10.35</b>
<b>INTERNAL SERVICE</b>										
Central Garage	1	1	1	1	1	1	1	1	1	1
<b>Total Central Garage</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL</b>	<b>86</b>	<b>86</b>	<b>87</b>	<b>92</b>	<b>91</b>	<b>91</b>	<b>91</b>	<b>88</b>	<b>87</b>	<b>86</b>

Source: City of Snyder Human Resources Office



**City of Snyder, Texas**  
**Operating Indicators by Function**  
**Last Ten Fiscal Years**

Function	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021
Police										
Physical arrests	535	478	588	478	731	616	634	1,021	616	705
Traffic violations	6,434	5,601	5,299	4,949	3,781	2,050	1,572	1,602	3,466	4,277
Fire										
Number of calls answered	372	439	452	463	500	412	520	490	566	631
Inspections	63	113	72	77	153	56	51	80	57	40
Public Education Programs	-	-	-	21	25	28	10	12	6	-
Highways and streets										
Street resurfacing (blocks)	80	100	-	50	-	163	-	-	-	100
Sanitation										
Refuse collected (tons/day)	117	150	175	175	170	162	153	162	156	123
Recyclables collected (tons/mo)	27	27	24	25	20	21	21	22	18	19
Water										
New connections	1,325	1,510	1,561	1,723	1,736	1,882	2,000	2,144	2,073	774
Water mains breaks	33	25	48	80	32	18	25	19	21	20
Average daily consumption (millions of gallons)	2	2	2	2	2	2	2	2	2	2
Wastewater										
Average daily sewage treatment (thousands of gallons)	923	991	1,400	1,454	1,454	1,221	1,156	1,311	1,002	1,003

Sources: Various government departments

**City of Snyder, Texas**  
**Capital Asset Statistics by Function**  
**Last Ten Fiscal Years**

<b>Function</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	21	21	21	22	22	22	22	22	22	22
Fire stations	1	1	1	1	1	1	1	1	1	1
Sanitation										
Collection trucks	6	6	6	6	6	6	6	6	6	6
Highways and streets										
Streets (miles)	111	111	111	111	111	111	111	111	111	111
Streetlights	1,177	1,177	1,177	1,177	1,177	1,177	1,177	1,177	1,177	1,177
Traffic signals										
(controlled by City)	-	-	-	-	-	-	-	-	-	-
Culture and recreation										
Parks acreage	126	126	126	126	126	126	126	126	126	126
Swimming pools	1	1	1	1	1	1	1	1	1	1
Water										
Water mains (miles)	91	91	91	91	91	91	91	91	91	91
Fire hydrants	424	424	424	424	424	424	424	424	424	424
Maximum daily capacity										
(thousands of gallons)	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Sewer										
Sanitary sewers (miles)	87	87	87	87	87	87	87	87	87	87
Storm sewers (miles)	2	2	2	2	2	2	2	2	2	2
Maximum daily treatment capacity										
(thousands of gallons)	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310

Sources: Various city departments.

## GLOSSARY

**APPROPRIATED BUDGET:** Expenditure authority created by the appropriation bills or ordinances that are signed into law and related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

**ASSIGNED FUND BALANCE:** The portion of the net position of a governmental fund that reflects a government's intended use of resources

**COMMITTED FUND BALANCE:** The portion of the net position of a governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remains legally binding unless removed in the same manner.

**COMPONENT UNIT:** Legally separate organization that must be included in the financial report of the primary government (primary government + component units= financial reporting entity).

**CURRENT ASSET:** Those assets that can be converted into cash within one year. On the asset side of the ledger, accounts are arranged in order of their liquidity – the speed which they can be sold for cash. Cash and investments are the most liquid. Other current assets include taxes and accounts receivable, inventory and prepaid expenses.

**DEPRECIATION:** A type of expense associated with the use of fixed assets other than land. The annual depreciation of fixed assets is reported on the financial statements of funds using the accrual basis of accounting.

**ENTERPRISE FUND:** A separate fund used to account for services – for example, water, sewer – that are supported primarily by service charges paid by users.

**EXPENDITURES:** An accounting term that refers to the value of goods and services received during a period of time, regardless of when they are used (accrual basis) or paid for (cash basis).

**EXPENSES:** An accounting term that refers to the value of goods and services used during a period of time, regardless of when they were received (modified accrual basis) or paid for (cash basis). For example, depreciation is the expense incurred in using up fixed assets for the accounting period.

**FIXED ASSETS:** A category of noncurrent assets that includes land, building and equipment that are reported in proprietary and fiduciary funds. The annual cost of using buildings and equipment in producing the services provided by the fund is reported as depreciation in the CAFR.

**FUND ACCOUNTING:** A term used to describe the use of funds in recording, reconciling, and reporting financial transactions. Governmental accounting information is organized into funds, each with separate revenues, expenditures, (or expenses), and fund balances, and each fund is a self-contained set of self-balancing accounts.

**FUND BALANCE:** Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

**GENERAL FUND:** One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources not accounted for in some other fund.

**INTERNAL SERVICE FUNDS:** Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

**LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS:** Costs incurred to provide for the protection of the environment that occurs near or after the date that a municipal solid-waste landfill stops accepting solid waste and throughout the post closure period. Closure and post closure care costs include the cost of equipment and facilities (leachate collection systems and final cover) as well as the cost of services (post closure maintenance and monitoring costs).

**LIABILITY ACCOUNT:** A type of account that contains information on claims to be fund's assets, either by other funds of the local government or by external entities. As liabilities come due (accounts payable, bonds payable), cash or other assets are transferred to the claimant to satisfy the claim.

**LINE-ITEM BUDGET:** A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

**NET ASSETS:** Under the accrual basis of accounting, the difference between assets and liabilities. A net assets statement combines all funds and any component units in which the local government has a primary financial interest, such as a school district.

**NET INCOME:** A measure of the profitability of an enterprise fund. Net income is the difference between the revenues earned from the services provided by the fund and the expenses incurred in generating those revenues. It is a measure of the efficiency of the enterprise at leveraging its expenses into profits.

**RECEIVABLES:** A type of asset account that records revenues that are due but not yet collected.

**RESTRICTED FUND BALANCE:** The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

**REVENUES:** The resources that governments derive from taxes, user charges, and other sources of income. Revenues are recognized by local governments in their accounts in one of two ways. For governmental funds using the modified accrual basis of accounting, revenues are recognized when they are measureable and available to pay for expenditures. For proprietary and fiduciary funds, revenues are recognized when they are measureable and earned.

**TAX INCREMENT FINANCING (TIF):** A tax incentive designed to attract business investment by the dedication of property tax revenue from the redevelopment of an area (tax increment district) to finance development-related costs in that district. TIF divides tax revenue from the area into two categories: (1) taxes on the predevelopment value of the tax base, which are kept by each taxing body; and (2) taxes from increased property value resulting from redevelopment, which are deposited by each jurisdiction in a tax increment fund and are used to finance public improvements in the redevelopment area.

**UNASSIGNED FUND BALANCE:** The difference between total fund balance in a governmental fund and its non-spendable, restricted, committed, and assigned component.

**UNRESTRICTED FUND BALANCE:** The difference between total fund balance in a governmental fund and its non-spendable and restricted components.

**WORKING CAPITAL** - Current assets less current liabilities. The measure of working capital indicates the relatively liquid portion of total enterprise fund capital, which constitutes a margin or buffer for meeting obligations.

# 2022 Tax Rate Calculation Worksheet

## Taxing Units Other Than School Districts or Water Districts

Form 50-856

Taxing Unit Name

Phone (area code and number)

Taxing Unit's Address, City, State, ZIP Code

Taxing Unit's Website Address

**GENERAL INFORMATION:** Tax Code Section 26.04(c) requires an officer or employee designated by the governing body to calculate the no-new-revenue (NNR) tax rate and voter-approval tax rate for the taxing unit. These tax rates are expressed in dollars per \$100 of taxable value calculated. The calculation process starts after the chief appraiser delivers to the taxing unit the certified appraisal roll and the estimated values of properties under protest. The designated officer or employee shall certify that the officer or employee has accurately calculated the tax rates and used values shown for the certified appraisal roll or certified estimate. The officer or employee submits the rates to the governing body by Aug. 7 or as soon thereafter as practicable.

School districts do not use this form, but instead use Comptroller Form 50-859 *Tax Rate Calculation Worksheet, School District without Chapter 313 Agreements* or Comptroller Form 50-884 *Tax Rate Calculation Worksheet, School District with Chapter 313 Agreements*.

Water districts as defined under Water Code Section 49.001(1) do not use this form, but instead use Comptroller Form 50-858 *Water District Voter-Approval Tax Rate Worksheet for Low Tax Rate and Developing Districts* or Comptroller Form 50-860 *Developed Water District Voter-Approval Tax Rate Worksheet*.

The Comptroller's office provides this worksheet to assist taxing units in determining tax rates. The information provided in this worksheet is offered as technical assistance and not legal advice. Taxing units should consult legal counsel for interpretations of law regarding tax rate preparation and adoption.

### SECTION 1: No-New-Revenue Tax Rate

The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
1.	<b>2021 total taxable value.</b> Enter the amount of 2021 taxable value on the 2021 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (adjustment is made by deducting TIF taxes, as reflected in Line 17). <sup>1</sup>	\$ _____
2.	<b>2021 tax ceilings.</b> Counties, cities and junior college districts. Enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>2</sup>	\$ _____
3.	<b>Preliminary 2021 adjusted taxable value.</b> Subtract Line 2 from Line 1.	\$ _____
4.	<b>2021 total adopted tax rate.</b>	\$ _____ / \$100
5.	<b>2021 taxable value lost because court appeals of ARB decisions reduced 2021 appraised value.</b>  <div style="display: flex; justify-content: space-between;"> <div>A. Original 2021 ARB values: .....</div> <div>\$ _____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>B. 2021 values resulting from final court decisions: .....</div> <div>- \$ _____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>C. 2021 value loss. Subtract B from A.<sup>3</sup></div> <div>\$ _____</div> </div>	
6.	<b>2021 taxable value subject to an appeal under Chapter 42, as of July 25.</b>  <div style="display: flex; justify-content: space-between;"> <div>A. 2021 ARB certified value: .....</div> <div>\$ _____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>B. 2021 disputed value: .....</div> <div>- \$ _____</div> </div> <div style="display: flex; justify-content: space-between;"> <div>C. 2021 undisputed value. Subtract B from A. <sup>4</sup></div> <div>\$ _____</div> </div>	
7.	<b>2021 Chapter 42 related adjusted values.</b> Add Line 5C and Line 6C.	\$ _____

<sup>1</sup> Tex. Tax Code § 26.012(14)

<sup>2</sup> Tex. Tax Code § 26.012(14)

<sup>3</sup> Tex. Tax Code § 26.012(13)

<sup>4</sup> Tex. Tax Code § 26.012(13)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
8.	<b>2021 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Add Line 3 and Line 7.	\$ _____
9.	<b>2021 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2021.</b> Enter the 2021 value of property in deannexed territory. <sup>5</sup>	\$ _____
10.	<b>2021 taxable value lost because property first qualified for an exemption in 2022.</b> If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2022 does not create a new exemption or reduce taxable value. <p><b>A. Absolute exemptions.</b> Use 2021 market value: ..... \$ _____</p> <p><b>B. Partial exemptions.</b> 2022 exemption amount or 2022 percentage exemption times 2021 value: ..... + \$ _____</p> <p><b>C. Value loss.</b> Add A and B.<sup>6</sup></p>	\$ _____
11.	<b>2021 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2022.</b> Use only properties that qualified in 2022 for the first time; do not use properties that qualified in 2021. <p><b>A. 2021 market value:</b> ..... \$ _____</p> <p><b>B. 2022 productivity or special appraised value:</b> ..... - \$ _____</p> <p><b>C. Value loss.</b> Subtract B from A.<sup>7</sup></p>	\$ _____
12.	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C.	\$ _____
13.	<b>2021 captured value of property in a TIF.</b> Enter the total value of 2021 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which 2021 taxes were deposited into the tax increment fund. <sup>8</sup> If the taxing unit has no captured appraised value in line 18D, enter 0.	\$ _____
14.	<b>2021 total value.</b> Subtract Line 12 and Line 13 from Line 8.	\$ _____
15.	<b>Adjusted 2021 total levy.</b> Multiply Line 4 by Line 14 and divide by \$100.	\$ _____
16.	<b>Taxes refunded for years preceding tax year 2021.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2021. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. <sup>9</sup>	\$ _____
17.	<b>Adjusted 2021 levy with refunds and TIF adjustment.</b> Add Lines 15 and 16. <sup>10</sup>	\$ _____
18.	<b>Total 2022 taxable value on the 2022 certified appraisal roll today.</b> This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled. <sup>11</sup> <p><b>A. Certified values:</b> ..... \$ _____</p> <p><b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office: ..... + \$ _____</p> <p><b>C. Pollution control and energy storage system exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: ..... - \$ _____</p> <p><b>D. Tax increment financing:</b> Deduct the 2022 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2022 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below.<sup>12</sup> ..... - \$ _____</p> <p><b>E. Total 2022 value.</b> Add A and B, then subtract C and D.</p>	\$ _____

<sup>5</sup> Tex. Tax Code § 26.012(15)<sup>6</sup> Tex. Tax Code § 26.012(15)<sup>7</sup> Tex. Tax Code § 26.012(15)<sup>8</sup> Tex. Tax Code § 26.03(c)<sup>9</sup> Tex. Tax Code § 26.012(13)<sup>10</sup> Tex. Tax Code § 26.012(13)<sup>11</sup> Tex. Tax Code § 26.012, 26.04(c-2)<sup>12</sup> Tex. Tax Code § 26.03(c)

Line	No-New-Revenue Tax Rate Worksheet	Amount/Rate
19.	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <sup>13</sup> <b>A. 2022 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any, or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value under protest. <sup>14</sup> ..... \$ _____ <b>B. 2022 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included in the appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll. <sup>15</sup> ..... + \$ _____ <b>C. Total value under protest or not certified.</b> Add A and B.	\$ _____
20.	<b>2022 tax ceilings.</b> Counties, cities and junior colleges enter 2022 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing unit adopted the tax ceiling provision in 2021 or a prior year for homeowners age 65 or older or disabled, use this step. <sup>16</sup>	\$ _____
21.	<b>2022 total taxable value.</b> Add Lines 18E and 19C. Subtract Line 20. <sup>17</sup>	\$ _____
22.	<b>Total 2022 taxable value of properties in territory annexed after Jan. 1, 2021.</b> Include both real and personal property. Enter the 2022 value of property in territory annexed. <sup>18</sup>	\$ _____
23.	<b>Total 2022 taxable value of new improvements and new personal property located in new improvements.</b> New means the item was not on the appraisal roll in 2021. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after Jan. 1, 2021 and be located in a new improvement. New improvements <b>do</b> include property on which a tax abatement agreement has expired for 2022. <sup>19</sup>	\$ _____
24.	<b>Total adjustments to the 2022 taxable value.</b> Add Lines 22 and 23.	\$ _____
25.	<b>Adjusted 2022 taxable value.</b> Subtract Line 24 from Line 21.	\$ _____
26.	<b>2022 NNR tax rate.</b> Divide Line 17 by Line 25 and multiply by \$100. <sup>20</sup>	\$ _____ / \$100
27.	<b>COUNTIES ONLY.</b> Add together the NNR tax rates for each type of tax the county levies. The total is the 2022 county NNR tax rate. <sup>21</sup>	\$ _____ / \$100

## SECTION 2: Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

- Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
- Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
28.	<b>2021 M&amp;O tax rate.</b> Enter the 2021 M&O tax rate.	\$ _____ / \$100
29.	<b>2021 taxable value, adjusted for actual and potential court-ordered adjustments.</b> Enter the amount in Line 8 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____

<sup>13</sup> Tex. Tax Code § 26.01(c) and (d)

<sup>14</sup> Tex. Tax Code § 26.01(c)

<sup>15</sup> Tex. Tax Code § 26.01(d)

<sup>16</sup> Tex. Tax Code § 26.012(6)(B)

<sup>17</sup> Tex. Tax Code § 26.012(6)

<sup>18</sup> Tex. Tax Code § 26.012(17)

<sup>19</sup> Tex. Tax Code § 26.012(17)

<sup>20</sup> Tex. Tax Code § 26.04(c)

<sup>21</sup> Tex. Tax Code § 26.04(d)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
30.	<b>Total 2021 M&amp;O levy.</b> Multiply Line 28 by Line 29 and divide by \$100	\$ _____
31.	<b>Adjusted 2021 levy for calculating NNR M&amp;O rate.</b> <b>A. M&amp;O taxes refunded for years preceding tax year 2021.</b> Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2021. This line applies only to tax years preceding tax year 2021. .... + \$ _____ <b>B. 2021 taxes in TIF.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2022 captured appraised value in Line 18D, enter 0. .... - \$ _____ <b>C. 2021 transferred function.</b> If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in D below. The taxing unit receiving the function will add this amount in D below. Other taxing units enter 0. .... +/- \$ _____ <b>D. 2021 M&amp;O levy adjustments.</b> Subtract B from A. For taxing unit with C, subtract if discontinuing function and add if receiving function. .... \$ _____ <b>E. Add Line 30 to 31D.</b>	\$ _____
32.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
33.	<b>2022 NNR M&amp;O rate (unadjusted).</b> Divide Line 31E by Line 32 and multiply by \$100.	\$ _____ / \$100
34.	<b>Rate adjustment for state criminal justice mandate.</b> <sup>23</sup> <b>A. 2022 state criminal justice mandate.</b> Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. \$ _____ <b>B. 2021 state criminal justice mandate.</b> Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. .... - \$ _____ <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ _____ / \$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ _____ / \$100
35.	<b>Rate adjustment for indigent health care expenditures.</b> <sup>24</sup> <b>A. 2022 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state assistance received for the same purpose. .... \$ _____ <b>B. 2021 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose. .... - \$ _____ <b>C. Subtract B from A and divide by Line 32 and multiply by \$100.</b> .... \$ _____ / \$100 <b>D. Enter the rate calculated in C. If not applicable, enter 0.</b>	\$ _____ / \$100

<sup>22</sup> [Reserved for expansion]<sup>23</sup> Tex. Tax Code § 26.044<sup>24</sup> Tex. Tax Code § 26.0441



Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
36.	<b>Rate adjustment for county indigent defense compensation.</b> <sup>25</sup> <b>A. 2022 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2021 and ending on June 30, 2022, less any state grants received by the county for the same purpose..... \$ _____ <b>B. 2021 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose. .... \$ _____ <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ _____/\$100 <b>D.</b> Multiply B by 0.05 and divide by Line 32 and multiply by \$100..... \$ _____/\$100 <b>E.</b> Enter the lesser of C and D. If not applicable, enter 0.	\$ _____/\$100
37.	<b>Rate adjustment for county hospital expenditures.</b> <sup>26</sup> <b>A. 2022 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2021 and ending on June 30, 2022. .... \$ _____ <b>B. 2021 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021. .... \$ _____ <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100..... \$ _____/\$100 <b>D.</b> Multiply B by 0.08 and divide by Line 32 and multiply by \$100..... \$ _____/\$100 <b>E.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.	\$ _____/\$100
38.	<b>Rate adjustment for defunding municipality.</b> This adjustment only applies to a municipality that is considered to be a defunding municipality for the current tax year under Chapter 109, Local Government Code. Chapter 109, Local Government Code only applies to municipalities with a population of more than 250,000 and includes a written determination by the Office of the Governor. See Tax Code 26.0444 for more information. <b>A. Amount appropriated for public safety in 2021.</b> Enter the amount of money appropriated for public safety in the budget adopted by the municipality for the preceding fiscal year ..... \$ _____ <b>B. Expenditures for public safety in 2021.</b> Enter the amount of money spent by the municipality for public safety during the preceding fiscal year ..... \$ _____ <b>C.</b> Subtract B from A and divide by Line 32 and multiply by \$100 ..... \$ _____/\$100 <b>D.</b> Enter the rate calculated in C. If not applicable, enter 0.	\$ _____/\$100
39.	<b>Adjusted 2022 NNR M&amp;O rate.</b> Add Lines 33, 34D, 35D, 36E, and 37E. Subtract Line 38D.	\$ _____/\$100
40.	<b>Adjustment for 2021 sales tax specifically to reduce property values.</b> Cities, counties and hospital districts that collected and spent additional sales tax on M&O expenses in 2021 should complete this line. These entities will deduct the sales tax gain rate for 2022 in Section 3. Other taxing units, enter zero. <b>A.</b> Enter the amount of additional sales tax collected and spent on M&O expenses in 2021, if any. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent ..... \$ _____ <b>B.</b> Divide Line 40A by Line 32 and multiply by \$100 ..... \$ _____/\$100 <b>C.</b> Add Line 40B to Line 39.	\$ _____/\$100
41.	<b>2022 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 40C by 1.08. <b>- or -</b> <b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 40C by 1.035.	\$ _____/\$100

<sup>25</sup> Tex. Tax Code § 26.0442<sup>26</sup> Tex. Tax Code § 26.0443

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
D41.	<b>Disaster Line 41 (D41): 2022 voter-approval M&amp;O rate for taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared a disaster area and at least one person is granted an exemption under Tax Code Section 11.35 for property located in the taxing unit, the governing body may direct the person calculating the voter-approval tax rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval tax rate in this manner until the earlier of 1) the first year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, or 2) the third tax year after the tax year in which the disaster occurred  If the taxing unit qualifies under this scenario, multiply Line 40C by 1.08. <sup>27</sup> If the taxing unit does not qualify, do not complete Disaster Line 41 (Line D41).	\$ _____ /\$100
42.	<b>Total 2022 debt to be paid with property taxes and additional sales tax revenue.</b> Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses.  <b>A. Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. If the governing body of a taxing unit authorized or agreed to authorize a bond, warrant, certificate of obligation, or other evidence of indebtedness on or after Sept. 1, 2022, verify if it meets the amended definition of debt before including it here. <sup>28</sup>  Enter debt amount ..... \$ _____ <b>B. Subtract unencumbered fund amount</b> used to reduce total debt. .... - \$ _____ <b>C. Subtract certified amount spent from sales tax to reduce debt</b> (enter zero if none) ..... - \$ _____ <b>D. Subtract amount paid</b> from other resources ..... - \$ _____ <b>E. Adjusted debt.</b> Subtract B, C and D from A.	\$ _____
43.	<b>Certified 2021 excess debt collections.</b> Enter the amount certified by the collector. <sup>29</sup>	\$ _____
44.	<b>Adjusted 2022 debt.</b> Subtract Line 43 from Line 42E.	\$ _____
45.	<b>2022 anticipated collection rate.</b> <b>A.</b> Enter the 2022 anticipated collection rate certified by the collector. <sup>30</sup> ..... % <b>B.</b> Enter the 2021 actual collection rate. .... % <b>C.</b> Enter the 2020 actual collection rate. .... % <b>D.</b> Enter the 2019 actual collection rate. .... % <b>E.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C and D, enter the lowest collection rate from B, C and D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. <sup>31</sup>	_____ %
46.	<b>2022 debt adjusted for collections.</b> Divide Line 44 by Line 45E.	\$ _____
47.	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
48.	<b>2022 debt rate.</b> Divide Line 46 by Line 47 and multiply by \$100.	\$ _____ /\$100
49.	<b>2022 voter-approval tax rate.</b> Add Lines 41 and 48.	\$ _____ /\$100
D49.	<b>Disaster Line 49 (D49): 2022 voter-approval tax rate for taxing unit affected by disaster declaration.</b> Complete this line if the taxing unit calculated the voter-approval tax rate in the manner provided for a special taxing unit on Line D41. Add Line D41 and 48.	\$ _____ /\$100

<sup>27</sup> Tex. Tax Code § 26.042(a)<sup>28</sup> Tex. Tax Code § 26.012(7)<sup>29</sup> Tex. Tax Code § 26.012(10) and 26.04(b)<sup>30</sup> Tex. Tax Code § 26.04(b)<sup>31</sup> Tex. Tax Code §§ 26.04(h), (h-1) and (h-2)

Line	Voter-Approval Tax Rate Worksheet	Amount/Rate
50.	<b>COUNTIES ONLY.</b> Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2022 county voter-approval tax rate.	\$ _____ /\$100

### SECTION 3: NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.

This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

Line	Additional Sales and Use Tax Worksheet	Amount/Rate
51.	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2021 or May 2022, enter the Comptroller's estimate of taxable sales for the previous four quarters. <sup>32</sup> Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2021, enter 0.	\$ _____
52.	<b>Estimated sales tax revenue.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue. <sup>33</sup>  <b>Taxing units that adopted the sales tax in November 2021 or in May 2022.</b> Multiply the amount on Line 51 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95. <sup>34</sup> <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2021.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	\$ _____
53.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
54.	<b>Sales tax adjustment rate.</b> Divide Line 52 by Line 53 and multiply by \$100.	\$ _____ /\$100
55.	<b>2022 NNR tax rate, unadjusted for sales tax.</b> <sup>35</sup> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____ /\$100
56.	<b>2022 NNR tax rate, adjusted for sales tax.</b> <b>Taxing units that adopted the sales tax in November 2021 or in May 2022.</b> Subtract Line 54 from Line 55. Skip to Line 57 if you adopted the additional sales tax before November 2021.	\$ _____ /\$100
57.	<b>2022 voter-approval tax rate, unadjusted for sales tax.</b> <sup>36</sup> Enter the rate from Line 49, Line D49 (disaster) or Line 50 (counties) as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ _____ /\$100
58.	<b>2022 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 54 from Line 57.	\$ _____ /\$100

### SECTION 4: Voter-Approval Tax Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

Line	Voter-Approval Rate Adjustment for Pollution Control Requirements Worksheet	Amount/Rate
59.	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. <sup>37</sup> The taxing unit shall provide its tax assessor-collector with a copy of the letter. <sup>38</sup>	\$ _____
60.	<b>2022 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
61.	<b>Additional rate for pollution control.</b> Divide Line 59 by Line 60 and multiply by \$100.	\$ _____ /\$100
62.	<b>2022 voter-approval tax rate, adjusted for pollution control.</b> Add Line 61 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties) or Line 58 (taxing units with the additional sales tax).	\$ _____ /\$100

<sup>32</sup> Tex. Tax Code § 26.041(d)

<sup>33</sup> Tex. Tax Code § 26.041(i)

<sup>34</sup> Tex. Tax Code § 26.041(d)

<sup>35</sup> Tex. Tax Code § 26.04(c)

<sup>36</sup> Tex. Tax Code § 26.04(c)

<sup>37</sup> Tex. Tax Code § 26.045(d)

<sup>38</sup> Tex. Tax Code § 26.045(i)

## SECTION 5: Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years.<sup>39</sup> In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

The difference between the adopted tax rate and voter-approval tax rate is considered zero in the following scenarios:

- a tax year before 2021;<sup>40</sup>
- a tax year in which the municipality is a defunding municipality, as defined by Tax Code Section 26.0501(a);<sup>41</sup> or
- after Jan. 1, 2023, a tax year in which the comptroller determines that the county implemented a budget reduction or reallocation described by Local Government Code Section 120.002(a) without the required voter approval.<sup>42</sup>

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit.<sup>43</sup>

Line	Unused Increment Rate Worksheet	Amount/Rate
63.	<b>2021 unused increment rate.</b> Subtract the 2021 actual tax rate and the 2021 unused increment rate from the 2021 voter-approval tax rate. If the number is less than zero, enter zero.	\$ _____ / \$100
64.	<b>2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2021, enter zero.	\$ _____ / \$100
65.	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2021, enter zero.	\$ _____ / \$100
66.	<b>2022 unused increment rate.</b> Add Lines 63, 64 and 65.	\$ _____ / \$100
67.	<b>2022 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 66 to one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax) or Line 62 (taxing units with pollution control).	\$ _____ / \$100

## SECTION 6: De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise \$500,000, and the current debt rate for a taxing unit.<sup>44</sup>

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit.<sup>45</sup>

Line	De Minimis Rate Worksheet	Amount/Rate
68.	<b>Adjusted 2022 NNR M&amp;O tax rate.</b> Enter the rate from Line 39 of the <i>Voter-Approval Tax Rate Worksheet</i>	\$ _____ / \$100
69.	<b>2022 total taxable value.</b> Enter the amount on Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
70.	<b>Rate necessary to impose \$500,000 in taxes.</b> Divide \$500,000 by Line 69 and multiply by \$100.	\$ _____ / \$100
71.	<b>2022 debt rate.</b> Enter the rate from Line 48 of the <i>Voter-Approval Tax Rate Worksheet</i> .	\$ _____ / \$100
72.	<b>De minimis rate.</b> Add Lines 68, 70 and 71.	\$ _____ / \$100

## SECTION 7: Voter-Approval Tax Rate Adjustment for Emergency Revenue Rate

In the tax year after the end of the disaster calculation time period detailed in Tax Code Section 26.042(a), a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a disaster must calculate its emergency revenue rate and reduce its voter-approval tax rate for that year.<sup>46</sup>

Similarly, if a taxing unit adopted a tax rate that exceeded its voter-approval tax rate, calculated normally, without holding an election to respond to a disaster, as allowed by Tax Code Section 26.042(d), in the prior year, it must also reduce its voter-approval tax rate for the current tax year.<sup>47</sup>

**NOTE: This section will not apply to any taxing units in 2022.** It is added to implement Senate Bill 1438 (87th Regular Session) and does not apply to a taxing unit that calculated its voter-approval tax rate in the manner provided for a special taxing unit due to a declared disaster in 2021, as provided for in the recently repealed Tax Code Sections 26.04(c-1) and 26.041(c-1).

In future tax years, this section will apply to a taxing unit other than a special taxing unit that:

- directed the designated officer or employee to calculate the voter-approval tax rate of the taxing unit in the manner provided for a special taxing unit in the prior year; and
- the current year is the first tax year in which the total taxable value of property taxable by the taxing unit as shown on the appraisal roll for the taxing unit submitted by the assessor for the taxing unit to the governing body exceeds the total taxable value of property taxable by the taxing unit on January 1 of the tax year in which the disaster occurred or the disaster occurred four years ago.

<sup>39</sup> Tex. Tax Code § 26.013(a)

<sup>40</sup> Tex. Tax Code § 26.013(c)

<sup>41</sup> Tex. Tax Code §§ 26.0501(a) and (c)

<sup>42</sup> Tex. Local Gov't Code § 120.007(d), effective Jan. 1, 2023

<sup>43</sup> Tex. Tax Code § 26.063(a)(1)

<sup>44</sup> Tex. Tax Code § 26.012(8-a)

<sup>45</sup> Tex. Tax Code § 26.063(a)(1)

<sup>46</sup> Tex. Tax Code § 26.042(b)

<sup>47</sup> Tex. Tax Code § 26.042(f)

In future tax years, this section will also apply to a taxing unit in a disaster area that adopted a tax rate greater than its voter-approval tax rate without holding an election in the prior year.

Note: This section does not apply if a taxing unit is continuing to calculate its voter-approval tax rate in the manner provided for a special taxing unit because it is still within the disaster calculation time period detailed in Tax Code Section 26.042(a) because it has not met the conditions in Tax Code Section 26.042(a)(1) or (2).

Line	Emergency Revenue Rate Worksheet	Amount/Rate
73.	<b>2021 adopted tax rate.</b> Enter the rate in Line 4 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____ /\$100
74.	<b>Adjusted 2021 voter-approval tax rate.</b> Use the taxing unit's Tax Rate Calculation Worksheets from the prior year(s) to complete this line.  If a disaster occurred in 2021 and the taxing unit calculated its 2021 voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) of the 2021 worksheet due to a disaster, enter the 2021 voter-approval tax rate as calculated using a multiplier of 1.035 from Line 49. <b>- or -</b> If a disaster occurred prior to 2021 for which the taxing unit continued to calculate its voter-approval tax rate using a multiplier of 1.08 on Disaster Line 41 (D41) in 2021, complete the separate <i>Adjusted Voter-Approval Tax Rate for Taxing Units in Disaster Area Calculation Worksheet</i> to recalculate the voter-approval tax rate the taxing unit would have calculated in 2021 if it had generated revenue based on an adopted tax rate using a multiplier of 1.035 in the year(s) following the disaster. <sup>48</sup> Enter the final adjusted 2021 voter-approval tax rate from the worksheet. <b>- or -</b> If the taxing unit adopted a tax rate above the 2021 voter-approval tax rate without calculating a disaster tax rate or holding an election due to a disaster, no recalculation is necessary. Enter the voter-approval tax rate from the prior year's worksheet.	\$ _____ /\$100
75.	<b>Increase in 2021 tax rate due to disaster.</b> Subtract Line 74 from Line 73.	\$ _____ /\$100
76.	<b>Adjusted 2021 taxable value.</b> Enter the amount in Line 14 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
77.	<b>Emergency revenue.</b> Multiply Line 75 by Line 76 and divide by \$100.	\$ _____
78.	<b>Adjusted 2022 taxable value.</b> Enter the amount in Line 25 of the <i>No-New-Revenue Tax Rate Worksheet</i> .	\$ _____
79.	<b>Emergency revenue rate.</b> Divide Line 77 by Line 78 and multiply by \$100. <sup>49</sup>	\$ _____ /\$100
80.	<b>2022 voter-approval tax rate, adjusted for emergency revenue.</b> Subtract Line 79 from one of the following lines (as applicable): Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (taxing units with the additional sales tax), Line 62 (taxing units with pollution control) or Line 67 (taxing units with the unused increment rate).	\$ _____ /\$100

## SECTION 8: Total Tax Rate

Indicate the applicable total tax rates as calculated above.

**No-new-revenue tax rate.** ..... \$ \_\_\_\_\_ /\$100

As applicable, enter the 2022 NNR tax rate from: Line 26, Line 27 (counties), or Line 56 (adjusted for sales tax). Indicate the line number used: \_\_\_\_\_

**Voter-approval tax rate.** ..... \$ \_\_\_\_\_ /\$100

As applicable, enter the 2022 voter-approval tax rate from: Line 49, Line D49 (disaster), Line 50 (counties), Line 58 (adjusted for sales tax), Line 62 (adjusted for pollution control), Line 67 (adjusted for unused increment), or Line 80 (adjusted for emergency revenue).

Indicate the line number used: \_\_\_\_\_

**De minimis rate.** ..... \$ \_\_\_\_\_ /\$100

If applicable, enter the 2022 de minimis rate from Line 72.

## SECTION 9: Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have accurately calculated the tax rates using values that are the same as the values shown in the taxing unit's certified appraisal roll or certified estimate of taxable value, in accordance with requirements in Tax Code. <sup>50</sup>

print  
here

Printed Name of Taxing Unit Representative

sign  
here

Taxing Unit Representative

Date

<sup>48</sup> Tex. Tax Code §26.042(c)

<sup>49</sup> Tex. Tax Code §26.042(b)

<sup>50</sup> Tex. Tax Code §§ 26.04(c-2) and (d-2)