

## **CITY OF SNYDER**

### **FISCAL YEAR 2017-2018**

#### **ANNUAL BUDGET COVER PAGE**

This budget will raise less revenue from property taxes than last year's budget by an amount of \$41,790, which is a 2.01% decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$17,487.

The members of the governing body voted on the proposal to consider the budget as follows:

**FOR:** Councilmembers Ben Martin, Steve Rich, and Steve Highfield.

**AGAINST:** Councilmembers Tom Strayhorn and Luann Burleson.

**PRESENT and not voting:** None.

**ABSENT:** Councilmember Vernon Clay.

#### **Property Tax Rate Comparison**

	<b>2017-2018</b>	<b>2016-2017</b>
Property Tax Rate	\$0.4410/100	\$0.4410/100
Effective Tax Rate	\$0.4507/100	\$0.4410/100
Effective Maintenance & Operations Tax Rate	\$0.00	\$0.00
Rollback Tax Rate	\$0.4922/100	\$0.5026/100
Debt Rate	\$0.00	\$0.00

Total debt obligation for the City of Snyder secured by property taxes is \$0.00.

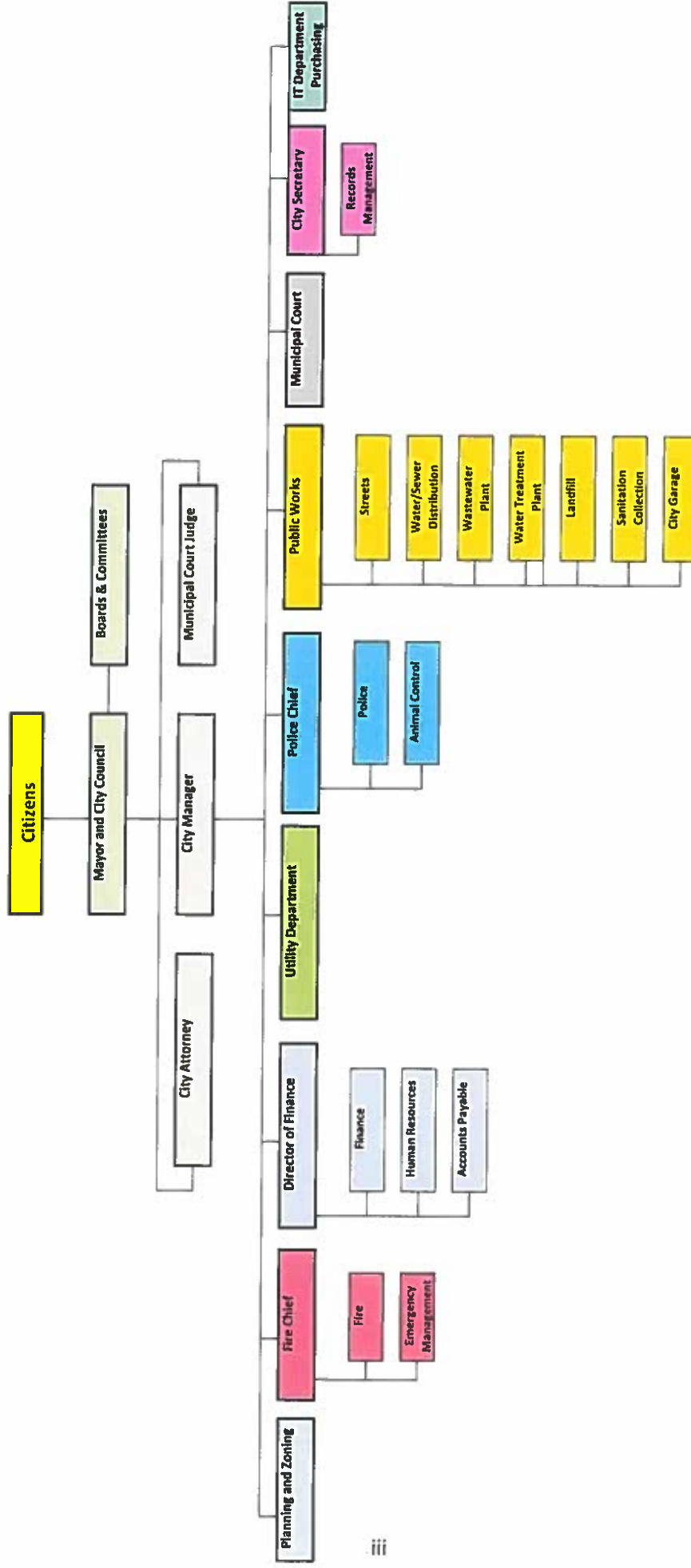


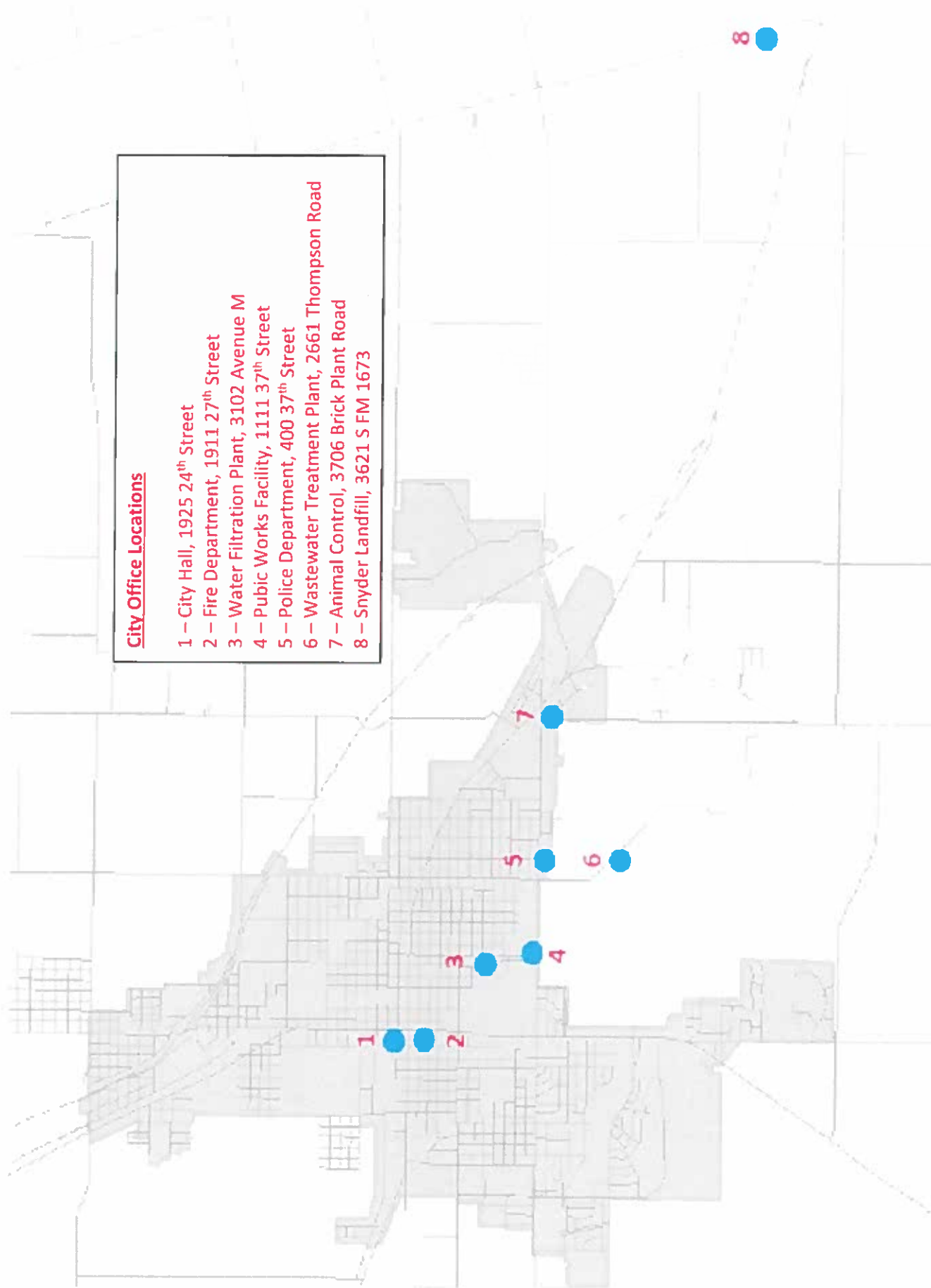


# City of Snyder

## Organization Chart

Fiscal Year 2018





CITY OF SNYDER, TEXAS  
ANNUAL BUDGET 2017-2018  
Table of Contents

INTRODUCTORY SECTION	PAGE
Cover Page .....	i
Title Page .....	ii
Organizational Chart .....	iii
City Office Locations .....	iv
Table of Contents .....	v
Letter of Transmittal .....	x
Appropriation Ordinance No. 2056 .....	xv
Tax Rate Ordinance No. 2054 .....	xvii
 SUMMARY SECTION	
Governmental & Enterprise Funds Summary – 2017-2018 Budget .....	1
Combined Statement of Revenues, Expenditures and Changes in Fund Balances – All Governmental Fund Types .....	2
Combined Statement of Revenues, Expenses and Changes in Working Capital – All Proprietary Fund Types .....	4
 GENERAL FUND	
General Fund Narrative .....	6
Graph – Tax Rate History.....	8
Graph – Sales Tax, Ad Valorem Tax, and Total Revenue .....	9
Graph – General Fund Revenues/Expenditures .....	10
Graph – Sales Tax Revenue History.....	11
Graph – General Fund Expenditures in Fiscal Year 2018 .....	12
Graph – General Fund Expenditures – 2009 through 2018 .....	13
Graph – General Fund Expenditures and Undesignated Fund Balance .....	14
Comparative Statement of Revenues, Expenditures and Changes in Fund Balance ....	15
Graph – General Fund Revenue Sources – 2009 through 2018 .....	16
Statement of Revenues .....	17
Description of Revenues .....	18
Graph – General Government – Function Expense .....	22
Statement of Expenditures – General Government .....	23
Dept. 1 – Administration .....	23
Dept. 2 – Finance .....	23
Dept. 3 – Planning & Zoning .....	23
Dept. 4 – Municipal Court .....	23
Dept. 5 – Community Services .....	24
Dept. 6 – City Secretary/Records .....	24
Dept. 7 – Data Processing .....	24
Graph – Public Safety – Function Expense .....	25

Statement of Expenditures (cont.) – Public Safety .....	26
Dept. 16 – Police .....	26
Dept. 17 – Animal Control .....	26
Dept. 18 – Fire .....	26
Graph – Public Works – Function Expense .....	27
Dept. 25 – Street .....	28
General Government	
Graph – Administration Function Expense .....	29
Dept. 1 – Administrative Budget Summary .....	30
Graph – Finance Function Expense .....	34
Dept. 2 – Finance Budget Summary .....	35
Graph – Planning & Zoning Function Expense .....	39
Dept. 3 – Planning & Zoning Budget Summary .....	40
Graph – Municipal Court Function Expense .....	44
Dept. 4 – Municipal Court Budget Summary .....	45
Graph – Community Services Function Expense .....	49
Dept. 5 – Community Services Budget Summary .....	50
Graph – City Secretary/Records Function Expense .....	53
Dept. 6 – City Secretary/Records Budget Summary .....	54
Graph – Data Processing Function Expense .....	58
Dept. 7 – Data Processing Budget Summary .....	59
Public Safety	
Graph – Police Department Function Expense .....	63
Dept. 16 – Police Department Budget Summary .....	64
Graph – Animal Control Function Expense .....	69
Dept. 17 – Animal Control Budget Summary .....	70
Graph – Fire Department Function Expense .....	74
Dept. 18 – Fire Department Budget Summary .....	75
Graph – Fire Marshall Function Expense .....	82
Dept. 19 – Fire Marshall Budget Summary .....	83
Public Works	
Graph – Street Department Function Expense .....	87
Dept. 25 – Street Department Budget Summary .....	88
SPECIAL REVENUE	
Motel Tax Fund	
Graph – Motel Tax Revenue .....	92
Combining Statement of Revenue, Expenditures and Changes in Working	

Capital .....	93
Statement of Revenues, Expenditures and changes in Fund Balance – Budget (GAAP Basis ) and actual .....	94
Tax Increment Financing	
Comparative Statement of Revenue, Expenditures and Changes in Working Capital .....	95
ENTERPRISE FUNDS	
Enterprise Fund Narrative .....	96
Graph – Enterprise Fund – Revenues and Expenditures Fiscal Years 2009 through 2018 .....	98
Graph – Enterprise Fund – Working Capital and Expenditures for Fiscal Years 2009 through 2018 .....	99
Combining Statement of Revenue, Expenditures and Changes in Working Capital .....	100
Graph – Enterprise Fund Expenditures – Fiscal Year 2018 .....	101
Graph – Enterprise Fund Expenditures – Fiscal Years 2009 through 2018 .....	102
Sanitation	
Comparative Statement of Revenue, Expenditures and Changes in Working Capital .....	103
Description of Revenues .....	104
Statement of Expenditures (cont.) .....	106
Dept. 30 – Sanitation Collection .....	106
Dept. 31 – Sanitation Landfill .....	106
Graph – Sanitation Collection Function Expense .....	107
Dept. 30 – Sanitation Collection Budget Summary .....	108
Graph – Sanitation Landfill Function Expense .....	112
Dept. 31 – Sanitation Landfill Budget Summary .....	113
Water and Sewer	
Comparative Statement of Revenue, Expenditures and Changes in Working Capital .....	116
Description of Revenues .....	117
Statement of Expenditures (cont.) .....	119
Dept. 35 – Sanitary Sewer .....	119
Dept. 36 – Sewage Treatment .....	119



Dept. 74 – Water Production .....	119
Dept. 75 – Water Distribution .....	120
Dept. 76 – Utility Department .....	120
Dept. 80 – Debt Service .....	120
Graph – Sanitary Sewer Function Expense .....	121
Dept. 35 – Sanitary Sewer Budget Summary .....	122
Graph – Sewage Treatment Function Expense .....	125
Dept. 36 – Sewage Treatment Budget Summary .....	126
Graph – Water Production Function Expense .....	129
Dept. 74 – Water Production Budget Summary .....	130
Graph – Water Distribution Function Expense .....	133
Dept. 75 – Water Distribution Budget Summary .....	134
Graph – Utility Department Function Expense .....	137
Dept. 76 – Utility Department Budget Summary .....	138
Graph – Enterprise Function Expense .....	142
Dept. 78 – Debt Service Budget Summary .....	143

#### INTERNAL SERVICE

##### Central Garage

Comparative Statement of Revenues, Expenses and Changes in Working Capital .....	145
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##### Statement of Expenditures

Dept. 80 – Intergovernmental – Budget Summary .....	146
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#### SUPPLEMENTAL INFORMATION

##### Personnel

Pay Plan .....	149
Graph – Personnel Services, All Departments .....	150
Personnel Schedule .....	151
Position Levels .....	154
Pay Schedule Matrix .....	155
Incentive Benefits .....	156
Benefits Summary .....	157
Unclassified Salary Structure .....	158

#### CAPITAL IMPROVEMENTS

Multi-Year Capital Improvements, Equipment and Replacement Program, Total Capital Improvements .....	159
EXPENDITURE ACCOUNTS DESCRIPTION .....	181
STATISTICAL SECTION	
Net Position by Component .....	189
Changes in Net Position .....	190
Fund Balances of Governmental Funds .....	192
Changes in Fund Balances of Governmental Funds .....	193
Tax Revenues by Source, Governmental Funds .....	194
Assessed and Estimated Actual Value of Taxable Property .....	195
Property Tax Rates, Direct and Overlapping Governments .....	196
Principal Property Taxpayers .....	197
Property Tax Levies and Collections .....	198
Taxable Sales by Category .....	199
Ratios of Outstanding Debt by Type .....	200
Ratios of General bonded Debt Outstanding .....	201
Direct and Overlapping Governmental Activities Debt .....	202
Legal Debt Margin Information .....	203
Pledged Revenue Coverage .....	204
Demographic and Economic Statistics .....	205
Principal Employers, Current Year and Nine Years Ago .....	206
Full-Time Equivalent City Government Employees by Function .....	207
Operating Indicators by Function .....	208
Capital Asset Statistics by Function .....	209
GLOSSARY .....	210



# THE CITY OF SNYDER, TEXAS

P.O. Box 1341 • 1925 24th Street • 79550-1341  
325/573-4957 • 325/573-7505 Fax

September 30, 2017

Honorable Mayor and City Council  
City of Snyder  
Snyder, Texas 79549

Honorable Mayor, Members of City Council and Citizens of Snyder,

The adopted fiscal year 2018 budget is a balance between the City's strategic objectives and available resources. It reflects the diligent efforts of City staff to produce an operating budget plan that is driven by the policies, goals and objectives of City Council. The budget is streamlined to control costs, while maximizing customer-service and service delivery. It is also flexible and adaptable, while maintaining a focus on our core services and fiscal readiness.

We have, after evaluating and prioritizing, compiled an Annual Operating Budget for FY 2017-18 which totals \$18,890,790 a decrease of \$132,985 or .70% under appropriations for FY 2016-17. We seek to maintain the City's present level of municipal services with the ad valorem tax rate of .4410 and no increases to water and sewer or landfill fees. The budget is presented by fund and department within each fund starting with the Governmental Funds, then the Proprietary Funds, and the Fiduciary Fund, as illustrated below:

I. Governmental Fund Types:

1. General Fund

General Government

Department 1 - Administration  
Department 2 - Finance/Accounting  
Department 3 - Planning & Zoning  
Department 4 - Municipal Court  
Department 5 - Community Service  
Department 6 - City Secretary/Records Management  
Department 7 - Data Processing

Public Safety

Department 16 - Police  
Department 17 - Animal Control  
Department 18 - Fire

Public Works

Department 25 - Streets

2. Special Revenue Funds

Motel

Tax Increment Finance (TIF)

II. Proprietary Fund Types:

1. Enterprise Fund

Sanitation

Department 30 - Sanitation Collection  
Department 31 - Sanitation Landfill

Water & Sewer

Department 35 - Sanitary Sewer  
Department 36 - Sewage Treatment  
Department 74 - Water Production

- Department 75 - Water Distribution
- Department 76 - Utility
- 2. Internal Service Funds
  - Department 80 - Central Garage
- III. Fiduciary Fund Types:
  - D.C.O.S. (not available for current year)

Each fund summary is presented in a past, current and budget year financial position. Each fund is profiled, in detail, by revenue and expenditure. This operating budget has been prepared in accordance with generally accepted accounting principles and practices.

### **BUDGET DEVELOPMENT**

In preparation of this year's operating budget, the Finance Department provided each department with budget packets. The budget packets included a budget calendar, general instructions, personnel evaluations, prior year's actual expenditures, and five-year capital improvement programs.

General instructions provided to department heads were:

Complete line items as necessary for 2017-2018 budget.

Submit and review dates according to Budget Calendar provided.

Departments were requested to maintain status quo on operational expenses as in the previous FY 16-17.

Departments with capital improvement projects were asked to prioritize those projects and give justification on all requests.

The City has maintained a pay-as-you-go approach to major capital improvements, as opposed to bonded indebtedness. In 2010 the City issued Certificates of Obligation in the amount of \$3,495,000 for an energy analysis and service agreement. The bulk of this amount is for an automatic meter reading system for the City. The Certificates of Obligation will mature in 2023. An equipment lease/purchase agreement for the amount of \$2,985,314 to finance the automation equipment at the Water Plant and Waste Water Plant, along with the pump and lift stations will mature in 2028. In 2013, the City issued Certificate of Obligation in the amount of \$9,000,000 for the replacement of water lines, improvements to sewer lines, and overhead storage tanks for future development. The Certificate of Obligation will mature in 2027.

Normal scale for new employees should be budgeted.

Staff members have reviewed and revised, as necessary, the operational levels of the various departments. The City's five-year Capital Improvement Plan has been restructured. Several proposed items in this year's budget have been moved to the following year and utility fees (Water, Sewer & Sanitation) have been reviewed for enterprise deposition with no proposed increase. A representative of the City, County and College has reviewed budget requests from the Senior Citizen's Center, an external non-profit agency.

### **PERSONNEL**

The Council allotted 1.50% C.O.L.A. increase to the pay plan in the 17-18 budget. The city currently has 91 full time employees budgeted for the fiscal year 2017-2018.

### **REVENUE AND EXPENDITURES**

The City's General Fund reflects the economical condition of the local economy. Sales Tax revenue decreased from FY 2014 to FY 2015 by 16.76%, continuing with FY 2016 by 26.19%. This is a result of the local economy and the decline in the oil business. We have estimated Sales Tax revenue to decrease by 15.38% from budgeted FY 2016-2017 to budgeted FY 2018. The property tax rate for FY 2017 was

.4410. Property valuations have decreased by 1.24% (\$6,850,585) causing the effective tax rate for FY 16-17 to be .4507. The City has elected to adopt the current tax rate of .4410.

The population of the City of Snyder has increased from the 2000 census of 10,773 to 11,202 in 2010. This is an increase of 3.98%. Various statistics can be found in the Statistical section of the budget.

General Fund expenditures are down by \$433,580 (5.65%) compared to FY 2016-17 budget, with capital outlay accounting for most of the decrease. Due to a deficit in the General Fund, budget cuts were made in capital outlay, moving most of these cuts to the next year.

Water sales revenue is projected to increase by 7.17% with no increase in the meter minimum charge of \$33.66. Sanitation collection charges remain the same with no increase in rates. The maintenance of revenues is necessary to cover operating costs of the water treatment plant, wastewater treatment plant and the Subtitle D Landfill. Our Capital Improvements budget decreased from \$3,715,700 to \$2,368,860 or (36.25%) less than last year. Primary projects include sanitation truck (\$190,000), grader for landfill (\$300,000), clarifiers for waste water treatment plant (\$171,000), improvements to water treatment plant (\$615,000), water line replacement (\$600,000).

### **BUDGET AND FISCAL POLICIES**

Budget policies, as provided in the Charter of the City of Snyder and applicable to State Statutes were followed:

1. The City Manager, at least sixty (60) days prior to the beginning of each budget year (October 1), shall submit to the City Council a proposed budget and explanatory budget message.
2. The City Council provides at least one public hearing for the public in which all public comments are heard.
3. The operating budget is legally enacted by the City Council through the passage of an ordinance not later than September 1<sup>st</sup> of each respective year.
4. Upon written recommendation of the City Manager, the Council may at any time transfer any unencumbered appropriation balance or any portion thereof within a department to another department.
5. Budgeting control is maintained at the departmental level with the assistance of monthly expense reports. The reports list the budgetary items by line, fund, department, etc. The accounting department maintains an encumbrance system incorporated with its purchase order procedure and this allows us to monitor strict cash flow.

### **FINANCIAL POLICY**

The City of Snyder's informal long range financial policy to improve the City's financial position is as follows:

1. Continually update the City's 5-year Capital Improvements Plan and adjust when needed.
2. Seek the Award of Distinguished Budget Presentation in compliance with financial standards established by the Government Finance Officers Association.
3. Seek the Award of Certificate of Achievement for Excellence in Financial Reporting Program.
4. Continually provide working capital levels in all funds sufficient to meet current operating needs.
5. Maintain equipment and vehicle replacement programs.

6. Maintain an unreserved fund balance equal to 3 months operational expenses.
7. Continue to improve the financial position of the City in order to obtain the best possible bond rating for the City.
8. Continue to finance capital improvement projects in a yearly cash flow pay-as-you-go basis.
9. Compile a comprehensive financial report that seeks to comply with the Certificate of Conformance standards as established by the Government Finance Officers Association.
10. Continue to seek government grants to offset capital budget expenditures.
11. Try to maintain a 20-year average for Capital purchases.
12. Launch the new safety program with regular monthly training through departmental meetings, along with video, to reduce the cost of worker's compensation expense.
13. The City of Snyder is presently meeting its long-range policies regarding financial management.
14. To secure the investments of the City of Snyder with these three objectives in this order; safety, liquidity and yield.

### **GOALS AND OBJECTIVES**

In summarizing this year's service levels to the community, the following should be noted by the City Council:

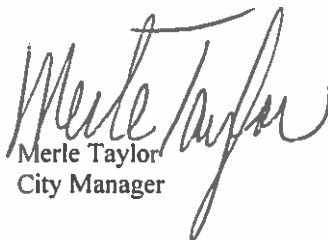
1. Continue to support extension of FM 161 as a truck route around the central business district.
2. Continue regularly scheduled meetings with the heads of the Chamber of Commerce, School Boards, College Board, County Commissioner's Court, Hospital Board, and Appraisal District.
3. Continue the development of a long-range capital improvements program and completion of the Comprehensive Plan.
4. Continue seal coating of 200,000 square yards of city streets per year.
5. Continue financial support of the Senior Citizens Center with funding of approximately \$42,215.
6. Continue to support the Development Corporation of Snyder and Chamber of Commerce in marketing Snyder development.
7. Continue consolidation of municipal and county services to eliminate duplication of costs. (i.e. PD/Sheriff's office communication consolidation of 911).
8. Upgrade infrastructure for additional economic development.
9. Continue updates on mapping all water, sewer mains, valves, and streets for computer assisted graphics adaptation. (GIS)
10. Continue safety training and CPR certification for all employees.
11. Continue support of Federal designation for a four-lane divided highway between I-27 and I-20.
12. Continue utilization of Price Daniel inmates.

13. Continue financial support the STAR program with funding of \$50,000.
14. Continue School Resource Officer Program with funding of approximately \$76,800.
15. Continue providing Civic Ready service for citizens.
16. Apply for Community Improvement Grants.
17. Completion of Phase I on Water Treatment Plant and complete Phase II.
18. Lake J.B. Thomas nearing 70% capacity into CRMWD system.
19. Continue to offer incentives through sales tax and property tax abatements to property owners in Snyder.
20. Continue to promote Snyder for future growth and development
21. To begin implementation of the short term and long-term goals of the City of Snyder's comprehensive plan.
22. Continue to keep the public informed of ongoing events and information related to the daily operations of the City of Snyder through social media.
23. Continue contributing to the TIF Fund with ad valorem taxes collected in that district, and promote development in that area.
24. Continue with the spring time clean up within the City of Snyder, assist in making Snyder and the downtown area a place that we can all be proud of. Seek grants that can be used to renovate and maintain the downtown area through Texas Downtown Association.
25. Completed the replacement of the cast iron water lines, installed a new booster station and constructed two new water towers. These projects were funded through the \$9,000,000 Certificate of Obligation that was issued in 2013.

#### **OBSERVATION**

The overall financial position of the City of Snyder remains healthy. We have an eye to the future and are proactively preparing for known capital expenditures. We continue to support the pay-as-you-go philosophy for major capital projects and equipment replacement. We have sought to maintain a timely program of capital equipment rotation. The City has taken measured steps to ensure adequate reserve levels in all funds. My sincere appreciation to the Department Heads and their employees in assembling the information and data required for this year's 2017-2018 City Budget.

Respectively submitted,

  
Merle Taylor  
City Manager

**ORDINANCE NO. 2056**

**AN ORDINANCE MAKING  
APPROPRIATION FOR THE SUPPORT TO  
THE CITY GOVERNMENT FOR THE FISCAL  
YEAR BEGINNING OCTOBER 1, 2017 AND  
ENDING SEPTEMBER 30, 2018.**

**WHEREAS,** The City Manager has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all city departments for the fiscal year beginning October 1, 2017 and ending September 30, 2018, which has been approved.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:**

**SECTION 1:** THAT the sum of \$7,244,830 is hereby appropriated out of the General Fund for the payment of expenses of the city government hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
General Fund	\$ 7,244,830

**SECTION 2:** THAT the sum of \$430,860 is hereby appropriated out of the Special Revenue Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Motel Tax Fund	\$ 365,000
TIF	65,860
	<u>\$ 430,860</u>

**SECTION 3:** THAT the sum of \$10,893,830 is hereby appropriated out of the Enterprise Fund as hereinafter itemized, to wit:

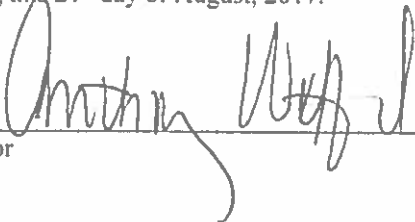
<u>FUND</u>	<u>APPROPRIATION</u>
Water and Sewer	\$ 7,542,385
Sanitation	3,351,445
Total Enterprise Fund	<u>\$ 10,893,830</u>

**SECTION 4:** THAT the sum of \$321,270 is hereby appropriated out of the Internal Service Fund as hereinafter itemized, to wit:


<u>FUND</u>	<u>APPROPRIATION</u>
Central Garage Fund	\$ 321,270
Total Internal Service Fund	<u>\$ 321,270</u>
<u>TOTAL BUDGET (Memo Only)</u>	<u>\$ 18,890,790</u>



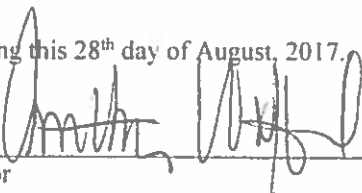
**PASSED AND APPROVED** by the City Council on first reading this 21<sup>st</sup> day of August, 2017.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Secretary

**PASSED AND ADOPTED** by the City Council on second reading this 28<sup>th</sup> day of August, 2017.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Secretary

ORDINANCE NO. 2054

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF SNYDER, TEXAS, FOR THE YEAR 2017, APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; AND ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET THEREFORE,

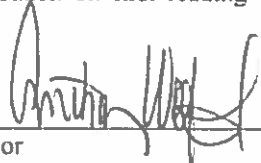
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:

**SECTION 1.** THAT there shall be levied and assessed upon property subject to taxation within the City of Snyder, Texas, for the year 2017 the sum of \$.4410 per One Hundred Dollars (\$100.00) valuation thereof, and the same shall be applied to the General Fund.


**SECTION 2.** THAT all ad valorem taxes shall be paid before the 1<sup>st</sup> day of February, 2018, and taxes not paid by that date shall be delinquent, and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at the rate of one-half of one percent (1/2 of 1%) for each month or fraction thereof, and, in addition, shall be charged a penalty of one percent (1%) of the principal amount due for the first month or part of month, or such delinquency, and thereafter, in addition to interest a penalty of one percent (1%) of the principal amount due for each additional month or fraction thereof, provided that the aggregate penalties to be charged shall never exceed ten percent (10%) on the original principal amount and such penalties shall not bear interest.

This tax rate will raise less taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 0 percent over the effective tax rate and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$0.00

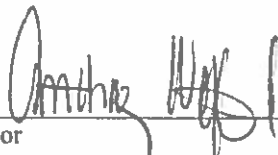
**PASSED AND APPROVED** on first reading by the City Council on first reading this 14<sup>th</sup> day of August, 2017.

  
\_\_\_\_\_  
Mayor


ATTEST:

  
\_\_\_\_\_  
City Secretary

**PASSED AND ADOPTED** on second reading by the City Council on second reading this 21<sup>st</sup> day of August, 2017.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Secretary



2017-2018 BUDGET SUMMARY

GOVERNMENTAL FUNDS

	GENERAL	SPECIAL REVENUE	2017-2018 TOTAL	PRIOR YEARS TOTAL		
				BUDGETED 2016-2017	ACTUAL 2015-2016	ACTUAL 2014-2015
FUND BALANCE 10/01/16	8,235,322	47,532	8,282,854	8,389,325	8,392,373	8,259,417
Prior Year Adjustment					-	-
ESTIMATED RECEIPTS	7,077,435	430,860	7,508,295	7,678,410	7,429,027	8,052,276
PLUS:						
NON-CASH TRANSACTIONS	-	-	-	-	169,109	9,408
LESS:						
CASH TRANSACTIONS	-	-	-	-	-	-
RESERVED FUND BAL.	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE	15,312,757	478,392	15,791,149	16,067,735	15,990,509	16,321,101
PROPOSED EXPENDITURES	7,077,435	430,860	7,508,295	7,678,410	(7,707,655)	(7,928,728)
PRIOR YEAR ADJUSTMENT					-	-
UNDESIGNATED FUND	8,235,322	47,532	8,282,854	8,389,325	8,282,854	8,392,373
BALANCE 09/30						-
INCREASE/(DECREASE)	-	-	-	-	(109,519)	132,956

PROPRIETARY FUNDS

	ENTERPRISE	INTERNAL SERVICE	2017-2018 TOTAL	PRIOR YEARS TOTALS		
				BUDGETED 2016-2017	ACTUAL 2015-2016	ACTUAL 2014-2015
CASH & CASH EQUIVALENTS B-O-Y	1,068,299	-	1,068,299	1,757,457	4,998,143	9,639,756
						-
Cash Flows from Operating Activities	2,566,875	100,000	2,666,875	2,677,220	2,384,333	2,010,696
Cash Flows from Interfund Loans	-	-	-	-	642,317	1,092,086
Cash flows from Capital Activities	(3,641,995)	(60,000)	(3,701,995)	(3,407,378)	(6,605,213)	(7,686,102)
Cash flows from Investing Activities	26,000	-	26,000	41,000	337,877	(58,293)
						-
Net Increase or (Decrease) in Cash	(1,049,120)	40,000	(1,009,120)	(689,158)	(3,240,686)	(4,641,613)
CASH & CASH EQUIVALENTS E-O-Y	19,179	40,000	59,179	1,068,299	1,757,457	4,998,143

CITY OF SNYDER, TEXAS  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUNDS TYPES

2017-2018 BUDGET

	Governmental Fund Types		Totals
	General	Special Revenue	Proposed 2017-2018 Budget
Revenues:			
Taxes	5,081,745	430,860	5,512,605
Licenses and Permits	57,370	-	57,370
Intergovernmental	134,360	-	134,360
Charges for Services	1,475,695	-	1,475,695
Fines and Forfeitures	156,000	-	156,000
Interest	59,215	-	59,215
Contributions & donations	-	-	-
Miscellaneous	113,050	-	113,050
Total Revenues	7,077,435	430,860	7,508,295
Expenditures:			
General Government	1,951,010	-	1,951,010
Public Safety	4,041,770	-	4,041,770
Public Works	1,252,050	-	1,252,050
Culture and Recreation	-	365,000	365,000
Tax Increment Financing	-	65,860	65,860
Total Expenditures	7,244,830	430,860	7,675,690
Excess (Deficiency) of Revenues over Expenditures	(167,395)	-	(167,395)
Other Financing Sources (Uses):			
Sale of Fixed Assets	-	-	-
Proceeds from Notes Payable	-	-	-
Proceeds from Cert. of Oblig.	-	-	-
Transfers from Reserve	167,395	-	167,395
Excess (Deficiency) of Rev. & Other Sources over Expenditures	-	-	-
Fund Balance B-O-Y	8,235,322	47,532	8,282,854
Plus depreciation	-	-	-
Changes in inventory	-	-	-
Changes in accounting prin.	-	-	-
Fund Balance E-O-Y	8,235,322	47,532	8,282,854

CITY OF SNYDER, TEXAS  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUNDS TYPES

PRIOR YEAR TOTALS

	Budgeted 2016-2017	Actual 2015-2016	Actual 2014-2015	Actual 2013-2014
Revenues:				
Taxes	5,999,555	5,454,711	6,112,519	6,479,083
Licenses and Permits	49,540	36,967	144,454	56,419
Intergovernmental	128,410	134,256	142,942	125,681
Charges for Services	1,231,725	1,332,617	1,298,720	1,149,667
Fines and Forfeitures	147,000	158,744	143,898	108,421
Interest	45,000	44,837	49,732	24,012
Contributions & donations	-	-	23,000	23,000
Miscellaneous	62,550	266,895	137,011	150,924
Total Revenues	7,663,780	7,429,027	8,052,276	8,117,207
Expenditures:				
General Government	1,936,205	2,220,936	2,420,211	1,940,919
Public Safety	4,009,420	3,978,895	3,913,303	3,537,580
Public Works	1,732,785	1,151,916	1,156,789	1,022,435
Culture and Recreation	375,000	355,908	438,425	432,968
Tax Increment Financing	65,800	-	-	-
Total Expenditures	8,119,210	7,707,655	7,928,728	6,933,902
Excess (Deficiency) of Revenues over Expenditures	(455,430)	(278,628)	123,548	1,183,305
Other Financing Sources (Uses):				
Sale of Fixed Assets	-	-	-	-
Proceeds from Insurance	-	169,109	9,408	21,702
Transfer in	455,430	-	-	246,139
Proceeds from Cert. of Oblig.	-	-	-	-
Transfers Out	-	-	-	-
Excess (Deficiency) of Rev. & Other Sources over Expenditures	-	(109,519)	132,956	1,451,146
Fund Balance B-O-Y	8,282,854	8,392,373	8,259,417	6,808,271
Prior year adjustment	-	-	-	-
Plus depreciation	-	-	-	-
Changes in inventory	-	-	-	-
Changes in accounting prin.	-	-	-	-
Fund Balance E-O-Y	8,282,854	8,282,854	8,392,373	8,259,417

CITY OF SNYDER, TX  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES  
IN WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

2017-2018 BUDGET

	Proprietary Fund Types		Totals
	Enterprise	Internal Service	Proposed 2017-2018 Budget
Operating Revenues:			
Billings to Departments	-	314,270	314,270
Water Sales	5,000,000	-	5,000,000
Sewer Charges	1,595,000	-	1,595,000
Sanitation Charges	1,950,000	-	1,950,000
Landfill Gate Fees	925,000	-	925,000
Billings & Collections for Sanitation	450,205	-	450,205
Water & Sewer Taps	30,000	-	30,000
Plumbing Permits & Inspc.	15,500	-	15,500
Miscellaneous	39,150	7,000	46,150
Roll-off Containers	25,000	-	25,000
Total Oper. Revenues	10,029,855	321,270	10,351,125
Operating Expenses:			
Personnel Services	2,187,815	36,915	2,224,730
Supplies	597,745	199,600	797,345
Maintenance	660,525	4,995	665,520
Services	3,878,845	24,390	3,903,235
Sundry Charges	138,050	2,580	140,630
Depreciation	2,984,300	52,790	3,037,090
Total Oper. Expenses	10,447,280	321,270	10,768,550
Operating Income or (Loss)	(417,425)	-	(417,425)
Non-Oper. Revenues/(Expenses):			
Interest Income	26,000	-	26,000
Gain (Loss) on Sale of Asset	200,000	-	200,000
Amortized Issuance Cost	-	-	-
Debt Service	(446,550)	-	(446,550)
Total Non-Oper.	(220,550)	-	(220,550)
Net Income (Loss)	(637,975)	-	(637,975)
Add Depre. trans. to contr. cap.	-	-	-
Working Capital B-O-Y	2,299,342	-	2,299,342
Adjustments	(400,795)	100,000	(300,795)
Working Capital E-O-Y	1,898,547	-	1,998,547

CITY OF SNYDER, TEXAS  
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN  
WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

PRIOR YEAR'S TOTALS

	Proprietary Fund Types			
	Budgeted 2016-2017	Actual 2015-2016	Actual 2014-2015	Actual 2013-2014
Operating Revenues:				
Billings to Departments	366,100	369,732	359,920	391,585
Water Sales	4,665,330	4,942,602	4,529,699	4,574,205
Sewer Charges	1,660,000	1,503,102	1,531,824	1,567,673
Sanitation Charges	2,000,000	1,930,374	1,956,047	1,942,465
Landfill Gate Fees	993,000	801,751	820,655	904,779
Billings & Collections for Sanitation	397,910	374,948	363,221	360,753
Water & Sewer Taps	30,000	11,425	28,575	40,660
Plumbing Permits & Inspc.	14,000	17,427	14,981	14,686
Miscellaneous	117,050	100,743	135,688	40,153
Grant Proceeds	-	-	-	-
Total Oper. Revenues	10,243,390	10,052,104	9,740,610	9,836,959
Operating Expenses:				
Personnel Services	2,220,020	2,193,967	2,025,211	2,078,219
Supplies	889,845	988,119	932,431	947,142
Maintenance	669,045	793,868	822,376	961,586
Services	3,580,420	3,841,612	3,772,845	3,261,505
Sundry Charges	153,710	117,864	120,062	166,187
Depreciation	2,924,090	2,422,465	2,184,544	1,821,830
Non Capitalized Equipment	-	5,469	294	1,117
Total Oper. Expenses	10,437,130	10,363,364	9,857,763	9,237,586
Operating Income or (Loss)	(193,740)	(311,260)	(117,153)	599,373
Non-Oper. Revenues/(Expenses):				
Interest Income	41,000	47,092	60,969	55,934
Gain (Loss) on Sale of Asset	200,000	147,300	185,000	249,106
Proceeds from Insurance	-	44,442	-	-
Amortized Issuance Cost	-	-	-	(133,419)
Debt Service	(466,695)	(484,479)	(500,505)	(435,359)
Total Non-Oper.	(225,695)	(245,645)	(254,536)	(263,738)
Capital Grant Contributions	-	516,708	23,740	-
Net Income (Loss)	(419,435)	(40,197)	(347,949)	89,496
Total Net Position - beginning	13,127,139	13,167,336	14,410,001	14,411,821
Prior Period Adjustment	-	-	(894,716)	(91,316)
Total Net Position - ending	12,707,704	13,127,139	13,167,336	14,410,001





GENERAL FUND  
NARRATIVE  
FISCAL YEAR 2017-2018 BUDGET

Sales tax revenues are projected to decrease by 15.38% for FY 2017-18 and current Ad Valorem tax collections are anticipated to be \$41,790 less than last year due to a decrease in valuations and decrease in the tax levy with the same property rate of .4410 per \$100.00. Franchise taxes will decrease by \$25,000 or 3.23%. The decrease in budgeted revenue for the FY 2017-18 is due primarily to the decrease in sales tax received. This is a result of the local economy and a transfer from reserves to cover the deficit of \$167,395. Administrative fees will increase 21.34% due to a change in the percentages used to allocate the cost to the enterprise fund.

The City had an decrease in property valuations creating an effective rate of .4507. The ad valorem rate of .4410 was adopted to fund the expenditures budgeted for 2017-18 (see graph on page 8 for history of tax rates).

Anticipated revenues for the General Fund total \$7,244,830 a decrease of \$433,580 or 5.65% less than the preceding year's budget (see graph on page 8). The amount of revenues from various sources and the change from last year are shown in the following tabulation:

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from FY 2016</u>
Taxes	\$5,081,745	70.14%	\$ (477,010)
Licenses & Permits	57,370	0.79	7,830
Intergovernmental	134,360	1.85	5,950
Charges for Services	1,475,695	20.37	243,970
Fines & Forfeitures	156,000	2.15	9,000
Interest	59,215	0.82	14,215
Miscellaneous	113,050	1.56	50,500
Transfer from Reserve	167,395	2.32	455,430
<u>Total</u>	<u>\$7,244,830</u>	<u>100.00%</u>	<u>\$ ( 433,580)</u>

Ad valorem taxes, both current and delinquent, are expected to produce 29.29% of the General Fund revenues for FY 2018 as compared to 28.29% of the budgeted revenues for FY 2017, (refer to graph page 8). Sales tax revenues which amounted to 33.86% of the total for FY 2017 have decreased to 30.37% (see graph on page 11) for FY 2018, Franchise and Liquor taxes make up the remaining 10.74% of taxes.

The City's property tax is levied each October 1, on 100 percent of assessed value listed for all real and personal property (business property) located in the City. Assessed values are established by the Scurry County Appraisal District and certified by the Board of Review. Total appraised value for the City of Snyder for FY 2018 is \$544,851,747 an decrease of \$6,850,585 (1.24%) from FY 2017 (see graph on page --).

The City is permitted by Article II, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt. Taxes are due by January 31, following the October 1 tax levy date.

Beginning in 1982, the Appraisal District is required under the Property Tax Code to assess all property within the Appraisal District on the basis of 100 percent of its appraised market value and is prohibited from applying any assessment ratios. The value of property within the Appraisal District must be reviewed every four years; however, the City may at its own expense, require annual reviews of appraised values. The City may challenge appraised values established by the Appraisal District through various appeals and if necessary, legal action. Under this legislation, the City continues to set tax rates on City property. However, if the tax rate, excluding tax rates on bonds and other contractual obligations, adjusted for new

Expenditures for the General Fund total \$7,244,830 for FY 2018, an decrease of 5.65 percent from FY 2017, (see graph page 10). Changes in levels of expenditures for major functions of the City over the preceding year are shown in the following tabulation:

<u>Function</u>	<u>Current</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From FY 2016</u>
General Government	\$ 1,951,010	26.93%	\$ 14,805
Public Safety	4,041,770	55.79	32,350
Public Works	1,252,050	17.28	(480,735)
<u>Total</u>	<u>\$7,244,830</u>	<u>100.00%</u>	<u>\$(433,580)</u>

The major functions and their percentage of the total General Fund expenditures are shown in the pie-chart, page 20.

General Government budgeted expenditures have decreased by .76% over last year. Personnel increased 2.88% due to a 1.5% cost of living adjustment. An increase is budgeted in supplies of 21.63% and maintenance increased by .96%. Capital outlay decreased by 37.67%, services decreased by 4.72%, and sundry charges decreased by 11.25%.

Public Safety budgeted expenditures increased by .81%. Personnel increased by 2.35% due to a 1.50% cost of living adjustment, supplies increased by 1.22%, maintenance by 2.11%, sundry charges by 6.68%, services increased by 2.06% and capital outlay decreased by 30.61%.

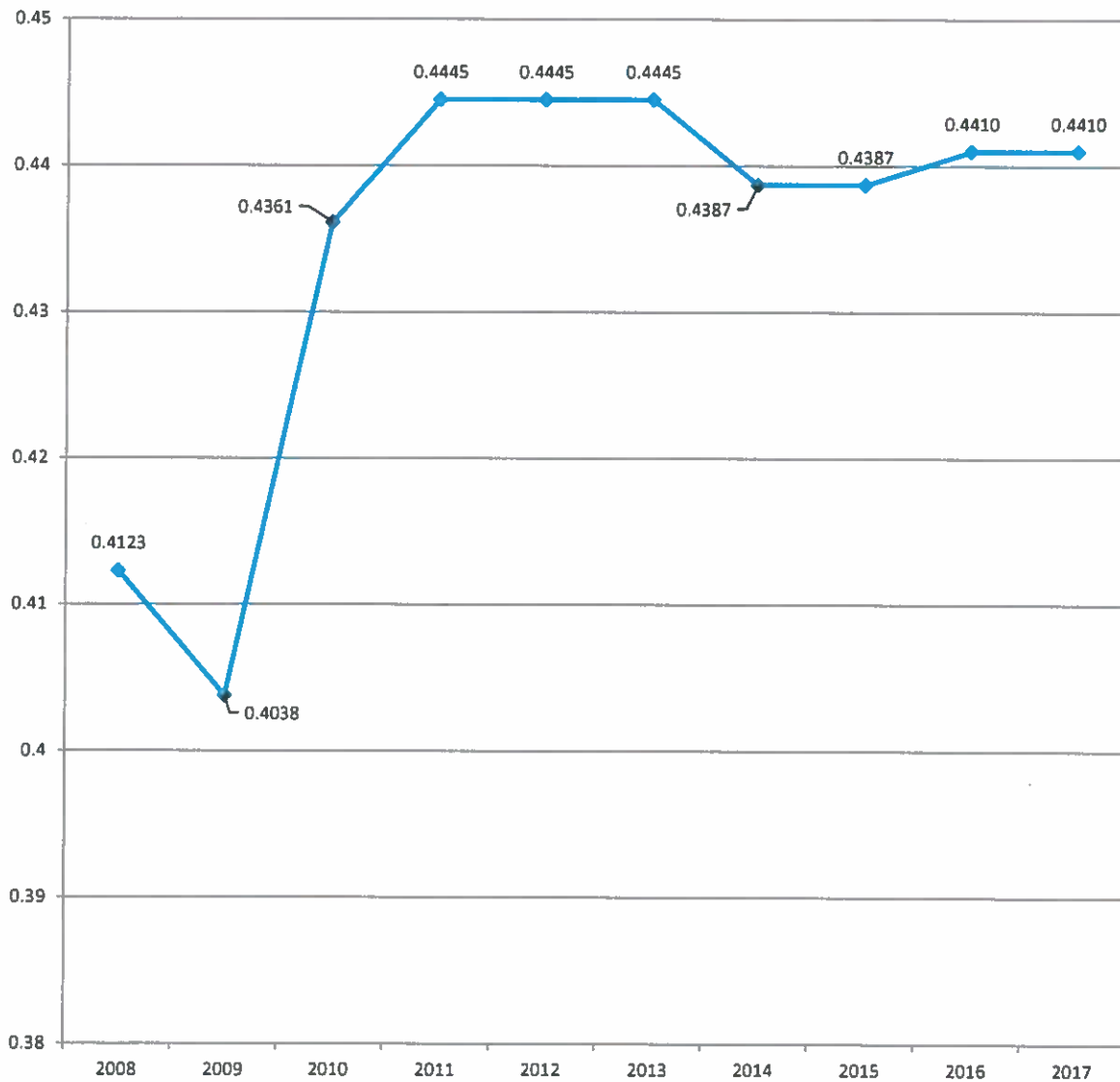
Public Works (Street Department) budgeted expenditures decreased by 27.74%. Personnel increased by 21.43% due to an additional position and a 1.50% cost of living adjustment. Supplies increased by 1.34%, Sundry charges by 48.43%, maintenance decreased by 8.10%, services decreased by .74% and capital outlay decreased by 99.81%.

The budgeted Undesignated Fund Balance at the end of FY 2018 is expected to reflect no change from the FY 2017 balance. The relationship between annual actual expenditures and undesignated fund balance for the ten-year period FY 2008 - FY 2017 can be viewed on the graph on page 12. It is apparent from the graph that the relationship between expenditures and designated fund balances has held relatively stable in the past three years.

The Capital Improvement Plan (CIP), pages 154-165, sets out the schedule of capital expenses for the five-year period which includes FY 2018. Capital expenditures for 2018 are \$151,300 as compared to \$735,150 for the previous fiscal year. Local economic conditions including a decrease in both ad valorem taxes and sales tax are a key factor in the decrease in capital. The expenditures for capital improvements are found in all departmental budgets.

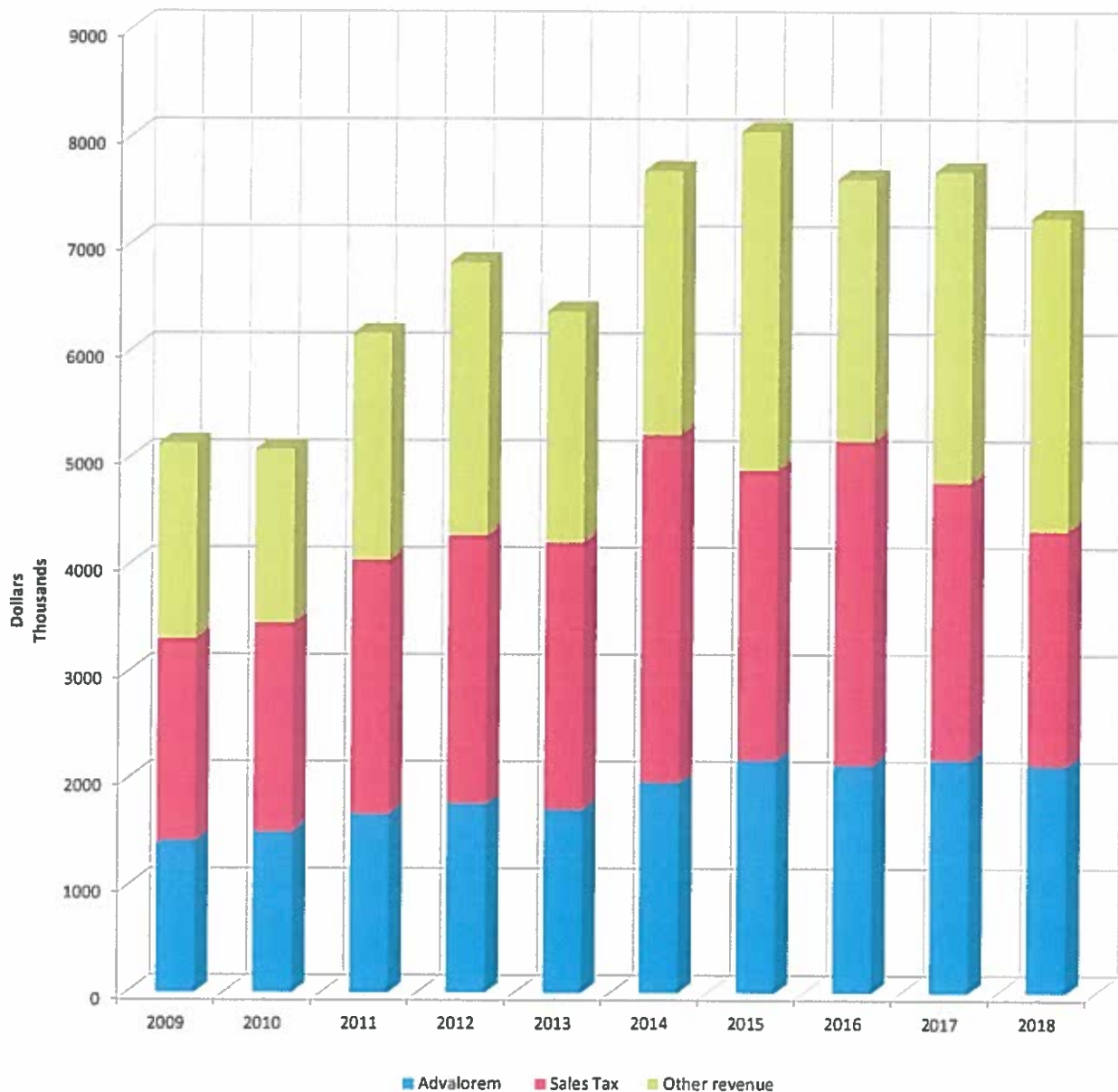
The City Council established a Tax Increment Financing Zone in November, 2013 – promoting the development of a certain contiguous area within its jurisdiction and ETJ by the creation of a reinvestment zone. Sixty-five percent (65%) of the property taxes from this district go in to the TIF Fund.

## TAX RATE 10 year history



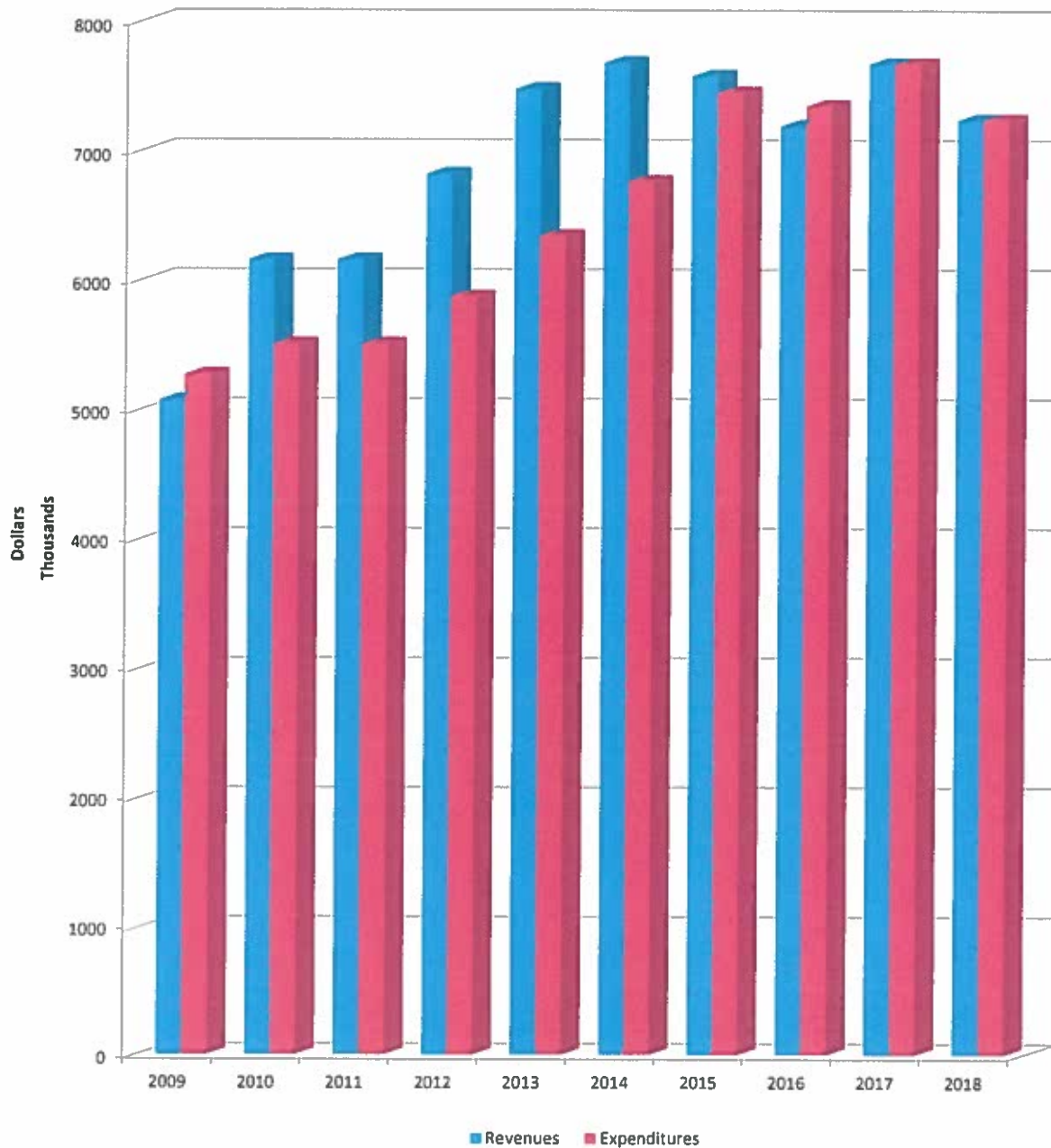
This chart displays the tax rate for the past ten years for the City of Snyder from .4123 per 100\$ of assessed value in 2008 to .4410 per \$100 of assessed value in 2017. That is a .0287, or 6.96% increase which would equal to an increase of \$28.70 on a home valued at \$100,000.

**General Fund  
Ad Valorem, Sales Tax, Other Revenue  
Fiscal Year 2017-2018**



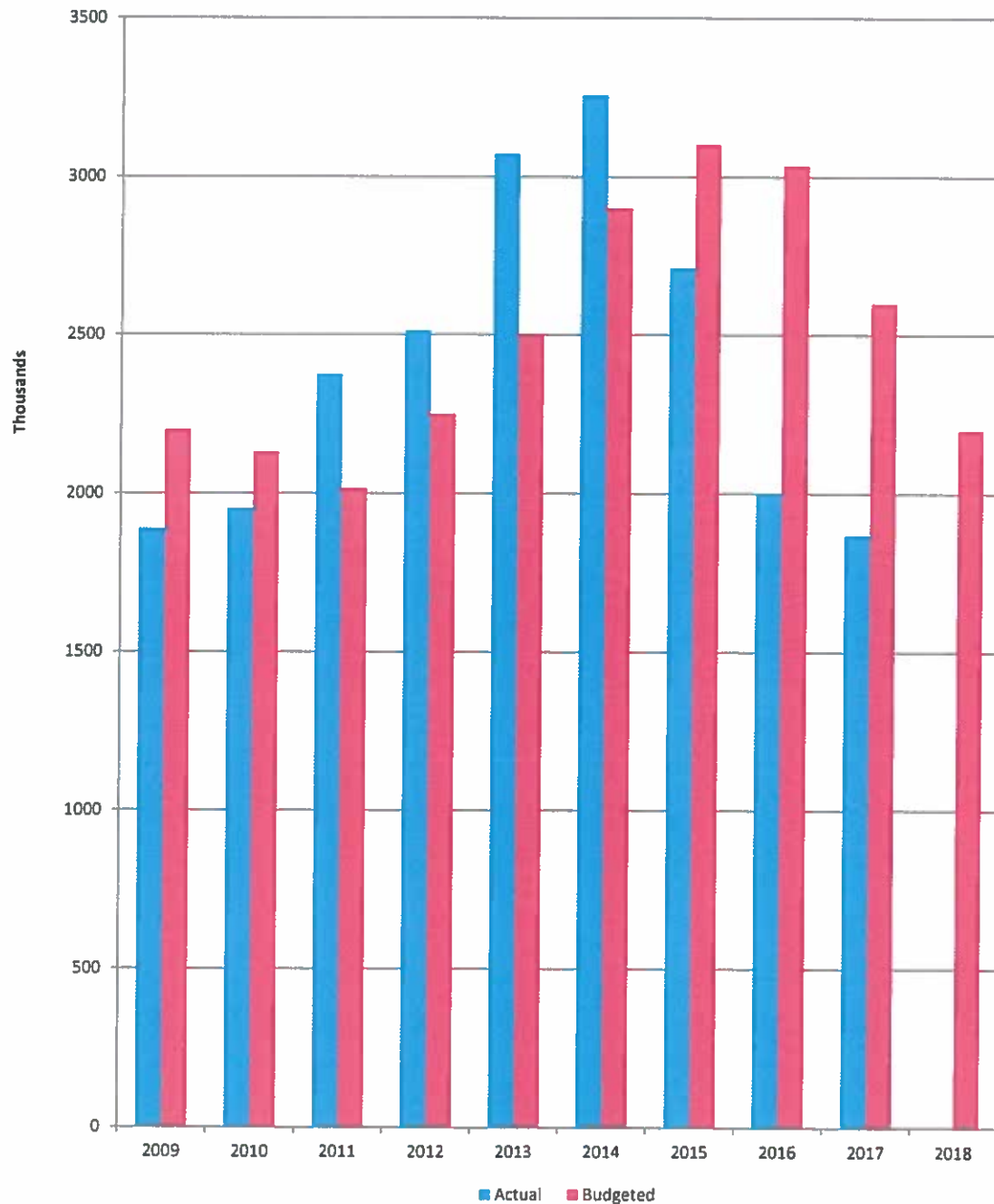
**Description:** This graph shows the relationship between actual Ad Valorem and Sales Tax to Total Revenue in the General Fund for the period Fiscal Year 2009 to Fiscal Year 2016, and the budgeted for Fiscal Years 2017 & 2018.

**General Fund  
Revenues & Expenditures  
Fiscal Year 2017-2018**



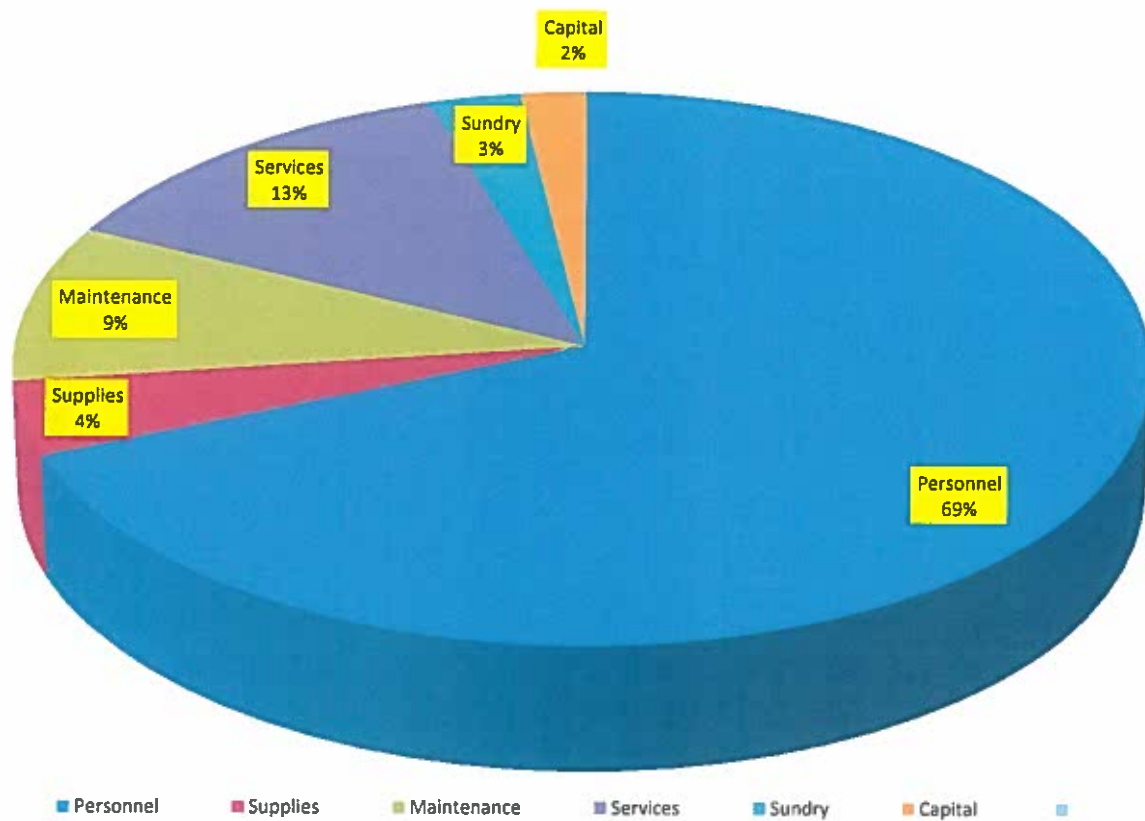
**Description:** This graph shows the actual General Fund Revenues and Expenditures for Fiscal Year 2009 to Fiscal Year 2016 and budgeted revenue and expenditures for Fiscal Year 2017 & 2018.

## SALES TAX REVENUE 10 year history



Description: This graph shows the Actual Sales Tax Received compared to the Budgeted Sales Tax for Fiscal Years 2009 through 2016 and Budgeted Sales Tax for Fiscal Years 2017 and 2018. Sales tax recorded in 2017 is through July. August and September will be posted as received. A substantial increase from 2011 through 2014. Sales taxes have decreased from 2015 forward, a result of the decline in the oil industry in our local area.

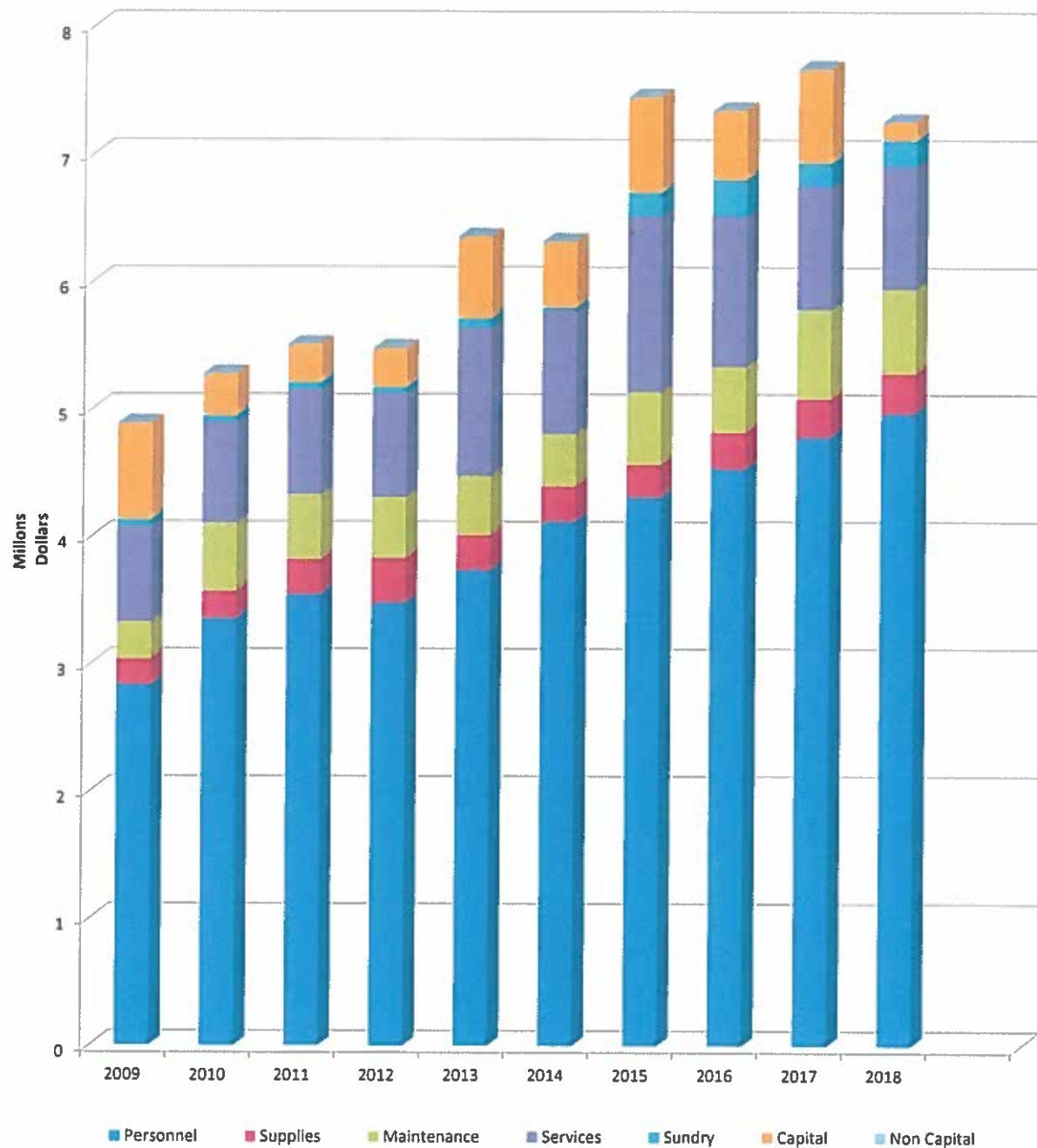
**General Fund Expenditures  
Fiscal Year 2017 - 2018**



**Description:** This pie chart visually shows the percentage of General Fund Expenditures allocated to the various major categories for the budget for Fiscal Year 2018.



### General Fund Expenditures Fiscal Years 2009-2018



**Description:** This graph shows a visual comparison of actual expenditure allocations for Fiscal Years 2009 through 2016 and budgeted allocations for Fiscal Years 2017 and 2018.

**General Fund  
Undesignated Fund Balance/Expenditures  
Fiscal Years 2009 - 2018**



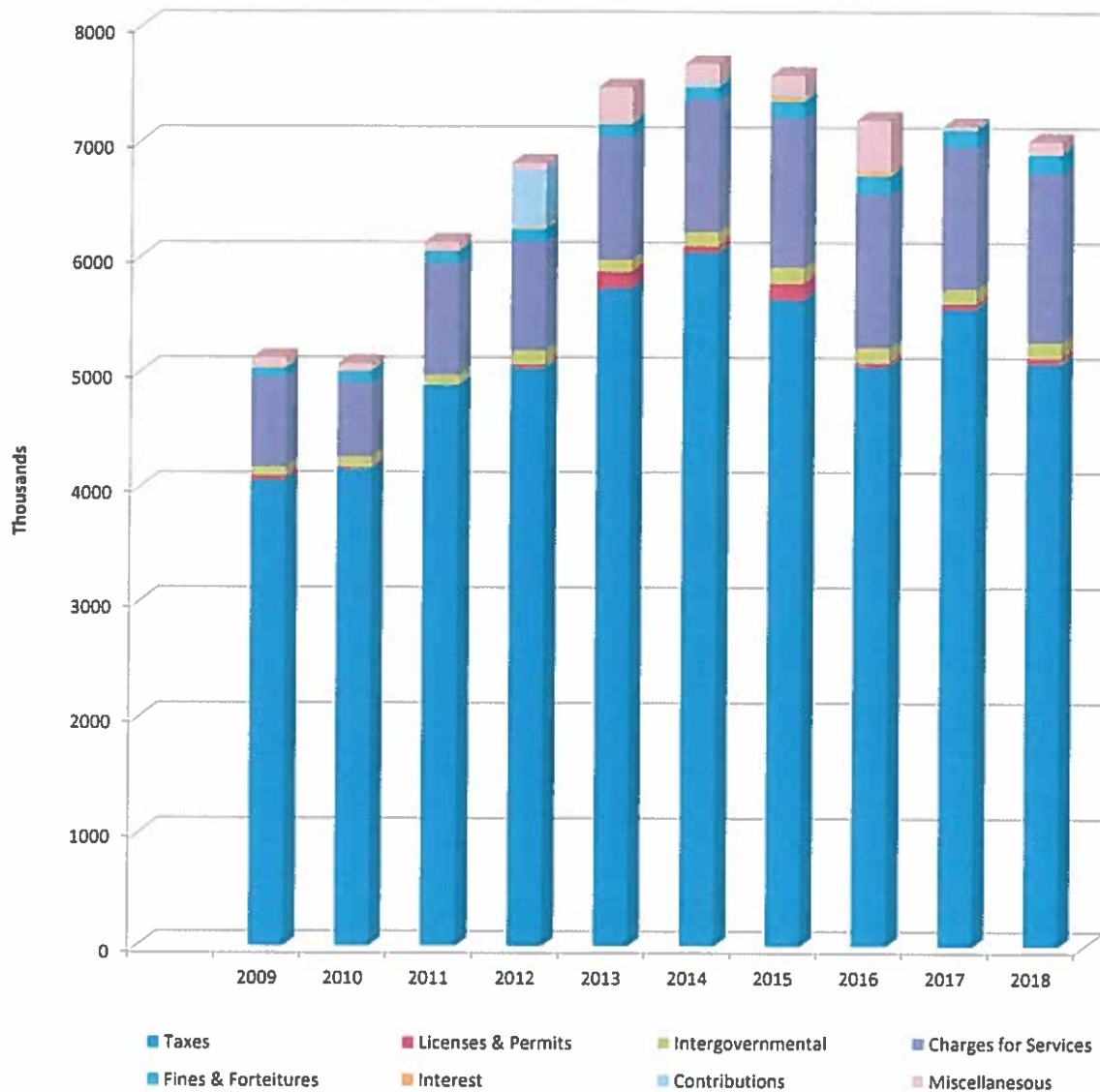
**Description:** This graph shows the relationship between actual General Fund Expenditures and Undesignated Fund Balance at year's end for the Fiscal Years 2009 to Fiscal Year 2016, and the budgeted for Fiscal Years 2017 and 2018.

CITY OF SNYDER, TEXAS  
GENERAL FUND  
COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE/WORKING CAPITAL

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>Revenues:</b>				
Taxes	5,634,565	5,054,318	5,558,755	5,081,745
Licenses and Permits	144,454	36,967	49,540	57,370
Intergovernmental	142,942	134,257	128,410	134,360
Charges for Services	1,298,720	1,332,617	1,231,725	1,475,695
Fines and Forfeitures	143,898	158,744	147,000	156,000
Interest	49,732	44,837	45,000	59,215
Miscellaneous	160,011	266,895	62,550	113,050
<b>Total Revenues</b>	<b>7,574,322</b>	<b>7,028,635</b>	<b>7,222,980</b>	<b>7,077,435</b>
<b>Expenditures:</b>				
Personnel	4,305,380	4,531,110	4,782,925	4,969,975
Supplies	260,284	288,803	301,370	311,980
Maintenance	573,396	517,729	702,980	667,820
Services	1,380,140	1,180,943	967,885	947,120
Sundry Charges	183,995	289,692	185,350	200,935
Capital Outlay	749,597	542,956	737,150	147,000
Non Capitalized Equipment	1,870	514	750	-
<b>Total Expenditures</b>	<b>7,454,662</b>	<b>7,351,747</b>	<b>7,678,410</b>	<b>7,244,830</b>
<b>Excess (Deficiency) of Rev. over Exp.</b>	<b>119,660</b>	<b>(323,112)</b>	<b>(455,430)</b>	<b>(167,395)</b>
<b>Other Financing Sources (Uses):</b>				
Sale of Asset	-	-	-	-
Proceeds from Insurance	9,408	169,109	-	-
Transfers in	-	-	-	-
Transfer from reserves	-	-	455,430	167,395
<b>Excess (Deficiency) of Rev. &amp; Other Sources over Expenditures</b>	<b>129,067</b>	<b>(154,003)</b>	<b>-</b>	<b>-</b>
<b>Fund Balance at B-O-Y</b>	<b>\$ 8,260,257</b>	<b>\$ 8,389,325</b>	<b>\$ 8,235,322</b>	<b>\$ 8,235,322</b>
Prior year adjustment	-	-	-	-
Reserve for economic development	-	-	-	-
<b>Fund Balance at E-O-Y</b>	<b>\$ 8,389,325</b>	<b>\$ 8,235,322</b>	<b>\$ 8,235,322</b>	<b>\$ 8,235,322</b>

# **GENERAL FUND Revenues Fiscal Years 2009 - 2018**



**Description:** This graph displays actual revenue received for Taxes, Licenses and Permits, Intergovernmental, Charges for Services, Fines & Forfeitures, and Miscellaneous Revenues for the Period Fiscal Year 2009 to Fiscal Year 2016, and budgeted amounts for FY 2017 & 2018.

CITY OF SNYDER, TEXAS  
GENERAL FUND

STATEMENT OF REVENUES

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>Taxes:</b>				
Sales Taxes	2,710,301	2,000,496	2,600,000	2,200,000
Ad valorem Taxes	2,134,364	2,301,650	2,172,255	2,122,145
Franchise Taxes	778,439	742,577	775,000	750,000
Liquor Taxes	11,461	9,595	11,500	9,600
<b>Total Taxes</b>	<b>5,634,565</b>	<b>5,054,318</b>	<b>5,558,755</b>	<b>5,081,745</b>
<b>Licenses and Permits</b>	<b>144,454</b>	<b>36,967</b>	<b>49,540</b>	<b>57,370</b>
<b>Intergovernmental:</b>				
Emergency Mgm. Program Grant	25,737	34,184	34,315	34,315
LEOSE - Fire	659	665	660	660
Snyder Public Schools Resource Officers	81,450	82,500	81,975	82,500
Grant Proceeds - TCF	17,500	-	-	-
LEOSE- Police	1,858	2,014	1,860	2,015
Juvenile Case Manager Fee	9,483	10,521	9,600	10,500
Texas Seat Belt	-	4,373	-	4,370
Bullet Proof Vest Program	6,255	-	-	-
Homeland Security	-	-	-	-
Drug Enforcement	-	-	-	-
<b>Total Intergovernmental</b>	<b>142,942</b>	<b>134,257</b>	<b>128,410</b>	<b>134,360</b>
<b>Charges for Services:</b>				
Administrative Fees	1,220,364	1,250,103	1,154,510	1,400,935
Municipal Court Fees	70,832	68,244	65,715	63,060
Billings for Emergency Services	1,810	8,170	5,500	5,500
Credit Card Fees	5,714	6,100	6,000	6,200
<b>Total Charges for Services</b>	<b>1,298,720</b>	<b>1,332,617</b>	<b>1,231,725</b>	<b>1,475,695</b>
<b>Fines &amp; Forfeitures</b>	<b>143,898</b>	<b>158,744</b>	<b>147,000</b>	<b>156,000</b>
<b>Miscellaneous:</b>				
Interest	49,732	44,837	45,000	59,215
Miscellaneous	160,011	266,894	62,550	113,050
Proceeds from Insurance	9,408	169,109	-	-
<b>Total Miscellaneous</b>	<b>219,151</b>	<b>480,840</b>	<b>107,550</b>	<b>172,265</b>
<b>Contributions</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other Financing Sources (Uses):</b>				
Transfer from reserve	-	-	455,430	167,395
<b>Total Revenues</b>	<b>\$ 7,583,730</b>	<b>\$ 7,197,743</b>	<b>\$ 7,678,410</b>	<b>\$ 7,244,830</b>

CITY OF SNYDER, TEXAS  
GENERAL FUND

DESCRIPTION OF REVENUES

2017-2018 BUDGET

TAXES

Sales Tax \$2,200,000

The sales tax revenue received by the city is the result of both retail and certain industrial purchases. Major exemptions from sales tax include food, drugs, services, and equipment or materials used in manufacturing or agricultural procedures. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. At the close of each month, the state distributes all available funds specifically deposited to the credit of each city. The Comptroller deducts 2 percent for administration from the collections deposited.

Ad Valorem Taxes

Current Taxes \$2,039,965

Current taxes refers to ad valorem, or property taxes which are due during the current fiscal year, as opposed to the taxes due last year. Property taxes are assessed upon property or real estate, buildings, and for business on their equipment and inventory. The City, however, exempts some of the value on residential property.

Property valuations are established by the Scurry County Appraisal District and given to the City Council from which the tax rate is set. Taxes due on October 1<sup>st</sup> of each year become delinquent or past due on February 1<sup>st</sup>. Generally, the City can expect to collect about 94% of the taxes due.

Delinquent Taxes \$ 43,000

Delinquent taxes are those property or ad valorem taxes which were due in prior years. The City, through the Scurry County Tax Collector's Office attempts to collect delinquent taxes.

Penalty & Interest \$ 35,000

Property taxes which are paid after they become delinquent are assessed penalties and interest. Generally speaking, the penalty is 1% of principal due for the first month, plus 1% for each additional month delinquent, to a maximum of 10%.

Interest is assessed at ½ of 1% for each month or portion of month the tax remains delinquent.

Tax Certificate \$ 580

Business and Personal Property \$ 2,300

Overages/Variances	\$ 1,300
Franchise Tax	\$ 750,000

Franchise tax payments are made to the City by TXU Electric Delivery, Big Country Electric, Atmos Energy, Cebridge Cable, Southwestern Bell, West Texas State Bank, American State Bank and Snyder National Bank based upon a percentage of gross receipts and paid in return for using city streets, alleys or easements for service limits.

Liquor Tax	\$ 9,600
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50% of the face value of all facets of the Texas Alcohol and Beverage Commission issued permits.

TOTAL TAXES	\$ 5,081,745
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#### LICENSES & PERMITS

Building Permits	\$ 9,000
------------------	----------

Buildings which undergo structural alterations or new construction require a building permit. Permit fees are: \$40.00 minimum up to 500 square feet, \$.10 per square foot thereafter to a maximum of \$50,000.00

Electrical Permits	\$ 6,000
--------------------	----------

Electrical permits are required for alterations, remodeling, repairs, additions, or new construction. Fees vary, and are based upon building type and wiring complications.

Dog License	\$ 250
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The City charges \$2.00 per license.

Pound Fee	\$ 8,000
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Pound fee is \$5.00 for reclaimed animals.

Peddler's Fee	\$ 3,500
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The City's fee for each peddler's license is \$75.00.

Miscellaneous Fees	\$ 600
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Zone changes, variance cases, special use permits, dump truck fees.

Demolition Fees	\$ 1,000
-----------------	----------

The City's fee for demolition.

Beer & Wine Permit & License	\$ 2,100
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The City's permit fee for the sale of beer and wine.

Package Store Permit	\$ 940
The City's permit fee for the sale of alcoholic beverages.	
Carnival Permit	\$ 250
The City's permit fee for the operation of a carnival.	
Fire Inspection Service Fee	\$ 2,480
The City's permit fee for annual inspections of specified commercial and residential facilities.	
Mixed Beverage Permit	\$ 2,250
The City's permit for the sale of mixed beverages.	
Game Room Permit and Fees	\$ 21,000
The City's permit for operation of a game room.	
<hr/>	
TOTAL LICENSES AND PERMITS	\$ 57,370

#### INTERGOVERNMENTAL

Emergency Management Grant	\$ 34,315
Texas Seatbelt Grant	\$ 4,370
SISD Special Resource Officer	\$ 82,500
Juvenile Case Manager Fee	\$ 10,500
LEOSE – Police	\$ 2,015
LEOSE – Fire Department	\$ 660
<hr/>	
TOTAL INTERGOVERNMENTAL	\$ 134,360

#### CHARGES FOR SERVICES

Administrative Fees	
The Enterprise Fund is charged a fee for administrative and accounting services provided by the General Fund.	
	\$ 1,397,335
The Municipal Court is allowed to charge an administrative fee for teen court, safe driving courses, and deferrals.	
	\$ 3,600
Billings for Emergency Services	\$ 5,500
The Fire Department is allowed to charge insurance companies for	



vehicle fires, wash-down at a wreck, extrication, commercial structure fire, mobile home fire, hazardous material, special rescue, and 1<sup>st</sup> responder.

Court Costs	\$ 63,060
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Fees are established by the State and the City retains 10% of the fees prior to remittance to the state.

Credit Card Fees	\$ 6,200
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TOTAL CHARGES FOR SERVICES	\$ 1,475,695
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#### FINES & FORFEITURES

Municipal Court	\$ 156,000
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Collections through the assessment of fines for traffic violations and city ordinance violations.

TOTAL FINES & FORFEITURES	\$ 156,000
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#### MISCELLANEOUS

Interest Income	\$ 59,215
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Includes interest earnings on city deposits.

Other	\$ 113,050
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Includes gain/loss on sale of equipment.

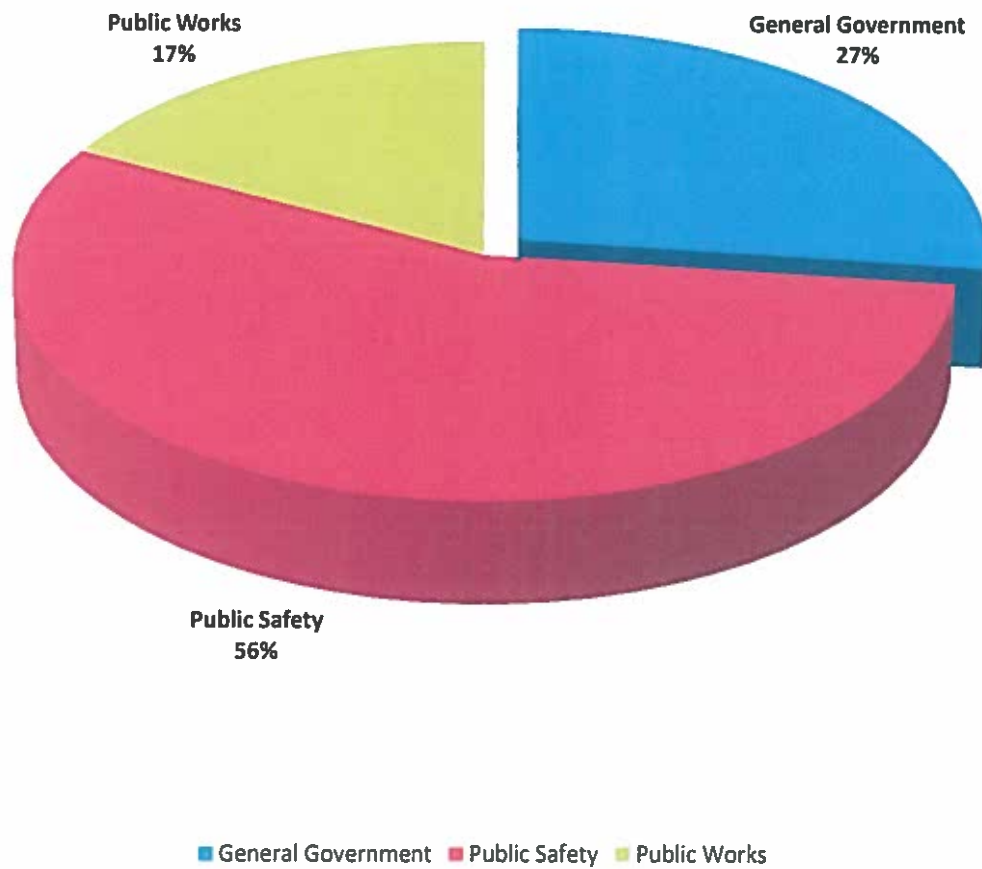
TOTAL MISCELLANEOUS	\$ 172,265
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#### TRASNFERS

Transfer from Reserves	TOTAL TRANSFERS	\$ 167,395
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<b><u>TOTAL GENERAL FUND REVENUE</u></b>	<b><u>\$ 7,244,830</u></b>
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**GENERAL FUND FUNCTION EXPENSE**  
**Fiscal Year 2018**



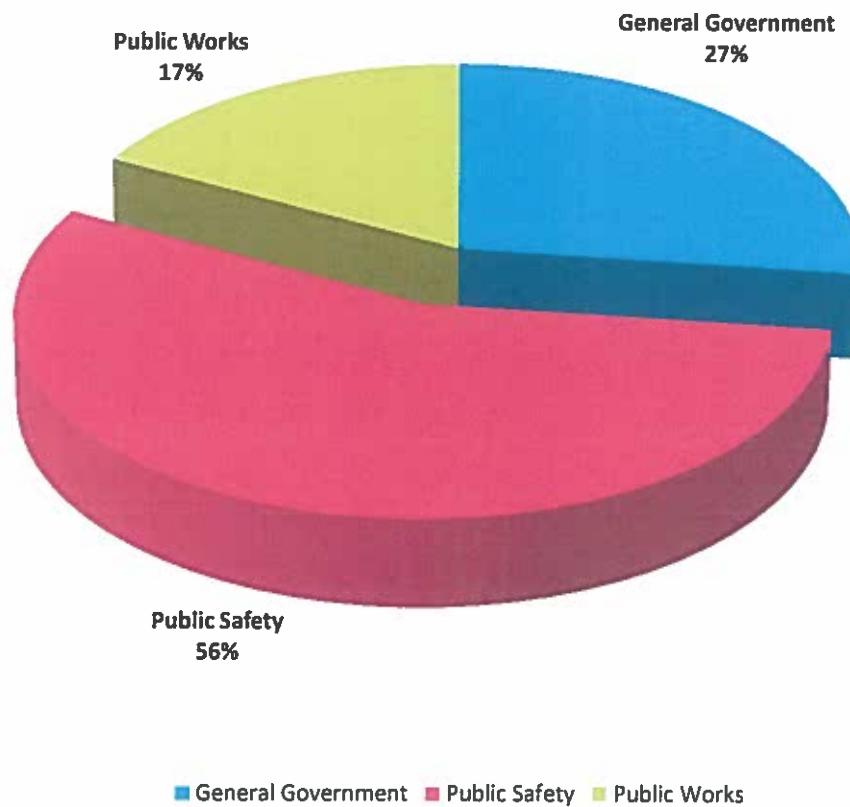
**Description:** This pie chart highlights the "General Government" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

CITY OF SNYDER, TEXAS  
GENERAL FUND  
STATEMENT OF EXPENDITURES  
2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>GENERAL GOVERNMENT:</b>				
Administration:				
Personnel Services	223,662	237,405	241,645	246,865
Supplies	3,797	3,666	3,500	3,700
Maintenance	4,054	54,016	3,350	3,020
Services	160,482	159,317	40,945	30,570
Sundry Charges	5,065	3,674	3,640	4,000
Capital Outlay	26,913	671	1,000	2,000
Totals	423,973	458,749	294,080	290,155
Finance:				
Personnel Services	306,209	315,733	321,840	329,510
Supplies	4,455	4,957	5,100	4,965
Maintenance	19,169	18,729	20,115	24,810
Services	47,049	46,614	45,840	45,115
Sundry Charges	6,574	3,457	3,405	3,750
Capital Outlay	3,350	-	3,000	-
Non Capitalized Equipment	-	-	-	-
Totals	386,806	389,490	399,300	408,150
Planning & Zoning:				
Personnel Services	254,450	260,493	262,170	276,745
Supplies	9,347	7,729	7,655	6,905
Maintenance	11,323	14,206	14,210	9,650
Services	18,698	18,583	17,735	16,340
Sundry Charges	1,521	1,419	1,640	2,195
Capital Outlay	26,214	-	-	2,000
Totals	321,553	302,430	303,410	313,835
Municipal Court:				
Personnel Services	211,203	243,793	229,615	236,405
Supplies	3,322	3,783	4,490	4,100
Maintenance	9,307	18,080	14,500	13,160
Services	32,610	36,892	30,340	31,010
Sundry Charges	1,534	1,338	7,950	3,885
Capital Outlay	3,846	-	-	-
Non Capitalized Equipment	1,870	514	-	-
Totals	263,692	304,400	286,895	288,560

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
Community Services:				
Personnel Services	-	-	-	-
Supplies	5,048	3,425	6,250	16,560
Maintenance	2,182	19,933	1,640	1,605
Services	627,186	348,600	332,520	320,650
Sundry Charges	5,220	5,301	5,110	5,115
Capital Outlay	50,292	57,085	3,500	-
Totals	689,928	434,344	349,020	343,930
City Secretary/Records:				
Personnel Services	160,096	150,290	158,415	161,685
Supplies	1,850	2,501	4,325	3,050
Maintenance	2,259	6,314	6,590	6,145
Services	7,289	8,169	7,800	8,660
Sundry Charges	559	669	740	850
Capital Outlay	2,206	5,750	5,850	-
Non Capitalized Equipment	-	-	750	-
Totals	174,259	173,693	184,470	180,390
IT / Purchasing				
Personnel Services	94,314	95,484	93,360	93,480
Supplies	1,561	961	2,250	1,550
Maintenance	22,065	13,906	15,830	18,580
Services	5,426	46,391	6,560	6,650
Sundry Charges	511	608	530	630
Capital Outlay	482	482	500	5,100
Non Capitalized Equipment	-	-	-	-
Totals	124,359	157,832	119,030	125,990
TOTAL GENERAL GOVERNMENT	2,384,570	2,220,938	1,936,205	1,951,010

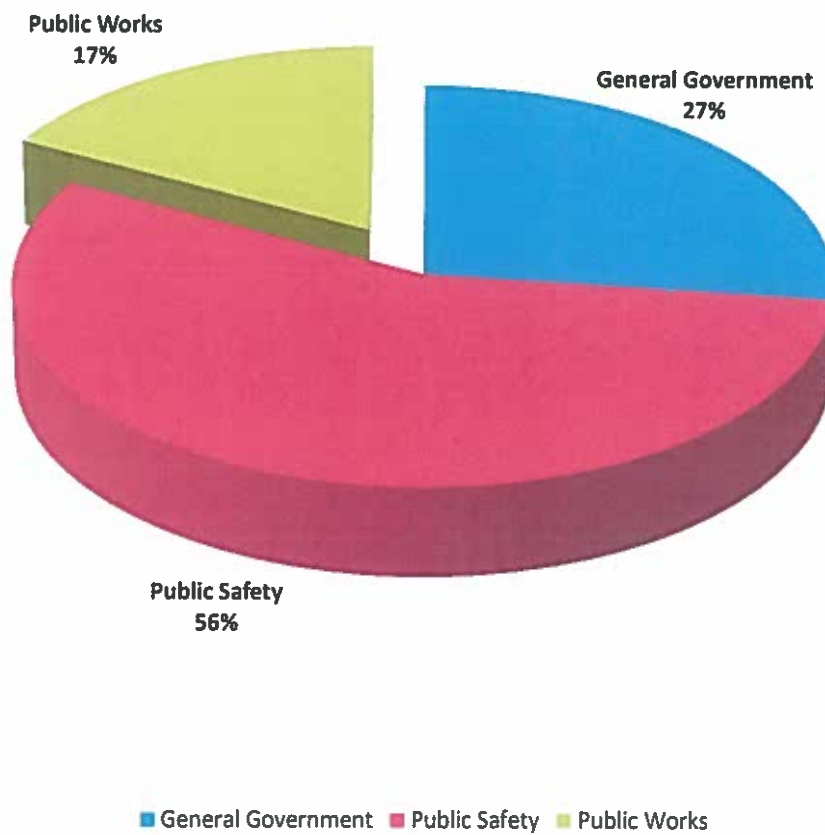
**GENERAL FUND FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the "Public Safety " function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

	2014-2015	2015-2016	2016-2017	2017-2018 Proposed
	Actual	Actual	Budget	Budget
<b>PUBLIC SAFETY:</b>				
<b>Police:</b>				
Personnel Services	1,746,246	1,873,057	2,034,805	2,077,450
Supplies	83,573	90,497	99,350	92,350
Maintenance	46,275	63,194	68,765	71,000
Services	66,951	86,954	72,105	82,920
Sundry Charges	116,557	210,445	116,680	117,600
Capital Outlay	452,122	141,776	160,300	94,200
Non Capitalized Equipment	-	-	-	-
<b>Totals</b>	<b>2,511,724</b>	<b>2,465,923</b>	<b>2,552,005</b>	<b>2,535,520</b>
<b>Animal Control:</b>				
Personnel Services	139,602	165,256	166,750	171,960
Supplies	14,299	14,422	21,400	17,550
Maintenance	3,892	6,877	8,155	9,080
Services	14,115	15,413	18,200	16,445
Sundry Charges	4,658	5,273	4,290	5,830
Capital Outlay	5,479	29,948	-	3,400
<b>Totals</b>	<b>182,045</b>	<b>237,189</b>	<b>218,795</b>	<b>224,265</b>
<b>Fire:</b>				
Personnel Services	849,023	908,277	919,910	752,060
Supplies	66,739	65,460	79,700	82,920
Maintenance	61,794	102,743	68,900	63,475
Services	96,135	104,327	109,305	100,350
Sundry Charges	23,509	25,794	23,805	23,495
Capital Outlay	122,334	69,179	37,000	39,300
<b>Totals</b>	<b>1,219,534</b>	<b>1,275,780</b>	<b>1,238,620</b>	<b>1,061,600</b>
<b>Fire Marshall:</b>				
Personnel Services	-	-	-	193,450
Supplies	-	-	-	10,080
Maintenance	-	-	-	5,335
Services	-	-	-	4,000
Sundry Charges	-	-	-	7,520
Capital Outlay	-	-	-	-
<b>Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>220,385</b>
<b>TOTAL PUBLIC SAFETY</b>	<b>3,913,303</b>	<b>3,978,892</b>	<b>4,009,420</b>	<b>4,041,770</b>

**GENERAL FUND FUNCTION EXPENSE**  
**Fiscal Year 2018**

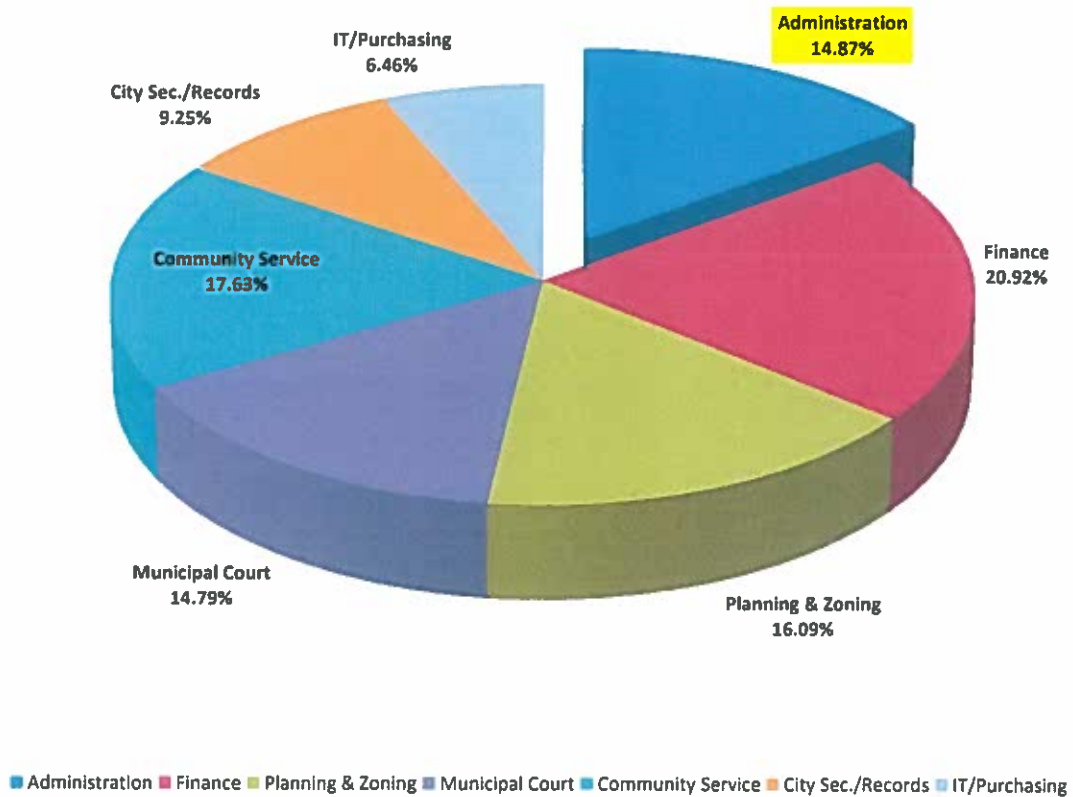


**Description:** This pie chart highlights the "Public Works" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>PUBLIC WORKS;</b>				
<b>Street Maintenance:</b>				
Personnel Services	320,575	281,322	354,415	430,365
Supplies	66,293	91,402	67,350	68,250
Maintenance	391,076	199,731	480,925	441,960
Services	304,199	309,683	286,535	284,410
Sundry Charges	18,287	31,714	17,560	26,065
Capital Outlay	56,359	238,065	526,000	1,000
Totals	1,156,789	1,151,917	1,732,785	1,252,050
<b>TOTAL PUBLIC WORKS</b>	<b>1,156,789</b>	<b>1,151,917</b>	<b>1,732,785</b>	<b>1,252,050</b>
 <b>TOTAL EXPENSES</b>	 <b>\$ 7,454,662</b>	 <b>7,351,747</b>	 <b>\$ 7,678,410</b>	 <b>\$ 7,244,830</b>



**GENERAL GOVERNMENT FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Administration" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
		Administration	I	
General				
	Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
	Personnel Services	\$ 237,295	\$ 241,645	\$ 246,865
	Supplies	4,400	3,500	3,700
	Maintenance	4,810	3,350	3,020
	Services	53,310	40,945	30,570
	Sundry Charges	6,500	3,640	4,000
	Capital Outlay	-	1,000	2,000
	TOTAL ALL ACCOUNTS	\$ 306,315	\$ 294,080	\$ 290,155

### Mission Statement

The implementation of policies established by the City Council as fairly, effectively and efficiently as possible.

### Description

City Administration consists of the City Manager and receptionist/secretary.

The City Manager is the chief administrative officer of the city referencing the City Charter to administer the policies of the City Council and the overall coordination of the city's activities for the efficient operation of the City of Snyder.

### Goal

Provide administrative oversight that the City operations are responsive and sensitive to citizen desires.

### Objectives

1. Consolidation of City/County services and eliminate duplication of costs.
2. Secure discretionary federal funding for Homeland Security and American Recovery.
3. Meet with TDCJ/County/School/Chamber/Hospital/WTC officials monthly.
4. Meet with West Central Texas Council of Governments on a regular basis.
5. Support local economic development efforts in conjunction with the Development Corporation of Snyder, SISD, Scurry County, Snyder Chamber of Commerce, Cogdell Hospital, West Texas Council of Governments, and TxDot.
6. Support city wide recycling programs when feasible.
7. Develop and implement city wide beautification projects.
8. Development of Deep Creek Beautification Project.
9. Seek CDBG Grant Funding for City projects.
10. Continue demolition of sub-standard structures.
11. Meet with U.S. Air Force officials and support the Scoring Facility located at Winston Field.
12. Utilize Price Daniel Unit personnel on City and Community projects.

13. Review Adopted Master Plan for the City.
14. Long-term City street reconstruction.

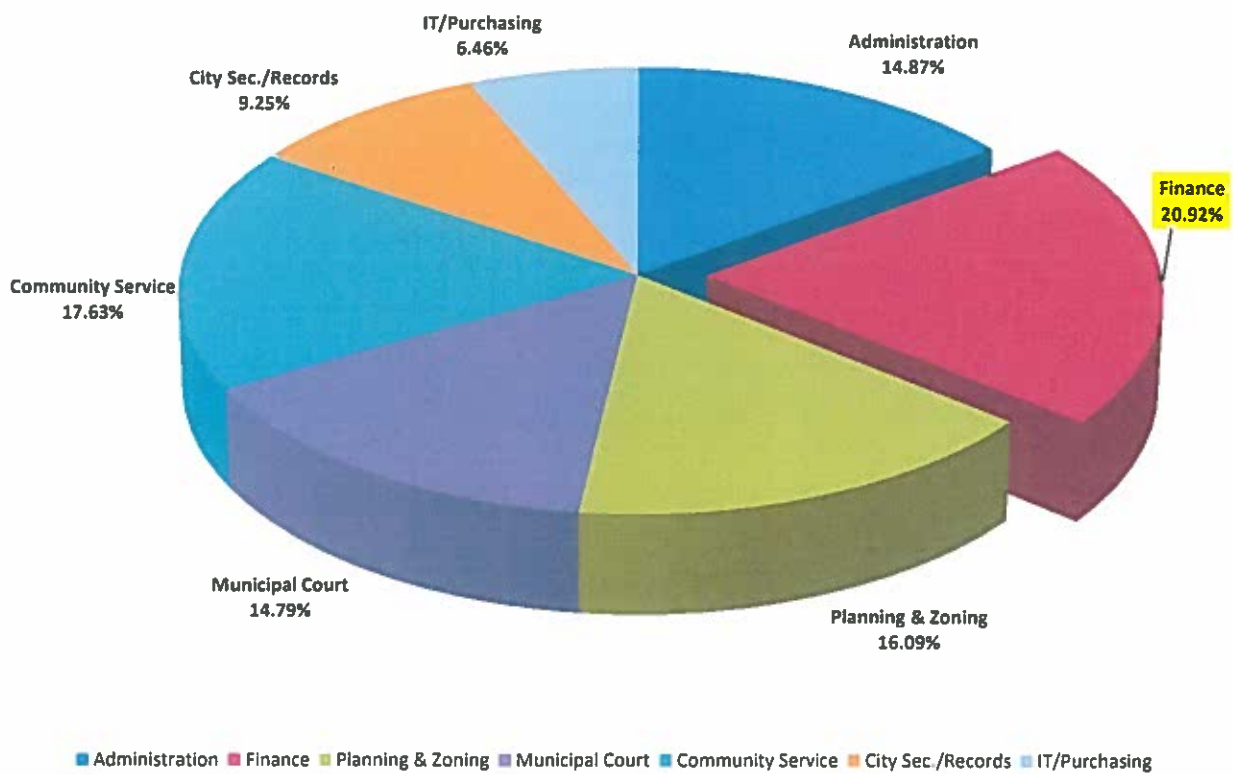
ADMINISTRATION - DEPARTMENT NO. 1

EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
PERSONNEL SERVICES			
601-101 SUPERVISION	138,555	140,520	142,630
601-102 CLERICAL	39,708	40,190	40,790
601-105 LONGEVITY	514	705	800
601-106 OVERTIME	115	200	200
601-108 FICA EXPENSE	9,963	11,260	11,435
601-109 TMRS EXPENSE	29,493	29,165	29,450
601-110 INSURANCE EXPENSE	16,606	16,970	18,885
601-111 MEDICARE EXPENSE	2,451	2,635	2,675
Sub Total	237,405	241,645	246,865
SUPPLIES & MATERIALS			
601-201 OFFICE SUPPLIES	1,007	1,300	1,300
601-205 TIRES & TUBES	-	900	-
601-206 MOTOR VEHICLE SUPPLIES	1,003	900	100
601-208 JANITORIAL SUPPLIES	1,574	300	1,600
601-210 BOTANICAL & AGRICUL.	-	-	-
601-212 GAS	-	-	600
601-215 OTHER SUPPLIES	82	100	100
Sub Total	3,666	3,500	3,700
MAINTENANCE OF BUILDINGS			
601-301 BUILDINGS & GROUNDS	52,924	1,500	1,500
Sub Total	52,924	1,500	1,500
MAINTENANCE OF EQUIPMENT			
601-401 OFFICE EQUIPMENT	293	-	-
601-403 MAINTENANCE OF EQUIPMENT	-	240	300
601-404 AUTOMOTIVE EQUIPMENT	111	300	150
601-407 SOFTWARE MAINTENANCE	688	1,310	1,070
Sub Total	1,092	1,850	1,520
MISCELLANEOUS SERVICES			
601-501-01 TELEPHONE	14,533	2,100	7,600
601-501-02 CELLULAR	1,042	700	700
601-501-03 INTERNET	1,825	1,590	1,465
601-502 RENTAL OF EQUIPMENT	1,048	1,020	1,045
601-503 INSURANCE	7,542	7,500	925

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
601-504 SPECIAL SERVICES	2,475	2,000	2,000
601-505 ADVERTISING	12,472	8,600	3,000
601-506 BUSINESS & TRANSPORTATION	5,487	7,500	6,900
601-508 FEE BASIS SERVICE	104,825	700	700
601-510 CONTRACTUAL SERVICES	636	1,200	655
601-511-01 ELECTRICITY	7,081	7,435	5,180
601-511-02 GAS	351	600	400
	<hr/>	<hr/>	<hr/>
Sub Total	159,317	40,945	30,570
SUNDRY CHARGES			
601-602 MEMBERSHIP & SUBSCR.	3,294	3,000	3,000
601-604 WORKER'S COMP.	327	290	650
601-606 FREIGHT EXPENSE	53	100	100
601-607 PRINTING EXPENSE	-	250	250
	<hr/>	<hr/>	<hr/>
Sub Total	3,674	3,640	4,000
CAPITAL OUTLAY			
601-901 OFFICE EQUIPMENT	-	1,000	2,000
601-905 NON CAPITALIZED EQUIPMENT	671	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	671	1,000	2,000
 TOTAL BUDGET	 \$ 458,749	 \$ 294,080	 \$ 290,155

**GENERAL GOVERNMENT FUNCTION EXPENSE  
Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Finance" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Accounting Personnel/Payables	Finance	2	
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ 316,650	\$ 321,840	\$ 329,510	
Supplies	5,035	5,100	4,965	
Maintenance	17,970	20,115	24,810	
Services	48,405	45,840	45,115	
Sundry Charges	5,000	3,405	3,750	
Capital Outlay	-	3,000	-	
Non Capital Equipment	-	-	-	
TOTAL ALL ACCOUNTS	\$ 393,060	\$ 399,300	\$ 408,150	

### Mission Statement

To provide for the efficient financial operation of the City and safeguarding the City's assets. To ensure that the City adheres to state and federal laws as they apply to personnel and payroll.

To invest funds which will provide the highest investment return with the maximum security and conforming to all statutes governing the investment of the City's funds.

### Description

The Finance Department is responsible for the administration and overall planning for the City's financial activities. Also, included in this department are the personnel functions.

### Goal

Provide effective protection of the city's financial assets through accurate financial reporting and sound investment policies. Provide nondiscriminatory personnel policies.

### Objectives

1. Continue to maintain the 100% ratio of invested funds to total funds available at the highest possible rate of return.
2. Process financial data as received.
3. Continue to produce accurate financial statements on a real-time basis.
4. To continue to produce a Comprehensive Annual Financial Report that meets the Certificate of Conformance Standards of the Government Finance Officers Association (GFOA).
5. Implement changes in financial reports when published by the Governmental Accounting Standards Board (GASB).
6. To produce a budget that meets the Distinguished Budget Presentation standards of the GFOA.
7. Pay bills on a timely basis to avoid late fees.

8. Fill all personnel requisitions with the most qualified applicants as soon as possible.
9. Reduce workman's compensation claims and to assure the safety and welfare of all City employees with safety awareness through training.

Indicators

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of payable checks issued	2,822	3,297	2,834
Number of positions filled	11	12	11
Applications reviewed	63	165	63



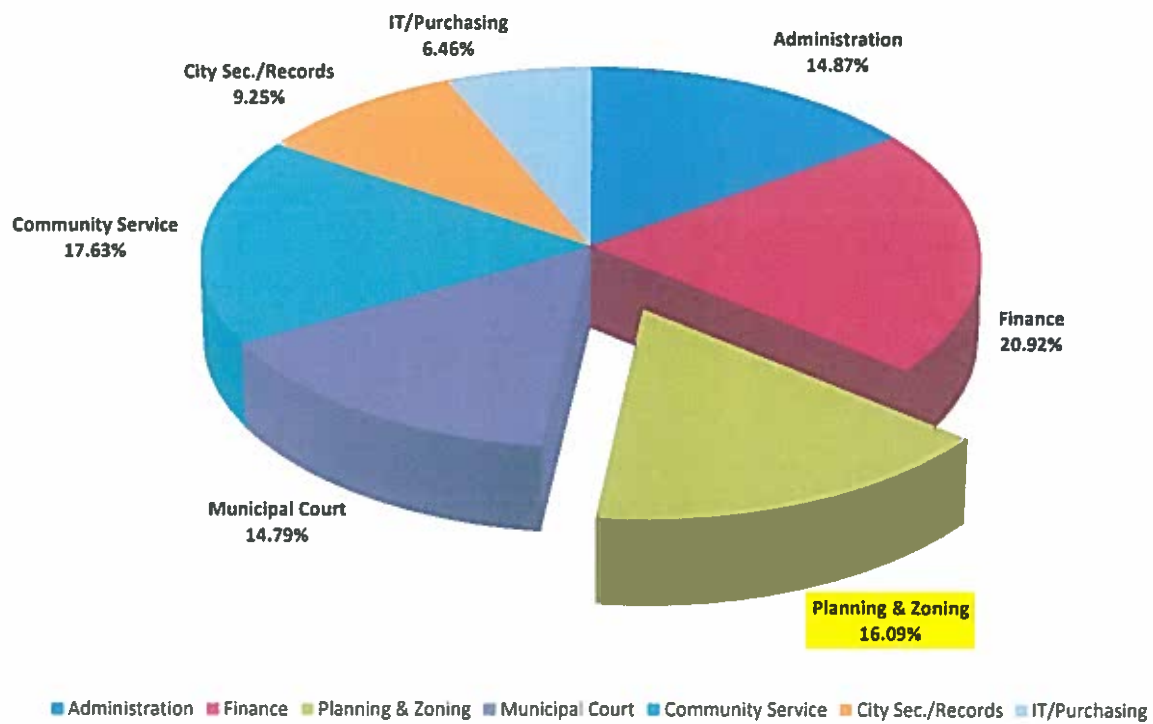
## FINANCE - DEPARTMENT NO. 2

## EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
PERSONNEL SERVICES			
602-101 SUPERVISION	87,297	88,535	89,870
602-102 CLERICAL	104,698	106,150	107,750
602-104 MAINTENANCE	32,900	33,660	34,150
602-105 LONGEVITY	3,392	3,470	3,570
602-106 OVERTIME	42	900	600
602-108 FICA EXPENSE	13,539	14,430	14,645
602-109 TMRS EXPENSE	37,486	37,375	37,730
602-110 INSURANCE EXPENSE	33,213	33,945	37,770
602-111 MEDICARE EXPENSE	3,166	3,375	3,425
Sub Total	315,733	321,840	329,510
SUPPLIES & MATERIALS			
602-201 OFFICE SUPPLIES	3,663	4,000	3,600
602-202 FORMS	787	575	790
602-204 UNIFORMS	277	225	225
602-208 JANITORIAL SUPPLIES	221	300	350
602-215 OTHER SUPPLIES	9	-	-
Sub Total	4,957	5,100	4,965
MAINTENANCE OF BUILDINGS			
602-301 BUILDINGS & GROUNDS	-	100	-
Sub Total	-	100	-
MAINTENANCE OF EQUIPMENT			
602-401 OFFICE EQUIPMENT	-	345	490
602-403 MAINTENANCE OF EQUIPMENT	-	240	205
602-407 SOFTWARE MAINTENANCE	18,729	19,430	24,115
Sub Total	18,729	20,015	24,810
MISCELLANEOUS SERVICES			
602-501-01 TELEPHONE	1,459	825	1,100
602-501-03 INTERNET	1,761	1,600	1,425
602-502 RENTAL OF EQUIPMENT	842	815	840
602-503 INSURANCE	70	70	70
602-504 SPECIAL SERVICES	4,802	5,585	1,985

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
602-505 ADVERTISING	616	400	250
602-506 BUSINESS & TRANSPORTATION	5,597	5,000	4,400
602-508 FEE BASIS SERVICE	31,385	31,435	34,935
602-510 CONTRACTUAL SERVICES	82	110	110
	<hr/>	<hr/>	<hr/>
Sub Total	46,614	45,840	45,115
SUNDRY CHARGES			
602-601 TRAINING & EDUCATION	205	-	-
602-602 MEMBERSHIP & SUBSCR.	-	1,850	590
602-604 WORKER'S COMP.	2,295	530	2,135
602-605 UNEMPLOYMENT	-	-	-
602-606 FREIGHT EXPENSE	176	125	125
602-607 PRINTING EXPENSE	781	900	900
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Sub Total	3,457	3,405	3,750
CAPITAL OUTLAY			
602-901 OFFICE EQUIPMENT	-	3,000	-
602-905 NON CAPITALIZED EQUIPMENT	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	-	3,000	-
TOTAL BUDGET	\$ 389,490	\$ 399,300	\$ 408,150

**GENERAL GOVERNMENT FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Planning & Zoning" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
		Planning and Zoning	3	
General				
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ 265,465	\$ 262,170	\$ 276,745	
Supplies	7,330	7,655	6,905	
Maintenance	12,215	14,210	9,650	
Services	21,645	17,735	16,340	
Sundry Charges	1,620	1,640	2,195	
Capital Outlay	-	-	2,000	
<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 308, 275</b>	<b>\$ 303,410</b>	<b>\$ 313,835</b>	

### Mission Statement

To provide a safe and healthy environment free from unsightly weeds, unsafe building practices, and maintain the integrity of the zoning regulations. To keep records of all building permits, plumbing permits, and electrical permits. Insure that all trades people who work within the city are properly licensed and bonded. Review all proposed neighborhood development, commercial development, etc., and verify that all set backs front, side, and rear are maintained. Maintain the City water and sewer distribution maps, keeping them up to date with extensions. Keep records of water line breaks and sewer line stops and dispatch crews to problems. Keep city street maps current and keep records of street conditions on inventory, potholes, rutted alleys, etc. Maintain and enforce the "Federal Emergency Management Agency" Floodplain Regulations insuring that any development in the floodplain is in accordance with FEMA regulations.

### Description

The Planning & Zoning Department is responsible for the supervision and administration of the various codes to safeguard life, health, public welfare, protection of property, and in general maintaining the quality of life that the citizens have grown to expect. This is achieved by physically inspecting all complaints, new construction, irrigation installations, electrical work, plumbing work, Natural Gas and L.P. Gas installations, insuring all vacant property and buildings are maintained and secure from public endangerment. This department also provides staff assistance in preparing background information and material as well as keeping the minutes of meetings conducted by The Zoning Board of Adjustment, The Planning & Zoning Commission, and The Builders Board of Appeals. In addition, this department also provides the City Council with information stemming from the various board meetings.

### Goals and Objectives

Our intention is to provide timely and uniform application of building and mechanical codes, health, sanitation, nuisance, and zoning ordinances in order to maintain the standards outlined by the City Council and the public concern. Our objective is to keep our city in step with the current objectives of similar cities our size and maintain a wholesome and progressive identity, thus encouraging economic development.

## Indicators

### Number of Inspections

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
Commercial	295	57	75
Residential	360	146	44
Electrical	450	340	230
Plumbing	495	380	375
Zoning Inspection	8	10	6
Health & Sanitation	42	55	88
Public nuisance	84	69	76

### Permits Issued

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
Building Permits	143	111	68
Electrical Permits	150	134	92
Plumbing Permits	272	271	269
Moving Permits	0	3	0
Demolition Permits	14	10	17
Sign Permits	11	14	3

### Board Meetings

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
Planning & Zoning	18	7	4
Board of Adjustment	0	0	0
Builders Board of Appeal	0	0	0

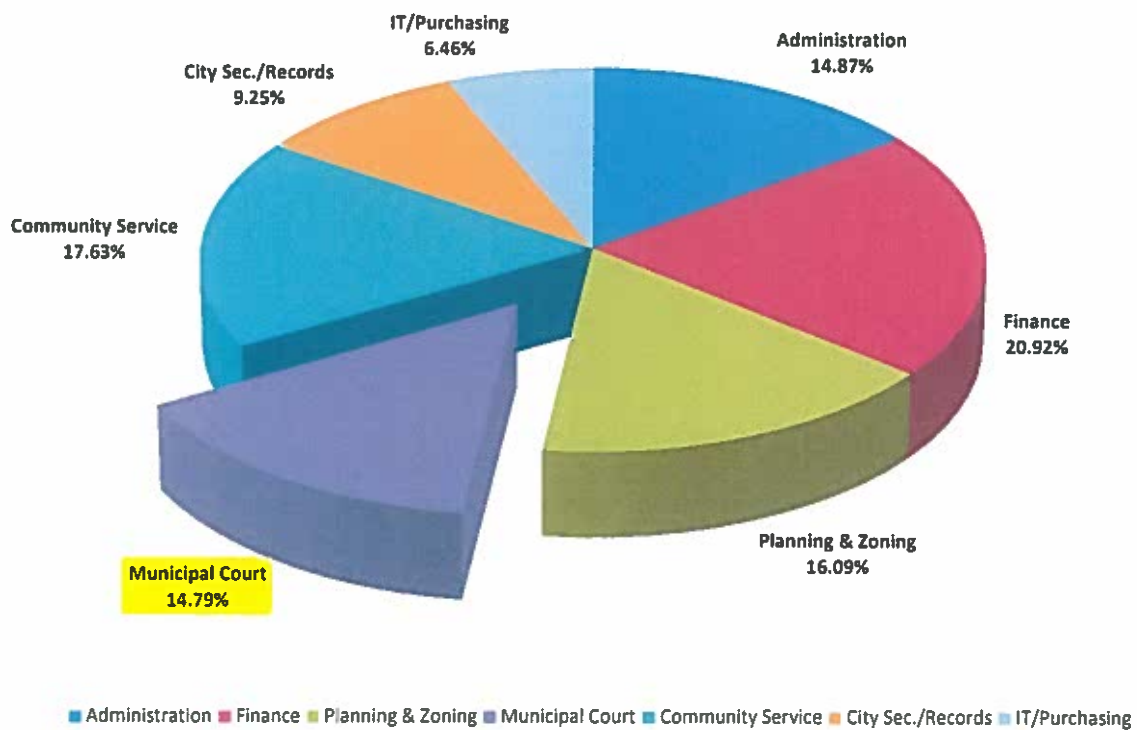
PLANNING & ZONING - DEPARTMENT NO. 3

EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
PERSONNEL SERVICES			
603-101 SUPERVISION	66,627	67,090	68,090
603-103 OPERATIONS	119,310	120,070	128,590
603-105 LONGEVITY	2,095	2,180	2,275
603-106 OVERTIME	1,555	2,000	2,000
603-108 FICA EXPENSE	11,713	11,865	12,460
603-109 TMRS EXPENSE	31,497	30,730	32,090
603-110 INSURANCE EXPENSE	24,957	25,460	28,325
603-111 MEDICARE EXPENSE	2,739	2,775	2,915
Sub Total	260,493	262,170	276,745
SUPPLIES & MATERIALS			
603-201 OFFICE SUPPLIES	2,475	2,600	2,900
603-202 FORMS	526	-	-
603-205 TIRES & TUBES	-	250	-
603-206 MOTOR VEHICLE SUPPLIES	4,498	4,200	200
603-207 MINOR TOOLS & APPARATUS	-	300	1,000
603-208 JANITORIAL SUPPLIES	221	230	280
603-212 GAS	-	-	2,500
603-215 OTHER SUPPLIES	9	75	25
Sub Total	7,729	7,655	6,905
MAINTENANCE OF BUILDINGS			
603-301 BUILDINGS & GROUNDS	-	75	50
Sub Total	-	75	50
MAINTENANCE OF EQUIPMENT			
603-403 EQUIPMENT	-	120.00	230
603-404 AUTOMOTIVE EQUIPMENT	1,952	375	375
603-406 MINOR TOOLS & EQUIPMENT	-	75	100
603-407 SOFTWARE MAINTENANCE	12,254	13,565	8,895
Sub Total	14,206	14,135	9,600
MISCELLANEOUS SERVICES			
603-501-01 TELEPHONE	2,074	825	825
603-501-02 CELLULAR	2,006	2,400	2,100
603-501-03 INTERNET	3,157	3,020	2,795

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
603-502 RENTAL OF EQUIPMENT	842	870	820
603-503 INSURANCE	1,029	1,000	1,000
603-504 SPECIAL SERVICES	5,422	3,000	3,000
603-505 ADVERTISING	1,779	3,800	2,600
603-506 BUSINESS & TRANSPORTATION	2,192	2,700	3,000
603-510 CONTRACTUAL SERVICES	82	120	200
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Sub Total	18,583	17,735	16,340
SUNDRY CHARGES			
603-602 MEMBERSHIP & SUBSCR.	245	200	320
603-604 WORKER'S COMP.	1,111	1,220	1,555
603-606 FREIGHT EXPENSE	63	20	120
603-607 PRINTING EXPENSE	-	200	200
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Sub Total	1,419	1,640	2,195
CAPITAL OUTLAY			
603-901 OFFICE EQUIPMENT	-	-	2,000
603-902 AUTOMOTIVE EQUIPMENT	-	-	-
603-903 MACHINERY	-	-	-
603-905 NON CAPITALIZED EQUIPMENT	-	-	-
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Sub Total	-	-	2,000
TOTAL BUDGET	\$ 302,430	\$ 303,410	\$ 313,835

**GENERAL GOVERNMENT FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Municipal Court" and the other departments within the General Government Functional Area.



## BUDGET SUMMARY

Fund	Function	Department Number		
		4		
General	Municipal Court			
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ 246,725	\$ 229,615	\$ 236,405	
Supplies	4,800	4,490	4,100	
Maintenance	14,100	14,500	13,160	
Services	29,635	30,340	31,010	
Sundry Charges	7,995	7,950	3,885	
Capital Outlay	-	-	-	
<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 303,335</b>	<b>\$ 286,895</b>	<b>\$ 288,560</b>	

### Mission Statement

To provide swift and impartial disposition of misdemeanor criminal matters arising within the corporate limits of Snyder under the laws of the City of Snyder (City Charter and Ordinance) and of the State of Texas where the fine does not exceed \$2,000.00.

### Description

The Municipal Court activity includes daily and monthly reports on traffic and parking tickets and criminal cases filed in Municipal Court, computerized citation and payment entries, processing Defensive Driving Course (DDC) applicants, processing extension on tickets, dismissals upon completion of DDC, Deferred Dispositions, processing failure to appear letters on tickets past 20 days, issuing warrants for which enforcement is provided by police officers serving them, providing for additional trials, preparing complaint forms for trial, notifying witnesses and attorneys, subpoena officers, sending out jury notices. Legal matters are handled by retainer.

### Goals

To prepare for: (1) Fair and impartial legal proceedings; (2) The efficient handling of office procedures and citizen inquiries, to cooperate with other agencies; (3) The enforcement of municipal ordinances; and, (4) The promotion of public safety and order.

### Objectives

1. To provide a fair and competent Judge to conduct legal proceedings.
2. To provide adequate notice (10 days) of trials to defendants and witnesses.
3. To refer appropriate offenders to Defensive Driving courses.
4. To reduce the number of outstanding warrants.
5. Reduce the number of trials on docket.

Indicators

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
1. Total dispositions prior to court appearance or trial.	1,145	1,484	1,403
2. Total dispositions at court appearance or trial.	713	1,075	1,769
3. Number of cases dismissed through Defensive Driving.	115	148	163
4. Number of cases dismissed through Deferred Disposition.			71
5. Number of warrants issued	430	903	398
6. Number of cases dismissed for presenting proof of insurance.	44	50	55
7. Number of cases dismissed through compliance by remedied defect or nuisance.	182	228	182
8. Warrants for Fire, Health and Code Inspection		16	17
9. Show Cause Hearings Held			1,093

Activity Summary (Cases Filed)

	<u>2013-14</u>
1. State Law (PI, D/C, etc.)	285
2. City Ordinances	59
3. Parking Citations	38
4. Traffic Citations	1,880
Total Cases	2,262
Total Fees/Fines Revenue	\$265,572

Traffic

	<u>2014-15</u>	<u>2015-16</u>
1. Non-Parking	2,559	2,461
2. Parking	16	18
3. City Ordinance	1	1

Non-Traffic

	<u>2014-15</u>	<u>2015-16</u>
1. Penal Code	257	211
2. Other State Law	162	200
3. City Ordinance	167	163
Total Cases	3,162	3,054
Total Fees/Fines Revenue	\$243,401	\$234,157

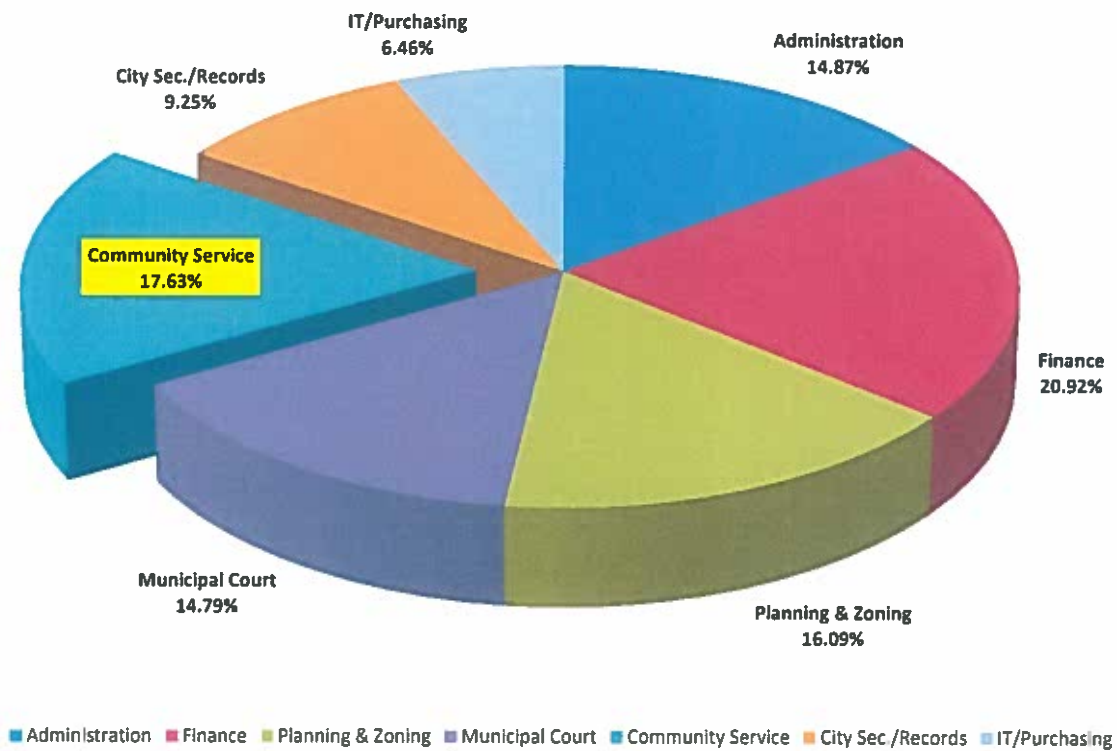
## MUNICIPAL COURT - DEPARTMENT NO. 4

## EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
PERSONNEL SERVICES			
604-101 SUPERVISION	61,988	62,870	63,815
604-102 CLERICAL	97,644	99,335	101,545
604-105 LONGEVITY	1,677	1,820	1,965
604-106 OVERTIME	1,098	1,000	1,000
604-107 PART-TIME	16,133	-	-
604-108 FICA EXPENSE	11,067	10,230	10,435
604-109 TMRS EXPENSE	26,666	26,505	26,880
604-110 INSURANCE EXPENSE	24,932	25,460	28,325
604-111 MEDICARE EXPENSE	2,588	2,395	2,440
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Sub Total	243,793	229,615	236,405
SUPPLIES & MATERIALS			
604-201 OFFICE SUPPLIES	3,539	4,000	3,800
604-202 FORMS	-	250	-
604-208 JANITORIAL SUPPLIES	221	240	300
604-215 OTHER SUPPLIES	23	-	-
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Sub Total	3,783	4,490	4,100
MAINTENANCE OF BUILDINGS			
604-301 BUILDINGS & GROUNDS	135	100	100
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Sub Total	135	100	100
MAINTENANCE OF EQUIPMENT			
604-403 MAINTENANCE OF EQUIPMENT	-	240	205
604-407 SOFTWARE MAINTENANCE	17,945	14,160	12,855
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Sub Total	17,945	14,400	13,060
MISCELLANEOUS SERVICES			
604-501-01 TELEPHONE	1,937	1,655	2,400
604-501-03 INTERNET	1,761	1,590	1,500
604-502 RENTAL OF EQUIPMENT	842	815	830
604-504 SPECIAL SERVICES	2,384	2,000	2,000
604-505 ADVERTISING	225	1,100	1,100
604-506 BUSINESS & TRANSPORTATION	1,738	4,000	4,000
604-508 FEE BASIS SERVICES	18,000	18,000	18,000

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
604-510 CONTRACTUAL SERVICES	82	100	100
604-512 DATA PROCESSING	9,575	-	-
604-517 JURY PAYMENTS	348	1,080	1,080
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Sub Total	36,892	30,340	31,010
<b>SUNDRY CHARGES</b>			
604-601 TRAINING & EDUCATION	450	3,000	2,000
604-602 MEMBERSHIP & SUBSCR.	76	300	200
604-604 WORKER'S COMP.	490	430	575
604-606 FREIGHT EXPENSE	-	150	150
604-607 PRINTING EXPENSE	322	470	360
604-608 BAD DEBT/CHARGE OFFS	-	3,600	600
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Sub Total	1,338	7,950	3,885
<b>CAPITAL OUTLAY</b>			
604-901 OFFICE EQUIPMENT	-	-	-
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Sub Total	-	-	-
<b>NON CAPITALIZED EQUIPMENT</b>			
604-905 NON CAPITALIZED EQUIPMENT	514	-	-
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Sub Total	514	-	-
<b>TOTAL BUDGET</b>	<b>\$ 304,400</b>	<b>\$ 286,895</b>	<b>\$ 288,560</b>

**GENERAL GOVERNMENT FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Community Service" and the other departments within the General Government Functional Area.

# BUDGET SUMMARY

Fund	Function	Department Number		
		5		
General	Community Services			
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ -	\$ -	\$ -	
Supplies	6,250	6,250	16,560	
Maintenance	1,400	1,640	1,605	
Services	330,235	332,520	320,650	
Sundry Charges	7,025	5,100	5,115	
Capital Outlay	111,000	3,500	-	
TOTAL ALL ACCOUNTS	<u>\$ 455,910</u>	<u>\$ 349,020</u>	<u>\$ 343,930</u>	

## Mission Statement

It is the mission of this department to provide support for Community Service Projects, City Elections, Senior Citizens' Center, Intergovernmental Contracts, and City Council projects as needed.

COMMUNITY SERVICE - DEPARTMENT NO. 5

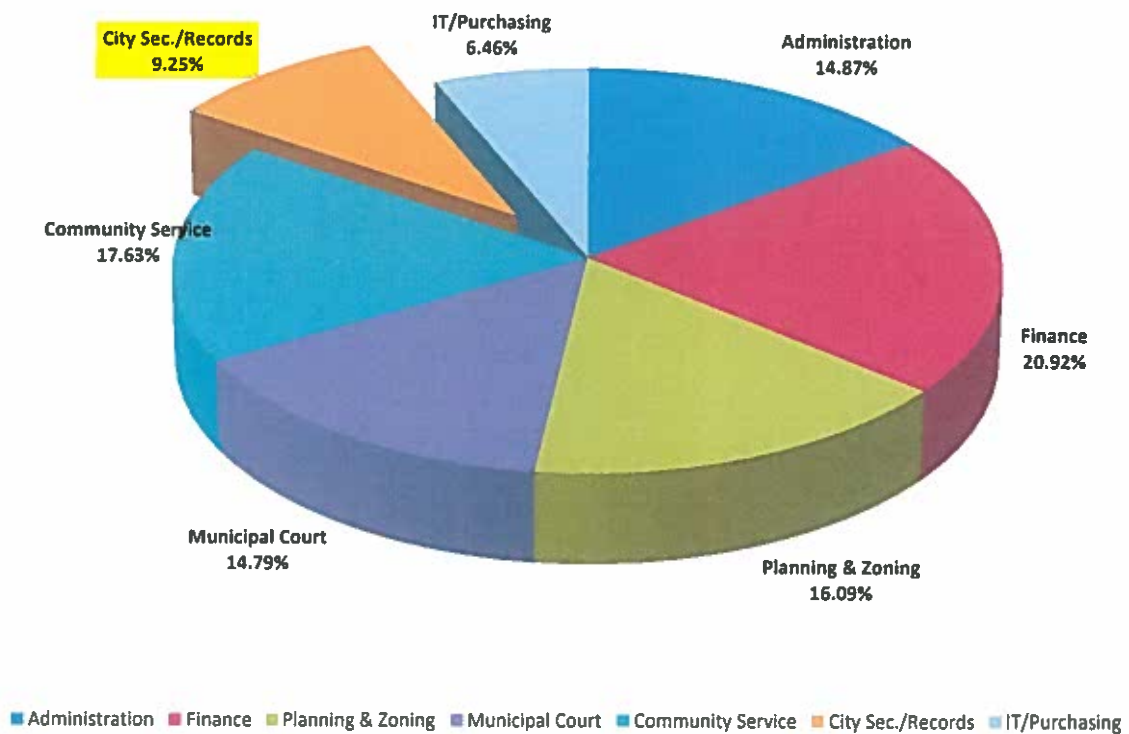
EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>SUPPLIES &amp; MATERIALS</b>			
605-201 OFFICE SUPPLIES	492	350	350
605-205 TIRES AND TUBES	436	600	-
605-206 MOTOR VEHICLES SUPPLIES	2,387	200	200
605-208 JANITORIAL SUPPLIES	20	100	100
605-210 BOTANICAL & AGRICUL.	-	-	2,210
605-211 ELECTION SUPPLIES	-	5,000	13,000
605-212 GAS	-	-	700
605-215 OTHER SUPPLIES	90	-	-
Sub Total	3,425	6,250	16,560
<b>MAINTENANCE OF BUILDINGS</b>			
605-301 BUILDINGS & GROUNDS	18,333	1,300	1,300
Sub Total	18,333	1,300	1,300
<b>MAINTENANCE OF EQUIPMENT</b>			
605-403 MAINTENANCE OF EQUIPMENT	-	240	205
605-404 AUTOMOTIVE EQUIPMENT	1,600	100	100
605-407 SOFTWARE MAINTENANCE	-	-	-
Sub Total	1,600	340	305
<b>MISCELLANEOUS SERVICES</b>			
605-501-02 CELLULAR	-	900	-
605-501-03 INTERNET	1,544	1,590	1,425
605-502 RENTAL OF EQUIPMENT	259	235	235
605-503 INSURANCE	10,607	12,000	22,000
605-504 SPECIAL SERVICES	21,118	16,375	15,290
605-505 ADVERTISING	1,331	4,000	10,000
605-506 BUSINESS & TRANSPORTATION	4,209	3,500	3,500
605-508 FEE BASIS SERVICES	96,144	85,000	90,200
605-510 CONTRACTUAL SERVICES	136,390	141,920	138,000
605-513 DOWNTOWN REVITALIZATION	10,696	-	-
605-514 TAX COLLECTION	11,743	11,000	12,000
605-518 DEMOLITION COSTS	54,559	56,000	28,000
Sub Total	348,600	332,520	320,650

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>SUNDRY CHARGES</b>			
605-601 TRAINING & EDUCATION	-	-	-
605-602 MEMBERSHIP & SUBSCR.	4,140	5,000	5,000
605-604 WORKMAN'S COMPENSATION	991	10	15
605-606 FREIGHT EXPENSE	110	100	100
605-607 PRINTING EXPENSE	60	-	-
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Sub Total	5,301	5,110	5,115
<b>CAPITAL OUTLAY</b>			
605-701 BUILDINGS	25,685	-	-
605-751 LAND	28,473	-	-
605-806 OTHER IMPROVEMENTS	-	-	-
605-901 OFFICE EQUIPMENT	2,927	3,500	-
605-902 AUTOMOTIVE EQUIPMENT	-	-	-
605-903 MACHINERY & OTHER EQUIP.	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	57,085	3,500	-
 TOTAL BUDGET	 \$ 434,344	 \$ 349,020	 \$ 343,930



**GENERAL GOVERNMENT FUNCTION EXPENSE  
Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "City Secretary/Records" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
		6		
General	City Secretary/Records Management			
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ 153,670	\$ 158,415	\$ 161,685	
Supplies	4,855	4,325	3,050	
Maintenance	5,755	6,590	6,145	
Services	13,030	7,800	8,660	
Sundry Charges	710	740	850	
Capital Outlay	1,100	5,850	-	
Non Capital Equipment	225	750	-	
TOTAL ALL ACCOUNTS	\$ 179,345	\$ 184,470	\$ 180,390	

### Mission Statement

To ensure that the City adheres to state and federal laws as they apply to public information and records control schedules. Also adhere to Open Meetings Act regarding City Council Meetings. Included in this department are the City Secretary duties.

### Description

The Records Management activity includes daily filing and retrieval of city records located in the vault for safekeeping, scanning documents into the Laserfiche program for retrieval, destruction of records that have met the retention date, and ensuring information is made available to the public, and handling all public information requests in compliance with the Texas Public Information Act.

The City Secretary or Deputy City Secretary shall attend all meetings of the City Council, Building Standards Commission, and keep accurate minutes of its proceedings; shall preserve and keep in order all books, papers, documents, records, and files of the City Council; shall have custody of the seal of the City; shall ensure compliance with the Texas Open Meetings Act. The City Secretary shall oversee all City election services to voters and candidates so that they may be involved in the decision-making process.

### Goals

1. To provide for an efficient and economic records management program that will afford ease in creation, maintenance, retrieval and disposition of all city records regardless of format.
2. Make information available to the public in a timely manner.
3. Protect information that is confidential by law.
4. To get all city records on Laserfiche.
5. Ensure that all City Council Agendas are posted correctly and posted on the City's website.

### Objectives

1. Continue improvements in the recording and safe-keeping of city records.
2. Scan all city records on Laserfiche program.
3. Maintain reports archived from Incode.
4. Properly dispose of records when retention is reached.
5. Provide support, assistance, and information to the City Council so that they have the resources they need to make decisions.

### Indicators

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Public information requests	159	125	146
Number of records laserfiche	29,510	9,410	10,081
Number of records disposed	915	348	3,281
City Council agendas prepared	26	20	22
Planning & Zoning agendas prepared	6	2	4
Building Standards Commission agendas prepared	4	7	9
Municipal election held	1	1	0

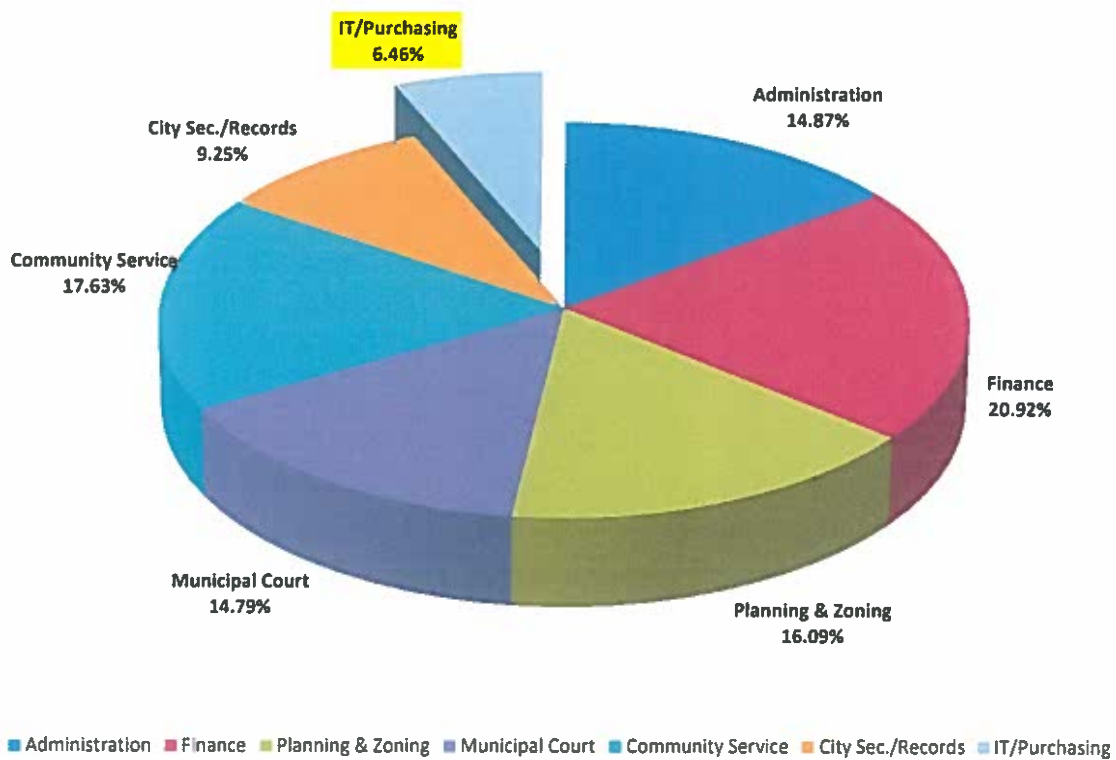
## CITY SECRETARY/RECORDS - DEPARTMENT NO. 6

## EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
606-101 SUPERVISION	59,375	62,870	63,815
606-102 CLERICAL	47,923	49,430	50,170
606-105 LONGEVITY	340	435	530
606-106 OVERTIME	122	1,600	1,000
606-108 FICA EXPENSE	6,638	7,090	7,160
606-109 TMRS EXPENSE	17,689	18,360	18,450
606-110 INSURANCE EXPENSE	16,651	16,970	18,885
606-111 MEDICARE EXPENSE	1,552	1,660	1,675
Sub Total	150,290	158,415	161,685
<b>SUPPLIES &amp; MATERIALS</b>			
606-201 OFFICE SUPPLIES	2,271	4,000	2,700
606-208 JANITORIAL SUPPLIES	221	250	300
606-215 OTHER SUPPLIES	9	75	50
Sub Total	2,501	4,325	3,050
<b>MAINTENANCE OF BUILDINGS</b>			
606-301 BUILDINGS & GROUNDS	-	175	-
Sub Total	-	175	-
<b>MAINTENANCE OF EQUIPMENT</b>			
606-401 OFFICE EQUIPMENT	682	345	345
606-403 MAINTENANCE OF EQUIPMENT	-	240	205
606-407 SOFTWARE MAINTENANCE	5,632	5,830	5,595
Sub Total	6,314	6,415	6,145
<b>MISCELLANEOUS SERVICES</b>			
606-501-01 TELEPHONE	1,795	970	2,000
606-501-03 INTERNET	1,761	1,595	1,425
606-502 RENTAL OF EQUIPMENT	794	820	820
606-503 INSURANCE	70	165	165
606-504 SPECIAL SERVICES	221	150	150

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
606-505 ADVERTISING	48	-	-
606-506 BUSINESS & TRANSPORTATION	3,398	4,000	4,000
606-510 CONTRACTUAL SERVICES	82	100	100
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Sub Total	8,169	7,800	8,660
<b>SUNDRY CHARGES</b>			
606-602 MEMBERSHIP & SUBSCR.	335	400	400
606-604 WORKER'S COMP.	327	290	400
606-606 FREIGHT EXPENSE	7	50	50
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Sub Total	669	740	850
<b>CAPITAL OUTLAY</b>			
606-901 OFFICE EQUIPMENT	5,462	5,850	-
606-905 NON CAPITALIZED EQUIPMENT	288	750	-
	<hr/>	<hr/>	<hr/>
Sub Total	5,750	6,600	-
<b>TOTAL BUDGET</b>	<b>\$ 173,693</b>	<b>\$ 184,470</b>	<b>\$ 180,390</b>

**GENERAL GOVERNMENT FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "IT/Purchasing" and the other departments within the General Government Functional Area.

## BUDGET SUMMARY

Fund	Function	Department Number		
		Purchasing/Data Processing	7	
General				
	Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
	Personnel Services	\$ 91,335	\$ 93,360	\$ 93,480
	Supplies	2,250	2,250	1,550
	Maintenance	16,260	15,830	18,580
	Services	19,100	6,560	6,650
	Sundry Charges	465	530	630
	Capital Outlay	7,600	-	5,100
	Non Capital Equipment	500		-
	TOTAL ALL ACCOUNTS	\$ 137,510	\$ 119,030	\$ 125,990

### Mission Statement

To ensure that the City adheres to state and federal laws as they apply to purchasing. The Data Processing Department maintains all computer hardware and is familiar with software applications within all departments of the City of Snyder.

### Description

The Purchasing/Data Processing Department is responsible for purchasing activities and inventory control at the barn and for assisting any user with any problems that they may have with their computer equipment or printers. This department is also responsible for any software updates or new software that is required to run correctly. Data Processing also installs new hardware along with copying any existing files from one computer to another. Also keeps track of equipment warranties on all computers within the City. Data Processing also checks on any upgrades to run the most current release of Incode software. Protects the security of the computer system with up to date anti-virus software. Maintaining the vehicle software and keeping track of the fleet inventory within the city fuel card system, City's PEG Channel and the City's Web Page. Updating and maintenance of GIS mapping system. Maintain the wireless Point to Point Network to provide internet throughout all City facilities.

### Goals

1. To maintain performance and security of the computer system.
2. Provide assistance to all employees within the City for any computer problem.
3. To control inventory at the Barn.

### Objectives

1. To provide an up to date inventory of all hardware within all departments.
2. To keep the performance of the computer system at optimum level and to continue to provide any assistance needed by users.

3. To make all purchases as required by the specification for the best price that is most advantageous to the City of Snyder.

**Indicators**

	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
Number of PO's issued	460	347	318



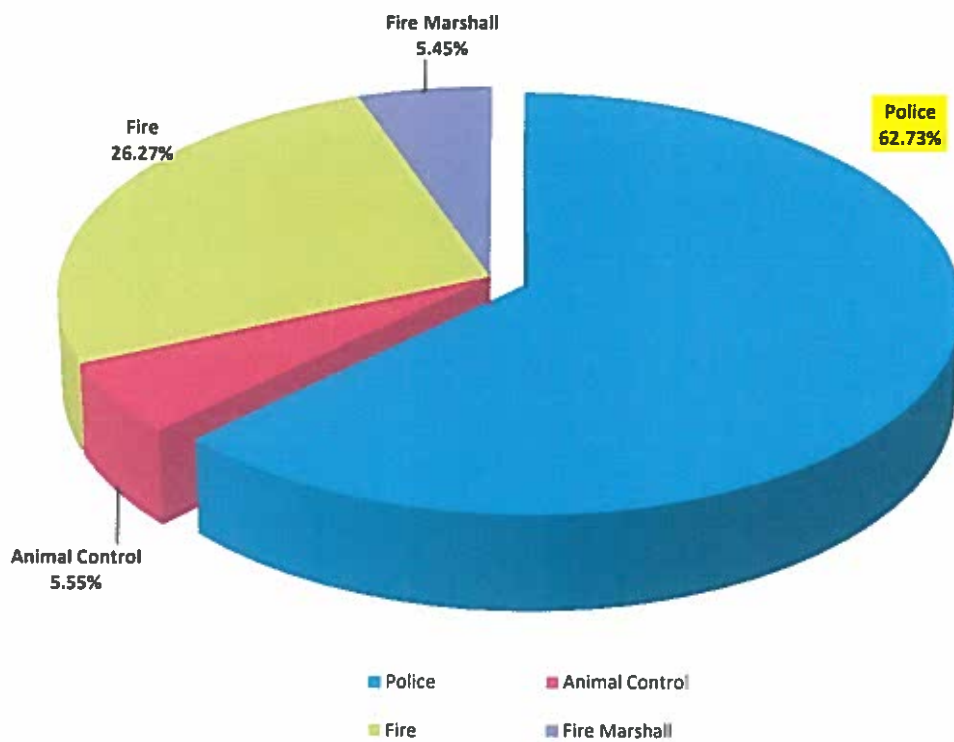
## IT / PURCHASING - DEPARTMENT NO. 7

## EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
607-101 SUPERVISION	63,201	62,870	63,815
607-105 LONGEVITY	691	735	785
607-106 OVERTIME	6,427	5,000	3,000
607-108 FICA EXPENSE	4,293	4,255	4,315
607-109 TMRS EXPENSE	11,543	11,020	11,115
607-110 INSURANCE EXPENSE	8,325	8,485	9,440
607-111 MEDICARE EXPENSE	1,004	995	1,010
Sub Total	95,484	93,360	93,480
<b>SUPPLIES &amp; MATERIALS</b>			
607-201 OFFICE SUPPLIES	737	2,000	1,300
607-208 JANITORIAL SUPPLIES	222	250	250
607-215 OTHER SUPPLIES	2	-	-
Sub Total	961	2,250	1,550
<b>MAINTENANCE OF BUILDINGS</b>			
607-301 BUILDINGS & GROUNDS	-	50	-
Sub Total	-	50	-
<b>MAINTENANCE OF EQUIPMENT</b>			
607-403 MAINTENANCE OF EQUIPMENT	-	240	205
607-407 SOFTWARE MAINTENANCE	13,906	15,540	18,375
Sub Total	13,906	15,780	18,580
<b>MISCELLANEOUS SERVICES</b>			
607-501-01 TELEPHONE	957	660	1,105
607-501-02 CELLULAR	-	175	-
607-501-03 INTERNET	1,761	1,590	1,425
607-502 RENTAL OF EQUIPMENT	842	835	820
607-504 SPECIAL SERVICES	20,848	200	200
607-506 BUSINESS & TRANSPORTATION	2,200	3,000	3,000
607-508 FEE BASIS SERVICES	2,097	-	-
607-510 CONTRACTUAL SERVICES	82	100	100
607-512 DATA PROCESSING	17,604	-	-
Sub Total	46,391	6,560	6,650

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
SUNDRY CHARGES			
607-602 MEMBERSHIIPS & SUBSCRIPTIONS	75	50	50
607-604 WORKER'S COMP.	399	480	580
607-606 FREIGHT EXPENSE	<u>134</u>	<u>-</u>	<u>-</u>
Sub Total	608	530	630
CAPITAL OUTLAY			
607-901 OFFICE EQUIPMENT	-	-	5,100
607-905 NON CAPITALIZED EQUIPMENT	<u>482</u>	<u>500</u>	<u>-</u>
Sub Total	482	500	5,100
TOTAL BUDGET	\$ 157,832	\$ 119,030	\$ 125,990

**PUBLIC SAFETY FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Police" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Police	Department Number	
General	Public Safety		16	
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ 1,993,240	\$ 2,034,805	\$ 2,077,450	
Supplies	102,550	99,350	92,350	
Maintenance	63,650	68,765	71,000	
Services	71,945	72,105	82,920	
Sundry Charges	152,470	116,680	117,600	
Capital Outlay	177,800	158,800	94,200	
Non Capital Equipment	1,500	1,500	-	
TOTAL ALL ACCOUNTS	\$ 2,563,155	\$ 2,552,005	\$ 2,535,520	

### Mission Statement

The mission of the Snyder Police Department is to effectively and efficiently provide a safe community for people to live, work and visit. To preserve for all citizens, the right guaranteed by the U.S. and Texas Constitutions. Enforce the laws of the State of Texas, and the Ordinances of the City of Snyder. Preserve the peace and provide needed community services with the highest level of professionalism and ethical standards.

### Description

The Snyder Police Department currently consists of twenty-three (23) total personnel and is broken down as follows: Chief of Police; Lieutenant; six (6) Sergeants; four (4) Corporals; twelve (12) Police Officers; one (1) Senior Clerk; one (1) Secretary/Receptionist, and one (1) Clerk.

At the current time, the Department is split into three (3) distinct divisions. These are: Patrol, Criminal Investigations and Special Services/School Resource.

The Department currently maintains a fleet of twenty-three (23) vehicles. A police vehicle is assigned to each police officer as of March 1, 1997.

Activities of the Police Department include traffic law enforcement, traffic accident investigation, criminal investigation, narcotic and dangerous drug investigation and response to calls for service received on a day to day 24-hour a day basis.

Other activities include maintenance of criminal records and files, as well as arrest records and files. Also included are completion and filing of local/state/federal reports (monthly and annually), grand jury and court appearances, funeral and other escorts. The Special Services Division works closely with all segments of the community to act on prevention and education activities.

### Goals and Objectives

1. Continue to expand Community relations through activities and functions so crime education is provided to the citizens and business of Snyder.
2. Continue to expand on narcotic law enforcement by adding an additional officer, vehicle and drug dog in the future.
3. Continue to respond for calls in a timely manner, and proactively patrol neighborhoods and businesses as well as enforce traffic law of the State of Texas.
4. Increase training levels and raise employment standards for police officers. Promote educational advancement of all officers with an emphasis on college degree programs and specialized instructions. Emphasize and promote leadership skills for all officers in department.
5. Make a positive impact on juvenile crime and take whatever steps are necessary to minimize youth involvement in criminal activities
6. Make the Snyder Police Department a model department for police departments of its size by continued purchase of state of the art equipment and the hiring of professional peace officers. Maintain a competitive salary and other appropriate measures to retain trained and qualified officers.
7. Increase the visibility of Police Officers and police units in all areas of the city in an effort to reduce crime through a complete fleet of police vehicles. Officers are encouraged to be easily accessible to all citizens and interact in a positive manner. Use of concentrated patrol in areas identified as high crime or increased traffic infractions will be utilized.
8. Continue to enforce City Ordinances put in place by the City of Snyder.
9. Continue with the School Resource Officer Program by assigning two Snyder Police Officers to the Snyder Independent School District. One officer is assigned to Snyder High School and the other is assigned to Snyder Jr. High. Both officers work to serve Snyder Elementary.
10. Promote community safety and a feeling of security among Snyder residents and visitors to the city done primarily through preservation of public peace.
11. Protect the rights and liberties afforded to all people through the U.S. and Texas Constitution and provide police services to all persons in a fair, honest, prompt and courteous manner.
12. Continue to expand the functions and services of the Special Services Division in order to provide education to the citizens in all phases of crime prevention, safety measures, alcohol and drug prevention and removing impaired drivers from the roadway of the city.
13. Work diligently toward the overall reduction of crime and criminal activity within the City of Snyder.
14. Promote traffic safety programs in an effort to reduce traffic accidents.

### Indicators

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
1. Traffic citations	2,011	2,708	2,652
2. Traffic warnings	2,781	2,241	2,920
3. Traffic accidents	236	250	172

4.	DWI	48	30	37
5.	DWLS	33	75	61
6.	Burglary	130	151	104
7.	Theft	298	256	223
8.	Criminal mischief	57	128	86
9.	Robbery	3	0	2
10.	Assault	36	35	55
11.	Sexual assault	12	13	11
12.	Homicide	2	0	2
13.	Juvenile arrest	22	11	26
14.	Adult arrest	476	478	418
15.	Burglar alarms	679	959	1,080
16.	Emergency messages	19	9	12
17.	House watches	82	102	97
18.	Open doors/windows	82	95	121
19.	Motorist assists	112	98	74
20.	In-service Training	31	5	32
	A. Traffic	4	2	3
	B. Investigations	7	0	10
	C. Firearms	2	3	2
	D. Specialized	18	0	17
21.	Public Education Programs	40	44	37
	A. Youth	35	35	32
	B. Civic Clubs/Groups	5	8	5
	C. Home Inspections	0	0	0
	D. Business Inspections	0	1	0

## POLICE - DEPARTMENT NO. 16

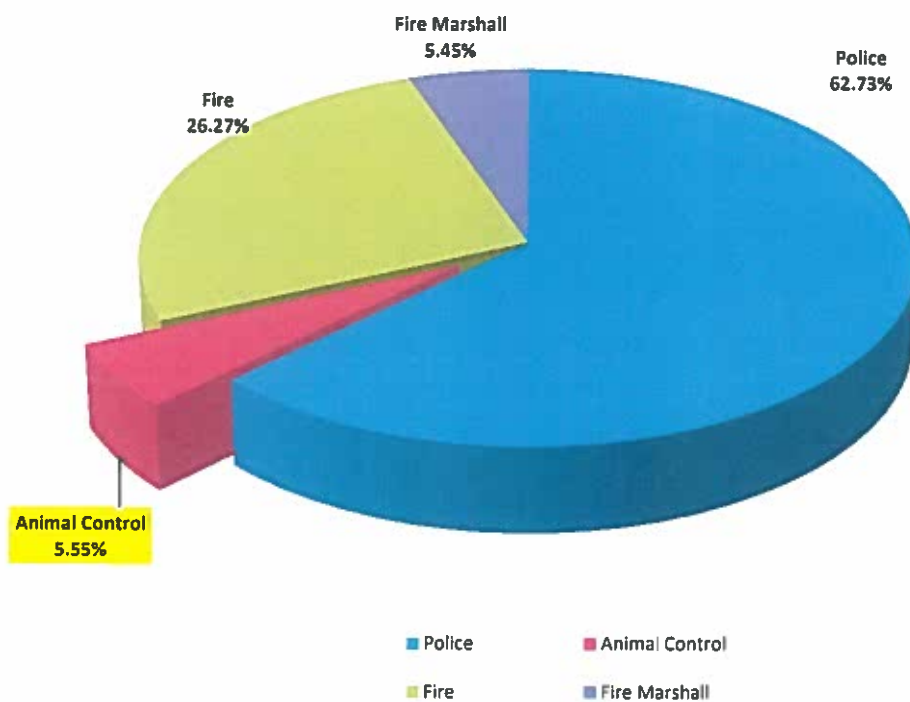
## EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
616-101 SUPERVISION	86,850	88,070	89,375
616-102 CLERICAL	125,633	136,585	138,650
616-103 OPERATIONS	1,055,584	1,153,115	1,167,050
616-105 LONGEVITY	9,050	10,250	10,795
616-106 OVERTIME	74,563	79,000	77,000
616-107 PART-TIME	2,006	7,250	7,250
616-108 FICA EXPENSE	81,669	91,405	92,510
616-109 TMRS EXPENSE	221,874	235,605	237,135
616-110 INSURANCE EXPENSE	196,727	212,150	236,050
616-111 MEDICARE EXPENSE	19,101	21,375	21,635
Sub Total	1,873,057	2,034,805	2,077,450
<b>SUPPLIES &amp; MATERIALS</b>			
616-201 OFFICE SUPPLIES	9,867	10,000	10,000
616-202 FORMS	-	1,500	500
616-204 UNIFORM & CLOTHING	6,232	8,500	7,500
616-205 TIRES & TUBES	3,347	4,500	6,000
616-206 MOTOR VEHICLE SUPPLIES	62,791	65,000	2,000
616-207 MINOR TOOLS & APPARATUS	-	300	300
616-208 JANITORIAL SUPPLIES	324	550	550
616-212 GAS	-	-	58,000
616-215 OTHER SUPPLIES	7,508	6,000	6,000
616-216 CANINE MAINTENANCE SUPPLIES	428	3,000	1,500
Sub Total	90,497	99,350	92,350
<b>MAINTENANCE OF BUILDINGS</b>			
616-301 BUILDINGS & GROUNDS	216	500	500
Sub Total	216	500	500
<b>MAINTENANCE OF EQUIPMENT</b>			
616-401 OFFICE EQUIPMENT	9,979	11,085	11,085
616-403 EQUIPMENT	150	3,000	500
616-404 AUTOMOTIVE EQUIPMENT	25,974	25,000	30,000
616-406 MINOR TOOLS & EQUIPMENT	42	50	100
616-407 SOFTWARE MAINTENANCE	17,882	21,630	21,315
616-411 RADIO INSTALLATION	8,951	7,500	7,500
Sub Total	62,978	68,265	70,500

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
616-501-01 TELEPHONE	20,387	17,000	23,000
616-501-02 CELLULAR	11,130	14,720	12,000
616-501-03 INTERNET	12,854	12,365	13,000
616-502 RENTAL OF EQUIPMENT	3,202	3,120	3,120
616-503 INSURANCE	18,038	13,200	24,000
616-504 SPECIAL SERVICES	19,135	1,600	4,500
616-505 ADVERTISING	120	600	300
616-506 BUSINESS & TRANSPORTATION	493	1,500	1,000
616-508 FEE BASIS SERVICES	1,000	2,500	2,000
616-510 CONTRACTUAL SERVICES	595	-	-
616-512 DATA PROCESSING	-	5,500	-
Sub Total	86,954	72,105	82,920
<b>SUNDRY CHARGES</b>			
616-601 TRAINING & EDUCATION	15,706	16,000	16,000
616-602 MEMBERSHIP & SUBSCR.	1,631	1,170	1,200
616-604 WORKER'S COMP.	192,170	98,510	99,400
616-606 FREIGHT EXPENSE	938	1,000	1,000
Sub Total	210,445	116,680	117,600
<b>CAPITAL OUTLAY</b>			
616-701 BUILDINGS	-	-	-
616-812 OTHER IMPROVEMENTS	-	-	-
616-901 OFFICE EQUIPMENT	6,383	2,500	2,500
616-902 AUTOMOTIVE EQUIPMENT	127,388	105,000	75,200
616-903 MACHINERY & EQUIPMENT	6,587	51,300	16,500
616-905 NON CAPITALIZED EQUIPMENT	1,418	1,500	-
Sub Total	141,776	160,300	94,200
<b>TOTAL BUDGET</b>	<b>\$ 2,465,923</b>	<b>\$ 2,552,005</b>	<b>\$ 2,535,520</b>



**PUBLIC SAFETY FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Animal Control " and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	Animal Control	17	
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ 163,050	\$ 166,750	\$ 171,960	
Supplies	19,350	21,400	17,550	
Maintenance	7,930	8,155	9,080	
Services	18,465	18,200	16,445	
Sundry Charges	4,900	4,290	5,830	
Capital Outlay	32,700	-	3,400	
Non Capital Equipment	-	-	-	
<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 246,395</b>	<b>\$ 218,795</b>	<b>\$ 224,265</b>	

### Mission Statement

The City of Snyder Animal Control Services' mission is to protect the health and safety of our citizens, to promote responsible pet ownership, prevent the spread of animal borne diseases, reduce the number of nuisance animals roaming throughout the city, to provide a temporary shelter for stray, unwanted or injured animals, to increase pet adoptions and reunite lost pets with their owners. All these activities shall be done in compliance with Federal, State and Local ordinances and regulations in a humane and professional manner

### Description

The department is responsible for enforcement of all city codes and ordinances pertaining to animals, and for the apprehension and control of stray animals within the city limits.

The department has two full-time animal control officers who regularly patrol the city and respond to calls for service regarding animal complaints from citizens, apprehend and impound animals running at large, pick up dead and injured animals, provide education to citizens on animal control issues and issue citations to pet owners who are found to be in violation of a city animal code or ordinance.

This department also maintains the animal control facility that is staffed by one full-time shelter employee, who maintains the shelter and cares for the animals that are housed in the facility.

### Goals

1. To promote animal care to the general public through education.
2. Prevent the spread of disease through animals.
3. Minimize the inconvenience to the public from stray animals.
4. Provide timely response to the public concerning animal complaints.
5. Increase code enforcement of the leash law.
6. Increase the number of pets adopted.
7. Decrease the number of animals to be destroyed.

### Objectives

1. Reduce the stray animal and livestock population within the city by increasing the number of animal patrols per year, the number of animals impounded, and the number of citations issued.
2. Decrease the number of dead animals picked up from city streets.
3. Continue to provide a community education program on pet problems and rabies for newspaper, radio and talks to schools and civic groups.
4. To utilize the new website.

### Indicators

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
1. Animals picked up	1,077	1,082	1,146
2. Animals reclaimed	156	173	152
3. Animals destroyed	951	575	721
4. Animals died in pound	12	25	35
5. Dead animals picked up	311	412	497
6. Animal bite cases	28	27	46
7. Ordinance enforcements	79	142	138
8. Dog running at large citations	18	53	48
9. Failure to vaccinate for rabies citations	12	28	19
10. Pound fees collected	\$9,159	\$8,375	\$6,857
11. Dog tags sold	\$ 184	\$ 126	\$ 116
12. Micro chip fees	\$ 630	\$ 345	\$ 300

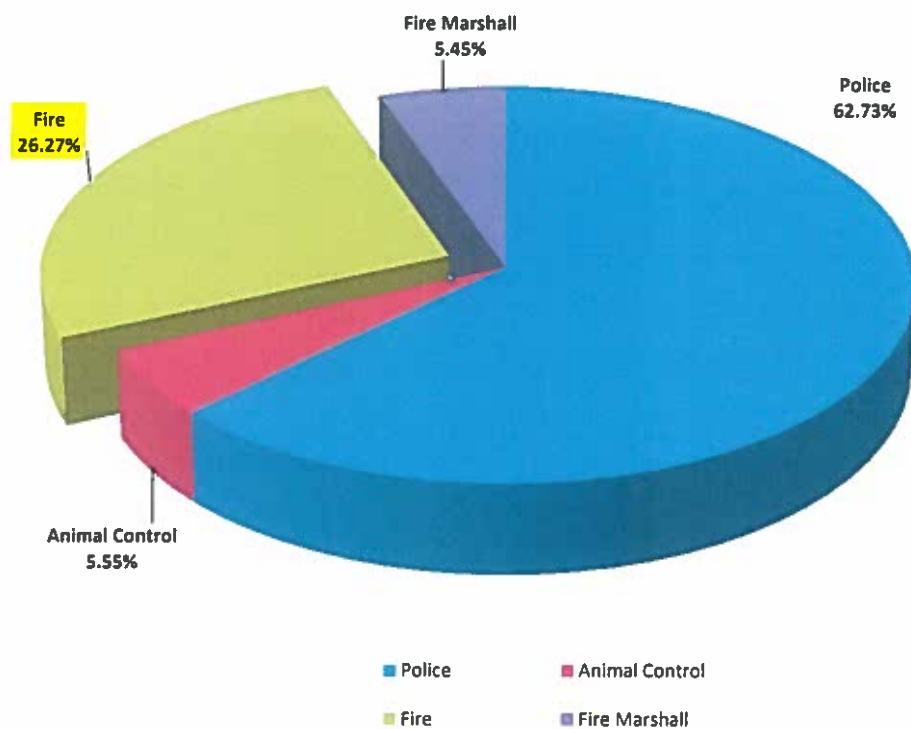
## ANIMAL CONTROL - DEPARTMENT NO. 17

## EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
PERSONNEL SERVICES			
617-103 OPERATIONS	75,645	75,865	76,990
617-104 MAINTENANCE	31,570	32,665	32,915
617-105 LONGEVITY	1,096	1,185	1,285
617-106 OVERTIME	4,896	4,500	5,000
617-107 PARTTIME	-	-	-
617-108 FICA EXPENSE	6,878	7,080	7,205
617-109 TMRS EXPENSE	18,587	18,340	18,555
617-110 INSURANCE EXPENSE	24,976	25,460	28,325
617-111 MEDICARE EXPENSE	1,608	1,655	1,685
Sub Total	165,256	166,750	171,960
SUPPLIES & MATERIALS			
617-201 OFFICE SUPPLIES	989	2,500	1,250
617-202 FORMS	-	500	-
617-204 UNIFORM & CLOTHING	1,977	1,800	2,400
617-205 TIRES & TUBES	-	1,000	1,000
617-206 MOTOR VEHICLE SUPPLIES	5,123	7,400	200
617-207 MINOR TOOLS & APPARATUS	143	500	500
617-208 JANITORIAL SUPPLIES	2,162	2,500	2,500
617-209 CHEMICALS	512	500	500
617-212 GAS	-	-	5,000
617-215 OTHER SUPPLIES	3	200	200
617-216 CANINE MAINTENANCE SUPPLIES	3,513	4,500	4,000
Sub Total	14,422	21,400	17,550
MAINTENANCE OF BUILDINGS			
617-301 BUILDINGS & GROUNDS	3,512	5,000	5,000
Sub Total	3,512	5,000	5,000
MAINTENANCE OF EQUIPMENT			
617-403 EQUIPMENT	-	200	200
617-404 AUTOMOTIVE EQUIPMENT	1,520	1,500	1,500
617-407 SOFTWARE MAINTENANCE	908	1,155	1,380
617-411 RADIO INSTALLATION	937	300	1,000
Sub Total	3,365	3,155	4,080

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
617-501-01 TELEPHONE	2,005	950	2,000
617-501-02 CELLULAR	750	1,000	800
617-501-03 INTERNET	3,250	3,165	3,250
617-502 RENTAL	747	750	750
617-503 INSURANCE	1,879	1,600	2,000
617-504 SPECIAL SERVICES	380	1,000	600
617-505 ADVERTISING EXPENSE	-	150	150
617-506 BUSINESS & TRANSPORTATION	391	500	500
617-508 FEE BASIS SERVICES	20	3,000	500
617-509 CUSTODY SUPPORT SERVICES	-	200	200
617-511-01 ELECTRICITY	5,991	5,885	4,495
617-512 DATA PROCESSING	-	-	1,200
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Sub Total	15,413	18,200	16,445
<b>SUNDRY CHARGES</b>			
617-601 TRAINING & EDUCATION	245	500	500
617-602 MEMBERSHIPS & SUBSCRIPTIONS	-	120	120
617-604 WORKER'S COMP.	4,935	3,470	5,010
617-606 FREIGHT EXPENSE	93	100	100
617-608 BAD DEBT EXPENSE/CHARGE OFFS	-	100	100
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Sub Total	5,273	4,290	5,830
<b>CAPITAL OUTLAY</b>			
617-701 BUILDINGS	-	-	-
617-806 OTHER IMPROVEMENTS	-	-	-
617-901 OFFICE EQUIPMENT	-	-	-
617-902 AUTOMOTIVE EQUIPMENT	29,948	-	-
617-903 MACHINERY & OTHER EQUIP.	-	-	3,400
617-905 NON CAPITALIZED EQUIPMENT	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	29,948	-	3,400
<b>TOTAL BUDGET</b>	<b>\$ 237,189</b>	<b>\$ 218,795</b>	<b>\$ 224,265</b>

**PUBLIC SAFETY FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Fire" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	Fire	18	
		Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
Expend. Class				
Personnel Services		\$ 909,925	\$ 919,910	\$ 752,060
Supplies		81,500	79,700	82,920
Maintenance		83,070	68,900	63,475
Services		125,285	109,305	100,350
Sundry Charges		23,765	23,805	23,495
Capital Outlay		68,800	37,000	39,300
Non Capital Equipment		-	-	-
TOTAL ALL ACCOUNTS		\$ 1,292,345	\$ 1,238,620	\$ 1,061,600

### Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, natural and/or man-made disasters, mishaps and terrorism. To provide prompt response and suppression of fires while rendering the scene safe. To provide advanced level rescue capability, both confined space and high angle. To provide "all hazard" emergency management for all situations within the City of Snyder and Scurry County, through training, mitigation, preparation, planning, response and recovery. To meet the intent of the National Incident Management Plan related to Homeland Security, and to enforce state and local laws regarding fire safety and fire prevention while providing fire education at various levels.

### Description

The Snyder Fire Department is comprised of 10 paid fire personnel, working in conjunction with the Snyder Volunteer Fire Department Inc., a volunteer organization. The Chief for the Snyder Fire Department is also the Chief for the SVFD. Total personnel include: 1 Chief, who also serves as the Snyder/Scurry County Emergency Management Coordinator and Fire Marshal, 1 Deputy Fire Marshal/Arson Investigator, 1 Deputy Fire Marshal/Deputy EMC, 3 Volunteer Captains, 5 Lieutenants (2 paid, 3 volunteer), 5 paid Firefighters, and approximately 22 additional volunteer firefighters. Of the total personnel, there are approximately 4 Paramedics, 2 EMT-Intermediates, 12 EMTs and 2 ECA's. All paid personnel are required to maintain ECA (or higher) certification with the State Department of Health Services. Several paid firefighters are certified Fire Department instructors, and certification range from Basic to Advanced. The Chief, in addition to Advanced TCFP certification, is a certified Paramedic, Certified Fire Investigator (CFI), Certified Wildland Fire Investigator (CWLFI), Level-II Fire Instructor, EMS Program Instructor/Examiner (Paramedic Level), TECLEOSE Instructor and Certified Emergency Manager through EMI/ FEMA, advanced Certification Pending. The Deputy Fire Marshal/Captain, in addition to Advanced TCFP certification, is an EMT, Advanced Certified Peace Officer, Basic TCFD Fire Inspector, Advanced Fire and Arson Investigator, TECLEOSE Instructor and Level-II Fire Instructor. The Deputy Fire Marshal/Deputy EMC is Intermediate TCFP Certified by the Commission, and in basic fire inspection and fire investigation. He also is certified by The Emergency Management Institute as a Basic Emergency Manager. The Chief, Deputy Fire Marshal and Deputy EMC maintain offices in the main station, with normal office hours Monday – Friday.

The Chief/EMC currently maintains all required Emergency Management Documents, and is the chief EM Planner for both the City and County. The Deputy EMC's handle the routine practical aspects of Emergency Management operations and planning under the oversight of the Chief. These include local disaster planning and the all hazards EM plan, and the EOC preparedness.

The Fire Marshal's Office is comprised of two full time personnel, one being a peace officer and arson investigator, and the other splits time between the Fire Marshal and Emergency Management, where he serves as the Deputy EMC. Both personnel are responsible for code enforcement, fire prevention and fire investigation.

Fire Operations are from one central station, staffed 24/7/365 by at least two certified paid fire fighters, and this facility houses the 6 primary response apparatus to include three Class-A Engines, one Rescue truck, one Tanker truck, and an 85' Tower Ladder (Class-A Engine) which also doubles as the Hazardous Materials Unit. Additionally, a sub-station houses one CAFS (compressed air foam) multi-purpose unit, 7 Brush Fire apparatus (5 owned by the County), two tactical rescue trailers, and a high volume pump trailer. Two water transports (18 wheelers) are also provided by the County. The department has a mobile command and communications vehicle. The central station also houses the emergency management facility, to include 2,000 sq. foot below ground Emergency Operations Center (EOC) and redundant communications equipment for both the City and County emergency response agencies. This is the local warning point for Emergency Management. CATV alert and other public warning systems are controlled from this facility. Additionally, SKYWARN (weather watching/warning) is coordinated out of the EOC by approximately 21 spotters trained annually by the National Weather Service. The Chief serves as one of 8 regional coordinators for the Midland NWS (MAF/NE Region).

Training is conducted primarily in-house by a team of certified fire instructors, both Volunteer and paid. The Deputy Fire Marshal is the certified training coordinator for the SFFMA training program. Training is conducted twice monthly for all personnel, while paid firefighters obtain other required continuing education regularly. A Technical Rescue Training Field is maintained by the VFD at no cost to the City, and a city Fire Suppression Training Facility is maintained adjacent to the rescue training facility. All volunteer personnel are required to obtain a minimum certification of SFFMA Introductory Certification within one year of joining the department and Certifications range from Introductory to Master.

<u>FCC Licenses Held</u>		<u>Expiration Date</u>
KKV – 620 (Fire)	154.355/153.950	6-18-2022
WNFX – 525 (Emergency Management)	155.100/153.755	2-20-2021

Department communications are compliant with the Federal Communications Commission, and in line with the Texas State Interoperability Plan, and the WCTCOG Regional Communications Plan. The Department is P25 digital capable, and interoperable. The Snyder SVF is likewise interoperable and P25 capable.

### Goals

1. To serve all citizens through prevention response, control, and recovery efforts by safeguarding from fires, hazardous materials, natural disasters, and terrorism.
2. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.
3. To protect individual property, and the economic well being of the citizens from destructive fires, explosions, and other hazards. In meeting this goal, all property deserves to have equivalent degrees of protection, regardless of the geographical location, or monetary value of the property, with life safety as the first goal.

### Objectives

1. To provide a performance level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.



2. To provide a life safety level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.
3. To afford a prompt response and adequate stabilization of incidents to an acceptable level of the occupants and/or owners concerned.
4. To suppress fires with the least amount of property damage possible.
5. To provide selected emergency services as related to life safety and property damage, both man made, natural and terrorism related.
6. To meet or exceed performance levels that have been established under a favorable ratio of cost-to-performance effectiveness.
7. To adequately evaluate, mitigate, prepare, plan, respond, and perform all situations under the jurisdiction of Fire.

#### Indicators

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
1. Volunteer man-hours	1,714	2,144	1,523
2. Home/Facility Inspections	72	44	153
3. Public Education Programs	35	26	25
4. ISO Rating	3	3	3

#### Activity Summary

Fire Dept. responses in city	230	233	260
Fire Dept. responses in county	222	214	218
Mutual aid	15	16	22
Drills/Exercises	1	2	4
Total fire calls	467	463	500

#### Fire Runs by Location FY 15-16

COUNT		COUNT	
Scurry County		City of Snyder	
Pct-1	39	Mutual Aid	
Pct-2	69	Borden Co.	6
Pct-3	54	Fisher Co.	4
Pct-4	56	Garza Co.	2
		Kent Co.	0
		Mitchell Co.	4

Nolan Co. 3

Howard Co. 3

<u>Fire Runs by Type FY 15-16</u>	COUNT
Fire (Includes Appliances)	10
Building Fire	18
Incinerator Overload or Malfunction, Fire Contained	1
Fire in Mobile Home used as Fixed Residence	3
Mobile Property (Vehicle)	5
Passenger Vehicle Fire	2
Natural Vegetation Fire	4
Forest, Woods, or Wildland Fire	2
Brush or Brush-and-Grass Mixture Fire	19
Grass Fire	57
Outside Rubbish, Trash or Waste Fire	11
Cultivated Vegetation, Crop Fire, other	19
Medical Assist, Assist EMS Crew	17
Motor Vehicle Accident with Injuries	62
Motor Vehicle Accident with no Injuries	29
Lock-In	1
Gas Leak (Natural Gas or LPG)	26
Electrical Wiring/Equipment Problem, other	16
Heat from Short Circuit	1

(Wiring), defective/worn	
Power Line Down	2
Arcing, Shorted Electrical Equipment	1
Accident, Potential Accident, other	33
Vehicle Accident, General Cleanup	2
Service Call, other	3
Person in Distress, other	1
Lock-Out	1
Public Service Assistance, other	47
Assist Police or other Governmental Agency	1
Unauthorized Burning	1
Good Intent Call, other	4
Dispatched & Cancelled en route	11
No Incident Found on Arrival at Dispatch Address	20
Authorized Controlled Burning	23
Smoke Scare, Odor of Smoke	2
False Alarm or False Call, other	31
System Malfunction, other	1
Alarm System Sounded due to Malfunction	1
Severe Weather or Natural Disaster, other	3
Special Type of Incident, other	4
Hazmat	5

TOTAL INCIDENTS: 500

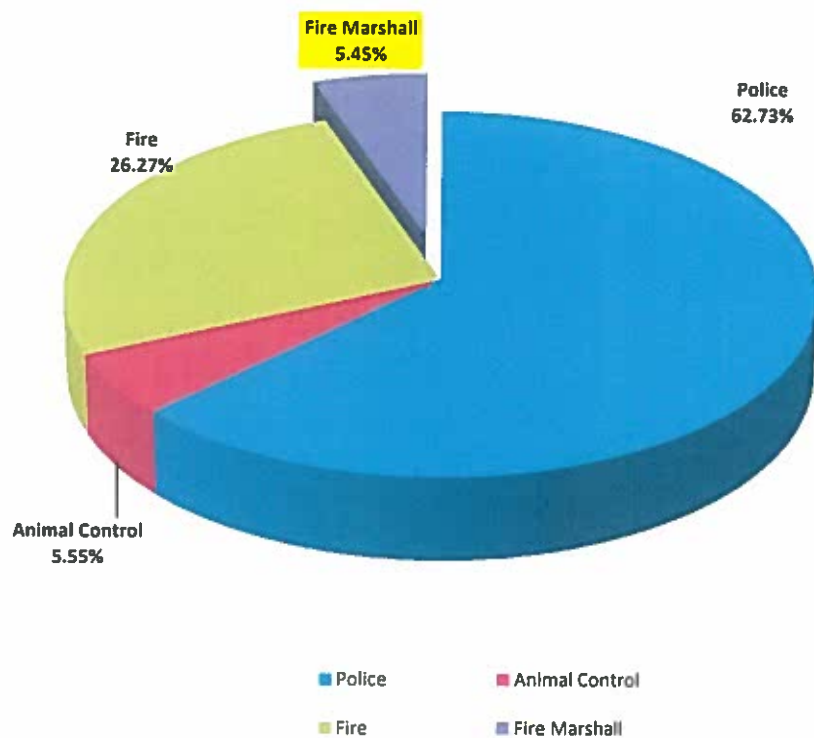
## FIRE - DEPARTMENT NO. 18

## EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
PERSONNEL SERVICES			
618-101 SUPERVISION	82,441	82,800	84,035
618-103 OPERATIONS	502,212	510,550	395,280
618-105 LONGEVITY	4,579	4,795	4,310
618-106 OVERTIME	74,486	70,000	56,000
618-108 FICA EXPENSE	40,207	41,425	33,455
618-109 TMRS EXPENSE	108,989	107,305	86,175
618-110 INSURANCE EXPENSE	85,960	93,345	84,980
618-111 MEDICARE EXPENSE	9,403	9,690	7,825
Sub Total	908,277	919,910	752,060
SUPPLIES & MATERIALS			
618-201 OFFICE SUPPLIES	1,575	1,600	800
618-204 UNIFORM & CLOTHING	18,097	32,400	25,920
618-205 TIRES & TUBES	3,172	6,500	6,500
618-206 MOTOR VEHICLE SUPPLIES	26,461	25,000	20,000
618-207 MINOR TOOLS & APPARATUS	3,766	5,000	5,000
618-208 JANITORIAL SUPPLIES	1,028	1,400	1,400
618-209 CHEM. & MECH. SUPPLIES	9,275	6,000	6,000
618-212 GAS	-	-	7,300
618-213 DIESEL	-	-	8,500
618-215 OTHER SUPPLIES	2,086	1,800	1,500
Sub Total	65,460	79,700	82,920
MAINTENANCE OF BUILDINGS			
618-301 BUILDINGS & GROUNDS	44,503	7,300	7,300
Sub Total	44,503	7,300	7,300
MAINTENANCE OF EQUIPMENT			
618-401 OFFICE EQUIPMENT	-	-	-
618-402 MACHINERY	309	300	300
618-403 EQUIPMENT	27,468	31,500	30,900
618-404 AUTOMOTIVE EQUIPMENT	19,071	22,000	20,000
618-406 MINOR TOOLS & EQUIPMENT	-	600	600
618-407 SOFTWARE MAINTENANCE	8,960	4,200	1,375
618-411 RADIO INSTALLATION	2,432	3,000	3,000
Sub Total	58,240	61,600	56,175

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
618-501-01 TELEPHONE COMMUNICATION	11,813	8,000	8,000
618-501-02 CELLULAR	2,421	3,000	2,000
618-501-03 INTERNET	3,746	3,625	3,800
618-502 RENTAL OF EQUIPMENT	2,197	1,980	2,015
618-503 INSURANCE	4,205	4,250	4,250
618-504 SPECIAL SERVICES	58,529	60,000	60,000
618-505 ADVERTISING	98	1,000	1,000
618-506 BUSINESS & TRANSPORTATION	4,104	5,000	3,000
618-508 FEE BASIS SERVICE	-	500	500
618-510 CONTRACTUAL SERVICE	4,819	8,945	5,000
618-511-01 ELECTRICITY	9,719	9,505	7,285
618-511-02 GAS	2,676	3,500	3,500
618-512 DATA PROCESSING	-	-	-
Sub Total	104,327	109,305	100,350
<b>SUNDRY CHARGES</b>			
618-601 TRAINING & EDUCATION	10,589	10,000	7,700
618-602 MEMBERSHIP & SUBSCRIPTIONS	595	300	600
618-604 WORKER'S COMP.	12,929	12,505	14,595
618-606 FREIGHT EXPENSE	1,681	1,000	600
Sub Total	25,794	23,805	23,495
<b>CAPITAL OUTLAY</b>			
618-701 BUILDINGS	-	10,000	-
618-806 OTHER IMPROVEMENTS	-	-	-
618-901 OFFICE EQUIPMENT	-	-	-
618-902 AUTOMOTIVE EQUIPMENT	1,135	-	39,300
618-903 OTHER EQUIPMENT	65,026	27,000	-
618-905 NON CAPITALIZED EQUIPMENT	3,018	-	-
Sub Total	69,179	37,000	39,300
<b>TOTAL BUDGET</b>	<b>\$ 1,275,780</b>	<b>\$ 1,238,620</b>	<b>\$ 1,061,600</b>

**PUBLIC SAFETY FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the relationship between the department "Fire Marshall" and the other departments within the Public Safety Functional area.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	Fire Marshall	19	
Expend. Class		Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
Personnel Services		\$ -	\$ -	\$ 193,450
Supplies		-	-	10,080
Maintenance		-	-	5,335
Services		-	-	4,000
Sundry Charges		-	-	7,520
Capital Outlay		-	-	-
Non Capital Equipment		-	-	-
<b>TOTAL ALL ACCOUNTS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 220,385</b>

### Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, through proper enforcement of fire & safety codes and local ordinances. To promptly investigate the cause and origin or structure fires and other fires when deemed necessary within the City Limits of Snyder. To assist the Snyder Fire Department in the suppression of fires, and prevention of fires. The lead agency for fire prevention education and public education about fires and other related safety programs. To meet the standards of the State of Texas Fire Marshal's Office, NIMS, and Homeland Security related to all aspects of emergency management. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.

### Description

The Snyder Fire Department Fire Marshal's Office is comprised of the administrative Fire Marshal (the Chief), whose duties are primarily administrative. The day to day operation of the Fire Marshal's Office (FMO) are handled by two personnel whose duties are primarily FMO related, but who also assist with, and will fill the position of firefighter, and as Deputy Emergency Management Coordinators during such events and situations as necessary. FMO personnel maintain the following credentials:

TCFP Structure Fire Certification (Bawcum-Advanced, Hines-Intermediate, Westmoreland-Advanced)  
 TCFP Fire Investigator (Bawcum-Intermediate, Hines-Basic, Westmoreland-Advanced)  
 TCFP Fire Inspector (Bawcum-Intermediate, Hines-Basic)  
 TCFP Fire Service Instructor-I (Bawcum, Westmoreland)  
 TCFP Wildland Firefighter (Bawcum, Hines, Westmoreland)  
 NWCG Wildland Fire Investigator (Westmoreland-Basic)  
 TCFP Arson Investigator (Bawcum-Basic, Hines-Pending)  
 IFSAC Seals, Plans Examiner (Bawcum)  
 IFSAC Seals, Haz-Mat Operations (Hines, Westmoreland)  
 IFSAC Seals, FF-2 (Westmoreland)  
 TCOLE-Peace Officer (Bawcum, Hines)  
 TCOLE-Peace Officer Instructor (Westmoreland)

EMI-FEMA (Bawcum-Basic, Hines-Basic, Westmoreland-Advanced Pending)  
HEAD-OF-DEPT (Westmoreland)

**The Deputy Fire Marshals maintain normal business hours, 8-5 M-F, and office out of Central Fire Station.**

The Deputy Fire Marshals are active firefighters as well, and respond to all fires in accordance with protocols and staffing requirements.

**The Fire Marshal's office will function on the same radio frequency as the Suppression Division:**

KKV – 620 (Fire)	154.355/153.950	6-18-2022
Prior FY activity:		

**Daily compliance with local fire codes, involving multiple commercial contacts.**

Home/Facility Inspections	72	44	153
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Public Education Programs	35	26	25
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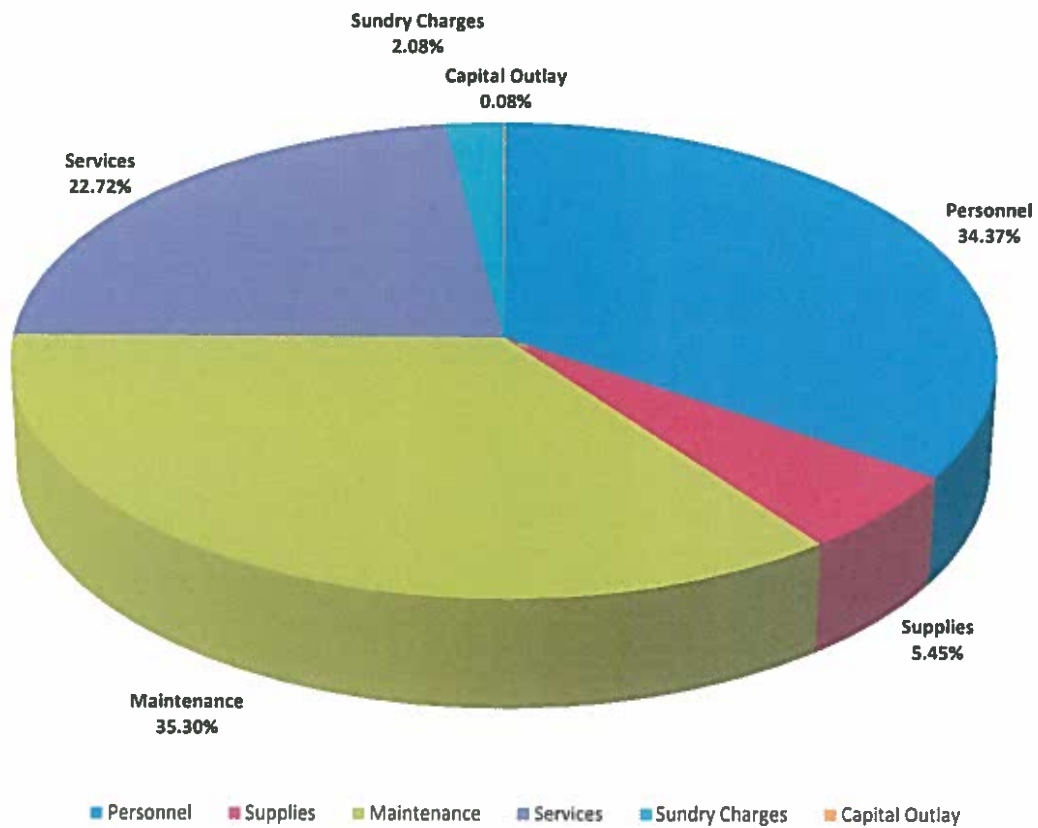
FIRE MARSHALL -DEPARTMENT 19

EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
619-101 SUPERVISION	-	-	-
619-103 OPERATIONS	-	-	126,190
619-105 LONGEVITY	-	-	1,020
619-106 OVERTIME	-	-	14,000
619-108 FICA EXPENSE	-	-	8,755
619-109 TMRS EXPENSE	-	-	22,550
619-110 INSURANCE EXPENSE	-	-	18,885
619-111 MEDICARE EXPENSE	-	-	2,050
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Sub Total	-	-	193,450
<b>SUPPLIES &amp; MATERIALS</b>			
619-201 OFFICE SUPPLIES	-	-	800
619-204 UNIFORM & CLOTHING	-	-	6,480
619-205 TIRES & TUBES	-	-	-
619-206 MOTOR VEHICLE SUPPLIES	-	-	-
619-207 MINOR TOOLS & APPARATUS	-	-	-
619-208 JANITORIAL SUPPLIES	-	-	-
619-209 CHEM. & MECH. SUPPLIES	-	-	-
619-212 GAS	-	-	-
619-213 DIESEL	-	-	2,500
619-215 OTHER SUPPLIES	-	-	300
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Sub Total	-	-	10,080
<b>MAINTENANCE OF BUILDINGS</b>			
619-301 BUILDINGS & GROUNDS	-	-	-
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Sub Total	-	-	-
<b>MAINTENANCE OF EQUIPMENT</b>			
619-403 EQUIPMENT	-	-	600
619-404 AUTOMOTIVE EQUIPMENT	-	-	2,000
619-406 MINOR TOOLS & EQUIPMENT	-	-	2,735
	<hr/>	<hr/>	<hr/>
Sub Total	-	-	5,335

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
619-501-01 TELEPHONE COMMUNICATION	-	-	-
619-501-02 CELLULAR	-	-	2,000
619-501-03 INTERNET	-	-	-
619-502 RENTAL OF EQUIPMENT	-	-	-
619-503 INSURANCE	-	-	-
619-504 SPECIAL SERVICES	-	-	-
619-505 ADVERTISING	-	-	-
619-506 BUSINESS & TRANSPORTATION	-	-	2,000
619-508 FEE BASIS SERVICE	-	-	-
619-510 CONTRACTUAL SERVICE	-	-	-
619-511-01 ELECTRICITY	-	-	-
619-511-02 GAS	-	-	-
619-512 DATA PROCESSING	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	-	-	4,000
<b>SUNDRY CHARGES</b>			
619-601 TRAINING & EDUCATION	-	-	3,300
619-602 MEMBERSHIP & SUBSCRIPTIONS	-	-	-
619-604 WORKER'S COMP.	-	-	3,820
619-606 FREIGHT EXPENSE	-	-	400
	<hr/>	<hr/>	<hr/>
Sub Total	-	-	7,520
<b>CAPITAL OUTLAY</b>			
619-701 BUILDINGS	-	-	-
619-806 OTHER IMPROVEMENTS	-	-	-
619-901 OFFICE EQUIPMENT	-	-	-
619-902 AUTOMOTIVE EQUIPMENT	-	-	-
619-903 OTHER EQUIPMENT	-	-	-
619-905 NON CAPITALIZED EQUIPMENT	-	-	-
	<hr/>	<hr/>	<hr/>
Sub Total	-	-	-
<b>TOTAL BUDGET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 220,385</b>

**PUBLIC WORKS EXPENDITURES**  
**Fiscal Year 2018**



**Description:** This pie chart visually shows the percentage of Street Department expenditures allocated to the various major categories for the Fiscal Year 2017 - 2018.

## BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Works	25		
	Street & Alley Maintenance			
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ 316,380	\$ 354,415	\$ 430,365	
Supplies	83,095	67,350	68,250	
Maintenance	358,255	480,925	441,960	
Services	310,095	286,535	284,410	
Sundry Charges	14,255	17,560	26,065	
Capital Outlay	340,500	526,000	1,000	
<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 1,422,580</b>	<b>\$ 1,732,785</b>	<b>\$ 1,252,050</b>	

### Mission Statement

To provide efficient economic access to desired destinations, such as employment, shopping and other facilities in a quick, convenient and safe manner for all population groups in the community.

### Description

Activities of the Street Department include the maintenance of: paved streets, unpaved streets, paved alleys, unpaved alleys, drainage ways, street sweeping, mowing of right-of-ways, drainage channels and city owned lots; making and maintenance of street signs.

### Goals

The provision of well maintained streets for the convenience and safety of the public, and for the provision of all-weather alleys for use by the various utility providers.

### Objectives

1. To patch and repair streets as needed.
2. To make longer lasting repairs in the alleys.
3. To seal coat all of the paved streets in a seven year cycle.
4. Water and care for the shrubs and remove trash three times a week.
5. To facilitate and assist contract street sweeping service as necessary.
6. To continue the flood control and drainage way maintenance for proper storm water removal.
7. Maintain an efficient weed abatement program for city streets and sidewalks, to effectively remove weeds and grasses.
8. Increase training of assigned personnel in public works and traffic engineering by providing training videos and by attending public works seminars and traffic engineering schools.
9. Repair and maintain street signs within city limits for safety of citizens.

### Indicators

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
1. Blocks Seal Coated	0	50	0

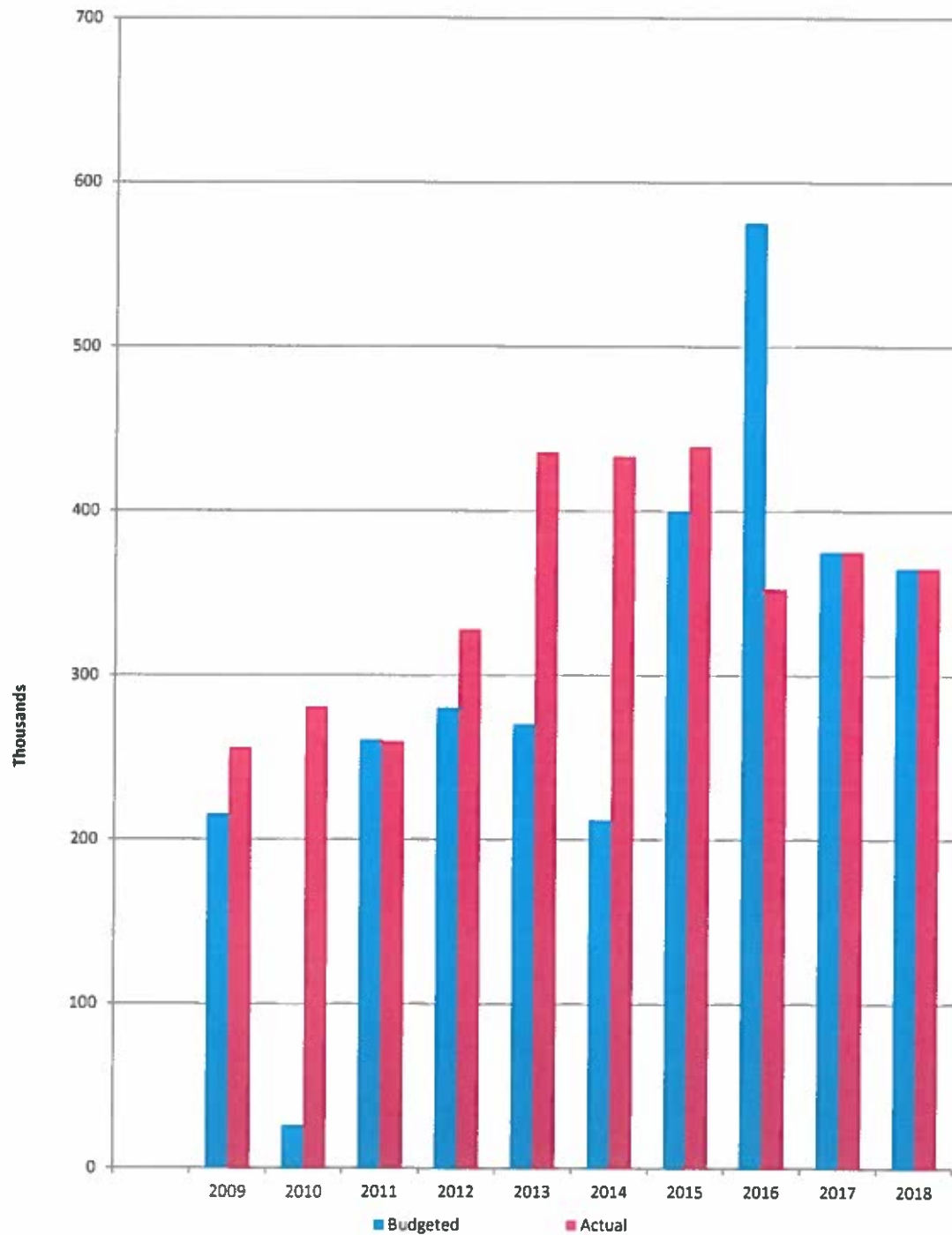
2.	Blocks Treated with Emulsion	0	0	0
3.	Street Sweeper Hours of Operation	230	200	100
4.	Number of Utility Cuts Repaired	110	140	111
5.	Alleys Bladed and Stabilized	24	50	60
6.	Number of Seminars & Engineering Schools Attended	2	2	3
7.	Number of Training Videos Shown	5	10	10

## EXPENDITURES - FUND 01

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
625-101 SUPERVISION	9,841	9,710	9,850
625-104 MAINTENANCE	161,167	216,660	264,000
625-105 LONGEVITY	889	1,110	1,385
625-106 OVERTIME	20,492	16,000	17,000
625-107 PART-TIME	5,110	7,250	8,500
625-108 FICA EXPENSE	11,660	15,545	18,645
625-109 TMRS EXPENSE	31,652	39,105	46,670
625-110 INSURANCE EXPENSE	37,784	45,400	59,955
625-111 MEDICARE	2,727	3,635	4,360
	<hr/>	<hr/>	<hr/>
Sub Total	281,322	354,415	430,365
<b>SUPPLIES &amp; MATERIALS</b>			
625-201 OFFICE SUPPLIES	21	200	100
625-204 UNIFORM & CLOTHING	5,135	4,400	5,400
625-205 TIRES & TUBES	1,050	2,000	2,000
625-206 MOTOR VEHICLE SUPPLIES	68,802	52,000	17,000
625-207 MINOR TOOLS & APPARATUS	5,351	3,000	3,000
625-208 JANITORIAL SUPPLIES	19	250	250
625-209 CHEM. & MECH. SUPPLIES	10,359	5,200	5,200
625-212 GAS	-	-	7,000
625-213 DIESEL	-	-	28,000
625-215 OTHER SUPPLIES	665	300	300
	<hr/>	<hr/>	<hr/>
Sub Total	91,402	67,350	68,250
<b>MAINTENANCE OF BUILDINGS</b>			
625-301 BUILDINGS & GROUNDS	1,782	4,000	1,400
625-302 BRIDGES	-	25,000	-
625-308 STREET & ALLEYS	131,696	400,000	400,000
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Sub Total	133,478	429,000	401,400
<b>MAINTENANCE OF EQUIPMENT</b>			
625-402 MACHINERY	4	700	100
625-403 EQUIPMENT	2,636	-	-
625-404 AUTOMOTIVE EQUIPMENT	44,675	40,000	25,000
625-406 MINOR TOOLS & APPARATUS	-	200	200
625-407 SOFTWARE MAINTENANCE	628	725	960

	ACTUAL 2014-2015	BUDGETED 2015-2016	PROPOSED 2016-2017
625-410 SIGNAL & SIGN SYSTEM	18,310	10,000	14,000
625-411 RADIO INSTALLATION	-	300	300
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Sub Total	66,253	51,925	40,560
MISCELLANEOUS SERVICES			
625-501-02 CELLULAR	1,589	1,500	1,500
625-501-03 INTERNET	496	455	495
625-502 RENTAL OF EQUIPMENT	5,404	380	29,945
625-503 INSURANCE	8,569	8,700	8,700
625-504 SPECIAL SERVICES	1,322	1,000	1,000
625-505 ADVERTISING	171	-	-
625-506 BUSINESS & TRANSPORTATION	-	500	500
625-508 FEE BASIS SERVICES	14,165	-	-
625-511-01 ELECTRICITY	277,967	274,000	242,270
	<hr/>	<hr/>	<hr/>
Sub Total	309,683	286,535	284,410
SUNDRY CHARGES			
625-601 TRAINING & EDUCATION	1,562	3,000	1,600
625-604 WORKER'S COMP.	18,564	13,560	23,465
625-605 UNEMPLOYMENT	9,783	-	-
625-606 FREIGHT EXPENSE	1,805	1,000	1,000
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Sub Total	31,714	17,560	26,065
CAPITAL OUTLAY			
625-701 BUILDINGS	-	-	-
625-805 TRAFFIC ENGR. IMPROVEMENTS	-	-	-
625-901 OFFICE EQUIPMENT	-	-	1,000
625-902 AUTOMOTIVE EQUIPMENT	127,727	366,000	-
625-903 MACHINERY & OTHER EQUIP.	110,338	160,000	-
	<hr/>	<hr/>	<hr/>
Sub Total	238,065	526,000	1,000
TOTAL BUDGET	\$ 1,151,917	\$ 1,732,785	\$ 1,252,050

### Motel Tax Revenue Fiscal Year 2017-2018



**Description:** This graph shows the increase in Budgeted Motel Tax Revenue compared to the actual revenue from Fiscal Year 2009 through Fiscal Year 2016 and the budgeted amounts for Fiscal Years 2017 & 2018.



CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND

COMBINING STATEMENT OF OPERATING REVENUES  
EXPENSES AND CHANGES IN WORKING CAPITAL

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>Revenues:</b>				
Ad Valorem Taxes	-	47,828	48,485	65,860
Occupancy Tax	439,227	352,564	575,000	365,000
<b>Total Revenues</b>	<b>439,227</b>	<b>400,392</b>	<b>623,485</b>	<b>430,860</b>
<b>Expenditures:</b>				
Ad Valorem Taxes	-	-	48,485	65,860
Occupancy Tax	438,425	355,908	575,000	365,000
<b>Total Expenditures</b>	<b>438,425</b>	<b>355,908</b>	<b>623,485</b>	<b>430,860</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>802</b>	<b>44,484</b>	<b>-</b>	<b>-</b>
<b>Fund Balance at B-O-Y</b>	<b>(840)</b>	<b>(38)</b>	<b>44,446</b>	<b>44,446</b>
<b>Fund Balance at E-O-Y</b>	<b>\$ (38)</b>	<b>\$ 44,446</b>	<b>\$ 44,446</b>	<b>\$ 44,446</b>

CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND  
MOTEL TAX

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
Revenues:				
Occupancy Tax	439,227	352,564	375,000	365,000
Contributions & donations	-	-	-	-
Total Revenues	439,227	352,564	375,000	365,000
Total Expenditures	438,425	355,908	375,000	365,000
Excess (Deficiency) of Revenues over Expenditures	802	(3,344)	-	-
Fund Balance at B-O-Y Prior Period Adjustment	(840)	(38)	(3,382)	(3,382)
Fund Balance at E-O-Y	\$ (38)	\$ (3,382)	\$ (3,382)	\$ (3,382)

CITY OF SNYDER, TEXAS  
SPECIAL REVENUE FUND  
TAX INCREMENT FINANCING

COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>Revenues:</b>				
Ad Valorem Taxes	-	47,828	65,800	65,860
	-		-	-
<b>Total Revenues</b>	<b>-</b>	<b>47,828</b>	<b>65,800</b>	<b>65,860</b>
<b>Total Expenditures</b>	<b>-</b>	<b>-</b>	<b>65,800</b>	<b>65,860</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>-</b>	<b>47,828</b>	<b>-</b>	<b>-</b>
<b>Fund Balance at B-O-Y</b>	<b>-</b>	<b>-</b>	<b>47,828</b>	<b>47,828</b>
	-	-		
<b>Fund Balance at E-O-Y</b>	<b>\$ -</b>	<b>\$ 47,828</b>	<b>\$ 47,828</b>	<b>\$ 47,828</b>

ENTERPRISE FUNDS  
NARRATIVE  
FISCAL YEAR 2017-2018 BUDGET

Anticipated revenues for the Enterprise Funds total \$10,255,855, an increase of \$144,565 or 1.43% over the preceding year's budget. The graph, page 91, showing Enterprise Fund revenues for the period FY 2009 through 2018 reflects recent increases necessary to cover rising expenses due to State and Federal regulations.

Water sales (48.75%), sewer charges (15.55%), and sanitation charges (19.01%) combined, amount to 83.31% of the total revenue for the fund. Sewage treatment charges are dependent on water sales and together are generally indicators of growth in the city. Drought conditions, however, also impact on these totals as water consumption increases during drought conditions. The decrease in non-operating revenue indicates a decrease in investment funds and interest rates. The amount of revenues from various sources and the usage from last year are shown in the following tabulation:

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from FY 2016</u>
Water Sales	\$5,000,000	48.75	\$334,670
Sewer Charges	1,595,000	15.55	(65,000)
Sanitation Charges	1,950,000	19.01	(50,000)
Landfill Gate Fees	925,000	9.03	(68,000)
Billings & Collection (Sanitation)	450,205	4.39	52,295
Water & Sewer Taps	30,000	.29	-0-
Permits & Inspections	15,500	.16	1,500
Miscellaneous	39,150	.38	(70,900)
Roll-off Containers	25,000	.24	25,000
Non-operating	226,000	2.20	(15,000)
<u>Total</u>	<u>\$10,255,855</u>	<u>100.00%</u>	<u>\$144,565</u>

Expenses for the Enterprise Funds total \$10,893,830 for FY 2017, an increase of 3.44 percent over FY 2017 (see graph, page 95). Changes in levels of expenditures for the individual departments over the preceding year are shown in the following tabulation:

<u>Department</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from FY 2016</u>
Sanitation-Collection	\$1,175,365	10.79	\$ 96,010
Sanitation-Landfill	2,176,080	19.98	(28,680)
Sanitary Sewer	493,625	4.53	109,920
Sewage Treatment	989,160	9.08	18,085
Water Production	3,311,340	30.40	965
Water Distribution	1,132,645	10.40	152,930
Utility Billing & Collection	1,169,065	10.72	36,280
Debt Service	446,550	4.10	(20,145)
<u>TOTAL</u>	<u>\$10,893,830</u>	<u>100.00%</u>	<u>\$362,365</u>

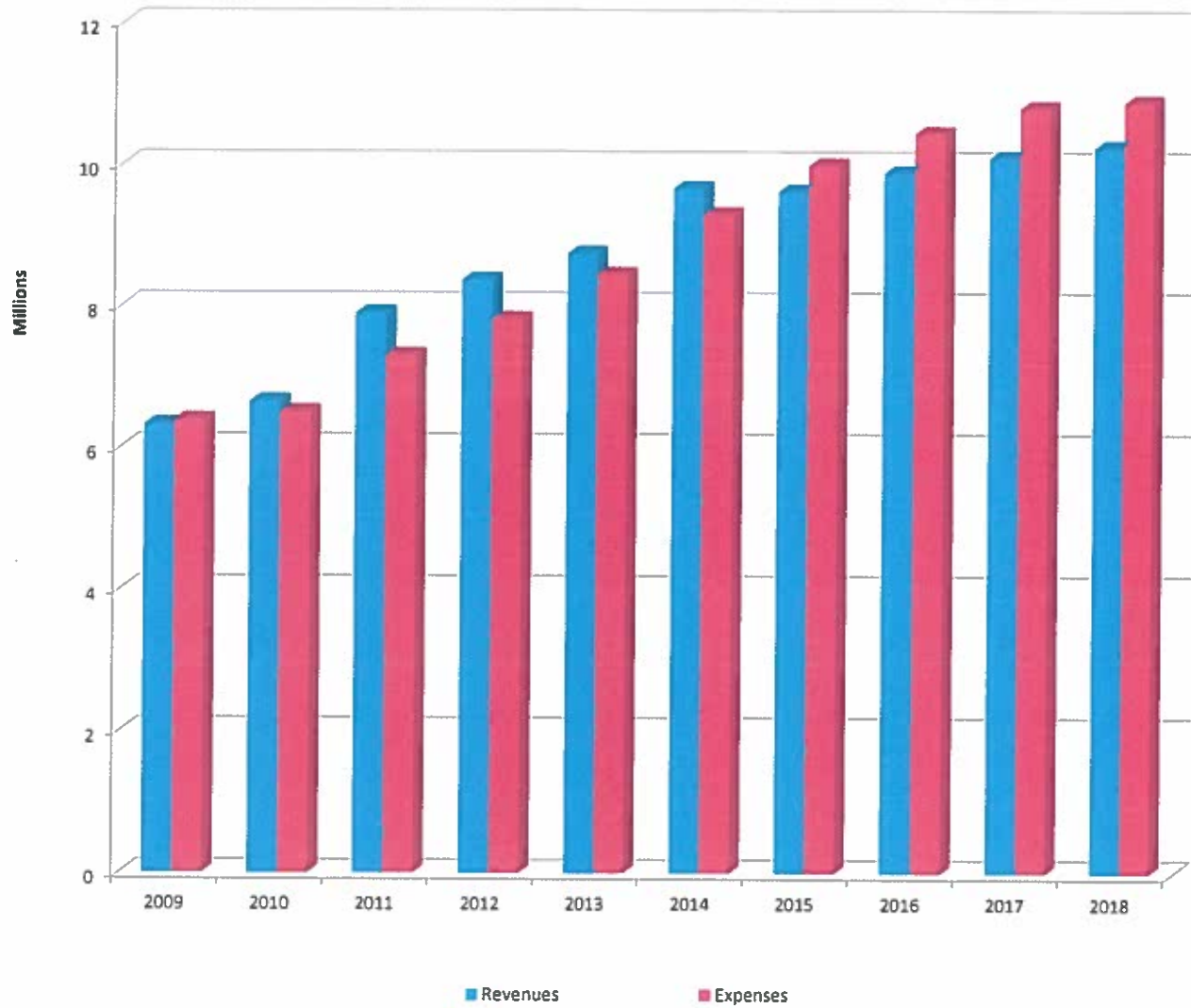
The Debt Service amount of \$446,550 (4.10%) of the total expense budget for 2018 is the anticipated interest payments of \$62,090 for a Certificate of Obligation issued in 2010 for \$3,495,000 for an energy analysis and service agreement for an automatic meter reading system and \$62,090 for a lease agreement issued in 2012 for \$2,985,314 for improvements to the Water Treatment Plant and \$302,345 for a

\$9,000,000 Certificate of Obligation issued in 2013 for replacement of water lines, and improvements to water system.

In 2015 the City Council approved an inter fund loan of \$850,000 from the General Fund to the Water and Sewer Fund to cover part of the cost to restore the old water treatment plant.

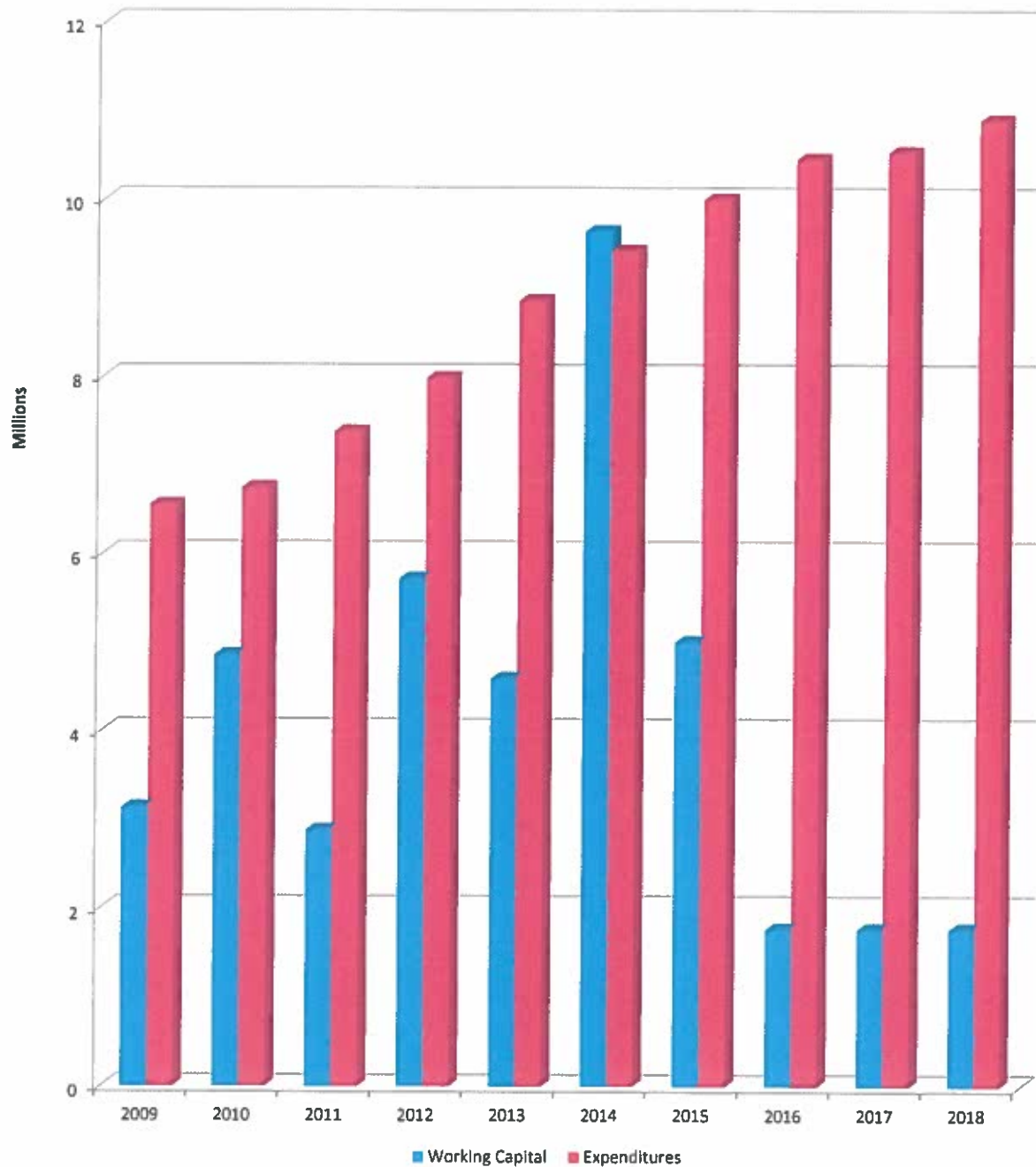
Personnel costs increased by 1.59%, depreciation by 3.92% over the FY 2016-2017. Maintenance charges decreased by .61% along with supplies 10.15%, sundry charges by 7.98% and debt service by 4.32%

**ENTERPRISE FUND  
Revenues & Expenses  
Fiscal Year 2017-2018**



**Description: This graph shows the actual Enterprise Fund Revenues and Expenses for Fiscal Year 2009 through Fiscal Year 2016 and budgeted amounts for Fiscal Year 2017 & 2018.**

### ENTERPRISE FUND Working Capital and Expenditures



Description: This graph shows the relationship between Enterprise Fund Working Capital and Expenditures at year end for the Fiscal Year 2009 through Fiscal Year 2018. Actual amounts are shown for Fiscal Years 2009 - 2016. Fiscal Years 2017 & 2018 show actual amount for working capital from 2016.

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND

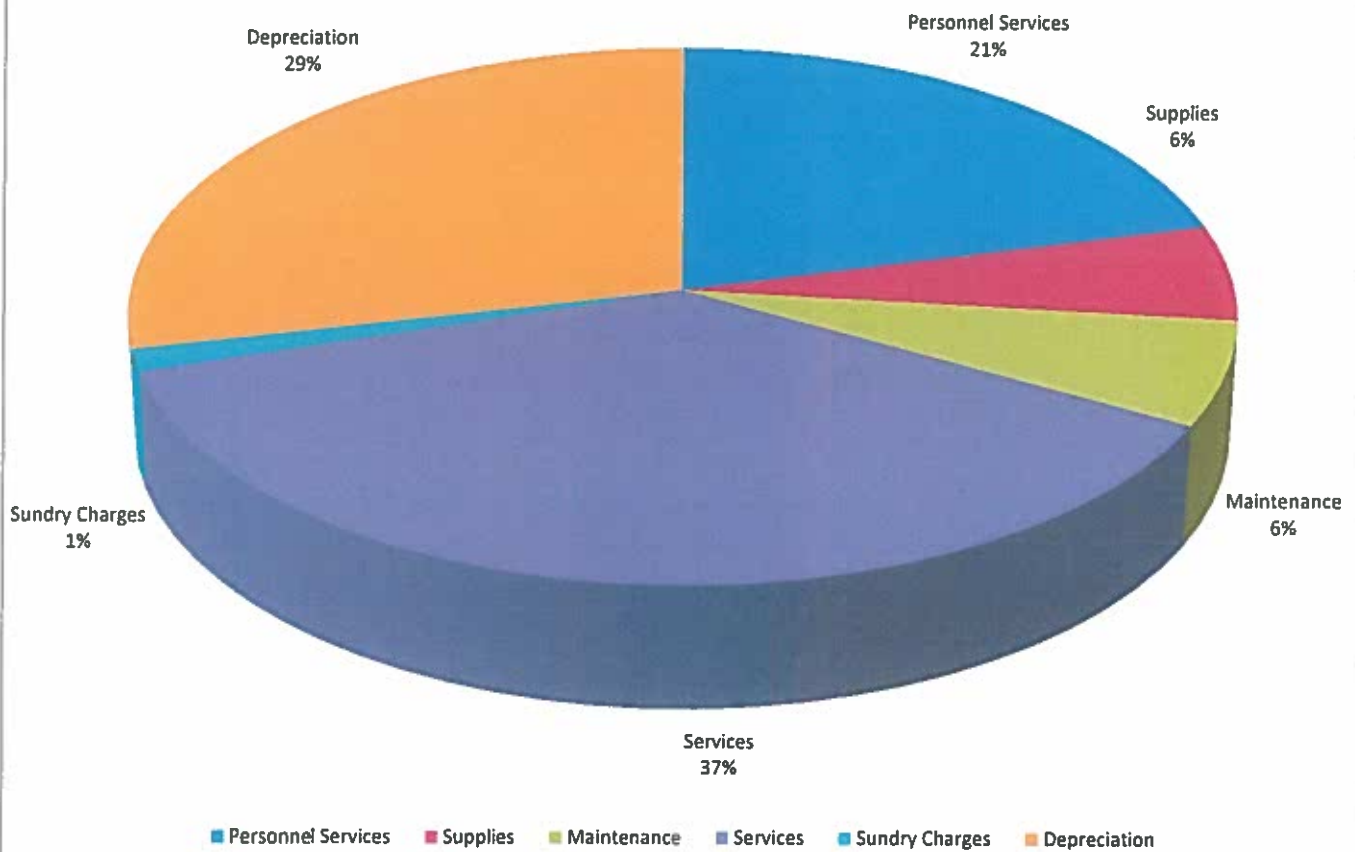
COMBINING STATEMENT OF OPERATING REVENUES,  
EXPENSES AND CHANGES IN WORKING CAPITAL

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>Operating Revenues:</b>				
Water Sales	4,529,699	4,942,602	4,665,330	5,000,000
Sewer Charges	1,531,824	1,503,102	1,660,000	1,595,000
Sanitation Charges	1,956,047	1,930,374	2,000,000	1,950,000
Landfill Gate Fees	820,655	801,751	993,000	925,000
Billings & Collections for Sanitation	363,221	374,948	397,910	450,205
Water & Sewer Taps	28,575	11,425	30,000	30,000
Plumbing Permits & Inspc.	14,981	17,427	14,000	15,500
Roll-off containers	-	-	-	25,000
Miscellaneous	135,688	76,172	110,050	39,150
<b>Total Oper. Revenues</b>	<b>9,380,690</b>	<b>9,657,801</b>	<b>9,870,290</b>	<b>10,029,855</b>
<b>Operating Expenses:</b>				
Personnel Services	1,950,275	2,074,453	2,153,570	2,187,815
Supplies	703,286	816,180	665,245	597,745
Maintenance	817,523	781,504	664,550	660,525
Services	3,745,088	3,819,336	3,558,950	3,878,845
Sundry Charges	115,969	104,874	150,015	138,050
Depreciation	2,165,408	2,377,092	2,871,700	2,984,300
Non Capitalized Equipment	-	-	740	-
<b>Total Oper. Expenses</b>	<b>9,497,549</b>	<b>9,973,439</b>	<b>10,064,770</b>	<b>10,447,280</b>
<b>Operating Income or (Loss)</b>	<b>(116,859)</b>	<b>(315,638)</b>	<b>(194,480)</b>	<b>(417,425)</b>
<b>Non-Oper. Revenues/(Expenses):</b>				
Interest Income	60,969	41,879	41,000	26,000
Gain (Loss) on Sale of Asset	185,000	190,300	200,000	200,000
Amortized Issuance Cost	-	27,455	-	-
Debt Service-Interest	(500,505)	(485,119)	(466,695)	(446,550)
<b>Total Non-Oper.</b>	<b>(254,536)</b>	<b>(225,485)</b>	<b>(225,695)</b>	<b>(220,550)</b>
<b>Net Income (Loss)</b>	<b>\$ (371,395)</b>	<b>\$ (541,123)</b>	<b>\$ (420,175)</b>	<b>\$ (637,975)</b>
<b>Cash and Cash Equivalents B-O-Y</b>	<b>4,586,040</b>	<b>4,998,143</b>	<b>1,757,457</b>	<b>2,299,342</b>
<b>Cash Flows from Operating Activities</b>	<b>2,010,696</b>	<b>2,384,334</b>	<b>2,743,935</b>	<b>2,566,875</b>
Cash Flows from Interfund Loans	1,092,086	642,317	-	-
Cash Flows from Capital Activities	(7,686,102)	(6,605,214)	(2,243,050)	(2,993,670)
Cash Flows from Investing Activities	54,562	337,877	41,000	26,000
<b>Net Increase or (Decrease) in Cash</b>	<b>(4,528,758)</b>	<b>(3,240,686)</b>	<b>541,885</b>	<b>(400,795)</b>
<b>Cash and Cash Equivalents E-O-Y</b>	<b>\$ 57,282</b>	<b>\$ 1,757,457</b>	<b>\$ 2,299,342</b>	<b>\$ 1,898,547</b>

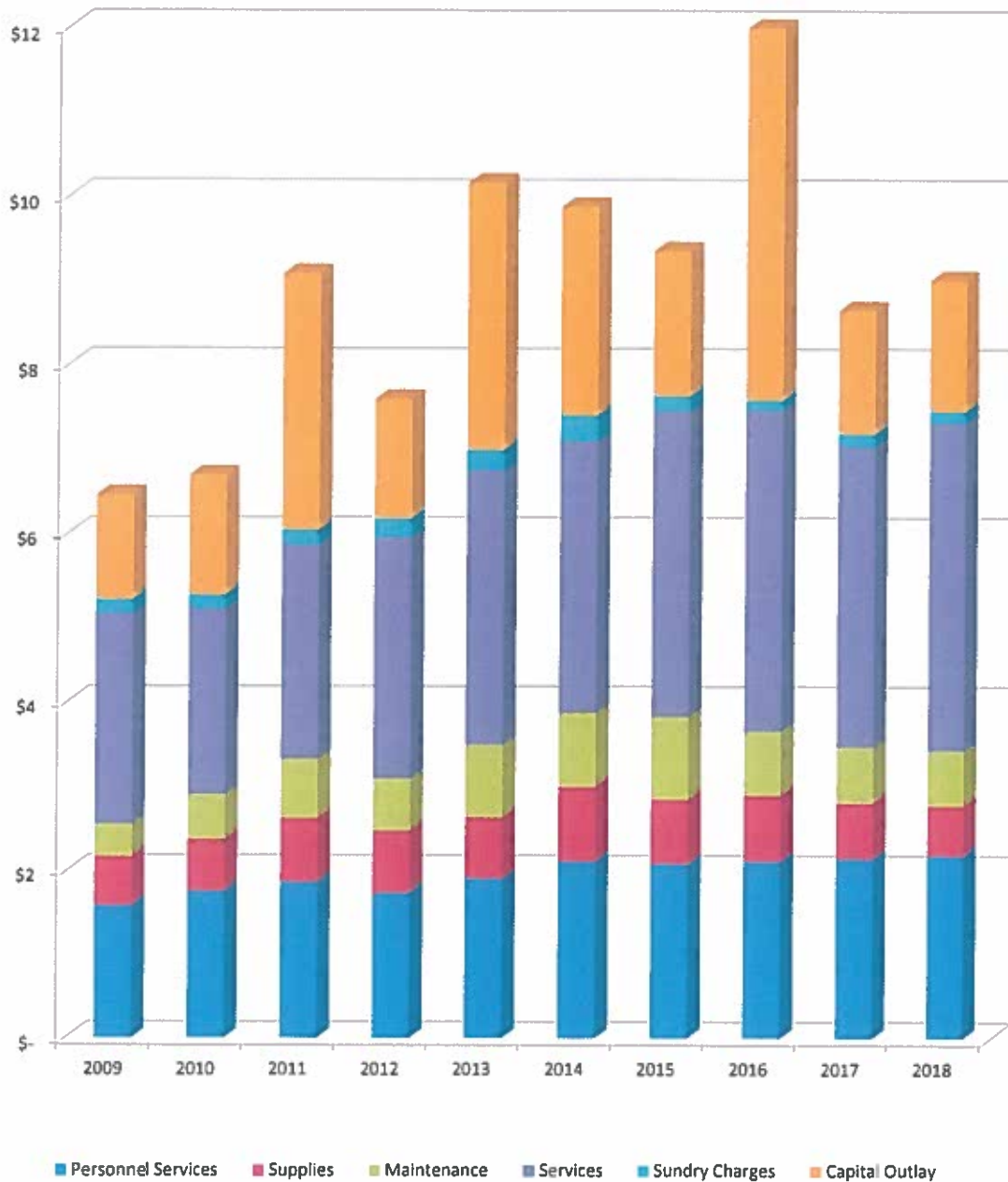


**ENTERPRISE FUND EXPENSES**  
**Fiscal Year 2018**



**Description:** This pie chart visually shows the percentage of Enterprise Fund expenses allocated to the various major categories for the budget for Fiscal Year 2018.

# **ENTERPRISE FUND EXPENDITURES** **Fiscal Years 2009 through 2018**



**Description:** This graph shows a visual comparison of actual expenditure allocations for Fiscal Years 2009 through 2016 and budgeted amounts for Fiscal Years 2017 & 2018.

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
SANITATION

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL  
2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>Operating Revenues:</b>				
Sanitation Charges	1,956,047	1,930,374	2,000,000	1,950,000
Landfill Gate Fees	820,655	801,751	993,000	925,000
COG Grant	23,740	-	-	-
Roll off Containers	-	-	-	25,000
Miscellaneous	2,373	17,449	69,050	3,000
<b>Total Oper. Revenues</b>	<b>2,802,815</b>	<b>2,749,574</b>	<b>3,062,050</b>	<b>2,903,000</b>
<b>Operating Expenses:</b>				
Personnel Services	704,547	704,547	795,625	784,270
Supplies	232,910	232,910	237,875	214,575
Maintenance	182,923	182,923	129,685	137,380
Services	857,033	857,033	922,705	1,055,845
Sundry Charges	58,861	58,861	59,470	59,330
Depreciation	775,554	921,438	1,138,755	1,100,045
<b>Total Oper. Expenses</b>	<b>2,811,828</b>	<b>2,957,712</b>	<b>3,284,115</b>	<b>3,351,445</b>
<b>Operating Income or (Loss)</b>	<b>(9,013)</b>	<b>(208,138)</b>	<b>(222,065)</b>	<b>(448,445)</b>
<b>Non-Oper. Revenues/(Expenses):</b>				
Interest Income	8,323	8,323	6,000	11,000
Gain (Loss) on Sale of Asset	185,000	185,000	200,000	200,000
Interest Expense	(640)	(640)	-	-
<b>Total Non-Oper.</b>	<b>192,683</b>	<b>192,683</b>	<b>206,000</b>	<b>211,000</b>
<b>Net Income (Loss)</b>	<b>\$ 183,670</b>	<b>\$ (15,455)</b>	<b>\$ (16,065)</b>	<b>\$ (237,445)</b>
<b>Cash and Cash Equivalents B-O-Y</b>	<b>12,734</b>	<b>13,524</b>	<b>12,846</b>	<b>155,036</b>
Cash Flows from Operating Activities	577,084	977,582	916,690	651,600
Cash Flows from Interfund Loans	316,789	(362,746)	-	-
Cash Flows from Capital Activities	(882,859)	(719,121)	(780,500)	(407,500)
Cash Flows from Investing Activities	(10,224)	103,607	6,000	11,000
<b>Net Increase or (Decrease) in Cash</b>	<b>790</b>	<b>(678)</b>	<b>142,190</b>	<b>255,100</b>
<b>Cash and Cash Equivalents E-O-Y</b>	<b>\$ 13,524</b>	<b>\$ 12,846</b>	<b>\$ 155,036</b>	<b>\$ 410,136</b>
<b>Reserved for Closure/Post Closure</b>	<b>(1,953,100)</b>	<b>(1,965,946)</b>	<b>(1,983,980)</b>	<b>(2,003,980)</b>

CITY OF SNYDER, TEXAS  
SANITATION ENTERPRISE FUND

DESCRIPTION OF REVENUES

2017-2018 BUDGET

COLLECTION CHARGES

\$ 1,950,000

Sanitation rates within the corporate limits for the City of Snyder shall be as follows:

Residential (two collections per week)

Minimum monthly charge: \$24.15

Commercial and Business (two collections per week) to include motels, hotels, nursing homes, hospitals, schools, churches, industrial, government entities, apartments, two-plex or larger, and restaurants.

Minimum monthly charge: \$46.71

Commercial individual account per container (multiple collections per week) inside city limits:

Depends on container size and number of collections ranging from \$89.36 for a 3-yard container and 2 collections per week to \$521.30 for a 4-yard container and 10 collections per week.

Sanitation rates outside the city limits:

Rural individual account depends on the size container and the distance in miles ranging from \$121.00 for a 3-yard container at 3.0 miles to \$340.00 for a 4-yard container at 20.0 miles.

LANDFILL GATE FEES

\$ 925,000

Disposal of contaminated waste dirt and concrete shall be charged at \$73.87/ton, minimum 0-1600 lbs. \$59.70.

Disposal of rock, bricks, construction materials, demolition materials, trees, limbs, lumber and any similar type materials shall be charged at \$28.50 per ton for Non-Commercial Scurry County Residents and \$33.00 for Commercial Scurry County Residents. Non-Scurry County Resident or Solid Waste Disposal Service Provider - \$33.00/ton.

RESIDENTIAL/COMMERCIAL ROLL-OFF RATES

\$ 25,000

(Restricted to inside City Limits/Extra Territorial Jurisdiction)

Includes- Delivery	\$115.00
Haul Fee (Exchange RO/Empty)	\$230.00
Final Pickup (Empty/Return to Yard)	\$115.00
Landfill Fee/Ton (\$35.00/Ton)	

	(Minimum = 3 Tons @ \$35.00)	\$105.00
	Monthly Rental	\$100.00
	Each Additional Pick Up - \$329.00 + Landfill Fee/Tons over minimum	
<u>MISCELLANEOUS</u>		\$ 3,000
	Includes any revenue that would not fit into another account and sales tax.	
	Other	\$ 200,000
	Includes gain/loss sale of equipment	
<u>INTEREST</u>		\$ 11,000
	<u>TOTAL SANITATION</u>	<u>\$ 3,114,000</u>

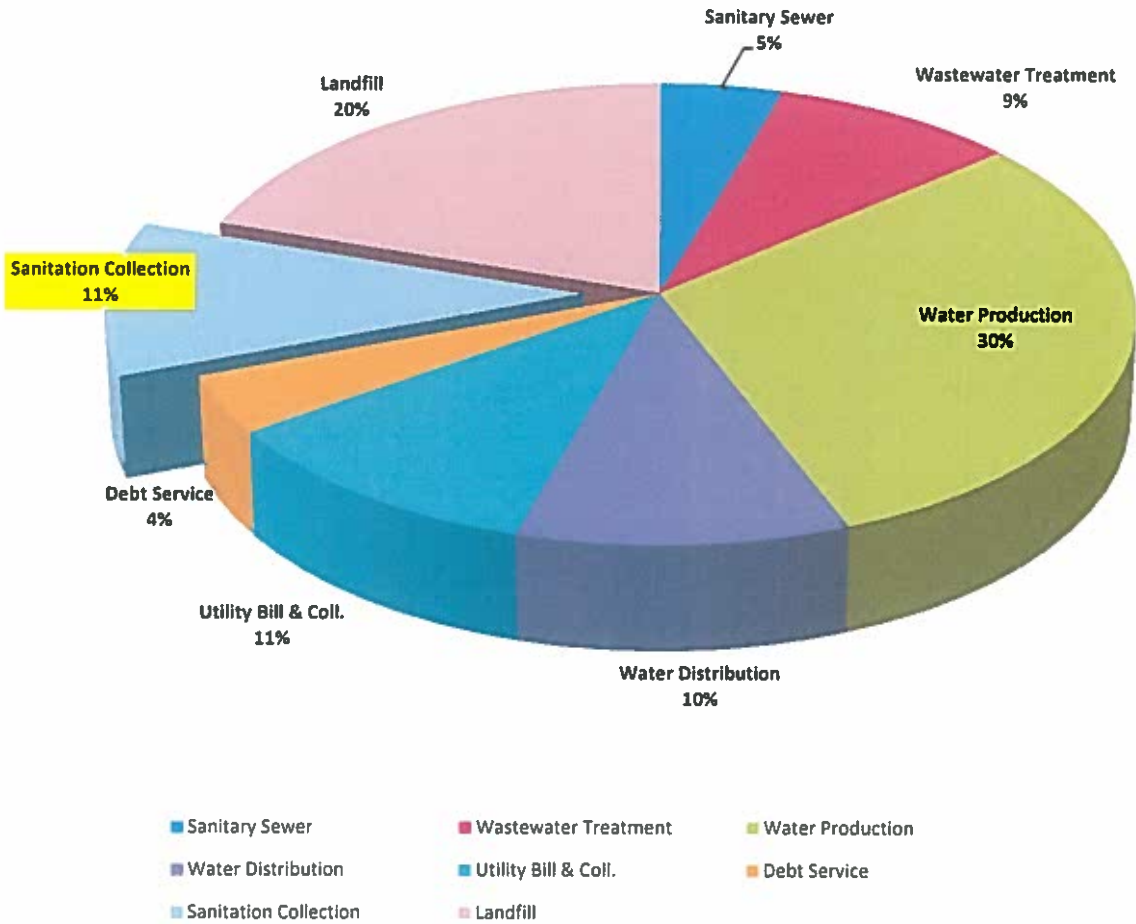
CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
SANITATION

STATEMENT OF EXPENDITURES

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>SANITATION</b>				
Collection:				
Personnel Services	307,506	322,748	371,680	348,495
Supplies	108,484	105,241	109,575	109,575
Maintenance	83,871	82,533	55,960	61,960
Services	306,753	309,713	320,490	401,335
Sundry Charges	21,970	34,030	13,660	20,530
Depreciation	175,532	209,874	207,990	233,470
Totals	1,004,116	1,064,139	1,079,355	1,175,365
Landfill:				
Personnel Services	397,041	427,795	423,945	435,775
Supplies	124,426	97,567	128,300	105,000
Maintenance	99,052	80,656	73,725	75,420
Services	550,280	531,517	602,215	654,510
Sundry Charges	36,891	35,077	45,810	38,800
Depreciation	600,022	711,564	930,765	866,575
Totals	1,807,712	1,884,176	2,204,760	2,176,080
<b>TOTAL EXPENSES</b>	<b>\$ 2,811,828</b>	<b>\$ 2,948,315</b>	<b>\$ 3,284,115</b>	<b>\$ 3,351,445</b>

**ENTERPRISE FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the "Sanitation Collection" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function	Department Number		
Enterprise	Municipal Services	Sanitation Collection	30	
Expend. Class		Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
Personnel Services		\$ 333,795	\$ 371,680	\$ 348,495
Supplies		121,575	109,575	109,575
Maintenance		51,515	55,960	61,960
Services		304,905	320,490	401,335
Sundry Charges		23,380	13,660	20,530
Depreciation		221,180	207,990	233,470
TOTAL ALL ACCOUNTS		\$ 1,056,350	\$ 1,079,355	\$ 1,175,365

### Mission Statement

The department is responsible for the collection and disposal of solid waste generated by residential and commercial establishments in the City.

### Description

The department collects solid waste as follows:

1. Eight routes within the city, from which 1,952 refuse dumpsters are emptied on a daily or bi-weekly basis and 150 recycle dumpsters with weekly service. The rural route includes weekly pick up of 49 dumpsters. There are six 33-yard, full automated, side load sanitation trucks, three of which are used for daily residential routes, one recycle route, one commercial route, and one used for backup.
2. A roll-off can be parked overnight, free of charge, at a requested residential location to be used for large quantities of refuse such as tree trimmings and remodeling project trash. The roll-off is picked up the following morning and driven to the landfill.
3. A pick-up route for recyclables is scheduled for once a week, primarily for paper and cardboard products.
4. Provide commercial customers with roll-off service inside the ETJ.

### Goals

To promote the health and safety of the residents and to enhance the aesthetics of the community by providing an environment free from the hazards and unpleasantness of uncollected refuse and brush, with the least possible inconvenience to residents, while maintaining the containers in a near-new condition.

### Objectives

1. To complete all of the collection routes on schedule without missing any collection points.



**Indicators**

	<b><u>2013-14</u></b>	<b><u>2014-15</u></b>	<b><u>2015-16</u></b>
1. Side Load Sanitation Truck Loads	2,371	2,380	1,997
2. Containers Repaired	20	35	30
3. Containers Painted	38	35	30

SANITATION COLLECTION- DEPARTMENT NO. 30

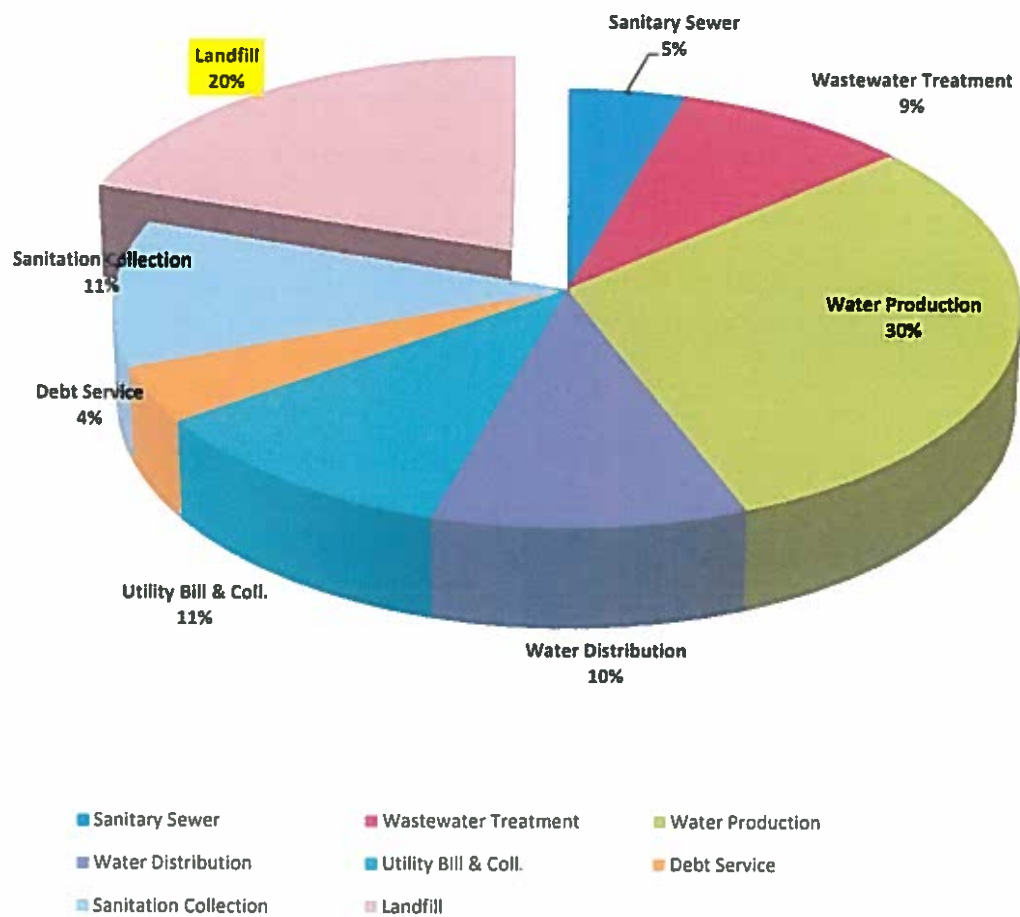
EXPENDITURES - FUND 04

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
630-103 OPERATIONS	204,239	247,920	228,215
630-105 LONGEVITY	930	1,150	775
630-106 OVERTIME	13,176	8,500	9,000
630-108 FICA EXPENSE	12,820	15,970	14,755
630-109 TMRS EXPENSE	35,878	41,365	38,010
630-110 INSURANCE EXPENSE	44,894	53,040	54,290
630-111 MEDICARE	2,998	3,735	3,450
630-112 ACCRUED COMP. ABSENCES	207	-	-
630-113 TMRS	7,606		
Sub Total	322,748	371,680	348,495
<b>SUPPLIES &amp; MATERIALS</b>			
630-201 OFFICE SUPPLIES	88	100	100
630-204 UNIFORM & CLOTHING	4,142	3,625	3,625
630-205 TIRES & TUBES	14,387	15,000	15,000
630-206 MOTOR VEHICLE SUPPLIES	85,712	90,000	37,000
630-207 MINOR TOOLS & APPARATUS	511	250	250
630-208 JANITORIAL SUPPLIES	144	-	-
630-209 CHEM. & MECH. SUPPLIES	43	500	500
630-212 GAS	-	-	1,000
630-213 DIESEL	-	-	52,000
630-215 OTHER SUPPLIES	214	100	100
Sub Total	105,241	109,575	109,575
<b>MAINTENANCE OF BUILDINGS</b>			
630-301 BUILDINGS & GROUNDS	1,897	500	1,500
Sub Total	1,897	500	1,500
<b>MAINTENANCE OF EQUIPMENT</b>			
630-403 EQUIPMENT	790	5,000	5,000
630-404 AUTOMOTIVE EQUIPMENT	79,212	50,000	55,000
630-405 SHOP EQUIPMENT	6	-	-
630-407 SOFTWARE MAINTENANCE	628	460	460
Sub Total	80,636	55,460	60,460

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
630-501-01 TELEPHONE	338	400	400
630-501-03 INTERNET	40	-	-
630-502 RENTAL OF EQUIPMENT	480	380	34,915
630-503 INSURANCE	4,070	4,100	4,100
630-504 SPECIAL SERVICES	1,969	1,300	1,300
630-505 ADVERTISING	1,289	600	600
630-506 BUSINESS & TRANSPORTATION	-	300	300
630-508 FEE BASIS SERVICES	301,527	313,410	359,720
	<hr/>	<hr/>	<hr/>
Sub Total	309,713	320,490	401,335
<b>SUNDRY CHARGES</b>			
630-601 TRAINING & EDUCATION	-	2,000	2,000
630-602 MEMBERSHIPS & SUBSCRIPTIONS	-	100	100
630-603 SOLID WASTE MGMT. PROGRAM	-	-	-
630-604 WORKER'S COMPENSATION	18,827	9,560	16,430
630-605 UNEMPLOYMENT COMPENSATION	9,845	-	-
630-606 FREIGHT EXPENSE	5,358	2,000	2,000
	<hr/>	<hr/>	<hr/>
Sub Total	34,030	13,660	20,530
<b>CAPITAL OUTLAY</b>			
630-701 BUILDING *	-	-	470,000
630-901 OFFICE EQUIPMENT *	-	-	-
630-902 AUTOMOTIVE EQUIPMENT *	-	30,000	190,000
630-903 MACHINERY & OTHER EQUIP. *	-	-	83,500
630-904 REFUSE COLLEC. EQUIP. *	-	100,000	100,000
630-910 DEPRECIATION	209,874	207,990	233,470
	<hr/>	<hr/>	<hr/>
Sub Total	209,874	207,990	233,470
 TOTAL BUDGET	 \$ 1,064,139	 \$ 1,079,355	 \$ 1,175,365

\* MEMORANDUM ONLY

**ENTERPRISE FUNCTION EXPENSE**  
**Fiscal Year 2018**



**Description:** This pie chart highlights the "Landfill" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function	Department Number		
Enterprise	Municipal Services	Sanitation Landfill	31	
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services	\$ 419,940	\$ 423,945	\$ 435,775	
Supplies	143,550	128,300	105,000	
Maintenance	73,160	73,725	75,420	
Services	591,970	602,215	654,510	
Sundry Charges	52,340	45,810	38,800	
Depreciation	759,560	930,765	866,575	
TOTAL ALL ACCOUNTS	\$ 2,040,520	\$ 2,204,760	\$ 2,176,080	

### Mission Statement

The department is responsible for operating the Sanitary Landfill which is permitted by the Texas Commission on Environmental Quality and disposes of approximately 150 tons per day. The hours of operations are:

Monday thru Friday	8:00 a.m. to 5:00 p.m.
Saturday	8:00 a.m. to 12:00 p.m.
Sunday	Closed

### Description

The department disposes of solid waste as follows:

1. Maintains the Landfill in compliance with Subtitle D Regulations.
2. Disposes of approximately 150 tons of solid waste per day.
3. Collects gate fees for individual loads of waste brought to the landfill.

### Goals

To dispose of waste in a safe, healthy and environmentally sound and aesthetically acceptable manner.

### Objectives

1. To reduce the amount of blowing trash at the landfill.
2. To continue to operate the landfill in compliance with Subtitle D, regulated by the Texas Commission on Environmental Quality.

SANITATION LANDFILL - DEPARTMENT NO. 31

EXPENDITURES - FUND 04

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
631-101 SUPERVISION	34,442	33,910	34,405
631-102 CLERICAL	53,423	51,110	50,650
631-103 OPERATIONS	166,797	173,975	179,650
631-105 LONGEVITY	1,814	2,000	1,945
631-106 OVERTIME	46,103	45,000	45,000
631-108 FICA EXPENSE	18,132	18,970	19,320
631-109 TMRS EXPENSE	49,721	49,145	49,770
631-110 INSURANCE EXPENSE	40,934	45,400	50,515
631-111 MEDICARE	4,240	4,435	4,520
631-112 ACCRUED COMP. ABSENCES	1,502	-	-
631-113 TMRS	10,687	-	-
Sub Total	427,795	423,945	435,775
<b>SUPPLIES &amp; MATERIALS</b>			
631-201 OFFICE SUPPLIES	1,967	3,000	3,000
631-204 UNIFORM & CLOTHING	5,749	5,000	6,700
631-205 TIRES & TUBES	1,231	3,000	3,000
631-206 MOTOR VEHICLE SUPPLIES	84,149	112,000	10,000
631-207 MINOR TOOLS & APPARATUS	622	1,500	1,500
631-208 JANITORIAL SUPPLIES	2,482	2,500	2,500
631-209 CHEM. & MECH. SUPPLIES	166	500	500
631-212 GAS	-	-	7,000
631-213 DIESEL	-	-	70,000
631-215 OTHER SUPPLIES	1,201	800	800
Sub Total	97,567	128,300	105,000
<b>MAINTENANCE OF BUILDINGS</b>			
631-301 BUILDINGS & GROUNDS	10,612	10,000	12,000
Sub Total	10,612	10,000	12,000
<b>MAINTENANCE OF EQUIPMENT</b>			
631-403 EQUIPMENT	208	150	150
631-404 AUTOMOTIVE EQUIPMENT	67,348	60,000	60,000
631-407 SOFTWARE MAINTENANCE	2,488	3,175	2,870
631-411 RADIO INSTALLATION	-	400	400
Sub Total	70,044	63,725	63,420

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
631-501-01 TELEPHONE	2,248	950	950
631-501-02 CELLULAR	818	1,000	1,000
631-501-03 INTERNET	4,429	4,075	3,945
631-502 RENTAL OF EQUIPMENT	2,140	2,025	2,025
631-503 INSURANCE	11,036	9,800	9,800
631-504 SPECIAL SERVICES	2,060	2,500	2,500
631-505 ADVERTISING	139	150	150
631-508 FEE BASIS SERVICES	504,021	576,840	629,265
631-510 CONTRACTUAL SERVICES	577	575	575
631-511-01 ELECTRICITY	4,049	4,300	4,300
631-511-02 GAS	-	-	-
631-512 DATA PROCESSING	-	-	-
Sub Total	531,517	602,215	654,510
<b>SUNDRY CHARGES</b>			
631-601 TRAINING & EDUCATION	3,378	4,000	4,000
631-602 MEMBERSHIIPS & SUBSCRIPTIONS	536	-	-
631-603 SOLID WASTE MGMT. PROGRAM	-	-	-
631-604 WORKER'S COMP.	17,784	21,010	16,500
631-605 UNEMPLOYMENT	-	-	-
631-606 FREIGHT EXPENSE	533	600	600
631-608 BAD DEBT EXPENSE	-	3,200	3,200
631-614 PENALTY AND INTEREST	-	-	-
631-615 LANDFILL CLOSURE/POST CLOSURE CARE	12,846	17,000	14,500
Sub Total	35,077	45,810	38,800
<b>CAPITAL OUTLAY</b>			
631-701 BUILDINGS	-	-	-
631-801 BETTERMENTS TO LAND	-	-	-
631-806 LANDFILL IMPROVEMENTS	-	-	-
631-812 OTHER IMPROVEMENTS	-	-	-
631-901 OFFICE EQUIPMENT	-	-	2,000
631-902 AUTOMOTIVE EQUIPMENT	-	885,000	344,000
631-905 NON CAPITALIZED EQUIPMENT	2,217	-	-
631-910 DEPRECIATION	709,347	930,765	866,575
Sub Total	711,564	930,765	866,575
TOTAL BUDGET	\$ 1,884,176	\$ 2,204,760	\$ 2,176,080

\* MEMORANDUM ONLY

CITY OF SNYDER, TEXAS  
ENTERPRISE FUND  
WATER & SEWER

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
Operating Revenues:				
Water Sales	4,529,699	4,942,602	4,665,330	5,000,000
Sewer Charges	1,531,824	1,503,102	1,660,000	1,595,000
Billings & Collections for Sanitation	363,221	374,948	397,910	450,205
Water Taps	17,425	6,275	20,000	20,000
Sewer Taps	11,150	5,150	10,000	10,000
Plumbing Permits & Inspc.	14,981	17,427	14,000	15,500
Miscellaneous	133,315	58,723	41,000	36,150
Total Oper. Revenues	6,601,615	6,908,227	6,808,240	7,126,855
Operating Expenses:				
Personnel Services	1,245,728	1,369,906	1,357,945	1,403,545
Supplies	470,376	583,270	427,370	383,170
Maintenance	634,600	598,581	534,865	523,145
Services	2,888,055	2,962,303	2,636,245	2,823,000
Sundry Charges	57,108	46,013	90,545	78,720
Non Capitalized Equipment	295	3,135	740	-
Depreciation	1,389,854	1,455,654	1,732,945	1,884,255
Total Oper. Expenses	6,686,016	7,018,862	6,780,655	7,095,835
Operating Income or (Loss)	(84,401)	(110,635)	27,585	31,020
Non-Oper. Revenues/(Expenses):				
Investment earnings	52,646	33,556	35,000	15,000
Interest and fees expense	(499,865)	(484,479)	(466,695)	(446,550)
Capital grant	-	516,708	-	-
Gain (Loss) on Sale of Asset	-	5,300	-	-
Proceeds from Insurance	-	27,455	-	-
Total Non-Oper.	(447,219)	98,540	(431,695)	(431,550)
Net Income (Loss)	\$ (531,620)	\$ (12,095)	\$ (404,110)	\$ (400,530)
Cash and Cash Equivalents B-O-Y	9,627,022	4,984,619	1,744,611	2,144,306
Cash Flows from Operating Activities	1,433,612	1,406,752	1,827,245	1,915,275
Cash Flows from Interfund Loans	775,297	1,005,063	-	-
Cash Flows from Capital Activities	(6,803,243)	(5,886,093)	(1,462,550)	(2,586,170)
Cash Flows from Investing Activities	(48,069)	234,270	35,000	15,000
Net Increase or (Decrease) in Cash	(4,642,403)	(3,240,008)	399,695	(655,895)
Cash and Cash Equivalents E-O-Y	\$ 4,984,619	\$ 1,744,611	\$ 2,144,306	\$ 1,488,411



CITY OF SNYDER, TEXAS  
WATER & SEWER ENTERPRISE FUND

DESCRIPTION OF REVENUES

2017-2018 BUDGET

WATER SALES

\$ 5,000,000

Includes the sale of treated water through the distribution system within the city, and also to the cities of Ira, Rotan, Union/Fluvanna, and to the industrial users; Parks and Walker.

Minimum charge for single family dwelling:  
\$33.66 / 2,000 gal.

Monthly Consumption Tier	Rate per Thousand Gallons
2,001 to 10,000	\$5.34
10,001 to 25,000	\$6.49
25,001 to 40,000	\$7.07
Over 40,001	\$7.65

For more than one (1) family or business units, the minimum charge shall be \$33.66 for the first family or business unit plus \$16.83 (or 50% of \$33.66) times the remaining number of family or business units, for the first 2,000 gallons each unit.

Minimum charge per month outside city limits for 2,000 gallons or less, \$50.49. Multiple dwellings or business units, supplied by a single meter, the minimum charge shall be \$50.49 times the total number of family or business units for the first 2,000 gallons each unit.

Water rates for water purchased direct from city facilities are as follows: Fire hydrant with meter, the charge shall be a monthly service charge at \$33.66 plus a usage rate at \$7.19 per 1,000 gallons. Deposit on City owned fire hydrant is \$500.00, other than the City's is \$1,000.00. Coin operated meter per 1,000 gal. \$10.38.

WASTE WATER RATES

\$ 1,595,000

Sewer rates within the corporate limits of the city are as follows:

Minimum charge per service:

Base \$12.98

+ an additional charge of \$2.69 per thousand gallons  
calculated at 90% of water consumption.

Industrial Wastewater rates:

Minimum charge per service:

BOD/TSS 200-250 (mg/l) Base \$9.98  
+ \$3.17 per thousand gallons

BILLINGS AND COLLECTIONS FOR SANITATION

\$ 450,205

The utility billings and collections department is fully expensed in the Water and Sewer Fund. The amount to be charged for the time to bill and collect for sanitation charges is then charged to the Sanitation Fund.

<u>WATER AND SEWER TAPS</u>	\$ 30,000
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Includes the fee for tying onto the city distribution system and the wastewater collection system. The fee covers 100% of the cost.

<u>PLUMBING PERMITS AND INSPECTION</u>	\$ 15,500
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\$20.00 permit charge for any work involving water, sewer and gas. Inspection fees range from \$5.00 to \$15.00 depending on work that is inspected.

<u>MISCELLANEOUS</u>	\$ 36,150
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Includes any revenue that would not fit into another account.

<u>INTEREST</u>	\$ 15,000
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<u>TOTAL WATER &amp; SEWER</u>	<u>\$ 7,141,855</u>
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CITY OF SNYDER  
ENTERPRISE FUND  
WATER & SEWER

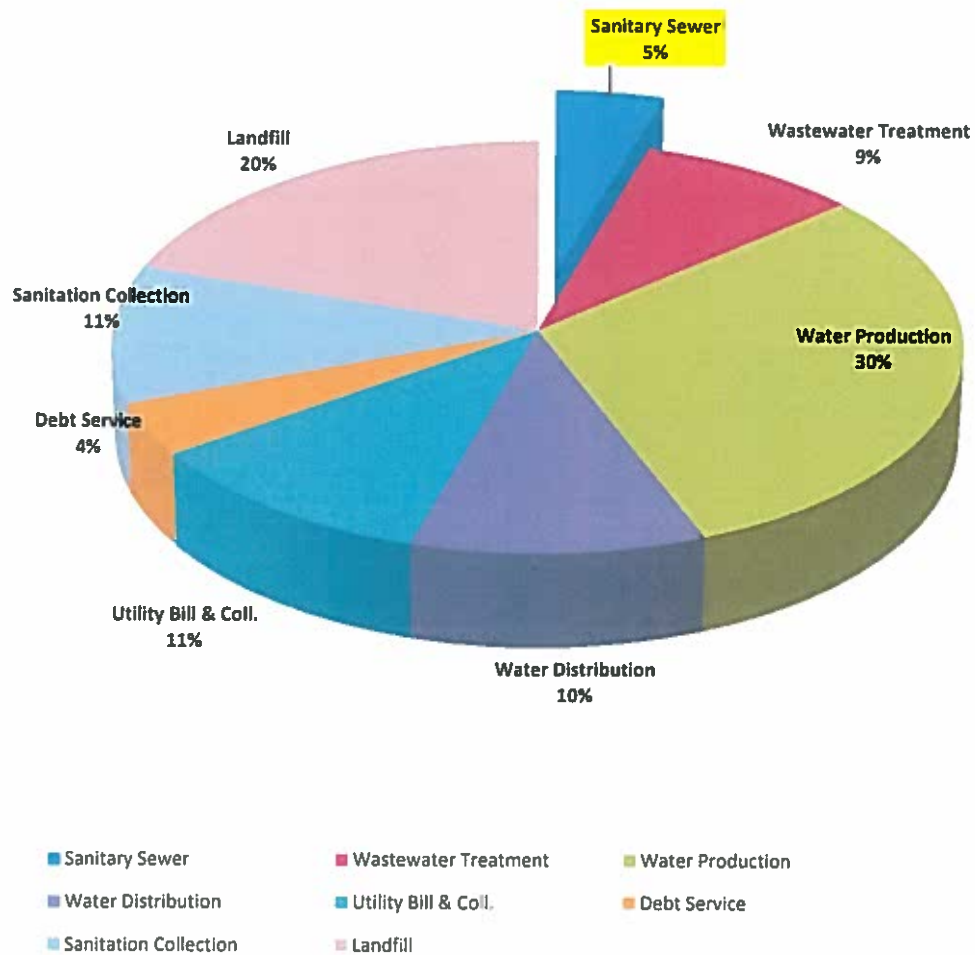
STATEMENT OF EXPENDITURES

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
<b>SEWER:</b>				
Sanitary sewer:				
Personnel Services	127,092	163,962	155,375	164,645
Supplies	64,324	82,904	26,500	82,600
Maintenance	39,234	27,130	37,090	38,860
Services	58,318	68,011	61,310	99,950
Sundry Charges	14,020	11,384	19,100	12,590
Depreciation	70,373	84,042	87,330	94,980
Totals	373,361	437,433	386,705	493,625
Sewage Treatment:				
Personnel Services	265,135	204,193	217,645	224,895
Supplies	43,805	44,691	51,500	45,700
Maintenance	90,902	98,040	99,825	96,340
Services	313,675	323,734	285,060	315,745
Sundry Charges	5,150	4,569	9,760	9,500
Depreciation	262,235	265,272	307,285	296,980
Totals	980,902	940,499	971,075	989,160
<b>WATER:</b>				
Water Production:				
Personnel Services	362,313	434,617	428,070	437,795
Supplies	226,633	301,865	227,100	134,600
Maintenance	272,644	171,609	140,995	143,180
Services	2,191,048	2,235,730	1,990,930	2,023,760
Sundry Charges	24,163	19,460	16,975	25,800
Depreciation	387,422	434,827	506,305	546,205
Non Capitalized Equipment	-	3,013	-	-
Totals	3,464,223	3,601,121	3,310,375	3,311,340

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
Water Distribution:				
Personnel Services	125,770	163,964	155,375	164,620
Supplies	93,121	111,263	78,070	78,570
Maintenance	143,395	198,013	145,690	131,835
Services	146,800	155,829	127,575	168,710
Sundry Charges	6,060	4,975	4,830	8,040
Depreciation	309,546	310,394	468,175	580,870
Totals	824,692	944,438	979,715	1,132,645
Utility Department:				
Personnel Services	365,418	403,170	401,480	411,590
Supplies	42,493	42,547	44,200	41,700
Maintenance	88,425	103,789	111,265	112,930
Services	178,214	178,999	171,370	214,835
Sundry Charges	7,715	5,625	39,880	22,790
Depreciation	360,278	361,119	363,850	365,220
Non Capitalized Equipment	294	122	740	-
Totals	1,042,837	1,095,371	1,132,785	1,169,065
Debt Service:				
Interest	435,359	483,779	483,779	445,850
Fees	133,419	700	700	700
Totals	568,778	484,479	484,479	446,550
TOTAL EXPENSES	\$ 7,254,793	\$ 7,503,341	\$ 7,265,134	\$ 7,542,385

**ENTERPRISE FUNCTION EXPENSE  
Fiscal Year 2018**



**Description: This pie chart highlights the "Sanitary Sewer" department in relationship to the other departments within the Enterprise Funds.**

## BUDGET SUMMARY

Fund	Function	Department Number	
	Distribution	35	
Water & Sewer	Sanitary Sewer		
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
Personnel Services	\$ 150,415	\$ 155,375	\$ 164,645
Supplies	26,300	26,500	82,600
Maintenance	37,035	37,090	38,860
Services	61,950	61,310	99,950
Sundry Charges	38,000	19,100	12,590
Depreciation	90,735	87,330	94,980
<b>TOTAL ALL ACCOUNTS</b>	<b>\$ 404,435</b>	<b>\$ 386,705</b>	<b>\$ 493,625</b>

### Mission Statement

To insure reliable collection of all Snyder system wastewater, delivering it to the wastewater treatment plant.

### Description

The department is responsible for the operation and maintenance of the wastewater collection system. Included tasks are making of sewer taps, laying of new sewer lines, cleaning of line stoppages, repairing or replacing damaged lines.

### Goals

1. To maintain the collection system so that it will provide consistently reliable service to all customers.
2. To make necessary repairs with a minimum disruption of service.

### Objectives

1. To train department employees to be able to properly deal with all of the collection system problems to be encountered.
2. To increase certification levels of all department employees.
3. To locate chronic problem areas, and to determine how a permanent cure may be affected.

### Indicators

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
Service Line Stop	25	30	35
Sewer Main Stoppages	70	34	29
Customer Taps	32	18	14
Sewer Mains Installed (Footage)	0	60	200

SANITARY SEWER - DEPARTMENT NO. 35

EXPENDITURES - FUND 02

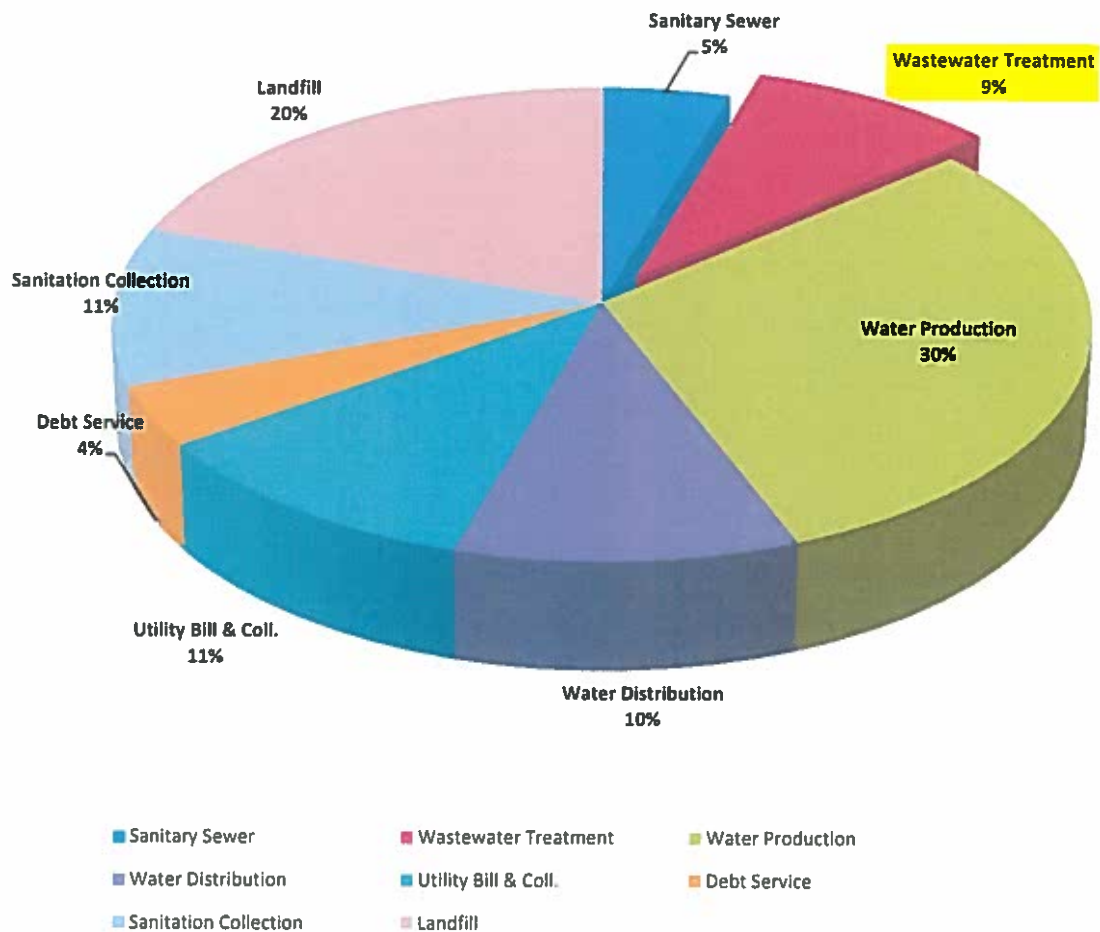
	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
635-104 MAINTENANCE	97,272	96,630	102,390
635-105 LONGEVITY	467	530	615
635-106 OVERTIME	15,986	13,000	13,000
635-108 FICA EXPENSE	6,775	6,830	7,190
635-109 TMRS EXPENSE	18,731	17,690	18,525
635-110 INSURANCE EXPENSE	16,238	19,095	21,245
635-111 MEDICARE EXPENSE	1,584	1,600	1,680
635-112 ACCRUED COMP. ABSENCES	1,489	-	-
635-113 TMRS	5,420		
Sub Total	163,962	155,375	164,645
<b>SUPPLIES &amp; MATERIALS</b>			
635-201 OFFICE SUPPLIES	18	100	-
635-204 UNIFORM & CLOTHING	2,356	2,600	3,000
635-205 TIRES & TUBES	-	200	-
635-206 MOTOR VEHICLE SUPPLIES	79,203	22,000	73,000
635-207 MINOR TOOLS & APPARATUS	1,011	1,000	1,000
635-209 CHEMICAL & MECHANICAL SUPPLIES	43	300	300
635-213 DIESEL	-	-	5,000
635-215 OTHER SUPPLIES	273	300	300
Sub Total	82,904	26,500	82,600
<b>MAINTENANCE OF BUILDINGS</b>			
635-304 SEWER LINES	21,858	34,000	34,000
635-306 STORM SEWER	-	-	-
Sub Total	21,858	34,000	34,000
<b>MAINTENANCE OF EQUIPMENT</b>			
635-402 MACHINERY	225	700	700
635-404 AUTOMOTIVE EQUIPMENT	4,003	1,300	3,200
635-406 MINOR TOOLS & APPARATUS	417	500	500
635-407 SOFTWARE MAINTENANCE	627	590	460
Sub Total	5,272	3,090	4,860

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
635-501-02 CELLULAR	613	1,000	675
635-501-03 INTERNET	496	455	490
635-502 RENTAL OF EQUIPMENT	324	145	12,580
635-503 INSURANCE	6,208	6,000	7,600
635-504 SPECIAL SERVICES	2,552	150	1,500
635-505 ADVERTISING EXPENSE	-	300	300
635-506 BUSINESS & TRANSPORTATION	134	600	200
635-508 FEE BASIS SERVICES	56,695	51,860	75,715
635-510 CONTRACTUAL SERVICES	989	800	890
	<hr/>	<hr/>	<hr/>
Sub Total	68,011	61,310	99,950
<b>SUNDRY CHARGES</b>			
635-601 TRAINING & EDUCATION	100	2,000	500
635-604 WORKER'S COMP.	10,963	17,100	11,900
635-605 UNEMPLOYMENT	127	-	-
635-606 FREIGHT EXPENSE	194	-	190
	<hr/>	<hr/>	<hr/>
Sub Total	11,384	19,100	12,590
<b>CAPITAL OUTLAY</b>			
635-804 SEWER SYSTEM IMPROV.	-	-	-
635-807 NEW SEWER SYSTEM	-	-	-
635-901 OFFICE EQUIPMENT	-	-	-
635-902 AUTOMOTIVE EQUIPMENT	-	-	-
635-903 MACHINERY	-	266,800	4,000
635-910 DEPRECIATION	84,042	87,330	94,980
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Sub Total	84,042	87,330	94,980
<b>TOTAL BUDGET</b>			
	\$ 437,433	\$ 386,705	\$ 493,625

\* MEMORANDUM ONLY



**ENTERPRISE FUNCTION EXPENSE  
Fiscal Year 2018**



**Description:** This pie chart highlights the "Wastewater Treatment Plant" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function	Department Number	
	Wastewater Treatment – Sewage	36	
Water & Sewer			
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
Personnel Services	\$ 227,265	\$ 217,645	\$ 224,895
Supplies	48,760	51,500	45,700
Maintenance	145,605	99,825	96,340
Services	325,310	285,060	315,745
Sundry Charges	7,350	9,760	9,500
Depreciation	302,795	307,285	296,980
TOTAL ALL ACCOUNTS	\$ 1,057,085	\$ 971,075	\$ 989,160

### Mission Statement

To provide proper treatment of all wastewater received from the Snyder sanitary sewer and to appropriately dispose of plant effluent according to state and federal agency requirements.

### Description

The department is responsible for the operation of the wastewater treatment plant which treats the wastewater from the Snyder sanitary sewer. The plant is operated by operators certified by the Texas Commission on Environmental Quality. Treated effluent is utilized for irrigation on the City alfalfa field and the Western Texas College golf course with the remainder channeled into Deep Creek.

### Goals

1. To insure that the plant is operated in accordance with all regulatory agencies.
2. To insure that the quality of the plant effluent exceeds the quality required by the discharge permit.
3. To maintain the plant in an attractive efficient manner.

### Objectives

1. To continue formal training of operators to increase certification levels.
2. To continue the appearance improvements programs.

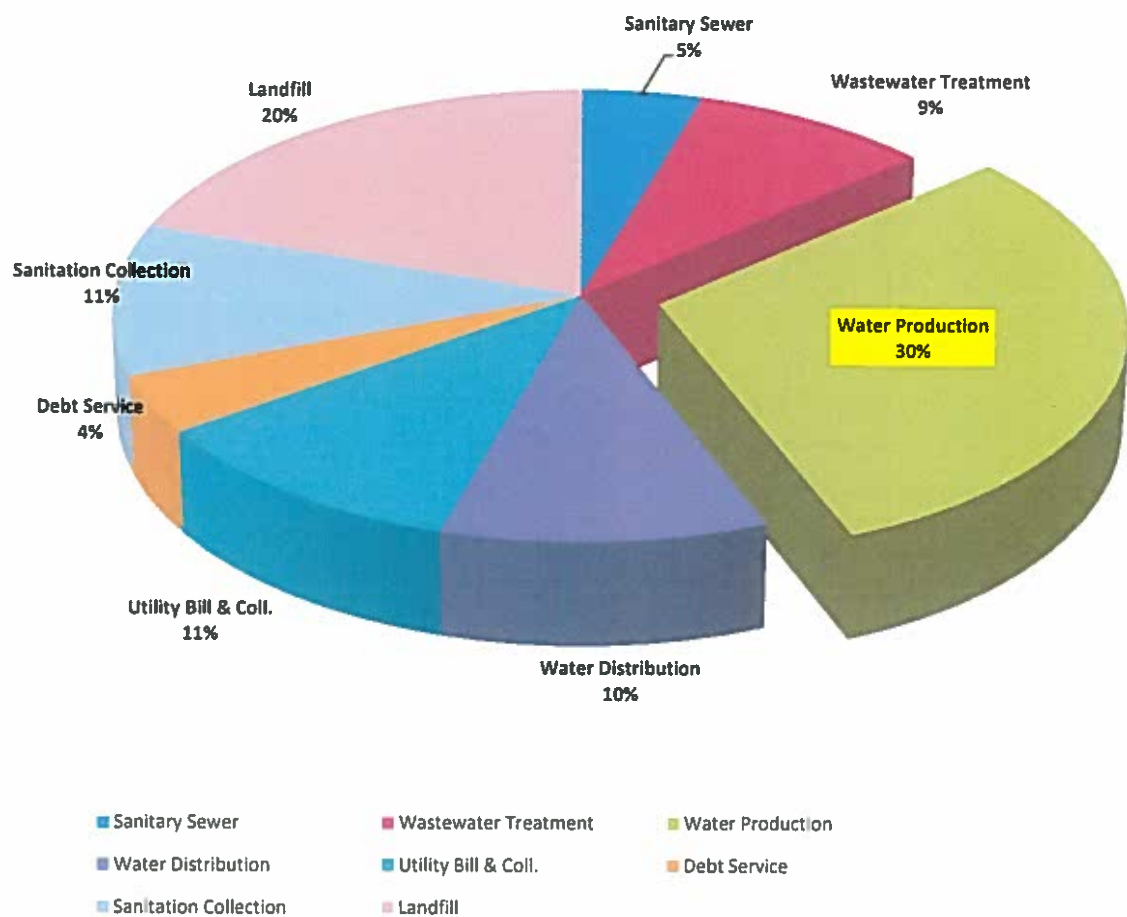
WASTEWATER TREATMENT - DEPARTMENT NO. 36

EXPENDITURES - FUND 02

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
636-103 OPERATIONS	115,762	128,605	132,155
636-105 LONGEVITY	2,086	1,745	1,855
636-106 OVERTIME	24,945	25,000	25,000
636-108 FICA EXPENSE	8,711	9,630	9,860
636-109 TMRS EXPENSE	23,577	24,950	25,395
636-110 INSURANCE EXPENSE	24,151	25,460	28,325
636-111 MEDICARE EXPENSE	2,037	2,255	2,305
636-112 ACCRUED COMP. ABSENCES	(3,899)	-	-
636-113 TMRS	6,823	-	-
Sub Total	204,193	217,645	224,895
<b>SUPPLIES &amp; MATERIALS</b>			
636-201 OFFICE SUPPLIES	1,656	1,300	1,300
636-203 SHOP SUPPLIES	1,219	3,500	3,500
636-204 UNIFORM & CLOTHING	3,129	2,600	2,600
636-205 TIRES & TUBES	33	1,000	1,000
636-206 MOTOR VEHICLE SUPPLIES	5,081	10,000	2,000
636-207 MINOR TOOLS & APPARATUS	1,768	1,000	1,000
636-208 JANITORIAL SUPPLIES	3,202	1,700	1,700
636-209 CHEM. & MECH. SUPPLIES	27,276	30,000	30,000
636-213 GAS	-	-	2,200
636-215 OTHER SUPPLIES	1,327	400	400
Sub Total	44,691	51,500	45,700
<b>MAINTENANCE OF BUILDINGS</b>			
636-301 BUILDINGS & GROUNDS	42,242	25,000	25,000
636-305 SEWAGE TREATMENT PLANT	1,635	3,000	3,000
Sub Total	43,877	28,000	28,000
<b>MAINTENANCE OF EQUIPMENT</b>			
636-402 MACHINERY	1,164	1,500	1,500
636-403 EQUIPMENT	13,408	10,000	7,000
636-404 AUTOMOTIVE EQUIPMENT	1,413	3,000	3,000
636-406 MINOR TOOLS & APPARATUS	-	1,000	1,000
636-407 SOFTWARE MAINTENANCE	687	825	790
636-407 WASTEWATER SYSTEM EQUIPMENT	37,448	55,000	55,000
636-426 OTHER	43	500	50
Sub Total	54,163	71,825	68,340

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
636-501-01 TELEPHONE	1,414	385	385
636-501-02 CELLULAR	989	850	850
636-501-03 INTERNET	3,963	3,165	3,490
636-502 RENTAL OF EQUIPMENT	1,959	1,075	1,070
636-503 INSURANCE	7,790	7,600	7,600
636-504 SPECIAL SERVICES	3,982	3,000	3,000
636-505 ADVERTISING	344	150	150
636-506 BUSINESS & TRANSPORTATION	-	-	-
636-508 FEE BASIS SERVICE	180,452	143,815	170,170
636-510 CONTRACTUAL SERVICES	3,050	2,040	2,160
636-511-01 ELECTRICITY	118,795	121,580	80,470
636-511 GAS	996	1,400	1,400
636-512 DATA PROCESSING.	-	-	45,000
Sub Total	323,734	285,060	315,745
<b>SUNDRY CHARGES</b>			
636-601 TRAINING & EDUCATION	111	4,000	4,000
636-602 MEMBERSHIPS & SUBSCRIPTIONS	104	200	200
636-604 WORKER'S COMP.	3,876	3,910	4,300
636-606 FREIGHT EXPENSE	478	1,650	1,000
Sub Total	4,569	9,760	9,500
<b>CAPITAL OUTLAY</b>			
636-701 BUILDINGS *	-	-	-
636-804 SEWER SYSTEM IMPROVEMENTS *	-	-	-
636-806 OTHER IMPROVEMENTS *	-	-	-
636-901 OFFICE FURNITURE & EQUIP. *	-	-	-
636-902 AUTOMOTIVE EQUIPMENT *	-	-	-
636-903 MACHINERY & OTHER EQUIP. *	-	293,000	240,000
636-910 DEPRECIATION	265,272	307,285	296,980
Sub Total	265,272	307,285	296,980
<b>TOTAL BUDGET</b>	<b>\$ 940,499</b>	<b>\$ 971,075</b>	<b>\$ 989,160</b>
* MEMORANDUM ONLY			

# **ENTERPRISE FUNCTION EXPENSE** **Fiscal Year 2018**



**Description:** This pie chart highlights the "Water Treatment Plant" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund Treatment Water & Sewer	Function	Water	Department Number 74		
Expend. Class		Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Personnel Services		\$ 420,295	\$ 428,070	\$ 437,795	
Supplies		226,800	227,100	134,600	
Maintenance		352,165	140,995	143,180	
Services		2,140,995	1,990,930	2,023,760	
Sundry Charges		25,100	16,975	25,800	
Non Capital Equipment		-	-	-	
Depreciation		459,590	506,305	546,205	
TOTAL ALL ACCOUNTS		\$ 3,624,945	\$ 3,310,375	\$ 3,311,340	

### Mission Statement

To provide potable water for use by the City's residential, commercial, industrial and wholesale contract customers and to do so in a manner which meets or exceeds requirements of regulatory agencies.

### Description

The department operates two water treatment plants, which receive raw water from the Colorado River Municipal Water District. Included responsibilities are operation and preventative maintenance of the water plants, daily testing of water quality, and periodic bacterial and chemical sampling of the distribution system to meet Texas Commission on Environmental Quality requirements. The plants are operated 16 hours a day during the winter and 24 hours a day in the summer by operators certified by the TCEQ.

### Goals

1. To improve efficiency and quality of operation and maintenance of the water treatment plants.
2. To anticipate the future requirements of the Water Quality Act and to furnish water which will continue to meet those requirements.
3. To assure that the customers receive an adequate supply of high quality potable water.

### Objectives

1. To install additional equipment to aid plant operation and decrease maintenance.
2. To continue the formal training program for department employees.

## WATER PRODUCTION - DEPARTMENT NO. 74

## EXPENDITURES - FUND 02

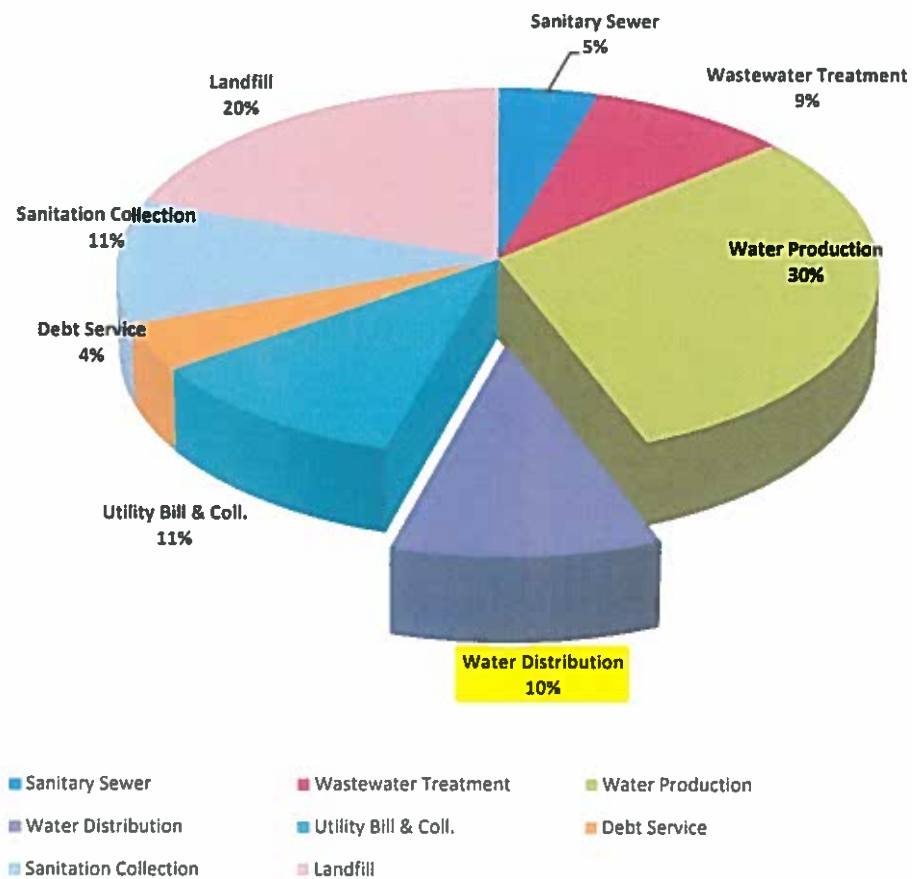
	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
674-101 SUPERVISION	54,123	53,185	53,975
674-103 OPERATIONS	204,851	212,830	216,590
674-105 LONGEVITY	1,635	1,940	1,190
674-106 OVERTIME	39,758	40,000	40,000
674-108 FICA EXPENSE	18,001	19,095	19,330
674-109 TMRS EXPENSE	49,510	49,460	49,785
674-110 INSURANCE EXPENSE	46,871	47,095	52,405
674-111 MEDICARE EXPENSE	4,210	4,465	4,520
674-112 ACCRUED COMP. ABSENCES	1,332	-	-
674-113 TMRS	14,326	-	-
Sub Total	434,617	428,070	437,795
<b>SUPPLIES &amp; MATERIALS</b>			
674-201 OFFICE SUPPLIES	2,671	2,600	2,600
674-203 SHOP SUPPLIES	6,445	5,000	5,000
674-204 UNIFORM & CLOTHING	5,391	5,000	5,000
674-205 TIRES & TUBES	1,231	500	500
674-206 MOTOR VEHICLE SUPPLIES	8,600	10,000	2,500
674-207 MINOR TOOLS & APPARATUS	3,069	1,400	1,400
674-208 JANITORIAL SUPPLIES	2,448	2,300	2,300
674-209 CHEM. & MECH. SUPPLIES	270,496	200,000	110,000
674-212 GAS	-	-	5,000
674-215 OTHER SUPPLIES	1,514	300	300
Sub Total	301,865	227,100	134,600
<b>MAINTENANCE OF BUILDINGS</b>			
674-301 BUILDINGS & GROUNDS	80,179	40,000	40,000
674-303 WATER PLANT	8,963	10,000	10,000
674-314 WATER TOWER & TANKS	13,014	5,000	5,000
Sub Total	102,156	55,000	55,000
<b>MAINTENANCE OF EQUIPMENT</b>			
674-402 MACHINERY	43	200	200
674-403 EQUIPMENT	27,902	27,610	30,000
674-404 AUTOMOTIVE EQUIPMENT	607	1,000	1,000
674-405 SHOP EQUIPMENT	34	200	200
674-406 MINOR TOOLS & EQUIPMENT	(1,384)	-	-
674-407 SOFTWARE MAINTENANCE	3,196	1,985	1,780
674-422 WATER SYSTEM EQUIPMENT	39,055	55,000	55,000
Sub Total	69,453	85,995	88,180

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
674-501-01 TELEPHONE	3,476	385	2,000
674-501-02 CELLULAR	993	1,100	1,100
674-501-03 INTERNET	3,964	3,620	3,620
674-502 RENTAL OF EQUIPMENT	1,681	1,125	1,125
674-503 INSURANCE	29,659	28,000	28,000
674-504 SPECIAL SERVICES	3,333	2,000	2,000
674-505 ADVERTISING	88	280	280
674-508 FEE BASIS SERVICES	561,449	428,850	497,035
674-510 CONTRACUAL SERVICES	26,785	30,180	30,180
674-511-01 ELECTRICITY	115,972	109,745	87,395
674-511-02 GAS	345	500	500
674-512 DATA PROCESSING	-	-	45,000
674-516 COST OF WATER (CRMWD)	1,487,985	1,385,145	1,325,525
Sub Total	2,235,730	1,990,930	2,023,760
<b>SUNDRY CHARGES</b>			
674-601 TRAINING & EDUCATION	4,332	5,000	5,000
674-602 MEMBERSHIPS & SUBSCRIP.	-	400	400
674-604 WORKER'S COMP.	10,090	4,575	11,400
674-606 FREIGHT EXPENSE	5,038	7,000	9,000
Sub Total	19,460	16,975	25,800
<b>CAPITAL OUTLAY</b>			
674-803 WATER SYSTEM IMPROVEMENTS *	-	700,000	500,000
674-902 AUTOMOTIVE EQUIPMENT *	-	-	-
674-903 OTHER EQUIPMENT	-	284,500	180,260
674-910 DEPRECIATION	434,827	506,305	546,205
Sub Total	434,827	506,305	546,205
<b>NON CAPITALIZED EQUIPMENT</b>			
674-905 NON CAPITALIZED EQUIPMENT	3,013	-	-
Sub total	3,013	-	-
TOTAL BUDGET	\$ 3,601,121	\$ 3,310,375	\$ 3,311,340

\* MEMORANDUM ONLY



**ENTERPRISE FUNCTION EXPENSE  
Fiscal Year 2018**



**Description: This pie chart highlights the "Water Distribution " department in relationship to the other departments within the Enterprise Funds.**

## BUDGET SUMMARY

Fund	Function Distribution	Water	Department Number 75	
Water & Sewer				
Expend. Class		Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
Personnel Services		\$ 150,415	\$ 155,375	\$ 164,620
Supplies		62,270	78,070	78,570
Maintenance		317,830	145,690	131,835
Services		147,840	127,575	168,710
Sundry Charges		30,500	4,830	8,040
Depreciation		315,070	468,175	580,870
TOTAL ALL ACCOUNTS		\$ 1,023,925	\$ 979,715	\$ 1,132,645

### Mission Statement

To operate and maintain all pipelines and pertinent equipment necessary to distribute potable water in adequate quantity to meet the needs of Water Department customers.

### Description

The department is responsible for the operation and maintenance of the Snyder water distribution system. Included in the responsibility are all piping, valves, fittings, fire hydrants in the system. Water taps, laying of new lines, replacing or repairing damaged lines and related responsibilities also fall within the scope of this department's mission.

### Goals

1. To replace all of the small size mains which have substandard pressure and capacity.
2. To locate and replace all chronically troublesome water mains.
3. To repair all leaks on a timely basis.
4. To reduce the system loss percentage.

### Objectives

1. To change out 10 deficient fire hydrants and repaint all fire hydrants according to nationally recognized capacity code systems.
2. To increase certification levels of all department employees.

### Indicators

	2013-14	2014-15	2015-16
1. Service Lines Repaired	56	60	65
2. Main Lines Repaired	51	80	32
3. Fire Hydrants Repaired	0	0	0
4. Fire Hydrants Replaced	7	5	8
5. Valve Boxes Replaced	8	20	22
6. Customer Taps	32	41	25

WATER DISTRIBUTION - DEPARTMENT NO. 75

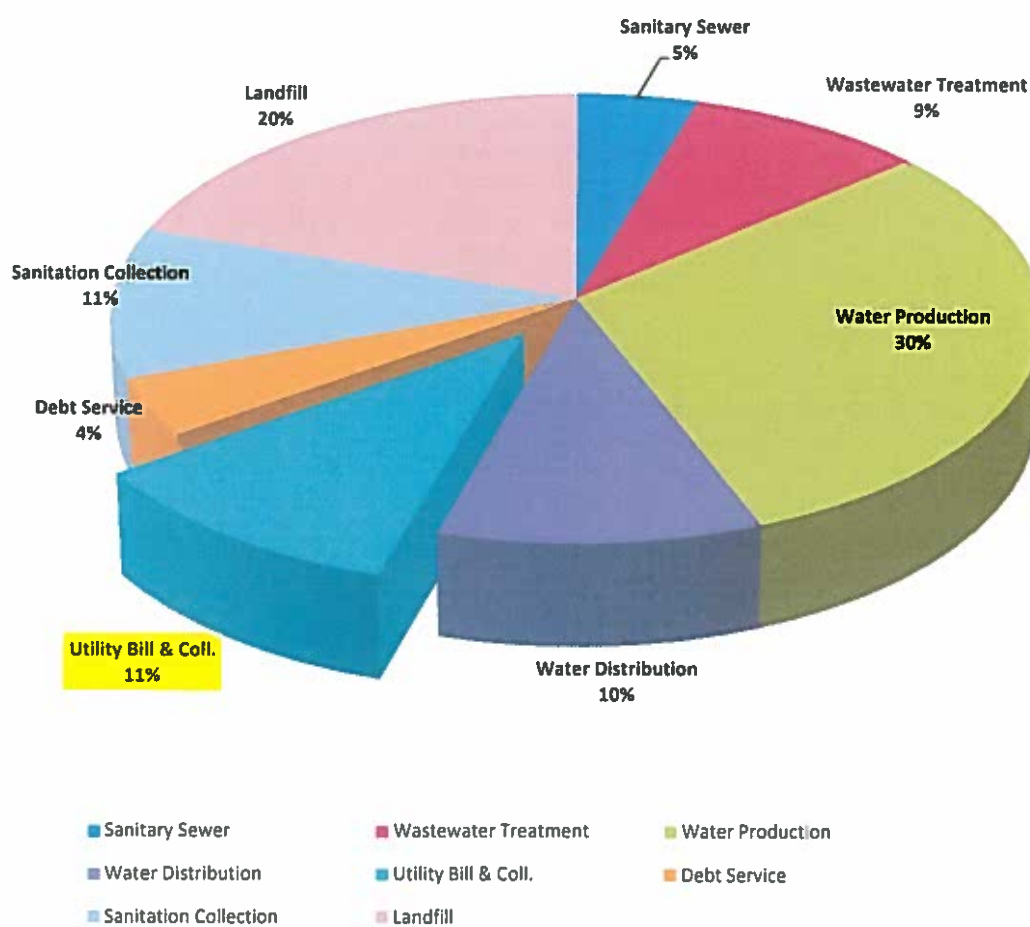
EXPENDITURES - FUND 02

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
675-104 MAINTENANCE	97,272	96,630	102,370
675-105 LONGEVITY	468	530	615
675-106 OVERTIME	15,987	13,000	13,000
675-108 FICA EXPENSE	6,775	6,830	7,190
675-109 TMRS EXPENSE	18,731	17,690	18,520
675-110 INSURANCE EXPENSE	16,237	19,095	21,245
675-111 MEDICARE	1,585	1,600	1,680
675-112 ACCRUED COMP. ABSENCES	1,489	-	-
675-113 TMRS	5,420	-	-
Sub Total	163,964	155,375	164,620
<b>SUPPLIES &amp; MATERIALS</b>			
675-201 OFFICE SUPPLIES	55	100	100
675-204 UNIFORM & CLOTHING	3,224	4,000	4,000
675-205 TIRES & TUBES	4,466	250	250
675-206 MOTOR VEHICLE SUPPLIES	98,818	70,000	60,000
675-207 MINOR TOOLS & APPARATUS	4,301	3,500	3,500
675-208 JANITORIAL SUPPLIES	-	120	120
675-209 CHEM. & MECH. SUPPLIES	43	-	-
675-212 GAS	-	-	2,500
675-213 DIESEL	-	-	8,000
675-215 OTHER SUPPLIES	356	100	100
Sub Total	111,263	78,070	78,570
<b>MAINTENANCE OF BUILDINGS</b>			
675-301 BUILDINGS & GROUNDS	494	3,000	3,000
675-304 WATER LINES	92,380	70,000	70,000
675-308 STREETS AND ALLEYS	5,615	20,000	6,000
675-314 WATER TOWERS & TANKS	-	-	-
Sub Total	98,489	93,000	79,000
<b>MAINTENANCE OF EQUIPMENT</b>			
675-403 EQUIPMENT	1,310	-	-
675-404 AUTOMOTIVE EQUIPMENT	9,777	7,000	7,000
675-407 SOFTWARE MAINTENANCE	628	590	735
675-411 RADIO INSTALLATION	-	100	100
675-422 WATER SYSTEM EQUIPMENT	53,809	45,000	45,000
675-425 METERS & SETTINGS	34,000	-	-
675-426 OTHER	-	-	-
Sub Total	99,524	52,690	52,835

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
675-501-02 CELLULAR	613	600	600
675-501-03 INTERNET	496	455	490
675-502 RENTAL OF EQUIPMENT	149	400	12,580
675-503 INSURANCE	4,354	4,500	4,500
675-504 SPECIAL SERVICES	2,553	500	500
675-505 ADVERTISING	919	-	-
675-508 FEE BASIS SERVICES	123,472	97,170	129,540
675-511-01 ELECTRICITY	23,273	23,950	20,500
	<hr/>	<hr/>	<hr/>
Sub Total	155,829	127,575	168,710
<b>SUNDRY CHARGES</b>			
675-601 TRAINING & EDUCATION	440	2,300	2,300
675-603 WATER CONSERVATION REQUIREMENT	-	-	-
675-604 WORKER'S COMP.	4,098	1,830	5,040
675-605 UNEMPLOYMENT	44	-	-
675-606 FREIGHT EXPENSE	393	700	700
675-608 BAD DEBT/CHARGE OFFS	-	-	-
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Sub Total	4,975	4,830	8,040
<b>CAPITAL OUTLAY</b>			
675-701 BUILDINGS *	-	-	-
675-803 WATER SYSTEM IMPROV. *	-	150,000	600,000
675-809 NEW WATER LINES *	-	-	-
675-902 AUTOMOTIVE EQUIPMENT *	-	-	55,000
675-903 MACHINERY & OTHER EQUIP. *	-	6,000	1,000
675-910 DEPRECIATION	310,394	468,175	580,870
	<hr/>	<hr/>	<hr/>
Sub Total	310,394	468,175	580,870
TOTAL BUDGET	\$ 944,438	\$ 979,715	\$ 1,132,645

\* MEMORANDUM ONLY

**ENTERPRISE FUNCTION EXPENSE  
Fiscal Year 2018**



**Description:** This pie chart highlights the "Utility Billings & Collections" department in relationship to the other departments within the Enterprise Funds.

## BUDGET SUMMARY

Fund	Function	Department Number	
	Billings & Collections – Utility	76	
Water & Sewer			
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
Personnel Services	\$ 390,535	\$ 401,480	\$ 411,590
Supplies	49,100	44,200	41,700
Maintenance	105,880	111,265	112,930
Services	167,530	171,370	214,835
Sundry Charges	41,800	39,880	22,790
Non Capitalized equipment	300	740	-
Depreciation	363,650	363,850	365,220
TOTAL ALL ACCOUNTS	\$ 1,118,795	\$ 1,132,785	\$ 1,169,065

### Mission Statement

The Utility Department is responsible for billing and collections of water, sewer and sanitation receivables for services rendered by the City of Snyder; repairing and reading the meters that have not been read in Fixed Base; collection of 90 day past due accounts and preparing records for collection agency; keeping accurate records on customer accounts; modifications to and the addition of new service accounts; mailouts for water conservation and recycling; processing and reporting on all complaints within the City organization; assist customer in all areas needed to the best of our ability; and various other duties. Monitoring customers water leak issues and making sure that leaks are repaired in a timely manner. The meter Foreman and Meter Reader/Repairman also assist the street department as necessary with leaks.

### Description

Duties of the Utility Department include processing of orders from the start to termination of utility services, receiving and processing utility payments and deposits on a daily basis, handling of customer service, billing problems and complaints, billing finals on a daily basis, billing of customers on a once-a-month basis for utility services, billing septic waste, bulk water and Landfill customers, and preparing monthly balance reports and monthly Departmental Reports for the Accounting Department. The Utility Department is responsible for completion of Service agreements for Roll Off containers, which includes assigning an account number, completing all information needed to set the account up, receiving the correct deposit amount and obtaining detailed information on the location of where the roll off needs to be set. We then relay this information to the employee who is responsible for setting the roll off and follow up with a work order to ensure that the container was set out in the proper location and on date requested by customer. The customer calls the utility department when they need the roll off emptied or once they are finished with the job. Once the customer contacts the office we create a work order with information and contact employee responsible for roll offs. Personnel in this department are also responsible for re-reads, meter repairs, meter readings and assuring that the consumption billed is accurate. We are also responsible for records and billings for rural sanitation service and extra pick-ups within the city limits; billings for landfill fee charges and recycling programs. We now have the ability to monitor leaks through Fixed Base and AMR meters. We are also scanning Service Agreements onto Laserfiche so that we can be more efficient and to cut the chances of access to customers personal information. The meter Foreman assists

Department 75 with water leaks and works on the Fixed Base trouble shoot report along with their normal daily responsibilities.

### Goals

1. To provide the best possible service and to assist residential, commercial and industrial customers in obtaining and terminating utility services in a timely manner.
2. To maintain the financial integrity of the water, sewer and garbage revenue through accurate billing, collection and accounting for services provided and reduce bad debts.
3. To maintain meters and boxes in the best possible condition and to continue having a high percentage of accurate readings.
4. To perform all other duties of this department at an optimum level.
5. To monitor leaks through Fixed Base and get the information to the customers so that we can keep the loss of water due to leaks to a minimum.
6. To have all clerks in utility department knowledgeable in all aspects of running the office efficiently.

### Objectives

1. To process all customer orders for start and termination of services within the same day the order was received.
2. To bill both zones for utility services monthly with a 99.9% rate of accuracy.
3. To interface with other departments in an efficient and courteous manner.
4. To be aware at all times of the possibility of collecting bad debts from prior years.
5. To always be willing to do everything possible to satisfy the customer.
6. To replace damaged water meters and meter boxes as needed.
7. To keep the City's line loss at a percentage that is acceptable to both the Texas Water Development Board and the City.
8. To have a minimum number of addresses on the Fixed Base trouble shoot report.

### Indicators

	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
1. % of orders for start and termination processed within same day order was received	100.0%	100.0%	100.0%
2. % of utility bills without errors	99.4%	99.6%	99.5%
3. % of utility payments processed & posted to customer account on date of receipt	100.0%	100.0%	100.0%
4. Number of days that cash drawers were not balanced by the end of the working day	0	0	0
5. Meters changed out	53	35	11
6. New meters set	34	16	17
7. Meters repaired	41	53	8
8. Meter boxes repaired	32	40	25
9. Flush lines	5	10	8
10. Pressure test	19	8	11
11. Pulled meters	48	55	24
12. Repair water leaks	22	30	7
13. Register Swap			80
14. MIU Swap			342
15. Antenna Swap			243

## UTILITY OFFICE - DEPARTMENT NO. 76

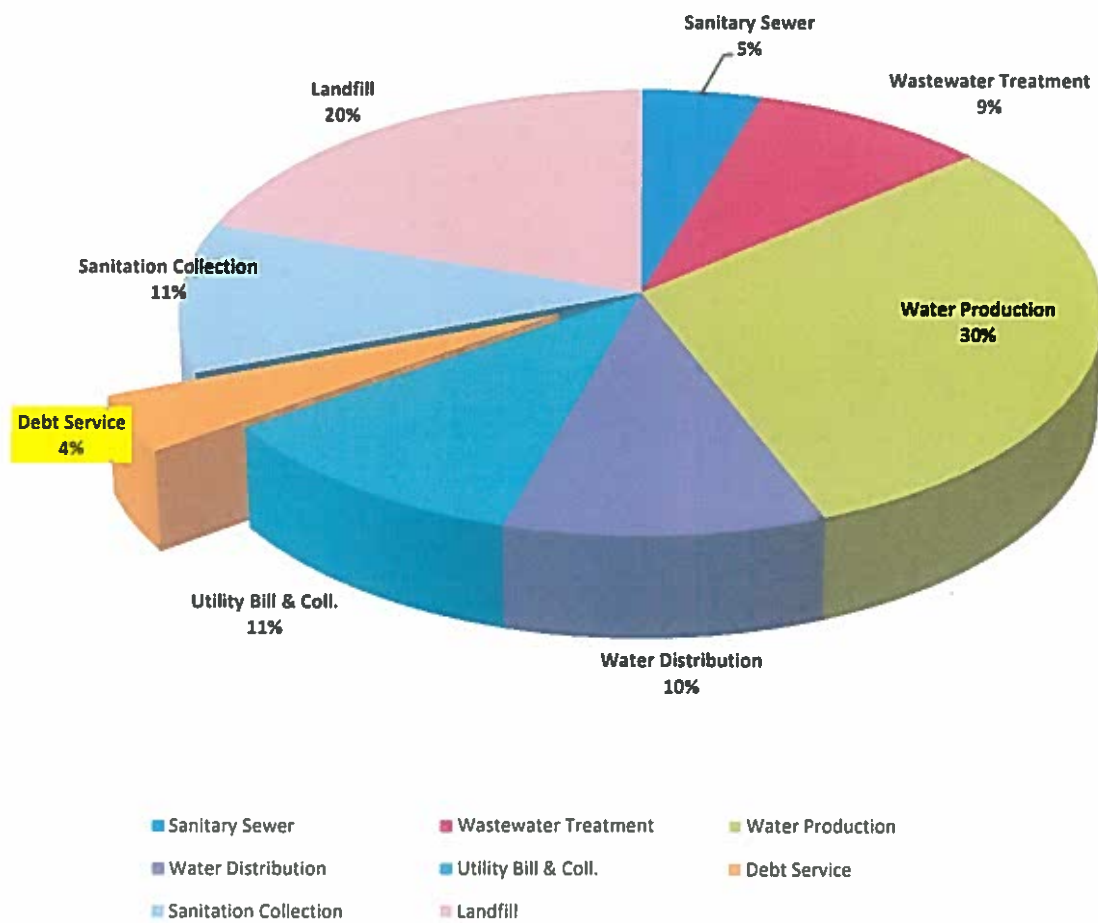
## EXPENDITURES - FUND 02

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>PERSONNEL SERVICES</b>			
676-101 SUPERVISION	64,498	65,410	66,395
676-102 CLERICAL	125,068	129,000	130,405
676-103 OPERATIONS	80,657	82,000	83,230
676-105 LONGEVITY	1,931	2,165	2,290
676-106 OVERTIME	5,108	4,800	4,800
676-108 FICA EXPENSE	16,539	17,570	17,800
676-109 TMRS EXPENSE	45,518	45,510	45,855
676-110 INSURANCE EXPENSE	49,864	50,915	56,650
676-111 MEDICARE	3,868	4,110	4,165
676-112 ACCRUED COMP. ABSENCES	(3,053)	-	-
676-113 TMRS	13,172	-	-
Sub Total	403,170	401,480	411,590
<b>SUPPLIES &amp; MATERIALS</b>			
676-201 OFFICE SUPPLIES	31,515	33,000	33,000
676-202 FORMS	2,295	2,900	2,500
676-204 UNIFORM & CLOTHING	783	1,000	600
676-205 TIRES & TUBES	1,041	400	400
676-206 MOTOR VEHICLE SUPPLIES	5,409	6,000	1,500
676-207 MINOR TOOLS & APPARATUS	655	500	800
676-208 JANITORIAL SUPPLIES	237	250	300
676-212 GAS	-	-	2,000
676-215 OTHER SUPPLIES	612	150	600
Sub Total	42,547	44,200	41,700
<b>MAINTENANCE OF BUILDINGS</b>			
676-301 BUILDINGS & GROUNDS	-	350	-
Sub Total	-	350	-
<b>MAINTENANCE OF EQUIPMENT</b>			
676-401 OFFICE EQUIPMENT	563	-	-
676-403 EQUIPMENT	13,434	20,150	15,000
676-404 AUTOMOTIVE EQUIPMENT	1,520	600	1,000
676-407 SOFTWARE MAINTENANCE	17,022	22,165	20,430
676-411 RADIO INSTALLATION	-	-	8,500
676-425 METERS AND SETTINGS	71,250	68,000	68,000
Sub Total	103,789	110,915	112,930



	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
<b>MISCELLANEOUS SERVICES</b>			
676-501-01 TELEPHONE	3,451	1,595	1,595
676-501-02 CELLULAR	2,099	1,850	2,100
676-501-03 INTERNET	2,110	2,045	1,920
676-502 RENTAL OF EQUIPMENT	4,382	4,355	15,415
676-503 INSURANCE	1,731	1,750	1,600
676-504 SPECIAL SERVICES	16,110	15,000	18,000
676-505 ADVERTISING	-	1,450	500
676-506 BUSINESS & TRANSPORTATION	-	1,500	1,500
676-508 FEE BASIS SERVICES	141,601	133,790	166,525
676-510 CONTRACTUAL SERVICES	82	100	100
676-511-01 ELECTRICITY	7,081	7,435	5,180
676-511-02 GAS	352	500	400
Sub Total	178,999	171,370	214,835
<b>SUNDRY CHARGES</b>			
676-601 TRAINING & EDUCATION	192	500	500
676-602 MEMBERSHIPS & SUBSCRIP.	-	-	-
676-603 WATER CONSV.REQUIREMENTS	-	3,100	1,500
676-604 WORKER'S COMP.	4,300	2,405	4,490
676-605 UNEMPLOYMENT	83	-	-
676-606 FREIGHT EXPENSE	1,050	875	1,300
676-608 BAD DEBT EXPENSE	-	33,000	15,000
Sub Total	5,625	39,880	22,790
<b>CAPITAL OUTLAY</b>			
676-901 OFFICE EQUIPMENT *	-	13,500	2,000
676-902 AUTOMOTIVE EQUIPMENT *	-	-	-
676-903 MACHINERY & EQUIPMENT *	-	-	-
676-910 DEPRECIATION	361,119	363,650	365,220
Sub Total	361,119	363,650	365,220
676-905 NON CAPITALIZED EQUIPMENT	122	740	-
Sub Total	122	740	-
TOTAL BUDGET	\$ 1,095,371	\$ 1,132,585	\$ 1,169,065
* MEMORANDUM ONLY			

**ENTERPRISE FUNCTION EXPENSE  
Fiscal Year 2018**



**Description:** This pie chart highlights the "Debt Service" department in relationship to the other departments within the Enterprise Funds.

# BUDGET SUMMARY

Fund	Function	Department Number		
		Debt Service	78	
Water & Sewer				
Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18	
Principal Certificate of Obligation 2010	\$ 220,000	\$ 225,000	\$ 230,000	
Interest Certificate of Obligation 2010	81,535	75,745	69,200	
Principal Energy & Water Conservation Project	176,600	181,615	186,775	
Interest Energy & Water Conservation Project	72,265	67,250	62,090	
Principal Combination Tax & Surplus Revenue 2013	180,000	180,000	185,000	
Interest Combination Tax & Surplus Revenue 2013	313,220	307,820	302,345	
TOTAL ALL ACCOUNTS	<u>\$1,043,620</u>	<u>\$1,037,430</u>	<u>\$1,035,410</u>	

These Certificates of Obligation are to pay for energy savings (automatic water meter reading system).

Combination Tax & Surplus Revenue Certificates of Obligation Series 2010 Last payment 9-01-2023	<u>\$3,495,000</u>
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Energy & Water Conservation Project for Water and Wastewater Plant

Last Payment 2-10-2028	<u>\$3,732,970</u>
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These Certificates of Obligation are for improvements to the sewer and water system and to replace cast iron waterlines.

Combination Tax & Surplus Revenue Certificates of Obligation Series 2013 Last payment 9-30-2034	<u>\$9,000,000</u>
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A summary of the Revenue Bonds outstanding at September 30, 2017 follows:

## Revenue Bonds

\$3,495,000, 2010 Combination Tax and Surplus Revenue Certificates of Obligation Due in annual installments of \$165,000 to \$295,000 through March 1, 2025; interest at 0.75 – 4.0%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral.	<u>\$2,085,000</u>
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\$9,000,000, 2013 Combination Tax and Surplus Revenue Certificates of Obligation due in annual installments of \$180,000 to \$1,005,000 through March 1, 2034; interest at 3 – 4.0%; payable from income derived from the water and sewer enterprise fund; tax revenues serve as collateral	<u>\$8,640,000</u>
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Total outstanding Revenue Bonds	<u>\$10,725,000</u>
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A summary of the Municipal Lease Agreement outstanding at September 30, 2017 follows:

Municipal lease agreement

\$2,985,314 Municipal Lease Purchase Agreement due in semi-annual installments of \$40,246 To \$122,702 through February 2028; interest at 2.82%; payable from income derived from the water and sewer enterprise fund	<u>\$2,248,141</u>
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Total outstanding Municipal Lease Agreement	<u>\$2,248,141</u>
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CITY OF SNYDER, TEXAS  
INTERNAL SERVICE FUND  
CENTRAL GARAGE

COMPARATIVE STATEMENT OF REVENUES, EXPENSES  
AND CHANGES IN WORKING CAPITAL

2017-2018 BUDGET

	2014-2015 Actual	2015-2016 Actual	2016-2017 Budget	2017-2018 Proposed Budget
Operating Revenues:				
Billings to Departments	386,798	356,510	366,100	314,270
Miscellaneous	4,787	3,409	7,000	7,000
Gain/Loss on sale of asset	-	-	-	-
Total Oper. Revenues	<u>391,585</u>	<u>359,919</u>	<u>373,100</u>	<u>321,270</u>
Operating Expenses:				
Personnel Services	21,868	74,935	66,450	36,915
Supplies	312,278	229,145	224,600	199,600
Maintenance	18,850	4,853	4,495	4,995
Services	23,391	27,757	21,470	24,390
Sundry Charges	1,819	3,193	3,695	2,580
Depreciation	13,379	20,036	52,390	52,790
Total Oper. Expenses	<u>391,585</u>	<u>359,919</u>	<u>373,100</u>	<u>321,270</u>
Operating Income or (Loss)	-	-	-	-
Non-Oper. Revenues:				
Gain on Sale of Asset	-	-	-	-
Total Non-Oper.	-	-	-	-
Net Income (Loss)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Cash and Cash Equivalents B-O-Y	-	-	-	-
Cash Flows from Operating Activities	(2,663)	24,394	7,407	100,000
Cash Flows from Interfund Loans	273,403	103,653	103,653	-
Cash Flows from Capital Activities	(270,740)	(128,047)	(111,060)	-
Cash Flows from Investing Activities	-	-	-	-
Net Increase or (Decrease) in Cash	-	-	-	100,000
Cash and Cash Equivalents E-O-Y	-	-	-	100,000

## BUDGET SUMMARY

Fund	Function	Department Number 80		
Intergovernmental		Central Garage		
	Expend. Class	Actual 2015-16	Budgeted 2016-17	Proposed 2017-18
	Personnel Services	\$ 73,140	\$ 66,450	\$ 36,915
	Supplies	319,300	224,600	199,600
	Maintenance	4,275	4,495	4,995
	Services	24,500	21,470	24,390
	Sundry Charges	4,300	3,695	2,580
	Depreciation	17,465	52,390	52,790
	TOTAL ALL ACCOUNTS	<u>\$ 442,980</u>	<u>\$ 373,100</u>	<u>\$ 321,270</u>

### MISSION STATEMENT

#### Description

This department is responsible for maintaining stock of materials used in maintenance of city vehicles, such as filters, fluids, grease and fuel. Personnel consists of an inventory foreman under the supervision of the Finance Director.

#### Goals

To provide inventory as needed. Additionally, to provide a maintenance and fueling center and wash bay for all City departments' vehicles.

#### Objectives

Maintain accurate inventory records.

## CENTRAL GARAGE - DEPARTMENT NO. 80

## EXPENDITURES - FUND 03

	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
PERSONNEL SERVICES			
680-103 OPERATIONS	42,821	43,765	22,970
680-105 LONGEVITY	121	90	70
680-106 OVERTIME	10,958	3,000	3,000
680-108 FICA EXPENSE	3,094	2,905	1,615
680-109 TMRS EXPENSE	8,890	7,525	4,160
680-110 INSURANCE EXPENSE	7,631	8,485	4,720
680-111 MEDICARE EXPENSE	724	680	380
680-112 ACCRUED COMP. ABSENCES	(1,563)	-	-
680-113 TMRS	31	-	-
Sub Total	72,707	66,450	36,915
SUPPLIES & MATERIALS			
680-201 OFFICE SUPPLIES	429	500	500
680-203 SHOP SUPPLIES	1,471	1,000	1,000
680-204 UNIFORM & CLOTHING	1,146	1,500	1,500
680-206 MOTOR VEHICLE SUPPLIES	114	-	-
680-207 MINOR TOOLS & APPARATUS	3,954	1,000	1,000
680-208 JANITORIAL SUPPLIES	2,601	1,600	1,600
680-209 CHEMICAL & MECH. SUPPLIES	-	800	800
680-212 GAS PURCHASED	96,621	105,000	95,000
680-213 DIESEL PURCHASED	93,191	110,000	95,000
680-214 OIL PURCHASED	90	500	500
680-215 OTHER SUPPLIES	2,426	2,700	2,700
680-216 TIRE PURCHASES	-	-	-
Sub Total	202,043	224,600	199,600
MAINTENANCE OF BUILDINGS			
680-301 BUILDINGS & GROUNDS	24,186	3,500	4,000
Sub Total	24,186	3,500	4,000
MAINTENANCE OF EQUIPMENT			
680-403 EQUIPMENT	7,155	-	-
680-404 AUTOMOTIVE EQUIPMENT	66	-	-
680-407 SOFTWARE MAINTENANCE	688	995	995
Sub Total	7,909	995	995



	ACTUAL 2015-2016	BUDGETED 2016-2017	PROPOSED 2017-2018
MISCELLANEOUS SERVICES			
680-501-01 TELEPHONE	2,468	670	2,200
680-501-02 CELLULAR	616	600	630
680-501-03 INTERNET	3,964	3,620	3,490
680-502 RENTAL OF EQUIPMENT	14,197	1,330	3,500
680-503 INSURANCE	5,219	4,800	5,900
680-504 SPECIAL SERVICES	295	-	-
680-506 BUSINESS & TRANSPORTATION	-	-	-
680-507 DIESEL FUEL TAX	-	-	-
680-508 FEE BASIS SERVICES	2,793	750	1,700
680-510 CONTRACTUAL SERVICES	-	-	-
680-511-01 ELECTRICITY	6,132	4,700	4,570
680-511-02 GAS	2,393	5,000	2,400
680-512 DATA PROCESSING	-	-	-
Sub Total	38,077	21,470	24,390
SUNDRY CHARGES			
680-601 TRAINING & EDUCATION	-	1,000	1,000
680-604 WORKER'S COMP.	2,699	2,595	1,480
680-605 UNEMPLOYMENT	46	-	-
680-606 FREIGHT EXPENSE	-	100	100
Sub Total	2,745	3,695	2,580
CAPITAL OUTLAY			
680-701 BUILDINGS *	-	300,000	470,000
680-801 BETTERMENTS TO LAND *	-	-	-
680-812 OTHER IMPROVEMENTS *	-	1,400	-
680-901 OFFICE EQUIPMENT *	-	-	-
680-902 AUTOMOTIVE EQUIPMENT *	-	-	-
680-903 MACHINERY & OTHER EQUIP. *	-	4,500	60,000
680-910 DEPRECIATION	47,590	52,390	52,790
Sub Total	47,590	52,390	52,790
NON CAPITLIZED EQUIPMENT			
680-905 NON CAPITALIZED EQUIPMENT	117	-	-
Sub Total	117	-	-
* MEMORANDUM ONLY			
TOTAL BUDGET	\$ 387,465	\$ 372,105	\$ 321,270

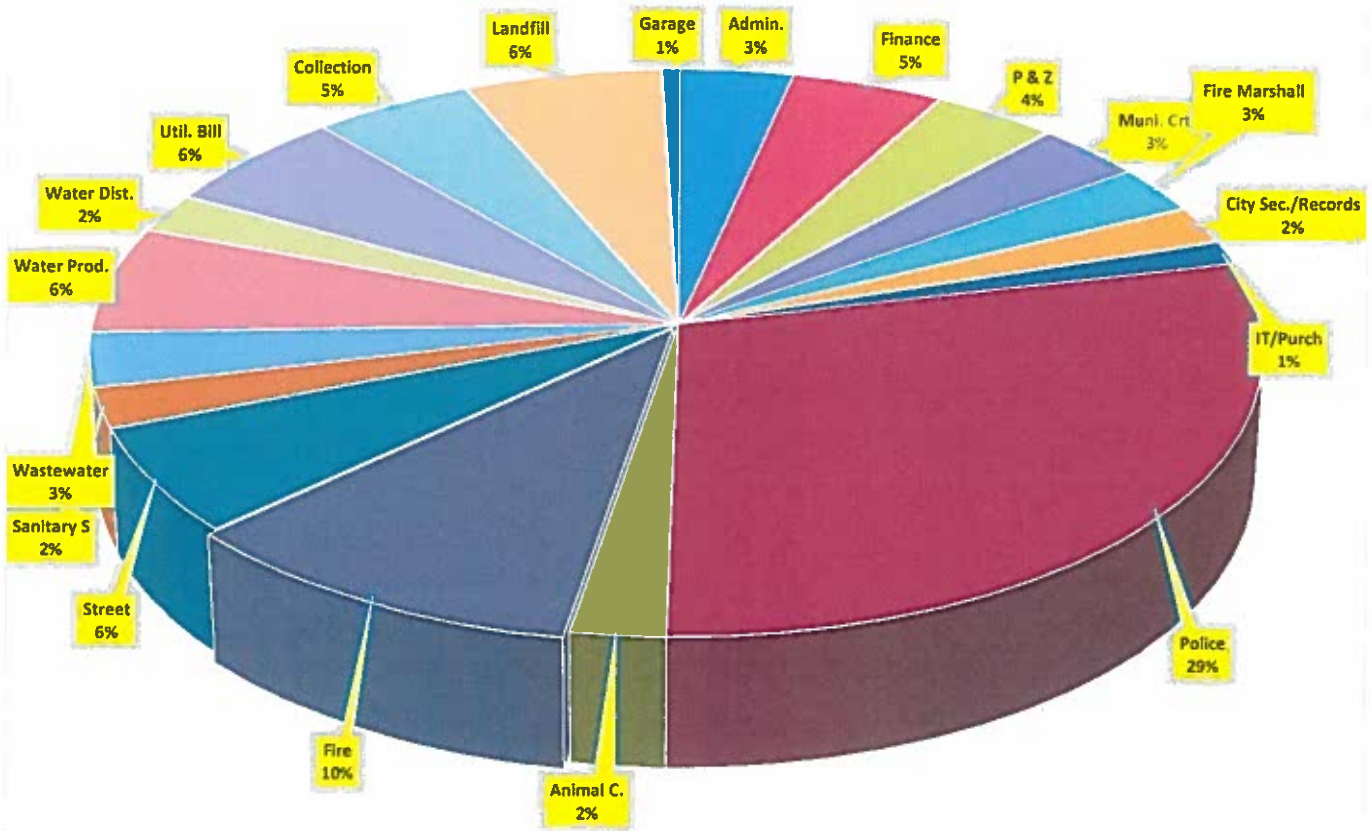
# PAY PLAN

## ADOPTED BY COUNCIL OCTOBER 1, 1999

The following items and explanations are for use in administering the pay plan:

- **Personnel Schedule for 2017-2018 Budget.** This schedule lists the approved positions in each department.
- **Position Levels, Base and Maximum Salary.** This alphabetical list will allow one to quickly see the level of each position, the base salary for that position, and the maximum salary approved for the position. This schedule also indicates the positions for which there are currently pay incentives.
- **Basic Pay Schedule in Monthly Amounts.** The rows down the left are the levels that correspond to the levels indicated for each position. The columns across are steps within each level. As indicated at the top of the page, there is 3.50% between levels, 3.00% between steps 1, 2, 3, & 4 (Base), and 1.00% between merit steps.
  - a.) A newly hired employee may be hired at Entry 1 (Step 1) or Entry 2 (Step 2) according to direct experience for the position. After six (6) months, the employee may be moved to Step 3 with approval from the Department Head. At the end of one year of employment, the employee is moved to Base (Step 4).
  - b.) When an employee is **promoted** to a budgeted position, the employee's pay is increased to the level for the new position at the same step as in the current position. Merits are not given on top of promotions.
  - c.) **Transferred** employees maintain their merit step level.
- **Incentive Benefits.** A schedule describing how incentives will be earned and paid is in the blocked area at the top of the page titled *Incentive Benefits*. The first column is the type of incentive, the second column indicates the accepted source of the incentive, the third column indicates the amount of the incentive, and the last column on the right states the position for which the incentive is applicable. This form also determines the basic requirements for a position by the statement of applicable positions. An employee must have at least one year of prior service with the City of Snyder to be eligible for incentive pay.

# PERSONNEL SERVICES FISCAL YEAR 2017-2018



**Description:** This pie chart highlights the allocation among all departments for the total personnel cost for the Fiscal Year 2017-2018.

**PERSONNEL SCHEDULE  
2017-2018 BUDGET**

<b>PAY GRADE</b>	<b>POSITION</b>	<b>ACTUAL 2015-2016</b>	<b>ACTUAL 2016-2017</b>	<b>BUDGET 2017-2018</b>
<b>ADMINISTRATION (Dept. 1)</b>				
Unclassified	City Manager	1.00	1.00	1.00
13	Receptionist/Secretary	1.00	1.00	1.00
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>FINANCE (Dept. 2)</b>				
Unclassified	Director of Finance/Treasurer	1.00	1.00	1.00
23	Human Resources/Risk Management	1.00	1.00	1.00
19	Senior Clerk	1.00	1.00	1.00
7	Laborer	1.00	1.00	1.00
		<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
<b>PLANNING &amp; ZONING (Dept. 3)</b>				
27	Superintendent	1.00	1.00	1.00
26	Inspector	2.00	2.00	2.00
		<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>MUNICIPAL COURT (Dept. 4)</b>				
26	Dept. Head	1.00	1.00	1.00
19	Senior Clerk	2.00	2.00	2.00
		<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<b>CITY SECRETARY/RECORDS MANAGEMENT (Dept 6)</b>				
26	City Secretary	1.00	1.00	1.00
19	Senior Clerk/Deputy City Secretary	1.00	1.00	1.00
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<b>PURCHASING/DATA PROCESSING (Dept. 7)</b>				
26	Administrator	1.00	1.00	1.00
		<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>POLICE (Dept. 16)</b>				
Unclassified	Chief	1.00	1.00	1.00
29	Lieutenant	1.00	1.00	1.00
24	Sergeant	6.00	6.00	6.00
21	Corporal	4.00	4.00	4.00
19	Patrolman	10.00	10.00	10.00
19	Senior Clerk	1.00	2.00	2.00
13	Secretary/Receptionist	1.00	0.00	0.00
10	Clerk	1.00	1.00	1.00
		<u>25.00</u>	<u>25.00</u>	<u>25.00</u>

**ANIMAL CONTROL (Dept. 17)**

11	Animal Warden	2.00	2.00	2.00
7	Laborer	1.00	1.00	1.00
		<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

**FIRE (Dept. 18)**

Unclassified	Chief	1.00	1.00	1.00
26	Deputy Fire Marshal/Arson Investigator	1.00	1.00	0.00
23	Deputy Fire Marshal/Deputy EMC	1.00	1.00	0.00
19	Lieutenant	2.00	2.00	2.00
17	Fireman	6.00	6.00	6.00
		<u>11.00</u>	<u>11.00</u>	<u>9.00</u>

**FIRE MARSHAL (Dept. 19)**

26	Deputy Fire Marshal/Arson Investigator	0.00	0.00	1.00
23	Deputy Fire Marshal/Deputy EMC	0.00	0.00	1.00
		<u>0.00</u>	<u>0.00</u>	<u>2.00</u>

**STREET (Dept. 25)**

Unclassified	Public Works Director	0.10	0.10	0.10
16	Foreman	0.50	1.00	1.00
12	Maintenance 2	2.25	2.25	2.25
15	Maintenance 3	2.00	2.00	3.00
		<u>4.85</u>	<u>5.35</u>	<u>6.35</u>

**SANITATION/COLLECTION (Dept. 30)**

Unclassified	Public Works Director	0.00	0.00	0.00
16	Foreman	0.50	1.00	0.50
12	Driver Operator	5.00	5.00	5.00
12	Maintenance 2	0.25	0.25	0.25
		<u>5.75</u>	<u>6.25</u>	<u>5.75</u>

**SANITATION/LANDFILL (Dept. 31)**

Unclassified	Public Works Director	0.35	0.35	0.35
16	Foreman	1.00	1.00	1.00
15	Heavy Equipment Operator	3.00	3.00	3.00
19	Senior Clerk	1.00	1.00	1.00
		<u>5.35</u>	<u>5.35</u>	<u>5.35</u>

**SANITARY SEWER (Dept. 35)**

Unclassified	Public Works Director	0.00	0.00	0.00
16	Foreman	0.50	0.50	0.50
12	Maintenance 2	0.75	0.75	0.75
15	Maintenance 3	1.00	1.00	1.00
		<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

**WASTEWATER TREATMENT-SEWAGE (Dept. 36)**

Unclassified	Public Works Director	0.00	0.00	0.00
16	Foreman	1.00	1.00	0.00
20	Supervisor	0.00	0.00	0.50
14	Plant Operator	2.00	2.00	2.50
		<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

**TREATMENT - WATER (Dept. 74)**

Unclassified	Public Works Director	0.55	0.55	0.55
16	Foreman	1.00	1.00	0.00
20	Supervisor	0.00	0.00	0.50
14	Water Plant Operator	4.00	4.00	4.50
		<u>5.55</u>	<u>5.55</u>	<u>5.55</u>

**DISTRIBUTION - WATER (Dept. 75)**

Unclassified	Public Works Director	0.00	0.00	0.00
16	Foreman	0.50	0.50	0.50
12	Maintenance 2	0.75	0.75	0.75
15	Maintenance 3	1.00	1.00	1.00
		<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

**UTILITY (Dept. 76)**

26	Dept. Head	1.00	1.00	1.00
16	Foreman/Utility	1.00	1.00	1.00
20	Office Manager	1.00	1.00	1.00
10	Clerk	1.00	1.00	1.00
14	Clerk 2	1.00	1.00	1.00
11	Meter Reader/Repairman	1.00	1.00	1.00
		<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

**INTERGOVERNMENTAL (Dept. 80)**

16	Foreman	1.00	0.00	0.50
15	Inventory Control Clerk	0.00	1.00	0.00
		<u>1.00</u>	<u>1.00</u>	<u>0.50</u>

**TOTAL**

<u>90.00</u>	<u>91.00</u>	<u>91.00</u>
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**POSITIONS, LEVELS, BASE AND MAXIMUM SALARY  
FOR THE FISCAL YEAR 2017-2018**

<b>TITLE</b>	<b>LEVEL</b>	<b>ENTRY</b>	<b>BASE</b>	<b>INCENTIVE PAY</b>
ADMINISTRATOR/DEPT. HEAD	26	4867	5318	
ANIMAL CONTROL OFFICER	11	2899	3168	(*)
CITY SECRETARY/RECORDS MANAGEMENT	26	4867	5318	
CLERK	10	2805	3065	*
CLERK 2	14	3220	3518	
DRIVER/OPERATOR	12	3002	3281	*
FIREMAN	17	3572	3903	*
FIRE LIEUTENANT	19	3826	4181	*
FIRE MARSHALL, DEPUTY/ARSON INVGT	26	4867	5318	*
FIRE MARSHALL, DEPUTY/DEPUTY EMC	23	4390	4798	
HEAVY EQUIPMENT OPERATOR	15	3332	3641	(*)
HUMAN RESOURCES/RISK MANAGEMENT	23	4390	4798	
INSPECTOR	26	4867	5318	*
LABORER	7	2529	2763	*
MAINTENANCE 1	7	2529	2763	(*)
MAINTENANCE 2	12	3002	3281	*
MAINTENANCE 3	15	3332	3641	(*)
METER READER/REPRMN.	11	2899	3168	*
OFFICE MANAGER	20	3961	4328	
PATROLMAN	19	3826	4181	*
PLANT OPERATORS	14	3220	3518	*
POLICE CORPORAL	21	4100	4480	*
POLICE SERGEANT	24	4543	4964	*
POLICE LIEUTENANT	29	5397	5898	*
SECRETARY/RECEPTIONIST	13	3111	3399	*
SENIOR CLERK	19	3826	4181	*
SUPERINTENDENT	27	5040	5507	*
SUPERVISOR/FOREMAN PUBLIC WORKS	16	3448	3768	*
SUPERVISOR/WATER WASTEWATER PLANTS	20	3961	4328	*

(\*) specific positions

CITY MANAGER



SALARY SET BY COUNCIL

FINANCE DIRECTOR

FIRE CHIEF

POLICE CHIEF

PUBLIC WORKS DIRECTOR



SALARY SET BY CITY MANAGER  
WITH APPROVAL OF COUNCIL

**BASIC PAY SCHEDULE IN MONTHLY AMOUNTS**  
**3.50 PERCENT BETWEEN LEVELS**  
**3.00 PERCENT BETWEEN STEPS 1, 2, 3 & 4**  
**1.00 PERCENT BETWEEN MERIT STEPS**  
**WITH 1.5% C.O.L. INCREASE FOR 2017-2018**

LEVEL	ENTRY 1	ENTRY 2	6 MONS.	BASE	MERIT	MERIT	MERIT	MERIT	MERIT	MERIT	MERIT	MERIT	MERIT	MERIT
	1	2	3	4	5	6	7	8	9	10	11	12	13	
1	2,054	2,116	2,179	2,244	2,266	2,289	2,312	2,335	2,358	2,382	2,406	2,430	2,454	
2	2,125	2,189	2,255	2,323	2,346	2,369	2,393	2,417	2,441	2,465	2,490	2,515	2,540	
3	2,202	2,268	2,336	2,406	2,430	2,454	2,479	2,504	2,529	2,554	2,580	2,606	2,632	
4	2,278	2,346	2,416	2,488	2,513	2,538	2,563	2,589	2,615	2,641	2,667	2,694	2,721	
5	2,359	2,430	2,503	2,578	2,604	2,630	2,656	2,683	2,710	2,737	2,764	2,792	2,820	
6	2,442	2,515	2,590	2,668	2,695	2,722	2,749	2,776	2,804	2,832	2,860	2,889	2,918	
7	2,529	2,605	2,683	2,763	2,791	2,819	2,847	2,875	2,904	2,933	2,962	2,992	3,022	
8	2,617	2,696	2,777	2,860	2,889	2,918	2,947	2,976	3,006	3,036	3,066	3,097	3,128	
9	2,708	2,789	2,873	2,959	2,989	3,019	3,049	3,079	3,110	3,141	3,172	3,204	3,236	
10	2,805	2,889	2,976	3,065	3,096	3,127	3,158	3,190	3,222	3,254	3,287	3,320	3,353	
11	2,899	2,986	3,076	3,168	3,200	3,232	3,264	3,297	3,330	3,363	3,397	3,431	3,465	
12	3,002	3,092	3,185	3,281	3,314	3,347	3,380	3,414	3,448	3,482	3,517	3,552	3,588	
13	3,111	3,204	3,300	3,399	3,433	3,467	3,502	3,537	3,572	3,608	3,644	3,680	3,717	
14	3,220	3,317	3,416	3,518	3,553	3,589	3,625	3,661	3,698	3,735	3,772	3,810	3,848	
15	3,332	3,432	3,535	3,641	3,677	3,714	3,751	3,789	3,827	3,865	3,904	3,943	3,982	
16	3,448	3,551	3,658	3,768	3,806	3,844	3,882	3,921	3,960	4,000	4,040	4,080	4,121	
17	3,572	3,679	3,789	3,903	3,942	3,981	4,021	4,061	4,102	4,143	4,184	4,226	4,268	
18	3,695	3,806	3,920	4,038	4,078	4,119	4,160	4,202	4,244	4,286	4,329	4,372	4,416	
19	3,826	3,941	4,059	4,181	4,223	4,265	4,308	4,351	4,395	4,439	4,483	4,528	4,573	
20	3,961	4,080	4,202	4,328	4,371	4,415	4,459	4,504	4,549	4,594	4,640	4,686	4,733	
21	4,100	4,223	4,350	4,480	4,525	4,570	4,616	4,662	4,709	4,756	4,804	4,852	4,901	
22	4,241	4,368	4,499	4,634	4,680	4,727	4,774	4,822	4,870	4,919	4,968	5,018	5,068	
23	4,390	4,522	4,658	4,798	4,846	4,894	4,943	4,992	5,042	5,092	5,143	5,194	5,246	
24	4,543	4,679	4,819	4,964	5,014	5,064	5,115	5,166	5,218	5,270	5,323	5,376	5,430	
25	4,705	4,846	4,991	5,141	5,192	5,244	5,296	5,349	5,402	5,456	5,511	5,566	5,622	
26	4,867	5,013	5,163	5,318	5,371	5,425	5,479	5,534	5,589	5,645	5,701	5,758	5,816	
27	5,040	5,191	5,347	5,507	5,562	5,618	5,674	5,731	5,788	5,846	5,904	5,963	6,023	
28	5,214	5,370	5,531	5,697	5,754	5,812	5,870	5,929	5,988	6,048	6,108	6,169	6,231	
29	5,397	5,559	5,726	5,898	5,957	6,017	6,077	6,138	6,199	6,261	6,324	6,387	6,451	
30	5,587	5,755	5,928	6,106	6,167	6,229	6,291	6,354	6,418	6,482	6,547	6,612	6,678	



## INCENTIVE PAY BENEFITS

Incentive pay will be awarded to employees who have received or qualify for the following certificates, degrees, classifications, or licenses, as long as they are not necessary to meet the minimum requirements of the position. To be eligible an employee must have at least one year of prior service with the City of Snyder. Degrees must have been awarded by a state accredited university or college. Certificates, classifications, and licenses must have been awarded by the appropriate state agency having licensing authority.

All awarded incentive amounts are subject to maintaining the status of each certification. Revocation of any certificate or license will result in a reduction in the incentive payment amount.

Incentive payments can be accumulated up to a maximum of \$300.00 per month. The following amounts will apply

TYPE	AGENCY	AMOUNT	APPLICABLE POSITION
Masters Degree	College	\$ 120.00	Department Head
Bachelor Degree	College	\$ 100.00	Superintendent, Lieutenant
Associate Degree (applied field)	College	\$ 80.00	Secretarial, Clerical, Accounting, Superintendent
<b>Master Certificate</b>	TCLEOSE	\$ 100.00	Police Sergeant & Lieutenant
Advanced Certificate	TCLEOSE	\$ 80.00	Patrolman, Corporal & Sergeant
Intermediate Certificate	TCLEOSE	\$ 60.00	Patrolman & Corporal
K-9 Handler		\$ 250.00	K-9 Dog Handler
<b>Advanced Certificate</b>	TACA	\$ 60.00	Animal Warden
Animal Euthanasia Certificate	ACT	\$ 40.00	Animal Warden
<b>Master Certificate</b>	TCFP	\$ 100.00	Lieutenant & Deputy Fire Marshall
Advanced Certificate	TCFP	\$ 80.00	Firefighters & Lieutenant
Intermediate Certificate	TCFP	\$ 60.00	Firefighter & Lieutenant
Paramedic	TDH	\$ 80.00	Firefighter, Lieutenant, & Deputy Fire Marshall
EMT Intermediate	TDH	\$ 60.00	Firefighter & Lieutenant
EMT	TDH	\$ 60.00	Firefighter
SCBA AirPack Technician	MSA	\$ 40.00	Firefighter
EmtMgt Certificate	FEMA	\$ 60.00	Emergency Mgt Asst/Firefighter
<b>Wastewater Treatment Plant Operator &amp; Waterworks Operator</b>			
A & A Certificates	TNRCC	\$ 160.00	Plant Operators (\$80.00 per A)
B & B Certificates	TNRCC	\$ 120.00	Plant Operators (\$60.00 per B)
C & C Certificates	TNRCC	\$ 80.00	Plant Operators (\$40.00 per C)
<b>Wastewater Collection Systems Operator or Wastewater Treatment Plant Operator &amp; Waterworks Operator</b>			
Class II or A & A Certifications	TNRCC	\$ 160.00	Water & Sewer Line Foreman (\$80.00 per A)
Class II or B & B Certifications	TNRCC	\$ 120.00	Water & Sewer Line Crew & Foreman (\$60.00 per B)
Class II or C & C Certifications	TNRCC	\$ 80.00	Water & Sewer Line Crew & Foreman (\$40.00 per C)
Waterworks/Wastewater Works Operator C	TNRCC	\$ 60.00	Meter Foreman, Water Sewer Crew (\$30.00 per C)
Waterworks/Wastewater Works Operator D	TNRCC	\$ 40.00	Meter Crew, Water Sewer Crew (\$20.00 per D)
<b>Solid Waste Class A Letter of Completion</b>	TNRCC	\$ 80.00	Landfill Gate Attendant & Landfill HEO
Solid Waste Class B Letter of Completion	TNRCC	\$ 60.00	Landfill Gate Attendant & Landfill HEO
<b>Pesticide Applicator Certification (Mosquito)</b>	TDH	\$ 40.00	Public Works
Pesticide Applicator Certification (Weeds)	TDH	\$ 20.00	Public Works
<b>Backflow Prevention Assembly Certificate</b>	TNRCC	\$ 40.00	Inspector
<b>Asbestos Contractor/Supervisor Training</b>	EPA	\$ 40.00	Inspector, Public Works, Water & Wastewater
<b>Municipal Court Clerk 1</b>	TMCA	\$ 40.00	Municipal Court
Municipal Court Clerk 2	TMCA	\$ 80.00	Municipal Court
Municipal Court Clerk 3	TMCA	\$ 160.00	Municipal Court
<b>Bilingual Certificate Speaking</b>		\$ 20.00	Applicable Positions
Bilingual Certificate Writing		\$ 20.00	Applicable Positions

## **BENEFIT SUMMARY FOR FISCAL YEAR 2017-2018**

- **Vacation.** Each employee (other than in the Fire Department) earns two weeks (10 days) vacation for years 1 through 10, three weeks (15 days) for years 11-20, and four weeks (20 days) for 21 years and over.

Fire Department employees on 24-hour shift, earn 4 shifts for years 1 through 10, 6 shifts for years 11-20, and 8 shifts for 21 years and over.

All vacation time must be taken within an employee's anniversary year or it is forfeited. The City Manager and Department Heads have an additional three-month period following their anniversary to take vacation days.

- **Sick Days.** Each employee (other than in the Fire Department) earns 1 sick day per month. Any unused sick days at the end of the Fiscal Year (September 30) are moved to the employee's sick bank. If an employee has not used any of the twelve sick days during a year, he can be paid \$75.00 or be given three additional vacation days.

Fire Department employees on 24 hour shifts, earn  $\frac{1}{2}$  shift (12 hrs.) per month. Unused sick shifts are moved to the employee's sick bank at the end of the fiscal year. Fire department employees who have not used any of the 6 shifts earned during the year, can earn an additional \$75.00 or  $1\frac{1}{2}$  shifts of vacation time.

Employees are not paid for unused sick time upon termination.

- **Sick Bank.** Employees may accumulate up to 180 days in the sick bank for use during a long term illness or incapacity.
- **Uniform Allowance.** The employees in the Police, Animal Control, and Fire departments receive \$30.00 per month for uniform allowance. The plainclothes officers and the Police Chief receive \$60.00 per month.
- **Longevity Pay.** Each employee is paid \$4.00 per month in longevity pay for each year the employee works for the City, not to exceed \$100.00 per month.
- **Health & Life Insurance.** The City provides health and life Insurance for all full time employees. Life amount is \$10,000 per employee.
- **Retirement.** The City contributes to the Texas Municipal Retirement System for each employee at a ratio of 2:1. The employee contributes 7% of salary. The City updates service credit on an annual basis.
- **Holidays.** The City observes 15 paid holidays during the year as listed below:  
(The Firemen receive 7  $\frac{1}{2}$  paid holiday shifts.)

New Year's Day  
Martin Luther King Day  
Presidents' Day  
Texas Independence Day  
Good Friday  
Memorial Day  
Independence Day

Labor Day  
Columbus Day  
Veterans Day  
Thanksgiving Day  
Friday after Thanksgiving  
Christmas Eve  
Christmas Day  
Floating Holiday

## UNCLASSIFIED SALARY STRUCTURE

For Fiscal Year 2017-2018

Title	Monthly Salary	
<b>City Manager</b>	\$11,885.00	
Masters Degree in related field required.	<hr/>	City Vehicle
	\$11,885.00	
<b>Director of Finance/Treasurer</b>	\$7,489.00	
<b>Police Chief</b>	\$7,388.00	
Bachelors Degree in related field	\$60.00	Clothing Allowance
Masters Certification required.	<hr/>	City Vehicle
	\$7,448.00	
<b>Fire Chief</b>	\$6,973.00	
Bachelors Degree in related field	\$30.00	Clothing Allowance
and/or Advanced Firefighter and	<hr/>	City Vehicle
Intermediate Fire/Arson Investigator and	\$7,003.00	
Basic EMT		
<b>Public Works Director</b>	8,150.00	
	<hr/>	City Vehicle
	\$8,150.00	

**CAPITAL OUTLAY GENERAL FUND**  
**NEXT 5 YEARS**  
**Administration Department - Dept. 01**

[illegible]

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Finance Department - Dept. 02**

[illegible]

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Planning & Zoning Department - Dept. 03**

[illegible]

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Municipal Court Department - Dept. 04**

[illegible]

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Community Service - Dept. 05**

[illegible]



## CAPITAL OUTLAY GENERAL FUND

## NEXT 5 YEARS

City Secretary/Records Management - Dept. 06

[illegible]

**CAPITAL OUTLAY GENERAL FUND**  
**NEXT 5 YEARS**  
**Purchasing/Data Processing - Dept. 07**

[illegible]

**CAPITAL OUTLAY IN GENERAL FUND**  
**NEXT 5 YEARS**  
**Police Department - Dept. 16**

Page 1

Description		2018	2019	2020	2021	2022
2013 Chev PU 16-01	Young	\$	\$35,000	\$	\$	\$
2016 Ford F150 4X4 1602-16	Counts					35,000
2013 Chev PU 16-03	Burleson			35,000		
2010 Ford Crown Vic 16-04	Lopez					
2015 Chev Tahoe 16-05	Israel				35,000	
2016 Chev Tahoe 1606-16	Latham					35,000
2014 Chev Tahoe16-07	Webb			35,000		
2014 Chev Tahoe16-08	Reeves			35,000		
2012 Chev Tahoe 16-09	Thomas	24,500				
2012 Chev Tahoe 16-10	Garcia	24,500				
2012 Chev PU 16-11	Haggard		35,000			
2014 Chev PU 16-12	Luecke				35,000	
2012 Chev Tahoe 16-13	Ramos		35,000			
2017 Ford Explorer 1615-17						
2016 Chev Tahoe 1616-16	Merket					
2010 Ford Crown Vic 16-17	Smith					
2005 Chev PU 16-18	Clark		24,500			
2013 Chev Tahoe 16-19	Wilson		35,000			
2015 Chev Tahoe 16-20	Ford					35,000
2015 Chev Tahoe 16-21	Tarter				35,000	
2015 Chev Tahoe 16-22	Gallagher				35,000	
2015 Chev Thaoe 16-23	Patrick					
Deluxe Consoles		1,600	1,600	1,600	1,600	1,600
L3 Camera		5,500	5,500	7,000	7,000	7,000
L3 Camera		5,500	5,500	7,000	7,000	7,000
L3 Camera		5,500	5,500	7,000	7,000	7,000
Portable Radio						
Body Armor				11,500		
Misc. Vehicle Equipment		15,000	15,000	12,000	12,000	12,000
Radars		4,600	9,200	6,200	6,200	6,200
Light Bars		5,000	10,000	7,500	7,500	7,500
P.C. System		2,500	2,500	2,500	2,500	2,500
Server			5,000			
Digital Camera						
Tasers			6,000	3,000	3,000	3,000
K-9						
L-3 Server Download						5,000
Copsync			199,000			
Evidence Drying Cabinet			8,000			

## Page 2

167

**NEXT 5 YEARS**  
**Animal Control Department - Dept. 17**

168

**Fire Department - Dept. 18**

Page 1

[illegible]

**NEXT 5 YEARS**  
**Fire Department - Dept. 18**

Page 2

Description		2018	2019	2020	2021	2022
Air Cond. Day Room						
Air Cond. Dispatch						
Bedroom Mattresses						
Pressure Washer						
Dump Tank			2,400			
Gas Monitors (3)						
Exercise Equipment						
Rescue Hose & Reel						
Hurst Lifting Bags						
Jaws Engine						
TIG Welder						
Gas Heater					2,200	
Copy Machine				6,000		
Laptop						
SCBA Fill Cabinet						
Co Detector						
New Vehicle Outfitting						
Plasma Cutter						
Building Improvements						
Audio System for Training						
Additional Station Heaters						
EOC Construction/Renovation						
AED's (5)						
Dispatch Renovation						
SCBA Work Units (4)						
Office Computers (6)			7,000			
EOC Computers (13)						
Covered Parking						
Iscrub Floor Cleaner				7,500		
A/C Day Room						
Rolling Tool Chest						
Emergency Lighting Upgrade	E-2					
Emergency Lighting Upgrade	E-1					
Hydrostatic Tester						
Akron Mercury Monitors (2)						
Rescue Lifting Bags (set)						
Wildland Fire Pumps (2)						
<b>TOTAL</b>		<b>\$39,300</b>	<b>\$374,500</b>	<b>\$138,700</b>	<b>\$269,200</b>	<b>\$ 112,800</b>

# CAPITAL OUTLAY IN GENERAL FUND

## NEXT 5 YEARS

Street Department - Dept. 25

Description	2018	2019	2020	2021	2022
2000 GMC P.U. 2524	\$	\$ 30,000	\$	\$	\$
2004 Chey P.U. 2542		30,000			
2009 Ford P.U. 2505			30,000		
2015 Ford P.U. 142506					
2016 Ford P.U. 152528					
2017 Freightliner 1145D Dumptruck 14yd					
2017 Freightliner M2106 Dumptruck 6yd					
2018 Freightliner 1145D Dumptruck 14yd					
1995 Peterbilt Water Truck 25-48				150,000	
2008 Ford Roll-Off Truck 25-31					110,000
1995 KW Truck 25-23					
2002 Superior Broom 25-32			60,000		
2017 Tymco 600 Sweeper					
2015 Eager Beaver Lowboy					
2013 CAT 930K Loader 132521					
1981 953 Trk Lodr. 25-15					
1995 Motor Grader 25-11					
2016 CS56B Vibratory Compactor					
1991 Hamm Compactor 25-01		140,000			
2007 New Holland DT95D 25-45		50,000			
2009 Case 95 25-30			55,000		
2014 John Deere 5100E 142527					
2016 Tractor					
2006 John Deere DR1908 Shredder		20,000			
Bushhog 2615L1 Shredder			20,000		
2014 Bushhog 3815-2 Shredder					
2017 Elite Cargo Trailer					
Swenson spreader					
2014 Clarke Mosquito Fogger 2540					
2014 Clarke Mosquito Fogger 2522					
2-Way Radios		1,500			1,500
Paint Striper					
Asphalt Zipper					
20 Yard Roll Off Containers			1,400		
Laptop					
Water Tank		30,000			
Tandeum Vibratory Roller		50,000			
PC & Monitor	1,000				
<b>TOTAL</b>	<b>\$1,000</b>	<b>\$351,500</b>	<b>\$166,400</b>	<b>\$150,000</b>	<b>\$111,500</b>



**AL OUTLAY IN SANITATION FUND**  
**NEXT 5 YEARS**  
**Sanitation Collection - Dept. 30**

Description		2018	2019	2020	2021	2022
2007 Ext.Cab3/4t P.U. 30-01		\$	\$	\$	\$	\$
2008 Sterling LT500 30-11		190,000				
2010 International 7400 30-03			190,000			
2013 Freightliner 108SD				190,000		
2014 Freightliner 108SD					190,000	
2015 Freightliner 108SD						190,000
2016 Freightliner 108SD						
2017 Freightliner 108SD						
3 Yd. Dumpsters		40,000	40,000	40,000	40,000	40,000
4 Yd. Dumpsters		5,000				10,000
Matrax 2 Way Radio						
Pallet Jack						1,500
Motorola Radio Replacement		1,500				
Recycling Bin						
2016 Texas Bragg Utility Trailer						
Roll Off Containers(6)		30,000				
TC Series Crane		7,000				
Shop/Hoist/Inventory/Fuel			470,000			
Awning/Power Lines Move						
TOTAL		\$273,500	\$700,000	\$230,000	\$230,000	\$241,500

### Sanitation Landfill - Dept. 31

Page 1

[illegible]

## Page 2

174

**OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Sanitary Sewer - Dept. 35**

Description	2018	2019	2020	2021	2022
2003 Sreco Sewer Cleaner 35-01	\$	\$	\$	\$	\$
1996 16 ft.Utility Trailer 35-08	4,000				
1997 Gas Monitor/Detector					3,400
Hydraulic Pump					
2003 3" Vermeer Mole			4,000		
2" Vermeer Mole					
Sewer Camera					
550 Vermeer Vectron 35-02		320,000			
Laptop		1,400			
5 Headsets/Charge Station					
Sewer Line Replacement			500,000		
TOTAL	\$4,000	\$321,400	\$504,000	\$0	\$3,400

**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Sewage Treatment - Dept. 36**

Description	2018	2019	2020	2021	2022
2011 Ford F250 36-05	\$	\$32,000	\$	\$	\$
Belt Press		250,000			
Gas Detector					
Fecal Coliform Kit				3,500	
Desktop Prog. Incubator				5,500	
Honda Pump					
Dissolved Oxygen Meter				2,500	
Dissolved Oxygen Probe					
Oxygen Portable Meters					
Office Furniture					1,000
Muffle Furnace (2)	3,000				
Adams Compact II Centri.					2,000
Desicator Cabinet	1,500				
Water Analysis Thermometer					
Millipore Desktop Incubator					
Aeration System					
3700 Sampler				3,500	
AC Power Converter					
Battery Charger for Generator	3,000				
Office Equipment				4,000	
Turf Ranger Lawn Mower				9,500	
Rebuild College Lift Station					
Generator at College LS					
Generator at Industrial LS					
Mower SCAG (Tiger Cat)					
Transfer Switch @ WWT Plant					
Carousel Gear Boxes (2)					
2013 Ford F150 36-10			30,000		
30 HP Pump	30,000				
20 HP Pump					19,000
7.5 HP Pump					10,000
5 HP Pump					
Rolloff					
Clarifier Overhaul Barscreen Repl.					
Clarifiers	171,000				
Lab Cabinets					
<b>TOTAL</b>	<b>\$208,500</b>	<b>\$282,000</b>	<b>\$30,000</b>	<b>\$28,500</b>	<b>\$32,000</b>

**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Water Production - Dept. 74**

Description	2018	2019	2020	2021	2022
2012 Chevrolet PU 74-03	\$	\$	\$	\$	\$ 30,000
Chlorine Disinfection					
250,000 Gal. Grnd Strg Tnk					
Hach Turbidimeter					
Air Compressor					
Hoist					
Mettler H10 Balance					
Oxygen Meter					
Wallace & Tiernan Chlorinators					
Hach One PH Meter Portable				1,500	
Capital Chloride Analyzer				4,000	
2100N Turbidimeter				9,000	
PC & Monitor					1,000
PC & Monitor	1,000				
Apple Ipad Air (2)	1,260				
Chemical Metering Pumps (4)					
Turbidity Analyzers (2)			10,000		
Turbidity Sensors					8,000
Hach AT1122 Analyzer Lab					
Backup Generator /Water Pl.					
Transfer Swith for Generator					
Monochlorine Analyzer					
Chlorinators					
Lab Cabinets/Equipment					
Pump #4 @ H.S.					
Pump #1 @ H.S.	115,000	115,000	115,000	115,000	115,000
Shop	25,000				
HVAC Unit					
Improvements to WTP	500,000				
Backwash/Recycle Pump	3,000				
Backwash Waste Pump	35,000				
<b>TOTAL</b>	<b>\$680,260</b>	<b>\$115,000</b>	<b>\$125,000</b>	<b>\$129,500</b>	<b>\$154,000</b>

**CAPITAL OUTLAY IN WATER & SEWER FUND**  
**NEXT 5 YEARS**  
**Water Distribution - Dept. 75**

Description	2018	2019	2020	2021	2022
2008 Sterling Service Truck 75-01	\$55,000	\$	\$	\$	\$
2011 Ford Dump Truck 75-03				100,000	
2012 JD Backhoe 75-05					120,000
2014 310SK JD Backhoe					
2014 F450 Service Truck 75-08					
2013 F250 137515					
2015 Case Fortlift					
2017 Sterling Dump Truck					
2" Hammer Mole		3,500			
Honda Portable Generator					
Mot. 2-Way 4Ch. Radio					
Compaction Wh. for Backhoe					
I.R. Air Tamper			1,600		
Stanley Trash Pump					3,500
K-7500 Ridgid Machine					
Poulan 614 Cut Off Saw				1,500	
Paving Breaker					
Fisher Pipe & Cable Locator					
14" Air Chop Saw					
16" Air Chain Saw					
16' Utility Trailer					
Honda Trash Pump (Hydraulic)					3,500
Honda Portable Power Gen.					
I.R. Air Compressor					3,500
Metal Detector					
Hydraulic Cut-Off Saw				1,500	
I.R. Paving Breaker					
Water Line Replace:					
In House	100,000	100,000	100,000	100,000	100,000
Contract	500,000	500,000	500,000		
Grant					
TCDP Grant					
Walk-Behind Concrete Saw				5,000	
Valve Insertion Machine					
PC & Monitor	1,000				
<b>TOTAL</b>	<b>\$656,000</b>	<b>\$603,500</b>	<b>\$601,600</b>	<b>\$208,000</b>	<b>\$230,500</b>

**Utility - Dept. 76**179



**OUTLAY IN INTERNAL SERVICE FUND**  
**NEXT 5 YEARS**  
**Garage Department - Dept. 80**

Description	2018	2019	2020	2021	2022
Lincoln Welder 80-05	\$	\$	\$	\$	\$
20 T Bottle Jack					
20 T Floor Jack					
Fuel Management System					
Air Jack					1,000
Ice Machine				3,000	
Truck Air Jack/Stand					
Furnace					
Oil Filter Crusher					
PC & Monitor	1,000				1,000
Hot Water Washer			5,000		
Fence					
Fence Separation					
Hoist Support					
Gas Pumps & Installation					10,000
Air Comp. (Shop)	5,000				
Hose Reel (2)					
4 Ton Porta Power					
Arc Welder					
1991 Hyster Forklift	40,000				
Automatic Tank Fuel Gauges					
Shop/5 Ton Hoist					
Laptop		1,400			
Office/Personnel/Training Fac.					
Washbay Facility					
Awning		250,000			
Digital Pressurized Line Leak Detection	14,000				
TOTAL	\$60,000	\$251,400	\$5,000	\$3,000	\$12,000

CITY OF SNYDER

Classification of Expenditures by Object Code  
Classification and Explanation

CODE

**100 – 199**      **PERSONNEL SERVICES**

Compensation to individuals in form of salaries and wages.

- |     |  |
|-----|--|
| 101 | Supervision<br>Administration and direction.   |
| 102 | Clerical<br>Clerical services or services of that nature.  |
| 103 | Operations<br>Services including policemen, firemen, plant operators and other full-time personnel.  |
| 104 | Maintenance<br>Maintenance services including street, sanitation sewer, etc.   |
| 105 | Longevity<br>Additional pay based on years of service.   |
| 106 | Overtime   |
| 107 | Part-time<br>Employees who work less than 40 hours per week or employees who are full-time for the summer months only.   |
| 108 | FICA<br>City share of contribution to the Social Security System.  |
| 109 | TMRS<br>City share of contribution to the Texas Municipal Retirement System.   |
| 110 | Insurance Expense<br>Includes life insurance, hospitalization, medical, surgical and major medical insurance coverage. City share of contribution to the Insurance System. |
| 111 | Medicare Expense<br>City share of contributions to Medicare for part-time employees.   |
| 112 | Accrued Compensated Absences   |

**200 – 299**      **SUPPLIES AND MATERIALS**

Includes expendable materials and operating supplies necessary to operate a department.  
No capital outlay items are included in this classification.

- 201 Office  
Includes supplies for the operation of an office such as storage files, paper supplies, film processing, postage, etc.
- 202 Forms  
Includes all preprinted forms
- 203 Shop supplies, Lab supplies – Water Plant
- 204 Uniform Clothing  
To include all purchased clothing & rental uniforms (protective material, etc.)
- 205 Tires & Tubes
- 206 Motor Vehicle Supplies  
To include antifreeze, batteries, etc.
- 207 Minor Tools & Apparatus  
Articles normally of small unit value costing less than \$100, which are subject to loss or rapid deterioration. These items are not capitalized.
- 208 Janitorial Supplies  
All cleaning supplies.
- 209 Chemical and Mechanical Supplies  
Includes chemical, mechanical, paint, medical supplies, foam wet water recharge, etc.
- 210 Botanical and Agricultural  
Includes purchasing of indoor and outdoor plants.
- 211 Election Supplies  
Includes all supplies needed in order to conduct the General Election.
- 212 Gas Purchases
- 213 Diesel Purchases
- 214 Oil Purchases
- 215 Other Supplies
- 216 Canine Maintenance Supplies

**300 – 399 MAINTENANCE OF BUILDINGS, STRUCTURES, & LAND**

Includes all material or contract expenditures covering repair and replacement of property that is already existing.

- 301 Buildings and Grounds  
Includes all material and services required in the maintenance of buildings and structures, including walks, drives, fences, paint, fixtures, etc.
- 302 Bridges
- 303 Water Filtration Plant

304	Water Lines and Sewer Lines
305	Sewage Treatment Plant
306	Storm Sewer
307	Stand Pipe, Reservoirs and Storage Tanks
308	Streets and Alleys Includes seal coating, rock and emulsion, etc.
309	Unassigned
310	Unassigned
311	Unassigned
312	Unassigned
313	Unassigned
314	Water Towers and Tanks Includes all water towers and related apparatus, such as, valves, fittings, piping, painting, etc.
315	Other
<b>400 – 499</b>	<b><u>MAINTENANCE OF EQUIPMENT, MACHINERY, TOOLS &amp; INSTALLATION</u></b>
	Includes all material, services, or contract expenditures covering maintenance of equipment, machinery and tools.
401	Office Equipment Includes all expenditure in maintenance and repair of office equipment such as; typewriters, adding machines, calculators, desks and chairs; also including all maintenance contracts.
402	Machinery and Equipment Includes maintenance of machinery or equipment that does not require gas or oil.
403	Unassigned
404	Automotive Equipment Includes all material and services required in the maintenance and repair of all automobiles, trucks, pickups, trailers, ambulances, and attachments and appendages to vehicles.
405	Shop Equipment Includes all material and services to maintain all battery chargers, air compressors, welders, cutters, drills, generators, jacks, etc. Does not include small hand tools.

- 406            Minor Tools and Equipment  
Maintenance and repair of small hand tools and equipment with unit value less than \$100.
- 410            Signal and Sign System  
Includes all material and services used in maintenance of traffic lights, school zone lights, stop and yield signs and other traffic control devices.
- 411            Radio Installation  
Includes all material and services required for the proper maintenance of 2-way radio equipment including the removal and installation of radios, consoles, etc.
- 422            Water System Equipment  
Includes maintenance of water distribution system equipment such as, water mains, booster pumps, gate valves, repair saddles, water well pumping equipment and fire hydrants, etc.
- 423            Unassigned
- 425            Meters and Settings  
Includes all expenditures in the maintenance and repair of water meters and settings; also includes maintenance service provided through contracts.
- 426            Other

**500 – 599            MISCELLANEOUS SERVICES**

Includes those expenses which do not fall into any category.

- 501            Communication  
To include telephone and teletype.
- 502            Rental of Equipment  
Includes payments for use of all non-owned equipment: postage meter, copier, air bottles, etc.
- 503            Insurance  
Includes premiums for Fire and all Extended Coverage Insurance, Notary Bonds, Property Insurance, ,Surety Bonds and Insurance Umbrella.
- 504            Special Services  
Includes services provided for the City by another agency such as; Retired Senior Center, R.S.V.P., summer recreation programs, employee service awards functions, boy scouts, Snyder Volunteer Fire Department and Firemen's Pension Fund.
- 505            Advertising  
Includes cost of advertising, publication of public notices, ordinance, bid invitations, etc.
- 506            Business and Transportation  
Includes transportation, meals, lodging and other approved expenses incurred in the performance of official business. Mileage to be calculated at the rate set by the IRS each year.
- 507            Tax Collection Costs  
(Department 5 only)

- 508            **Fee Basis Services**  
Includes any special professional services paid on a fee basis such as, legal fees, certified public accountants, architectural, election workers, jury fees, auditor, city attorney, municipal judge, breathing air test, etc.
- 509            **Custody Support Services**  
For departmental use; includes food and support for persons or animals in custody of the City (jail prisoners, etc.).
- 510            **Contractual Services**  
Services contracted by the City such as, ambulance service contract, water meter repair contract, coffee service, Perdue Brandon & Blair, appraisal district, etc.
- 511            **Utility Services**  
Electrical, gas, and all utility services.
- 512            **Data Processing**  
Includes report forms, computer software, etc.
- 513            **Junk Vehicles**
- 514            **Miscellaneous Expenditures, other.**  
Includes advertising, promotion, convention and visitors' activities.
- 515            **Other Services**
- 516            **Cost of Water from CRMWD**  
Includes monthly fixed charges from the District and the cost of purchased water.
- 517            **Jury Payments**  
The City pays \$6.00 to jurors.
- 518            **Demotion Costs**  
Includes any costs associated with the demolition of buildings or houses.

**600 – 699            OTHER SERVICES AND CHARGES**

Includes those expenses which are obligations of the City as a public operation.

- 601            **Training & Education**
- 602            **Memberships and Subscriptions**  
Includes annual dues to the West Central Texas Council of Governments and the Texas Municipal League, Texas Fire Chief Association, Fireman's and Fire Marshal's Association, Texas Town and Cities, etc. Memberships; subscriptions from professional organizations, publications and local dues.
- 603            **Water Conservation Requirement**
- 604            **Workers Compensation**  
Includes the premiums for workman's compensation insurance, and any claims that may occur that are not covered through insurance. .
- 605            **Unemployment Compensation**  
Includes payments for compensation to former employees who meet certain unemployment criteria.

606	Freight
607	Printing Includes envelopes, letterheads, reports, zone ordinances, etc.
608	Bad Debt Expense/Charge Offs
609	Unassigned
610	Unassigned
611	Unassigned
612	Unassigned
613	Unassigned
614	Penalty & Interest
615	Closure/Post Closure Care Cost

**700 – 799 CAPITAL IMPROVEMENTS TO LAND AND BUILDINGS**

Capital Outlay includes the purchase of all real property such as land, buildings, and other improvements, and any expenditures that increase the actual value of same.

701	Buildings Includes all buildings and structures, wells, pump houses, park buildings, fire stations, refuse disposal, canopies for sanitation trucks, etc.
751	Land Includes all costs of acquiring land such as purchase price, commission, abstracts, court costs, filing fees, appraisals, attorney's fees, etc.

**800 – 899 IMPROVEMENTS OTHER THAN BUILDINGS**

801	Betterments to Land Includes all expenditures covering cost of drainage, engineering, inspections, sodding, grading, etc.
802	Street Improvements Includes street paving, sidewalks, curbs, gutters, culverts, storm drains, etc.
803	Water System Improvements Includes water mains, meters and settings, fire hydrants, storage tanks, water towers, water wells, pumping units, controller panel, backwash controllers, etc. Does not apply to material purchased from pro-rata construction fund – See account 813.
804	Sewer System Improvements Includes sewer lift stations, sewer mains, storm sewers & sewage treatment installation.
805	Traffic Engineering Improvements Includes expenditures relating to design and location of traffic control devices, and for installation of traffic control devices such as, traffic signals, street name signs and traffic signs.

- 806            Other Improvements  
Includes fences, sprinkler irrigation system, tennis courts, parking lot paving, firing range, etc.
- 809            New Water Lines
- 810            New Sewer Systems
- 813            Pro-Rata Water and Sewer Improvements  
Includes expenditures for construction of water and sewer extensions to areas not previously served by the City. This applies only to funds expended from the pro-rata construction fund. This fund controls funds deposited by citizens for construction of lines under City supervision.
- 814            Unassigned

**900 – 999            EQUIPMENT & MACHINERY**

The purchase of items for property that meet the following requirements:

Must have an estimated life of more than 2 years.

Must be capable of being permanently identified as an individual unit of property.

Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting practice. Fixed assets are defined as the items of more or less an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$1,000 or more should be classified as Capital Outlay, while items costing less than \$1,000 should be classified under supplies and materials.

- 901            Office Equipment  
Includes all new or used additions to office equipment such as, typewriters, adding machines, calculators, duplicating machines, desks, chairs, filing cabinets, modem converter box, PC, printer, lab equipment, drive-in window equipment and installation, draperies, etc.
- 902            Automotive Equipment  
Includes the purchase price of all automobiles, trucks, trailers, attachments, and appendages. All major items purchased to equip the vehicle for service are to be charged to this account. This includes such items as power takeoff, winch, siren, beacon lights, etc.
- 903            Machinery & Other Equipment  
Includes the purchase price of all tractors, ditching machines, dozers, booms, power mowers, sweepers, jack hammer, tamper, pumps and other heavy construction equipment
- 904            Refuse Collection Equipment  
Includes purchase price & related expenses of front-load boxes, side-load containers and packer type bodies for trash collection.
- 905            Non Capitalized Equipment  
Includes all equipment purchased that does not meet the requirement as listed above and is below the threshold of \$1,000.
- 910            Depreciation Expense



**Classification of Expenditures by Program or Project.**

An account number will be assigned to a program or project and all expenditures related to the project will be charged to this account number. Expenditures charged to a program or project will apply to special funds and projects only and will not apply to City Departmental budgets.

City of Snyder, Texas  
Net Position by Component  
Last Ten Fiscal Years  
(accrual basis of accounting)

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>Governmental activities</b>										
Net investment in capital assets	\$ 2,367,514	\$ 2,304,225	\$ 2,705,813	\$ 2,662,052	\$ 2,705,813	\$ 2,932,876	\$ 3,126,495	\$ 3,241,249	\$ 3,717,131	\$ 3,779,532
Restricted	12,438	18,109	28,940	38,875	28,940	-	-	63,556	82,633	112,347
Unrestricted	4,234,799	5,328,134	5,496,272	5,269,815	5,496,272	6,057,594	6,842,848	7,896,426	5,893,694	5,621,007
Total governmental activities net position	\$ 6,614,751	\$ 7,650,468	\$ 8,231,025	\$ 7,970,742	\$ 8,231,025	\$ 8,990,470	\$ 9,969,343	\$ 11,201,231	\$ 9,693,458	\$ 9,512,886
<b>Business-type activities</b>										
Net investment in capital assets	\$ 9,847,422	\$ 9,714,522	\$ 10,405,374	\$ 10,278,269	\$ 10,405,374	\$ 10,174,101	\$ 10,384,788	\$ 12,112,688	\$ 13,620,030	\$ 14,849,708
Unrestricted	3,013,452	3,685,041	2,820,996	2,931,718	2,820,996	4,259,152	3,851,239	2,367,658	(348,277)	(1,618,150)
Total business-type activities net position	\$ 12,860,874	\$ 13,399,563	\$ 13,226,370	\$ 13,209,987	\$ 13,226,370	\$ 14,433,253	\$ 14,236,027	\$ 14,480,346	\$ 13,271,753	\$ 13,231,558
<b>Primary government</b>										
Net investment in capital assets	\$ 12,214,936	\$ 12,018,747	\$ 13,111,187	\$ 12,940,321	\$ 13,111,187	\$ 13,106,977	\$ 13,511,283	\$ 15,353,937	\$ 17,337,161	\$ 18,629,240
Restricted	12,438	18,109	28,940	38,875	28,940	--	--	63,556	82,633	112,347
Unrestricted	7,248,251	9,013,175	8,317,268	8,201,533	8,317,268	10,316,746	10,694,087	10,264,084	5,545,417	4,002,857
Total primary government net position	\$ 19,475,625	\$ 21,050,031	\$ 21,457,395	\$ 21,180,729	\$ 21,457,395	\$ 23,423,723	\$ 24,205,370	\$ 25,681,577	\$ 22,965,211	\$ 22,744,444

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

**City of Snyder, Texas**  
**Changes in Net Position**  
**Last Ten Fiscal Years**  
**(accrual basis of accounting)**

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>Expenses</b>										
Governmental activities:										
General government	\$ 1,022,022	\$ 1,046,631	\$ 1,175,111	\$ 1,462,938	\$ 1,613,685	\$ 1,584,187	\$ 1,851,500	\$ 1,879,404	\$ 2,347,070	\$ 2,252,281
Public safety	2,332,849	2,457,143	2,557,987	2,889,310	3,334,049	3,262,081	3,378,246	3,691,936	3,634,361	4,207,512
Public works	729,010	733,408	829,240	988,021	1,057,328	1,074,849	1,197,706	902,713	1,230,913	1,061,527
Culture and recreation	237,280	249,778	269,714	249,666	330,846	409,941	433,360	432,968	438,425	355,908
Total governmental activities expenses	<u>4,321,161</u>	<u>4,486,960</u>	<u>4,832,052</u>	<u>5,589,935</u>	<u>6,335,907</u>	<u>6,331,058</u>	<u>6,860,812</u>	<u>6,907,021</u>	<u>7,650,769</u>	<u>7,877,228</u>
Business-type activities:										
Water and sewer	3,890,563	4,070,465	4,202,249	4,453,234	4,840,082	5,359,047	5,959,164	6,570,359	6,686,015	7,019,673
Sanitation	1,841,592	1,988,643	2,185,031	2,143,949	2,478,742	2,473,142	2,678,390	2,409,061	2,811,828	2,948,316
Interest expense	183,811	159,727	159,896	139,842	55,728	147,973	214,530	435,359	500,505	484,479
Total business-type activities expenses	<u>5,915,966</u>	<u>6,218,835</u>	<u>6,547,176</u>	<u>6,737,025</u>	<u>7,374,552</u>	<u>7,980,162</u>	<u>8,852,084</u>	<u>9,414,779</u>	<u>9,998,348</u>	<u>10,452,468</u>
Total primary government expenses	<u>\$ 10,237,127</u>	<u>\$ 10,705,795</u>	<u>\$ 11,379,228</u>	<u>\$ 12,326,960</u>	<u>\$ 13,710,459</u>	<u>\$ 14,311,220</u>	<u>\$ 15,712,896</u>	<u>\$ 16,321,800</u>	<u>\$ 17,649,117</u>	<u>\$ 18,329,696</u>
<b>Program Revenues</b>										
Governmental activities:										
Charges for services:										
General government	\$ 752,496	\$ 740,131	\$ 881,765	\$ 694,770	\$ 1,050,803	\$ 1,034,499	\$ 1,278,267	\$ 1,357,010	\$ 1,580,185	\$ 1,477,484
Public safety	131,822	89,598	64,408	102,716	110,432	107,594	108,867	108,421	143,898	158,744
Public works	-	-	-	-	-	-	-	-	-	-
Culture and recreation	-	-	-	-	-	-	-	-	-	-
Other activities	-	-	-	-	-	-	-	-	-	-
Operating grants and contributions	50,976	71,731	80,124	93,355	88,371	127,482	328,534	125,681	142,942	134,256
Capital grants and contributions	639,019	-	-	-	-	496,536	-	23,000	23,000	-
Total governmental activities program revenues	<u>\$ 1,574,313</u>	<u>\$ 901,460</u>	<u>\$ 1,026,297</u>	<u>\$ 890,841</u>	<u>\$ 1,249,606</u>	<u>\$ 1,766,111</u>	<u>\$ 1,715,668</u>	<u>\$ 1,614,112</u>	<u>\$ 1,890,025</u>	<u>\$ 1,770,484</u>
Business-type activities:										
Charges for services:										
Water and sewer	\$ 4,309,073	\$ 4,439,340	\$ 4,323,192	\$ 4,642,289	\$ 5,397,767	\$ 6,023,918	\$ 5,999,504	\$ 6,592,796	\$ 6,601,615	\$ 6,908,227
Sanitation	2,038,732	2,062,580	1,991,976	2,018,784	2,251,576	2,312,820	2,680,803	2,852,578	2,779,075	2,765,491
Operating grants and contributions	-	-	400	-	-	-	-	-	-	-
Capital grants and contributions	-	-	-	27,000	252,092	37,908	-	-	23,740	516,708
Total business-type activities program revenues	<u>6,347,805</u>	<u>6,501,920</u>	<u>6,315,568</u>	<u>6,688,073</u>	<u>7,901,435</u>	<u>8,374,646</u>	<u>8,680,307</u>	<u>9,445,374</u>	<u>9,404,430</u>	<u>10,190,426</u>
Total primary government program revenues	<u>\$ 7,923,118</u>	<u>\$ 7,403,380</u>	<u>\$ 7,341,865</u>	<u>\$ 7,578,914</u>	<u>\$ 9,151,041</u>	<u>\$ 10,140,757</u>	<u>\$ 10,395,975</u>	<u>\$ 11,059,486</u>	<u>\$ 11,294,455</u>	<u>\$ 11,960,910</u>

**City of Snyder, Texas**  
**Changes in Net Position**  
**Last Ten Fiscal Years**  
**(accrual basis of accounting)**

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>Net (expense) revenue</b>										
Governmental activities	\$ (2,746,848)	\$ (3,585,500)	\$ (3,805,755)	\$ (4,699,094)	\$ (5,086,301)	\$ (4,564,947)	\$ (5,145,144)	\$ (5,292,909)	\$ (5,760,744)	\$ (6,106,744)
Business-type activities	431,839	283,085	(231,608)	(48,952)	526,883	394,484	(171,777)	30,595	(593,918)	(262,042)
<b>Total primary government net expense</b>	<b>\$ (2,315,009)</b>	<b>\$ (3,302,415)</b>	<b>\$ (4,037,363)</b>	<b>\$ (4,748,046)</b>	<b>\$ (4,559,418)</b>	<b>\$ (4,170,463)</b>	<b>\$ (5,316,921)</b>	<b>\$ (5,262,314)</b>	<b>\$ (6,354,662)</b>	<b>\$ (6,368,786)</b>
<b>General Revenues and Other Changes in Net Position</b>										
Governmental activities:										
Taxes										
Property taxes	\$ 1,269,279	\$ 1,331,243	\$ 1,416,014	\$ 1,499,673	\$ 1,667,672	\$ 1,761,229	\$ 1,895,078	\$ 1,961,319	\$ 2,173,091	\$ 2,447,999
Sales taxes	1,732,137	2,106,473	1,888,290	1,951,708	2,375,209	2,511,844	3,069,630	3,255,941	2,710,301	2,000,496
Franchise taxes	642,230	700,267	753,814	699,926	842,262	757,649	758,122	816,773	778,439	742,578
Alcoholic beverage	7,853	8,146	8,007	6,112	5,384	5,359	11,903	12,082	11,461	9,595
Hotel/motel occupancy taxes	219,997	255,449	280,544	259,601	327,731	371,089	435,612	432,968	439,227	352,564
Investment earnings	184,067	167,299	41,632	21,791	23,901	23,223	24,677	24,012	49,732	44,837
Gain on sale of capital assets	12,010	52,335	(1,991)	-	(1,479)	(98)	4,977	21,702	-	142,008
Miscellaneous	-	-	-	-	-	-	-	-	9,408	186,096
<b>Total governmental activities</b>	<b>\$ 4,067,573</b>	<b>\$ 4,621,212</b>	<b>\$ 4,386,310</b>	<b>\$ 4,438,811</b>	<b>\$ 5,240,680</b>	<b>\$ 5,430,295</b>	<b>\$ 6,199,999</b>	<b>\$ 6,524,797</b>	<b>\$ 6,171,659</b>	<b>\$ 5,926,173</b>
Business-type activities:										
Investment earnings	164,598	127,894	39,235	33,311	31,296	13,206	14,588	55,934	60,969	47,092
Miscellaneous	-	-	-	-	-	-	-	-	-	27,455
Gain on sales of capital assets	19,352	127,710	19,179	(741)	1,456	171,424	4,300	249,106	185,000	147,300
<b>Total business-type activities</b>	<b>\$ 183,950</b>	<b>\$ 255,604</b>	<b>\$ 58,414</b>	<b>\$ 32,570</b>	<b>\$ 32,752</b>	<b>\$ 184,630</b>	<b>\$ 18,888</b>	<b>\$ 305,040</b>	<b>\$ 245,969</b>	<b>\$ 221,847</b>
<b>Total primary government</b>	<b>\$ 4,251,523</b>	<b>\$ 4,876,816</b>	<b>\$ 4,444,724</b>	<b>\$ 4,471,381</b>	<b>\$ 5,273,432</b>	<b>\$ 5,614,925</b>	<b>\$ 6,218,887</b>	<b>\$ 6,829,837</b>	<b>\$ 6,417,628</b>	<b>\$ 6,148,020</b>
<b>Change in Net Position</b>										
Governmental activities	\$ 1,320,725	\$ 1,035,712	\$ 580,555	\$ (260,283)	\$ 154,379	\$ 865,349	\$ 1,054,855	\$ 1,231,888	\$ 410,915	\$ (180,571)
Business-type activities	615,789	538,689	(173,194)	(16,382)	559,635	579,114	(152,889)	335,635	(347,949)	(40,195)
<b>Total primary government</b>	<b>\$ 1,936,514</b>	<b>\$ 1,574,401</b>	<b>\$ 407,361</b>	<b>\$ (276,665)</b>	<b>\$ 714,014</b>	<b>\$ 1,444,463</b>	<b>\$ 901,966</b>	<b>\$ 1,567,523</b>	<b>\$ 62,966</b>	<b>\$ (220,766)</b>

**City of Snyder, Texas**  
**Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>General Fund</b>										
Nonspendable	\$ 238	\$ 237	\$ 232	\$ 232	\$ 232	\$ 233	\$ 230	\$ 67	\$ 833	\$ 696
Restricted	-	-	-	-	-	-	-	64	79	61
Committed	-	-	-	-	-	-	251	506	400	295
Unassigned	2,747	3,865	4,114	3,921	4,574	5,518	6,328	7,623	7,077	7,183
<b>Total general fund</b>	<b>\$ 2,985</b>	<b>\$ 4,102</b>	<b>\$ 4,346</b>	<b>\$ 4,153</b>	<b>\$ 4,806</b>	<b>\$ 5,751</b>	<b>\$ 6,809</b>	<b>\$ 8,260</b>	<b>\$ 8,389</b>	<b>\$ 8,235</b>
<b>All other governmental funds</b>										
Restricted									\$ 3	\$ 51
Unreserved, reported in:										(3)
Special revenue funds	\$ 12	\$ 18	\$ 29	\$ 39	\$ -	\$ -	\$ (1)	\$ (1)	-	-
<b>Total other governmental funds</b>	<b>\$ 12</b>	<b>\$ 18</b>	<b>\$ 29</b>	<b>\$ 39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (1)</b>	<b>\$ (1)</b>	<b>\$ 3</b>	<b>\$ 48</b>

Note: The substantial decrease in unassigned fund balance is explained in the Management's Discussion and Analysis.

**City of Snyder, Texas**  
**Changes in Fund Balances of Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>Revenues</b>										
Taxes	\$ 3,871	\$ 4,402	\$ 4,347	\$ 4,417	\$ 5,218	\$ 5,407	\$ 6,171	\$ 6,479	\$ 6,112	\$ 5,455
Licenses and permits	29	43	37	23	30	34	146	56	144	37
Intergovernmental	51	72	80	93	88	127	106	126	143	134
Charges for services	680	679	778	641	966	945	1,069	1,150	1,299	1,332
Fines and forfeitures	103	102	79	103	110	108	108	108	144	159
Interest	132	134	34	20	23	22	24	24	50	45
Contributions and donations	-	-	-	-	-	497	223	23	23	0
Miscellaneous	73	65	55	42	55	55	63	151	137	267
<b>Total Revenues</b>	<b>4,939</b>	<b>5,497</b>	<b>5,410</b>	<b>5,339</b>	<b>6,490</b>	<b>7,195</b>	<b>7,910</b>	<b>8,117</b>	<b>8,052</b>	<b>7,429</b>
<b>Expenditures</b>										
General government	977	1,016	1,118	1,446	1,474	1,438	1,731	1,826	2,310	2,158
Public safety	2,011	1,924	2,325	2,896	2,816	2,744	2,914	3,370	3,334	3,743
Public works	674	698	737	934	915	892	1,063	793	1,101	914
Culture and recreation	237	250	270	250	331	410	433	433	438	356
Capital outlay	394	538	708	362	302	806	639	512	745	537
Debt service	-	-	-	-	-	-	-	-	-	-
Principal	-	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-	-
Other charges	-	-	-	-	-	-	-	-	-	-
<b>Total expenditures</b>	<b>4,293</b>	<b>4,426</b>	<b>5,158</b>	<b>5,888</b>	<b>5,838</b>	<b>6,290</b>	<b>6,780</b>	<b>6,934</b>	<b>7,928</b>	<b>7,708</b>
<b>Excess of revenues over (under) expenditures</b>	<b>646</b>	<b>1,071</b>	<b>252</b>	<b>(549)</b>	<b>652</b>	<b>905</b>	<b>1,130</b>	<b>1,183</b>	<b>124</b>	<b>(279)</b>

**City of Snyder, Texas**  
**Tax Revenue by Source, Governmental Funds**  
**Last Ten Fiscal Years**  
**(modified accrual basis of accounting)**  
*(amounts expressed in thousands)*

<u>Fiscal Year</u>	<u>Property</u>	<u>Sales &amp; Use</u>	<u>Occupancy</u>	<u>Franchise</u>	<u>Alcoholic Beverage</u>	<u>Total</u>
2007	1,269	1,732	220	642	8	3,871
2008	1,331	2,106	255	700	8	4,400
2009	1,416	1,888	281	754	8	4,347
2010	1,500	1,952	260	700	6	4,418
2011	1,668	2,375	328	842	5	5,218
2012	1,761	2,512	371	758	5	5,407
2013	1,895	3,070	436	758	12	6,171
2014	1,961	3,256	433	817	12	6,479
2015	2,173	2,710	439	778	12	6,112
2016	2,349	2,000	353	743	10	5,455

**City of Snyder, Texas**  
**Assessed Value and Estimated Value of Taxable Property**  
**Last Ten Fiscal Years**

Fiscal Year Ended	Total Assessed	Less:		Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value' as a Percentage of Actual Value
		Tax Exempt Real Property					
2007	\$ 349,163,837	\$ 39,683,193	\$	309,480,644	0.4102	\$ 309,480,644	112.82%
2008	309,480,644	46,857,621		262,623,023	0.4123	262,623,023	117.84%
2009	294,652,169	4,949,824		289,702,345	0.4038	289,702,345	101.71%
2010	336,212,168	10,236,424		325,975,744	0.4310	325,975,744	103.14%
2011	332,838,865	4,636,829		328,202,036	0.4445	328,202,036	101.41%
2012	343,818,578	1,696,835		342,121,743	0.4445	342,121,743	100.50%
2013	365,340,602	14,487,492		350,853,110	0.4445	350,853,110	104.13%
2014	385,179,707	4,232,603		380,947,104	0.4445	380,947,104	101.11%
2015	463,792,092	10,728,810		453,063,282	0.4387	453,063,282	102.37%
2016	472,053,602	8,833,423		463,220,179	0.4410	463,219,639	101.91%

Source: Scurry County Appraisal District

Note: Assessed values are determined as of January 1, and relate to taxes levied on the first day of the following fiscal year.

Assessed value is equal to 100% of estimated value. All property is assessed the same rate regardless of real or personal property, commercial, residential, or industrial.

'Includes tax-exempt property.



**City of Snyder, Texas  
Property Tax Rates<sup>1</sup>  
Direct and Overlapping<sup>2</sup> Governments  
Last Ten Fiscal Years**

Fiscal Year	City of Snyder Tax Rate			Overlapping Tax Rates												Total Direct & Overlapping Rates
				Scurry County			S I S D			Western Texas College			Scurry County Hospital			
	Operating	Debt Service	Total	Operating	Debt Service	Total	Operating	Debt Service	Total	Operating	Debt Service	Total	Operating	Debt Service	Total	
2007	0.4102	0.000	0.4102	0.2780	0.0174	0.2954	1.0400	0.0750	1.1150	0.1282	0.000	0.1282				1.9488
2008	0.4123	0.000	0.4123	0.2470	0.000	0.2470	1.1015	0.0615	1.1630	0.1174	0.000	0.1174				1.9397
2009	0.4038	0.000	0.4038	0.5910	0.0467	0.6377	1.0400	0.1240	1.1640	0.1520	0.000	0.1520	0.2700	0.0000	0.2700	2.6275
2010	0.4310	0.000	0.4310	0.3375	0.0435	0.3810	1.0400	0.1240	1.1640	0.1523	0.000	0.1523	0.2700	0.0000	0.2700	2.3983
2011	0.4445	0.000	0.4445	0.3559	0.0430	0.3989	1.0400	0.1240	1.1640	0.2114	0.000	0.2114	0.2700	0.0000	0.2700	2.4888
2012	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.000	0.1858	0.2100	0.0000	0.2100	2.3179
2013	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.000	0.1858	0.2064	0.0000	0.2064	2.3285
2014	0.4387	0.000	0.4387	0.2841	0.0287	0.3128	1.0400	0.1240	1.1640	0.2457	0.000	0.2457	0.2064	0.0000	0.2064	2.3676
2015	0.4387	0.000	0.4387	0.2843	0.0357	0.3200	1.0400	0.1240	1.1640	0.3275	0.000	0.3275	0.2538	0.0000	0.2538	2.5040
2016	0.4410	0.000	0.4410	0.3800	0.0000	0.3800	1.0400	0.1240	1.1640	0.3300	0.000	0.3300	0.2803	0.0144	0.2947	2.6097

Source: Scurry County Tax Collector, Snyder Independent School District, and Western Texas College

<sup>1</sup>Tax rate is per \$100 of taxable assessed value

<sup>2</sup>Overlapping rates are those of local and county governments that apply to property owners within the City of Snyder. Not all overlapping rates apply to all City of Snyder property owners (e.g., the rates for special districts apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district).

The Hospital District's M&O is included in with Scurry County in 2009. Their rate was 0.2700 and they had no debt service.

**City of Snyder, Texas**  
**Principal Property Taxpayers**  
**Fiscal Year End 2016 and 2007**  
*(amounts expressed in thousands)*

Taxpayer	2016			2007		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Wal-Mart Real Estate Bus	\$ 7,700	1	1.6%			
Wal-Mart Stores	5,435	2	1.2%	2,700	7	0.9%
Baker Hughes Oilfield Sol.	4,801	3	1.0%			
Walton, ED Const.	4,500	4	1.0%			
Cudd Pumping Services	4,174	5	0.9%	2,861	6	0.9%
Oncor Electric Delivery LLC	3,976	6	0.8%			
Baar, Michael, LLC	3,600	7	0.8%			
Grimmet Bros, Inc.	3,529	8	0.7%	2,248	9	0.7%
West Texas State Bank	3,495	9	0.7%			
Spirit Spe. US Snyder	3,195	10	0.7%	3,059	5	1.0%
SW Bell Telephone				3,561	3	1.2%
Basic Energy Services				3,476	4	1.1%
TXU Electric Delivery				3,747	1	1.2%
Suddenlink				3,679	2	1.2%
UCO Spinning LP				2,309	8	0.7%
Wood Group				1,745	10	0.6%
<b>Totals</b>	<b>\$ 44,405</b>		<b>9.4%</b>	<b>\$ 29,385</b>		<b>9.6%</b>

Source: Scurry County Appraisal District

**City of Snyder, Texas**  
**Property Tax Levies and Collections**  
**Last Ten Fiscal Years**

Fiscal Year Ended	Total Tax Levy for Fiscal Year	Collections within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2007	\$ 1,208,128	\$ 1,175,245	97.28%	\$ 30,205	\$ 1,206,194	99.8%
2008	1,274,579	1,243,278	97.54%	28,323	1,272,388	99.8%
2009	1,383,865	1,347,968	97.41%	31,549	1,380,403	99.7%
2010	1,618,718	1,431,099	88.41%	183,438	1,615,470	99.8%
2011	1,719,293	1,569,380	91.28%	145,139	1,715,878	99.8%
2012	1,719,042	1,676,668	97.54%	37,053	1,714,609	99.7%
2013	1,822,737	1,781,214	97.72%	39,687	1,820,901	99.9%
2014	1,918,640	1,875,104	97.73%	28,043	1,908,114	99.5%
2015	2,150,281	2,102,723	97.79%	-	2,124,785	98.8%
2016	2,353,019	2,280,256	96.91%	-	2,280,256	96.9%

**City of Snyder, Texas**  
**Taxable Sales by Category**  
**Last Ten Calendar Years**  
*(amounts expressed in thousands)*

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Construction	\$ 4,739	\$ 5,940	\$ 5,310	\$ 6,444	\$ 7,441	\$ 7,759	\$ 8,695	\$ 9,976	\$ 6,578	2,624
Mining/Quarrying/Oil & Gas Extraction	642,397	389,733	158,386	588,193	703,643	733,093	508,852	773,350	479,591	31,805
Manufacturing	6,736	7,422	7,407	85,262	13,818	16,898	21,513	19,919	15,244	4,162
Wholesale Trade	10,183	12,946	9,475	8,341	12,003	11,730	12,167	13,330	7,441	1,796
Transportation/Warehousing	9	-	251	70	123	56	130	35	14	-
Retail Trade	60,896	71,108	63,205	66,797	73,668	78,338	82,832	88,604	80,363	35,583
Information	4,447	3,661	3,279	3,292	3,765	4,005	4,315	4,737	4,805	2,377
Finance/Insurance	28	36	35	41	92	130	1,947	77	112	44
Real Estate/Rental/Leasing	4,179	4,894	4,458	4,215	5,096	6,508	8,336	8,664	3,717	979
Professional/Scientific/Technical Services	596	507	386	354	557	561	626	1,081	683	351
Admin/Support/Waste mgmt/Remediation Serv.	1,315	1,435	1,089	1,274	1,157	762	681	1,034	849	373
Educational Services	5	23	13	9	6	3	2	3	1	-
Health Care/Social Assistance	43	177	185	238	150	186	126	322	384	214
Arts/Entertainment/Recreation	200	139	216	120	109	308	431	432	329	146
Accommodation/Food Services	15,744	16,949	16,069	17,044	18,293	20,077	21,445	22,184	21,824	10,160
Other Services (except Public Administration)	7,398	8,047	6,819	7,934	8,717	9,535	9,692	9,758	8,825	3,955
<b>Total</b>	<b>\$ 758,915</b>	<b>\$ 523,017</b>	<b>\$ 276,583</b>	<b>\$ 789,628</b>	<b>\$ 848,638</b>	<b>\$ 889,949</b>	<b>\$ 681,790</b>	<b>\$ 953,506</b>	<b>\$ 630,760</b>	<b>\$ 94,569</b>
City direct sales tax	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%

Source: State Comptroller of Texas  
(information available for current year is only for first two quarters )

**City of Snyder, Texas**  
**Ratios of Outstanding Debt by Type**  
**Last Ten Fiscal Years**  
(amounts expressed in thousands, except per capita amount)

Fiscal Year	Governmental Activities			Business-Type Activities			Total Primary Government	Percentage of Personal Income <sup>1</sup>	Per Capita <sup>1</sup>
	General Obligation Bonds	Capital Leases		Water Sewer Bonds	Capital Leases				
2007	-	-	-	4,155	-	-	4,155	2.31%	385
2008	-	-	-	3,545	-	-	3,545	1.97%	329
2009	-	-	-	2,905	-	-	2,905	1.62%	269
2010	-	-	-	5,812	-	-	5,812	2.59%	519
2011	-	-	-	5,063	-	-	5,063	2.25%	452
2012	-	-	-	4,304	2,985	-	7,289	2.68%	639
2013	-	-	-	3,514	2,945	-	6,459	2.38%	567
2014	-	-	-	12,172	2,778	-	14,950	5.60%	1,335
2015	-	-	-	11,678	2,606	-	14,284	5.28%	1,257
2016	-	-	-	11,268	2,430	-	13,698	5.15%	1,164

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

<sup>1</sup>See the Schedule of Demographic and Economic Statistics for personal income and population data.

**City of Snyder, Texas**  
**Ratios of General Bonded Debt Outstanding**  
**Last Ten Fiscal Years**  
(amounts expressed in thousands, except per capita amount)

<b>Fiscal Year</b>	<b>General Obligations Bonds</b>	<b>Percentage of Estimated Actual Taxable Value<sup>1</sup> of Property</b>	<b>Per Capita<sup>2</sup></b>
2007	-	0.00%	-
2008	-	0.00%	-
2009	-	0.00%	-
2010	-	0.00%	-
2011	-	0.00%	-
2012	-	0.00%	-
2013	-	0.00%	-
2014	-	0.00%	-
2015	-	0.00%	-
2016	-	0.00%	-

Note: Details regarding the City's outstanding debt can be found in the notes to the financial statements.

<sup>1</sup>See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

<sup>2</sup> Population data can be found in the Schedule of Demographic and Economic Statistics

**City of Snyder, Texas**  
**Direct and Overlapping Governmental Activities Debt**  
**As of September 30, 2016**  
*(amounts expressed in thousands)*

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable<sup>1</sup></u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes:			
City of Snyder direct debt	\$ -	100.00%	\$ -
Scurry County	13,845	19.05%	2,637
Scurry County JCD	13,230	19.64%	2,598
Snyder Independent School District	24,625	15.29%	3,765
Scurry County Hospital District	-	17.84%	-
Total direct and overlapping debt	\$ <u>51,700</u>		\$ <u>9,000</u>

**Sources:**

- Assessed value data used to estimate applicable percentages provided by the Scurry County Appraisal District.
- Debt outstanding data provided by the individual entities.

**Note:**

Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the city of Snyder. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

<sup>1</sup>The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the governments boundaries and dividing it by the county's total taxable assessed value.

**City of Snyder, Texas**  
**Legal Debt Margin Information**  
**Last Ten Fiscal Years**  
*(amounts expressed in thousands)*

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
Debt Limit	\$ 28,006	\$ 31,886	\$ 35,020	\$ 34,645	\$ 33,748	\$ 34,552	\$ 36,534	\$ 38,518	\$ 46,679	\$ 47,205
Total net debt applicable to limit	-	-	-	-	-	-	-	-	-	-
Legal debt margin	\$ 28,006	\$ 31,886	\$ 35,020	\$ 34,645	\$ 33,748	\$ 34,552	\$ 36,534	\$ 38,518	\$ 46,679	\$ 47,205
Total net debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%

**Legal Debt Margin Calculation for Fiscal Year 2016**

Assessed Value	\$ 463,220
Add Back: exempt property	8,833
Total Assessed Value	<u>\$ 472,053</u>
Debt limit (10% of total assessed value)	47,205
Debt applicable to limit:	
General obligation bonds	-
Legal debt margin	<u>\$ 47,205</u>

Note: Under state finance law, the City of Snyder's outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.



**City of Snyder, Texas  
Pledged-Revenue Coverage  
Last Ten Fiscal Years**

<b>Water &amp; Sewer Revenue Bonds</b>						
<b>Fiscal Year</b>	<b>Water &amp; Sewer Charges and Other</b>	<b>Less: Operating Expenses</b>	<b>Net Available Revenue</b>	<b>Debt Service</b>		<b>Coverage</b>
				<b>Principal</b>	<b>Interest</b>	
2007	\$ 4,557,246	\$ 3,114,195	\$ 1,443,051	\$ 590,000	\$ 183,812	1.86
2008	4,521,210	3,299,151	1,222,059	610,000	159,282	1.59
2009	4,320,129	3,473,424	846,705	640,000	137,786	1.09
2010	4,647,640	3,617,898	1,029,742	325,000	42,218	2.80
2011	5,399,028	4,055,157	1,343,871	755,000	188,560	1.42
2012	6,012,799	4,188,779	1,824,020	755,000	138,303	2.04
2013	5,957,620	4,780,613	1,177,007	785,000	116,281	1.31
2014	6,602,087	5,122,274	1,479,813	465,000	327,237	1.87
2015	6,625,686	5,296,161	1,329,525	485,000	408,948	1.49
2016	6,930,358	5,564,019	1,366,339	400,000	394,753	1.72

Note: Details regarding the government's outstanding debt can be found in the notes to the financial statements. Water & Sewer Charges and Other includes investment earnings but not tap fees. Operating expenses do not include interest or depreciation.

**City of Snyder, Texas**  
**Demographic and Economic Statistics**  
**Last Ten Fiscal Years**

Fiscal Year	(in thousands)		Per Capita Personal Income	Median Age	School Enrollment	Unemployment Rate
	Population	Personal Income				
2007	10,783	\$ 179,505	\$ 16,647	36.0	4,816	4.80%
2008	10,783	179,505	16,647	36.0	5,306	4.10%
2009	10,783	179,505	16,647	36.0	5,244	6.80%
2010	11,202	224,813	20,069	34.5	5,066	6.42%
2011	11,202	224,813	20,069	34.5	5,027	5.40%
2012	11,400	271,913	23,852	33.9	7,216	4.30%
2013	11,400	271,913	23,852	33.6	7,573	4.60%
2014	11,202	267,190	23,852	33.0	5,017	3.20%
2015	11,368	270,297	23,777	33.0	5,039	4.10%
2016	11,768	284,715	24,194	36.0	5,037	6.70%

Data Sources: U.S. Census, Snyder Independent School District, Western Texas College, Texas Workforce Commission.

Note: Population, median age, education level information and personal income are based on 2010 census.  
Unemployment rate information is an adjusted yearly average. School enrollment is based on the census as of September 30.

**City of Snyder, Texas  
Principal Employers  
Fiscal Year End 2015 and 2006**

<b>2016</b>			
<b><u>Employer</u></b>	<b><u>Employees</u></b>	<b><u>Rank</u></b>	<b><u>Percentage of Total City Employment¹</u></b>
Texas Department of Criminal Justice	369	1	7.65%
Snyder ISD	349	2	7.24%
Patterson UTI	242	3	5.02%
Cogdell Memorial Hospital	176	4	3.65%
Wal-Mart	130	5	2.70%
Walton Construction	130	6	2.70%
United Supermarket	128	7	2.65%
Scurry County	126	8	2.61%
Western Texas College	126	9	2.61%
Key Energy Services, Inc.	120	10	2.49%
<b>Total</b>	<b>1,527</b>		<b>31.67%</b>

<b>2007</b>			
<b><u>Employer</u></b>	<b><u>Employees</u></b>	<b><u>Rank</u></b>	<b><u>Percentage of Total City Employment</u></b>
Snyder ISD	349	1	2.12%
Texas Department of Corrections	339	2	2.06%
Kinder Morgan CO2 Co.	250	3	1.52%
Patterson-UTI Energy, Inc.	232	4	1.41%
Cogdell Memorial Hospital	220	5	1.34%
United Supermarket	200	6	1.22%
Basic Energy Service	150	7	0.91%
Scurry County	150	8	0.91%
Walton Construction	130	9	0.79%
Key Energy Services	120	10	0.73%
<b>Total</b>	<b>2,140</b>		<b>13.01%</b>

Source: Texas Workforce Commission

**City of Snyder, Texas**  
**Full-time Equivalent City Government Employees by Function**  
**Last Ten Fiscal Years**

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>GENERAL FUND</b>										
Administration	2	2	2	2	2	2	2	2	2	2
Finance	5	5	2	2	2	2	4	4	4	4
Planning & Zoning	2	2	2	2	2	2	2	3	3	3
Municipal Court	2	3	3	3	3	3	3	3	3	3
Community Service	0	0	0	0	0	0	0	0	0	0
Accounting	0	0	3	3	3	2	0	0	0	0
Data Processing	0	0	2	2	2	2	1	1	1	1
City Sec./Records Management	0	0	2	2	2	0	0	2	2	2
Police	20	21	22	22	22	22	22	23	27	25
Animal Control	3	3	3	3	3	3	3	3	3	3
Fire	9	9	9	10	10	10	10	10	10	11
Street	4	4	4	4	4	4	4	4	5	6
<b>Total General Fund</b>	<b>47</b>	<b>48</b>	<b>52</b>	<b>53</b>	<b>53</b>	<b>52</b>	<b>51</b>	<b>55</b>	<b>60</b>	<b>60</b>
<b>WATER &amp; SEWER</b>										
Sanitary Sewer	2	2	2	2	2	2	2	2	2	2
Wastewater Treatment	5	5	5	5	5	5	5	5	3	3
Treatment - Water	5	5	5	5	5	5	5	5	6	6
Distribution - Water	2	2	2	2	2	2	2	2	3	2
Utility	9	9	7	7	7	6	6	6	6	6
<b>Total Water &amp; Sewer Fund</b>	<b>23</b>	<b>23</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>19</b>
<b>SANITATION</b>										
Sanitation/Collection	5	5	5	5	5	5	5	5	6	6
Sanitation/Landfill	6	6	6	6	6	6	6	6	5	5
<b>Total Sanitation Fund</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
<b>INTERNAL SERVICE</b>										
Central Garage	1	1	1	1	1	1	1	1	1	1
<b>Total Central Garage</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>TOTAL</b>	<b>82</b>	<b>83</b>	<b>85</b>	<b>86</b>	<b>86</b>	<b>86</b>	<b>86</b>	<b>87</b>	<b>92</b>	<b>91</b>

Source: City of Snyder Human Resources Office

**City of Snyder, Texas**  
**Operating Indicators by Function**  
**Last Ten Fiscal Years**

Function	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016
<b>Police</b>										
Physical arrests	834	827	884	812	868	535	478	588	478	731
Traffic violations	6,479	6,057	5,180	6,157	4,829	6,434	5,601	5,299	4,949	3,781
<b>Fire</b>										
Number of calls answered	341	523	407	393	550	372	439	452	463	500
Inspections	132	132	149	115	87	63	113	72	77	153
Public Education Programs	-	-	-	-	-	-	-	-	21	25
Highways and streets										
Street resurfacing (blocks)	79	115	144			80	100	-	50	-
<b>Sanitation</b>										
Refuse collected (tons/day)	135	119	125	144	114	117	150	175	175	170
Recyclables collected (tons/mo)	16	29	30	20	29	27	27	24	25	20
<b>Water</b>										
New connections	1,387	1,562	1,192	1,033	1,156	1,325	1,510	1,561	1,723	1,736
Water mains breaks	63	46	37	55	82	33	25	48	80	32
Average daily consumption (millions of gallons)	2	2	2	2	2	2	2	2	2	2
<b>Wastewater</b>										
Average daily sewage treatment (thousands of gallons)	1,119	1,094	1,089	1,184	984	923	991	1,400	1,454	1,454

Sources: Various government departments.

**City of Snyder, Texas**  
**Capital Asset Statistics by Function**  
**Last Ten Fiscal Years**

Function	2007	2008	2009	#	2010	2011	2012	2013	2014	2015	2016
Public Safety											
Police:											
Stations	1	1	1	1	1	1	1	1	1	1	1
Patrol units	16	19	19	19	20	21	21	21	21	22	22
Fire stations	1	1	1	1	1	1	1	1	1	1	1
Sanitation											
Collection trucks	6	6	6	6	6	6	6	6	6	6	6
Highways and streets											
Streets (miles)	111	111	111	111	111	111	111	111	111	111	111
Streetlights	1,168	1,168	1,180	1,180	1,180	1,177	1,177	1,177	1,177	1,177	1,177
Traffic signals											
(controlled by City)	1	1	-	-	-	-	-	-	-	-	-
Culture and recreation											
Parks acreage	126	126	126	126	126	126	126	126	126	126	126
Swimming pools	1	1	1	1	1	1	1	1	1	1	1
Water											
Water mains (miles)	91	91	91	91	91	91	91	91	91	91	91
Fire hydrants	330	330	331	331	334	424	424	424	424	424	424
Maximum daily capacity											
(thousands of gallons)	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Sewer											
Sanitary sewers (miles)	87	87	87	87	87	87	87	87	87	87	87
Storm sewers (miles)	2	2	2	2	2	2	2	2	2	2	2
Maximum daily treatment capacity											
(thousands of gallons)	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310

Sources: Various city departments.







## GLOSSARY

**APPROPRIATED BUDGET:** Expenditure authority created by the appropriation bills or ordinances that are signed into law and related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

**ASSIGNED FUND BALANCE:** The portion of the net position of a governmental fund that reflects a government's intended use of resources

**COMMITTED FUND BALANCE:** The portion of the net position of a governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remains legally binding unless removed in the same manner.

**COMPONENT UNIT:** Legally separate organization that must be included in the financial report of the primary government (primary government + component units= financial reporting entity).

**CURRENT ASSET:** Those assets that can be converted into cash within one year. On the asset side of the ledger, accounts are arranged in order of their liquidity – the speed which they can be sold for cash. Cash and investments are the most liquid. Other current assets include taxes and accounts receivable, inventory and prepaid expenses.

**DEPRECIATION:** A type of expense associated with the use of fixed assets other than land. The annual depreciation of fixed assets is reported on the financial statements of funds using the accrual basis of accounting.

**ENTERPRISE FUND:** A separate fund used to account for services – for example, water, sewer – that are supported primarily by service charges paid by users.

**EXPENDITURES:** An accounting term that refers to the value of goods and services received during a period of time, regardless of when they are used (accrual basis) or paid for (cash basis).

**EXPENSES:** An accounting term that refers to the value of goods and services used during a period of time, regardless of when they were received (modified accrual basis) or paid for (cash basis). For example, depreciation is the expense incurred in using up fixed assets for the accounting period.

**FIXED ASSETS:** A category of noncurrent assets that includes land, building and equipment that are reported in proprietary and fiduciary funds. The annual cost of using buildings and equipment in producing the services provided by the fund is reported as depreciation in the CAFR.

**FUND ACCOUNTING:** A term used to describe the use of funds in recording, reconciling, and reporting financial transactions. Governmental accounting information is organized into funds, each with separate revenues, expenditures, (or expenses), and fund balances, and each fund is a self-contained set of self-balancing accounts.

**FUND BALANCE:** Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

**GENERAL FUND:** One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources not accounted for in some other fund.

**INTERNAL SERVICE FUNDS:** Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

**LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS:** Costs incurred to provide for the protection of the environment that occurs near or after the date that a municipal solid-waste landfill stops accepting solid waste and throughout the post closure period. Closure and post closure care costs include the cost of equipment and facilities (leachate collection systems and final cover) as well as the cost of services (post closure maintenance and monitoring costs).

**LIABILITY ACCOUNT:** A type of account that contains information on claims to be fund's assets, either by other funds of the local government or by external entities. As liabilities come due (accounts payable, bonds payable), cash or other assets are transferred to the claimant to satisfy the claim.

**LINE-ITEM BUDGET:** A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

**NET ASSETS:** Under the accrual basis of accounting, the difference between assets and liabilities. A net assets statement combines all funds and any component units in which the local government has a primary financial interest, such as a school district.

**NET INCOME:** A measure of the profitability of an enterprise fund. Net income is the difference between the revenues earned from the services provided by the fund and the expenses incurred in generating those revenues. It is a measure of the efficiency of the enterprise at leveraging its expenses into profits.

**RECEIVABLES:** A type of asset account that records revenues that are due but not yet collected.

**RESTRICTED FUND BALANCE:** The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

**REVENUES:** The resources that governments derive from taxes, user charges, and other sources of income. Revenues are recognized by local governments in their accounts in one of two ways. For governmental funds using the modified accrual basis of accounting, revenues are recognized when they are measureable and available to pay for expenditures. For proprietary and fiduciary funds, revenues are recognized when they are measureable and earned.

**TAX INCREMENT FINANCING:** (TIF) A tax incentive designed to attract business investment by the dedication of property tax revenue from the redevelopment of an area (tax increment district) to finance development-related costs in that district. TIF divides tax revenue from the area into two categories: (1) taxes on the predevelopment value of the tax base, which are kept by each taxing body; and (2) taxes from increased property value resulting from redevelopment, which are deposited by each jurisdiction in a tax increment fund and are used to finance public improvements in the redevelopment area.

**UNASSIGNED FUND BALANCE:** The difference between total fund balance in a governmental fund and its non-spendable, restricted, committed, and assigned component.

**UNRESTRICTED FUND BALANCE:** The difference between total fund balance in a governmental fund and its non-spendable and restricted components.

**WORKING CAPITAL** - Current assets less current liabilities. The measure of working capital indicates the relatively liquid portion of total enterprise fund capital, which constitutes a margin or buffer for meeting obligations.