

CITY OF SNYDER

FISCAL YEAR 2015-2016

ANNUAL BUDGET COVER PAGE

This budget will raise more revenue from property taxes than last year's budget by an amount of \$132,236, which is a 6.95% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$47,067.

The members of the governing body voted on the proposal to consider the budget as follows:

FOR: Councilmembers Rodney Dupree, Vernon Clay, Steve Rich, Steve Highfield, Tom Strayhorn, and Luann Burleson.

AGAINST: None.

PRESENT and not voting: None.

ABSENT: None.

Property Tax Rate Comparison

	2015-2016	2014-2015
Property Tax Rate	\$0.4387/100	\$0.4387/100
Effective Tax Rate	\$0.4131/100	\$0.4124/100
Effective Maintenance & Operations Tax Rate	\$0.00	\$0.00
Rollback Tax Rate	\$0.4614/100	\$0.4388/100
Debt Rate	\$0.00	\$0.00

Total debt obligation for the City of Snyder secured by property taxes is \$0.00.

ANNUAL BUDGET
OF THE
CITY OF SNYDER, TEXAS
FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2015

CITY COUNCIL

Tony Wofford, Mayor

Steve Highfield, Mayor Pro-Tem

Rodney Dupree, Councilmember

Vernon Clay, Councilmember

Steve Rich, Councilmember

Tom Strayhorn, Councilmember

Luann Burleson, Councilmember

ADMINISTRATIVE STAFF

Merle Taylor City Manager

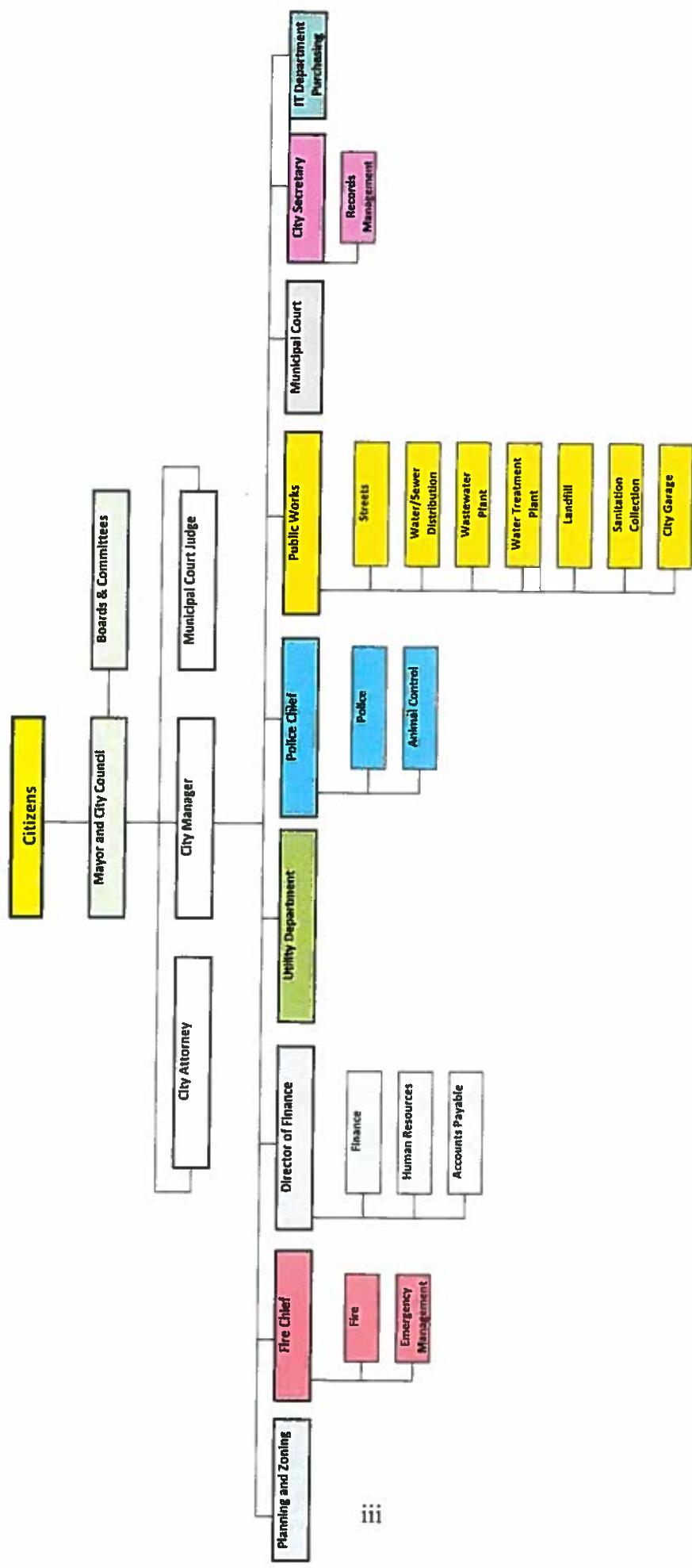
Patricia Warren Treasurer/Director
of Finance

Underwood Law Firm Attorney for the City

City of Snyder

Organization Chart

Fiscal Year 2016



CITY OF SNYDER, TEXAS

ANNUAL BUDGET 2015-2016
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THE CITY OF SNYDER, TEXAS

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325/573-4957 • 325/573-7505 Fax
www.ci.snyder.tx.us

September 30, 2015

Honorable Mayor and City Council
City of Snyder
Snyder, Texas 79549

Honorable Mayor, Members of City Council and Citizens of Snyder,

The adopted fiscal year 2016 budget is a balance between the City's strategic objectives and available resources. It reflects the diligent efforts of City staff to produce an operating budget plan that is driven by the policies, goals and objectives of City Council. The budget is streamlined to control costs, while maximizing customer-service and service delivery. It is also flexible and adaptable, while maintaining a focus on our core services and fiscal readiness.

We have, after evaluating and prioritizing, compiled an Annual Operating Budget for FY 2015-16 which totals \$19,486,235 an increase of \$829,885 or 4.45% over appropriations for FY 2014-15. We seek to maintain the City's present level of municipal services, contribute to Water Fund reserve, and prepare for pending capital expenditures by combining the ad valorem tax rate of .4387 with a \$3.00 increase in the water meter minimum charge of \$28.16 to \$31.16. The budget is presented by fund and department within each fund starting with the Governmental Funds, then the Proprietary Funds, and the Fiduciary Fund, as illustrated below:

I. Governmental Fund Types:

1. General Fund

General Government

- Department 1 - Administration
- Department 2 - Finance/Accounting
- Department 3 - Planning & Zoning
- Department 4 - Municipal Court
- Department 5 - Community Service
- Department 6 - City Secretary/Records Management
- Department 7 - Data Processing

Public Safety

- Department 16 - Police
- Department 17 - Animal Control
- Department 18 - Fire

Public Works

- Department 25 - Streets

2. Special Revenue Funds

Motel

Tax Increment Finance (TIF)

II. Proprietary Fund Types:

1. Enterprise Fund

Sanitation

- Department 30 - Sanitation Collection
- Department 31 - Sanitation Landfill

Water & Sewer

- Department 35 - Sanitary Sewer

Department 36 - Sewage Treatment
Department 74 - Water Production
Department 75 - Water Distribution
Department 76 - Utility

2. Internal Service Funds

Department 80 - Central Garage

III. Fiduciary Fund Types:

D.C.O.S. (not available for current year)

Each fund summary is presented in a past, current and budget year financial position. Each fund is profiled, in detail, by revenue and expenditure. This operating budget has been prepared in accordance with generally accepted accounting principles and practices.

BUDGET DEVELOPMENT

In preparation of this year's operating budget, the Finance Department provided each department with budget packets. The budget packets included a budget calendar, general instructions, personnel evaluations, prior year's actual expenditures, and five-year capital improvement programs.

General instructions provided to department heads were:

Complete line items as necessary for 2015-2016 budget.

Submit and review dates according to Budget Calendar provided.

Departments were requested to maintain status quo on operational expenses as in the previous FY 14-15.

Departments with capital improvement projects were asked to prioritize those projects and give justification on all requests.

The City has maintained a pay-as-you-go approach to major capital improvements, as opposed to bonded indebtedness. The new Sewage Treatment Plant's cost of \$4.375M was funded through the Texas Water Development Board's low interest (5-1/2 - 6%) SRF loan program, which retired in 2013. In 2010 the City issued Certificates of Obligation in the amount of \$3,495,000 for an energy analysis and service agreement. The bulk of this amount is for an automatic meter reading system for the City. In 1995 the City issued Certificates of Obligation in the amount of \$3.290M for a 5mgd expansion to the water treatment plant. Refunding Bonds in the amount of \$1,340,000 were used for refinancing of the 1995 Series. The Certificates of Obligation will mature in 2025, the Refunding Bonds in 2015. An equipment lease/purchase agreement for the amount of \$2,985,314 to finance the automation equipment at the Water Plant and Waste Water Plant, along with the pump and lift stations will mature in 2028. In 2013, the City issued Certificate of Obligation in the amount of \$9,000,000 for the replacement of water lines, improvements to sewer lines, and overhead storage tanks for future development. The Certificate of Obligation will mature in 2023.

Normal scale for new employees should be budgeted.

Staff members have reviewed and revised, as necessary, the operational levels of the various departments. The City's five-year Capital Improvement Plan has been updated and utility fees (Water, Sewer & Sanitation) have been reviewed for enterprise deposition. A representative of the City, County and College has reviewed budget requests from the Senior Citizen's Center, an external non-profit agency.

PERSONNEL

The Council allotted 2.00% C.O.L.A. increase to the pay plan in the 15-16 budget, including additional personnel in the Municipal Court and Fire Department.

REVENUE AND EXPENDITURES

The City's General Fund reflects the stabilization and expansion of the local economy. We have estimated Sales Tax revenue to decrease by 2.12% from budgeted FY 14-15. The tax rate for FY 2015 was .4387. Property valuations have increased by 6.95% (\$30,142,590) causing the effective tax rate for FY 15-16 to be .4131. The City has elected to adopt the proposed tax rate of .4387.

General Fund expenditures are up \$78,545 (1.04%) over FY 2014-15 budget, with personnel changes accounting for most of the increase.

Water sales revenue is projected to increase by 3.98% with a \$3.00 increase in the meter minimum charge of \$28.16 to \$31.16. Sanitation collection charges remain the same with no increase in rates. The maintenance of revenues is necessary to cover operating costs of the water treatment plant, wastewater treatment plant and the Subtitle D Landfill. Our Capital Improvements budget increased from \$2,889,310 to \$3,190,000 or (10.41%) more than last year. Primary projects include dump truck (\$100,000), pro-patch machine (\$150,000), waterlines (\$100,000), a dozer (\$385,000), a water truck (\$160,000) at the Landfill, a waste water treatment plant clarifier (\$225,000), building a new wash-bay facility at city garage (\$120,000), a 33 yard sanitation truck (\$185,000), and water treatment plant improvements (\$700,000).

BUDGET AND FISCAL POLICIES

Budget policies, as provided in the Charter of the City of Snyder and applicable to State Statutes were followed:

1. The City Manager, at least sixty (60) days prior to the beginning of each budget year (October 1), shall submit to the City Council a proposed budget and explanatory budget message.
2. The City Council provides at least one public hearing for the general public in which all public comments are heard.
3. The operating budget is legally enacted by the City Council through the passage of an ordinance not later than September 1st of each respective year.
4. Upon written recommendation of the City Manager, the Council may at any time transfer any unencumbered appropriation balance or any portion thereof within a department to another department.
5. Budgeting control is maintained at the departmental level with the assistance of monthly expense reports. The reports list the budgetary items by line, fund, department, etc. The accounting department maintains an encumbrance system incorporated with its purchase order procedure and this allows us to monitor strict cash flow.

FINANCIAL POLICY

The City of Snyder's informal long range financial policy to improve the City's financial position is as follows:

1. Continually update the City's 5-year Capital Improvements Plan and adjust when needed.
2. Seek the Award of Distinguished Budget Presentation in compliance with financial standards established by the Government Finance Officers Association.
3. Seek the Award of Certificate of Achievement for Excellence in Financial Reporting Program.
4. Continually provide working capital levels in all funds sufficient to meet current operating needs.

5. Maintain equipment and vehicle replacement programs.
6. Maintain an unreserved fund balance equal to 3 months operational expenses.
7. Continue to improve the financial position of the City in order to obtain the best possible bond rating for the City.
8. Continue to finance capital improvement projects in a yearly cash flow pay-as-you-go basis.
9. Continue to qualify for the Texas Comptroller Leadership Circle Gold Member for Financial Transparency.
10. Compile a comprehensive financial report that seeks to comply with the Certificate of Conformance standards as established by the Government Finance Officers Association.
11. Continue to seek government grants to offset capital budget expenditures.
12. Try to maintain a 20 year average for Capital purchases.
13. Launch the new safety program with regular monthly training through departmental meetings, along with video, to reduce the cost of worker's compensation expense.
14. The City of Snyder is presently meeting its long range policies regarding financial management.

GOALS AND OBJECTIVES

In summarizing this year's service levels to the community the following should be noted by the City Council:

1. Continue to support extension of FM 161 as a truck route around the central business district.
2. Continue regularly scheduled meetings with the heads of the Chamber of Commerce, School Boards, College Board, County Commissioner's Court, Hospital Board, and Appraisal District.
3. Continue the development of a long range capital improvements program and completion of the Comprehensive Plan.
4. Continue seal coating of 200,000 square yards of city streets per year.
5. Continue financial support of the Senior Citizens Center with funding of approximately \$42,215.
6. Continue to support the Development Corporation of Snyder and Chamber of Commerce in marketing Snyder development.
7. Continue consolidation of municipal and county services to eliminate duplication of costs. (i.e. PD/Sheriff's office communication consolidation of 911).
8. Upgrade infrastructure for additional economic development.
9. Continue updates on mapping all water, sewer mains, valves, and streets for computer assisted graphics adaptation. (GIS)
10. Continue safety training and CPR certification for all employees.
11. Continue support of Federal designation for a four-lane divided highway between I-27 and I-20.

12. Continue utilization of Price Daniel inmates.
13. Continue financial support the STAR program with funding of \$50,000.
14. Continue School Resource Officer Program with funding of approximately \$76,800.
15. Continue providing the Code Red service for citizens.
16. Apply for Community Improvement Grants.
17. Extend water service to Chemplex through Texas Capital Fund Grant.
18. Complete rehab of old Water Treatment Plant and rehab to service.
19. Lake J.B. Thomas nearing 80% capacity into CRMWD system.

OBSERVATION

The overall financial position of the City of Snyder remains healthy. We have an eye to the future and are proactively preparing for known capital expenditures. We continue to support the pay-as-you-go philosophy for major capital projects and equipment replacement. We have sought to maintain a timely program of capital equipment rotation. The City has taken measured steps to ensure adequate reserve levels in all funds. My sincere appreciation to the Department Heads and their employees in assembling the information and data required for this year's 2015-2016 City Budget.

Respectively submitted,



Merle Taylor
City Manager

ORDINANCE NO. 2020

AN ORDINANCE MAKING
APPROPRIATION FOR THE SUPPORT TO
THE CITY GOVERNMENT FOR THE
FISCAL YEAR BEGINNING OCTOBER 1,
2015 AND ENDING SEPTEMBER 30, 2016.

WHEREAS, THE City Manager has prepared and submitted to the City Council a budget estimate of expenditures and revenues of all city departments for the fiscal year beginning October 1, 2015 and ending September 30, 2016, which has been approved.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER,
TEXAS:

SECTION 1: THAT the sum of \$7,608,225 is hereby appropriated out of the General Fund for the payment of expenses of the city government hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
General Fund	\$ 7,608,225

SECTION 2: THAT the sum of \$623,485 is hereby appropriated out of the Special Revenue Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Motel Tax Fund	\$ 575,000
TIF	48,485
	<hr/> \$ 623,485

SECTION 3: THAT the sum of \$10,808,675 is hereby appropriated out of the Enterprise Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Water and Sewer	\$ 7,714,675
Sanitation	3,096,870
Total Enterprise Fund	<hr/> \$ 10,811,545

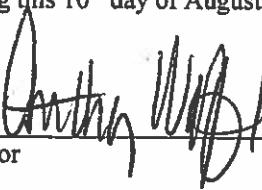
SECTION 4: THAT the sum of \$442,980 is hereby appropriated out of the Internal Service Fund as hereinafter itemized, to wit:

<u>FUND</u>	<u>APPROPRIATION</u>
Self Insurance Fund	\$ -0-
Central Garage Fund	442,980
Total Internal Service Fund	<hr/> \$ 442,980

TOTAL BUDGET (Memo Only)

\$ 19,486,235

PASSED AND APPROVED by the City Council on first reading this 10th day of August, 2015.



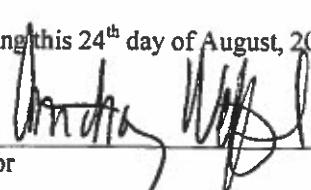
Mayor

ATTEST:

Shai Green

City Secretary

PASSED AND ADOPTED by the City Council on second reading this 24th day of August, 2015.



Mayor

ATTEST:

Shai Green

City Secretary

ORDINANCE NO. 2022

AN ORDINANCE SETTING THE TAX RATE AND LEVYING A TAX UPON ALL PROPERTY SUBJECT TO TAXATION WITHIN THE CITY OF SNYDER, TEXAS, FOR THE YEAR 2015, APPORTIONING SAID LEVY AMONG THE VARIOUS FUNDS AND ITEMS FOR WHICH REVENUE MUST BE RAISED; AND ASSESSING PENALTY AND INTEREST FOR THE NON-PAYMENT OF SUCH TAXES WITHIN THE TIME SET THEREFORE,

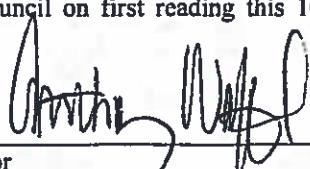
BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SNYDER, TEXAS:

SECTION 1. THAT there shall be levied and assessed upon property subject to taxation within the City of Snyder, Texas, for the year 2015 the sum of \$4387 per One Hundred Dollars (\$100.00) valuation thereof, and the same shall be applied to the General Fund.

SECTION 2. THAT all ad valorem taxes shall be paid before the 1st day of February, 2016, and taxes not paid by that date shall be delinquent, and all persons or property owners failing to pay any taxes owing on or before its delinquent date shall be charged interest at the rate of one-half of one percent (1/2 of 1%) for each month or fraction thereof, and, in addition, shall be charged a penalty of one percent (1%) of the principal amount due for the first month or part of month, or such delinquency, and thereafter, in addition to interest a penalty of one percent (1%) of the principal amount due for each additional month or fraction thereof, provided that the aggregate penalties to be charged shall never exceed ten percent (10%) on the original principal amount and such penalties shall not bear interest.

This tax rate will raise more taxes for maintenance and operations than last year's tax rate. The tax rate will effectively be raised by 6.20 percent over the effective tax rate and will raise taxes for maintenance and operations on a \$100,000 home by approximately \$0.

PASSED AND APPROVED on first reading by the City Council on first reading this 10th day of August, 2015.



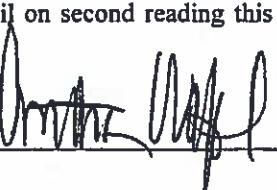
Mayor

ATTEST:

Shai Green

City Secretary

PASSED AND ADOPTED on second reading by the City Council on second reading this 24th day of August, 2015.



Mayor

ATTEST:

Shai Green

City Secretary

2015-2016 BUDGET SUMMARY

GOVERNMENTAL FUNDS

	GENERAL	SPECIAL REVENUE	2015-2016 TOTAL	PRIOR YEARS TOTAL		
				BUDGETED 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013
FUND BALANCE 10/01/14	8,260,257	(840)	8,259,417	8,259,417	6,808,271	5,747,729
Prior Year Adjustment					-	(74,433)
ESTIMATED RECEIPTS	7,608,225	623,485	8,029,680	8,029,680	8,117,207	7,915,465
PLUS: NON-CASH TRANSACTIONS	-	-	-		267,841	-
LESS: CASH TRANSACTIONS	-	-	-	-	-	-
RESERVED FUND BAL.	-	-	-	-	-	-
TOTAL FUNDS AVAILABLE	15,868,482	622,645	16,491,127	16,289,097	15,193,319	13,588,761
PROPOSED EXPENDITURES	7,608,225	623,485	8,231,710	(8,029,680)	(6,933,902)	(6,780,490)
PRIOR YEAR ADJUSTMENT						
UNDESIGNATED FUND BALANCE 09/30	8,260,257	(840)	8,259,417	8,259,417	8,259,417	6,808,271
INCREASE/(DECREASE)	-	-	-	-	1,451,146	1,060,542

PROPRIETARY FUNDS

	ENTERPRISE	INTERNAL SERVICE	2015-2016 TOTAL	PRIOR YEARS TOTALS		
				BUDGETED 2014-2015	ACTUAL 2013-2014	ACTUAL 2012-2013
CASH & CASH EQUIVALENTS B-O-Y	11,757,977	(487,152)	11,270,825	11,249,744	4,654,735	7,043,625
Cash Flows from Operating Activities	1,853,775	-	1,853,775	3,157,703	3,407,542	1,524,837
Cash Flows from Interfund Loans	(132,490)	-	(132,490)		(464,123)	
Cash flows from Capital Activities	(3,184,117)	(303,400)	(3,487,517)	(3,167,022)	3,597,028	(3,927,780)
Cash flows from Investing Activities	46,000	-	29,400	30,400	54,562	14,053
Net Increase or (Decrease) in Cash	(1,416,832)	(790,552)	(2,207,384)	21,081	6,595,009	(2,388,890)
CASH & CASH EQUIVALENTS E-O-Y	10,341,145	(1,277,704)	9,063,441	11,270,825	11,249,744	4,654,735

CITY OF SNYDER, TEXAS
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUNDS TYPES

2015-2016 BUDGET

	Governmental Fund Types		Totals
	General	Special Revenue	Proposed 2015-2016 Budget
Revenues:			
Taxes	5,989,550	623,485	6,613,035
Licenses and Permits	63,715	-	63,715
Intergovernmental	122,505	-	122,505
Charges for Services	1,236,305	-	1,236,305
Fines and Forfeitures	130,000	-	130,000
Interest	34,000	-	34,000
Contributions & donations	-	-	-
Miscellaneous	32,150	-	32,150
Total Revenues	7,608,225	623,485	8,231,710
Expenditures:			
General Government	2,083,750	-	2,083,750
Public Safety	4,101,895	-	4,101,895
Public Works	1,422,580	-	1,422,580
Culture and Recreation	-	575,000	575,000
Tax Increment Financing	-	48,485	48,485
Total Expenditures	7,608,225	623,485	8,231,710
Excess (Deficiency) of Revenues over Expenditures	-	-	-
Other Financing Sources (Uses):			
Sale of Fixed Assets	-	-	-
Proceeds from Notes Payable	+	-	-
Proceeds from Cert. of Oblig.	-	-	-
Transfers Out	-	-	-
Excess (Deficiency) of Rev. & Other Sources over Expenditures	-	-	-
Fund Balance B-O-Y	8,260,257	(840)	8,259,417
Plus depreciation	-	-	-
Changes in inventory	-	-	-
Changes in accounting prin.	-	-	-
Fund Balance E-O-Y	8,260,257	(840)	8,259,417

CITY OF SNYDER, TEXAS
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
FUND BALANCE/WORKING CAPITAL - ALL GOVERNMENTAL FUNDS TYPES

PRIOR YEAR TOTALS

	Budgeted 2014-2015	Actual 2013-2014	Actual 2012-2013	Actual 2011-2012
Revenues:				
Taxes	6,453,925	6,479,083	6,170,345	5,407,170
Licenses and Permits	65,900	56,419	146,025	34,316
Intergovernmental	112,500	125,681	105,534	127,482
Charges for Services	1,239,565	1,149,667	1,069,163	945,425
Fines and Forfeitures	115,000	108,421	108,867	107,594
Interest	25,000	24,012	24,452	22,384
Contributions & donations	-	23,000	223,000	496,536
Miscellaneous	56,850	150,924	63,079	54,758
Total Revenues	8,068,740	8,117,207	7,910,465	7,195,665
Expenditures:				
General Government	2,038,480	1,940,919	1,819,868	1,989,252
Public Safety	4,310,205	3,537,580	3,320,948	2,959,952
Public Works	1,180,995	1,022,435	1,206,314	930,535
Culture and Recreation	500,000	432,968	433,360	409,941
Tax Increment Financing	39,060			
Total Expenditures	8,068,740	6,933,902	6,780,490	6,289,680
Excess (Deficiency) of Revenues over Expenditures	-	1,183,305	1,129,975	905,985
Other Financing Sources (Uses):				
Sale of Fixed Assets	-	21,702	5,000	-
Transfer in	-	246,139	-	-
Proceeds from Cert. of Oblig.	-	-	-	-
Transfers Out	-	-	-	-
Excess (Deficiency) of Rev. & Other Sources over Expenditures	-	1,451,146	1,134,975	905,985
Fund Balance B-O-Y	8,259,417	6,808,271	5,747,729	4,841,744
Prior year adjustment	-	-	(74,433)	-
Plus depreciation	-	-	-	-
Changes in inventory	-	-	-	-
Changes in accounting prin.	-	-	-	-
Fund Balance E-O-Y	8,259,417	8,259,417	6,808,271	5,747,729

CITY OF SNYDER, TX
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES
IN WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

2015-2016 BUDGET

	Proprietary Fund Types		Totals
	Enterprise	Internal Service	Proposed 2015-2016 Budget
Operating Revenues:			
Billings to Departments	-	446,980	446,980
Water Sales	4,575,000	-	4,575,000
Sewer Charges	1,570,000	-	1,570,000
Sanitation Charges	2,066,050	-	2,066,050
Landfill Gate Fees	905,000	-	905,000
Billings & Collections for Sanitation	395,240	-	395,240
Water & Sewer Taps	55,000	-	55,000
Plumbing Permits & Inspc.	14,000	-	14,000
Miscellaneous	37,900	7,000	44,900
Grant Proceeds	-	-	-
Total Oper. Revenues	9,618,190	453,980	10,072,170
Operating Expenses:			
Personnel Services	2,092,660	73,140	2,165,800
Supplies	678,355	319,300	997,655
Maintenance	1,083,190	4,275	1,087,465
Services	3,740,500	24,500	3,765,000
Sundry Charges	218,470	4,300	222,770
Depreciation	2,512,580	17,465	2,530,045
Premiums	-	-	-
Claims	-	-	-
Total Oper. Expenses	10,325,755	442,980	10,768,735
Operating Income or (Loss)	(707,565)	11,000	(696,565)
Non-Oper. Revenues/(Expenses):			
Interest Income	46,000	-	46,000
Gain (Loss) on Sale of Asset	(305,490)	-	(305,490)
Amortized Issuance Cost	-	-	-
Debt Service	-	-	-
Total Non-Oper.	(259,490)	-	(259,490)
Net Income (Loss)	(967,055)	11,000	(956,055)
Add Depre. trans. to contr. cap.	-	-	-
Working Capital B-O-Y	11,757,977	(487,152)	13,383,385
Adjustments	(1,416,832)	(130,000)	(1,546,832)
Working Capital E-O-Y	10,341,145	(617,152)	9,723,993

CITY OF SNYDER, TEXAS
COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN
WORKING CAPITAL - ALL PROPRIETARY FUND TYPES

PRIOR YEAR'S TOTALS

	Proprietary Fund Types			
	Budgeted 2014-2015	Actual 2013-2014	Actual 2012-2013	Actual 2011-2012
Operating Revenues:				
Billings to Departments	451,185	391,585	402,045	948,228
Water Sales	4,400,000	4,574,205	4,076,343	4,171,819
Sewer Charges	1,540,000	1,567,673	1,501,536	1,472,644
Sanitation Charges	2,000,000	1,942,465	1,926,453	1,698,827
Landfill Gate Fees	765,000	904,779	750,199	612,594
Billings & Collections for Sanitation	381,920	360,753	327,408	312,012
Water & Sewer Taps	55,000	40,660	51,100	22,185
Plumbing Permits & Insc.	14,000	14,686	14,019	17,300
Miscellaneous	39,850	40,153	37,500	38,019
Grant Proceeds	-	-	-	37,908
Total Oper. Revenues	9,646,955	9,836,959	9,086,603	9,331,536
Operating Expenses:				
Personnel Services	2,156,880	2,078,219	1,973,896	1,797,797
Supplies	1,094,730	947,142	1,030,064	989,448
Maintenance	989,755	961,586	881,368	628,987
Services	3,641,275	3,261,505	3,269,917	2,901,207
Sundry Charges	180,935	166,187	240,184	219,185
Depreciation	2,037,150	1,821,830	1,629,597	1,637,896
Non Capitalized Equipment	-	1,117	-	-
Premiums	-	-	-	619,663
Claims	-	-	275,436	371,658
Total Oper. Expenses	10,100,725	9,237,586	9,300,462	9,165,841
Operating Income or (Loss)	(453,770)	599,373	(213,859)	165,695
Non-Oper. Revenues/(Expenses):				
Interest Income	15,400	14,813	14,813	14,045
Gain (Loss) on Sale of Asset	(486,885)	4,300	4,300	171,424
Amortized Issuance Cost	-	(18,174)	(18,174)	(18,174)
Debt Service	-	(215,160)	(215,160)	(147,973)
Total Non-Oper.	(471,485)	(214,221)	(214,221)	19,322
Net Income (Loss)	(925,255)	385,152	(428,080)	185,017
Add Depre. trans. to contr. cap.	-	-	-	-
Working Capital B-O-Y	14,796,973	14,411,821	14,885,787	14,700,770
Adjustments	(1,413,588)	-	(45,886)	-
Working Capital E-O-Y	13,383,385	14,796,973	14,411,821	14,885,787

**GENERAL FUND
NARRATIVE
FISCAL YEAR 2015-2016 BUDGET**

Sales tax revenues are projected to decrease by 2.12% for FY 2015-16 and current Ad Valorem tax collections are anticipated to be \$113,290 more than last year due to a higher property valuation. Franchise taxes will increase by \$27,000 or 3.42%. The increase in budgeted revenue for the FY 2015-16 is due primarily to the increase in ad valorem tax. Administrative fees will decrease .82%.

The City had an increase in property valuation creating an effective rate of .4131. The ad valorem rate of .4387 was adopted to fund the expenditures budgeted for 2015-16.

Anticipated revenues for the General Fund total \$7,608,225 an increase of \$78,545 or 1.04% over the preceding year's budget (see graph an page 8). The amount of revenues from various sources and the change from last year are shown in the following tabulation:

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from FY 2015</u>
Taxes	\$5,989,550	78.72%	\$ 74,685
Licenses & Permits	63,715	0.84	(2,185)
Intergovernmental	122,505	1.61	10,005
Charges for Services	1,236,305	16.25	(3,260)
Fines & Forfeitures	130,000	1.71	15,000
Interest	34,000	0.45	9,000
Miscellaneous	32,150	0.42	(24,700)
Total	\$7,608,225	100.00%	\$ 78,545

Ad valorem taxes, both current and delinquent, are expected to produce 27.93% of the General Fund revenues for FY 2016 as compared to 26.72% of the budgeted revenues for FY 2015, (refer to graph page 8). Sales tax revenues which amounted to 41.17% of the total for FY 2015 have decreased to 39.88% for FY 2016.

The City's property tax is levied each October 1, on 100 percent of assessed value listed for all real and personal property (business property) located in the City. Assessed values are established by the Scurry County Appraisal District and certified by the Board of Review. Total appraised value for the City of Snyder for FY 2015 is \$463,792,092 an increase of \$30,142,590 (6.95%) from FY 2015.

The City is permitted by Article II, Section 5 of the State of Texas Constitution to levy taxes up to \$2.50 per \$100 of assessed valuation for general governmental services including the payment of principal and interest on general obligation long-term debt. Taxes are due by January 31, following the October 1 tax levy date.

Beginning in 1982, the Appraisal District is required under the Property Tax Code to assess all property within the Appraisal District on the basis of 100 percent of its appraised market value and is prohibited from applying any assessment ratios. The value of property within the Appraisal District must be reviewed every four years; however, the City may at its own expense, require annual reviews of appraised values. The City may challenge appraised values established by the Appraisal District through various appeals and if necessary, legal action. Under this legislation, the City continues to set tax rates on City property. However, if the tax rate, excluding tax rates on bonds and other contractual obligations, adjusted for new improvements, exceeds the rollback rate, qualified voters of the City may petition for an election to determine whether to limit the tax rate to the rollback rate. The rollback tax rate calculated by the County Tax Assessor/Collector for FY 2015 is \$.4614 per \$100 of assessed valuation.

Expenditures for the General Fund total \$7,608,225 for FY 2016, an increase of 1.04 percent over FY 2015, (see graph page 10). Changes in levels of expenditures for major functions of the City over the preceding year are shown in the following tabulation:

<u>Function</u>	<u>Current</u>	<u>Percent of Total</u>	<u>Increase (Decrease) From FY 2015</u>
General Government	\$ 2,083,750	27.39%	\$ (115,605)
Public Safety	4,101,895	53.91	(47,435)
Public Works	1,422,580	18.70	241,585
Total	\$7,608,225	100.00%	\$ 78,545

The major functions and their percentage of the total General Fund expenditures are shown in the pie-chart, page 20.

General Government budgeted expenditures have decreased by 5.26% over last year. Personnel increased 5.15% due to a 2.00% cost of living adjustment. A increase is budgeted in supplies of 18.22% and capital outlay decreased by 25.20%. Services decreased by 23.07%, sundry charges increased by 30.90%, and maintenance by 3.96%

Public Safety budgeted expenditures decreased by 1.14%. Personnel increased by 6.40% due to a 2.00% cost of living adjustment. Supplies increased by 1.00%, maintenance by 2.65%, sundry charges by 13.45% and capital outlay decreased by 48.22%. Services increased by 1.48%

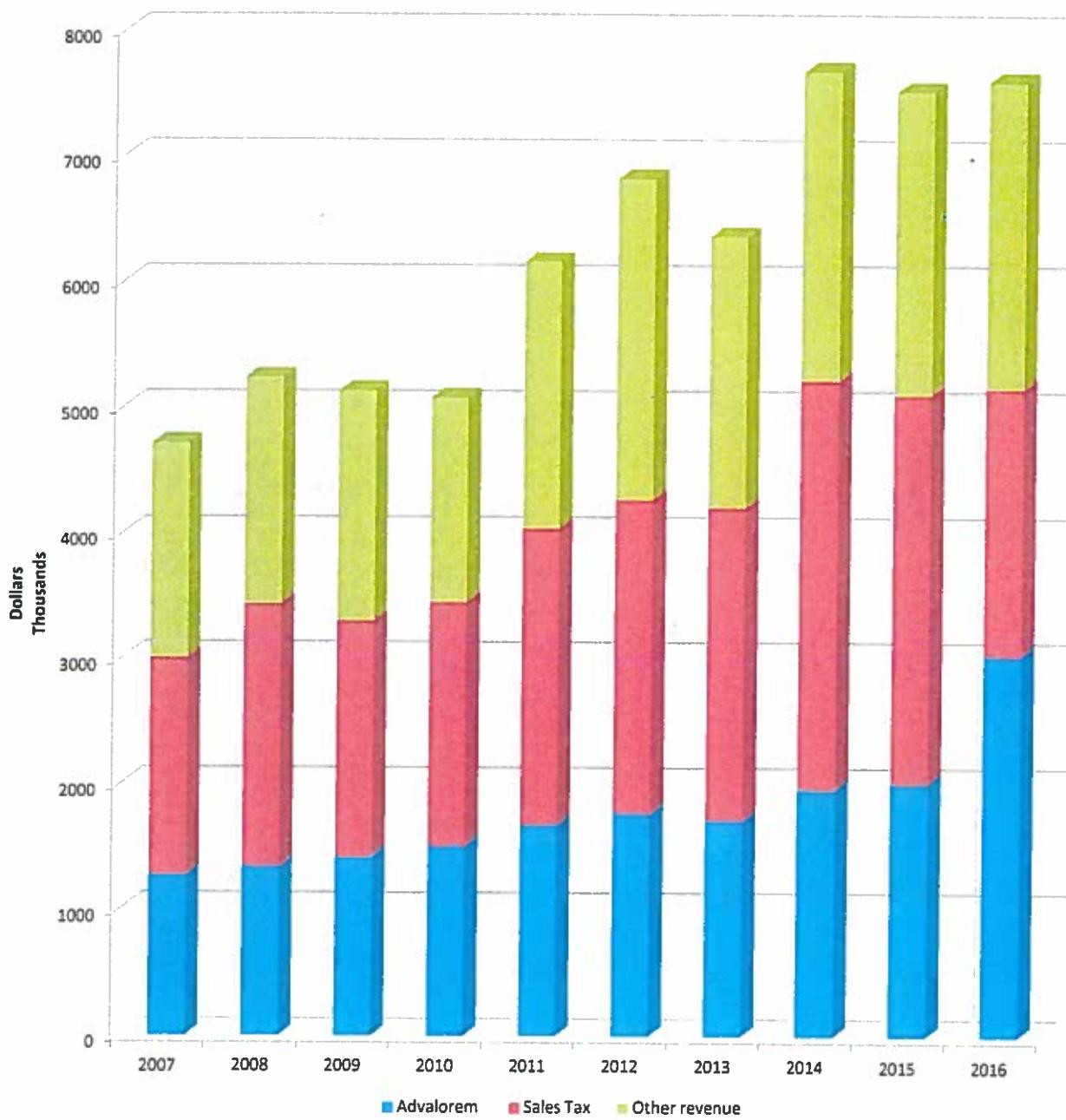
Public Works (Street Department) budgeted expenditures increased by 20.46%. Personnel increased by 3.27% due to a 2.00% cost of living adjustment. Supplies increased by 37.12%, maintenance by 31.40%, as well as services by .15%. Sundry charges also decreased by .70%, and capital outlay increased by 56.62%.

The budgeted Undesignated Fund Balance at the end of FY 2016 is expected to reflect no change from the FY 2015 balance. The relationship between annual actual expenditures and undesignated fund balance for the ten-year period FY 2007 - FY 2016 can be viewed on the graph on page 12. It is apparent from the graph that the relationship between expenditures and designated fund balances has held relatively stable in the past three years.

The Capital Improvement Plan (CIP), pages 154-165, sets out the schedule of capital expenses for the five-year period which includes FY 2016. Capital expenditures for 2016 are \$739,500 as compared to \$927,665 for the previous fiscal year. The expenditures for capital improvements are found in all departmental budgets.

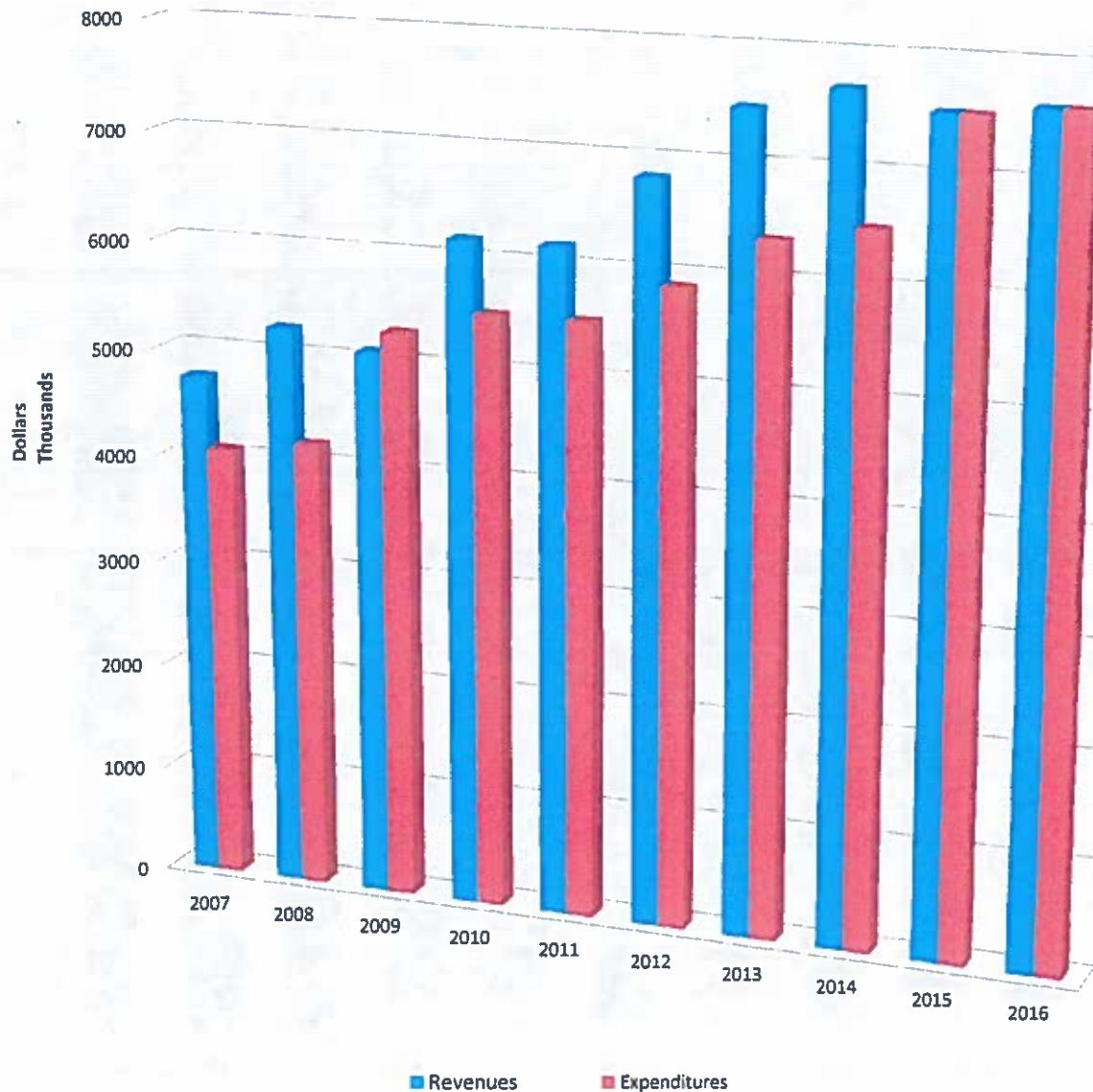
The City Council established a Tax Increment Financing Zone in November, 2013 – promoting the development of a certain contiguous area within its jurisdiction and ETJ by the creation of a reinvestment zone.

General Fund
Ad Valorem, Sales Tax, Other Revenue
Fiscal Year 2015-2016



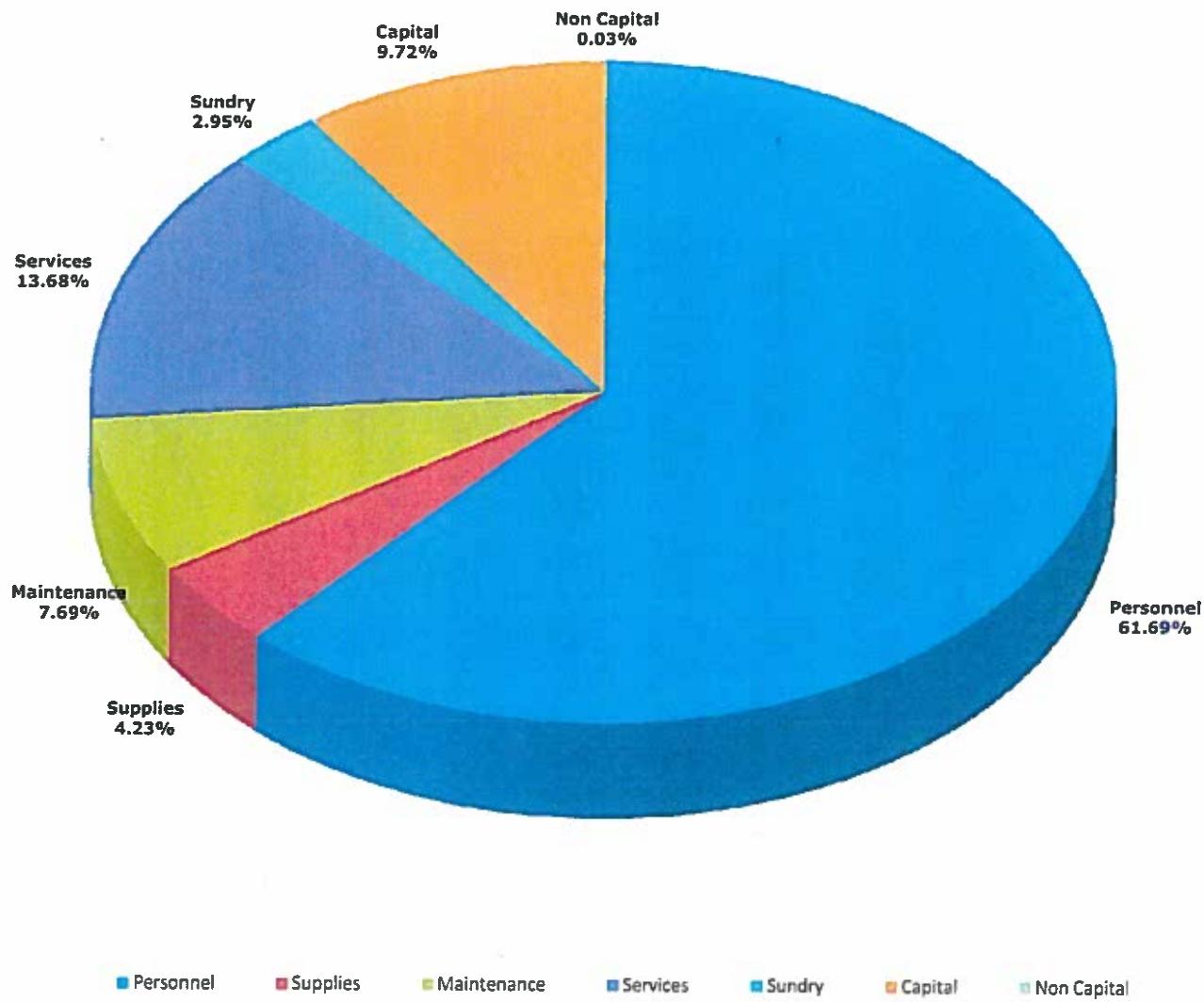
Description: This graph shows the relationship between Ad Valorem and Sales Tax to Total Revenue in the General Fund for the period Fiscal Year 2007 to Fiscal Year 2016

**General Fund
Revenues & Expenditures
Fiscal Year 2015-2016**



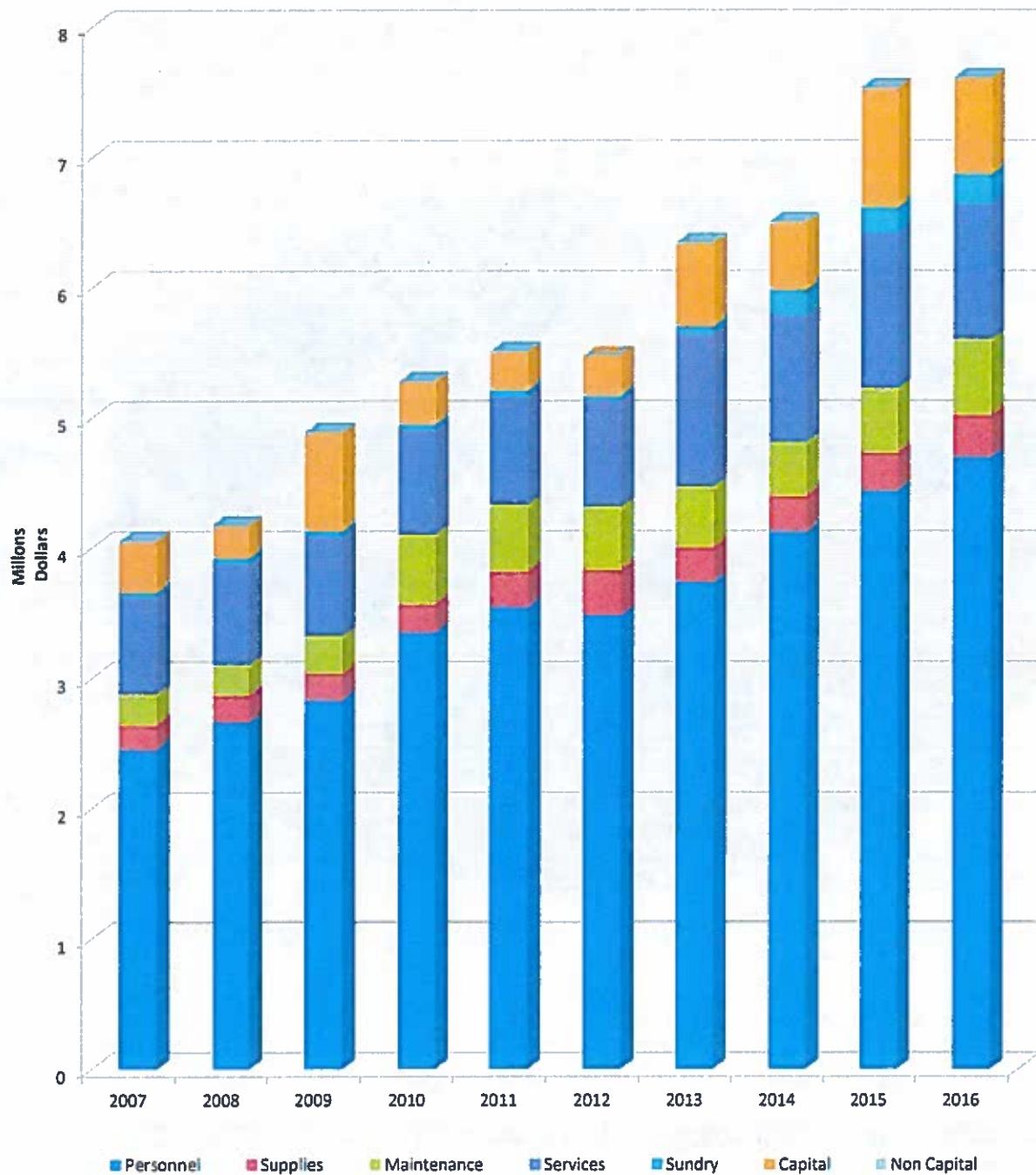
Description: This graph shows the General Fund Revenues and Expenditures for Fiscal Year 2007 to Fiscal Year 2016.

General Fund Expenditures Fiscal Year 2015 - 2016



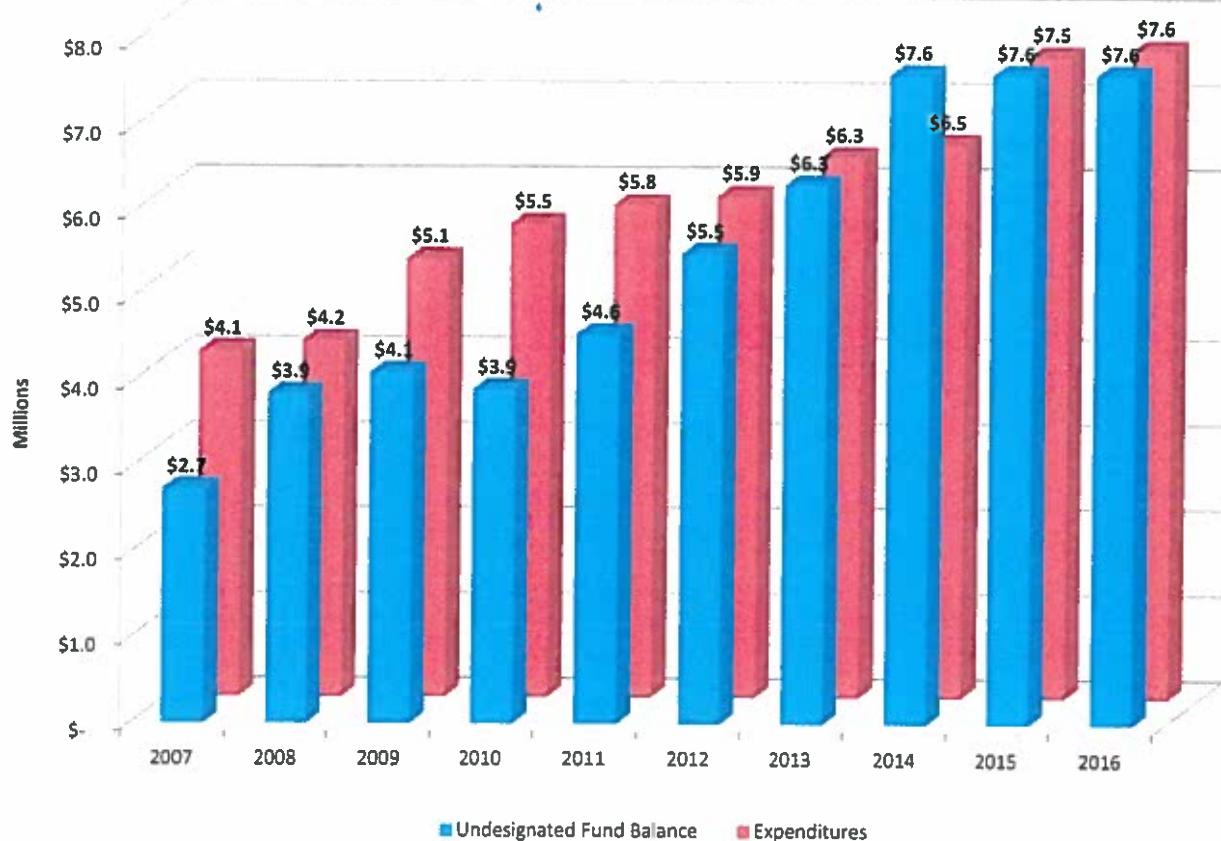
Description: This pie chart visually shows the percentage of General Fund Expenditures allocated to the various categories for the budget for Fiscal Year 2016.

General Fund Expenditures Fiscal Years 2007-2016



Description: This graph shows a visual comparison of expenditure allocations for Fiscal Years 2007 through 2016.

General Fund
Undesignated Fund Balance/Expenditures
Fiscal Years 2007 - 2016



Description: This graph shows the relationship between General Fund Expenditures and Undesignated Fund Balance at year's end for the period Fiscal Year 2007 to Fiscal Year 2016

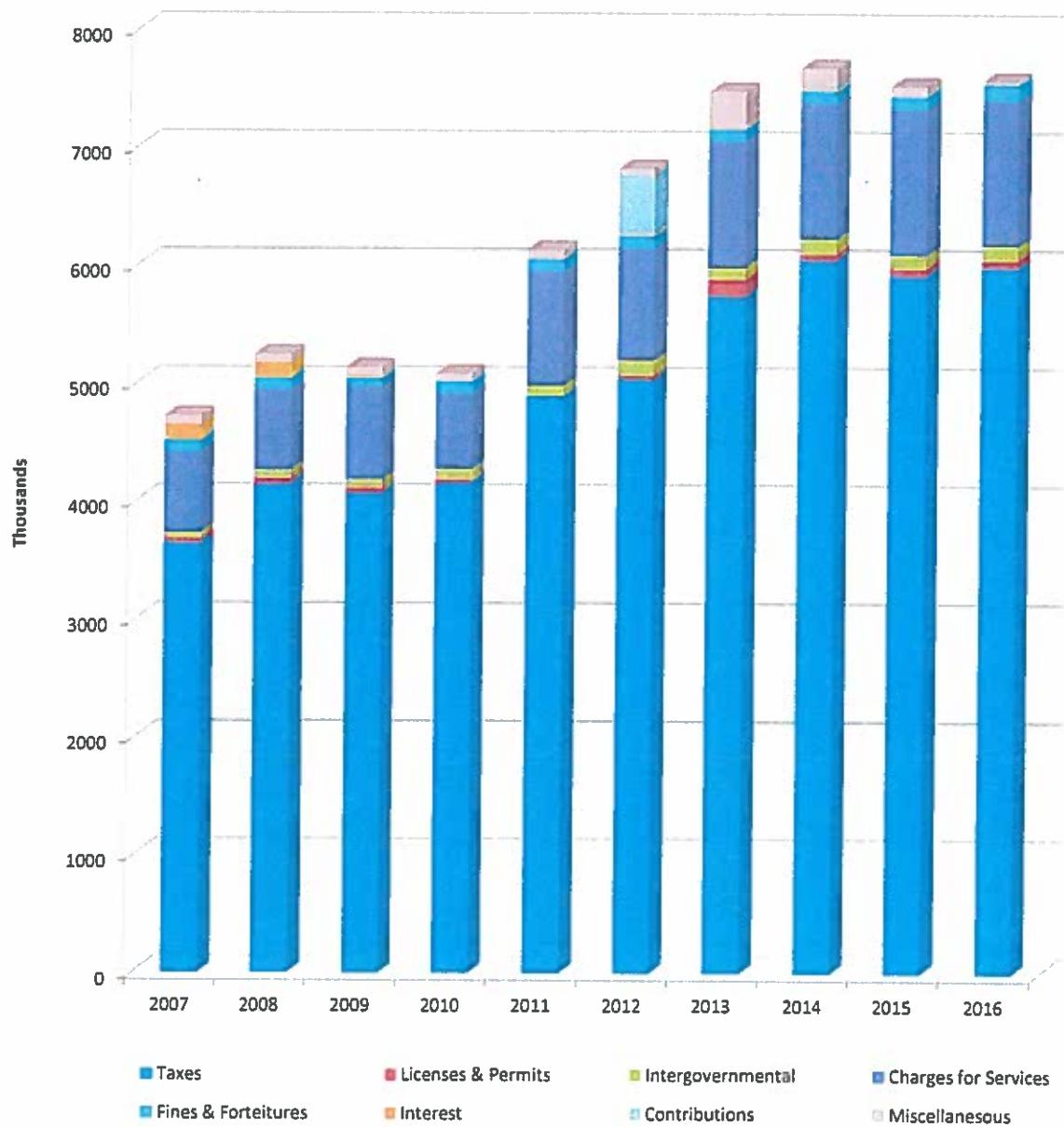
**CITY OF SNYDER, TEXAS
GENERAL FUND**

**COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE/WORKING CAPITAL**

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Revenues:				
Taxes	5,734,733	6,046,115	5,914,865	5,989,550
Licenses and Permits	146,025	56,419	65,900	63,715
Intergovernmental	105,535	125,681	112,500	122,505
Charges for Services	1,069,163	1,149,667	1,239,565	1,236,305
Fines and Forfeitures	108,867	108,421	115,000	130,000
Interest	24,452	24,012	25,000	34,000
Miscellaneous	291,078	150,924	56,850	32,150
Contributions	-	23,000		
Total Revenues	7,479,853	7,684,239	7,529,680	7,608,225
Expenditures:				
Personnel	3,732,500	4,117,149	4,434,950	4,693,735
Supplies	267,374	279,306	295,630	321,495
Maintenance	468,941	413,783	493,045	585,415
Services	1,161,632	970,329	1,192,100	1,041,150
Sundry Charges	73,307	201,417	196,405	224,705
Capital Outlay	643,376	518,156	916,800	739,500
Non Capitalized Equipment	-	794	750	2,225
Total Expenditures	6,347,129	6,500,934	7,529,680	7,608,225
Excess (Deficiency) of Rev. over Exp.	1,132,724	1,183,305	-	-
Other Financing Sources (Uses):				
Sale of Asset	-	21,702	-	-
Transfers in	-	246,139		
Excess (Deficiency) of Rev. & Other Sources over Expenditures	1,132,723	1,451,146	-	-
Fund Balance at B-O-Y	\$ 5,750,821	\$ 6,809,111	\$ 8,260,257	\$ 8,260,257
Prior year adjustment	(74,433)	-	-	-
Reserve for economic development	-	-	-	-
Fund Balance at E-O-Y	\$ 6,809,111	\$ 8,260,257	\$ 8,260,257	\$ 8,260,257

GENERAL FUND
Revenues
Fiscal Years 2007 - 2016



Description: This graph describes Taxes, Licenses and Permits, Intergovernmental, Charges for Services, Fines & Forfeitures, and Miscellaneous Revenues for the Period Fiscal Year 2007 to Fiscal Year 2016

**CITY OF SNYDER, TEXAS
GENERAL FUND**

STATEMENT OF REVENUES

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Taxes:				
Sales Taxes	3,069,630	3,255,941	3,100,000	3,034,395
Ad valorem Taxes	1,895,078	1,961,319	2,011,865	2,125,155
Franchise Taxes	758,122	816,773	790,000	817,000
Liquor Taxes	11,903	12,082	13,000	13,000
Total Taxes	5,734,733	6,046,115	5,914,865	5,989,550
Licenses and Permits	146,025	56,419	65,900	63,715
Intergovernmental:				
Emergency Mgm. Program Grant	25,062	25,556	-	7,500
LEOSE - Fire	-	650	-	650
Snyder Public Schools Resource Officers	72,259	79,600	78,000	80,525
Citizens Corp - Grant	-	-	26,000	-
LEOSE- Police	-	1,873	-	1,800
Juvenile Case Manager Fee	8,214	7,484	8,500	29,030
Texas Seat Belt	-	3,000	-	3,000
Bullet Proof Vest Program	-	-	-	-
Homeland Security	-	7,518	-	-
Drug Enforcement	-	-	-	-
Total Intergovernmental	105,535	125,681	112,500	122,505
Charges for Services:				
Administrative Fees	1,009,933	1,082,242	1,182,300	1,172,555
Municipal Court Fees	51,271	51,271	45,265	49,540
Billings for Emergency Services	3,615	10,982	7,000	9,210
Credit Card Fees	4,344	5,172	5,000	5,000
Total Charges for Services	1,069,163	1,149,667	1,239,565	1,236,305
Fines & Forfeitures	108,867	108,421	115,000	130,000
Miscellaneous:				
Interest	24,452	24,012	25,000	34,000
Miscellaneous	291,078	150,924	56,850	32,150
Total Miscellaneous	315,530	174,936	81,850	66,150
Contributions	-	23,000	-	-
Total Revenues	\$ 7,479,853	\$ 7,684,239	\$ 7,529,680	\$ 7,608,225

**CITY OF SNYDER, TEXAS
GENERAL FUND**

DESCRIPTION OF REVENUES

2015-2016 BUDGET

TAXES

Sales Tax	\$3,034,395
------------------	--------------------

The sales tax revenue received by the city is the result of both retail and certain industrial purchases. Major exemptions from sales tax include food, drugs, services, and equipment or materials used in manufacturing or agricultural procedures. Sales tax revenues are collected by the State Comptroller of Public Accounts and remitted to each city levying the tax on a monthly basis. At the close of each month, the state distributes all available funds specifically deposited to the credit of each city. The Comptroller deducts 2 percent for administration from the collections deposited.

Ad Valorem Taxes

Current Taxes	\$ 2,034,655
----------------------	---------------------

Current taxes refers to ad valorem, or property taxes which are due during the current fiscal year, as opposed to the taxes due last year. Property taxes are assessed upon property or real estate, buildings, and for business on their equipment and inventory. The City, however, exempts some of the value on residential property.

Property valuations are established by the Scurry County Appraisal District and given to the City Council from which the tax rate is set. Taxes due on October 1st of each year become delinquent or past due on February 1st. Generally, the City can expect to collect about 94% of the taxes due.

Delinquent Taxes	\$ 44,000
-------------------------	------------------

Delinquent taxes are those property or ad valorem taxes which were due in prior years. The City, through the Scurry County Tax Collector's Office attempts to collect delinquent taxes.

Penalty & Interest	\$ 39,000
-------------------------------	------------------

Property taxes which are paid after they become delinquent are assessed penalties and interest. Generally speaking, the penalty is 1% of principal due for the first month, plus 1% for each additional month delinquent, to a maximum of 10%.

Interest is assessed at $\frac{1}{2}$ of 1% for each month or portion of month the tax remains delinquent.

Tax Certificate	\$ 1,250
------------------------	-----------------

Business and Personal Property	\$ 2,750
---------------------------------------	-----------------

Overages/Variances	\$ 3,500
Franchise Tax	\$ 817,000
<p>Franchise tax payments are made to the City by TXU Electric Delivery, Big Country Electric, Atmos Energy, Cebridge Cable, Southwestern Bell, West Texas State Bank, American State Bank and Snyder National Bank based upon a percentage of gross receipts and paid in return for using city streets, alleys or easements for service limits.</p>	
Liquor Tax	\$ 13,000
<p>50% of the face value of all facets of the Texas Alcohol and Beverage Commission issued permits.</p>	
TOTAL TAXES	
	\$ 5,989,550

LICENSES & PERMITS

Building Permits	\$ 28,750
<p>Buildings which undergo structural alterations or new construction require a building permit. Permit fees are: \$40.00 minimum up to 500 square feet, \$.10 per square foot thereafter to a maximum of \$50,000.00</p>	
Moving Permits	\$ -0-
Electrical Permits	\$ 18,600
<p>Electrical permits are required for alterations, remodeling, repairs, additions, or new construction. Fees vary, and are based upon building type and wiring complications.</p>	
Electrical License	\$ -0-
<p>The City issues electrical licenses within the city limits. Fees cover testing and license issuance costs.</p>	
Dog License	\$ 250
<p>The City charges \$2.00 per license.</p>	
Pound Fee	\$ 9,300
<p>Pound fee is \$5.00 for reclaimed animals.</p>	
Peddler's Fee	\$ 1,400
<p>The City's fee for each peddler's license is \$75.00.</p>	
Miscellaneous Fees	\$ 600
<p>Zone changes, variance cases, special use permits, dump truck fees.</p>	

Demolition Fees	\$	1,200
The City's fee for demolition.		
Beer & Wine Permit & License	\$	875
The City's permit fee for the sale of beer and wine.		
Vehicle for Hire	\$	-0-
The City's fee for the operation of taxicab/limousine and novelty vehicle for hire within the City.		
Package Store Permit	\$	940
The City's permit fee for the sale of alcoholic beverages.		
Carnival Permit	\$	250
The City's permit fee for the operation of a carnival.		
Fire Inspection Service Fee	\$	800
The City's permit fee for annual inspections of specified commercial and residential facilities.		
Mixed Beverage Permit	\$	750
The City's permit for the sale of mixed beverages.		
<hr/>		
TOTAL LICENSES AND PERMITS	\$	63,715

INTERGOVERNMENTAL

Emergency Management Grant	\$	7,500
Texas Seatbelt Grant	\$	3,000
SISD Special Resource Officer	\$	80,525
Juvenile Case Manager Fee	\$	29,030
LEOSE – Police	\$	1,800
LEOSE – Fire Department	\$	650
<hr/>		
TOTAL INTERGOVERNMENTAL	\$	122,505

CHARGES FOR SERVICES

Administrative Fees

The Enterprise Fund is charged a fee for administrative and accounting services provided by the General Fund. \$ 1,172,555

The Municipal Court is allowed to charge an administrative fee for teen court, safe driving courses, and deferrals. \$ 4,200

Billings for Emergency Services \$ 9,210

The Fire Department is allowed to charge insurance companies for vehicle fires, wash-down at a wreck, extrication, commercial structure fire, mobile home fire, hazardous material, special rescue, and 1st responder.

Court Costs \$ 45,340

Fees are established by the State and the City retains 10% of the fees prior to remittance to the state.

Credit Card Fees \$ 5,000

TOTAL CHARGES FOR SERVICES \$ 1,236,305

FINES & FORFEITURES

Municipal Court \$ 130,000

Collections through the assessment of fines for traffic violations and city ordinance violations.

TOTAL FINES & FORFEITURES \$ 130,000

MISCELLANEOUS

Interest Income \$ 34,000

Includes interest earnings on city deposits.

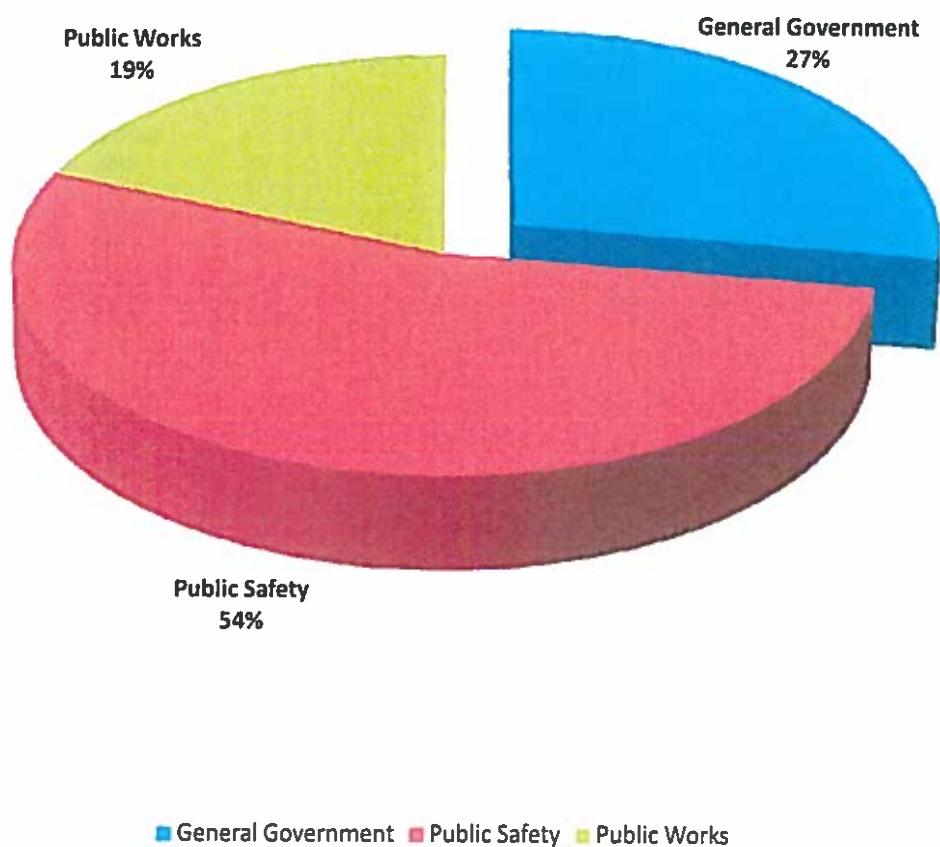
Other \$ 32,150

Includes gain/loss on sale of equipment.

TOTAL MISCELLANEOUS \$ 66,150

TOTAL GENERAL FUND REVENUE **\$ 7,608,225**

GENERAL FUND FUNCTION EXPENSE
Fiscal Year 2016



Description: This pie chart highlights the "General Government" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

CITY OF SNYDER, TEXAS

GENERAL FUND

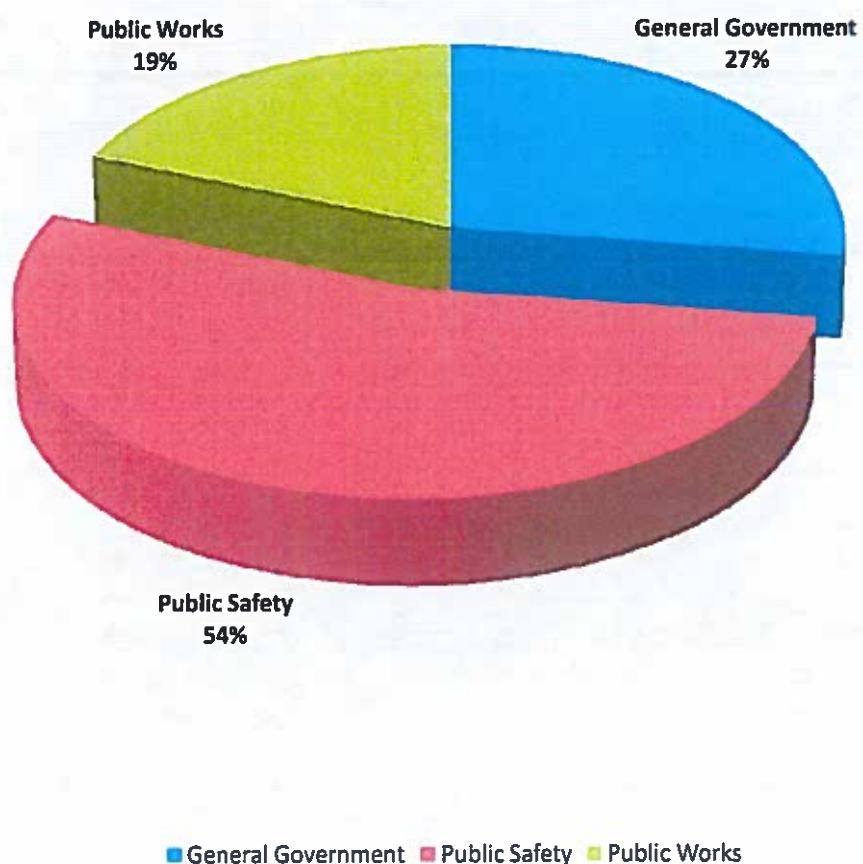
STATEMENT OF EXPENDITURES

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
GENERAL GOVERNMENT:				
Administration:				
Personnel Services	216,091	229,291	232,935	237,295
Supplies	2,753	2,456	4,500	4,400
Maintenance	4,397	5,725	6,570	4,810
Services	52,628	51,868	48,635	53,310
Sundry Charges	6,693	5,874	6,405	6,500
Capital Outlay	1,626	-	30,000	-
Totals	284,188	295,214	329,045	306,315
Finance:				
Personnel Services	312,282	305,953	307,880	316,650
Supplies	4,833	5,210	4,010	5,035
Maintenance	18,373	15,667	20,125	17,970
Services	33,337	40,408	47,410	48,405
Sundry Charges	4,193	2,725	3,215	5,000
Capital Outlay	449	-	4,175	-
Totals	373,467	369,963	386,815	393,060
Planning & Zoning:				
Personnel Services	164,170	217,283	254,585	265,465
Supplies	5,467	6,925	6,380	7,330
Maintenance	9,765	12,634	12,035	12,215
Services	62,941	36,395	34,305	21,645
Sundry Charges	623	929	1,115	1,620
Capital Outlay	-	24,618	25,900	-
Totals	242,966	298,784	334,320	308,275
Municipal Court:				
Personnel Services	195,458	208,114	211,075	246,725
Supplies	4,211	3,698	4,880	4,880
Maintenance	14,384	8,857	9,875	14,100
Services	22,352	26,029	28,575	29,635
Sundry Charges	2,672	4,479	4,230	7,995
Capital Outlay	18,829	3,346	-	-
Non Capitalized Equipment	-	794	-	-
Totals	257,906	255,317	258,635	303,335

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Community Services:				
Personnel Services	-	-	-	-
Supplies	3,186	11,313	5,035	6,250
Maintenance	795	1,154	300	1,400
Services	316,853	325,571	493,495	330,235
Sundry Charges	1,291	5,326	6,305	7,025
Capital Outlay	66,479	75,752	91,060	111,000
Totals	388,604	419,116	596,195	455,910
City Secretary/Records:				
Personnel Services	143,480	153,196	152,720	153,670
Supplies	2,280	2,871	3,050	4,855
Maintenance	4,584	1,555	4,545	5,755
Services	14,216	9,949	9,810	13,030
Sundry Charges	811	494	660	710
Capital Outlay	330	474	900	1,100
Non Capitalized Equipment	-	-	750	225
Totals	165,701	168,539	172,435	179,345
IT / Purchasing				
Personnel Services	85,824	93,709	87,705	91,335
Supplies	2,055	2,221	1,750	2,250
Maintenance	9,301	17,651	16,300	16,260
Services	8,169	8,241	7,690	19,100
Sundry Charges	456	576	465	465
Capital Outlay	1,231	11,585	8,000	7,600
Non Capitalized Equipment	-	-	-	500
Totals	107,036	133,983	121,910	137,510
TOTAL GENERAL GOVERNMENT	1,819,868	1,940,916	2,199,355	2,083,750

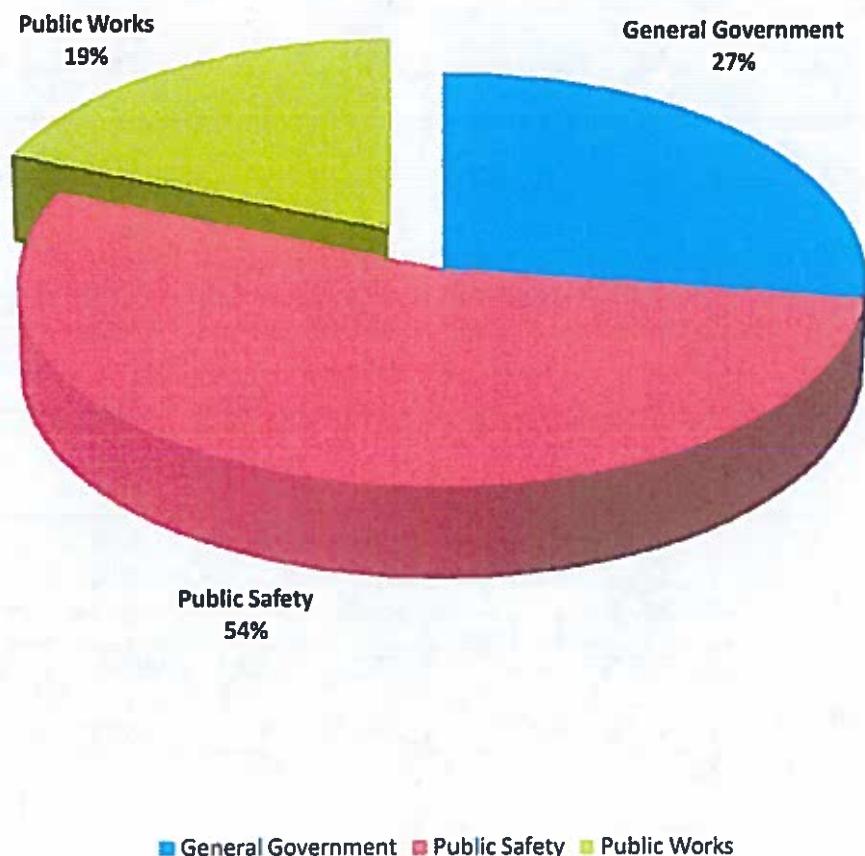
GENERAL FUND FUNCTION EXPENSE
Fiscal Year 2016



Description: This pie chart highlights the "Public Safety" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

	2012-2013	2013-2014	2014-2015	2015-2016 Proposed
	Actual	Actual	Budget	Budget
PUBLIC SAFETY:				
Police:				
Personnel Services	1,487,908	1,706,834	1,897,925	1,993,240
Supplies	104,442	90,083	105,050	102,550
Maintenance	49,387	64,895	57,690	63,650
Services	47,455	53,687	70,840	71,945
Sundry Charges	30,151	141,088	130,990	152,470
Capital Outlay	129,787	107,315	458,610	177,800
Non Capitalized Equipment	-	-	-	1,500
Totals	1,849,130	2,163,902	2,721,105	2,563,155
Animal Control:				
Personnel Services	148,709	157,506	159,970	163,050
Supplies	16,134	14,360	18,875	19,350
Maintenance	5,564	4,876	8,045	7,930
Services	15,290	15,196	17,800	18,465
Sundry Charges	3,051	3,685	4,900	4,900
Capital Outlay	-	946	1,255	32,700
Totals	188,748	196,569	210,845	246,395
Fire:				
Personnel Services	751,408	846,335	823,795	909,925
Supplies	69,253	61,260	81,500	81,500
Maintenance	70,473	78,875	84,920	83,070
Services	94,079	101,993	123,900	125,285
Sundry Charges	16,384	23,832	23,765	23,765
Capital Outlay	281,473	64,818	79,500	68,800
Totals	1,283,070	1,177,113	1,217,380	1,292,345
TOTAL PUBLIC SAFETY	3,320,948	3,537,584	4,149,330	4,101,895

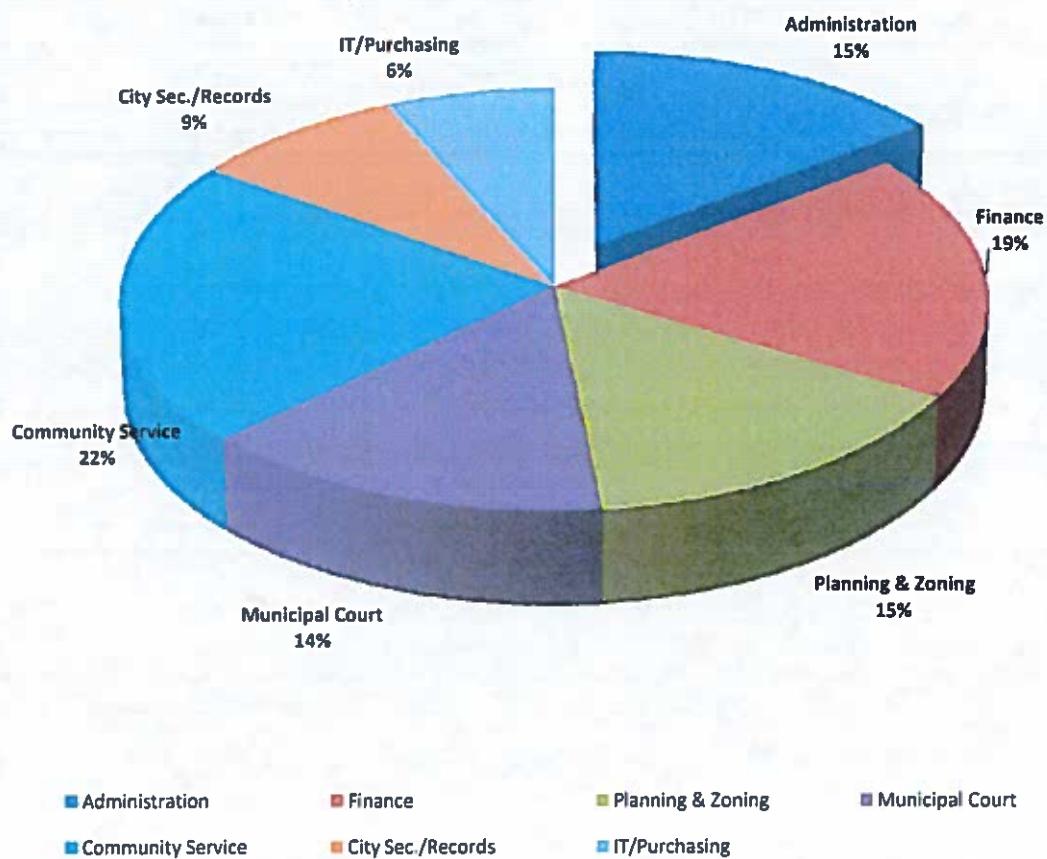
GENERAL FUND FUNCTION EXPENSE
Fiscal Year 2016



Description: This pie chart highlights the "Public Works" function and amount of the General Fund Expenditures that are appropriated for each major function and the relationship between the functional areas.

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
PUBLIC WORKS;				
Street Maintenance:				
Personnel Services	227,170	198,929	306,360	316,380
Supplies	52,760	78,909	60,600	83,095
Maintenance	281,918	201,894	272,640	358,255
Services	494,312	300,992	309,640	310,095
Sundry Charges	6,982	12,409	14,355	14,255
Capital Outlay	143,172	229,302	217,400	340,500
Totals	1,206,314	1,022,435	1,180,995	1,422,580
TOTAL PUBLIC WORKS	1,206,314	1,022,435	1,180,995	1,422,580
TOTAL EXPENSES	\$ 6,347,130	\$ 6,500,935	\$ 7,529,680	\$ 7,608,225

GENERAL GOVERNMENT FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "Administration" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Administration			Department Number 1
		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16	
General	Expend. Class				
	Personnel Services	\$ 229,291	\$ 232,935	\$ 237,295	
	Supplies	2,456	4,500	4,400	
	Maintenance	5,725	6,570	4,810	
	Services	51,868	48,635	53,310	
	Sundry Charges	5,874	6,405	6,500	
	Capital Outlay	-	30,000	-	
	TOTAL ALL ACCOUNTS	\$ 295,214	\$ 329,045	\$ 306,315	

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
City Manager	Unclassified	N/A	1.00	1.00
Secretary/Receptionist	3,283 to 3,591	13	1.00	1.00
TOTAL			2.00	2.00

Mission Statement

The implementation of policies established by the City Council as fairly, effectively and efficiently as possible.

Description

City Administration consists of the City Manager and receptionist/secretary.

The City Manager is the chief administrative officer of the city referencing the City Charter to administer the policies of the City Council and the overall coordination of the city's activities for the efficient operation of the City of Snyder.

Goal

Provide administrative oversight that the City operations are responsive and sensitive to citizen desires.

Objectives

1. Consolidation of City/County services and eliminate duplication of costs.
2. Secure discretionary federal funding for Homeland Security and American Recovery.
3. Meet with TDCJ/County/School/Chamber/Hospital/WTC officials monthly.
4. Meet with West Central Texas Council of Governments on a regular basis.
5. Support local economic development efforts in conjunction with the Development Corporation of Snyder, SISD, Scurry County, Snyder Chamber of Commerce, Cogdell Hospital, West Texas Council of Governments, and TxDot.
6. Support city wide recycling programs when feasible.
7. Develop and implement city wide beautification projects.
8. Development of Deep Creek Beautification Project.
9. Seek CDBG Grant Funding for City projects.
10. Continue demolition of sub-standard structures.
11. Meet with U.S. Air Force officials and support the Scoring Facility located at Winston Field.
12. Utilize Price Daniel Unit personnel on City and Community projects.
13. Completion of a Master Plan for the City.
14. Long-term City street reconstruction.

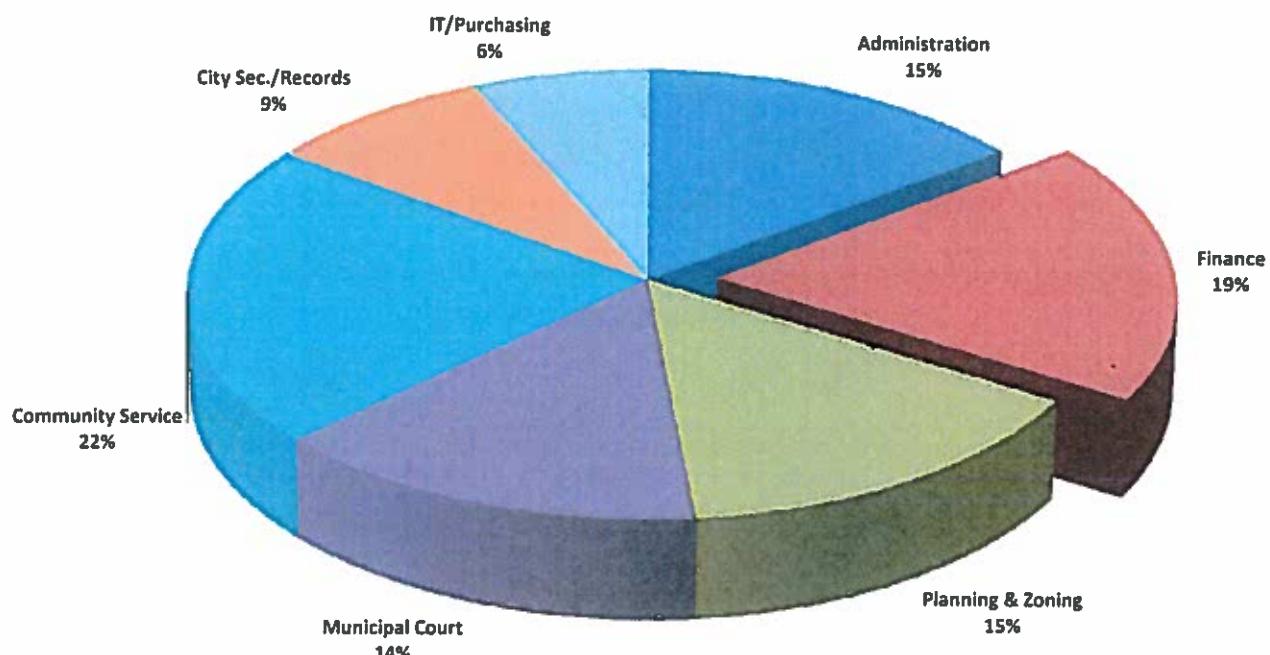
ADMINISTRATION - DEPARTMENT NO. 1

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
601-101 SUPERVISION	133,203	135,060	137,760
601-102 CLERICAL	36,909	38,630	39,205
601-105 LONGEVITY	299	395	410
601-106 OVERTIME	66	180	200
601-107 PART-TIME	-	-	-
601-108 FICA EXPENSE	10,056	10,805	11,010
601-109 TMRS EXPENSE	31,006	29,640	29,655
601-110 INSURANCE EXPENSE	15,320	15,700	16,480
601-111 MEDICARE EXPENSE	2,432	2,525	2,575
601-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	229,291	232,935	237,295
SUPPLIES & MATERIALS			
601-201 OFFICE SUPPLIES	621	1,300	1,300
601-205 TIRES & TUBES	-	900	900
601-206 MOTOR VEHICLE SUPPLIES	1,414	1,800	1,600
601-208 JANITORIAL SUPPLIES	227	300	300
601-210 BOTANICAL & AGRICUL.	194	-	-
601-215 OTHER SUPPLIES	-	200	300
Sub Total	2,456	4,500	4,400
MAINTENANCE OF BUILDINGS			
601-301 BUILDINGS & GROUNDS	2,422	2,500	2,500
Sub Total	2,422	2,500	2,500
MAINTENANCE OF EQUIPMENT			
601-401 OFFICE EQUIPMENT	1,172	1,170	1,200
601-403 MAINTENANCE OF EQUIPMENT	-	-	-
601-404 AUTOMOTIVE EQUIPMENT	254	250	300
601-407 SOFTWARE MAINTENANCE	1,877	2,650	810
Sub Total	3,303	4,070	2,310
MISCELLANEOUS SERVICES			
601-501-01 TELEPHONE	11,959	9,400	12,500
601-501-02 CELLULAR	1,862	2,200	2,200
601-501-03 INTERNET	1,777	1,425	1,590
601-502 RENTAL OF EQUIPMENT	1,197	1,005	1,020
601-503 INSURANCE	7,442	7,500	7,500

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
601-504 SPECIAL SERVICES	4,931	450	2,000
601-505 ADVERTISING	7,169	7,500	8,600
601-506 BUSINESS & TRANSPORTATION	5,832	7,000	7,500
601-508 FEE BASIS SERVICE	570	4,000	700
601-510 CONTRACTUAL SERVICES	1,456	655	1,200
601-511-01 ELECTRICITY	7,136	7,000	7,900
601-511-02 GAS	537	500	600
601-512 DATA PROCESSING	-	-	-
 Sub Total	 51,868	 48,635	 53,310
 SUNDRY CHARGES			
601-602 MEMBERSHIP & SUBSCR.	5,449	5,800	5,800
601-604 WORKER'S COMP.	252	255	350
601-605 UNEMPLOYMENT	-	-	-
601-606 FREIGHT EXPENSE	114	100	100
601-607 PRINTING EXPENSE	58	250	250
 Sub Total	 5,873	 6,405	 6,500
 CAPITAL OUTLAY			
601-901 OFFICE EQUIPMENT	-	-	-
601-902 AUTOMOTIVE EQUIPMENT	-	30,000	-
 Sub Total	 -	 30,000	 -
 TOTAL BUDGET	 \$ 295,213	 \$ 329,045	 \$ 306,315

GENERAL GOVERNMENT FUNCTION EXPENSE Fiscal Year 2016



■ Administration ■ Finance ■ Planning & Zoning ■ Municipal Court ■ Community Service ■ City Sec./Records ■ IT/Purchasing

Description: This pie chart highlights the relationship between the department "Finance" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund General	Function Accounting Personnel/Payables	Finance	Department Number 2
	Expend. Class	Actual 2013-14	Budgeted 2014-15
	Personnel Services	\$ 305,953	\$ 307,880
	Supplies	5,210	4,010
	Maintenance	15,667	20,125
	Services	40,408	47,410
	Sundry Charges	2,725	3,215
	Capital Outlay	-	4,175
	TOTAL ALL ACCOUNTS	\$ 369,963	\$ 386,815
			\$ 393,060

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Director of Finance/Treasurer	Unclassified	N/A	1.00	1.00
Human Resources/Risk Mgmt.	4,634 to 5,068	23	1.00	1.00
Payables/Receivables	4,038 to 4,416	19	1.00	1.00
Laborer	2,669 to 2,920	7	1.00	1.00
TOTAL			4.00	4.00

Mission Statement

To provide for the efficient financial operation of the City and safeguarding the City's assets. To insure that the City adheres to state and federal laws as they apply to personnel and payroll.

To invest funds which will provide the highest investment return with the maximum security and conforming to all statutes governing the investment of the City's funds.

Description

The Finance Department is responsible for the administration and overall planning for the City's financial activities. Also included in this department are the personnel functions.

Goal

Provide effective protection of the city's financial assets through accurate financial reporting and sound investment policies. Provide nondiscriminatory personnel policies.

Objectives

1. Continue to maintain the 100% ratio of invested funds to total funds available at the highest possible rate of return.
2. Process financial data as received.
3. Continue to produce accurate financial statements on a real time basis.
4. To continue to produce a Comprehensive Annual Financial Report that meets the Certificate of Conformance Standards of the Government Finance Officers Association (GFOA).
5. Implement changes in financial reports when published by the Governmental Accounting Standards Board (GASB).
6. To produce a budget that meets the Distinguished Budget Presentation standards of the GFOA.
7. Pay bills on a timely basis to avoid late fees.
8. Fill all personnel requisitions with the most qualified applicants as soon as possible.
9. Reduce workman's compensation claims and to assure the safety and welfare of all City employees with safety awareness through training.

Indicators

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
Number of payable checks issued	3,011	3,025	2,822
Number of positions filled	15	18	11
Applications reviewed	117	195	63

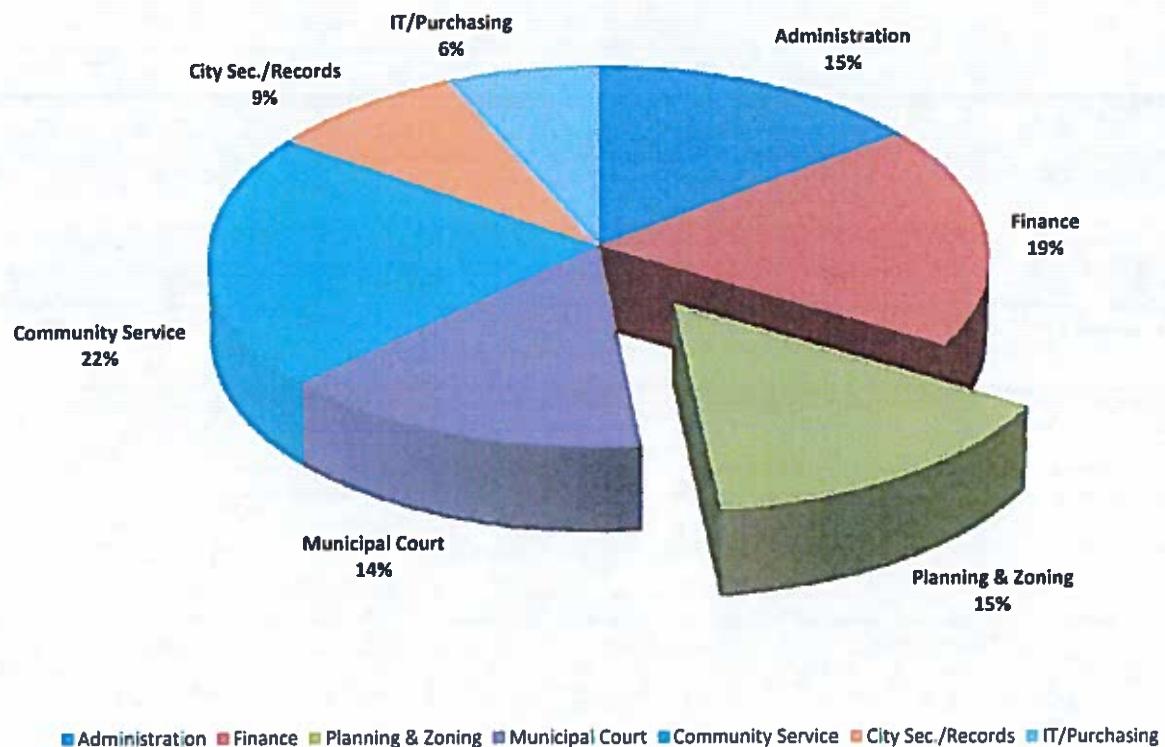
FINANCE - DEPARTMENT NO. 2

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
602-101 SUPERVISION	84,090	85,090	86,795
602-102 CLERICAL	99,002	100,165	104,065
602-103 OPERATIONS	-	-	-
602-104 MAINTENANCE	31,611	32,355	33,000
602-105 LONGEVITY	3,189	3,280	3,375
602-106 OVERTIME	750	900	900
602-107 PART-TIME	-	-	-
602-108 FICA EXPENSE	13,618	13,750	14,145
602-109 TMRS EXPENSE	39,780	37,725	38,100
602-110 INSURANCE EXPENSE	30,729	31,400	32,960
602-111 MEDICARE EXPENSE	3,185	3,215	3,310
602-112 ACCRUED COMP. ABSENCES	-	-	-
 Sub Total	 305,954	 307,880	 316,650
SUPPLIES & MATERIALS			
602-201 OFFICE SUPPLIES	3,937	3,000	4,000
602-202 FORMS	263	475	475
602-204 UNIFORMS	180	275	225
602-207 MINOR TOOLS & APPARATUS	588	-	-
602-208 JANITORIAL SUPPLIES	227	225	300
602-215 OTHER SUPPLIES	15	35	35
 Sub Total	 5,210	 4,010	 5,035
MAINTENANCE OF BUILDINGS			
602-301 BUILDINGS & GROUNDS	87	150	150
 Sub Total	 87	 150	 150
MAINTENANCE OF EQUIPMENT			
602-401 OFFICE EQUIPMENT	40	135	345
602-407 SOFTWARE MAINTENANCE	15,540	19,840	17,475
 Sub Total	 15,580	 19,975	 17,820
MISCELLANEOUS SERVICES			
602-501-01 TELEPHONE	1,064	925	1,150
602-501-02 CELLULAR	-	-	-
602-501-03 INTERNET	1,777	1,425	1,590
602-502 RENTAL OF EQUIPMENT	1,007	815	815
602-503 INSURANCE	70	70	70
602-504 SPECIAL SERVICES	1,405	950	8,570

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
602-505 ADVERTISING	206	400	400
602-506 BUSINESS & TRANSPORTATION	4,826	5,200	5,200
602-508 FEE BASIS SERVICE	29,950	29,000	30,000
602-510 CONTRACTUAL SERVICES	103	100	110
602-512 DATA PROCESSING	-	8,525	500
 Sub Total	 40,408	 47,410	 48,405
SUNDRY CHARGES			
602-601 TRAINING & EDUCATION	1,138	-	-
602-602 MEMBERSHIP & SUBSCR.	517	1,790	1,850
602-604 WORKER'S COMP.	118	575	2,150
602-605 UNEMPLOYMENT	-	-	-
602-606 FREIGHT EXPENSE	-	50	100
602-607 PRINTING EXPENSE	952	800	900
602-608 BAD DEBT EXPENSE	-	-	-
 Sub Total	 2,725	 3,215	 5,000
CAPITAL OUTLAY			
602-701 BUILDING	-	-	-
602-901 OFFICE EQUIPMENT	-	4,175	-
 Sub Total	 -	 4,175	 -
TOTAL BUDGET	\$ 369,964	\$ 386,815	\$ 393,060

GENERAL GOVERNMENT FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "Planning & Zoning" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Department Number		
		Planning and Zoning		3
General				
	Expend. Class	Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Personnel Services	\$ 217,283	\$ 254,585	\$ 265,465
	Supplies	6,925	6,380	7,330
	Maintenance	10,085	12,035	12,215
	Services	38,945	34,305	21,645
	Sundry Charges	929	1,115	1,620
	Capital Outlay	24,618	25,900	-
	TOTAL ALL ACCOUNTS	\$ 298,785	\$ 334,320	\$ 308,275

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Zoning Administrator	5,320 to 5,818	27	1.00	1.00
Inspector	5,136 to 5,617	26	1.00	2.00
Inspector	4,543 to 4,968	23	1.00	0.00
TOTAL			3.00	3.00

Mission Statement

To provide a safe and healthy environment free from unsightly weeds, unsafe building practices, and maintain the integrity of the zoning regulations. To keep records of all building permits, plumbing permits, and electrical permits. Insure that all trades people who work within the city are properly licensed and bonded. Review all proposed neighborhood development, commercial development, etc., and verify that all set backs front, side, and rear are maintained. Maintain the City water and sewer distribution maps, keeping them up to date with extensions. Keep records of water line breaks and sewer line stops and dispatch crews to problems. Keep city street maps current and keep records of street conditions on inventory, potholes, rutted alleys, etc. Maintain and enforce the "Federal Emergency Management Agency" Floodplain Regulations insuring that any development in the floodplain is in accordance with FEMA regulations.

Description

The Planning & Zoning Department is responsible for the supervision and administration of the various codes to safeguard life, health, public welfare, protection of property, and in general maintaining the quality of life that the citizens have grown to expect. This is achieved by physically inspecting all complaints, new construction, irrigation installations, electrical work, plumbing work, Natural Gas and L.P. Gas installations, insuring all vacant property and buildings are maintained and secure from public endangerment. This department also provides staff assistance in preparing background information and material as well as keeping the minutes of meetings conducted by The Zoning Board of Adjustment, The Planning & Zoning Commission, and The Builders Board of Appeals. In addition, this department also provides the City Council with information stemming from the various board meetings.

Goals and Objectives

Our intention is to provide timely and uniform application of building and mechanical codes, health, sanitation, nuisance, and zoning ordinances in order to maintain the standards outlined by the City Council and the public concern. Our objective is to keep our city in step with the current objectives of similar cities our size and maintain a wholesome and progressive identity, thus encouraging economic development.

Indicators

Number of Inspections

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Commercial	110	280	295
Residential	220	344	360
Electrical	154	223	450
Plumbing	594	565	495
Zoning Inspection	9	16	8
Health & Sanitation	35	31	42
Public nuisance	30	75	84

Permits Issued

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Building Permits	141	149	143
Electrical Permits	133	187	150
Plumbing Permits	530	479	272
Moving Permits	1	0	0
Demolition Permits	14	36	14
Sign Permits	2	8	11

Board Meetings

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Planning & Zoning	5	16	18
Board of Adjustment	1	4	0
Builders Board of Appeal	0	0	0

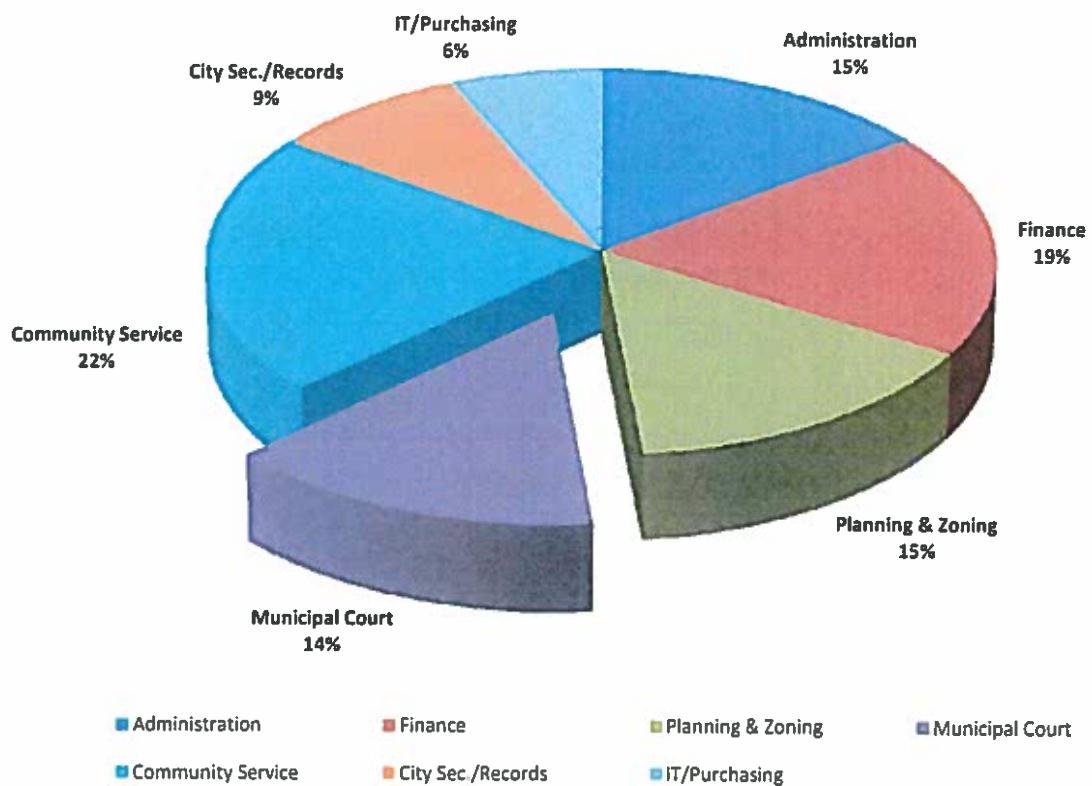
PLANNING & ZONING - DEPARTMENT NO. 3

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
603-101 SUPERVISION	63,776	64,475	65,770
603-103 OPERATIONS	89,228	115,415	123,745
603-105 LONGEVITY	1,831	1,940	2,085
603-106 OVERTIME	1,967	3,500	2,000
603-108 FICA EXPENSE	10,115	11,490	12,005
603-109 TMRS EXPENSE	28,788	31,525	32,330
603-110 INSURANCE EXPENSE	19,213	23,550	24,720
603-111 MEDICARE EXPENSE	2,366	2,690	2,810
603-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	217,284	254,585	265,465
SUPPLIES & MATERIALS			
603-201 OFFICE SUPPLIES	1,758	1,600	1,900
603-202 FORMS	98	-	-
603-204 UNIFORM & CLOTHING	-	-	-
603-205 TIRES & TUBES	154	100	100
603-206 MOTOR VEHICLE SUPPLIES	4,663	4,000	4,700
603-207 MINOR TOOLS & APPARATUS	10	300	300
603-208 JANITORIAL SUPPLIES	227	180	230
603-215 OTHER SUPPLIES	15	200	100
Sub Total	6,925	6,380	7,330
MAINTENANCE OF BUILDINGS			
603-301 BUILDINGS & GROUNDS	11	200	100
Sub Total	11	200	100
MAINTENANCE OF EQUIPMENT			
603-401 OFFICE EQUIPMENT	-	-	-
603-404 AUTOMOTIVE EQUIPMENT	886	650	700
603-406 MINOR TOOLS & EQUIPMENT	-	100	100
603-407 SOFTWARE MAINTENANCE	11,737	11,085	11,315
Sub Total	12,623	11,835	12,115
MISCELLANEOUS SERVICES			
603-501-01 TELEPHONE	1,681	1,600	1,700
603-501-02 CELLULAR	2,134	1,900	2,900
603-501-03 INTERNET	1,777	1,425	2,960

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
603-502 RENTAL OF EQUIPMENT	1,007	1,060	815
603-503 INSURANCE	831	1,250	1,000
603-504 SPECIAL SERVICES	5,452	2,300	4,500
603-505 ADVERTISING	4,490	5,000	5,000
603-506 BUSINESS & TRANSPORTATION	1,359	4,500	2,500
603-508 FEE BASIS SERVICES	14,536	15,000	-
603-510 CONTRACTUAL SERVICES	103	100	100
603-512 DATA PROCESSING	3,025	170	170
 Sub Total	 36,395	 34,305	 21,645
 SUNDRY CHARGES			
603-602 MEMBERSHIP & SUBSCR.	-	200	200
603-604 WORKER'S COMP.	905	895	1,400
603-605 UNEMPLOYMENT	24	-	-
603-606 FREIGHT EXPENSE	-	20	20
603-607 PRINTING EXPENSE	-	-	-
603-608 BAD DEBT EXPENSE	-	-	-
 Sub Total	 929	 1,115	 1,620
 CAPITAL OUTLAY			
603-901 OFFICE EQUIPMENT	2,118	900	-
603-902 AUTOMOTIVE EQUIPMENT	22,500	25,000	-
603-903 MACHINERY	-	-	-
 Sub Total	 24,618	 25,900	 -
 TOTAL BUDGET	 \$ 298,785	 \$ 334,320	 \$ 308,275

GENERAL GOVERNMENT FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "Municipal Court" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Municipal Court		Department Number 4
General				
	Expend. Class	Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Personnel Services	\$ 208,114	\$ 211,075	\$ 246,725
	Supplies	3,698	4,880	4,880
	Maintenance	8,857	9,875	14,100
	Services	26,029	28,575	29,635
	Sundry Charges	4,479	4,230	7,995
	Capital Outlay	4,140	-	-
	TOTAL ALL ACCOUNTS	\$ 255,317	\$258,635	\$ 303,335

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Court Administrator	5,136 to 5,617	26	1.00	1.00
Senior Clerk	4,038 to 4,416	19	1.00	2.00
Clerk II	3,398 to 3,716	14	1.00	0.00
Part-time	1 at 20.00 hour			
TOTAL			3.00	3.00

Mission Statement

To provide swift and impartial disposition of misdemeanor criminal matters arising within the corporate limits of Snyder under the laws of the City of Snyder (City Charter and Ordinance) and of the State of Texas where the fine does not exceed \$2,000.00.

Description

The Municipal Court activity includes daily and monthly reports on traffic and parking tickets and criminal cases filed in Municipal Court, computerized citation and payment entries, processing Defensive Driving Course (DDC) applicants, processing extension on tickets, dismissals upon completion of DDC, Deferred Dispositions, processing failure to appear letters on tickets past 20 days, issuing warrants for which enforcement is provided by police officers serving them, providing for additional trials, preparing

complaint forms for trial, notifying witnesses and attorneys, subpoena officers, sending out jury notices. Legal matters are handled by retainer.

Goals

To prepare for: (1) Fair and impartial legal proceedings; (2) The efficient handling of office procedures and citizen inquiries, to cooperate with other agencies; (3) The enforcement of municipal ordinances; and, (4) The promotion of public safety and order.

Objectives

1. To provide a fair and competent Judge to conduct legal proceedings.
2. To provide adequate notice (10 days) of trials to defendants and witnesses.
3. To refer appropriate offenders to Defensive Driving courses.
4. To reduce the number of outstanding warrants.
5. Reduce the number of trials on docket.

Indicators

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1. Total dispositions prior to court appearance or trial.	1,395	1,659	1,145
2. Total dispositions at court appearance or trial.	471	163	713
3. Number of cases dismissed through Defensive Driving.	151	146	115
4. Number of warrants issued.	461	712	430
5. Number of cases dismissed for presenting proof of insurance.	86	93	44
6. Number of cases dismissed through compliance by remedied defect or nuisance.	418	280	182

Activity Summary (Cases Filed)

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1. State Law (PI, D/C, etc.)	462	396	285
2. City Ordinances	141	106	59
3. Parking Citations	89	96	38
4. Traffic Citations	2,598	2,114	1,880
 Total Cases	 3,290	 2,712	 2,262
Total Fees/Fines Revenue	\$314,015	\$286,670	\$265,572

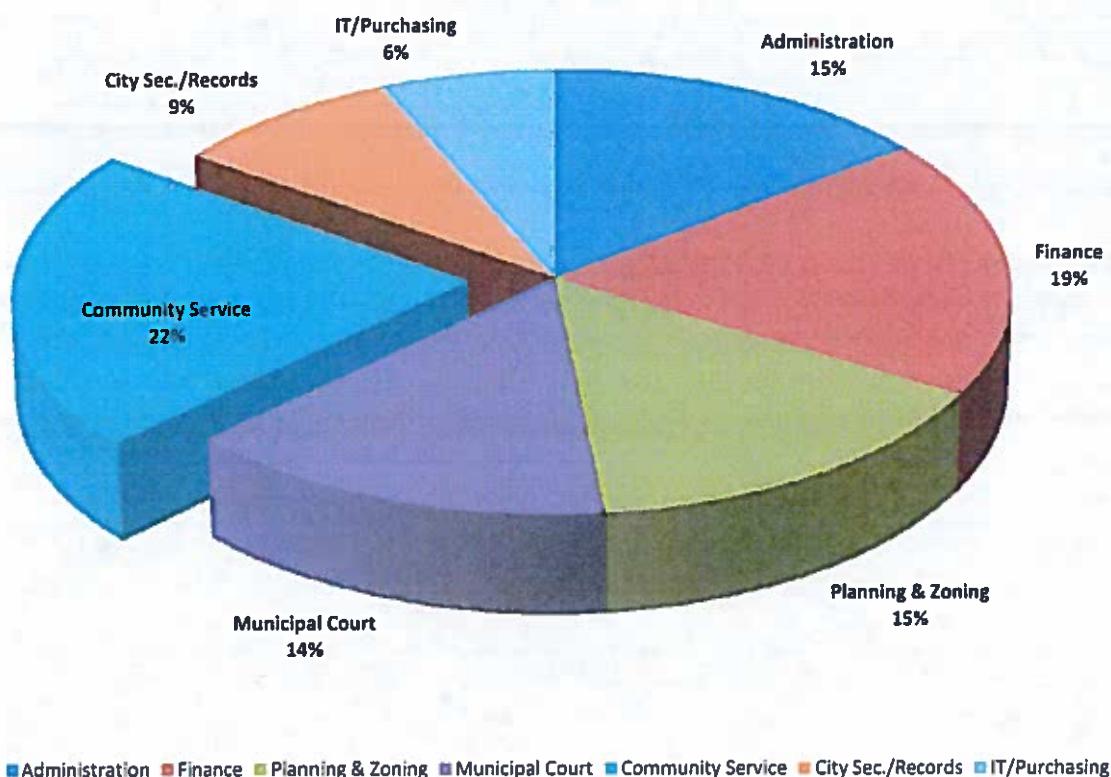
MUNICIPAL COURT - DEPARTMENT NO. 4

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
604-101 SUPERVISION	59,715	60,420	61,630
604-102 CLERICAL	84,645	87,480	96,910
604-103 OPERATIONS	-	-	-
604-105 LONGEVITY	1,392	1,530	1,675
604-106 OVERTIME	979	1,000	1,000
604-107 PART-TIME	-	-	20,000
604-108 FICA EXPENSE	9,414	9,325	11,235
604-109 TMRS EXPENSE	26,699	25,590	26,925
604-110 INSURANCE EXPENSE	23,069	23,550	24,720
604-111 MEDICARE EXPENSE	2,201	2,180	2,630
604-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	208,114	211,075	246,725
SUPPLIES & MATERIALS			
604-201 OFFICE SUPPLIES	3,293	4,000	4,000
604-202 FORMS	163	250	250
604-208 JANITORIAL SUPPLIES	227	250	250
604-215 OTHER SUPPLIES	15	380	380
Sub Total	3,698	4,880	4,880
MAINTENANCE OF BUILDINGS			
604-301 BUILDINGS & GROUNDS	12	200	200
Sub Total	12	200	200
MAINTENANCE OF EQUIPMENT			
604-401 OFFICE EQUIPMENT	-	-	-
604-407 SOFTWARE MAINTENANCE	8,845	9,675	13,900
Sub Total	8,845	9,675	13,900
MISCELLANEOUS SERVICES			
604-501-01 TELEPHONE	1,135	1,140	1,140
604-501-02 CELLULAR	-	-	-
604-501-03 INTERNET	1,777	1,425	1,590
604-502 RENTAL OF EQUIPMENT	1,007	1,060	815
604-503 INSURANCE	-	-	140

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
604-504 SPECIAL SERVICES	1,970	1,700	1,700
604-505 ADVERTISING	150	1,100	1,100
604-506 BUSINESS & TRANSPORTATION	1,155	3,000	4,000
604-508 FEE BASIS SERVICES	18,000	18,000	18,000
604-510 CONTRACTUAL SERVICES	103	100	100
604-512 DATA PROCESSING	-	-	-
604-516 JURY PAYMENTS	732	1,050	1,050
 Sub Total	 26,029	 28,575	 29,635
 SUNDRY CHARGES			
604-601 TRAINING & EDUCATION	335	3,000	3,000
604-602 MEMBERSHIP & SUBSCR.	126	220	300
604-604 WORKER'S COMP.	384	390	475
604-605 UNEMPLOYMENT	63	-	-
604-606 FREIGHT EXPENSE	-	150	150
604-607 PRINTING EXPENSE	-	470	470
604-608 BAD DEBT/CHARGE OFFS	3,571	-	3,600
 Sub Total	 4,479	 4,230	 7,995
 CAPITAL OUTLAY			
604-701 BUILDINGS	-	-	-
604-901 OFFICE EQUIPMENT	<u>3,346</u>	-	-
 Sub Total	 <u>3,346</u>	 -	 -
 NON CAPITALIZED EQUIPMENT			
604-905 NON CAPITIALIZED EQUIPMENT	<u>794</u>	-	-
 Sub Total	 <u>794</u>	 -	 -
 TOTAL BUDGET	 \$ 255,317	 \$ 258,635	 \$ 303,335

GENERAL GOVERNMENT FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "Community Service" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Community Services	Department Number	
			5	
General				
	Expend. Class	Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Personnel Services	\$ -	\$ -	\$ -
	Supplies	11,313	5,035	6,250
	Maintenance	1,029	300	1,400
	Services	325,974	493,495	330,235
	Sundry Charges	5,048	6,305	7,025
	Capital Outlay	75,752	91,060	111,000
	TOTAL ALL ACCOUNTS	\$ 419,116	\$596,195	\$ 455,910

Mission Statement

It is the mission of this department to provide support for Community Service Projects, City Elections, Senior Citizens' Center, Intergovernmental Contracts, and City Council projects as needed.

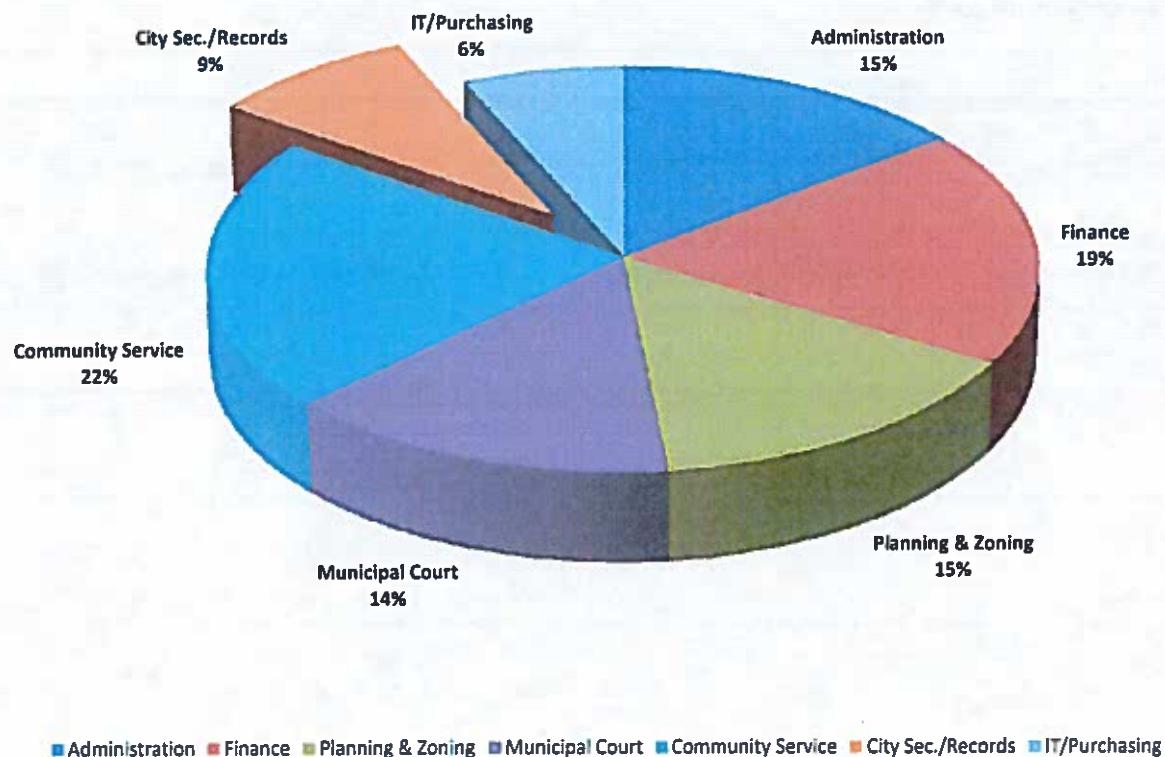
COMMUNITY SERVICE - DEPARTMENT NO. 5

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
SUPPLIES & MATERIALS			
605-201 OFFICE SUPPLIES	344	235	350
605-202 FORMS-PROCEDURAL	-	-	-
605-205 TIRES AND TUBES	-	600	600
605-206 MOTOR VEHICLES SUPPLIES	228	400	200
605-207 MINOR TOOLS & APPR.	-	-	-
605-208 JANITORIAL SUPPLIES	40	200	100
605-210 BOTANICAL & AGRICUL.	-	-	-
605-211 ELECTION SUPPLIES	10,701	3,500	5,000
605-215 OTHER SUPPLIES	-	100	-
Sub Total	11,313	5,035	6,250
MAINTENANCE OF BUILDINGS			
605-301 BUILDINGS & GROUNDS	1,029	-	1,300
Sub Total	1,029	-	1,300
MAINTENANCE OF EQUIPMENT			
605-401 OFFICE EQUIPMENT	-	-	-
605-404 AUTOMOTIVE EQUIPMENT	80	300	100
605-406 MINOR TOOLS & APPR.	-	-	-
605-407 SOFTWARE MAINTENANCE	45	-	-
Sub Total	125	300	100
MISCELLANEOUS SERVICES			
605-501-02 CELLULAR	793	975	900
605-501-03 INTERNET	1,777	1,425	1,590
605-502 RENTAL OF EQUIPMENT	174	235	235
605-503 INSURANCE	12,526	14,500	14,000
605-504 SPECIAL SERVICES	17,294	175,075	16,000
605-505 ADVERTISING	3,575	1,000	4,000
605-506 BUSINESS & TRANSPORTATION	700	2,900	1,500
605-507 DIESEL FUEL TAX	-	-	-
605-508 FEE BASIS SERVICES	108,835	125,400	85,000
605-510 CONTRACTUAL SERVICES	170,105	162,685	170,000
605-512 DATA PROCESSING	-	-	-
605-514 TAX COLLECTION	9,792	9,300	11,000
605-518 DEMOLITION COSTS	-	-	26,010
Sub Total	325,571	493,495	330,235

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
SUNDRY CHARGES			
605-601 TRAINING & EDUCATION	120	-	1,000
605-602 MEMBERSHIP & SUBSCR.	4,358	5,000	5,000
605-604 WORKERS COMPENSATION	792	805	925
605-606 FREIGHT EXPENSE	56	200	100
605-607 PRINTING EXPENSE	-	300	-
 Sub Total	 5,326	 6,305	 7,025
CAPITAL OUTLAY			
605-701 BUILDINGS	10,841	91,060	90,000
605-751 LAND	64,911	-	-
605-806 OTHER IMPROVEMENTS	-	-	-
605-901 OFFICE EQUIPMENT	-	-	21,000
605-902 AUTOMOTIVE EQUIPMENT	-	-	-
605-903 MACHINERY & OTHER EQUIP.	-	-	-
 Sub Total	 75,752	 91,060	 111,000
 TOTAL BUDGET	 \$ 419,116	 \$ 596,195	 \$ 455,910

GENERAL GOVERNMENT FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "City Secretary/Records" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	City Secretary/Records Management		Department Number
General		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Expend. Class	Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Personnel Services	\$ 153,196	\$ 152,720	\$ 153,670
	Supplies	3,346	3,050	4,855
	Maintenance	1,555	4,545	5,755
	Services	9,949	9,810	13,030
	Sundry Charges	494	660	710
	Capital Outlay	-	900	1,100
	Non Capital Equipment	-	750	225
	TOTAL ALL ACCOUNTS	\$ 168,540	\$172,435	\$ 179,345

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
City Secretary	5,136 to 5,617	26	0.00	1.00
City Secretary	4,795 to 5,243	24	1.00	0.00
Sr. Clerk(Records)/Dep. City Secretary	4,038 to 4,416	19	1.00	1.00
TOTAL			2.00	2.00

Mission Statement

To insure that the City adheres to state and federal laws as they apply to public information and records control schedules. Also adhere to Open Meetings Ace regarding City Council Meetings. Included in this department are the City Secretary duties.

Description

The Records Management activity includes daily filing and retrieval of city records located in the vault for safekeeping, scanning documents into the Laserfiche program for retrieval, destruction of records that have met the retention date, and ensuring information is made available to the public, and handling all public information requests in compliance with the Texas Public Information Act.

The City Secretary or Deputy City Secretary shall attend all meetings of the City Council, Building Standards Commission, and keep accurate minutes of its proceedings; shall preserve and keep in order all books, papers, documents, records, and files of the City Council; shall have custody of the seal of the City; shall ensure compliance with the Texas Open Meetings Act. The City Secretary shall be in charge of all City election services to voters and candidates so that they may be involved in the decision making process.

Goals

1. To provide for an efficient and economic records management program that will afford ease in creation, maintenance, retrieval and disposition of all city records regardless of format.
2. Make information available to the public in a timely manner.
3. Protect information that is confidential by law.
4. To get all city records on Laserfiche.
5. Ensure that all City Council Agendas are posted correctly and posted on the City's website.

Objectives

1. Continue improvements in the recording and safe-keeping of city records.
2. Scan all city records on Laserfiche program.
3. Maintain reports archived from Incode.
4. Properly dispose of records when retention is reached.
5. Provide support, assistance, and information to the City Council so that they have the resources they need to make decisions.

Indicators

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
Public information requests	105	120	159
Number of records laserfiched	13,890	44,220	29,510
Number of records disposed	10,393	5,759	915
City Council agendas prepared	21	29	26
Planning & Zoning agendas prepared	0	0	6
Building Standards Commission agendas prepared	0	0	4
Municipal election held	1	1	1

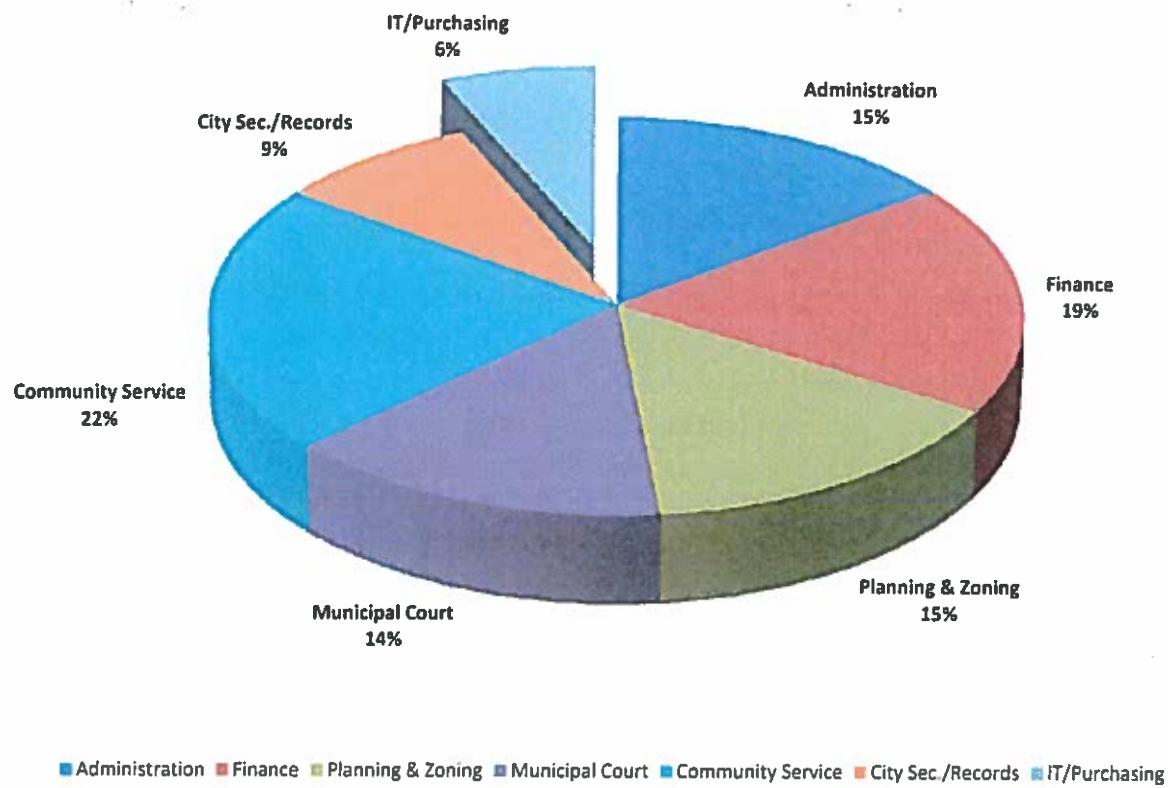
CITY SECRETARY/RECORDS - DEPARTMENT NO. 6

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
606-101 SUPERVISION	60,118	60,420	59,930
606-102 CLERICAL	46,764	47,510	48,455
606-103 OPERATIONS	-	-	-
606-104 MAINTENANCE	-	-	-
606-105 LONGEVITY	888	985	340
606-106 OVERTIME	1,533	1,000	1,600
606-108 FICA EXPENSE	6,978	6,815	6,840
606-109 TMRS EXPENSE	19,882	18,695	18,425
606-110 INSURANCE EXPENSE	15,401	15,700	16,480
606-111 MEDICARE EXPENSE	1,632	1,595	1,600
606-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	153,196	152,720	153,670
SUPPLIES & MATERIALS			
606-201 OFFICE SUPPLIES	2,629	2,700	4,430
606-202 FORMS	-	100	100
606-204 UNIFORM & CLOTHING	-	-	-
606-208 JANITORIAL SUPPLIES	227	175	250
606-215 OTHER SUPPLIES	15	75	75
Sub Total	2,871	3,050	4,855
MAINTENANCE OF BUILDINGS			
606-301 BUILDINGS & GROUNDS	37	175	175
Sub Total	37	175	175
MAINTENANCE OF EQUIPMENT			
606-401 OFFICE EQUIPMENT	-	135	340
606-407 SOFTWARE MAINTENANCE	1,518	4,235	5,240
Sub Total	1,518	4,370	5,580
MISCELLANEOUS SERVICES			
606-501-01 TELEPHONE	1,313	1,200	1,400
606-501-02 CELLULAR	-	-	-
606-501-03 INTERNET	1,777	1,425	1,590
606-502 RENTAL OF EQUIPMENT	1,007	1,060	815
606-503 INSURANCE	70	75	75
606-504 SPECIAL SERVICES	145	100	150

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
606-505 ADVERTISING	236	500	500
606-506 BUSINESS & TRANSPORTATION	2,365	3,700	3,700
606-508 FEE BASIS SERVICES	-	150	3,200
606-510 CONTRACTUAL SERVICES	103	100	100
606-512 DATA PROCESSING	2,933	1,500	1,500
 Sub Total	 9,949	 9,810	 13,030
 SUNDRY CHARGES			
606-602 MEMBERSHIP & SUBSCR.	183	210	210
606-604 WORKER'S COMP.	252	300	350
606-605 UNEMPLOYMENT	-	-	-
606-606 FREIGHT EXPENSE	59	50	50
606-607 PRINTING EXPENSE	-	100	100
 Sub Total	 494	 660	 710
 CAPITAL OUTLAY			
606-901 OFFICE EQUIPMENT	-	900	1,100
606-905 NON CAPITALIZED EQUIPMENT	474	750	225
 Sub Total	 474	 1,650	 1,325
 TOTAL BUDGET	 \$ 168,539	 \$ 172,435	 \$ 179,345

GENERAL GOVERNMENT FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "IT/Purchasing" and the other departments within the General Government Functional Area.

BUDGET SUMMARY

Fund	Function	Purchasing/Data Processing			Department Number 7
General					
	Expend. Class		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Personnel Services		\$ 93,709	\$ 87,705	\$ 91,335
	Supplies		2,221	1,750	2,250
	Maintenance		17,650	16,300	16,260
	Services		8,242	7,690	19,100
	Sundry Charges		576	465	465
	Capital Outlay		11,585	8,000	7,600
	Non Capital Equipment		-	-	500
	TOTAL ALL ACCOUNTS		\$ 133,983	\$ 121,910	\$ 137,510

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Dept. Head	5,136 to 5,617	26	1.00	1.00
Inventory Control	3,639 to 3,979	16	Shown in Dept. 80	
TOTAL			1.00	1.00

Mission Statement

To insure that the City adheres to state and federal laws as they apply to purchasing. The Data Processing Department maintains all computer hardware and is familiar with software applications within all departments of the City of Snyder.

Description

The Purchasing/Data Processing Department is responsible for purchasing activities and inventory control at the barn and for assisting any user with any problems that they may have with their computer equipment or printers. This department is also responsible for any software updates or new software that is required to run correctly. Data Processing also installs new hardware along with copying any existing files from one computer to another. Also keeps track of equipment warranties on all computers within the City. Data Processing also checks on any upgrades to run the most current release of Incode software. Protects

the security of the computer system with up to date anti-virus software. Maintaining the vehicle software and keeping track of the fleet inventory within the city fuel card system, City's PEG Channel and the City's Web Page. Updating and maintenance of GIS mapping system.

Goals

1. To maintain performance and security of the computer system.
2. Provide assistance to all employees within the City for any computer problem.
3. To control inventory at the Barn.

Objectives

1. To provide an up to date inventory of all hardware within all departments.
2. To keep the performance of the computer system at optimum level and to continue to provide any assistance needed by users.
3. To make all purchases as required by the specification for the best price that is most advantageous to the City of Snyder.

Indicators

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>
Number of PO's issued	316	405	460

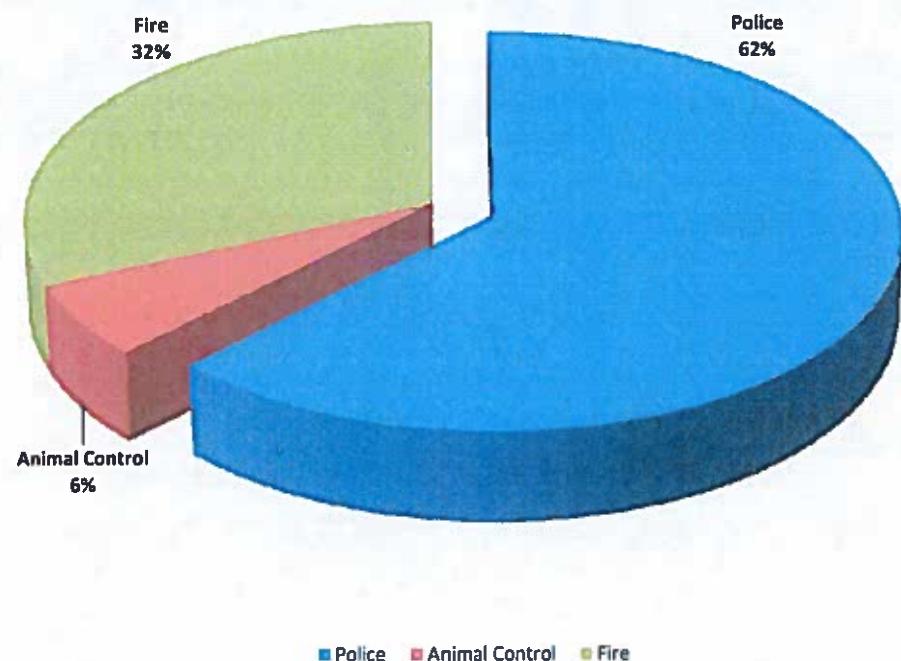
IT / PURCHASING - DEPARTMENT NO. 7

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
607-101 SUPERVISION	60,267	60,420	61,630
607-102 CLERICAL	-	-	-
607-103 OPERATIONS	-	-	-
607-105 LONGEVITY	595	640	690
607-106 OVERTIME	7,464	3,000	4,500
607-108 FICA EXPENSE	4,289	3,970	4,145
607-109 TMRS EXPENSE	12,431	10,895	11,160
607-110 INSURANCE EXPENSE	7,660	7,850	8,240
607-111 MEDICARE EXPENSE	1,003	930	970
607-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	93,709	87,705	91,335
SUPPLIES & MATERIALS			
607-201 OFFICE SUPPLIES	1,979	1,500	2,000
607-208 JANITORIAL SUPPLIES	227	250	250
607-215 OTHER SUPPLIES	15	-	-
Sub Total	2,221	1,750	2,250
MAINTENANCE OF BUILDINGS			
607-301 BUILDINGS & GROUNDS	12	50	50
Sub Total	12	50	50
MAINTENANCE OF EQUIPMENT			
607-401 OFFICE EQUIPMENT	1,428	1,430	1,430
607-407 SOFTWARE MAINTENANCE	16,211	14,820	14,780
Sub Total	17,639	16,250	16,210
MISCELLANEOUS SERVICES			
607-501-01 TELEPHONE	712	750	750
607-501-02 CELLULAR	148	1,200	400
607-501-03 INTERNET	1,777	1,425	1,590
607-502 RENTAL OF EQUIPMENT	1,007	815	1,060
607-504 SPECIAL SERVICES	38	-	11,800

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
607-506 BUSINESS & TRANSPORTATION	3,729	3,400	3,400
607-510 CONTRACTUAL SERVICES	200	100	100
607-512 DATA PROCESSING	630	-	-
 Sub Total	 8,241	 7,690	 19,100
 607-602 MEMBERSHIPS & SUBSCRIPTIONS	 75	 50	 50
607-604 WORKER'S COMP.	399	415	415
607-605 UNEMPLOYMENT	-	-	-
607-606 FREIGHT EXPENSE	102	-	-
 Sub Total	 576	 465	 465
 CAPITAL OUTLAY			
607-901 OFFICE EQUIPMENT	11,585	8,000	7,600
607-905 NON CAPITALIZED EQUIPMENT	-	-	500
 Sub Total	 11,585	 8,000	 8,100
 TOTAL BUDGET	 \$ 133,983	 \$ 121,910	 \$ 137,510

PUBLIC SAFETY FUNCTION EXPENSE
Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "Police" and the other departments within the Public Safety Functional area.

BUDGET SUMMARY

Fund	Function	Department Number		
General	Public Safety	16		
Expend. Class		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Personnel Services	\$ 1,706,834	\$ 1,897,925	\$ 1,993,240
	Supplies	90,083	105,050	102,550
	Maintenance	64,895	57,690	63,650
	Services	53,687	70,840	71,945
	Sundry Charges	141,088	130,990	152,470
	Capital Outlay	107,315	457,110	177,800
	Non Capitalized Equipment	-	1,500	1,500
	TOTAL ALL ACCOUNTS	\$ 2,163,902	\$ 2,721,105	\$ 2,563,155

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Chief	Unclassified	N/A	1.00	1.00
Lieutenant	5,697 to 6,231	29	1.00	1.00
Sergeant	4,795 to 5,243	24	6.00	6.00
Corporal	4,327 to 4,732	21	4.00	4.00
Patrolman	4,038 to 4,416	19	12.00	10.00
Senior Clerk	4,038 to 4,416	19	1.00	1.00
Secretary/Receptionist	3,283 to 3,591	13	1.00	1.00
Clerk	2,961 to 3,239	10	1.00	1.00
Part-time	1 at 7.25 hour			
TOTAL			27.00	25.00

Mission Statement

The mission of the Snyder Police Department is to effectively and efficiently provide a safe community for people to live, work and visit. To preserve for all citizens, the right guaranteed by the U.S. and Texas Constitutions. Enforce the laws of the State of Texas, and the Ordinances of the City of Snyder. Preserve the peace and provide needed community services with the highest level of professionalism and ethical standards.

Description

The Snyder Police Department currently consists of twenty-three (23) total personnel and is broken down as follows: Chief of Police; Lieutenant; six (6) Sergeants; four (4) Corporals; twelve (12) Police Officers; one (1) Senior Clerk; one (1) Secretary/Receptionist, and one (1) Clerk.

At the current time, the Department is split into three (3) distinct divisions. These are: Patrol, Criminal Investigations and Special Services/School Resource.

The Department currently maintains a fleet of twenty-three (23) vehicles. A police vehicle is assigned to each police officer as of March 1, 1997.

Activities of the Police Department include traffic law enforcement, traffic accident investigation, criminal investigation, narcotic and dangerous drug investigation and response to calls for service received on a day to day 24-hour a day basis.

Other activities include maintenance of criminal records and files, as well as arrest records and files. Also included are completion and filing of local/state/federal reports (monthly and annually), grand jury and court appearances, funeral and other escorts. The Special Services Division works closely with all segments of the community to act on prevention and education activities.

Goals and Objectives

1. Continue to expand Community relations through activities and functions so crime education is provided to the citizens and business of Snyder.
2. Continue to expand on narcotic law enforcement by adding an additional officer, vehicle and drug dog in the future.
3. Continue to respond for calls in a timely manner, and proactively patrol neighborhoods and businesses as well as enforce traffic law of the State of Texas.
4. Increase training levels and raise employment standards for police officers. Promote educational advancement of all officers with an emphasis on college degree programs and specialized instructions. Emphasize and promote leadership skills for all officers in department.
5. Make a positive impact on juvenile crime and take whatever steps are necessary to minimize youth involvement in criminal activities
6. Make the Snyder Police Department a model department for police departments of its size by continued purchase of state of the art equipment and the hiring of professional peace officers. Maintain a competitive salary and other appropriate measures to retain trained and qualified officers.

7. Increase the visibility of Police Officers and police units in all areas of the city in an effort to reduce crime through a complete fleet of police vehicles. Officers are encouraged to be easily accessible to all citizens and interact in a positive manner. Use of concentrated patrol in areas identified as high crime or increased traffic infractions will be utilized.
8. Continue to enforce City Ordinances put in place by the City of Snyder.
9. Continue with the School Resource Officer Program by assigning two Snyder Police Officers to the Snyder Independent School District. One officer is assigned to Snyder High School and the other is assigned to Snyder Jr. High. Both officers work to serve Snyder Elementary.
10. Promote community safety and a feeling of security among Snyder residents and visitors to the city done primarily through preservation of public peace.
11. Protect the rights and liberties afforded to all people through the U.S. and Texas Constitution and provide police services to all persons in a fair, honest, prompt and courteous manner.
12. Continue to expand the functions and services of the Special Services Division in order to provide education to the citizens in all phases of crime prevention, safety measures, alcohol and drug prevention and removing impaired drivers from the roadway of the city.
13. Work diligently toward the overall reduction of crime and criminal activity within the City of Snyder.
14. Promote traffic safety programs in an effort to reduce traffic accidents.

Indicators

		<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1.	Traffic citations	3,105	2,500	2,011
2.	Traffic warnings	3,329	3,101	2,781
3.	Traffic accidents	210	234	236
4.	DWI	51	60	48
5.	DWLS	24	34	33
6.	Burglary	162	139	130
7.	Theft	158	250	298
8.	Criminal mischief	92	98	57
9.	Robbery	6	1	3
10.	Assault	58	40	36
11.	Sexual assault	20	4	12
12.	Homicide	0	2	2
13.	Juvenile arrest	36	15	22
14.	Adult arrest	499	463	476
15.	Burglar alarms	659	518	679
16.	Emergency messages	8	3	19
17.	House watches	68	59	82
18.	Open doors/windows	125	103	82
19.	Motorist assists	49	124	112
20.	In-service Training	45	26	31
	A. Traffic	5	2	4
	B. Investigations	15	6	7
	C. Firearms	2	1	2
	D. Specialized	23	17	18

21. Public Education Programs	33	51	40
A. Youth	20	43	35
B. Civic Clubs/Groups	4	7	5
C. Home Inspections	3	0	0
D. Business Inspections	6	0	0

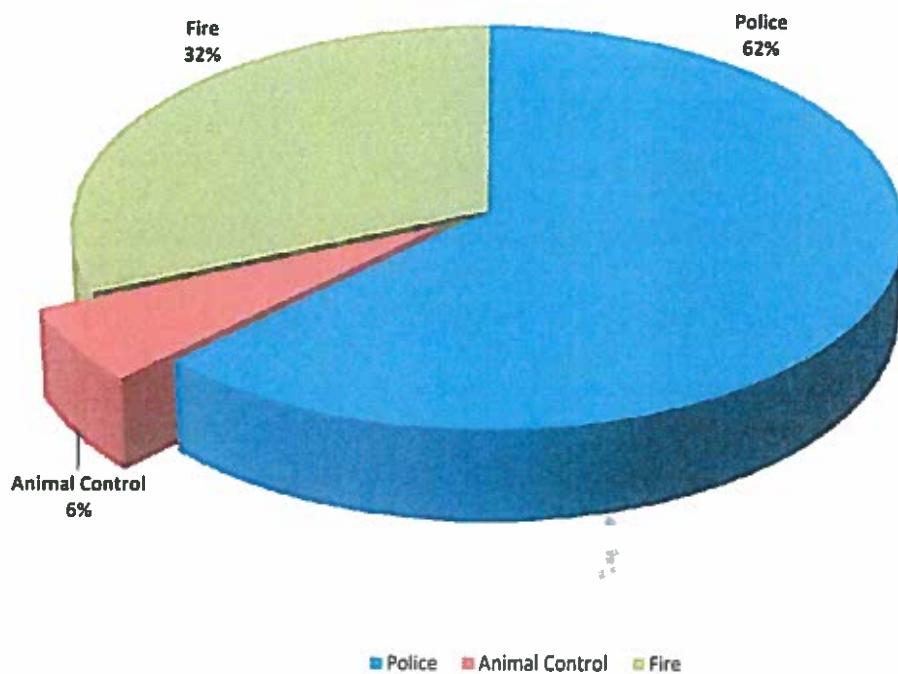
POLICE - DEPARTMENT NO. 16

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
616-101 SUPERVISION	83,693	84,670	86,350
616-102 CLERICAL	87,007	122,400	124,860
616-103 OPERATIONS	956,654	1,067,470	1,131,470
616-105 LONGEVITY	8,391	8,400	9,310
616-106 OVERTIME	88,524	79,000	79,000
616-107 PART-TIME	3,154	7,250	7,250
616-108 FICA EXPENSE	77,254	84,890	89,170
616-109 TMRS EXPENSE	222,737	231,665	238,975
616-110 INSURANCE EXPENSE	161,353	192,325	206,000
616-111 MEDICARE EXPENSE	18,067	19,855	20,855
616-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	1,706,834	1,897,925	1,993,240
SUPPLIES & MATERIALS			
616-201 OFFICE SUPPLIES	8,891	10,000	10,000
616-202 FORMS	909	2,000	2,000
616-204 UNIFORM & CLOTHING	3,524	8,700	8,700
616-205 TIRES & TUBES	3,509	5,000	4,000
616-206 MOTOR VEHICLE SUPPLIES	69,269	71,000	71,000
616-207 MINOR TOOLS & APPARATUS	36	300	300
616-208 JANITORIAL SUPPLIES	-	550	550
616-209 CHEMICAL & MECHANICAL SUPPLY	-	-	-
616-210 BOTANICAL & AGRICULTURAL	-	-	-
616-215 OTHER SUPPLIES	3,945	7,500	6,000
616-216 CANINE MAINTENANCE SUPPLIES	-	-	-
Sub Total	90,083	105,050	102,550
MAINTENANCE OF BUILDINGS			
616-301 BUILDINGS & GROUNDS	452	300	500
Sub Total	452	300	500
MAINTENANCE OF EQUIPMENT			
616-401 OFFICE EQUIPMENT	7,955	9,730	9,825
616-403 EQUIPMENT	3,265	3,000	3,000
616-404 AUTOMOTIVE EQUIPMENT	29,557	25,000	25,000
616-406 MINOR TOOLS & EQUIPMENT	156	50	50
616-407 SOFTWARE MAINTENANCE	12,862	12,110	15,275
616-411 RADIO INSTALLATION	10,648	7,500	10,000
Sub Total	64,443	57,390	63,150

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
MISCELLANEOUS SERVICES			
616-501-01 TELEPHONE	13,760	13,000	13,000
616-501-02 CELLULAR	10,787	14,720	14,720
616-501-03 INTERNET	4,054	12,600	13,705
616-502 RENTAL OF EQUIPMENT	3,354	3,120	3,120
616-503 INSURANCE	14,676	13,200	13,200
616-504 SPECIAL SERVICES	808	1,600	1,600
616-505 ADVERTISING	150	600	600
616-506 BUSINESS & TRANSPORTATION	1,324	1,500	1,500
616-508 FEE BASIS SERVICES	2,892	5,000	5,000
616-509 CUSTODY SUPPORT SERVICES	392	-	-
616-510 CONTRACTUAL SERVICES	-	500	500
616-511-01 ELECTRICITY	-	-	-
616-511-02 GAS	-	-	-
616-512 DATA PROCESSING	1,490	5,000	5,000
 Sub Total	 53,687	 70,840	 71,945
SUNDRY CHARGES			
616-601 TRAINING & EDUCATION	17,295	16,000	16,000
616-602 MEMBERSHIP & SUBSCR.	547	1,170	1,170
616-604 WORKER'S COMP.	121,905	112,520	134,000
616-605 UNEMPLOYMENT	-	-	-
616-606 FREIGHT EXPENSE	1,341	1,000	1,000
616-607 PRINTING EXPENSE	-	300	300
616-608 BAD DEBT EXPENSE	-	-	-
 Sub Total	 141,088	 130,990	 152,470
CAPITAL OUTLAY			
616-701 BUILDINGS	-	-	-
616-812 OTHER IMPROVEMENTS	-	-	-
616-901 OFFICE EQUIPMENT	3,114	20,110	2,500
616-902 AUTOMOTIVE EQUIPMENT	100,846	228,865	90,000
616-903 MACHINERY & EQUIPMENT	3,355	208,135	85,300
616-905 NON CAPITALIZED EQUIPMENT	-	1,500	1,500
 Sub Total	 107,315	 458,610	 179,300
 TOTAL BUDGET	 \$ 2,163,902	 \$ 2,721,105	 \$ 2,563,155

PUBLIC SAFETY FUNCTION EXPENSE
Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "Animal Control "and the other departments within the Public Safety Functional area.

BUDGET SUMMARY

Fund	Function Public Safety	Animal Control		Department Number 17
		Actual 2013-14	Budgeted 2014-15	
General	Expend. Class			
	Personnel Services	\$ 157,506	\$ 159,970	\$ 163,050
	Supplies	14,360	18,875	19,350
	Maintenance	4,875	8,045	7,930
	Services	15,197	17,800	18,465
	Sundry Charges	3,685	4,900	4,900
	Capital Outlay	-	1,255	32,700
	Non Capital Equipment	946	-	-
	TOTAL ALL ACCOUNTS	\$ 196,569	\$ 210,845	\$ 246,395

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Animal Control Officer	3,060 to 3,347	11	2.00	2.00
Laborer	2,669 to 2,920	7	1.00	1.00

TOTAL 3.00 3.00

Mission Statement

The City of Snyder Animal Control Services' mission is to protect the health and safety of our citizens, to promote responsible pet ownership, prevent the spread of animal borne diseases, reduce the number of nuisance animals roaming throughout the city, to provide a temporary shelter for stray, unwanted or injured animals, to increase pet adoptions and reunite lost pets with their owners. All these activities shall be done in compliance with Federal, State and Local ordinances and regulations in a humane and professional manner

Description

The department is responsible for enforcement of all city codes and ordinances pertaining to animals, and for the apprehension and control of stray animals within the city limits.

The department has two full-time animal control officers who regularly patrol the city and respond to calls for service regarding animal complaints from citizens, apprehend and impound animals running at

large, pick up dead and injured animals, provide education to citizens on animal control issues and issue citations to pet owners who are found to be in violation of a city animal code or ordinance.

This department also maintains the animal control facility that is staffed by one full-time shelter employee, who maintains the shelter and cares for the animals that are housed in the facility.

Goals

1. To promote animal care to the general public through education.
2. Prevent the spread of disease through animals.
3. Minimize the inconvenience to the public from stray animals.
4. Provide timely response to the public concerning animal complaints.
5. Increase code enforcement of the leash law.
6. Increase the number of pets adopted.
7. Decrease the number of animals to be destroyed.

Objectives

1. Reduce the stray animal and livestock population within the city by increasing the number of animal patrols per year, the number of animals impounded, and the number of citations issued.
2. Decrease the number of dead animals picked up from city streets.
3. Continue to provide a community education program on pet problems and rabies for newspaper, radio and talks to schools and civic groups.
4. To utilize the new website.

Indicators

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1. Animals picked up	1,375	1,268	1,077
2. Animals reclaimed	190	165	156
3. Animals destroyed	1,088	834	951
4. Animals died in pound	16	24	12
5. Dead animals picked up	317	334	311
6. Animal bite cases	36	43	28
7. Ordinance enforcements	52	77	79
8. Dog running at large citations	44	42	18
9. Failure to vaccinate for rabies citations	0	21	12
10. Pound fees collected	\$6,570	\$8,804	\$9,159
11. Dog tags sold	\$ 194	\$ 164	\$ 184
12. Micro chip fees	\$2,045	\$4,185	\$630

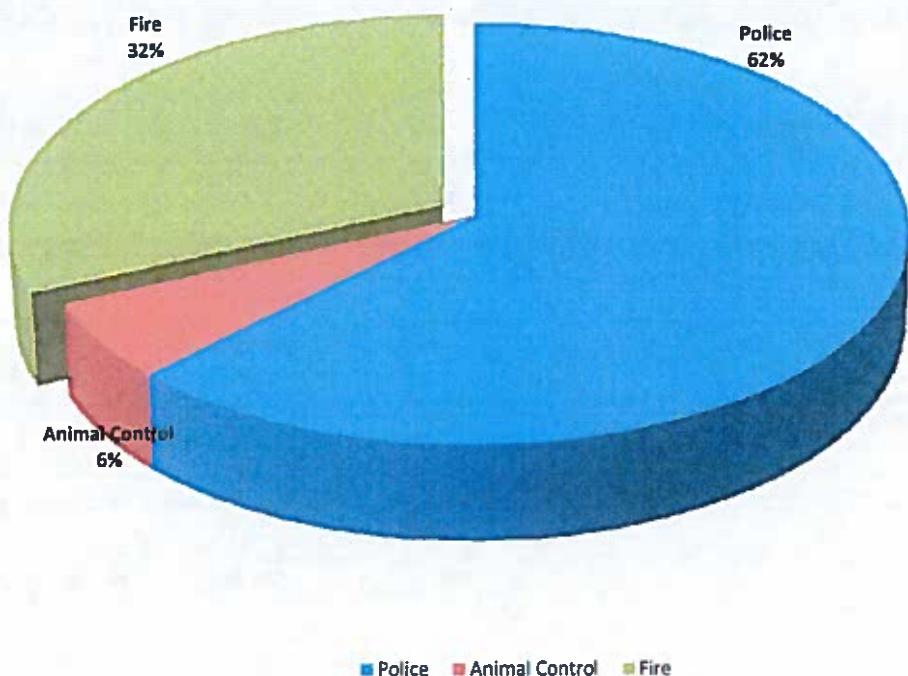
ANIMAL CONTROL - DEPARTMENT NO. 17

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
617-103 OPERATIONS	71,169	72,480	73,920
617-104 MAINTENANCE	31,062	31,405	31,730
617-105 LONGEVITY	912	1,050	1,090
617-106 OVERTIME	3,577	4,500	4,500
617-107 PARTTIME	-	-	-
617-108 FICA EXPENSE	6,731	6,785	6,900
617-109 TMRS EXPENSE	19,412	18,615	18,575
617-110 INSURANCE EXPENSE	23,069	23,550	24,720
617-111 MEDICARE EXPENSE	1,574	1,585	1,615
617-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	157,506	159,970	163,050
SUPPLIES & MATERIALS			
617-201 OFFICE SUPPLIES	1,491	2,500	2,500
617-202 FORMS	154	500	500
617-204 UNIFORM & CLOTHING	1,436	1,800	1,800
617-205 TIRES & TUBES	1,195	700	1,000
617-206 MOTOR VEHICLE SUPPLIES	7,417	7,400	7,400
617-207 MINOR TOOLS & APPARATUS	32	75	250
617-208 JANITORIAL SUPPLIES	674	2,000	2,000
617-209 CHEMICALS	467	700	700
617-215 OTHER SUPPLIES	-	200	200
617-216 CANINE MAINTENANCE SUPPLIES	1,494	3,000	3,000
Sub Total	14,360	18,875	19,350
MAINTENANCE OF BUILDINGS			
617-301 BUILDINGS & GROUNDS	2,619	5,000	5,000
Sub Total	2,619	5,000	5,000
MAINTENANCE OF EQUIPMENT			
617-401 OFFICE EQUIPMENT	-	-	-
617-403 EQUIPMENT	166	200	200
617-404 AUTOMOTIVE EQUIPMENT	1,234	1,500	1,500
617-407 SOFTWARE MAINTENANCE	844	1,045	930
617-411 RADIO INSTALLATION	13	300	300
Sub Total	2,257	3,045	2,930

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
MISCELLANEOUS SERVICES			
617-501-01 TELEPHONE	1,637	1,800	1,800
617-501-02 CELLULAR	820	1,000	1,000
617-501-03 INTERNET	2,119	3,000	3,165
617-502 RENTAL	809	750	750
617-503 INSURANCE	1,539	1,600	1,600
617-504 SPECIAL SERVICES	964	500	1,000
617-505 ADVERTISING EXPENSE	-	150	150
617-506 BUSINESS & TRANSPORTATION	-	500	500
617-508 FEE BASIS SERVICES	2,025	3,000	3,000
617-509 CUSTODY SUPPORT SERVICES	379	200	200
617-510 CONTRACTUAL SERVICES	-	-	-
617-511-01 ELECTRICITY	4,904	5,300	5,300
617-511-02 GAS	-	-	-
617-512 DATA PROCESSING	-	-	-
 Sub Total	 15,196	 17,800	 18,465
SUNDY CHARGES			
617-601 TRAINING & EDUCATION	138	500	500
617-602 MEMBERSHIPS & SUBSCRIPTIONS	-	120	120
617-604 WORKER'S COMP.	3,512	3,980	3,980
617-605 UNEMPLOYMENT	-	-	-
617-606 FREIGHT EXPENSE	35	100	100
617-607 PRINTING EXPENSE	-	100	100
617-608 BAD DEBT EXPENSE/CHARGE OFFS	-	100	100
 Sub Total	 3,685	 4,900	 4,900
CAPITAL OUTLAY			
617-701 BUILDINGS	-	-	-
617-806 OTHER IMPROVEMENTS	-	-	-
617-901 OFFICE EQUIPMENT	-	-	1,500
617-902 AUTOMOTIVE EQUIPMENT	-	-	30,000
617-903 MACHINERY & OTHER EQUIP.	-	1,255	1,200
617-905 NON CAPITALIZED EQUIPMENT	946	-	-
 Sub Total	 946	 1,255	 32,700
TOTAL BUDGET	\$ 196,569	\$ 210,845	\$ 246,395

PUBLIC SAFETY FUNCTION EXPENSE
Fiscal Year 2016



Description: This pie chart highlights the relationship between the department "Fire" and the other departments within the Public Safety Functional area.

BUDGET SUMMARY

Fund General	Function Public Safety	Fire	Department Number 18	
Expend. Class		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
Personnel Services		\$ 846,335	\$ 823,795	\$ 909,925
Supplies		61,260	81,500	81,500
Maintenance		78,875	84,920	83,070
Services		101,993	123,900	125,285
Sundry Charges		23,832	23,765	23,765
Capital Outlay		61,929	79,500	68,800
Non Capital Equipment		2,889	-	-
TOTAL ALL ACCOUNTS		\$ 1,177,113	\$ 1,217,380	\$ 1,292,345

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Chief	Unclassified	N/A	1.00	1.00
Deputy Fire Marshall/Arson Investigator	5,136 to 5,617	26	1.00	1.00
Deputy Fire Marshall/Deputy EMC	4,634 to 5,068	23	1.00	1.00
Lieutenant	4,038 to 4,416	19	2.00	2.00
Fireman	3,770 to 4,123	17	5.00	6.00
TOTAL			10.00	11.00

Mission Statement

To serve and protect lives and property in Snyder and Scurry County from loss due to fire, natural and/or man-made disasters, mishaps and terrorism. To provide prompt response and suppression of fires while rendering the scene safe. To provide advanced level rescue capability, both confined space and high angle. To provide "all hazard" emergency management for all situations within the City of Snyder and Scurry County, through training, mitigation, preparation, planning, response and recovery. To meet the

intent of the National Incident Management Plan related to Homeland Security, and to enforce state and local laws regarding fire safety and fire prevention while providing fire education at various levels.

Description

The Snyder Fire Department is comprised of 10 paid fire personnel, working in conjunction with the Snyder Volunteer Fire Department Inc., a volunteer organization. The Chief for the Snyder Fire Department is also the Chief for the SVFD. Total personnel include: 1 Chief, who also serves as the Snyder/Scurry County Emergency Management Coordinator and Fire Marshal, 1 Deputy Fire Marshal/Arson Investigator, 1 Deputy Fire Marshall/Deputy EMC, 3 Volunteer Captains, 5 Lieutenants (2 paid, 3 volunteer), 5 paid Firefighters, and approximately 32 additional volunteer firefighters. The SVFD functions as a 1st response agency for the local EMS through several of its members. Of the total personnel, there are approximately 5 Paramedics, 2 EMT-Intermediates, 12 EMTs and 2 ECA's. All paid personnel are required to maintain ECA (or higher) certification with the State Department of Health Services. Several paid firefighters are certified Fire Department instructors, and certification range from Basic to Advanced. The Chief, in addition to Advanced TCFP certification, is a certified Paramedic, Certified Fire Investigator (CFI), Certified Wildland Fire Investigator (CWLF), Level-II Fire Instructor, EMS Program Instructor/Examiner (Paramedic Level), TECLEOSE Instructor and Certified Emergency Manager through EMI/ FEMA Advanced Certification Pending. The Deputy Fire Marshal/Captain, in addition to Advanced TCFP certification, is an EMT, Advanced Certified Peace Officer, Basic TCFD Fire Inspector, Advanced Fire and Arson Investigator, TECLEOSE Instructor and Level-II Fire Instructor. The Deputy Fire Marshal/Deputy EMC is Intermediate TCFP Certified by the Commission, and in basic fire inspection and fire investigation. He also is certified by The Emergency Management Institute as a Basic Emergency Manager. The Chief, Deputy Fire Marshal and Deputy EMC maintain offices in the main station, with normal office hours Monday – Friday.

The Chief/EMC currently maintains all required Emergency Management Documents, and is the chief EM Planner for both the City and County. The Deputy EMC handles the routine practical aspects of Emergency Management operations and planning under the oversight of the Chief. These include local disaster planning and the all hazards EM plan, and the EOC preparedness.

The Fire Marshal's Office is comprised of two full time personnel, one being a peace officer and arson investigator, and the other splits time between the Fire Marshal and Emergency Management, where he serves as the Deputy EMC. Both personnel are responsible for code enforcement, fire prevention and fire investigation.

Fire Operations are from one central station, staffed 24/7/365 by at least two certified paid fire fighters, and this facility houses the 6 primary response apparatus to include three Class-A Engines, one Booster truck, one Tanker truck, and an 85' Tower Ladder (Class-A Engine) which also doubles as the Hazardous Materials Unit. Additionally, a sub-station houses one CAFS (compressed air foam) multi-purpose unit, 7 Brush Fire apparatus (5 owned by the County), two tactical rescue trailers, and a high volume pump trailer. Two water transports (18 wheelers) are also provided by the County. The department has a mobile command and communications vehicle. The central station also houses the emergency management facility, to include 2,000 sq. foot below ground Emergency Operations Center (EOC) and redundant communications equipment for both the City and County emergency response agencies. This is the local warning point for Emergency Management. CATV alert and other public warning systems are controlled from this facility. Additionally, SKYWARN (weather watching/warning) is coordinated out of the EOC by approximately 21 spotters trained annually by the National Weather Service. The Chief serves as one of 8 regional coordinators for the Midland NWS (MAF/NE Region).

Training is conducted primarily in-house by a team of certified fire instructors, both Volunteer and paid. The Deputy Fire Marshal is the certified training coordinator for the SFFMA training program. Training is conducted twice monthly for all personnel, while paid firefighters obtain other required continuing education regularly. A Technical Rescue Training Field is maintained by the VFD at no cost to the City, and a city Fire Suppression Training Facility is maintained adjacent to the rescue training facility. All

volunteer personnel are required to obtain a minimum certification of SFFMA Introductory Certification within one year of joining the department and Certifications range from Introductory to Master.

<u>FCC Licenses Held</u>	<u>Expiration Date</u>
KKV – 620 (Fire) 154.355/153.950	6-18-2022
WNFX – 525 (Emergency Management) 155.100/153.755	2-20-2021

Department communications are compliant with the Federal Communications Commission, and in line with the Texas State Interoperability Plan, and the WCTCOG Regional Communications Plan. The Department is P25 digital capable, and interoperable. The Snyder SVF is likewise interoperable and P25 capable.

Goals

1. To serve all citizens through prevention response, control, and recovery efforts by safeguarding from fires, hazardous materials, natural disasters, and terrorism.
2. To safeguard the general economy and welfare of the community through prevention, protection, and planning of essential industry, business, and both public and private property.
3. To protect individual property, and the economic well being of the citizens from destructive fires, explosions, and other hazards. In meeting this goal, all property deserves to have equivalent degrees of protection, regardless of the geographical location, or monetary value of the property, with life safety as the first goal.

Objectives

1. To provide a performance level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.
2. To provide a life safety level that meets or exceeds the expectations of the citizens of Snyder and Scurry County.
3. To afford a prompt response and adequate stabilization of incidents to an acceptable level of the occupants and/or owners concerned.
4. To suppress fires with the least amount of property damage possible.
5. To provide selected emergency services as related to life safety and property damage, both man made, natural and terrorism related.
6. To meet or exceed performance levels that have been established under a favorable ratio of cost-to-performance effectiveness.
7. To adequately evaluate, mitigate, prepare, plan, respond, and perform all situations under the jurisdiction of Fire.

Indicators

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1. Volunteer man-hours	1,737	1,562	1,714
2. Inspections	63	113	72
3. Public Education Programs	24	27	35
4. ISO Rating	3	3	3

Activity Summary

Fire Dept. responses in city	172	241	230
Fire Dept. responses in county	194	189	222
Mutual aid	6	5	15
Weather spotting	1	0	1
	(County)		
Total fire calls	372	435	467

<u>Fire Runs by Type FY 12-13</u>	
TYPE	COUNT
Accident	110
Appliance	8
Brush (Primary)	8
Controlled Burn	24
Cotton	3
Dwelling	20
Electrical	18
False Alarm	23
Gas Leak	25
Grass (Primary)	50
Hay	3
Hazardous Mat.	2
Medical	17
Other	6
Petroleum	3
Public Service	40
Rescue	38
Smoke Scare	22
Structure (non dwelling)	6
Trash	14
Tree	2
Vehicle	10
Weather Spotting	1
Table Top Drill	3
Full Scale Drill	1

<u>Fire Runs by Location FY 12-13</u>	
Scurry County	
Pct-1	31
Pct-2	75
Pct-3	55
Pct-4	61
City of Snyder	230
Mutual Aid	15
Borden Co.	3
Fisher Co.	2
Garza Co.	1
Kent Co.	2
Mitchell Co.	3
Nolan Co.	3
Howard Co.	1

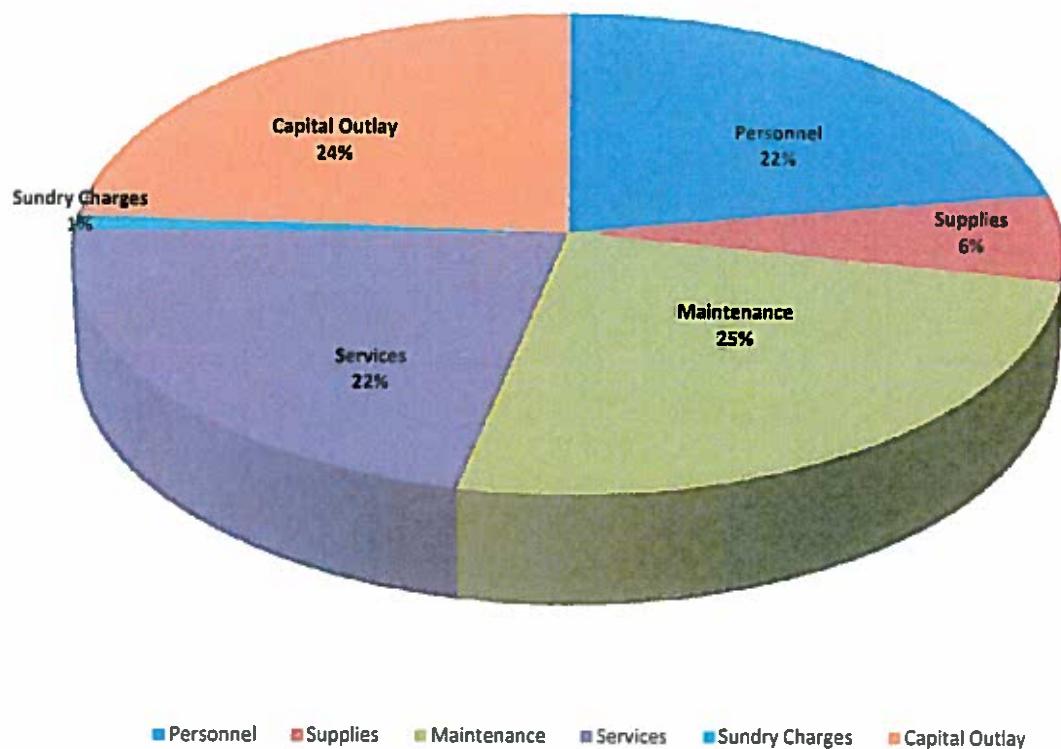
FIRE - DEPARTMENT NO. 18

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
618-101 SUPERVISION	78,662	79,595	81,180
618-103 OPERATIONS	456,675	450,000	502,390
618-105 LONGEVITY	4,325	4,800	5,280
618-106 OVERTIME	71,001	63,465	70,000
618-108 FICA EXPENSE	38,625	37,070	40,850
618-109 TMRS EXPENSE	111,060	101,695	110,030
618-110 INSURANCE EXPENSE	76,954	78,500	90,640
618-111 MEDICARE EXPENSE	9,033	8,670	9,555
618-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	846,335	823,795	909,925
SUPPLIES & MATERIALS			
618-201 OFFICE SUPPLIES	1,749	1,600	1,600
618-204 UNIFORM & CLOTHING	21,856	32,400	32,400
618-205 TIRES & TUBES	4,148	7,700	7,700
618-206 MOTOR VEHICLE SUPPLIES	21,806	25,000	25,000
618-207 MINOR TOOLS & APPARATUS	2,760	5,000	5,000
618-208 JANITORIAL SUPPLIES	1,264	1,600	1,600
618-209 CHEM. & MECH. SUPPLIES	5,982	6,000	6,000
618-215 OTHER SUPPLIES	1,695	2,200	2,200
Sub Total	61,260	81,500	81,500
MAINTENANCE OF BUILDINGS			
618-301 BUILDINGS & GROUNDS	15,723	17,200	17,200
Sub Total	15,723	17,200	17,200
MAINTENANCE OF EQUIPMENT			
618-401 OFFICE EQUIPMENT	98	300	-
618-402 MACHINERY	-	700	700
618-403 EQUIPMENT	30,194	33,500	33,500
618-404 AUTOMOTIVE EQUIPMENT	26,994	24,000	24,000
618-405 SHOP EQUIPMENT	-	-	-
618-406 MINOR TOOLS & EQUIPMENT	327	600	600
618-407 SOFTWARE MAINTENANCE	3,028	5,620	4,070
618-411 RADIO INSTALLATION	2,511	3,000	3,000
Sub Total	63,152	67,720	65,870

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
MISCELLANEOUS SERVICES			
618-501-01 TELEPHONE COMMUNICATION	7,789	7,400	8,000
618-501-02 CELLULAR	3,337	3,900	4,000
618-501-03 INTERNET	4,328	3,000	3,625
618-502 RENTAL OF EQUIPMENT	2,146	1,900	1,900
618-503 INSURANCE	3,587	4,000	4,000
618-504 SPECIAL SERVICES	57,086	77,200	77,200
618-505 ADVERTISING	-	1,500	1,500
618-506 BUSINESS & TRANSPORTATION	4,518	5,000	5,000
618-507 DIESEL FUEL TAX	-	-	-
618-508 FEE BASIS SERVICE	18	500	500
618-510 CONTRACTUAL SERVICE	5,430	5,000	4,560
618-511-01 ELECTRICITY	9,897	11,000	11,000
618-511-02 GAS	3,857	3,500	4,000
618-512 DATA PROCESSING	-	-	-
Sub Total	101,993	123,900	125,285
SUNDRY CHARGES			
618-601 TRAINING & EDUCATION	10,012	10,000	10,000
618-602 MEMBERSHIP & SUBSCRIPTIONS	175	300	300
618-604 WORKER'S COMP.	12,188	12,065	12,065
618-605 UNEMPLOYMENT	-	-	-
618-606 FREIGHT EXPENSE	1,374	1,000	1,000
618-607 PRINTING EXPENSE	83	400	400
Sub Total	23,832	23,765	23,765
CAPITAL OUTLAY			
618-701 BUILDINGS	-	4,500	-
618-806 OTHER IMPROVEMENTS	1,445	-	-
618-901 OFFICE EQUIPMENT	-	8,700	-
618-902 AUTOMOTIVE EQUIPMENT	-	66,300	-
618-903 OTHER EQUIPMENT	60,484	-	68,800
618-905 NON CAPITALIZED EQUIPMENT	2,889	-	-
Sub Total	64,818	79,500	68,800
TOTAL BUDGET	\$ 1,177,113	\$ 1,217,380	\$ 1,292,345

PUBLIC WORKS EXPENDITURES Fiscal Year 2016



Description: This pie chart visually shows the percentage of Street Department expenditures allocated to the various major categories for the Fiscal Year 2015 - 2016

BUDGET SUMMARY

Fund General	Function Public Works	Street & Alley Maintenance	Department Number 25		
		Expend. Class	Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Personnel Services		\$ 198,929	\$ 306,360	\$ 316,380
	Supplies		78,908	60,600	83,095
	Maintenance		201,893	272,640	358,255
	Services		300,992	309,640	310,095
	Sundry Charges		12,410	14,355	14,255
	Capital Outlay		229,303	217,400	340,500
	TOTAL ALL ACCOUNTS		<u>\$ 1,022,435</u>	<u>\$ 1,180,995</u>	<u>\$ 1,422,580</u>

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Public Works Director	Unclassified	N/A	.10	.10
Foreman	3,639 to 3,979	16	.50	.50
Maintenance 2	3,170 to 3,467	12	2.25	2.25
Maintenance 3	3,517 to 3,847	15	2.00	2.00
Part-time	1 at 7.25 hour			
TOTAL			4.85	4.85

Mission Statement

To provide efficient economic access to desired destinations, such as employment, shopping and other facilities in a quick, convenient and safe manner for all population groups in the community.

Description

Activities of the Street Department include the maintenance of: paved streets, unpaved streets, paved alleys, unpaved alleys, drainage ways, street sweeping, mowing of right-of-ways, drainage channels and city owned lots; and, making and maintenance of street signs.

Goals

The provision of well maintained streets for the convenience and safety of the public, and for the provision of all-weather alleys for use by the various utility providers.

Objectives

1. To patch and repair streets as needed.
2. To make longer lasting repairs in the alleys.
3. To seal coat all of the paved streets in a seven year cycle.
4. Water and care for the shrubs and remove trash three times a week.
5. To facilitate and assist contract street sweeping service as necessary.
6. To continue the flood control and drainage way maintenance for proper storm water removal.
7. Maintain an efficient weed abatement program for city streets and sidewalks, to effectively remove weeds and grasses.
8. Increase training of assigned personnel in public works and traffic engineering by providing training videos and by attending public works seminars and traffic engineering schools.
9. Repair and maintain street signs within city limits for safety of citizens.

Indicators

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1. Blocks Seal Coated	80	100	0
2. Blocks Treated with Emulsion	0	0	0
3. Street Sweeper Hours of Operation	300	430	230
4. Number of Utility Cuts Repaired	43	124	110
5. Alleys Bladed and Stabilized	50	11	24
6. Number of Seminars & Engineering Schools Attended	2	2	2
7. Number of Training Videos Shown	0	0	5

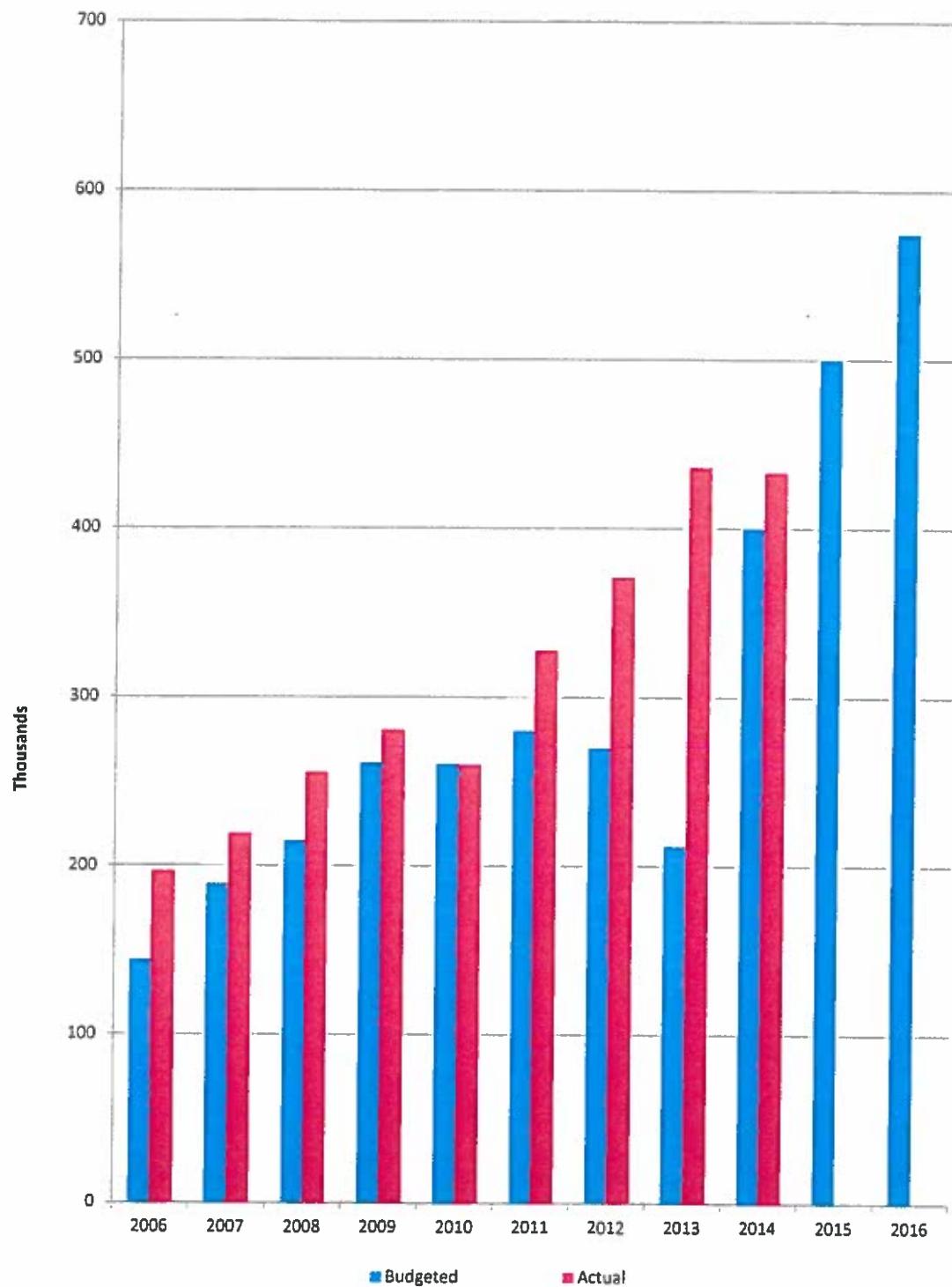
STREET - DEPARTMENT NO. 25

EXPENDITURES - FUND 01

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
625-101 SUPERVISION	13,222	9,325	9,515
625-104 MAINTENANCE	110,603	185,795	192,300
625-105 LONGEVITY	878	835	1,200
625-106 OVERTIME	13,152	13,000	13,000
625-107 PART-TIME	3,382	7,250	7,250
625-108 FICA EXPENSE	9,133	13,405	13,840
625-109 TMRS EXPENSE	25,161	35,540	36,075
625-110 INSURANCE EXPENSE	21,262	38,075	39,965
625-111 MEDICARE	2,136	3,135	3,235
625-112 ACCRUED COMP. ABSENCES	-	-	-
Sub Total	198,929	306,360	316,380
SUPPLIES & MATERIALS			
625-201 OFFICE SUPPLIES	1,009	100	100
625-204 UNIFORM & CLOTHING	3,991	3,750	3,750
625-205 TIRES & TUBES	1,867	2,500	2,000
625-206 MOTOR VEHICLE SUPPLIES	65,707	46,500	69,995
625-207 MINOR TOOLS & APPARATUS	926	2,000	1,500
625-208 JANITORIAL SUPPLIES	67	250	250
625-209 CHEM. & MECH. SUPPLIES	5,004	5,200	5,200
625-210 BOTANICAL & AGRICULTURAL	-	-	-
625-215 OTHER SUPPLIES	338	300	300
Sub Total	78,909	60,600	83,095
MAINTENANCE OF BUILDINGS			
625-301 BUILDINGS & GROUNDS	3,233	4,000	4,000
625-302 BRIDGES	-	-	-
625-306 STORM SEWER	-	-	-
625-308 STREET & ALLEYS	123,802	222,935	300,000
Sub Total	127,035	226,935	304,000
MAINTENANCE OF EQUIPMENT			
625-401 OFFICE EQUIPMENT	-	-	-
625-402 MACHINERY	-	700	700
625-403 EQUIPMENT	1,659	-	-
625-404 AUTOMOTIVE EQUIPMENT	65,280	40,000	45,000

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
625-406 MINOR TOOLS & APPARATUS	42	200	200
625-407 SOFTWARE MAINTENANCE	604	505	555
625-410 SIGNAL & SIGN SYSTEM	7,274	4,000	7,500
625-411 RADIO INSTALLATION	-	300	300
Sub Total	74,859	45,705	54,255
MISCELLANEOUS SERVICES			
625-501-01 TELEPHONE	11	-	-
625-501-02 CELLULAR	1,193	1,100	1,200
625-501-03 INTERNET	-	-	455
625-502 RENTAL OF EQUIPMENT	383	440	380
625-503 INSURANCE	7,056	7,060	7,060
625-504 SPECIAL SERVICES	180	500	500
625-505 ADVERTISING	338	-	-
625-506 BUSINESS & TRANSPORTATION	204	500	500
625-508 FEE BASIS SERVICES	1,243	-	-
625-510 CONTRACTUAL SERVICES	-	-	-
625-511-01 ELECTRICITY	290,384	300,000	300,000
625-511-02 GAS	-	40	-
Sub Total	300,992	309,640	310,095
SUNDRY CHARGES			
625-601 TRAINING & EDUCATION	181	1,000	1,000
625-602 MEMBERSHIPS & SUBSCRIPTIONS	12	100	-
625-604 WORKER'S COMP.	10,514	12,255	12,255
625-605 UNEMPLOYMENT	-	-	-
625-606 FREIGHT EXPENSE	1,702	1,000	1,000
625-608 BAD DEBT	-	-	-
Sub Total	12,409	14,355	14,255
CAPITAL OUTLAY			
625-802 STREET IMPROVEMENTS	-	-	-
625-805 TRAFFIC ENGR. IMPROVEMENTS	-	-	-
625-901 OFFICE EQUIPMENT	-	1,400	-
625-902 AUTOMOTIVE EQUIPMENT	28,718	178,000	155,000
625-903 MACHINERY & OTHER EQUIP.	200,584	38,000	185,500
Sub Total	229,302	217,400	340,500
TOTAL BUDGET	\$ 1,022,435	\$ 1,180,995	\$ 1,422,580

Motel Tax Revenue Fiscal Year 2015-2016



Description: This graph shows the increase in Budgeted Motel Tax Revenue compared to the actual revenue from Fiscal Year 2007 through Fiscal Year 2016

**CITY OF SNYDER, TEXAS
SPECIAL REVENUE FUND
MOTEL TAX**

**COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE**

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Revenues:				
Occupancy Tax	435,612	432,968	500,000	575,000
Contributions & donations	-	-	-	-
Total Revenues	435,612	432,968	500,000	575,000
 Total Expenditures	 433,360	 432,968	 500,000	 575,000
 Excess (Deficiency) of Revenues over Expenditures	 2,252	 -	 -	 -
 Fund Balance at B-O-Y Prior Period Adjustment	 (3,092)	 (840)	 (840)	 (840)
 Fund Balance at E-O-Y	 \$ (840)	 \$ (840)	 \$ (840)	 \$ (840)

**CITY OF SNYDER, TEXAS
SPECIAL REVENUE FUND
TAX INCREMENT FINANCING**

**COMPARATIVE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE**

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Revenues:				
Ad Valorem Taxes	-	-	39,060	48,485
Total Revenues	-	-	39,060	48,485
Total Expenditures	-	-	39,060	48,485
Excess (Deficiency) of Revenues over Expenditures	-	-	-	-
Fund Balance at B-O-Y	-	+	-	-
Fund Balance at E-O-Y	\$ -	\$ -	\$ -	\$ -

**CITY OF SNYDER, TEXAS
SPECIAL REVENUE FUND**

**COMBINING STATEMENT OF OPERATING REVENUES
EXPENSES AND CHANGES IN WORKING CAPITAL**

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Revenues:				
Ad Valorem Taxes	-	-	39,060	48,485
Occupany Tax	-	-	500,000	575,000
Total Revenues	-	-	539,060	623,485
 Total Expenditures	-	-	539,060	614,060
 Excess (Deficiency) of Revenues over Expenditures	-	-	-	9,425
 Fund Balance at B-O-Y	-	-	(840)	(840)
 Fund Balance at E-O-Y	\$	\$	\$ (840)	\$ 8,585

**ENTERPRISE FUNDS
NARRATIVE
FISCAL YEAR 2015-2016 BUDGET**

An increase in water rates was required to cover anticipated expenses in the Water Department in FY 2016.

Anticipated revenues for the Enterprise Funds total \$9,844,190, an increase of \$640,020 or 6.95% over the preceding year's budget. The graph, page 91, showing Enterprise Fund revenues for the period FY 2007 through 2016 reflects recent increases necessary to cover rising expenses due to State and Federal regulations.

Water sales (46.47%), sewer charges (15.95%), and sanitation charges (20.99%) combined, amount to 83.41% of the total revenue for the fund. Sewage treatment charges are dependent on water sales and together are generally indicators of growth in the city. Drought conditions, however, also impact on these totals as water consumption increases during drought conditions. The increase in non-operating revenue indicates an increase in investment funds and interest rates. The amount of revenues from various sources and the usage from last year are shown in the following tabulation:

<u>Revenue Source</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from FY 2015</u>
Water Sales	\$4,575,000	46.47%	\$175,000
Sewer Charges	1,570,000	15.95	30,000
Sanitation Charges	2,066,050	20.99	66,050
Landfill Gate Fees	905,000	9.19	140,000
Billings & Collection (Sanitation)	395,240	4.00	13,320
Water & Sewer Taps	55,000	.57	-0-
Permits & Inspections	14,000	0.15	-0-
Miscellaneous	37,900	.38	5,050
Non-operating	226,000	2.30	210,600
Total	\$9,844,190	100.00%	\$640,020

Expenses for the Enterprise Funds total \$10,811,545 for FY 2016, an increase of 6.95 percent over FY 2015 (see graph, page 94). Changes in levels of expenditures for the individual departments over the preceding year are shown in the following tabulation:

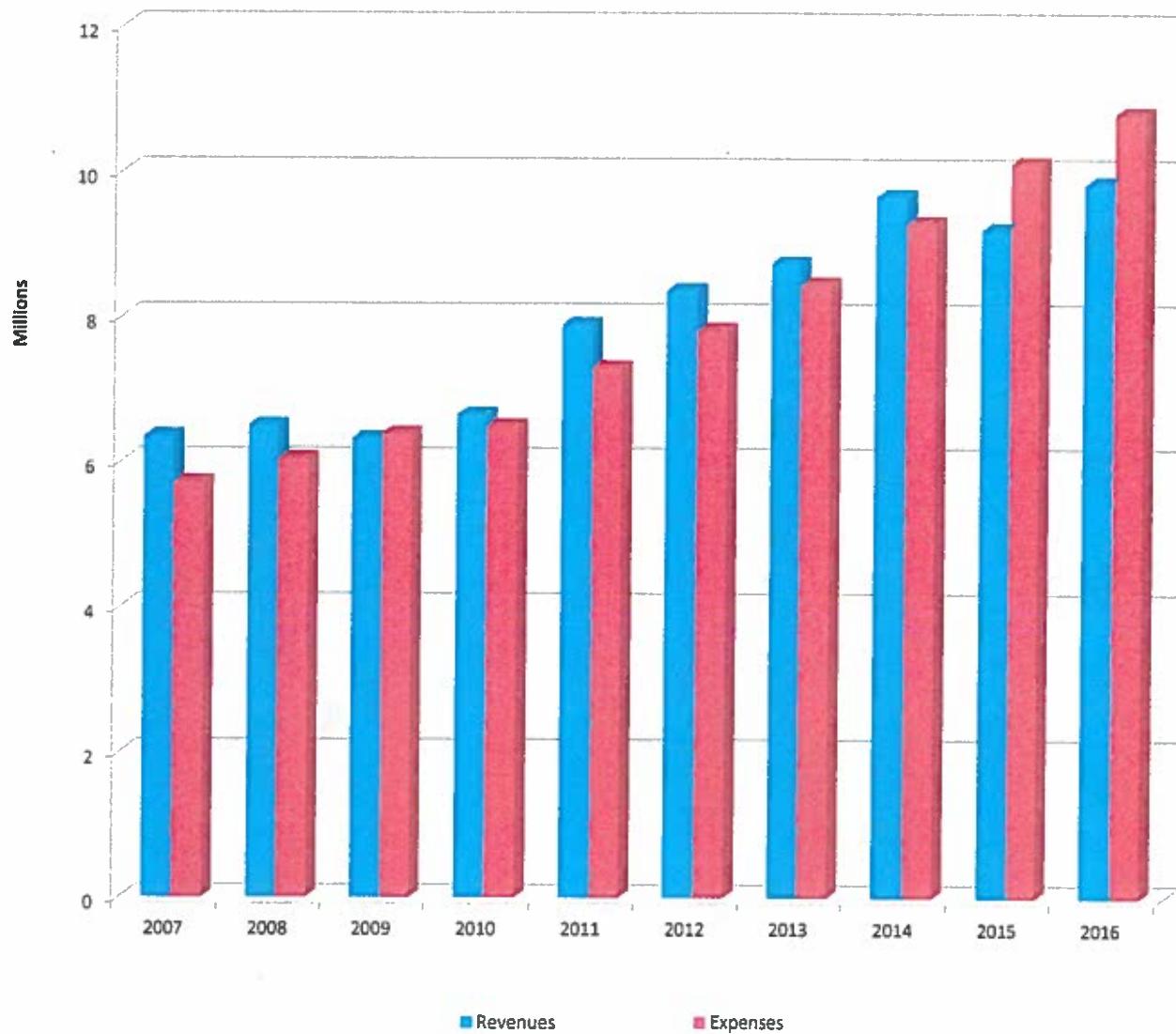
<u>Department</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase (Decrease) from FY 2014</u>
Sanitation-Collection	\$1,056,350	9.77	\$(6,595)
Sanitation-Landfill	2,040,520	18.87	150,455
Sanitary Sewer	404,435	3.74	(14,355)
Sewage Treatment	1,057,085	9.78	19,915
Water Production	3,624,945	33.53	374,665
Water Distribution	1,023,925	9.47	133,375
Utility Billing & Collection	1,118,795	10.35	26,055
Debt Service	485,490	4.49	(1,395)
TOTAL	\$10,129,425	100.00%	\$682,120

The Debt Service amount of \$485,490 (4.49%) of the total expense budget for 2016 is the anticipated interest payments improvements to the Water Treatment Plant of \$2,985,314. Also, in 2010 the City issued Certificates of Obligation in the amount of \$3,495,000 for an energy analysis and service agreement for an automatic meter reading system.

In 2013, the City issued Certificates of Obligation in the amount of \$9,000,000 for improvements to the water and sewer system and the replacement of cast iron water lines. In 2015 the City Council approved an interfund loan of \$850,000 from the General Fund to the Water and Sewer Fund to cover part of the cost to restore the old water treatment plant.

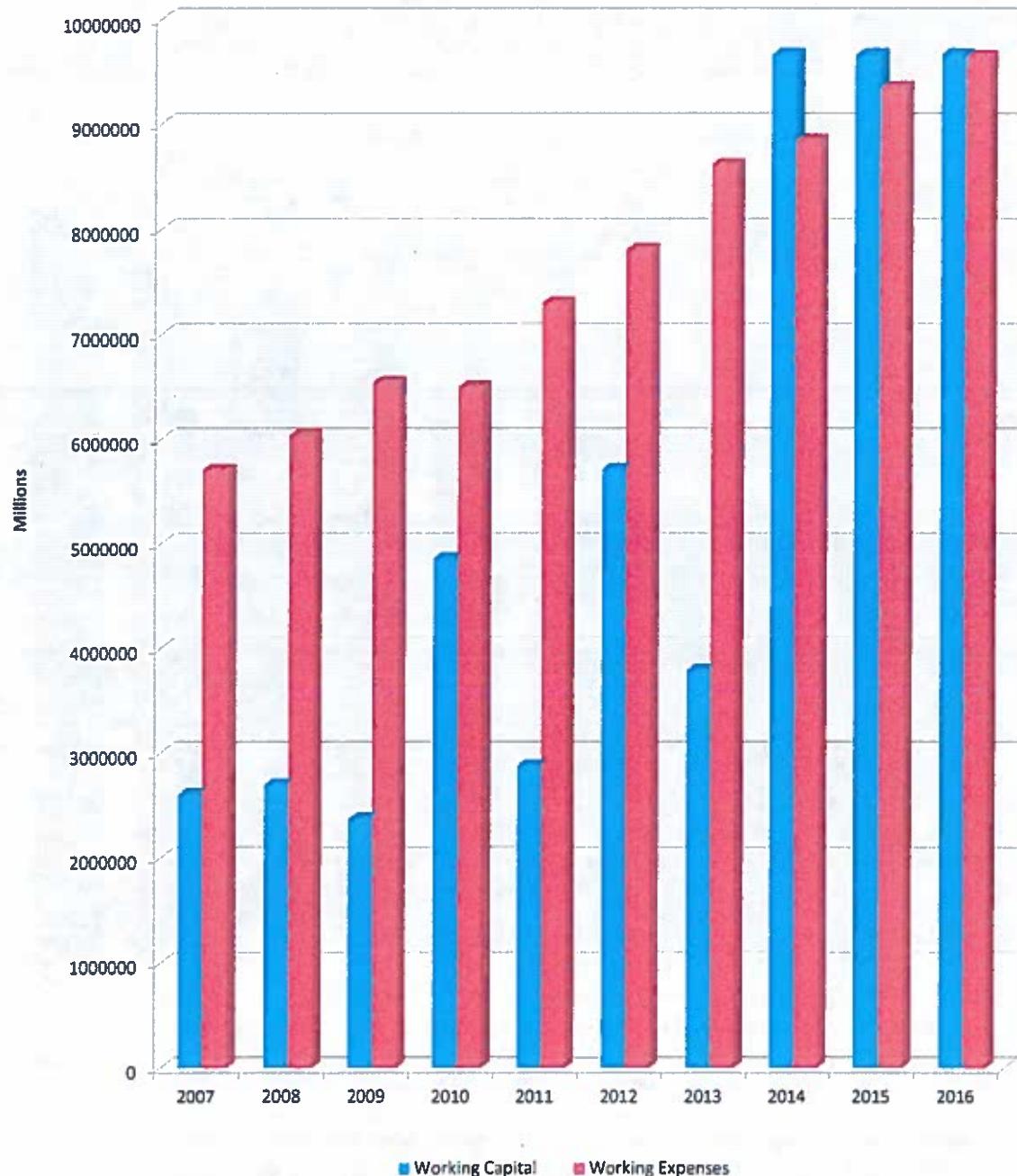
Personnel costs increased by .21%, sundry charges 22.47%, depreciation by 25.20%, and maintenance charges by 10.17% over the FY 2015-2016. Supplies decreased 11.32%, debt service by .29%

**ENTERPRISE FUND
Revenues & Expenses
Fiscal Year 2015-2016**



Description: This graph shows the Enterprise Fund Revenues and Expenses for Fiscal Year 2007 through Fiscal Year 2016

ENTERPRISE FUND Working Capital and Expenditures



Description: This graph shows the relationship between Enterprise Fund Working Capital and Expenditures at year end for the fiscal Year 2007 through Fiscal Year 2016

**CITY OF SNYDER, TEXAS
ENTERPRISE FUND**

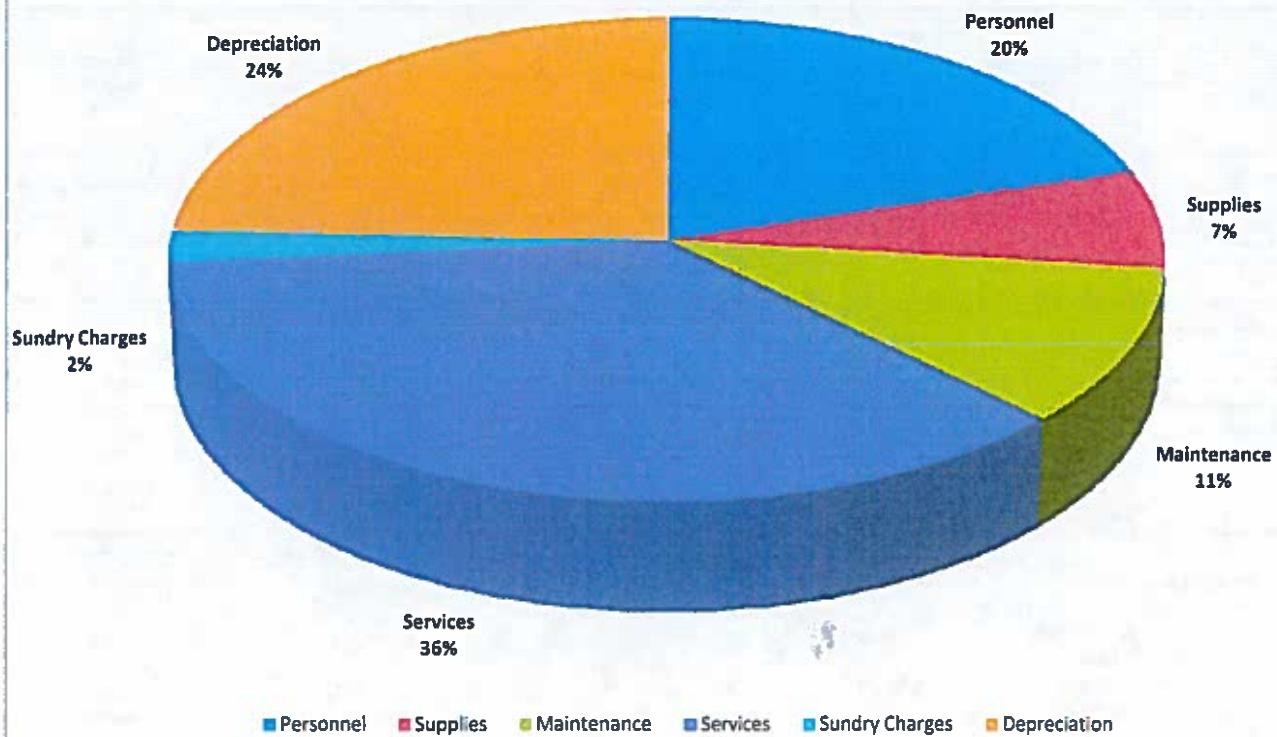
**COMBINING STATEMENT OF OPERATING REVENUES,
EXPENSES AND CHANGES IN WORKING CAPITAL**

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Operating Revenues:				
Water Sales	4,076,343	4,574,205	4,400,000	4,575,000
Sewer Charges	1,501,536	1,567,673	1,540,000	1,570,000
Sanitation Charges	1,926,453	1,942,465	2,000,000	2,066,050
Landfill Gate Fees	750,199	904,779	765,000	905,000
Billings & Collections for Sanitation	327,408	360,753	381,920	395,240
Water & Sewer Taps	51,100	40,660	55,000	55,000
Plumbing Permits & Inspe.	14,019	14,686	14,000	14,000
TCDP Grant Proceeds	27,908	-	-	-
Miscellaneous	33,249	40,153	32,850	37,900
Total Oper. Revenues	8,708,215	9,445,374	9,188,770	9,618,190
Operating Expenses:				
Personnel Services	1,912,756	2,056,351	2,088,225	2,092,660
Supplies	729,426	634,864	764,980	678,355
Maintenance	864,646	942,743	986,220	1,083,190
Services	3,252,393	3,238,116	3,617,870	3,740,500
Sundry Charges	238,974	164,369	178,385	218,470
Depreciation	1,620,555	1,808,451	2,006,860	2,512,580
Total Oper. Expenses	8,618,750	8,844,894	9,642,540	10,325,755
Operating Income or (Loss)	89,465	600,480	(453,770)	(707,565)
Non-Oper. Revenues/(Expenses):				
Interest Income	16,432	15,205	15,400	46,000
Gain (Loss)on Sale of Asset	21,468	208,855	-	180,000
Amortized Issuance Cost	(18,174)	(18,174)	-	-
Debt Service-Interest	(148,603)	(435,359)	(486,885)	(485,490)
Total Non-Oper.	(128,877)	(229,473)	(471,485)	(259,490)
Net Income (Loss)	\$ (39,412)	\$ 371,007	\$ (925,255)	\$ (967,055)
Cash and Cash Equivalents B-O-Y	6,695,333	4,586,040	11,433,496	11,757,977
Cash Flows from Operating Activities	1,780,621	3,333,779	3,157,703	1,853,775
Cash Flows from Interfund Loans	-	(217,984)	-	(132,490)
Cash Flows from Capital Activities	(3,903,742)	3,677,099	(2,863,622)	(3,184,117)
Cash Flows from Investing Activities	13,828	54,562	30,400	46,000
Net Increase or (Decrease) in Cash	(2,109,293)	6,847,456	324,481	(1,416,832)
Cash and Cash Equivalents E-O-Y	\$ 4,586,040	\$ 11,433,496	\$ 11,757,977	\$ 10,341,145

ENTERPRISE FUND EXPENSES

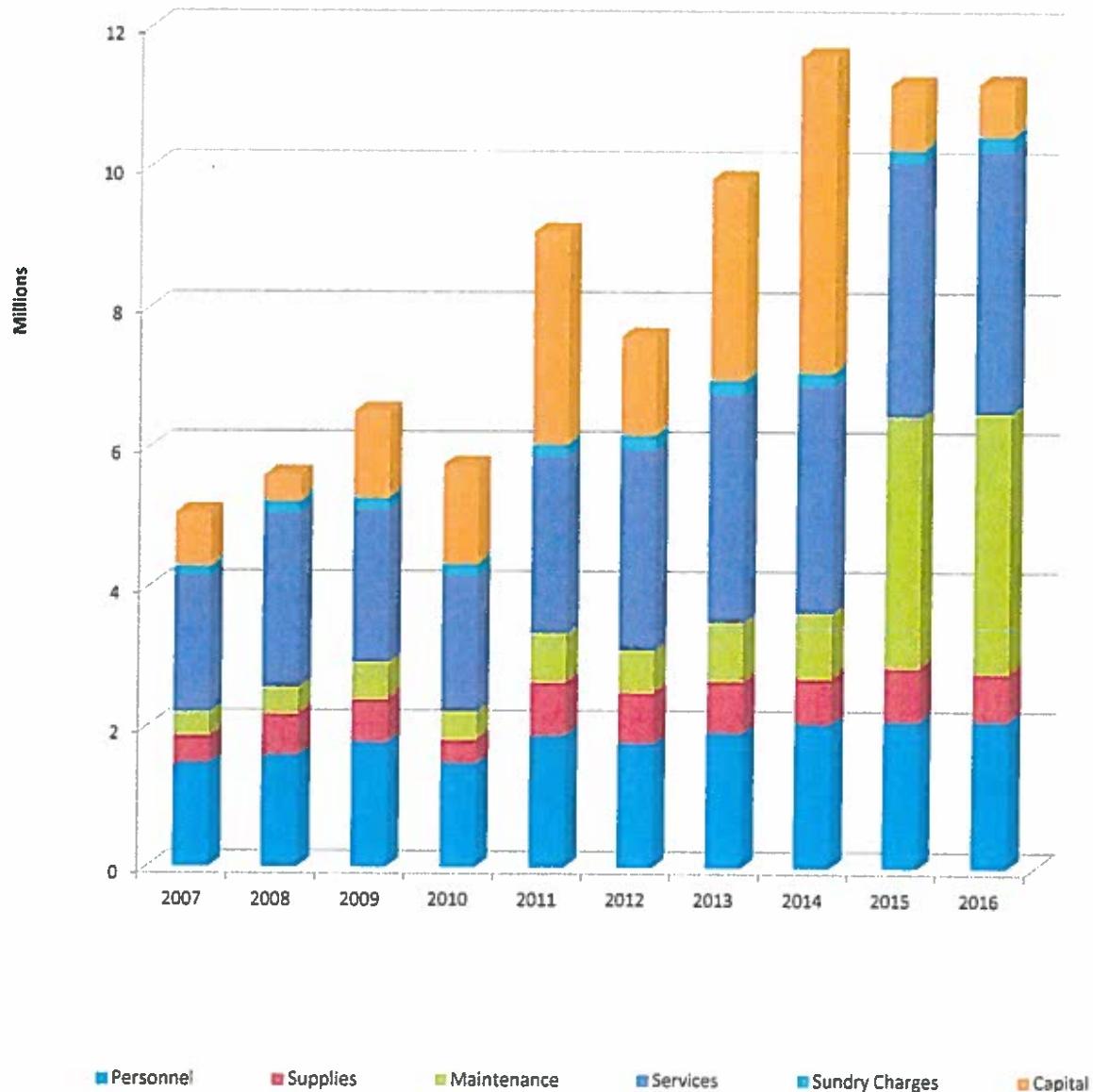
Fiscal Year 2016



Description: This pie chart visually shows the percentage of Enterprise Fund expenses allocated to the various major categories for the budget for Fiscal Year 2016

ENTERPRISE FUND EXPENDITURES

Fiscal Years 2007 through 2016



Description: This graph shows a visual comparison of expenditure allocations for Fiscal Years 2007 through 2016

**CITY OF SNYDER, TEXAS
ENTERPRISE FUND
SANITATION**
**COMPARATIVE STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN WORKING CAPITAL**
2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Operating Revenues:				
Sanitation Charges	1,926,453	1,942,465	2,000,000	2,066,050
Landfill Gate Fees	750,199	904,779	765,000	905,000
COG Grant	-	-	-	-
Miscellaneous	4,151	5,334	1,950	3,000
Total Oper. Revenues	2,680,803	2,852,578	2,766,950	2,974,050
Operating Expenses:				
Personnel Services	692,433	713,289	732,590	753,735
Supplies	296,904	262,006	301,300	265,125
Maintenance	263,178	130,597	181,295	124,675
Services	775,279	752,957	912,725	896,875
Sundry Charges	189,788	56,427	82,380	75,720
Depreciation	460,178	493,785	742,720	980,740
Total Oper. Expenses	2,677,760	2,409,061	2,953,010	3,096,870
Operating Income or (Loss)	3,043	443,517	(186,060)	(122,820)
Non-Oper. Revenues/(Expenses):				
Interest Income	5,366	5,983	5,400	6,000
Gain (Loss) on Sale of Asset	-	204,555	-	180,000
Interest Expense	(630)	-	-	-
Total Non-Oper.	4,736	210,538	5,400	186,000
Net Income (Loss)	\$ 7,779	\$ 654,055	\$ (180,660)	\$ 63,180
Cash and Cash Equivalents B-O-Y	2,492,426	2,682,059	1,806,516	2,312,314
Cash Flows from Operating Activities	594,960	1,140,970	1,550,498	791,870
Cash Flows from Interfund Loans	-	-	-	-
Cash Flows from Capital Activities	(409,933)	(2,021,100)	(1,050,100)	(719,000)
Cash Flows from Investing Activities	4,606	4,587	5,400	6,000
Net Increase or (Decrease) in Cash	189,633	(875,543)	505,798	78,870
Cash and Cash Equivalents E-O-Y	\$ 2,682,059	\$ 1,806,516	\$ 2,312,314	\$ 2,391,184
Reserved for Closure/Post Closure	\$ (1,776,553)	\$ (1,953,100)	\$ (1,983,980)	\$ (2,003,980)

**CITY OF SNYDER, TEXAS
SANITATION ENTERPRISE FUND**

**DESCRIPTION OF REVENUES
2015-2016 BUDGET**

COLLECTION CHARGES **\$ 2,000,000**

Sanitation rates within the corporate limits for the City of Snyder shall be as follows:

Residential (two collections per week)

Minimum monthly charge: **\$24.15**

Commercial and Business (two collections per week) to include motels, hotels, nursing homes, hospitals, schools, churches, industrial, government entities, apartments, two-plex or larger, and restaurants.

Minimum monthly charge: **\$46.71**

Commercial individual account per container (multiple collections per week) inside city limits:

Depends on container size and number of collections ranging from \$89.36 for a 3-yard container and 2 collections per week to \$521.30 for a 4-yard container and 10 collections per week.

Sanitation rates outside the city limits:

Rural individual account depends on the size container and the distance in miles ranging from \$121.00 for a 3-yard container at 3.0 miles to \$340.00 for a 4-yard container at 20.0 miles.

LANDFILL GATE FEES **\$ 905,000**

Disposal of contaminated waste dirt and concrete shall be charged at \$73.87/ton, minimum 0-1600 lbs. \$59.70.

Disposal of rock, bricks, construction materials, demolition materials, trees, limbs, lumber and any similar type materials shall be charged at \$26.50 per ton for Non-Commercial Scurry County Residents and \$31.00 for Commercial Scurry County Residents. Non-Scurry County Resident or Solid Waste Disposal Service Provider - \$31.00/ton.

RESIDENTIAL/COMMERCIAL ROLL-OFF RATES **\$ 66,050**

(Restricted to inside City Limits/Extra Territorial Jurisdiction)

1 – Pick Up/Month **\$544.00**

Includes-	Delivery	\$115.00
	Haul Fee (Pick Up/Empty)	\$230.00

Landfill Fee/Ton	\$33.00	
(Minimum -3 Tons @ \$33.00)	\$99.00	
Monthly Rental	\$100.00	
(If less than 20 days rate will be \$5.00/day)		
2 – Pick Up	(2 x \$544.00- 1- Pick Up Rate)	\$1,088.00
<u>MISCELLANEOUS</u>	\$ 3,000	
Includes any revenue that would not fit into another account and sales tax.		
Other	\$ 180,000	
Includes gain/loss sale of equipment		
<u>INTEREST</u>	\$ 6,000	
	<u>TOTAL SANITATION</u> <u>\$ 3,160,050</u>	

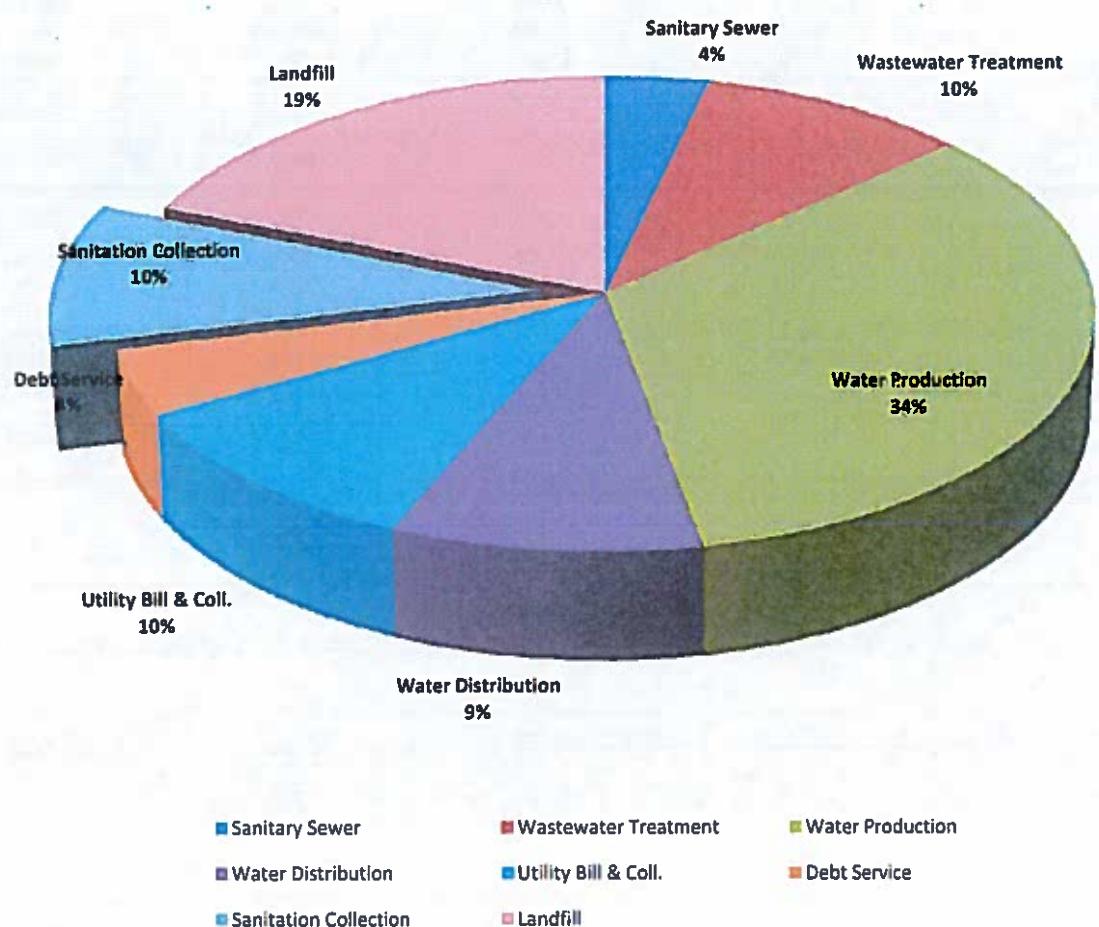
**CITY OF SNYDER, TEXAS
ENTERPRISE FUND
SANITATION**

STATEMENT OF EXPENDITURES

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
SANITATION				
Collection:				
Personnel Services	290,169	301,702	332,115	333,795
Supplies	116,716	115,670	118,450	121,575
Maintenance	131,052	53,530	95,495	51,515
Services	267,743	281,252	310,230	304,905
Sundry Charges	14,514	10,568	10,100	23,380
Depreciation	127,434	151,969	196,555	221,180
Totals	947,628	914,691	1,062,945	1,056,350
Landfill:				
Personnel Services	402,264	411,586	400,475	419,940
Supplies	180,188	146,336	182,850	143,550
Maintenance	132,126	77,067	85,800	73,160
Services	507,536	471,704	602,495	591,970
Sundry Charges	175,274	45,859	72,280	52,340
Depreciation	332,744	341,816	546,165	759,560
Totals	1,730,132	1,494,368	1,890,065	2,040,520
Debt Service:				
Interest	630	-	-	-
Totals	630	-	-	-
TOTAL EXPENSES	\$ 2,678,390	\$ 2,409,059	\$ 2,953,010	\$ 3,096,870

ENTERPRISE FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the "Sanitation Collection" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund Enterprise	Function Municipal Services	Sanitation Collection	Department Number 30	
Expend. Class		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
Personnel Services		\$ 301,702	\$ 332,115	\$ 333,795
Supplies		115,670	118,450	121,575
Maintenance		53,530	95,495	51,515
Services		281,253	310,230	304,905
Sundry Charges		10,568	10,100	23,380
Depreciation		151,969	196,555	221,180
TOTAL ALL ACCOUNTS		\$ 914,692	\$ 1,062,945	\$ 1,056,350

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Public Works Director	Unclassified	N/A	0.10	0.00
Foreman	3,639 to 3,979	16	0.50	.50
Driver/Operator	3,170 to 3,467	12	5.00	5.00
Maintenance 2	3,170 to 3,467	12	0.25	.25
TOTAL			5.85	5.75

Mission Statement

The department is responsible for the collection and disposal of solid waste generated by residential and commercial establishments in the City.

Description

The department collects solid waste as follows:

1. Eight routes within the city, from which 1,952 refuse dumpsters are emptied on a daily or bi-weekly basis and 150 recycle dumpsters with weekly service. The rural route includes weekly pick up of 49 dumpsters. There are six 33-yard, full automated, side load sanitation trucks, three

of which are used for daily residential routes, one recycle route, one commercial route, and one used for backup.

2. A roll-off can be parked overnight, free of charge, at a requested residential location to be used for large quantities of refuse such as tree trimmings and remodeling project trash. The roll-off is picked up the following morning and driven to the landfill.
3. A pick up route for recyclables is scheduled for once a week, primarily for paper and cardboard products.
4. Provide commercial customers with roll-off service inside the ETJ.

Goals

To promote the health and safety of the residents and to enhance the aesthetics of the community by providing an environment free from the hazards and unpleasantness of uncollected refuse and brush, with the least possible inconvenience to residents, while maintaining the containers in a near-new condition.

Objectives

1. To complete all of the collection routes on schedule without missing any collection points.

Indicators

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1. Side Load Sanitation Truck Loads	2,057	2,212	2,371
2. Containers Repaired	0	3	20
3. Containers Painted	0	3	38

SANITATION COLLECTION- DEPARTMENT NO. 30

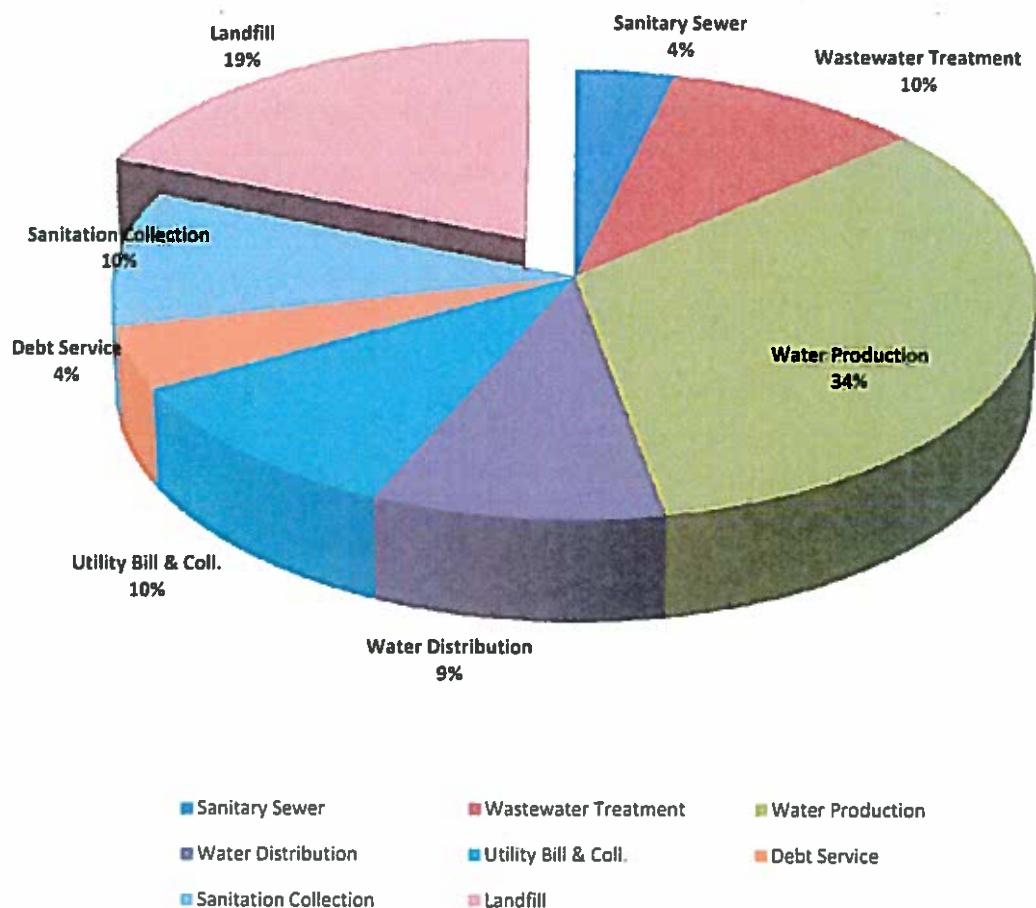
EXPENDITURES - FUND 04

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
630-101 SUPERVISION	13,222	9,325	-
630-103 OPERATIONS	179,589	216,250	221,435
630-104 MAINTENANCE	4,054	-	
630-105 LONGEVITY	972	1,180	1,395
630-106 OVERTIME	7,330	2,820	7,500
630-107 PART-TIME	-	-	-
630-108 FICA EXPENSE	12,817	14,235	14,280
630-109 TMRS EXPENSE	37,355	39,050	38,465
630-110 INSURANCE EXPENSE	41,739	45,925	47,380
630-111 MEDICARE	2,997	3,330	3,340
630-112 ACCRUED COMP. ABSENCES	1,627	-	-
 Sub Total	 301,702	 332,115	 333,795
SUPPLIES & MATERIALS			
630-201 OFFICE SUPPLIES	99	100	100
630-202 FORMS	-	-	-
630-204 UNIFORM & CLOTHING	3,533	2,500	3,625
630-205 TIRES & TUBES	11,797	20,000	15,000
630-206 MOTOR VEHICLE SUPPLIES	99,999	95,000	102,000
630-207 MINOR TOOLS & APPARATUS	196	250	250
630-208 JANITORIAL SUPPLIES	5	-	-
630-209 CHEM. & MECH. SUPPLIES	-	500	500
630-215 OTHER SUPPLIES	41	100	100
 Sub Total	 115,670	 118,450	 121,575
MAINTENANCE OF BUILDINGS			
630-301 BUILDINGS & GROUNDS	7,624	10,000	1,000
 Sub Total	 7,624	 10,000	 1,000
MAINTENANCE OF EQUIPMENT			
630-401 OFFICE EQUIPMENT	-	40	-
630-402 MACHINERY	-	-	-
630-403 EQUIPMENT	6,789	20,000	5,000
630-404 AUTOMOTIVE EQUIPMENT	38,513	65,000	45,000
630-405 SHOP EQUIPMENT	-	-	-
630-407 SOFTWARE MAINTENANCE	604	455	515

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
630-411 RADIO INSTALLATION	-	-	-
Sub Total	45,906	85,495	50,515
MISCELLANEOUS SERVICES			
630-501-01 TELEPHONE	411	400	400
630-501-02 CELLULAR	-	-	-
630-502 RENTAL OF EQUIPMENT	383	380	380
630-503 INSURANCE	3,292	3,300	3,300
630-504 SPECIAL SERVICES	677	695	695
630-505 ADVERTISING	1,192	500	1,000
630-506 BUSINESS & TRANSPORTATION	19	300	300
630-507 DIESEL FUEL TAX	-	-	-
630-508 FEE BASIS SERVICES	275,278	304,655	298,830
630-510 CONTRACTUAL SERVICES	-	-	-
630-511-01 ELECTRICITY	-	-	-
Sub Total	281,252	310,230	304,905
SUNDRY CHARGES			
630-601 TRAINING & EDUCATION	46	2,000	2,000
630-602 MEMBERSHIPS & SUBSCRIPTIONS	172	100	100
630-603 SOLID WASTE MGMT. PROGRAM	-	-	-
630-604 WORKER'S COMPENSATION	6,689	7,000	20,280
630-605 UNEMPLOYMENT COMPENSATION	-	-	-
630-606 FREIGHT EXPENSE	3,661	1,000	1,000
630-607 PRINTING EXPENSE	-	-	-
630-608 BAD DEBT EXPENSE	-	-	-
630-614 PENALTY & INTEREST EXPENSE	-	-	-
Sub Total	10,568	10,100	23,380
CAPITAL OUTLAY			
630-701 BUILDING	-	-	-
630-901 OFFICE EQUIPMENT	-	-	-
630-902 AUTOMOTIVE EQUIPMENT	-	185,000	185,000
630-903 MACHINERY & OTHER EQUIP.	-	1,500	4,000
630-904 REFUSE COLLEC. EQUIP.	-	40,000	75,000
630-910 DEPRECIATION	151,969	196,555	221,180
Sub Total	151,969	196,555	221,180
TOTAL BUDGET	\$ 914,691	\$ 1,062,945	\$ 1,056,350

* MEMORANDUM ONLY

ENTERPRISE FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the "Landfill" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund Enterprise	Function Municipal Services	Sanitation Landfill	Department Number 31	
Expend. Class		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
Personnel Services		\$ 411,587	\$ 400,475	\$ 419,940
Supplies		146,336	182,850	143,550
Maintenance		77,067	85,800	73,160
Services		471,704	602,495	591,970
Sundry Charges		45,859	72,280	52,340
Depreciation		341,816	546,165	759,560
TOTAL ALL ACCOUNTS		\$ 1,494,369	\$ 1,890,065	\$ 2,040,520

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Public Works Director	Unclassified	N/A	.25	.35
Senior Clerk	4,038 to 4,416	19	1.00	1.00
Foreman	3,639 to 3,979	16	1.00	1.00
Heavy Equip. Op.	3,517 to 3,847	15	3.00	3.00
TOTAL			5.25	5.35

Mission Statement

The department is responsible for operating the Sanitary Landfill which is permitted by the Texas Commission on Environmental Quality and disposes of approximately 150 tons per day. The hours of operations are:

Monday thru Friday	8:00 a.m. to 5:00 p.m.
Saturday	8:00 a.m. to 12:00 p.m.
Sunday	Closed

Description

The department disposes of solid waste as follows:

1. Maintains the Landfill in compliance with Subtitle D Regulations.
2. Disposes of approximately 150 tons of solid waste per day.
3. Collects gate fees for individual loads of waste brought to the landfill.

Goals

To dispose of waste in a safe, healthy and environmentally sound and aesthetically acceptable manner.

Objectives

1. To reduce the amount of blowing trash at the landfill.
2. To continue to operate the landfill in compliance with Subtitle D, regulated by the Texas Commission on Environmental Quality.

SANITATION LANDFILL - DEPARTMENT NO. 31

EXPENDITURES - FUND 04

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
631-101 SUPERVISION	19,534	23,350	33,250
631-102 CLERICAL	49,671	49,190	50,135
631-103 OPERATIONS	169,039	169,105	172,030
631-105 LONGEVITY	1,445	1,550	1,840
631-106 OVERTIME	58,510	45,000	45,000
631-107 PART-TIME	-	-	-
631-108 FICA EXPENSE	18,471	17,870	18,740
631-109 TMRS EXPENSE	54,313	49,020	50,475
631-110 INSURANCE EXPENSE	36,220	41,210	44,085
631-111 MEDICARE	4,320	4,180	4,385
631-112 ACCRUED COMP. ABSENCES	63	-	-
 Sub Total	 411,586	 400,475	 419,940
SUPPLIES & MATERIALS			
631-201 OFFICE SUPPLIES	4,215	3,000	3,700
631-202 FORMS	-	-	-
631-204 UNIFORM & CLOTHING	5,701	5,200	5,200
631-205 TIRES & TUBES	6,843	3,500	5,000
631-206 MOTOR VEHICLE SUPPLIES	126,122	165,000	125,000
631-207 MINOR TOOLS & APPARATUS	338	150	150
631-208 JANITORIAL SUPPLIES	1,886	2,500	2,500
631-209 CHEM. & MECH. SUPPLIES	-	500	500
631-215 OTHER SUPPLIES	1,231	3,000	1,500
 Sub Total	 146,336	 182,850	 143,550
MAINTENANCE OF BUILDINGS			
631-301 BUILDINGS & GROUNDS	23,488	23,000	10,000
 Sub Total	 23,488	 23,000	 10,000
MAINTENANCE OF EQUIPMENT			
631-401 OFFICE EQUIPMENT	-	-	-
631-402 MACHINERY	-	-	-
631-403 EQUIPMENT	-	150	150
631-404 AUTOMOTIVE EQUIPMENT	51,130	60,000	60,000
631-405 SHOP EQUIPMENT	-	-	-
631-406 MINOR TOOLS & EQUIP.	-	-	-
631-407 SOFTWARE MAINTENANCE	2,449	2,250	2,610
631-411 RADIO INSTALLATION	-	400	400
 Sub Total	 53,579	 62,800	 63,160

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
MISCELLANEOUS SERVICES			
631-501-01 TELEPHONE	1,964	1,715	2,000
631-501-02 CELLULAR	2,689	1,100	1,000
631-501-03 INTERNET	2,004	3,000	4,075
631-502 RENTAL OF EQUIPMENT	1,803	1,440	2,025
631-503 INSURANCE	9,410	9,450	9,800
631-504 SPECIAL SERVICES	5,030	1,500	2,500
631-505 ADVERTISING	139	150	150
631-506 BUSINESS & TRANSPORTATION	89	-	-
631-507 DIESEL FUEL TAX	-	-	-
631-508 FEE BASIS SERVICES	443,384	578,965	565,245
631-510 CONTRACTUAL SERVICES	616	575	575
631-511-01 ELECTRICITY	4,576	4,600	4,600
631-511-02 GAS	-	-	-
631-512 DATA PROCESSING	-	-	-
 Sub Total	 471,704	 602,495	 591,970
SUNDRY CHARGES			
631-601 TRAINING & EDUCATION	3,536	4,000	4,000
631-602 MEMBERSHIPS & SUBSCRIPTIONS	125	-	-
631-603 SOLID WASTE MGMT. PROGRAM	-	-	-
631-604 WORKER'S COMP.	28,347	30,000	20,940
631-605 UNEMPLOYMENT	-	-	-
631-606 FREIGHT EXPENSE	1,064	1,000	1,000
631-607 PRINTING EXPENSE	-	-	-
631-608 BAD DEBT EXPENSE	53	6,400	6,400
631-614 PENALTY AND INTEREST	-	-	-
631-615 LANDFILL CLOSURE/POST CLOSURE CARE	12,734	30,880	20,000
 Sub Total	 45,859	 72,280	 52,340
CAPITAL OUTLAY			
631-701 BUILDINGS	-	-	60,000
631-801 BETTERMENTS TO LAND	-	-	-
631-806 LANDFILL IMPROVEMENTS	-	75,000	-
631-812 OTHER IMPROVEMENTS	-	-	-
631-901 OFFICE EQUIPMENT	-	1,000	1,000
631-902 AUTOMOTIVE EQUIPMENT	-	822,000	575,000
631-903 OTHER EQUIPMENT	-	-	-
631-910 DEPRECIATION	341,816	546,165	759,560
 Sub Total	 341,816	 546,165	 759,560
TOTAL BUDGET	\$ 1,494,368	\$ 1,890,065	\$ 2,040,520

* MEMORANDUM ONLY

**CITY OF SNYDER, TEXAS
ENTERPRISE FUND
WATER & SEWER**

**COMPARATIVE STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN WORKING CAPITAL**

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Operating Revenues:				
Water Sales	4,076,343	4,574,205	4,400,000	4,575,000
Sewer Charges	1,501,536	1,567,673	1,540,000	1,570,000
Billings & Collections for Sanitation	327,408	360,753	381,920	395,240
Water Taps	32,700	29,300	35,000	35,000
Sewer Taps	18,400	11,360	20,000	20,000
Plumbing Permits & Inspc.	14,019	14,686	14,000	14,000
Miscellaneous	29,098	34,819	30,900	34,900
Total Oper. Revenues	5,999,504	6,592,796	6,421,820	6,644,140
Operating Expenses:				
Personnel Services	1,220,323	1,343,062	1,355,635	1,338,925
Supplies	432,522	372,858	463,680	413,230
Maintenance	601,468	812,146	804,925	958,515
Services	2,477,114	2,485,159	2,705,145	2,843,625
Sundry Charges	49,186	107,942	96,005	142,750
Non Capitalized Equipment	-	1117	-	300
Depreciation	1,160,377	1,314,666	1,264,140	1,531,840
Total Oper. Expenses	5,940,990	6,436,950	6,689,530	7,229,185
Operating Income or (Loss)	658,631	155,846	(267,710)	(585,045)
Non-Oper. Revenues/(Expenses):				
Investment earnings	11,066	9,222	10,000	40,000
Interest and fees expense	(147,973)	(435,359)	(486,885)	(485,490)
Capital grant	27,908	-	-	-
Gain (Loss) on Sale of Asset	21,468	4,300	-	-
Amortized issuance cost	(18,174)	(18,174)	-	-
Total Non-Oper.	(105,705)	(440,011)	(476,885)	(445,490)
Net Income (Loss)	\$ 552,926	\$ (63,336)	\$ (744,595)	\$ (1,030,535)
Cash and Cash Equivalents B-O-Y	4,202,907	1,903,981	9,626,980	9,445,663
Cash Flows from Operating Activities	1,185,661	2,192,809	1,607,205	1,061,905
Cash Flows from Interfund Loans	-	(217,984)	-	(132,490)
Cash Flows from Capital Activities	(3,493,809)	5,698,199	(1,813,522)	(2,465,117)
Cash Flows from Investing Activities	9,222	49,975	25,000	40,000
Net Increase or (Decrease) in Cash	(2,298,926)	7,722,999	(181,317)	(1,495,702)
Cash and Cash Equivalents E-O-Y	\$ 1,903,981	\$ 9,626,980	\$ 9,445,663	\$ 7,949,961

**CITY OF SNYDER, TEXAS
WATER & SEWER ENTERPRISE FUND**

DESCRIPTION OF REVENUES

2015-2016

<u>WATER SALES</u>	\$ 4,575,000
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Includes the sale of treated water through the distribution system within the city, and also to the cities of Ira, Rotan, Union/Fluvanna, and to the industrial users; Parks and Walker.

Minimum charge for single family dwelling:
\$31.16 / 2,000 gal.

Monthly Consumption Tier	Rate per Thousand Gallons
2,001 to 10,000	\$5.34
10,001 to 25,000	\$6.49
25,001 to 40,000	\$7.07
Over 40,001	\$7.65

Minimum charge for apartments, multiple family unit dwellings and multiple business unit occupancy when supplied through a single meter shall be as follows:

1. \$46.74 / 4,000 gal. Two family unit or two business unit
2. \$62.32 / 6,000 gal. Three family unit or three business unit
3. \$77.90 / 8,000 gal. Four family unit or four business unit
4. \$93.48 / 10,000 gal. Five family unit or five business unit

For more than five units the minimum charge shall be \$31.16 for the first dwelling or business unit plus \$15.58 (or 50% of \$31.16) times the remaining number of family or business units, for the first 2,000 gallons each unit.

Minimum charge per month outside city limits for 2,000 gallons or less, \$46.74. Multiple dwellings or business units, supplied by a single meter, the minimum charge shall be \$46.74 times the total number of family or business units for the first 2,000 gallons each unit.

Water rates for water purchased direct from city facilities are as follows: Fire hydrant with meter, the charge shall be a monthly service charge at \$31.16 plus a usage rate at \$5.19 per 1,000 gallons. Deposit on City owned fire hydrant is \$300.00, other than the City's is \$1,000.00. Coin operated meter per 1,000 gal. \$10.38.

<u>WASTE WATER RATES</u>	\$ 1,570,000
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Sewer rates within the corporate limits of the city are as follows:

Minimum charge per service:

Base	\$10.48
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+ an additional charge of \$2.69 per thousand gallons
calculated at 90% of water consumption.

Industrial Wastewater rates:

Minimum charge per service:

BOD/TSS 200-250 (mg/l) Base \$9.98
+ \$3.17 per thousand gallons

<u>BILLINGS AND COLLECTIONS FOR SANITATION</u>	\$ 395,240
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The utility billings and collections department is fully expensed in the Water and Sewer Fund. The amount to be charged for the time to bill and collect for sanitation charges is then charged to the Sanitation Fund.

<u>WATER AND SEWER TAPS</u>	\$ 55,000
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Includes the fee for tying onto the city distribution system and the wastewater collection system. The fee covers 100% of the cost.

<u>PLUMBING PERMITS AND INSPECTION</u>	\$ 14,000
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\$20.00 permit charge for any work involving water, sewer and gas. Inspection fees range from \$5.00 to \$15.00 depending on work that is inspected.

<u>MISCELLANEOUS</u>	\$ 34,900
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Includes any revenue that would not fit into another account.

<u>INTEREST</u>	\$ 40,000
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<u>TOTAL WATER & SEWER</u>	<u>\$ 6,684,140</u>
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**CITY OF SNYDER
ENTERPRISE FUND
WATER & SEWER**

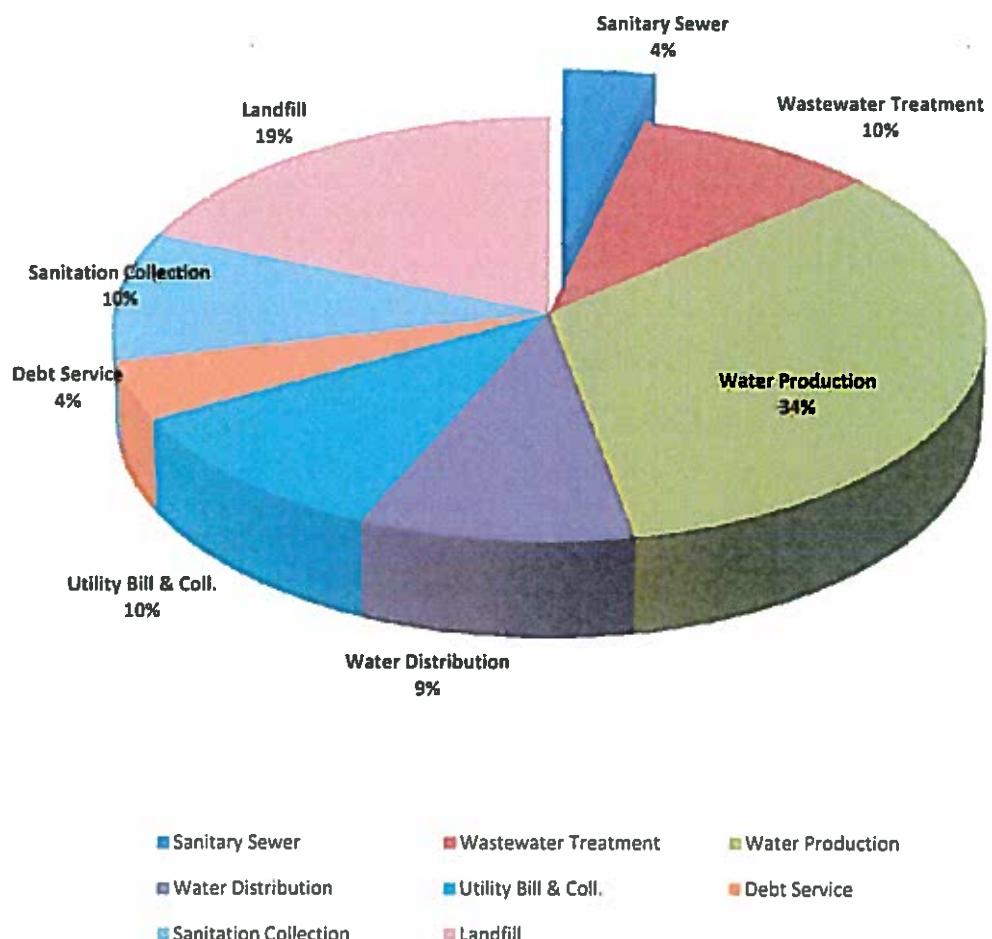
STATEMENT OF EXPENDITURES

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
SEWER:				
Sanitary sewer:				
Personnel Services	132,235	173,062	149,505	150,415
Supplies	57,390	22,758	59,300	26,300
Maintenance	41,230	31,939	38,605	37,035
Services	53,244	60,297	66,355	61,950
Sundry Charges	7,824	33,924	13,000	38,000
Depreciation	70,894	71,565	92,025	90,735
Totals	362,817	393,545	418,790	404,435
Sewage Treatment:				
Personnel Services	322,429	253,243	248,335	227,265
Supplies	57,172	46,159	56,660	48,760
Maintenance	161,213	213,069	201,880	145,605
Services	298,132	324,018	301,555	325,310
Sundry Charges	12,060	10,223	10,650	7,350
Depreciation	198,901	245,151	218,090	302,795
Totals	1,049,907	1,091,863	1,037,170	1,057,085
WATER:				
Water Production:				
Personnel Services	307,275	388,209	432,385	420,295
Supplies	210,153	201,919	226,800	226,800
Maintenance	188,549	155,535	266,910	352,165
Services	1,870,722	1,760,213	2,024,130	2,140,995
Sundry Charges	16,963	21,879	19,255	25,100
Depreciation	248,948	343,091	280,800	459,590
Non Capitalized Equipment	-	783	-	-
Totals	2,842,610	2,871,629	3,250,280	3,624,945

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Water Distribution:				
Personnel Services	132,234	173,063	151,925	150,415
Supplies	78,185	56,338	77,320	62,270
Maintenance	140,675	313,542	195,705	317,830
Services	113,567	171,885	138,410	147,840
Sundry Charges	7,927	36,820	15,000	30,500
Depreciation	281,078	294,527	312,190	315,070
Totals	753,666	1,046,175	890,550	1,023,925
Utility Department:				
Personnel Services	326,150	355,485	373,485	390,535
Supplies	29,622	45,684	43,600	49,100
Maintenance	69,801	98,054	101,825	105,880
Services	141,449	168,744	174,695	167,530
Sundry Charges	4,412	5,096	38,100	41,800
Depreciation	360,556	360,332	361,035	363,650
Non Capitalized Equipment	-	334	-	300
Totals	931,990	1,033,729	1,092,740	1,118,795
Debt Service:				
Interest	214,530	435,359	486,090	485,090
Fees	18,174	133,419	800	400
Totals	232,704	568,778	486,890	485,490
TOTAL EXPENSES	\$ 6,173,694	\$ 7,005,719	\$ 7,176,420	\$ 7,714,675

ENTERPRISE FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the "Sanitary Sewer" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function Distribution	Sanitary Sewer	Department Number
Water & Sewer			35
	Expend. Class	Actual 2013-14	Budgeted 2014-15
	Personnel Services	\$ 173,062	\$ 149,505
	Supplies	22,758	59,300
	Maintenance	31,939	38,605
	Services	60,297	66,355
	Sundry Charges	33,924	13,000
	Depreciation	71,565	92,025
	TOTAL ALL ACCOUNTS	\$ 393,545	\$ 418,790
			\$ 404,435

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Public Works Director	Unclassified	N/A	.10	0.00
Foreman	3,639 to 3,979	16	.50	.50
Maintenance 3	3,517 to 3,847	15	1.00	1.00
Maintenance 2	3,170 to 3,467	12	.75	.75
TOTAL			2.35	2.25

Mission Statement

To insure reliable collection of all Snyder system wastewater, delivering it to the wastewater treatment plant.

Description

The department is responsible for the operation and maintenance of the wastewater collection system. Included tasks are making of sewer taps, laying of new sewer lines, cleaning of line stoppages, repairing or replacing damaged lines.

Goals

1. To maintain the collection system so that it will provide consistently reliable service to all customers.
2. To make necessary repairs with a minimum disruption of service.

Objectives

1. To train department employees to be able to properly deal with all of the collection system problems to be encountered.
2. To increase certification levels of all department employees.
3. To locate chronic problem areas, and to determine how a permanent cure may be affected.

Indicators

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
Service Line Stop	10	20	25
Sewer Main Stoppages	90	90	70
Customer Taps	19	18	32
Sewer Mains Installed (Footage)	0	0	0

SANITARY SEWER - DEPARTMENT NO. 35

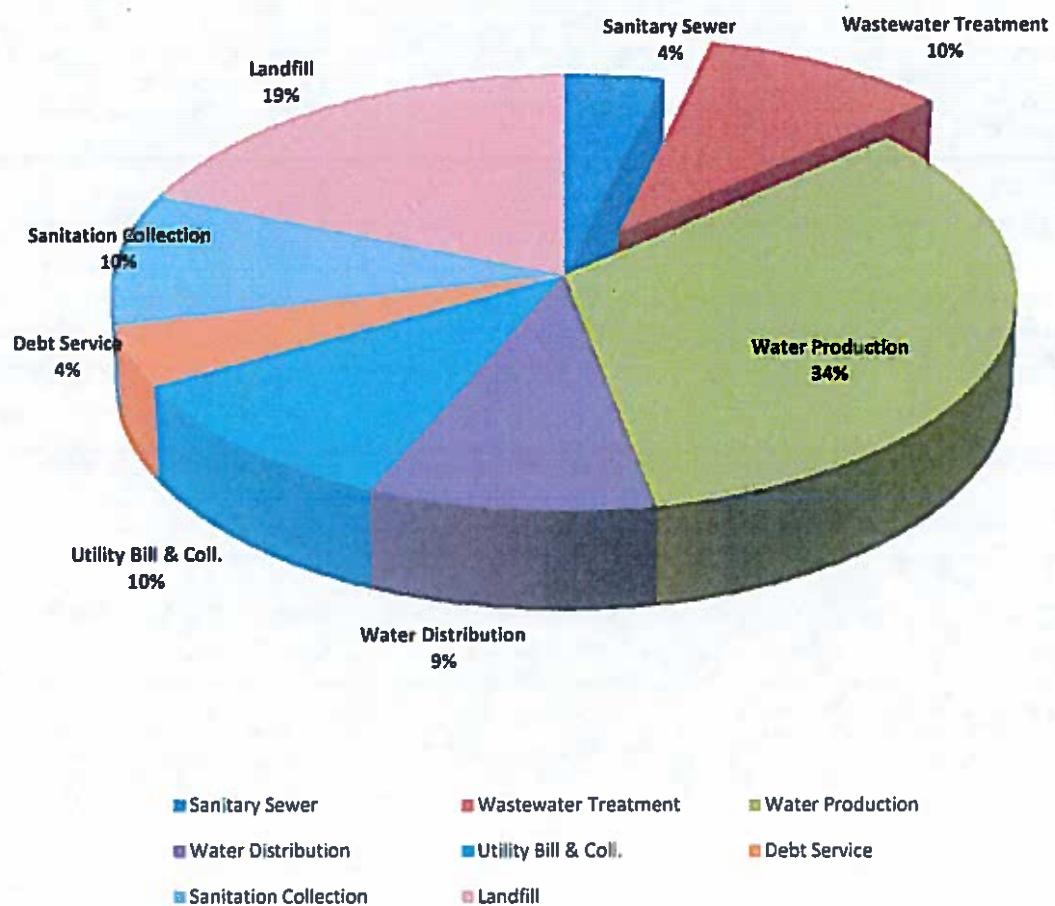
EXPENDITURES - FUND 02

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
635-101 SUPERVISION	13,222	9,325	-
635-102 CLERICAL	-	-	-
635-104 MAINTENANCE	96,077	89,170	92,530
635-105 LONGEVITY	837	600	520
635-106 OVERTIME	13,250	6,035	13,000
635-107 PARTTIME	-	-	-
635-108 FICA EXPENSE	7,877	6,520	6,575
635-109 TMRS EXPENSE	22,548	17,885	17,710
635-110 INSURANCE EXPENSE	20,929	18,445	18,540
635-111 MEDICARE EXPENSE	1,842	1,525	1,540
635-112 ACCRUED COMP. ABSENCES	(3,520)	-	-
 Sub Total	 173,062	 149,505	 150,415
SUPPLIES & MATERIALS			
635-201 OFFICE SUPPLIES	95	100	100
635-204 UNIFORM & CLOTHING	1,237	2,400	2,400
635-205 TIRES & TUBES	95	200	200
635-206 MOTOR VEHICLE SUPPLIES	21,019	55,000	22,000
635-207 MINOR TOOLS & APPARATUS	76	1,000	1,000
635-208 JANITORIAL	-	-	-
635-209 CHEMICAL & MECHANICAL SUPPLIES	-	300	300
635-215 OTHER SUPPLIES	236	300	300
 Sub Total	 22,758	 59,300	 26,300
MAINTENANCE OF BUILDINGS			
635-304 SEWER LINES	29,504	36,000	34,000
635-306 STORM SEWER	-	-	-
 Sub Total	 29,504	 36,000	 34,000
MAINTENANCE OF EQUIPMENT			
635-401 OFFICE EQUIPMENT	-	-	-
635-402 MACHINERY	-	700	700
635-404 AUTOMOTIVE EQUIPMENT	1,903	1,300	1,300
635-406 MINOR TOOLS & APPARATUS	-	500	500
635-407 SOFTWARE MAINTENANCE	532	105	535
 Sub Total	 2,435	 2,605	 3,035

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
MISCELLANEOUS SERVICES			
635-501-01 TELEPHONE	11	-	-
635-501-02 CELLULAR	713	500	1,000
635-501-03 INTERNET	-	-	455
635-502 RENTAL OF EQUIPMENT	605	165	145
635-503 INSURANCE	5,959	6,000	6,000
635-504 SPECIAL SERVICES	84	150	150
635-505 ADVERTISING EXPENSE	98	-	300
635-506 BUSINESS & TRANSPORTATION	-	600	600
635-508 FEE BASIS SERVICES	50,196	58,140	52,500
635-510 CONTRACTUAL SERVICES	2,631	800	800
 Sub Total	 60,297	 66,355	 61,950
SUNDRY CHARGES			
635-601 TRAINING & EDUCATION	527	2,000	2,000
635-602 MEMBERSHIPS & SUBSCRIPTIONS	-	-	-
635-604 WORKER'S COMP.	33,387	11,000	36,000
635-605 UNEMPLOYMENT	-	-	-
635-606 FREIGHT EXPENSE	10	-	-
635-607 PRINTING EXPENSE	-	-	-
 Sub Total	 33,924	 13,000	 38,000
CAPITAL OUTLAY			
635-804 SEWER SYSTEM IMPROV.	*	-	-
635-807 NEW SEWER SYSTEM	*	-	-
635-901 OFFICE EQUIPMENT	*	-	-
635-902 AUTOMOTIVE EQUIPMENT	*	1,400	-
635-903 MACHINERY	*	230,000	13,000
635-910 DEPRECIATION	71,565	92,025	90,735
 Sub Total	 71,565	 92,025	 90,735
 TOTAL BUDGET	 \$ 393,545	 \$ 418,790	 \$ 404,435

* MEMORANDUM ONLY

ENTERPRISE FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the "Wastewater Treatment" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function	Department Number		
	Wastewater Treatment – Sewage	36		
Water & Sewer				
Expend. Class		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
Personnel Services		\$ 253,243	\$ 248,335	\$ 227,265
Supplies		46,159	56,660	48,760
Maintenance		213,069	201,880	145,605
Services		324,018	301,555	325,310
Sundry Charges		10,223	10,650	7,350
Depreciation		245,151	218,090	302,795
TOTAL ALL ACCOUNTS		\$1,091,863	\$1,037,170	\$ 1,057,085

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Public Works Director	Unclassified	N/A	.10	0.00
Foreman	3,639 to 3,979	16	1.00	1.00
Plant Operator	3,398 to 3,716	14	2.00	2.00
TOTAL			3.10	3.00

Mission Statement

To provide proper treatment of all wastewater received from the Snyder sanitary sewer and to appropriately dispose of plant effluent according to state and federal agency requirements.

Description

The department is responsible for the operation of the wastewater treatment plant which treats the wastewater from the Snyder sanitary sewer. The plant is operated by operators certified by the Texas Commission on Environmental Quality. Treated effluent is utilized for irrigation on the City alfalfa field and the Western Texas College golf course with the remainder channeled into Deep Creek.

Goals

1. To insure that the plant is operated in accordance with all regulatory agencies.

2. To insure that the quality of the plant effluent exceeds the quality required by the discharge permit.
3. To maintain the plant in an attractive efficient manner.

Objectives

1. To continue formal training of operators to increase certification levels.
2. To continue the appearance improvements programs.

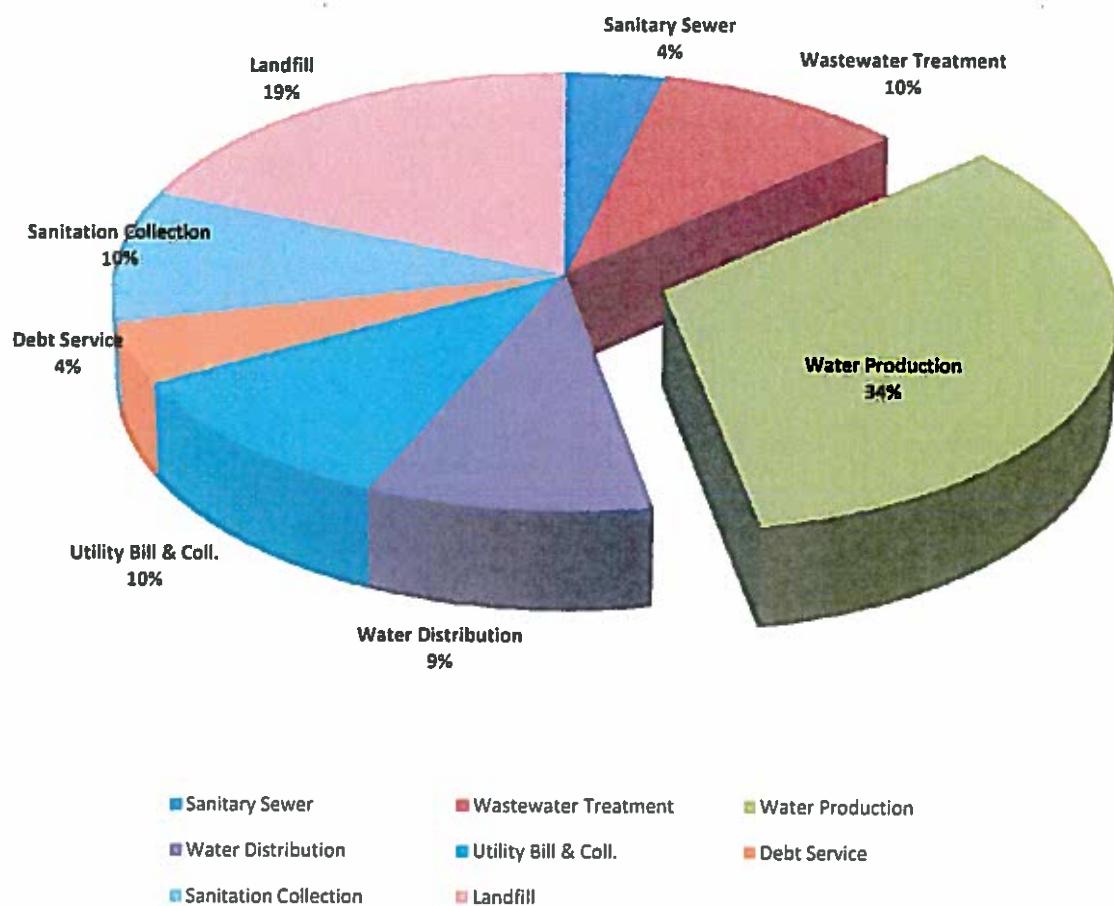
WASTEWATER TREATMENT - DEPARTMENT NO. 36

EXPENDITURES - FUND 02

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
636-101 SUPERVISION	13,815	9,335	-
636-103 OPERATIONS	128,321	127,585	130,090
636-105 LONGEVITY	2,708	2,770	2,795
636-106 OVERTIME	36,916	40,000	30,000
636-108 FICA EXPENSE	11,735	11,140	10,100
636-109 TMRS EXPENSE	33,129	30,565	27,200
636-110 INSURANCE EXPENSE	25,018	24,335	24,720
636-111 MEDICARE EXPENSE	2,744	2,605	2,360
636-112 ACCRUED COMP. ABSENCES	(1,143)	-	-
Sub Total	253,243	248,335	227,265
SUPPLIES & MATERIALS			
636-201 OFFICE SUPPLIES	1,388	1,300	1,300
636-202 FORMS	-	-	-
636-203 SHOP SUPPLIES	4,208	5,500	4,300
636-204 UNIFORM & CLOTHING	2,050	2,460	2,460
636-205 TIRES & TUBES	972	1,000	1,000
636-206 MOTOR VEHICLE SUPPLIES	8,516	8,300	10,000
636-207 MINOR TOOLS & APPARATUS	832	600	600
636-208 JANITORIAL SUPPLIES	1,650	2,100	1,700
636-209 CHEM. & MECH. SUPPLIES	25,234	35,000	27,000
636-210 BOTANICAL & AGRICULTURAL	25	-	-
636-215 OTHER SUPPLIES	1,284	400	400
Sub Total	46,159	56,660	48,760
MAINTENANCE OF BUILDINGS			
636-301 BUILDINGS & GROUNDS	33,122	52,000	32,000
636-305 SEWAGE TREATMENT PLANT	9,906	5,000	5,000
636-315 OTHER	892	-	-
Sub Total	43,920	57,000	37,000
MAINTENANCE OF EQUIPMENT			
636-401 OFFICE EQUIPMENT	-	200	-
636-402 MACHINERY	1,146	2,500	1,500
636-403 EQUIPMENT	23,105	45,000	10,000
636-404 AUTOMOTIVE EQUIPMENT	1,070	10,000	3,000
636-406 MINOR TOOLS & APPARATUS	1,413	100	1,000
636-407 SOFTWARE MAINTENANCE	649	1,080	605
636-422 WASTEWATER SYSTEM EQUIPMENT	141,403	85,000	92,000
636-426 OTHER	363	1,000	500
Sub Total	169,149	144,880	108,605

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
MISCELLANEOUS SERVICES			
636-501-01 TELEPHONE	1,445	1,250	1,500
636-501-02 CELLULAR	620	390	850
636-501-03 INTERNET	1,737	3,000	3,165
636-502 RENTAL OF EQUIPMENT	1,019	1,075	1,075
636-503 INSURANCE	7,561	7,600	7,600
636-504 SPECIAL SERVICES	2,551	-	3,000
636-505 ADVERTISING	647	150	150
636-506 BUSINESS & TRANSPORTATION	-	-	-
636-507 DIESEL FUEL TAX	-	-	-
636-508 FEE BASIS SERVICE	177,710	187,450	176,330
636-510 CONTRACTUAL SERVICES	7,513	2,040	2,040
636-511-01 ELECTRICITY	121,402	97,000	128,000
636-511 GAS	1,813	1,600	1,600
636-512 DATA PROCESSING.	-	-	-
Sub Total	324,018	301,555	325,310
SUNDRY CHARGES			
636-601 TRAINING & EDUCATION	3,837	4,500	4,000
636-602 MEMBERSHIPS & SUBSCRIPTIONS	216	200	200
636-604 WORKER'S COMP.	3,776	4,300	1,500
636-605 UNEMPLOYMENT	-	-	-
636-606 FREIGHT EXPENSE	2,394	1,650	1,650
636-607 PRINTING EXPENSE	-	-	-
Sub Total	10,223	10,650	7,350
CAPITAL OUTLAY			
636-701 BUILDINGS	*	*	*
636-804 SEWER SYSTEM IMPROVEMENTS	*	*	-
636-806 OTHER IMPROVEMENTS	*	-	-
636-901 OFFICE FURNITURE & EQUIP.	*	-	2,000
636-902 AUTOMOTIVE EQUIPMENT	*	-	-
636-903 MACHINERY & OTHER EQUIP.	*	-	254,000
636-910 DEPRECIATION	245,151	218,090	302,795
Sub Total	245,151	218,090	302,795
TOTAL BUDGET	\$ 1,091,863	\$ 1,037,170	\$ 1,057,085
* MEMORANDUM ONLY			

ENTERPRISE FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the "Water Production" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function	Water	Department Number
			74
Water & Sewer			
	Expend. Class	Actual 2013-14	Proposed 2014-15
	Personnel Services	\$ 388,209	\$ 432,385
	Supplies	201,919	226,800
	Maintenance	155,535	266,910
	Services	1,760,213	2,024,130
	Sundry Charges	21,879	19,255
	Non capitalized equipment	783	-
	Depreciation	343,091	280,800
	TOTAL ALL ACCOUNTS	\$ 2,871,629	\$ 3,250,280
			\$ 3,624,945

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Public Works Director	Unclassified	N/A	.25	.55
Foreman	3,639 to 3,979	16	1.00	1.00
Water Plant Operator	3,398 to 3,716	14	5.00	4.00
TOTAL			6.25	5.55

Mission Statement

To provide potable water for use by the City's residential, commercial, industrial and wholesale contract customers and to do so in a manner which meets or exceeds requirements of regulatory agencies.

Description

The department operates two water treatment plants, which receive raw water from the Colorado River Municipal Water District. Included responsibilities are operation and preventative maintenance of the water plants, daily testing of water quality, and periodic bacterial and chemical sampling of the distribution system to meet Texas Commission on Environmental Quality requirements. The plants are operated 16 hours a day during the winter and 24 hours a day in the summer by operators certified by the TCEQ.

Goals

1. To improve efficiency and quality of operation and maintenance of the water treatment plants.
2. To anticipate the future requirements of the Water Quality Act and to furnish water which will continue to meet those requirements.
3. To assure that the customers receive an adequate supply of high quality potable water.

Objectives

1. To install additional equipment to aid plant operation and decrease maintenance.
2. To continue the formal training program for department employees.

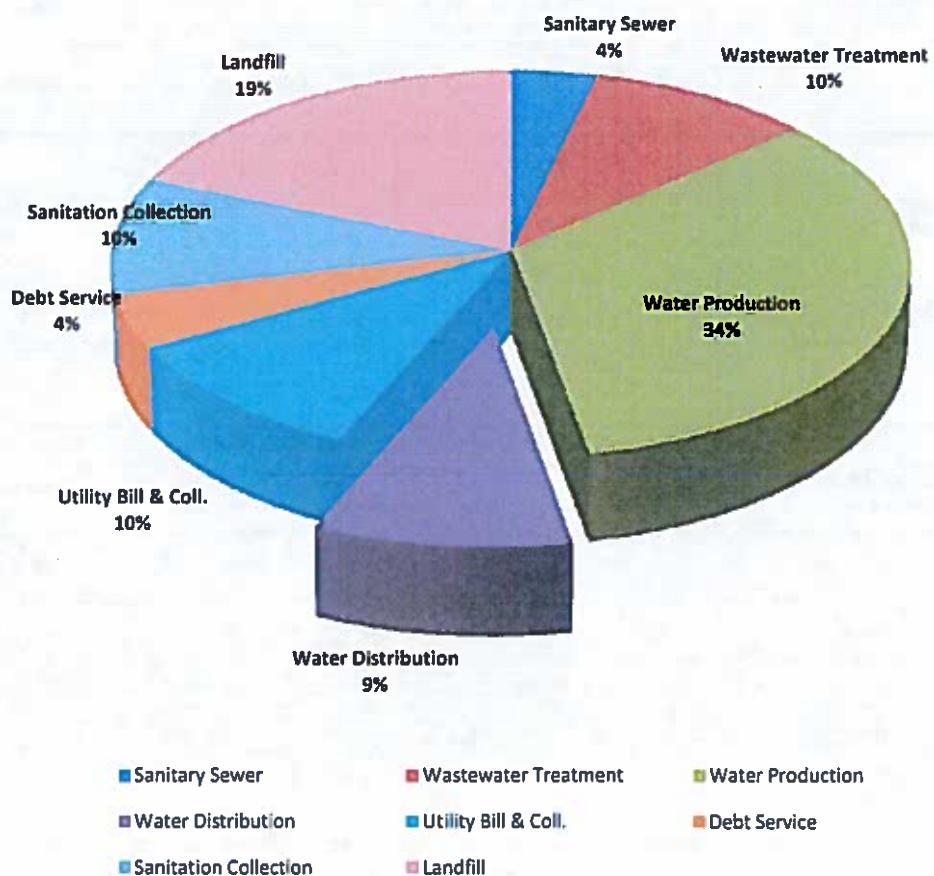
WATER PRODUCTION - DEPARTMENT NO. 74

EXPENDITURES - FUND 02

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
674-101 SUPERVISION	20,126	23,350	52,140
674-103 OPERATIONS	201,281	242,030	207,130
674-105 LONGEVITY	1,968	2,110	1,945
674-106 OVERTIME	48,165	40,000	40,000
674-108 FICA EXPENSE	16,411	19,065	18,675
674-109 TMRS EXPENSE	49,466	52,305	50,305
674-110 INSURANCE EXPENSE	40,723	49,065	45,730
674-111 MEDICARE EXPENSE	3,838	4,460	4,370
674-112 ACCRUED COMP. ABSENCES	6,231	-	-
Sub Total	388,209	432,385	420,295
SUPPLIES & MATERIALS			
674-201 OFFICE SUPPLIES	2,163	4,500	2,600
674-203 SHOP SUPPLIES	4,089	7,000	5,000
674-204 UNIFORM & CLOTHING	2,696	4,700	4,700
674-205 TIRES & TUBES	1,793	-	500
674-206 MOTOR VEHICLE SUPPLIES	9,784	6,000	10,000
674-207 MINOR TOOLS & APPARATUS	592	2,000	1,400
674-208 JANITORIAL SUPPLIES	2,726	2,300	2,300
674-209 CHEM. & MECH. SUPPLIES	177,540	200,000	200,000
674-210 BOTANICAL & AGRICULTURAL	-	-	-
674-215 OTHER SUPPLIES	536	300	300
Sub Total	201,919	226,800	226,800
MAINTENANCE OF BUILDINGS			
674-301 BUILDINGS & GROUNDS	46,443	40,000	40,000
674-303 WATER PLANT	19,105	10,000	10,000
674-307 STAND PIPE, RESRV.& STRG.TANKS	3,715	-	-
674-314 WATER TOWER & TANKS	12,506	75,000	196,000
Sub Total	81,769	125,000	246,000
MAINTENANCE OF EQUIPMENT			
674-401 OFFICE EQUIPMENT	-	-	-
674-402 MACHINERY	123	500	200
674-403 EQUIPMENT	17,062	23,000	18,000
674-404 AUTOMOTIVE EQUIPMENT	2,816	1,000	1,000
674-405 SHOP EQUIPMENT	-	200	200
674-406 MINOR TOOLS & EQUIPMENT	-	-	-
674-407 SOFTWARE MAINTENANCE	4,243	2,210	1,765
674-422 WATER SYSTEM EQUIPMENT	49,522	115,000	85,000
Sub Total	73,766	141,910	106,165

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
MISCELLANEOUS SERVICES			
674-501-01 TELEPHONE	3,903	3,600	3,900
674-501-02 CELLULAR	1,099	850	1,100
674-501-03 INTERNET	2,028	3,000	3,165
674-502 RENTAL OF EQUIPMENT	2,350	1,125	1,125
674-503 INSURANCE	26,739	27,000	27,000
674-504 SPECIAL SERVICES	1,791	-	500
674-505 ADVERTISING	105	-	280
674-506 BUSINESS & TRANSPORTATION	92	-	-
674-507 DIESEL FUEL TAX	-	-	-
674-508 FEE BASIS SERVICES	388,330	451,655	477,995
674-510 CONTRACUAL SERVICES	5,345	900	3,500
674-511-01 ELECTRICITY	115,395	96,000	116,000
674-511-02 GAS	40	-	520
674-512 DATA PROCESSING	-	-	-
674-516 COST OF WATER (CRMWD)	1,212,996	1,440,000	1,505,910
Sub Total	1,760,213	2,024,130	2,140,995
SUNDRY CHARGES			
674-601 TRAINING & EDUCATION	4,317	3,500	4,700
674-602 MEMBERSHIPS & SUBSCRIP.	407	200	400
674-604 WORKER'S COMP.	7,826	8,055	11,000
674-606 FREIGHT EXPENSE	9,329	7,500	9,000
674-607 PRINTING EXPENSE	-	-	-
Sub Total	21,879	19,255	25,100
CAPITAL OUTLAY			
674-803 WATER SYSTEM IMPROVEMENTS *	-	-	600,000
674-902 AUTOMOTIVE EQUIPMENT	-	-	30,000
674-903 OTHER EQUIPMENT	-	178,500	174,500
674-910 DEPRECIATION	343,091	280,800	459,590
Sub Total	343,091	280,800	459,590
NON CAPITALIZED EQUIPMENT			
674-905 NON CAPITALIZED EQUIPMENT	782	-	-
Sub total	782	-	-
TOTAL BUDGET	\$ 2,871,628	\$ 3,250,280	\$ 3,624,945
* MEMORANDUM ONLY			

ENTERPRISE FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the "Water Distribution" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function Distribution	Water	Department Number
Water & Sewer			75
	Expend. Class	Actual 2013-14	Budgeted 2014-15
	Personnel Services	\$ 173,063	\$ 151,925
	Supplies	56,338	77,320
	Maintenance	313,542	195,705
	Services	171,885	138,410
	Sundry Charges	36,820	15,000
	Depreciation	294,527	312,190
	TOTAL ALL ACCOUNTS	\$1,046,175	\$890,550
			\$1,023,925

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Public Works Director	Unclassified	N/A	.10	0.00
Foreman	3,639 to 3,979	16	.50	.50
Maintenance 3	3,517 to 3,847	15	1.00	1.00
Maintenance 2	3,170 to 3,467	12	.75	.75
TOTAL			2.35	2.25

Mission Statement

To operate and maintain all pipelines and pertinent equipment necessary to distribute potable water in adequate quantity to meet the needs of Water Department customers.

Description

The department is responsible for the operation and maintenance of the Snyder water distribution system. Included in the responsibility are all piping, valves, fittings, fire hydrants in the system. Water taps, laying of new lines, replacing or repairing damaged lines and related responsibilities also fall within the scope of this department's mission.

Goals

1. To replace all of the small size mains which have substandard pressure and capacity.
2. To locate and replace all chronically troublesome water mains.
3. To repair all leaks on a timely basis.
4. To reduce the system loss percentage.

Objectives

1. To change out 10 deficient fire hydrants and repaint all fire hydrants according to nationally recognized capacity code systems.
2. To increase certification levels of all department employees.

Indicators

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1. Service Lines Repaired	80	70	56
2. Main Lines Repaired	40	60	51
3. Fire Hydrants Repaired	2	0	0
4. Fire Hydrants Replaced	2	2	7
5. Valve Boxes Replaced	2	10	8
6. Customer Taps	24	23	32

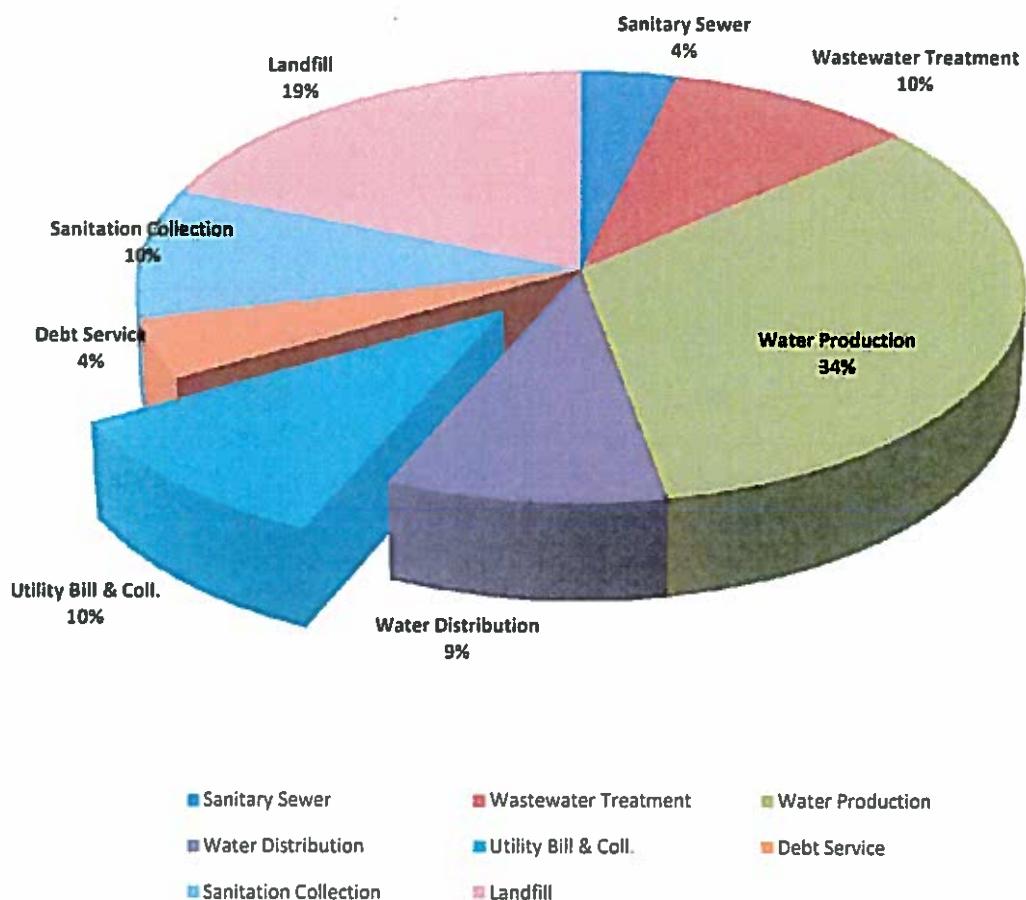
WATER DISTRIBUTION - DEPARTMENT NO. 75

EXPENDITURES - FUND 02

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
675-101 SUPERVISION	13,222	9,325	-
675-102 CLERICAL	-	-	-
675-103 OPERATIONS	-	-	-
675-104 MAINTENANCE	96,078	89,150	92,530
675-105 LONGEVITY	837	600	520
675-106 OVERTIME	13,250	8,000	13,000
675-107 PART-TIME	-	-	-
675-108 FICA EXPENSE	7,878	6,640	6,575
675-109 TMRS EXPENSE	22,548	18,210	17,710
675-110 INSURANCE EXPENSE	20,928	18,445	18,540
675-111 MEDICARE	1,842	1,555	1,540
675-112 ACCRUED COMP. ABSENCES	(3,520)	-	-
 Sub Total	 173,063	 151,925	 150,415
SUPPLIES & MATERIALS			
675-201 OFFICE SUPPLIES	95	100	100
675-202 FORMS	-	-	-
675-204 UNIFORM & CLOTHING	2,794	2,400	3,200
675-205 TIRES & TUBES	30	1,000	250
675-206 MOTOR VEHICLE SUPPLIES	49,724	72,000	55,000
675-207 MINOR TOOLS & APPARATUS	3,196	1,600	3,500
675-208 JANITORIAL SUPPLIES	-	120	120
675-209 CHEM. & MECH. SUPPLIES	-	-	-
675-215 OTHER SUPPLIES	499	100	100
 Sub Total	 56,338	 77,320	 62,270
MAINTENANCE OF BUILDINGS			
675-301 BUILDINGS & GROUNDS	4,163	3,000	3,000
675-304 WATER LINES	64,957	70,000	65,000
675-307 STAND PIPE, RESERVOIRS & STRG.	-	-	-
675-308 STREETS AND ALLEYS	5,879	25,000	20,000
675-314 WATER TOWERS & TANKS	-	-	-
 Sub Total	 74,999	 98,000	 88,000
MAINTENANCE OF EQUIPMENT			
675-401 OFFICE EQUIPMENT	-	-	-
675-402 MACHINERY	-	2,500	-
675-403 EQUIPMENT	-	1,000	-
675-404 AUTOMOTIVE EQUIPMENT	26,215	16,000	19,000
675-406 MINOR TOOLS & APPARATUS	196	-	-
675-407 SOFTWARE MAINTENANCE	604	105	530
675-411 RADIO INSTALLATION	1,111	100	100
675-422 WATER SYSTEM EQUIPMENT	210,148	78,000	210,200
675-425 METERS & SETTINGS	269	-	-
675-426 OTHER	-	-	-
 Sub Total	 238,543	 97,705	 229,830

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
MISCELLANEOUS SERVICES			
675-501-01 TELEPHONE	11	-	-
675-501-02 CELLULAR	791	600	600
675-501-04 INTERNET	-	-	455
675-502 RENTAL OF EQUIPMENT	365	165	400
675-503 INSURANCE	3,700	3,800	3,800
675-504 SPECIAL SERVICES	229	200	200
675-505 ADVERTISING	144	-	-
675-506 BUSINESS & TRANSPORTATION	41	-	-
675-508 FEE BASIS SERVICES	143,677	117,145	121,385
675-510 CONTRACTUAL SERVICES	3,266	-	-
675-511-01 ELECTRICITY	19,661	16,500	21,000
675-511-02 GAS	-	-	-
 Sub Total	 171,885	 138,410	 147,840
SUNDRY CHARGES			
675-601 TRAINING & EDUCATION	2,498	2,300	2,300
675-602 MEMBERSHIPS & SUBSCRIPTIONS	-	-	-
675-603 WATER CONSERVATION REQUIREMENT	-	-	-
675-604 WORKER'S COMP.	33,602	12,000	27,500
675-605 UNEMPLOYMENT	-	-	-
675-606 FREIGHT EXPENSE	720	700	700
675-608 BAD DEBT/CHARGE OFFS	-	-	-
 Sub Total	 36,820	 15,000	 30,500
CAPITAL OUTLAY			
675-701 BUILDINGS	-	-	-
675-803 WATER SYSTEM IMPROV.	-	100,000	100,000
675-809 NEW WATER LINES	-	-	-
675-902 AUTOMOTIVE EQUIPMENT	-	15,000	120,000
675-903 MACHINERY & OTHER EQUIP.	-	87,200	28,500
675-910 DEPRECIATION	294,527	312,190	315,070
 Sub Total	 294,527	 312,190	 315,070
TOTAL BUDGET	\$ 1,046,175	\$ 890,550	\$ 1,023,925
* MEMORANDUM ONLY			

ENTERPRISE FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the "Utility Billings & Collections" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function	Department Number		
	Billings & Collections – Utility	76		
Water & Sewer		Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
Expend. Class		\$ 355,485	\$ 373,485	\$ 390,535
Personnel Services		45,684	43,600	49,100
Supplies		98,054	101,825	105,880
Maintenance		168,744	174,695	167,530
Services		5,095	38,100	41,800
Sundry Charges		334	-	300
Non Capitalized equipment		360,332	361,035	363,650
Depreciation		\$ 1,033,728	\$ 1,092,740	\$ 1,118,795
TOTAL ALL ACCOUNTS		\$ 1,033,728	\$ 1,092,740	\$ 1,118,795

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Administrator	5,136 to 5,617	26	1.00	1.00
Senior Clerk	4,038 to 4,416	19	1.00	0.00
Office Manager	4,180 to 4,572	20	0.00	1.00
Foreman	3,639 to 3,979	16	1.00	1.00
Meter Reader/Repairman	3,060 to 3,347	11	1.00	1.00
Clerk	2,961 to 3,239	10	2.00	1.00
Clerk 2	3,398 to 3,716	14	0.00	1.00
TOTAL			6.00	6.00

Mission Statement

The Utility Department is responsible for billing and collections of water, sewer and sanitation receivables for services rendered by the City of Snyder; repairing and reading the meters that have not been read in Fixed Base; collection of 90 day past due accounts and preparing records for collection agency; keeping accurate records on customer accounts; modifications to and the addition of new service accounts;

mailouts for water conservation and recycling; processing and reporting on all complaints within the City organization; assist customer in all areas needed to the best of our ability; and various other duties. Monitoring customers water leak issues and making sure that leaks are repaired in a timely manner. The meter Foreman and Meter Reader/Repairman also assist the street department as necessary with leaks.

Description

Duties of the Utility Department include processing of orders from the start to termination of utility services, receiving and processing utility payments and deposits on a daily basis, handling of customer service, billing problems and complaints, billing finals on a daily basis, billing of customers on a once-a-month basis for utility services, billing septic waste, bulk water and Landfill customers, and preparing monthly balance reports and monthly Departmental Reports for the Accounting Department. Personnel in this department are also responsible for re-reads, meter repairs, meter readings and assuring that the consumption billed is accurate. We are also responsible for records and billings for rural sanitation service and extra pick-ups within the city limits; billings for landfill fee charges and recycling programs. We now have the ability to monitor leaks through Fixed Base and AMR meters. We are also scanning Service Agreements onto Laserfiche so that we can be more efficient and to cut the chances of access to customers personal information. The meter Foreman assists Department 75 with water leaks and works on the Fixed Base trouble shoot report along with their normal daily responsibilities.

Goals

1. To provide the best possible service and to assist residential, commercial and industrial customers in obtaining and terminating utility services in a timely manner.
2. To maintain the financial integrity of the water, sewer and garbage revenue through accurate billing, collection and accounting for services provided and reduce bad debts.
3. To maintain meters and boxes in the best possible condition and to continue having a high percentage of accurate readings.
4. To perform all other duties of this department at an optimum level.
5. To monitor leaks through Fixed Base and get the information to the customers so that we can keep the loss of water due to leaks to a minimum.
6. To have all clerks in utility department knowledgeable in all aspects of running the office efficiently.

Objectives

1. To process all customer orders for start and termination of services within the same day the order was received.
2. To bill both zones for utility services monthly with a 99.9% rate of accuracy.
3. To interface with other departments in an efficient and courteous manner.
4. To be aware at all times of the possibility of collecting bad debts from prior years.
5. To always be willing to do everything possible to satisfy the customer.
6. To replace damaged water meters and meter boxes as needed.
7. To keep the City's line loss at a percentage that is acceptable to both the Texas Water Development Board and the City.
8. To have a minimum number of addresses on the Fixed Base trouble shoot report.

Indicators

	<u>2011-12</u>	<u>2012-13</u>	<u>2013-14</u>
1. % of orders for start and termination processed within same day order was received	100.0%	100.0%	100.0%
2. % of utility bills without errors	99.4%	99.5%	99.4%
3. % of utility payments processed & posted to customer account on date of receipt	100.0%	100.0%	100.0%
4. Number of days that cash drawers were not balanced			

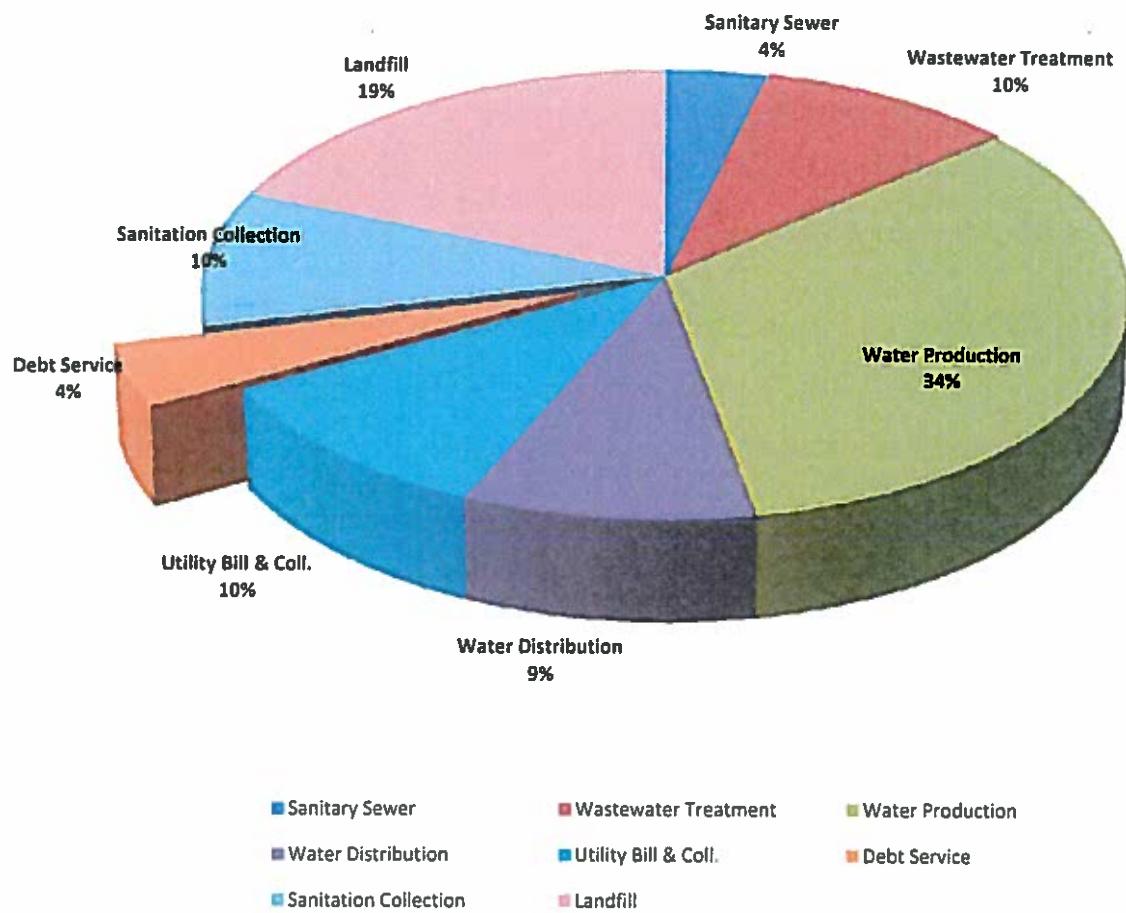
	by the end of the working day	0	0	0
5.	Meters changed out	64	103	53
6.	New meters set	12	29	34
7.	Meters repaired	29	32	41
8.	Meter boxes repaired	16	19	32
9.	Flush lines	4	5	5
10.	Pressure test	6	16	19
11.	Pulled meters	14	24	48
12.	Repair water leaks	12	14	22

UTILITY OFFICE - DEPARTMENT NO. 76**EXPENDITURES - FUND 02**

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
676-101 SUPERVISION	62,146	62,880	64,130
676-102 CLERICAL	111,666	117,180	125,100
676-103 OPERATIONS	69,787	78,815	79,150
676-104 MAINTENANCE	-	-	-
676-105 LONGEVITY	1,577	1,945	1,925
676-106 OVERTIME	1,724	1,000	4,000
676-107 PART-TIME	-	-	-
676-108 FICA EXPENSE	15,346	16,235	17,005
676-109 TNIRS EXPENSE	44,929	44,535	45,810
676-110 INSURANCE EXPENSE	42,946	47,100	49,440
676-111 MEDICARE	3,589	3,795	3,975
676-112 ACCRUED COMP. ABSENCES	1,775	-	-
 Sub Total	 355,485	 373,485	 390,535
SUPPLIES & MATERIALS			
676-201 OFFICE SUPPLIES	29,320	26,000	33,000
676-202 FORMS	7,124	7,500	7,800
676-204 UNIFORM & CLOTHING	1,179	1,000	1,000
676-205 TIRES & TUBES	427	800	400
676-206 MOTOR VEHICLE SUPPLIES	6,248	7,500	6,000
676-207 MINOR TOOLS & APPARATUS	1,100	500	500
676-208 JANITORIAL SUPPLIES	227	200	250
676-215 OTHER SUPPLIES	59	100	150
 Sub Total	 45,684	 43,600	 49,100
MAINTENANCE OF BUILDINGS			
676-301 BUILDINGS & GROUNDS	12	200	350
 Sub Total	 12	 200	 350
MAINTENANCE OF EQUIPMENT			
676-401 OFFICE EQUIPMENT	600	-	-
676-403 EQUIPMENT	5,883	16,595	17,485
676-404 AUTOMOTIVE EQUIPMENT	3,209	600	600
676-406 MINOR TOOLS & APPARATUS	-	100	100
676-407 SOFTWARE MAINTENANCE	14,585	14,230	17,245
676-411 RADIO INSTALLATION	-	100	100

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
676-425 METERS AND SETTINGS	73,765	70,000	70,000
Sub Total	98,842	101,625	105,530
MISCELLANEOUS SERVICES			
676-501-01 TELEPHONE	1,465	1,500	1,500
676-501-02 CELLULAR	1,897	1,900	2,050
676-501-03 INTERNET	1,777	1,425	1,600
676-502 RENTAL OF EQUIPMENT	7,132	4,355	4,355
676-503 INSURANCE	1,394	1,500	1,500
676-504 SPECIAL SERVICES	12,921	9,300	12,900
676-505 ADVERTISING	84	1,000	1,000
676-506 BUSINESS & TRANSPORTATION	-	2,000	1,500
676-508 FEE BASIS SERVICES	134,298	144,115	133,275
676-510 CONTRACTUAL SERVICES	104	100	100
676-511-01 ELECTRICITY	7,135	7,000	7,200
676-511-02 GAS	537	500	550
676-512 DATA PROCESSING	-	-	-
Sub Total	168,744	174,695	167,530
SUNDRY CHARGES			
676-601 TRAINING & EDUCATION	340	-	500
676-602 MEMBERSHIPS & SUBSCRIP.	-	-	-
676-603 WATER CONSV.REQUIREMENTS	162	250	3,200
676-604 WORKER'S COMP.	3,630	3,750	4,000
676-605 UNEMPLOYMENT	-	-	-
676-606 FREIGHT EXPENSE	1,038	750	750
676-607 PRINTING EXPENSE	-	350	350
676-608 BAD DEBT EXPENSE	(74)	33,000	33,000
Sub Total	5,096	38,100	41,800
CAPITAL OUTLAY			
676-901 OFFICE EQUIPMENT	-	4,110	13,500
676-902 AUTOMOTIVE EQUIPMENT	-	-	-
676-903 MACHINERY & EQUIPMENT	-	-	-
676-910 DEPRECIATION	360,332	361,035	363,650
Sub Total	360,332	361,035	363,650
676-905 NON CAPITALIZED EQUIPMENT	333	-	300
Sub Total	333	-	300
TOTAL BUDGET	\$ 1,033,728	\$ 1,092,740	\$ 1,118,795
* MEMORANDUM ONLY			

ENTERPRISE FUNCTION EXPENSE Fiscal Year 2016



Description: This pie chart highlights the "Debt Service" department in relationship to the other departments within the Enterprise Funds.

BUDGET SUMMARY

Fund	Function	Department Number		
		Debt Service	78	
Water & Sewer				
	Expend. Class	Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Principal Combination Tax & Surplus Revenue 2010	\$ 260,000	\$ 275,000	\$ -
	Interest Combination Tax & Surplus Revenue 2010	11,115	5,915	-
	Principal Certificate of Obligation 2010	205,000	210,000	220,000
	Interest Certificate of Obligation 2010	94,105	87,115	81,535
	Principal Energy & Water Conservation Project	166,985	171,725	176,600
	Interest Energy & Water Conservation Project	81,880	77,140	72,265
	Principal Combination Tax & Surplus Revenue 2013	-	-	180,000
	Interest Combination Tax & Surplus Revenue 2013	-	315,920	313,220
	TOTAL ALL ACCOUNTS	\$819,085	\$1,142,815	\$1,043,620

These Certificates of Obligation are to pay for energy savings (automatic water meter reading system).

Combination Tax & Surplus Revenue
 Certificates of Obligation
 Series 2010
 Last payment 9-01-2023 \$3,495,000

Energy & Water Conservation Project for Water and Wastewater Plant

Last Payment 2-10-2028 \$3,732,970

These Certificates of Obligation are for improvements to the sewer and water system and to replace cast iron waterlines.

Combination Tax & Surplus Revenue
 Certificates of Obligation
 Series 2013
 Last payment 9-30-2034 \$9,000,000

**CITY OF SNYDER, TEXAS
INTERNAL SERVICE FUNDS**

**COMBINING STATEMENT OF OPERATING REVENUES,
EXPENSES AND CHANGES IN WORKING CAPITAL**

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Operating Revenues:				
Billings to Departments-Insurance	-	-	-	-
Billings to Departs.-Garage	402,045	386,798	451,185	446,980
Miscellaneous	4,251	4,787	7,000	7,000
Total Oper. Revenues	406,296	391,585	458,185	453,980
Operating Expenses:				
Personnel Services	61,140	21,868	68,655	73,140
Supplies	300,638	312,278	329,750	319,300
Maintenance	16,722	18,850	3,535	4,275
Services	17,524	23,391	23,405	24,500
Sundry Charges	1,210	1,819	2,550	4,300
Depreciation	9,042	13,379	30,290	17,465
Premiums	-	-	-	-
Claims	275,436	-	-	-
Total Oper. Expenses	681,712	391,585	458,185	442,980
Operating Income or (Loss)	(275,416)	-	-	11,000
Non-Oper. Revenues:				
Interest Income	-	-	-	-
(Loss) on Sale of Asset	-	-	-	-
Total Non-Oper.	-	-	-	-
Net Income (Loss)	\$ (275,416)	\$ -	\$ -	\$ 11,000
Cash and Cash Equivalents B-O-Y	348,292	68,695	(183,752)	(487,152)
Cash Flows from Operating Activities	(255,784)	73,763	-	-
Cash Flows from Intergovernmental Transfers	-	(246,139)	-	-
Cash Flows from Capital Activities	(24,038)	(80,071)	(303,400)	(130,000)
Cash Flows from Investing Activities	225	-	-	-
Net Increase or (Decrease) in Cash	(279,597)	(252,447)	(303,400)	(130,000)
Cash and Cash Equivalents E-O-Y	68,695	(183,752)	(487,152)	(617,152)

**CITY OF SNYDER, TEXAS
INTERNAL SERVICE FUND
CENTRAL GARAGE**

**COMPARATIVE STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN WORKING CAPITAL**

2015-2016 BUDGET

	2012-2013 Actual	2013-2014 Actual	2014-2015 Budget	2015-2016 Proposed Budget
Operating Revenues:				
Billings to Departments	402,045	386,798	451,185	446,980
Miscellaneous	4,251	4,787	7,000	7,000
Gain/Loss on sale of asset	-	-	-	-
Total Oper. Revenues	406,296	391,585	458,185	453,980
Operating Expenses:				
Personnel Services	61,140	21,868	68,655	73,140
Supplies	300,638	312,278	329,750	319,300
Maintenance	16,722	18,850	3,535	4,275
Services	17,524	23,391	23,405	24,500
Sundry Charges	1,210	1,819	2,550	4,300
Depreciation	9,042	13,379	30,290	17,465
Total Oper. Expenses	406,276	391,585	458,185	442,980
Operating Income or (Loss)	20	-	-	11,000
Non-Oper. Revenues:				
Gain on Sale of Asset	-	-	-	-
Total Non-Oper.	-	-	-	-
Net Income (Loss)	\$ 20	\$ -	\$ -	\$ -
Cash and Cash Equivalents B-O-Y	348,292	68,695	(183,752)	(487,152)
Cash Flows from Operating Activities	(255,784)	73,763	-	-
Cash Flows from Interfund Loans	-	(246,139)	-	-
Cash Flows from Capital Activities	(24,038)	(80,071)	(303,400)	(130,000)
Cash Flows from Investing Activities	225	-	-	-
Net Increase or (Decrease) in Cash	(279,597)	(252,447)	(303,400)	(130,000)
Cash and Cash Equivalents E-O-Y	68,695	(183,752)	(487,152)	(617,152)

BUDGET SUMMARY

Fund	Function	Central Garage	Department Number	
			80	
Intergovernmental				
	Expend. Class	Actual 2013-14	Budgeted 2014-15	Proposed 2015-16
	Personnel Services	\$ 21,868	\$ 68,655	\$ 73,140
	Supplies	312,278	329,750	319,300
	Maintenance	18,850	3,535	4,275
	Services	23,391	23,405	24,500
	Sundry Charges	1,819	2,550	4,300
	Depreciation	13,379	30,290	17,465
	TOTAL ALL ACCOUNTS	\$ 391,585	\$ 458,185	\$ 442,980

PERSONNEL ALLOCATION

Classification	Salary Range	Pay Level	Employees	
			Present	Proposed
Inventory Foreman	3,639 to 3,979	16	1.00	1.00
TOTAL			1.00	1.00

MISSION STATEMENT

Description

This department is responsible for maintaining stock of materials used in maintenance of city vehicles, such as filters, fluids, grease and fuel. Personnel consists of an inventory foreman under the supervision of the Finance Director.

Goals

To provide inventory as needed. Additionally, to provide a maintenance and fueling center and wash bay for all City departments' vehicles.

Objectives

Maintain accurate inventory records.

CENTRAL GARAGE - DEPARTMENT NO. 80

EXPENDITURES - FUND 03

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
PERSONNEL SERVICES			
680-102 CLERICAL	-	-	-
680-103 OPERATIONS	12,694	45,755	47,125
680-104 MAINTENANCE	-	-	-
680-105 LONGEVITY	251	1,020	1,070
680-106 OVERTIME	1,028	2,000	4,000
680-107 PART-TIME	990	-	-
680-108 FICA EXPENSE	-	3,025	3,235
680-109 TMRS EXPENSE	2,568	8,300	8,715
680-110 INSURANCE EXPENSE	1,915	7,850	8,240
680-111 MEDICARE EXPENSE	232	705	755
680-112 ACCRUED COMP. ABSENCES	2,190	-	-
 Sub Total	 21,868	 68,655	 73,140
SUPPLIES & MATERIALS			
680-201 OFFICE SUPPLIES	1,061	500	500
680-202 FORMS	-	-	-
680-203 SHOP SUPPLIES	2	600	100
680-204 UNIFORM & CLOTHING	1,458	1,100	2,000
680-205 TIRES & TUBES	-	-	-
680-206 MOTOR VEHICLE SUPPLIES	1,135	700	-
680-207 MINOR TOOLS & APPARATUS	428	300	300
680-208 JANITORIAL SUPPLIES	986	1,600	1,600
680-209 CHEMICAL & MECH. SUPPLIES	-	450	800
680-212 GAS PURCHASED	138,882	130,000	130,000
680-213 DIESEL PURCHASED	162,062	162,000	162,000
680-214 OIL PURCHASED	-	16,000	16,000
680-215 OTHER SUPPLIES	625	2,500	1,000
680-216 TIRE PURCHASES	5,639	14,000	5,000
 Sub Total	 312,278	 329,750	 319,300
MAINTENANCE OF BUILDINGS			
680-301 BUILDINGS & GROUNDS	17,128	2,000	3,500
 Sub Total	 17,128	 2,000	 3,500
MAINTENANCE OF EQUIPMENT			
680-401 OFFICE EQUIPMENT	-	-	-
680-403 EQUIPMENT	-	-	-
680-404 AUTOMOTIVE EQUIPMENT	965	-	-
680-405 SHOP EQUIPMENT	-	300	-
680-406 MINOR TOOLS & APPARATUS	108	-	-
680-407 SOFTWARE MAINTENANCE	649	1,235	775

	ACTUAL 2013-2014	BUDGETED 2014-2015	PROPOSED 2015-2016
680-411 RADIO EQUIPMENT	-	-	-
Sub Total	1,722	1,535	775
MISCELLANEOUS SERVICES			
680-501-01 TELEPHONE	2,505	2,400	2,400
680-501-02 CELLULAR	786	600	600
680-501-03 INTERNET	2,306	3,000	3,620
680-502 RENTAL OF EQUIPMENT	689	1,055	1,330
680-503 INSURANCE	3,747	3,800	3,800
680-504 SPECIAL SERVICES	45	-	-
680-506 BUSINESS & TRANSPORTATION	-	-	-
680-507 DIESEL FUEL TAX	-	-	-
680-508 FEE BASIS SERVICES	750	1,100	750
680-510 CONTRACTUAL SERVICES	164	250	-
680-511-01 ELECTRICITY	4,634	4,000	4,700
680-511-02 GAS	7,765	7,200	7,300
680-512 DATA PROCESSING	-	-	-
Sub Total	23,391	23,405	24,500
SUNDY CHARGES			
680-601 TRAINING & EDUCATION	209	1,000	1,000
680-604 WORKER'S COMP.	1,581	1,450	3,200
680-605 UNEMPLOYMENT	-	-	-
680-606 FREIGHT EXPENSE	29	100	100
680-607 PRINTING EXPENSE	-	-	-
Sub Total	1,819	2,550	4,300
CAPITAL OUTLAY			
680-701 BUILDINGS	*	300,000	120,000
680-801 BETTERMENTS TO LAND	*	-	-
680-812 OTHER IMPROVEMENTS	*	-	-
680-901 OFFICE EQUIPMENT	*	1,400	-
680-902 AUTOMOTIVE EQUIPMENT	*	-	-
680-903 MACHINERY & OTHER EQUIP.	*	2,000	10,000
680-910 DEPRECIATION	13,379	30,290	17,465
Sub Total	13,379	30,290	17,465
TOTAL BUDGET	\$ 391,585	\$ 458,185	\$ 442,980

* MEMORANDUM ONLY

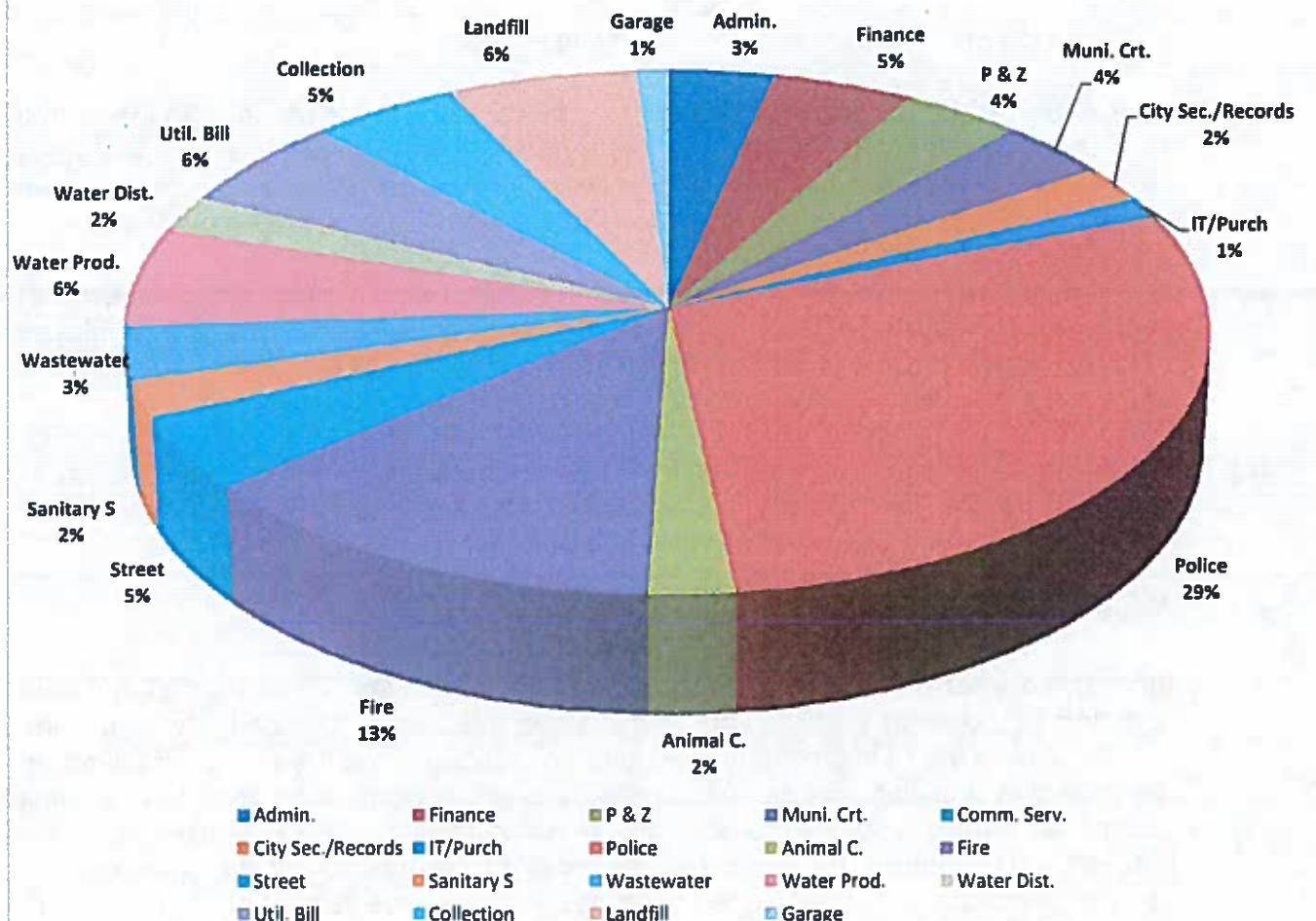
PAY PLAN
ADOPTED BY COUNCIL OCTOBER 1, 1999

The following items and explanations are for use in administering the pay plan:

- **Personnel Schedule for 2015-2016 Budget.** This schedule lists the approved positions in each department.
- **Position Levels, Base and Maximum Salary.** This alphabetical list will allow one to quickly see the level of each position, the base salary for that position, and the maximum salary approved for the position. This schedule also indicates the positions for which there are currently pay incentives.
- **Basic Pay Schedule in Monthly Amounts.** The rows down the left are the levels that correspond to the levels indicated for each position. The columns across are steps within each level. As indicated at the top of the page, there is 3.50% between levels, 3.00% between steps 1, 2, 3, & 4 (Base), and 1.00% between merit steps.
 - a.) A newly hired employee may be hired at Entry 1 (Step 1) or Entry 2 (Step 2) according to direct experience for the position. After six (6) months, the employee may be moved to Step 3 with approval from the Department Head. At the end of one year of employment, the employee is moved to Base (Step 4).
 - b.) When an employee is promoted to a budgeted position, the employee's pay is increased to the level for the new position at the same step as in the current position. Merits are not given on top of promotions.
 - c.) Transferred employees maintain their merit step level.
- **Incentive Benefits.** A schedule describing how incentives will be earned and paid is in the blocked area at the top of the page titled *Incentive Benefits*. The first column is the type of incentive, the second column indicates the accepted source of the incentive, the third column indicates the amount of the incentive, and the last column on the right states the position for which the incentive is applicable. This form also determines the basic requirements for a position by the statement of applicable positions. An employee must have at least one year of prior service with the City of Snyder to be eligible for incentive pay.
- **Evaluations.** The evaluation form should be filled out for all employees, whether they are eligible for merit or not. The amount of the merit recommended, if any, should not be discussed with the employee until the Department Head has met with the City Manager to discuss all merit or promotion recommendations. The annual evaluation should be accomplished in August.
- **Merit Increases.** Complete steps must be given. The limit for merit steps within one year is six steps.

PERSONNEL SERVICES

Fiscal Year 2015 - 2016



Description: This pie chart highlights the allocation among all departments for the personnel cost for Fiscal Year 2015 - 2016

**PERSONNEL SCHEDULE
2015-2016 BUDGET**

PAY GRADE	POSITION	ACTUAL 2013-2014	ACTUAL 2014-2015	BUDGET 2015-2016
ADMINISTRATION (Dept. 1)				
Unclassified 13	City Manager Receptionist/Secretary	1.00 1.00 2.00	1.00 1.00 2.00	1.00 1.00 2.00
FINANCE (Dept. 2)				
Unclassified 23 19 7	Director of Finance/Treasurer Human Resources/Risk Management Senior Clerk Laborer	1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00	1.00 1.00 1.00 1.00
				4.00 4.00 4.00
PLANNING & ZONING (Dept. 3)				
27 26	Superintendent Inspector	1.00 2.00 3.00	1.00 2.00 3.00	1.00 2.00 3.00
MUNICIPAL COURT (Dept. 4)				
26 19 10 14	Dept. Head Senior Clerk Clerk Clerk 2	1.00 1.00 0.00 1.00	1.00 1.00 0.00 1.00	1.00 2.00 0.00 0.00
				3.00 3.00 3.00
CITY SECRETARY/RECORDS MANAGEMENT (Dept 6)				
26 19	City Secretary Senior Clerk/Deputy City Secretary	1.00 1.00 2.00	1.00 1.00 2.00	1.00 1.00 2.00
PURCHASING/DATA PROCESSING (Dept. 7)				
26	Administrator	1.00 1.00	1.00 1.00	1.00 1.00
POLICE (Dept. 16)				
Unclassified 29 24 21 19 19 13 10	Chief Lieutenant Sergeant Corporal Patrolman Senior Clerk Secretary/Receptionist Clerk	1.00 1.00 6.00 4.00 9.00 1.00 1.00 0.00	1.00 1.00 6.00 4.00 12.00 1.00 1.00 1.00	1.00 1.00 6.00 4.00 10.00 1.00 1.00 1.00
				23.00 27.00 25.00
ANIMAL CONTROL (Dept. 17)				
11 7	Animal Warden Laborer	2.00 1.00 3.00	2.00 1.00 3.00	2.00 1.00 3.00

FIRE (Dept. 18)

Unclassified	Chief	1.00	1.00	1.00
26	Deputy Fire Marshall/Captain	0.00	0.00	0.00
26	Deputy Fire Marshall/Arson Investigator	1.00	1.00	1.00
23	Deputy Fire Marshall/Deputy EMC	1.00	1.00	1.00
20	Captain	0.00	0.00	0.00
19	Lieutenant	2.00	2.00	2.00
17	Fireman	5.00	5.00	6.00
17	Emerg Mgt Asst/Fireman	0.00	0.00	0.00
		10.00	10.00	11.00

STREET (Dept. 25)

Unclassified	Public Works Director	0.20	0.10	0.10
16	Foreman	0.50	0.50	0.50
12	Maintenance 2	2.25	2.25	2.25
15	Maintenance 3	1.00	2.00	2.00
		3.95	4.85	4.85

SANITATION/COLLECTION (Dept. 30)

Unclassified	Public Works Director	0.20	0.10	0.00
16	Foreman	0.25	0.50	0.50
12	Driver Operator	5.00	5.00	5.00
7	Maintenance 2	0.25	0.25	0.25
		5.70	5.85	5.75

SANITATION/LANDFILL (Dept. 31)

Unclassified	Public Works Director	0.20	0.25	0.35
16	Foreman	1.00	1.00	1.00
15	Heavy Equipment Operator	3.00	3.00	3.00
19	Senior Clerk	1.00	1.00	1.00
		5.20	5.25	5.35

SANITARY SEWER (Dept. 35)

Unclassified	Public Works Director	0.20	0.10	0.00
16	Foreman	1.00	0.50	0.50
12	Maintenance 2	1.25	0.75	0.75
15	Maintenance 3	0.50	1.00	1.00
		2.95	2.35	2.25

WASTEWATER TREATMENT-SEWAGE (Dept. 36)

Unclassified	Public Works Director	0.00	0.10	0.00
27	Superintendent	0.50	0.00	0.00
16	Foreman	0.00	1.00	1.00
14	Plant Operator	3.00	2.00	2.00
		3.50	3.10	3.00

TREATMENT - WATER (Dept. 74)

Unclassified	Public Works Director	0.00	0.25	0.55
16	Foreman	0.00	1.00	1.00
14	Water Plant Operator	5.00	5.00	4.00
		5.00	6.25	5.55

DISTRIBUTION - WATER (Dept. 75)

Unclassified	Public Works Director	0.20	0.10	0.00
16	Foreman	1.00	0.50	0.50
12	Maintenance 2	1.25	0.75	0.75
15	Maintenance 3	0.50	1.00	1.00
		<hr/>	<hr/>	<hr/>
		2.95	2.35	2.25

UTILITY (Dept. 76)

26	Dept. Head	1.00	1.00	1.00
16	Foreman/Utility	1.00	1.00	1.00
19	Senior Clerk	1.00	1.00	0.00
20	Office Manager	0.00	0.00	1.00
10	Clerk	2.00	2.00	1.00
14	Clerk 2	0.00	0.00	1.00
11	Meter Reader/Repairman	1.00	1.00	1.00
		<hr/>	<hr/>	<hr/>
		6.00	6.00	6.00

INTERGOVERNMENTAL (Dept. 80)

16	Foreman	0.25	1.00	1.00
		<hr/>	<hr/>	<hr/>
	TOTAL	0.25	1.00	1.00
		<hr/>	<hr/>	<hr/>
		86.50	92.00	90.00

**POSITIONS, LEVELS, BASE AND MAXIMUM SALARY
FOR THE FISCAL YEAR 2015-2016**

TITLE	LEVEL	BASE	MAXIMUM SALARY	INCENTIVE PAY
ADMINISTRATOR/DEPT. HEAD	26	5136	5617	
ANIMAL CONTROL OFFICER	11	3060	3347	(*)
CITY SECRETARY/RECORDS MANAGEMENT	26	5136	5617	
CLERK	10	2961	3239	*
CLERK 2	14	3398	3716	
DRIVER/OPERATOR	12	3170	3467	*
FIRE CAPTAIN	20	4180	4572	*
FIREMAN	17	3770	4123	*
FIRE LIEUTENANT	19	4038	4416	*
FIRE MARSHALL, DEPUTY/ARSON INVGT	26	5136	5617	*
FIRE MARSHALL, DEPUTY/DEPUTY EMC	23	4634	5068	
HEAVY EQUIPMENT OPERATOR	15	3517	3847	(*)
HUMAN RESOURCES/RISK MANAGEMENT	23	4634	5068	
INSPECTOR	26	5136	5617	*
LABORER	7	2669	2920	*
MAINTENANCE 1	7	2669	2920	(*)
MAINTENANCE 2	12	3170	3467	*
MAINTENANCE 3	15	3517	3847	(*)
METER READER/REPRMN.	11	3060	3347	*
OFFICE MANAGER	20	4180	4572	
PATROLMAN	19	4038	4416	*
PLANT OPERATORS	14	3398	3716	*
POLICE CORPORAL	21	4327	4732	*
POLICE SERGEANT	24	4795	5243	*
POLICE LIEUTENANT	29	5697	6231	*
SECRETARY/RECEPTIONIST	13	3283	3591	*
SENIOR CLERK	19	4038	4416	*
SENIOR SECRETARY	19	4038	4416	*
SUPERINTENDENT	27	5320	5818	*
SUPERVISOR/FOREMAN	16	3639	3979	*

(*) specific positions

CITY MANAGER



SALARY SET BY COUNCIL

FINANCE DIRECTOR
FIRE CHIEF
POLICE CHIEF
PUBLIC WORKS DIRECTOR



SALARY SET BY CITY MANAGER
WITH APPROVAL OF COUNCIL

BASIC PAY SCHEDULE IN MONTHLY AMOUNTS
3.50 PERCENT BETWEEN LEVELS
3.00 PERCENT BETWEEN STEPS 1, 2, 3 & 4
1.00 PERCENT BETWEEN MERIT STEPS
WITH 2.0% C.O.L. INCREASE FOR 2015-2016

LEVEL	ENTRY 1	ENTRY 2	6 MONS.	BASE	MERIT								
	1	2	3	4	5	6	7	8	9	10	11	12	13
1	1,984	2,044	2,105	2,168	2,190	2,212	2,234	2,256	2,279	2,302	2,325	2,348	2,371
2	2,054	2,116	2,179	2,244	2,266	2,289	2,312	2,335	2,358	2,382	2,406	2,430	2,454
3	2,126	2,190	2,256	2,324	2,347	2,370	2,394	2,418	2,442	2,466	2,491	2,516	2,541
4	2,199	2,265	2,333	2,403	2,427	2,451	2,476	2,501	2,526	2,551	2,577	2,603	2,629
5	2,279	2,347	2,417	2,490	2,515	2,540	2,565	2,591	2,617	2,643	2,669	2,696	2,723
6	2,358	2,429	2,502	2,577	2,603	2,629	2,655	2,682	2,709	2,736	2,763	2,791	2,819
7	2,443	2,516	2,591	2,669	2,696	2,723	2,750	2,778	2,806	2,834	2,862	2,891	2,920
8	2,529	2,605	2,683	2,763	2,791	2,819	2,847	2,875	2,904	2,933	2,962	2,992	3,022
9	2,616	2,694	2,775	2,858	2,887	2,916	2,945	2,974	3,004	3,034	3,064	3,095	3,126
10	2,710	2,791	2,875	2,961	2,991	3,021	3,051	3,082	3,113	3,144	3,175	3,207	3,239
11	2,800	2,884	2,971	3,060	3,091	3,122	3,153	3,185	3,217	3,249	3,281	3,314	3,347
12	2,901	2,988	3,078	3,170	3,202	3,234	3,266	3,299	3,332	3,365	3,399	3,433	3,467
13	3,004	3,094	3,187	3,283	3,316	3,349	3,382	3,416	3,450	3,485	3,520	3,555	3,591
14	3,110	3,203	3,299	3,398	3,432	3,466	3,501	3,536	3,571	3,607	3,643	3,679	3,716
15	3,219	3,316	3,415	3,517	3,552	3,588	3,624	3,660	3,697	3,734	3,771	3,809	3,847
16	3,330	3,430	3,533	3,639	3,675	3,712	3,749	3,786	3,824	3,862	3,901	3,940	3,979
17	3,450	3,553	3,660	3,770	3,808	3,846	3,884	3,923	3,962	4,002	4,042	4,082	4,123
18	3,569	3,676	3,786	3,900	3,939	3,978	4,018	4,058	4,099	4,140	4,181	4,223	4,265
19	3,695	3,806	3,920	4,038	4,078	4,119	4,160	4,202	4,244	4,286	4,329	4,372	4,416
20	3,825	3,940	4,058	4,180	4,222	4,264	4,307	4,350	4,394	4,438	4,482	4,527	4,572
21	3,960	4,079	4,201	4,327	4,370	4,414	4,458	4,503	4,548	4,593	4,639	4,685	4,732
22	4,096	4,219	4,346	4,476	4,521	4,566	4,612	4,658	4,705	4,752	4,800	4,848	4,896
23	4,241	4,368	4,499	4,634	4,680	4,727	4,774	4,822	4,870	4,919	4,968	5,018	5,068
24	4,387	4,519	4,655	4,795	4,843	4,891	4,940	4,989	5,039	5,089	5,140	5,191	5,243
25	4,545	4,681	4,821	4,966	5,016	5,066	5,117	5,168	5,220	5,272	5,325	5,378	5,432
26	4,700	4,841	4,986	5,136	5,187	5,239	5,291	5,344	5,397	5,451	5,506	5,561	5,617
27	4,869	5,015	5,165	5,320	5,373	5,427	5,481	5,536	5,591	5,647	5,703	5,760	5,818
28	5,036	5,187	5,343	5,503	5,558	5,614	5,670	5,727	5,784	5,842	5,900	5,959	6,019
29	5,214	5,370	5,531	5,697	5,754	5,812	5,870	5,929	5,988	6,048	6,108	6,169	6,231
30	5,397	5,559	5,726	5,898	5,957	6,017	6,077	6,138	6,199	6,261	6,324	6,387	6,451

INCENTIVE PAY BENEFITS

Incentive pay will be awarded to employees who have received or qualify for the following certificates, degrees, classifications, or licenses, as long as they are not necessary to meet the minimum requirements of the position. To be eligible an employee must have at least one year of prior service with the City of Snyder. Degrees must have been awarded by a state accredited university or college. Certificates, classifications, and licenses must have been awarded by the appropriate state agency having licensing authority.

All awarded incentive amounts are subject to maintaining the status of each certification. Revocation of any certificate or license will result in a reduction in the incentive payment amount.

Incentive payments can be accumulated up to a maximum of \$300.00 per month. The following amounts will apply or any combination thereof up to the maximum.

TYPE	AGENCY	AMOUNT	APPLICABLE POSITION
Masters Degree	College	\$120.00	Department Head
Bachelor Degree	College	\$100.00	Superintendent, Lieutenant
Associate Degree (applied field)	College	\$80.00	Secretarial, Clerical, Accounting, Superintendent
Master Certificate	TCLEOSE	\$100.00	Police Sergeant & Lieutenant
Advanced Certificate	TCLEOSE	\$80.00	Patrolman, Corporal & Sergeant
Intermediate Certificate	TCLEOSE	\$60.00	Patrolman & Corporal
Advanced Certificate	TACA	\$60.00	Animal Warden
Animal Euthanasia Certificate	ACT	\$40.00	Animal Warden
Master Certificate	TCFP	\$100.00	Lieutenant & Deputy Fire Marshall
Advanced Certificate	TCFP	\$80.00	Firefighters & Lieutenant
Intermediate Certificate	TCFP	\$60.00	Firefighter & Lieutenant
Paramedic	TDH	\$80.00	Firefighter, Lieutenant, & Deputy Fire Marshall
EMT Intermediate	TDH	\$60.00	Firefighter & Lieutenant
EMT	TDH	\$60.00	Firefighter
SCBA AirPack Technician	MSA	\$40.00	Firefighter
EmtMgt Certificate	FEMA	\$60.00	Emergency Mgt Asst/Firefighter
Wastewater Treatment Plant Operator & Waterworks Operator			
A & A Certificates	TNRCC	\$160.00	Plant Operators (\$80.00 per A)
B & B Certificates	TNRCC	\$120.00	Plant Operators (\$60.00 per B)
C & C Certificates	TNRCC	\$80.00	Plant Operators (\$40.00 per C)
Wastewater Collection Systems Operator or Wastewater Treatment Plant Operator & Waterworks Operator			
Class II or A & A Certifications	TNRCC	\$160.00	Water & Sewer Line Foreman (\$80.00 per A)
Class II or B & B Certifications	TNRCC	\$120.00	Water & Sewer Line Crew & Foreman (\$60.00 per B)
Class II or C & C Certifications	TNRCC	\$80.00	Water & Sewer Line Crew & Foreman (\$40.00 per C)
Waterworks/Wastewater Works Operator C	TNRCC	\$60.00	Meter Foreman, Water Sewer Crew (\$30.00 per C)
Waterworks/Wastewater Works Operator D	TNRCC	\$40.00	Meter Crew, Water Sewer Crew (\$20.00 per D)
Solid Waste Class A Letter of Completion	TNRCC	\$80.00	Landfill Gate Attendant & Landfill HEO
Solid Waste Class B Letter of Completion	TNRCC	\$60.00	Landfill Gate Attendant & Landfill HEO
Pesticide Applicator Certification (Mosquito)	TDH	\$40.00	Public Works
Pesticide Applicator Certification (Weeds)	TDH	\$20.00	Public Works
Backflow Prevention Assembly Certificate	TNRCC	\$40.00	Inspector
Asbestos Contractor/Supervisor Training	EPA	\$40.00	Inspector, Public Works, Water & Wastewater

BENEFIT SUMMARY FOR FISCAL YEAR 2015-2016

- **Vacation.** Each employee (other than in the Fire Department) earns two weeks (10 days) vacation for years 1 through 10, three weeks (15 days) for years 11-20, and four weeks (20 days) for 21 years and over.

Fire Department employees on 24 hour shift, earn 4 shifts for years 1 through 10, 6 shifts for years 11-20, and 8 shifts for 21 years and over.

All vacation time must be taken within an employee's anniversary year or it is forfeited. The City Manager and Department Heads have an additional three-month period following their anniversary to take vacation days.

- **Sick Days.** Each employee (other than in the Fire Department) earns 1 sick day per month. Any unused sick days at the end of the Fiscal Year (September 30) are moved to the employee's sick bank. If an employee has not used any of the twelve sick days during a year, he can be paid \$75.00 or be given three additional vacation days.

Fire Department employees on 24 hour shifts, earn $\frac{1}{2}$ shift (12 hrs.) per month. Unused sick shifts are moved to the employee's sick bank at the end of the fiscal year. Fire department employees who have not used any of the 6 shifts earned during the year, can earn an additional \$75.00 or $1\frac{1}{2}$ shifts of vacation time.

Employees are not paid for unused sick time upon termination.

- **Sick Bank.** Employees may accumulate up to 180 days in the sick bank for use during a long term illness or incapacity.
- **Uniform Allowance.** The employees in the Police, Animal Control, and Fire departments receive \$30.00 per month for uniform allowance. The plainclothes officers and the Police Chief receive \$60.00 per month.
- **Longevity Pay.** Each employee is paid \$4.00 per month in longevity pay for each year the employee works for the City, not to exceed \$100.00 per month.
- **Health & Life Insurance.** The City provides health and life Insurance for all full time employees. Life amount is \$10,000 per employee.
- **Retirement.** The City contributes to the Texas Municipal Retirement System for each employee at a ratio of 2:1. The employee contributes 7% of salary. The City updates service credit on an annual basis.
- **Holidays.** The City observes 12 paid holidays during the year as listed below:
(The Firemen receive 6 paid holiday shifts.)

New Year's Day	Veteran's Day
Good Friday	Thanksgiving Day
Memorial Day	Friday after Thanksgiving
Independence Day	Christmas Eve
Labor Day	Christmas Day
Columbus Day	1 Floating Holiday

UNCLASSIFIED SALARY STRUCTURE

For Fiscal Year 2015-2016

Title	Monthly Salary
City Manager Masters Degree in related field required.	\$11,480.00 _____ City Vehicle \$11,480.00
Director of Finance/Treasurer	\$7,233.00
Police Chief Bachelors Degree in related field Masters Certification required.	\$7,136.00 \$60.00 Clothing Allowance _____ City Vehicle \$7,196.00
Fire Chief Bachelors Degree in related field and/or Advanced Firefighter and Intermediate Fire/Arson Investigator and Basic EMT	\$6,735.00 \$30.00 Clothing Allowance _____ City Vehicle \$6,765.00
Public Works Director	7,873.00 _____ City Vehicle \$7,873.00

CAPITAL OUTLAY GENERAL FUND

NEXT 5 YEARS

Administration Department - Dept. 01

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Finance Department - Dept. 02

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Planning & Zoning Department - Dept. 03

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Municipal Court Department - Dept. 04

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Community Service - Dept. 05

CAPITAL OUTLAY GENERAL FUND

NEXT 5 YEARS

City Secretary/Records Management - Dept. 06

CAPITAL OUTLAY GENERAL FUND

NEXT 5 YEARS

Purchasing/Data Processing - Dept. 07

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Police Department - Dept. 16

Page 1

Budgeted Proposed

Description		2016	2017	2018	2019	2020
2013 Chev PU 16-01	Young	\$	\$	\$	\$ 30,000	\$
2006 Ford Expedition 16-02	Counts	30,000				
2013 Chev PU 16-03	Burleson					30,000
2010 Ford Crown Vic 16-04	Warren		30,000			
2010 Ford Crown Vic 16-05						
2009 Ford Crown Vic 16-06	Garcia	30,000				
2014 Chev Tahoe 16-07	Merket					30,000
2014 Chev Tahoe 16-08	Latham					30,000
2012 Chev Tahoe 16-09	Gallager		30,000			
2012 Chev Tahoe 16-10	Israel		30,000			
2012 Chev PU 16-11	Haggard		30,000			
2014 Ford F150 PU 16-12	Luecke					30,000
2012 Chev Tahoe 16-13	Gonzales				30,000	
2010 Ford Crown Vic 16-14	Guerro		30,000			
2014 Chev Tahoe 16-15	Patrick					
2010 Ford Crown Vic 16-16	Lopez		30,000			
2010 Ford Crown Vic 16-17	Steven		30,000			
2005 Chev PU 16-18	Clark	30,000				
2013 Chev Tahoe 16-19	Tarter				30,000	
2009 Ford Crown Vic 16-20	Ford					
2015 Chev Tahoe 16-21						
2015 Chev Tahoe 16-22						
2015 Chev Thaoe 16-23						
Deluxe Consoles		1,600	1,600	1,600	1,600	1,600
Shotgun (2)						
L3 Camera		7,000	7,000	7,000	7,000	7,000
L3 Camera		7,000	7,000	7,000	7,000	7,000
L3 Camera		7,000	7,000	7,000	7,000	7,000
Body Armor						
Portable Radio (3)						
19 Vests					11,500	
Radios						
Misc. Vehicle Equipment		15,000	11,000	11,000	11,000	11,000
Radar (3)		6,200	6,200	6,200	6,200	6,200
Light Bars (3)		7,500	7,500	7,500	7,500	7,500
P.C. System		2,500	2,500	2,500	2,500	2,500
New Server				5,000		
Digital Camera (CID)		1,000				

NEXT 5 YEARS
Police Department - Dept. 16

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CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Animal Control Department - Dept. 17

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Fire Department - Dept. 18

Page 1

Description		2016	2017	2018	2019	2020
2012 Ford P.U. 18-01	Westmoreland	\$	\$	\$45,000	\$	\$
2007 CAFS 18-02						
2001 GMC Engine 18-04						
2004 American 18-06						
2013 Engine 13-18-07						
2003 Mack 18-08						
2015 Ford P.U. 18-09						
2005 GMC Booster 18-10						
1994 KME Engine 18-11					310,000	
2010 Ford P.U. 18-12	Posey					42,000
2008 Ford P.U. 18-15						
2006 Chevrolet SUV 18-19	Emer. Mgmt.					25,000
AirPaks (4)				24,000		4,800
SCBA Cylinders		4,000		4,400		3,600
Pagers (6)			3,200			
Training Facility						
Roof on Building						
Overhead Doors						4,800
Chemical Suits						
Radio Upgrade		8,000				
Jaws of Life						
Breathing Air Compressor		40,000				
Exhaust fans				4,800		
Generators port. & EOC						20,000
Ventilation Saw						
Flow Tester						
500 PSI Hose Tester				1,850		
Portable Generator				2,400		
Telephone System				2,450		
Evaporative Coolers (3)			2,300		2,300	
Shop Air Compressor (2)			1,400			
Table & Chairs (Classroom)						
Engine Room Heaters						
Roof Repairs						
Multimedia Projector						
Ice Machine & Cleaner					4,200	
Carpet			12,000			
Emerg. Lighting 1801, 1809						

NEXT 5 YEARS
Fire Department - Dept. 18

Page 2

Description	2016	2017	2018	2019	2020
Simplex Locks				3,000	
Air Cond. Day Room					
Air Cond. Dispatch					
Bedroom Mattresses					
Pressure Washer			3,600		
Dump Tank					2,400
Gas Monitors (3)			4,500		
Exercise Equipment					
Rescue Hose & Reel					
Hurst Lifting Bags					
Jaws Engine					
TIG Welder					
Gas Heater					
Copy Machine					6,000
Laptop					
SCBA Fill Cabinet					
Co Detector					
New Vehicle Outfitting					
Plasma Cutter					
Building Improvements			10,000		
Audio System for Training					
Additional Station Heaters					
EOC Construction/Renovation					
AED's (5)					
Dispatch Renovation					
SCBA Work Units (4)					
Office Computers (6)					7,000
EOC Computers (13)					
Covered Parking					
Isrub Floor Cleaner					
A/C Day Room					
Rolling Tool Chest		1,150			
Emergency Lighting Upgrade	E-2	3,200			
Emergency Lighting Upgrade	E-1	1,700			
Hydrostatic Tester		1,550			
Akron Mercury Monitors (2)		3,500			
Rescue Lifting Bags (set)		5,700			
TOTAL		\$68,800	\$37,000	\$87,900	\$325,900
					\$ 106,200

CAPITAL OUTLAY IN GENERAL FUND

NEXT 5 YEARS

Street Department - Dept. 25

Page 1

Description	2016	2017	2018	2019	2020
1991 Hamm Compactor 25-01	\$	\$	\$ 45,000		\$
1996 6yd.Dmptrk 25-02	100,000				
1997 Tractor 25-03	55,000				
2003 Chevrolet Dump Truck25-04					100,000
2000 14yd. Dmptrk 25-07		150,000			
1997 544G Loader 25-08					
1995 Motor Grader 25-11					
1978 Tampo Roller 25-12					
1994 F150 Pick-up 25-14					
1981 953 Trk Ldr. 25-15		200,000			
1998 PJ CF202 Trailer 25-16					
Paint Striper 25-17					
2002 Tractor TL80 25-18					
1994 Bushhog Shredder 25-20					
Superior Broom 25-22				40,000	
2008 Sterling 25-25			100,000		
1992 Chev. P.U. 25-29					28,000
2009 Farmall 25-30					
Ford Roll-Off Truck 25-31				50,000	
4-Wheel Util.Trlr. 25-37			3,000		
1998 Mosquito fogger 25-41					
2004 Chev. PU 25-42					
2007 New Holland Tractor 25-45			55,000		
2008 Sweeper 25-46					
Peterbilt Water Truck 25-48					
Street Improvements					
Shredder					
2-Way Radios	1,500		1,500		1,500
Swenson spreader	15,000				
1997 Batwing Shredder					
Mosquito Sprayer					
2003 Bush Hog Shredder	19,000				
1995 KW Truck					
1991 Challenger Trailer					
Crack Filling Machine					
2006 John Deere Shredder				12,500	
Asphalt Zipper					
20 Yard Roll Off Containers					
Laptop					1,400

NEXT 5 YEARS
Street Department - Dept. 25

Page 2

Description

CAPITAL OUTLAY IN SANITATION FUND

NEXT 5 YEARS

Sanitation Collection - Dept. 30

CAPITAL OUTLAY IN SANITATION FUND

NEXT 5 YEARS

Sanitation Landfill - Dept. 31

Page 1

Description		2016	2017	2018	2019	2020
2006 Ford P.U. 31-01	Torres	\$30,000	\$	\$	\$	\$
2000 Ford 150 P.U. 31-03					32,000	
1994 Brush Chipper 31-12						
1998 140H Cat. Grader 31-13				275,000		
1997 Port/WD Chipper 31-14						
2003 Cat Compactor 31-15			700,000			
2000 Multi-Equip Pump 31-21						
1998 Frtliner Water Trk 31-22		160,000				
2006 John Deere Loader 31-23						
2000 GMC 3/4T P.U. 31-24				32,000		
2002 D6R Cat Dozer 31-25		385,000				404,000
2002 623 Scraper 31-26					813,000	
Service Building						
2000 Washer/util.Trailer					9,000	
Office Furniture						
Lenovo PC350 466DX-2						
Lenovo PC350 P166 16 MB					1,600	
Lenova Thinkcenter						
Back-up PC						
Air Compresor						
Diesel Pump						
Radiation Monitor					10,000	
Metal Building						
Fence for Landfill						
Texas Gas Analyzer			7,000			
Remote Cont. Transmitter					5,000	
Honda 6300 Pump			25,000			
Radio for Scraper						
Groundwater Sampling System						
Generator						
Portable Air Compressor			15,000			
Cell 3A						
2 Channel 40W Radio						
Ice Machine						
Hoist for Building						
Mad Vac						
Drainage Improvements						
Utility Trailer						
Software						

NEXT 5 YEARS

Sanitation Landfill - Dept. 31

Page 2

**CAPITAL OUTLAY IN WATER & SEWER FUND
NEXT 5 YEARS
Sanitary Sewer - Dept. 35**

CAPITAL OUTLAY IN WATER & SEWER FUND

NEXT 5 YEARS

Sewage Treatment - Dept. 36

Description	2016	2017	2018	2019	2020
2005 Ford PU 36-03	\$	\$30,000	\$	\$	\$
Belt Press				250,000	
Gas Detector					
Fecal Coliform Kit					
Desktop Prog. Incubator					
Honda Pump					
Dissolved Oxygen Meter					
Dissolved Oxygen Probe					
Oxygen Portable Meters					
Office Furniture					
Muffle Furnace (2)			3,000		
Adams Compact II Centri.					
Desicator Cabinet			1,500		
Water Analysis Thermometer					
Millipore Desktop Incubator					
Aeration System					
3700 Sampler		3,500			
AC Power Converter					
Battery Charger for Generator			3,000		
Office Equipment	2,000				
Alarm System					
Turf Ranger Lawn Mower					
Rebuild College Lift Station					
Generator at College LS					
Generator at Industrial LS					
Upgrade 250 LS to SCADA					
Mower SCAG (Tiger Cat)		13,000			
Transfer Switch @ WWT Plant					
Carousel Gear Boxes (2)					
2011 Ford P.U.					30,000
30 HP Pump					
20 HP Pump	19,000				
7.5 HP Pump	10,000				
5 HP Pump					
Rolloff					
Clarifier Overhaul Barscreen Repl.	225,000				
TOTAL	\$256,000	\$46,500	\$7,500	\$250,000	\$30,000

CAPITAL OUTLAY IN WATER & SEWER FUND

NEXT 5 YEARS

Water Production - Dept. 74

Description	2016	2017	2018	2019	2020
2011 Ford PU 74-05	\$	\$	\$	\$	\$
2003 Chevrolet 74-03	30,000				
Chlorine Disinfection					
250,000 Gal. Grnd Strg Trk					
Upgrade Filter Controls					
Water Disinfection Mod.					
12,000 BTU Air Cond.			1,500		
Hach Turbidimeter			7,000		
Neptune Microflock Filters		50,000			
Surface Wash					
Filter Control					
Air Compressor		3,000			
Hoists (2)					
Flocculator					
Mettler H10 Balance	6,000				
Oxygen Meter			2,000		
Wallace & Tiernan Chlorinators			15,000		
Hach One PH Meter Portable					
Capital Chloride Analyzer	3,500				
Ross Altitude Valve					
2100N Turbidimeter		8,000			
PH Meter Model EC10					
PC & Monitor	1,000				
PC & Monitor			1,000		
Apple iPad Air (2)			1,260		
Ultrasonic Bath					
Chemical Metering Pumps					
Turbidity Analyzers (2)	10,000		10,000		
Turbidity Sensors			7,500		
Marathon Motor - TDS					
Amperometric Titrator		3,500			
VFD #4 Pump					
Backup Generator f/Water Plant					
Transfer Switch for Generator					
Pump #4 @ H.S.					
Pump #1@ H.S.	115,000	115,000	115,000	115,000	
Shop	40,000				
HVAC Unit					
Improvements to WTP	700,000				
Total	\$905,500	\$179,500	\$160,260	\$115,000	\$0

CAPITAL OUTLAY IN WATER & SEWER FUND

NEXT 5 YEARS

Water Distribution - Dept. 75

Page 1

Description	2016	2017	2018	2019	2020
2008 Sterling Service Truck 75-01	\$	\$	\$75,000	\$	\$
2011 Ford Dump Truck 75-03					
1999 Air Compressor 75-04	20,000				
2012 JD Backhoe					
2014 310SK JD Backhoe					
2014 F450 Service Truck 75-08					
2013 F250 137515					
1993 Trailer Mixer 75-18		1,500			
1997 Air Comp. Trailer 75-19					15,000
2004 Ford P.U. 75-21					
1996 Mastercraft 75-22					
2005 Sterling Dump Truck 75-23	100,000				
2" Hammer Mole				3,500	
Wachs TM4 Turning Machine					
Mueller Tapping Machine					
Pneumatic Paving Breaker					2,000
I.R. Pneumatic Tamper					
Honda Portable Generator					
Mot. 2-Way 4Ch. Radio					
Compaction Wh. for Backhoe					
Heath Aqua-Scope					
I.R. Air Tamper					1,600
7W-6 Scope Pipe & Cable Loc.					
Stanley Trash Pump					
K-7500 Ridgid Machine					
Poulan 614 Cut Off Saw	1,500				
Paving Breaker					
Fisher Pipe & Cable Locator			3,500		
Water Line Repair					
Power Generator/Honda Gen.					
Fisher XLT-20 Leak Detector					
14" Air Chop Saw	5,000				
16" Air Chain Saw		6,000			
16' Utility Trailer					3,300
Honda Trash Pump (Hydraulic)	3,500				
Honda Portable Power Gen.	3,500				
I.R. Air Compressor		1,000			
Asphalt Cutter			2,500		
5 1/2" Cutter Hub					

CAPITAL OUTLAY IN WATER & SEWER FUND

NEXT 5 YEARS

Water Distribution - Dept. 75

Page 2

**CAPITAL OUTLAY IN WATER & SEWER FUND
NEXT 5 YEARS
Utility - Dept. 76**

CAPITAL OUTLAY IN INTERNAL SERVICE FUND
NEXT 5 YEARS
Garage Department - Dept. 80

Description	2016	2017	2018	2019	2020
Lincoln Welder 80-05	\$	\$5,000	\$	\$	\$
Low Boy Trailer 80-06					
20 T Bottle Jack					
20 T Floor Jack		2,500			
Fuel Management System			5,000		
Air Jack					
Ice Machine					
Truck Air Jack/Stand					
Furnace					
Oil Filter Crusher					
PC & Monitor			1,000		
Hot Water Washer	5,000				5,000
Fence					
Fence Separation					
Hoist Support					
Gas Pumps & Installation					
Air Comp. (Shop)	5,000				
Hose Reel (2)					
4 Ton Porta Power					
Weather Cover f/Fuel Pumps					
Arc Welder					
1991 Hyster Forklift			40,000		
Automatic Tank Fuel Gauges					
Fiber Optic Fuel Canopy					
Enclose West Shed					
New Barn					
Shop/Office					
Laptop				1,400	
Office/Personnel/Training Fac.		330,000			
Washbay Facility	120,000				
TOTAL	\$130,000	\$337,500	\$46,000	\$1,400	\$5,000

CITY OF SNYDER

Classification of Expenditures by Object Code
Classification and Explanation

CODE

100 – 199 PERSONNEL SERVICES

Compensation to individuals in form of salaries and wages.

- 101 Supervision
Administration and direction.
- 102 Clerical
Clerical services or services of that nature.
- 103 Operations
Services including policemen, firemen, plant operators and other full-time personnel.
- 104 Maintenance
Maintenance services including street, sanitation sewer, etc.
- 105 Longevity
Additional pay based on years of service.
- 106 Overtime
- 107 Part-time
Employees who work less than 40 hours per week or employees who are full-time for the summer months only.
- 108 FICA
City share of contribution to the Social Security System.
- 109 TMRS
City share of contribution to the Texas Municipal Retirement System.
- 110 Insurance Expense
Includes life insurance, hospitalization, medical, surgical and major medical insurance coverage. City share of contribution to the Insurance System.
- 111 Medicare Expense
City share of contributions to Medicare for part-time employees.
- 112 Accrued Compensated Absences

200 – 299 SUPPLIES AND MATERIALS

Includes expendable materials and operating supplies necessary to operate a department. No capital outlay items are included in this classification.

- 201 **Office**
 Includes supplies for the operation of an office such as storage files, paper supplies, film processing, postage, etc.
- 202 **Forms**
 Includes all preprinted forms
- 203 **Shop supplies, Lab supplies – Water Plant**
- 204 **Uniform Clothing**
 To include all purchased clothing & rental uniforms (protective material, etc.)
- 205 **Tires & Tubes**
- 206 **Motor Vehicle Supplies**
 To include antifreeze, batteries, etc.
- 207 **Minor Tools & Apparatus**
 Articles normally of small unit value costing less than \$100, which are subject to loss or rapid deterioration. These items are not capitalized.
- 208 **Janitorial Supplies**
 All cleaning supplies.
- 209 **Chemical and Mechanical Supplies**
 Includes chemical, mechanical, paint, medical supplies, foam wet water recharge, etc.
- 210 **Botanical and Agricultural**
 Includes purchasing of indoor and outdoor plants.
- 211 **Election Supplies**
 Includes all supplies needed in order to conduct the General Election.
- 212 **Gas Purchases**
- 213 **Diesel Purchases**
- 214 **Oil Purchases**
- 215 **Other Supplies**
- 216 **Canine Maintenance Supplies**

300 – 399 MAINTENANCE OF BUILDINGS, STRUCTURES, & LAND

- Includes all material or contract expenditures covering repair and replacement of property that is already existing.
- 301 **Buildings and Grounds**
 Includes all material and services required in the maintenance of buildings and structures, including walks, drives, fences, paint, fixtures, etc.
- 302 **Bridges**
- 303 **Water Filtration Plant**

- 304 Water Lines and Sewer Lines
- 305 Sewage Treatment Plant
- 306 Storm Sewer
- 307 Stand Pipe, Reservoirs and Storage Tanks
- 308 Streets and Alleys
Includes seal coating, rock and emulsion, etc.
- 309 Unassigned
- 310 Unassigned
- 311 Unassigned
- 312 Unassigned
- 313 Unassigned
- 314 Water Towers and Tanks
Includes all water towers and related apparatus, such as, valves, fittings, piping, painting, etc.
- 315 Other

400 – 499 MAINTENANCE OF EQUIPMENT, MACHINERY, TOOLS & INSTALLATION

Includes all material, services, or contract expenditures covering maintenance of equipment, machinery and tools.

- 401 Office Equipment
Includes all expenditure in maintenance and repair of office equipment such as; typewriters, adding machines, calculators, desks and chairs; also including all maintenance contracts.
- 402 Machinery and Equipment
Includes maintenance of machinery or equipment that does not require gas or oil.
- 403 Unassigned
- 404 Automotive Equipment
Includes all material and services required in the maintenance and repair of all automobiles, trucks, pickups, trailers, ambulances, and attachments and appendages to vehicles.
- 405 Shop Equipment
Includes all material and services to maintain all battery chargers, air compressors, welders, cutters, drills, generators, jacks, etc. Does not include small hand tools.

- 406 **Minor Tools and Equipment**
 Maintenance and repair of small hand tools and equipment with unit value less than \$100.
- 410 **Signal and Sign System**
 Includes all material and services used in maintenance of traffic lights, school zone lights, stop and yield signs and other traffic control devices.
- 411 **Radio Installation**
 Includes all material and services required for the proper maintenance of 2-way radio equipment including the removal and installation of radios, consoles, etc.
- 422 **Water System Equipment**
 Includes maintenance of water distribution system equipment such as, water mains, booster pumps, gate valves, repair saddles, water well pumping equipment and fire hydrants, etc.
- 423 **Unassigned**
- 425 **Meters and Settings**
 Includes all expenditures in the maintenance and repair of water meters and settings; also includes maintenance service provided through contracts.
- 426 **Other**

500 – 599 MISCELLANEOUS SERVICES

- Includes those expenses which do not fall into any category.
- 501 **Communication**
 To include telephone and teletype.
- 502 **Rental of Equipment**
 Includes payments for use of all non-owned equipment: postage meter, copier, air bottles, etc.
- 503 **Insurance**
 Includes Fire and all Extended Coverage Insurance, Notary Bonds, Surety Bonds and Insurance Umbrella.
- 504 **Special Services**
 Includes services provided for the City by another agency such as; Retired Senior Center, R.S.V.P., summer recreation programs, employee service awards functions, boy scouts, Snyder Volunteer Fire Department and Firemen's Pension Fund.
- 505 **Advertising**
 Includes cost of advertising, publication of public notices, ordinance, bid invitations, etc.
- 506 **Business and Transportation**
 Includes transportation, meals, lodging and other approved expenses incurred in the performance of official business. Mileage to be calculated at the rate set by the IRS each year.
- 507 **Tax Collection Costs**
 (Department 5 only)

- 508 **Fee Basis Services**
Includes any special professional services paid on a fee basis such as, legal fees, certified public accountants, architectural, election workers, jury fees, auditor, city attorney, municipal judge, breathing air test, etc.
- 509 **Custody Support Services**
For departmental use; includes food and support for persons or animals in custody of the City (jail prisoners, etc.).
- 510 **Contractual Services**
Services contracted by the City such as, ambulance service contract, water meter repair contract, coffee service, Perdue Brandon & Blair, appraisal district, etc.
- 511 **Utility Services**
Electrical, gas, and all utility services.
- 512 **Data Processing**
Includes report forms, computer software, etc.
- 513 **Junk Vehicles**
- 514 **Miscellaneous Expenditures, other.**
Includes advertising, promotion, convention and visitors' activities.
- 515 **Other Services**
- 516 **Cost of Water from CRMWD**
Includes monthly fixed charges from the District and the cost of purchased water.
- 517 **Jury Payments**
The City pays \$6.00 to jurors.
- 518 **Demolition costs**
Includes any costs associated with the demolition of buildings or houses.

600 – 699 OTHER SERVICES AND CHARGES

Includes those expenses which are obligations of the City as a public operation.

- 601 **Training & Education**
- 602 **Memberships and Subscriptions**
Includes annual dues to the West Central Texas Council of Governments and the Texas Municipal League, Texas Fire Chief Association, Fireman's and Fire Marshal's Association, Texas Town and Cities, etc. Memberships; subscriptions from professional organizations, publications and local dues.
- 603 **Water Conservation Requirement**
- 604 **Workers Compensation**
Includes payments to the self-insurance fund for on-the-job injuries, loss of life, and medical expenses.
- 605 **Unemployment Compensation**
Includes payments to self-insurance fund for compensation to former employees who meet certain unemployment criteria.

- 606 Freight
- 607 Printing
Includes envelopes, letterheads, reports, zone ordinances, etc.
- 608 Bad Debt Expense/Charge Offs
- 609 Unassigned
- 610 Unassigned
- 611 Unassigned
- 612 Unassigned
- 613 Unassigned
- 614 Penalty & Interest
- 615 Closure/Post Closure Care Cost

700 – 799 CAPITAL IMPROVEMENTS TO LAND AND BUILDINGS

Capital Outlay includes the purchase of all real property such as land, buildings, and other improvements, and any expenditures that increase the actual value of same.

- 701 Buildings
Includes all buildings and structures, wells, pump houses, park buildings, fire stations, refuse disposal, canopies for sanitation trucks, etc.
- 751 Land
Includes all costs of acquiring land such as purchase price, commission, abstracts, court costs, filing fees, appraisals, attorney's fees, etc.

800 – 899 IMPROVEMENTS OTHER THAN BUILDINGS

- 801 Betterments to Land
Includes all expenditures covering cost of drainage, engineering, inspections, sodding, grading, etc.
- 802 Street Improvements
Includes street paving, sidewalks, curbs, gutters, culverts, storm drains, etc.
- 803 Water System Improvements
Includes water mains, meters and settings, fire hydrants, storage tanks, water towers, water wells, pumping units, controller panel, backwash controllers, etc. Does not apply to material purchased from pro-rata construction fund – See account 813.
- 804 Sewer System Improvements
Includes sewer lift stations, sewer mains, storm sewers & sewage treatment installation.
- 805 Traffic Engineering Improvements
Includes expenditures relating to design and location of traffic control devices, and for installation of traffic control devices such as, traffic signals, street name signs and traffic signs.

- 806 **Other Improvements**
 Includes fences, sprinkler irrigation system, tennis courts, parking lot paving, firing range, etc.
- 809 **New Water Lines**
- 810 **New Sewer Systems**
- 813 **Pro-Rata Water and Sewer Improvements**
 Includes expenditures for construction of water and sewer extensions to areas not previously served by the City. This applies only to funds expended from the pro-rata construction fund. This fund controls funds deposited by citizens for construction of lines under City supervision.
- 814 **Unassigned**

900 – 999 EQUIPMENT & MACHINERY

The purchase of items for property that meet the following requirements:

Must have an estimated life or more than 2 years.

Must be capable of being permanently identified as an individual unit of property.

Must belong to one of the general classes of property which are commonly considered as fixed assets in accordance with generally accepted accounting practice. Fixed assets are defined as the items of more or less an enterprise. As a general rule, an item which meets the first two requirements and has a unit cost of \$1,000 or more should be classified as Capital Outlay, while items costing less than \$1,000 should be classified under supplies and materials.

- 901 **Office Equipment**
 Includes all new or used additions to office equipment such as, typewriters, adding machines, calculators, duplicating machines, desks, chairs, filing cabinets, modem converter box, PC, printer, lab equipment, drive-in window equipment and installation, draperies, etc.
- 902 **Automotive Equipment**
 Includes the purchase price of all automobiles, trucks, trailers, attachments, and appendages. All major items purchased to equip the vehicle for service are to be charged to this account. This includes such items as power takeoff, winch, siren, beacon lights, etc.
- 903 **Machinery & Other Equipment**
 Includes the purchase price of all tractors, ditching machines, dozers, booms, power mowers, sweepers, jack hammer, tamper, pumps and other heavy construction equipment
- 904 **Refuse Collection Equipment**
 Includes purchase price & related expenses of front-load boxes, side-load containers and packer type bodies for trash collection.
- 905 **Non Capitalized Equipment**
 Includes all equipment purchased that does not meet the requirement as listed above and is below the threshold of \$1,000.
- 910 **Depreciation Expense**

Classification of Expenditures by Program or Project.

An account number will be assigned to a program or project and all expenditures related to the project will be charged to this account number. Expenditures charged to a program or project will apply to special funds and projects only and will not apply to City Departmental budgets.

STATISTICAL SECTION

This part of the City of Snyder's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the city's overall financial health.

<u>Contents</u>	<u>Page</u>
Financial Trends	190-193
These schedules contain trend information to help the reader understand how the city's financial performance and well-being have changed over time.	
Revenue Capacity	194-199
These schedules contain information to help the reader assess the city's most significant local revenue source, the property tax.	
Debt Capacity	200-204
These schedules present information to help the reader assess the affordability of the city's current levels of outstanding debt and the city's ability to issue additional debt in the future.	
Demographic and Economic Information	205-206
These schedules offer demographic and economic indicators to help the reader understand the environment within which the city's financial activities take place.	
Operating Information	207-209
These schedules contain service and infrastructure data to help the reader understand how the information in the city's financial report relates to the services the city provides and the activities it performs.	

Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year. The City of Snyder implemented GASB Statement 34 in 2004; schedules presenting government-wide information include information beginning in that year.

City of Snyder, Texas
Net Assets by Component
Last Ten Fiscal Years
(accrual basis of accounting)

Governmental activities													
Invested in capital assets, net of related debt	\$ 1,813,878	\$ 1,635,998	\$ 2,367,514	\$ 2,304,225	\$ 2,705,813	\$ 2,662,052	\$ 2,705,813	\$ 2,932,876	\$ 3,126,495	\$ 3,241,249			
Restricted	\$ 21,530	\$ 29,279	\$ 12,438	\$ 18,109	\$ 28,940	\$ 38,875	\$ 28,940	\$ 42,940	\$ 42,940	\$ 63,556			
Unrestricted	\$ 3,194,932	\$ 3,608,749	\$ 4,234,799	\$ 5,328,134	\$ 5,496,272	\$ 5,269,815	\$ 5,496,772	\$ 6,057,594	\$ 6,842,848	\$ 7,896,426			
Total governmental activities net position	\$ 5,030,360	\$ 5,294,026	\$ 6,614,751	\$ 7,650,468	\$ 8,231,025	\$ 7,970,742	\$ 8,231,025	\$ 8,990,470	\$ 9,969,343	\$ 11,201,231			
Business-type activities													
Invested in capital assets, net of related debt	\$ 9,756,811	\$ 9,622,889	\$ 9,847,422	\$ 9,714,522	\$ 10,405,374	\$ 10,278,269	\$ 10,405,374	\$ 10,174,101	\$ 10,384,788	\$ 12,112,688			
Unrestricted	\$ 1,740,363	\$ 2,622,196	\$ 3,013,452	\$ 3,685,041	\$ 2,820,996	\$ 2,931,718	\$ 2,820,996	\$ 4,259,152	\$ 3,851,239	\$ 2,367,658			
Total business-type activities net position	\$ 11,497,174	\$ 12,255,085	\$ 12,860,874	\$ 13,399,563	\$ 13,226,370	\$ 13,209,987	\$ 13,226,370	\$ 14,433,253	\$ 14,236,027	\$ 14,480,346			
Primary government													
Invested in capital assets, net of related debt	\$ 11,570,689	\$ 11,278,887	\$ 12,214,936	\$ 12,018,747	\$ 13,111,187	\$ 12,940,321	\$ 13,111,187	\$ 13,106,977	\$ 13,511,283	\$ 15,353,937			
Restricted	\$ 21,530	\$ 29,279	\$ 12,438	\$ 18,109	\$ 28,940	\$ 38,875	\$ 28,940	\$ 42,940	\$ 42,940	\$ 63,556			
Unrestricted	\$ 4,935,295	\$ 6,220,945	\$ 7,248,251	\$ 9,013,175	\$ 8,317,268	\$ 8,201,533	\$ 8,317,268	\$ 10,316,746	\$ 10,694,087	\$ 10,264,084			
Total primary government net position	\$ 16,527,534	\$ 17,539,111	\$ 19,475,625	\$ 21,050,031	\$ 21,457,395	\$ 21,180,729	\$ 21,457,395	\$ 23,423,723	\$ 24,205,370	\$ 25,681,577			

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year.

City of Snyder, Texas
Changes in Net Position
Last Ten Fiscal Years
(annual basis of accounting)

					Fiscal Year					
					2009	2010	2011	2012	2013	2014
Revenues										
Governmental activities										
General government					\$ 1,022,022	\$ 1,046,631	\$ 1,175,111	\$ 1,462,938	\$ 1,613,615	\$ 1,584,187
Public safety					2,331,849	2,457,143	2,557,987	2,889,310	3,134,049	3,262,081
Highways and streets					722,315	733,408	829,240	988,021	1,097,328	1,074,849
Culture and recreation					188,834	237,280	259,778	259,666	309,941	432,360
Total governmental activities revenues					<u>\$ 4,059,262</u>	<u>\$ 4,321,161</u>	<u>\$ 4,486,960</u>	<u>\$ 4,812,072</u>	<u>\$ 5,589,935</u>	<u>\$ 6,335,907</u>
Business-type activities										
Water and sewer					3,770,340	3,890,563	4,070,465	4,202,249	4,453,234	4,480,082
Sanitation					1,784,203	1,841,592	1,918,643	2,185,031	2,143,949	2,474,842
Interest Expense					207,664	181,811	159,727	159,896	139,842	55,728
Total business-type activities expenses					<u>\$ 5,697,847</u>	<u>\$ 5,762,147</u>	<u>\$ 6,218,855</u>	<u>\$ 6,547,176</u>	<u>\$ 6,731,025</u>	<u>\$ 7,314,562</u>
Total primary government expenses					<u>\$ 9,658,057</u>	<u>\$ 9,791,409</u>	<u>\$ 10,237,127</u>	<u>\$ 10,705,795</u>	<u>\$ 11,379,238</u>	<u>\$ 12,326,960</u>
Program Revenues										
Governmental activities										
Charges for services					\$ 389,137	\$ 752,496	\$ 740,111	\$ 861,765	\$ 694,770	\$ 1,050,403
General government					129,907	131,812	89,518	64,408	102,716	110,432
Public safety					-	-	-	-	107,594	108,867
Highways and streets					-	-	-	-	-	-
Culture and recreation					-	-	-	-	-	-
Other activities					-	-	-	-	-	-
Operating grants and contributions					54,083	50,976	71,731	80,124	93,355	88,371
Capital grants and contributions					639,019	-	-	-	-	-
Total governmental activities program revenues					<u>\$ 621,693</u>	<u>\$ 524,127</u>	<u>\$ 1,574,313</u>	<u>\$ 901,460</u>	<u>\$ 1,016,297</u>	<u>\$ 1,249,666</u>
Business-type activities										
Charges for services					\$ 4,412,806	\$ 4,309,033	\$ 4,479,340	\$ 4,323,192	\$ 4,612,249	\$ 5,397,767
Water and sewer					1,752,223	1,934,245	2,038,732	2,068,580	1,917,616	2,018,784
Sanitation					-	-	-	400	-	2,211,576
Operating grants and contributions					68,179	-	-	-	27,000	232,092
Capital grants and contributions					-	-	-	-	-	37,908
Total primary government program revenues					<u>\$ 6,26,635</u>	<u>\$ 6,415,270</u>	<u>\$ 6,347,805</u>	<u>\$ 6,501,920</u>	<u>\$ 6,685,073</u>	<u>\$ 7,901,355</u>
Net (revenue)/expense					<u>\$ 6,649,328</u>	<u>\$ 6,939,397</u>	<u>\$ 7,922,118</u>	<u>\$ 7,403,380</u>	<u>\$ 7,314,865</u>	<u>\$ 7,579,194</u>
Governmental activities					<u><u>\$ 2005</u></u>	<u><u>\$ 2006</u></u>	<u><u>\$ 2007</u></u>	<u><u>\$ 2008</u></u>	<u><u>\$ 2009</u></u>	<u><u>\$ 2010</u></u>
Net (revenue)/expense					<u><u>\$ 1,337,417</u></u>	<u><u>\$ 1,455,135</u></u>	<u><u>\$ 1,746,848</u></u>	<u><u>\$ 3,545,509</u></u>	<u><u>\$ 3,696,994</u></u>	<u><u>\$ 4,696,994</u></u>
Business-type activities					<u><u>\$ 328,988</u></u>	<u><u>\$ 653,123</u></u>	<u><u>\$ 431,839</u></u>	<u><u>\$ 283,005</u></u>	<u><u>\$ (231,608)</u></u>	<u><u>\$ 56,883</u></u>
Total primary government net expense					<u><u>\$ 1,606,329</u></u>	<u><u>\$ (2,802,012)</u></u>	<u><u>\$ (2,315,009)</u></u>	<u><u>\$ (3,302,415)</u></u>	<u><u>\$ (4,037,363)</u></u>	<u><u>\$ (4,459,418)</u></u>
General Revenues and Other Changes in Net Position										
Governmental activities										
Taxes										
Property taxes					\$ 1,161,180	\$ 1,269,279	\$ 1,331,243	\$ 1,416,014	\$ 1,496,673	\$ 1,667,672
Sales taxes					1,504,884	1,731,437	2,106,473	1,682,290	1,951,708	2,375,209
Franchises and no property					639,762	712,207	642,230	700,267	753,814	698,926
Alcoholic beverage					5,775	5,753	5,446	4,007	6,112	5,384
Holdback/occupancy taxes					168,103	196,163	219,997	255,449	280,544	259,601
Investment earnings					136,181	184,067	167,299	41,632	21,791	327,731
Gain on sale of capital assets					5,630	10	12,010	52,335	1,991	23,901
Transfers					-	-	-	-	(1,479)	(1,479)
Total governmental activities					<u><u>\$ 3,212,873</u></u>	<u><u>\$ 3,718,801</u></u>	<u><u>\$ 4,067,571</u></u>	<u><u>\$ 4,621,212</u></u>	<u><u>\$ 4,386,810</u></u>	<u><u>\$ 4,438,811</u></u>
Business-type activities										
Investment earnings					\$ 100,439	\$ 164,598	\$ 127,894	\$ 19,235	\$ 31,111	\$ 13,206
Gain on sales of capital assets					(\$ 6,651)	19,352	127,710	19,179	(741)	171,424
Total business-type activities					<u><u>\$ 70,782</u></u>	<u><u>\$ 94,758</u></u>	<u><u>\$ 4,251,523</u></u>	<u><u>\$ 4,441,721</u></u>	<u><u>\$ 4,471,381</u></u>	<u><u>\$ 5,223,412</u></u>
Total primary government					<u><u>\$ 2,960</u></u>	<u><u>\$ 3,413,589</u></u>	<u><u>\$ 3,211,589</u></u>	<u><u>\$ 4,876,816</u></u>	<u><u>\$ 5,240,680</u></u>	<u><u>\$ 6,199,999</u></u>
Change in Net Position										
Governmental activities										
Investment earnings					\$ 104,643	\$ 263,666	\$ 1,320,725	\$ 1,035,712	\$ 582,555	\$ 286,283
Business-type activities					73,742	617,941	615,789	573,194	579,114	116,382
Total primary government					<u><u>\$ 291,087</u></u>	<u><u>\$ 1,081,577</u></u>	<u><u>\$ 1,936,514</u></u>	<u><u>\$ 1,574,401</u></u>	<u><u>\$ 1,444,663</u></u>	<u><u>\$ 901,066</u></u>
Net (revenue)/expense										
General Revenues and Other Changes in Net Position										
Governmental activities										
Taxes										
Property taxes					\$ 1,161,731	\$ 1,269,279	\$ 1,331,243	\$ 1,416,014	\$ 1,496,673	\$ 1,761,229
Sales taxes					1,310,517	1,504,884	1,731,437	2,106,473	1,951,708	2,375,209
Franchises and no property					639,762	712,207	642,230	700,267	753,814	698,926
Alcoholic beverage					6,435	5,775	5,446	4,007	6,112	5,384
Holdback/occupancy taxes					168,103	196,163	219,997	255,449	280,544	259,601
Investment earnings					136,181	184,067	167,299	41,632	21,791	327,731
Gain on sale of capital assets					5,630	10	12,010	52,335	1,991	23,901
Transfers					-	-	-	-	(1,479)	(1,479)
Total governmental activities					<u><u>\$ 70,782</u></u>	<u><u>\$ 100,439</u></u>	<u><u>\$ 164,598</u></u>	<u><u>\$ 127,894</u></u>	<u><u>\$ 19,235</u></u>	<u><u>\$ 31,111</u></u>
Business-type activities										
Investment earnings					2,960	73,742	19,352	127,710	19,179	13,206
Gain on sales of capital assets					-	-	-	-	(741)	171,424
Total business-type activities					<u><u>\$ 2,960</u></u>	<u><u>\$ 73,742</u></u>	<u><u>\$ 19,352</u></u>	<u><u>\$ 127,710</u></u>	<u><u>\$ 19,179</u></u>	<u><u>\$ 13,206</u></u>
Total primary government					<u><u>\$ 291,087</u></u>	<u><u>\$ 1,081,577</u></u>	<u><u>\$ 1,936,514</u></u>	<u><u>\$ 1,574,401</u></u>	<u><u>\$ 1,444,663</u></u>	<u><u>\$ 901,066</u></u>
Net (revenue)/expense										
General Revenues and Other Changes in Net Position										
Governmental activities										
Taxes										
Property taxes										
Sales taxes										
Franchises and no property										
Alcoholic beverage										
Holdback/occupancy taxes										
Investment earnings										
Gain on sale of capital assets										
Transfers										
Total governmental activities										
Business-type activities										
Investment earnings										
Gain on sales of capital assets										
Total business-type activities										
Total primary government										
Net (revenue)/expense										

City of Snyder, Texas
Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(amounts expressed in thousands)

	Fiscal Year										
	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
General Fund											
Nonspendable	\$ 237	\$ 239	\$ 238	\$ 237	\$ 237	\$ 232	\$ 232	\$ 232	\$ 233	\$ 230	\$ 67
Restricted	-	-	-	-	-	-	-	-	-	-	64
Committed	-	-	-	-	-	-	-	-	-	-	506
Unassigned	1,279	2,071	2,747	3,865	3,865	4,114	3,921	4,574	5,518	6,328	7,623
Total general fund	\$ 1,516	\$ 2,310	\$ 2,985	\$ 4,102	\$ 4,102	\$ 4,346	\$ 4,153	\$ 4,806	\$ 5,751	\$ 6,809	\$ 8,260
 All other governmental funds											
Reserved											
Unreserved, reported in:											
Special revenue funds	\$ 22	\$ 29	\$ 12	\$ 18	\$ 29	\$ 39	\$ -	\$ -	\$ -	\$ (1)	\$ (1)

Note: The substantial increase in unassigned fund balance is explained in the Management's Discussion and Analysis.
 The \$217,984 that had been recorded as non spendable fund balance has been removed and added back to unassigned fund balance.

City of Snyder, Texas
Changes in Fund Balances of Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(amounts expressed in thousands)

City of Snyder, Texas
Tax Revenue by Source, Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)
(amounts expressed in thousands)

<u>Fiscal Year</u>	<u>Property</u>	<u>Sales & Use</u>	<u>Occupancy</u>	<u>Franchise</u>	<u>Alcoholic Beverage</u>	<u>Total</u>
2005	\$ 1,100	\$ 1,311	\$ 168	\$ 652	\$ 6	\$ 3,237
2006	1,186	1,505	197	1,031	6	3,925
2007	1,269	1,732	220	642	8	3,871
2008	1,331	2,106	255	700	8	4,400
2009	1,416	1,888	281	754	8	4,347
2010	1,500	1,952	260	700	6	4,418
2011	1,668	2,375	328	842	5	5,218
2012	1,761	2,512	371	758	5	5,407
2013	1,895	3,070	436	758	12	6,171
2014	1,961	3,256	433	817	12	6,479

City of Snyder, Texas
Assessed Value and Estimated Value of Taxable Property
Last Ten Fiscal Years

Fiscal Year Ended	Total Assessed	Less: Tax Exempt Real Property	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value ¹ as a Percentage of Actual Value
2005	\$ 288,237,698	\$ 24,059,465	\$ 264,178,233	0.4388	\$ 264,178,233	109.11%
2006	309,552,578	29,490,934	280,061,644	0.4288	280,061,644	110.53%
2007	349,163,837	39,683,193	309,480,644	0.4102	309,480,644	112.82%
2008	309,480,644	46,857,621	262,623,023	0.3843	262,623,023	117.84%
2009	294,652,169	4,949,824	289,702,345	0.4038	289,702,345	101.71%
2010	336,212,168	10,236,424	325,975,744	0.4310	325,975,744	103.14%
2011	332,838,865	4,636,829	328,202,036	0.4445	328,202,036	101.41%
2012	343,818,578	1,696,835	342,121,743	0.4445	342,121,743	100.50%
2013	365,340,602	14,487,492	350,853,110	0.4445	350,853,110	104.13%
2014	385,179,707	- 4,232,603	- 380,947,104	0.4445	- 380,947,104	101.11%

Source:
 Note:

Scurry County Appraisal District
 Assessed values are determined as of January 1, and relate to taxes levied on the first day of the following fiscal year.
 Assessed value is equal to 100% of estimated value. All property is assessed the same rate regardless of real or personal property, commercial, residential, or industrial.

¹Includes tax-exempt property.

City of Snyder, Texas
Property Tax Rates¹
Direct and Overlapping² Governments
Last Ten Fiscal Years

Fiscal Year	City of Snyder Tax Rate			Scurry County			SISD			Overlapping Tax Rates			Total Overlapping Rates
	Operating		Debt	Operating		Debt	Operating		Debt	Operating		Debt	
	Service	Total		Service	Total		Service	Total	Service	Service	Total	Service	
2005	0.4388	0.000	0.4388	0.4872	0.004	0.4909	1.5000	0.1900	1.6900	0.1263	0.000	0.1263	2.7460
2006	0.4288	0.000	0.4288	0.4884	0.002	0.4909	1.5000	0.1800	1.6800	0.1341	0.000	0.1341	2.7338
2007	0.4102	0.000	0.4102	0.2780	0.0174	0.2954	1.0400	0.0750	1.1150	0.1282	0.000	0.1282	1.9888
2008	0.4123	0.000	0.4123	0.2470	0.000	0.2470	1.015	0.0615	1.1630	0.1174	0.000	0.1174	1.9397
2009	0.4038	0.000	0.4038	0.5910	0.0467	0.6377	1.0400	0.1240	1.1640	0.1520	0.000	0.1520	0.2700
2010	0.4310	0.000	0.4310	0.3375	0.0435	0.3810	1.0400	0.1240	1.1640	0.1523	0.000	0.1523	2.6275
2011	0.4445	0.000	0.4445	0.3559	0.0430	0.3989	1.0400	0.1240	1.1640	0.2114	0.000	0.2114	2.3983
2012	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.000	0.1858	2.4988
2013	0.4445	0.000	0.4445	0.2790	0.0346	0.3136	1.0400	0.1240	1.1640	0.1858	0.000	0.1858	2.1079
2014	0.4387	0.000	0.4387	0.2841	0.0287	0.3128	1.0400	0.1240	1.164	0.2457	0.000	0.2457	2.3985

Source: Scurry County Tax Collector, Snyder Independent School District, and Western Texas College

¹Tax rate is per \$100 of taxable assessed value

²Overlapping rates are those of local and county governments that apply to property owners within the City of Snyder. Not all overlapping rates apply to all City of Snyder property owners (e.g., the rates for special districts apply only to the proportion of the government's property owners whose property is located within the geographic boundaries of the special district.)

The Hospital District's M&O is included in with Scurry County in 2009. Their rate was .27 and they had no debt service.

City of Snyder, Texas
Principal Property Taxpayers
Fiscal Year End 2014 and 2005
(amounts expressed in thousands)

Taxpayer	2014			2005		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Wal-Mart Stores	\$ 8,539	1	3.0%			
Wal-Mart Real Estate Bus	8,500	2	3.0%			
Baker Hughes Oilfield Sot.	7,283	3	2.6%			
H I E Hotel LLC	4,750	4	1.7%			
Cudd Pumping Services	4,735	5	1.7%			
Oncor Electric Delivery Co.	3,971	6	1.4%			
Rocky Mountain Holdings LLC	3,359	7	1.2%			
Spirit SPE US Snyder LP	3,350	8	1.2%			
Borger Hospitality, Inc.	2,950	9	1.1%			
Matthies Investments, LLC	2,900	10	1.0%			
Southwestern Bell				3,688	1	1.58%
TXU Electric Delivery				3,617	2	1.55%
Cox Communications				3,377	3	1.45%
Spirit SPE US Snyder LP				3,059	4	1.31%
Wal-Mart Stores, Inc.				2,654	5	1.14%
Y-Z Industries, Inc.				2,149	6	0.92%
United Supermarket				1,832	7	0.79%
UCO Spinning LP Partners				1,781	8	0.76%
UCO spinning LTD Partners				1,754	9	0.75%
Big Country GM Autoland				1,559	10	0.67%
Totals	\$ 50,337		18.0%	\$ 25,470		10.92%

Source: Scurry County Appraisal District

City of Snyder, Texas
Property Tax Levies and Collections
Last Ten Fiscal Years

Fiscal Year Ended	Total Tax Levy for	Collections within the Fiscal Year of the Levy		Collections in Subsequent Years	Amount	Total Collections to Date Percentage of Levy
		Amount	of Levy			
2005	\$ 1,081,100	\$ 1,037,433	95.96%	\$ 41,258	\$ 1,078,691	99.8%
2006	1,146,301	1,109,974	96.83%	33,616	1,143,590	99.8%
2007	1,208,128	1,175,245	97.28%	30,205	1,205,450	99.8%
2008	1,274,579	1,243,278	97.54%	28,323	1,271,601	99.8%
2009	1,383,865	1,347,968	97.41%	31,549	1,379,517	99.7%
2010	1,618,718	1,431,099	88.41%	183,334	1,614,433	99.7%
2011	1,719,293	1,569,380	91.28%	145,139	1,714,519	99.7%
2012	1,719,042	1,676,668	97.54%	35,294	1,711,962	99.6%
2013	1,822,737	1,781,214	97.72%	29,813	1,811,027	99.4%
2014	1,918,640	1,875,104	97.73%	-	1,875,104	97.7%

City of Snyder, Texas
Taxable Sales by Category
Last Ten Calendar Years
(amounts expressed in thousands)

	Calendar Year					
	2005	2006	2007	2008	2009	2010
Construction	\$ 3,510	\$ 3,917	\$ 4,739	\$ 5,940	\$ 5,310	\$ 6,444
Mining/Quarrying/Oil & Gas Extraction	\$ 311,339	\$ 518,219	\$ 642,397	\$ 389,733	\$ 158,386	\$ 588,193
Manufacturing	1,276	2,500	6,736	7,422	7,407	85,262
Wholesale Trade	7,441	8,107	10,183	12,946	9,475	8,341
Transportation/Warehousing	26	15	9	-	251	70
Retail Trade	52,762	59,116	60,896	71,108	63,205	66,797
Information	8,151	7,351	4,447	3,661	3,279	3,292
Finance/Insurance	27	-	28	36	35	41
Real Estate/Rental/Leasing	6,369	5,794	4,179	4,894	4,458	4,215
Professional/Scientific/Technical Services	547	602	596	507	386	354
Admin/Support/Waste mgmt/Remediation Serv.	903	934	1,315	1,435	1,089	1,274
Educational Services	1	6	5	23	13	9
Health Care/Social Assistance	28	34	43	177	185	238
Arts/Entertainment/Recreation	148	77	200	139	216	120
Accommodation/Food Services	12,691	14,095	15,744	16,949	16,069	17,044
Other Services (except Public Administration)	6,039	6,394	7,398	8,047	6,819	7,934
Other	-	-	-	-	-	-
Total	\$ 411,258	\$ 627,161	\$ 758,955	\$ 523,017	\$ 276,583	\$ 789,628
	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
	\$ 681,790	\$ 889,949	\$ 848,638	\$ 889,949	\$ 681,790	\$ 456,774
	1.50%	1.50%	1.50%	1.50%	1.50%	1.50%
City direct sales tax						

Source: State Comptroller of Texas
(Information available for current year is only for first two quarters)

City of Snyder, Texas
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years
(amounts expressed in thousands, except per capita amount)

Fiscal Year	Governmental Activities			Business-Type Activities			Total Primary Government	Percentage of Personal Income ¹	Per Capita ¹
	General Obligation Bonds	Capital Leases	Water Sewer Bonds	Capital Leases	Other				
2005	-	-	5,310	-	-		5,310	2.96%	\$ 492
2006	-	-	4,745	-	-		4,745	2.64%	\$ 440
2007	-	-	4,155	-	-		4,155	2.31%	\$ 385
2008	-	-	3,545	-	-		3,545	1.97%	\$ 329
2009	-	-	2,905	-	-		2,905	1.62%	\$ 269
2010	-	-	5,812	-	-		5,812	2.59%	\$ 519
2011	-	-	5,063	-	-		5,063	2.25%	\$ 452
2012	-	-	4,304	2,985	-		7,289	2.68%	\$ 639
2013	-	-	3,514	2,945	-		6,459	2.38%	\$ 567
2014	-	-	12,172	2,778	-		14,950	5.60%	\$ 1,335

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

¹See the Schedule of Demographic and Economic Statistics for personal income and population data.

City of Snyder, Texas
Ratios of General Bonded Debt Outstanding
Last Ten Fiscal Years
(amounts expressed in thousands, except per capita amount)

Fiscal Year	General Obligations Bonds	Percentage of Estimated Actual Taxable Value¹ of Property	Per Capita²
2005	-	0.00%	-
2006	-	0.00%	-
2007	-	0.00%	-
2008	-	0.00%	-
2009	-	0.00%	-
2010		0.00%	-
2011		0.00%	-
2012		0.00%	-
2013		0.00%	-
2014		0.00%	-

Note: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

¹See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property for property value data.

²Population data can be found in the Schedule of Demographic and Economic Statistics

City of Snyder, Texas
Direct and Overlapping Governmental Activities Debt
As of September 30, 2014
(amounts expressed in thousands)

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable¹</u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes:			
City of Snyder direct debt	\$ -	100.00%	\$ -
Scurry County	14,930	13.23%	1,975
Western Texas College	14,815	13.01%	1,927
Snyder Independent School District	34,216	14.70%	5,030
Scurry County Hospital District	—	—	—
Total direct and overlapping debt	\$ 63,961		\$ 8,932

Sources:

- Assessed value data used to estimate applicable percentages provided by the Scurry County Appraisal District.
- Debt outstanding data provided by the individual entities.

Note:

Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the city. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of the city of Snyder. This process recognizes that, when considering the government's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping government.

¹The percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of the county's taxable assessed value that is within the governments boundaries and dividing it by the county's total taxable assessed value.

City of Snyder, Texas
Legal Debt Margin Information
Last Ten Fiscal Years
(amounts expressed in thousands)

	Fiscal Year					
	2005	2006	2007	2008	2009	2010
Debt Limit	\$ 25,441	\$ 26,418	\$ 28,006	\$ 31,886	\$ 35,020	\$ 34,645
Total net debt applicable to limit	-	-	-	-	\$ 33,748	\$ 34,552
Legal debt margin	<u>\$ 25,441</u>	<u>\$ 26,418</u>	<u>\$ 28,006</u>	<u>\$ 31,886</u>	<u>\$ 35,020</u>	<u>\$ 33,748</u>
Total net debt applicable to the limit as a percentage of debt limit	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
						0.0%

Legal Debt Margin Calculation for Fiscal Year 2014

\$ 380,947	\$ 4,233	\$ 385,180
		38,518

Note: Under state finance law, the City of Snyder's outstanding general obligation debt should not exceed 10 percent of total assessed property value. By law, the general obligation debt subject to the limitation may be offset by amounts set aside for repaying general obligation bonds.

City of Snyder, Texas
Pledged-Revenue Coverage
Last Ten Fiscal Years

Water & Sewer Revenue Bonds

Fiscal Year	Water & Sewer Charges and Other	Less: Operating Expenses	Net Available Revenue	Debt Service		Coverage
				Principal	Interest	
2005	4,303,167	2,999,714	1,303,453	540,000	230,198	1.69
2006	4,502,854	3,749,224	753,630	565,000	207,604	0.98
2007	4,557,246	3,114,195	1,443,051	590,000	183,812	1.86
2008	4,521,210	3,299,151	1,222,059	610,000	159,282	1.59
2009	4,320,129	3,473,424	846,705	640,000	137,786	1.09
2010	4,647,640	3,617,898	1,029,742	325,000	42,218	2.80
2011	5,399,028	4,055,157	1,343,871	755,000	188,560	1.42
2012	6,012,799	4,188,779	1,824,020	755,000	138,303	2.04
2013	5,957,620	4,780,613	1,177,007	785,000	116,281	1.31
2014	6,602,087	5,122,274	1,479,813	465,000	327,237	1.87

Note: Details regarding the government's outstanding debt can be found in the notes to the financial statements. Water & Sewer Charges and Other includes investment earnings but not tap fees. Operating expenses do not include interest or depreciation.

City of Snyder, Texas
Demographic and Economic Statistics
Last Ten Fiscal Years

Fiscal Year	Population ¹	Personal Income	Per Capita Personal Income	Median Age	School Enrollment	Unemployment Rate
2005	10,783	179,505	16,647	36.0	4,290	4.20%
2006	10,783	179,505	16,647	36.0	4,606	5.00%
2007	10,783	179,505	16,647	36.0	4,816	4.80%
2008	10,783	179,505	16,647	36.0	5,306	4.10%
2009	10,783	179,505	16,647	36.0	5,244	6.80%
2010	11,202	224,813	20,069	34.5	5,066	6.42%
2011	11,202	224,813	20,069	34.5	5,027	5.40%
2012	11,400	271,913	23,852	33.9	7,216	4.30%
2013	11,400	271,913	23,852	33.6	7,573	4.60%
2014	11,202	267,190	23,852	33.0	5,017	3.20%

Data Sources: U.S. Census, Snyder Independent School District, Western Texas College, Texas Workforce Commission.

Note: Population, median age, education level information and personal income are based on 2010 census.

Unemployment rate information is an adjusted yearly average. School enrollment is based on the census as of September 30.

City of Snyder, Texas
Principal Employers
Fiscal Year End 2014 and 2005

<u>Employer</u>	<u>2014</u>		
	<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment¹</u>
Texas Department of Criminal Justice	369	1	2.25%
Snyder ISD	349	2	2.12%
Patterson UTI	242	3	1.47%
Cogdell Memorial Hospital	176	4	1.07%
Wal-Mart	130	5	0.79%
Walton Construction	130	6	0.79%
United Supermarket	128	7	0.78%
Western Texas College	126	8	0.77%
Scurry County	126	9	0.77%
Key Energy Services, Inc.	120	10	0.73%
Total	<u>1,527</u>		<u>9.29%</u>

<u>2005*</u>		
<u>Employees</u>	<u>Rank</u>	<u>Percentage of Total City Employment</u>
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
-	-	0.00%
Total	<u>-</u>	<u>0.00%</u>

Source: Snyder Chamber of Commerce

* Information was not tracked to provide stated information.

City of Snyder, Texas
Full-time Equivalent City Government Employees by Function
Last Ten Fiscal Years

	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
GENERAL FUND										
Administration	2	2	2	2	2	2	2	2	2	2
Finance	5	5	5	5	2	2	2	2	4	4
Planning & Zoning	2	2	2	2	2	2	2	2	2	3
Municipal Court	2	2	2	3	3	3	3	3	3	3
Community Service	0	0	0	0	0	0	0	0	0	0
Accounting	0	0	0	0	3	3	3	2	0	0
Data Processing	0	0	0	0	2	2	2	2	1	1
City Sec./Records Management	0	0	0	0	2	2	2	0	0	2
Police	20	20	20	21	22	22	22	22	22	23
Animal Control	3	3	3	3	3	3	3	3	3	3
Fire	9	9	9	9	9	10	10	10	10	10
Street	4	4	4	4	4	4	4	4	4	4
Total General Fund	47	47	47	48	52	53	53	52	51	55
WATER & SEWER										
Sanitary Sewer	3	2	2	2	2	2	2	2	2	2
Wastewater Treatment	5	5	5	5	5	5	5	5	5	5
Treatment - Water	5	5	5	5	5	5	5	5	5	5
Distribution - Water	4	2	2	2	2	2	2	2	2	2
Utility	9	9	9	9	7	7	7	6	6	6
Total Water & Sewer Fund	26	23	23	23	21	21	21	20	20	20
SANITATION										
Sanitation/Collection	5	5	5	5	5	5	5	5	5	5
Sanitation/Landfill	6	6	6	6	6	6	6	6	6	6
Total Sanitation Fund	11									
INTERNAL SERVICE										
Central Garage	2	1	1	1	1	1	1	1	1	1
Total Central Garage	2	1								
TOTAL	81	82	82	83	85	86	86	86	86	87

Source: City of Snyder Human Resources Office

City of Snyder, Texas
Operating Indicators by Function
Last Ten Fiscal Years

Function	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Police										
Physical arrests	916	903	834	827	884	812	868	535	478	588
Traffic violations	6,591	6,650	6,479	6,057	5,180	6,157	4,829	6,434	5,601	5,299
Fire										
Number of calls answered	363	380	341	523	407	393	550	372	439	452
Inspections	195	132	132	132	149	115	87	63	113	72
Highways and streets										
Street resurfacing (blocks)	114	64	79	115	144	N/A	N/A	80	100	0
Potholes repaired	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Sanitation										
Refuse collected (tons/day)	101	132	135	119	125	144	114	117	150	175
Recyclables collected (tons/mo)	11	13	16	29	30	20	29	27	27	24
Water										
New connections	1,403	1,387	1,562	1,192	1,033	1,156	1,325	1,510	1,561	1,561
Water mains breaks	87	63	46	37	55	82	33	25	25	48
Average daily consumption (millions of gallons)	2	2	2	2	2	2	2	2	2	2
Wastewater										
Average daily sewage treatment (thousands of gallons)	876	930	1,119	1,094	1,089	11,840	984	923	991	1400

Sources: Various government departments.

City of Snyder, Texas
Capital Asset Statistics by Function
Last Ten Fiscal Years

Function	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Public Safety										
Police:										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	16	16	19	19	20	21	21	21	21	22
Fire stations	1	1	1	1	1	1	1	1	1	1
Sanitation										
Collection trucks	6	6	6	6	6	6	6	6	6	6
Highways and streets										
Streets (miles)	111	111	111	111	111	111	111	111	111	111
Streetlights	1,175	1,168	1,168	1,180	1,180	1,177	1,177	1,177	1,177	1,177
Traffic signals (controlled by City)	1	1	1	1	-	-	-	-	-	-
Culture and recreation										
Parks acreage	126	126	126	126	126	126	126	126	126	126
Swimming pools	1	1	1	1	1	1	1	1	1	1
Tennis courts	-	-	-	-	-	-	-	-	-	-
Community centers	-	-	-	-	-	-	-	-	-	-
Water										
Water mains (miles)	91	91	91	91	91	91	91	91	91	91
Fire hydrants	330	330	330	331	331	334	342	424	424	424
Maximum daily capacity (thousands of gallons)	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000	9,000
Sewer										
Sanitary sewers (miles)	87	87	87	87	87	87	87	87	87	87
Storm sewers (miles)	2	2	2	2	2	2	2	2	2	2
Maximum daily treatment capacity (thousands of gallons)	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310	2,310

Sources: Various city departments.

GLOSSARY

ACCURAL BASIS OF ACCOUNTING: Method of accounting that recognizes the financial effect of transactions, events, and interfund activity when they occur, regardless of the timing of related cash flows.

AGENCIES: Federal agency securities.

APPROPRIATED BUDGET: Expenditure authority created by the appropriation bills or ordinances that are signed into law and related estimated revenues. The appropriated budget includes all reserves, transfers, allocations, supplemental appropriations, and other legally authorized legislative and executive changes.

ASKED: The price at which securities are offered.

ASSIGNED FUND BALANCE: The portion of the net position of a governmental fund that represents resources set aside ("earmarked") by the government for a particular purpose.

BANKERS' ACCEPTANCE (BA): A draft or bill or exchange accepted by a bank or trust company. The accepting institution guarantees payment of the bill, as well as the issuer.

BID: The price offered by a buyer of securities. (When you are selling securities, you ask for a bid). See Offer.

BROKER: A broker brings buyers and sellers together for a commission.

CERTIFICATE OF DEPOSIT (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

COLLATERAL: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

COMMITTED FUND BALANCE: The portion of the net position of a governmental fund that represents resources whose use is subject to a legally binding constraint that is imposed by the government itself at its highest level of decision-making authority and that remains legally binding unless removed in the same manner.

COMPONENT UNIT: Legally separate organization that must be included in the financial report of the primary government (primary government + component units= financial reporting entity).

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR): The official annual report for the City of Snyder. It includes five combined statements for each individual fund and account group prepared in conformity with GAAP. It also includes supporting schedules necessary to demonstrate compliance with finance-related legal and contractual provisions, extensive introductory material, and a detailed Statistical Section.

COUPON: (a) The annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

CURRENT ASSET: Those assets that can be converted into cash within one year. On the asset side of the ledger, accounts are arranged in order of their liquidity – the speed which they can be sold for cash. Cash and investments are the most liquid. Other current assets include taxes and accounts receivable, inventory and prepaid expenses.

DEALER: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

DEBENTURE: A bond secured only by the general credit of the issuer.

DELIVERY VERSUS PAYMENT: There are two methods of delivery of securities, delivery versus payment and delivery versus receipt. Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

DEPRECIATION: A type of expense associated with the use of fixed assets other than land. The annual depreciation of fixed assets is reported on the financial statements of funds using the accrual basis of accounting.

DISCOUNT: The difference between the cost price of a security and its maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is considered to be at a discount.

DISCOUNT SECURITIES: Non-interest bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g. U.S. Treasury Bills.

DIVERSIFICATION: Dividing investment funds among a variety of securities offering independent returns.

ENCUMBRANCE: Budget authority that is set aside when a purchase order or contract is approved. An encumbrance represents a contingent liability of the fund. It assures suppliers that sufficient funds will be available once the order is fulfilled.

ENTERPRISE FUND: A separate fund used to account for services – for example, water, sewer – that are supported primarily by service charges paid by users.

EXPENDITURES: An accounting term that refers to the value of goods and services received during a period of time, regardless of when they are used (accrual basis) or paid for (cash basis).

EXPENSES: An accounting term that refers to the value of goods and services used during a period of time, regardless of when they were received (modified accrual basis) or paid for (cash basis). For example, depreciation is the expense incurred in using up fixed assets for the accounting period.

FEDERAL CREDIT AGENCIES: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's small business firms, students, farmers, farm cooperatives, and exporters.

FEDERAL DEPOSIT INSURANCE CORPORATION (FDIC): A federal agency that insures bank deposits, currently up to \$100,000 per deposit.

FEDERAL FUNDS RATE: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

FEDERAL HOME LOAN BANKS (FHLB): The institutions that regulate and lend to savings and loan associations. The Federal Home loan Banks play a role analogous to that played by the Federal Reserve Banks vis-à-vis member commercial banks.

FEDERAL NATIONAL MORTGAGE ASSOCIATION (FNMA): FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development (HUD). It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans, in addition to fixed-rate mortgages. FNMA's securities are also highly liquid

and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

FEDERAL OPEN MARKET COMMITTEE (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member, while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal Reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

FEDERAL RESERVE SYSTEM: The central bank of the United States created by Congress and consisting of a seven member Board of Governors in Washington, D.C., 12 regional banks and about 5,700 commercial banks that are members of the system.

FIXED ASSETS: A category of noncurrent assets that includes land, building and equipment that are reported in proprietary and fiduciary funds. The annual cost of using buildings and equipment in producing the services provided by the fund is reported as depreciation in the CAFR.

FUND ACCOUNTING: A term used to describe the use of funds in recording, reconciling, and reporting financial transactions. Governmental accounting information is organized into funds, each with separate revenues, expenditures, (or expenses), and fund balances, and each fund is a self-contained set of self-balancing accounts.

FUND BALANCE: Net position of a governmental fund (difference between assets, liabilities, deferred outflows of resources, and deferred inflows of resources).

GENERAL FUND: One of five governmental fund types. The general fund typically serves as the chief operating fund of a government. The general fund is used to account for all financial resources not accounted for in some other fund.

GOVERNMENT NATIONAL MORTGAGE ASSOCIATION (GNMA or Ginnie Mae): Securities influencing the volume of bank credit guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government. Ginnie Mae securities are backed by the FHA, VA or FMHM mortgages. The term "passthroughs" is often used to describe Ginnie Maes.

INTERNAL SERVICE FUNDS: Proprietary fund type that may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

LANDFILL CLOSURE AND POSTCLOSURE CARE COSTS: Costs incurred to provide for the protection of the environment that occur near or after the date that a municipal solid-waste landfill stops accepting solid waste and throughout the postclosure period. Closure and postclosure care costs include the cost of equipment and facilities (leachate collection systems and final cover) as well as the cost of services (postclosure maintenance and monitoring costs).

LIABILITY ACCOUNT: A type of account that contains information on claims to be fund's assets, either by other funds of the local government or by external entities. As liabilities come due(accounts payable, bonds payable), cash or other assets are transferred to the claimant to satisfy the claim.

LINE-ITEM BUDGET: A budget format in which departmental outlays are grouped according to the items that will be purchased, with one item or group of items on each line.

LIQUIDITY: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

LOCAL GOVERNMENT INVESTMENT POOL (LGIP): The aggregate of all funds from political subdivisions that are placed in the custody of the State Treasurer for investment and reinvestment.

MARKET VALUE: The price at which a security is trading and could presumably be purchased or sold.

MASTER REPURCHASE AGREEMENT: A written contract covering all future transactions between the parties to repurchase – reverse repurchase agreements that establishes each party's rights in the transactions. A master agreement will often specify, among other things, the right of the buyer-lender to liquidate the underlying securities in the event of default by the seller-borrower.

MATURITY: The date upon which the principal or stated value of an investment becomes due and payable.

MONEY MARKET: The market in which short-term debt instruments (bills, commercial paper, banker's acceptances, etc.) are issued and traded.

NET ASSETS: Under the accrual basis of accounting, the difference between assets and liabilities. A net assets statement combines all funds and any component units in which the local government has a primary financial interest, such as a school district.

NET INCOME: A measure of the profitability of an enterprise fund. Net income is the difference between the revenues earned from the services provided by the fund and the expenses incurred in generating those revenues. It is a measure of the efficiency of the enterprise at leveraging its expenses into profits.

OFFER: The price asked by a seller of securities. (When you are buying securities, you ask for an offer.) See Asked and Bid.

OPEN MARKET OPERATIONS: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserves' most important and most flexible monetary policy tool.

PORTFOLIO: Collection of securities held by an investor.

PRIMARY DEALER: A group of government securities dealers who submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) – registered securities broker-dealers, banks, and a few unregulated firms.

PRUDENT PERSON RULE: An investment standard. In some states, the law requires that a fiduciary, such as a trustee, may invest money only in a list of securities selected by the custody state – the so-called legal which would be bought by a prudent person of discretion and intelligence who is seeking a reasonable income and preservation of capital.

QUALIFIED PUBLIC DEPOSITORYES: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

RECEIVABLES: A type of asset account that records revenues that are due but not yet collected.

REPURCHASE AGREEMENT (RP OR REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: when the Fed is said to be doing RP, it is lending money, that is, increasing bank reserves.

RESTRICTED FUND BALANCE: The portion of the net position of a governmental fund that represents resources subject to externally enforceable constraints.

REVENUES: The resources that governments derive from taxes, user charges, and other sources of income. Revenues are recognized by local governments in their accounts in one of two ways. For governmental funds using the modified accrual basis of accounting, revenues are recognized when they are measureable and available to pay for expenditures. For proprietary and fiduciary funds, revenues are recognized when they are measureable and earned.

SAFEKEEPING: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

SECONDARY MARKET: A market made for the purchase and sale of outstanding issues following the initial distribution.

SECURITIES & EXCHANGE COMMISSION: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

SEC RULE 15C3-1: See Uniform Net Capital Rule.

TAX INCREMENT FINANCING: (TIF) A tax incentive designed to attract business investment by the dedication of property tax revenue from the redevelopment of an area (tax increment district) to finance development-related costs in that district. TIF divides tax revenue from the area into two categories: (1) taxes on the predevelopment value of the tax base, which are kept by each taxing body; and (2) taxes from increased property value resulting from redevelopment, which are deposited by each jurisdiction in a tax increment fund and are used to finance public improvements in the redevelopment area.

TREASURY BILLS: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months, or one year.

TREASURY BOND: Long-term U.S. Treasury securities having initial maturities of more than 10 years.

TREASURY NOTES: A non-interest bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

UNASSIGNED FUND BALANCE: The difference between total fund balance in a governmental fund and its nonspendable, restricted, committed, and assigned component.

UNRESTRICTED FUND BALANCE: The difference between total fund balance in a governmental fund and its nonspendable and restricted components.

UNIFORM NET CAPITAL RULE: Securities and Exchange Commission requirement that member firms as well as nonmember broker-dealers in securities maintain a maximum ratio of indebtedness to liquid capital of 15 to 1; also called net capital rule and net capital ratio. Indebtedness covers all money owed to a firm, including margin loans and commitments to purchase securities, one reason new public issues are spread among members of underwriting syndicates. Liquid capital includes cash and assets easily converted into cash.

YIELD: The rate of annual income return on an investment, expressed as a percentage. (a) **INCOME YIELD** is obtained by dividing the current dollar income by the current market price for the security. (b) **NET YIELD OR YIELD TO MATURITY** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

